



Municipal Account Number

MSUNDUZI MUNICIPALITY APPLICATION FOR SERVICES – NON INDIVIDUAL

- INSTRUCTIONS**
1. Before signing the form, ensure that all areas are completed.
 2. Ensure that a copy of your ID/ Passport is attached (Certified copies are not required).

Customer Details

Customer Name						
Customer Type	<input type="checkbox"/> Close Corporation (cc)	<input type="checkbox"/> Private Company	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Trust	<input type="checkbox"/> Listed Company	<input type="checkbox"/> Other
	<input type="checkbox"/> State Owned	<input type="checkbox"/> Government	<input type="checkbox"/> Public benefit Organisation	<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Partnership	
Registered Name						
Trading Name/ dept. <small>(if different) (forGovt)</small>						
Registration Number						
Income Tax Number						

Services Address

Unit/ Flat Number		Floor Number		Section Number	
Erf Description					
Block/ Complex Name					
Street Name					
Street Number		Suburb			

Postal Address (Domicilium citandi et executandi)
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Address					
Suburb				Postal Code	
City/Town					

Contact Details (Please provide at least one contact number)
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Home Number		Cell Number	
Work Number		Other Number	
E-mail			

	Electricity Meter Number Required	Amphere / Water - Size	Bulk Notified Demand	Scale Required
Meter 1				
Meter 2				
Meter 3				
Meter 4				
Meter 5				
Meter 6				

Conditions Accepted Pertaining To This Agreement for Municipal Services

IMPORTANT

Any **ALTERATION** or **DELETION** of, or to, any portion or part of this agreement, or the conditions as set out herein, shall render this agreement null and void, and no services shall be connected, for what so ever reason.

DECLARATION BY OCCUPIER/ CONSUMER

I/we the occupier/consumer/owner declare that the above- mentioned information supplied is correct and take note and acknowledge that electricity, water, sewerage, rental, refuse and other services are supplied in accordance with the stipulations as set out in the Local Government Ordinance, the Municipal System Act., and the Municipal by laws and conditions on this agreement.

I/We acknowledge and accept that should any of the foregoing information and declaration not to be correct, that my municipal services may be disconnected or restricted .That the council may refuse to accept this agreement for the provision of the services to me/us until the matter is resolved to the satisfaction of the Chief Financial Officer.

DEPOSIT

I/We acknowledge and accept that my / our deposit, not withstand the Municipal supply by-laws, shall be an amount as determined by the Chief Financial Officer, and in so doing accept that the Chief Financial Officer may verify my/ our credit record with other Municipalities or Local Authorities including Eskom, the South Africa Revenue Protection Association, the regional Electricity Distribution Industries and water Boards within the Republic of South Africa.

I/We acknowledge and accept that should that / our deposit or any credit balance on my/ our account will be forfeited if I/We do not claim it back within three (3) years after cancellation of this agreement.

I/We take note that any deposit or credit balance consolidated on to my/our account will only be refunded to party/parties of this agreement, on settlement of any and all amounts lawfully owed by me/us to the Municipality/Council.

PAYMENT

I/We undertake to pay my/our consolidated either within 30 days of the date the account is rendered, or on, or before, the due date as may be stipulated on the account. In the event an account is not received, I will contact the Municipality for a free copy of an account, before the due date.

I/We acknowledge and accept that when making any payment via a 3rd party vendor i.e. Pay-a-bill (post office), easy pay (pick n pay) Shoprite-Checkers, act...). Internet banking, direct bank deposit, or any EFT transactions, that between 2 to 4 days should be allowed for the receipting thereof by the municipality to avoid any credit control or debt collection action.

I/we acknowledge and accept that the general notice of intention message appearing on my/ our account as rendered, of the municipality's intention to disconnect or restrict my/ our services to be sufficient notice of its intention to do so, for non-payment or non-compliance with any credit extension entered into by me/ our and any loss of me/ us or any damage to my /our equipment caused by such action, to be at my cost.

I/We acknowledge and accept and agree to an immediate disconnection and / or restriction of services for default in payment as per the conditions of this contract, and /or legal steps taken against me/us to be at my/our cost if I/We fail to pay on / or before any/ the due date.

I/We acknowledge and agree that should I/We have had any cause to query any aspect. Of any amount, raised or charged on my/our account for any month, that payment of my account of my current account/s and any account/s to be rendered from the date of the date of my query, that payment of the current amount/s shall not be withheld, and an arrangement to this effect must be noted by the Chief Financial Officer, Debtors Management Section.

I/ We acknowledge and accept that any or default or delay in payment being received by municipality by the due date, for whatsoever reason, that I/We shall be liable for payment of a disconnection/visitation fee as determined by the council for a visit carried out by authorize personal or representatives of council, who could not gain access for what over reason, or who were denied access, to the council service meter.

I/We acknowledge and accept and agree to, any amount lawfully owned by me/us to the council/Municipality, may be consolidated and included on my/our service bill and is subject to the conditions of payment and/ or settlement agreement of my/our account, and that should there be any default in payment that I/We are subject to the councils Credit Control and Debt Collection conditions and policies in effect and as may be amended from time to time.

I/We acknowledge and undertake to pay all and any legal costs and collection commission incurred by the council, in instituting any legal action against me/us emanating from this agreement/transaction against me/us.

ACCOUNT AGREEMENT

I/We acknowledge and take responsibility to ensure that I/We receive my/our monthly account provide the correct postal address, and any change thereto shall be conveyed in writing, and to make enquiries if any account has not been received.

I/We acknowledge and accept that unless this agreement is duly signed by the owner/owners, that no connection of service of services will made or authorized.

I/We undertake to notify the council in writing providing my/our account number and ID copy, at least 3 days prior to my/our intension to cancel this agreement /service.

I acknowledge and accept that by my signature to this agreement and the resulting account that may be in my name, that when done so on behalf a Company, Business, Close Corporation, Trust Institution or any constituted Body or Organisation, that I shall be accountable for compliance with all conditions and for payments as set out in this agreement.

I/We acknowledge and accept that should any of the services/meter/s ,and or, Municipal electrification and water reticulation apparatus, or supply mains systems thereof be tempered with, connected or re-connected to without authorisation, by passed by whatever means, deviated or abstracted from in any way, that the council shall be entitled by its by-laws and policies to disconnect and remove all gear of such services, and that re- installation shall only be authorised payment of the relevant charges and fees for re installation. And on the completion of a new duly signed services agreement/ contract and credit control extension/arrangement to settle my/our account.

I/We acknowledge and accept that should a breach of any condition/s of my/our agreement have occurred as described herein in third-s arrangement, that the municipality shall have the right to raise charges for the estimated loss of revenue, as determined by the Chief Financial Officer , to the council, and that these charges are due and payable by me/us, without prejudice to the council .That I/We may be liable to prosecution by council, and payment of these charges may be required before any re- installation authorized.

I/We shall ensure the accessibility of, both electricity and water service meter/s, herein contracted, for the provision of service/s to me/us at all times, and as may be charged by the council/Municipality in the course of maintenance of its equipment. I accept that should duly authorised representatives of the municipality be denied access to, or be prevented from being gaining access to The services meter/s by what over means, that I shall be accountable for any loss I experience, should the service meter/s either not be reconnected, or be disconnected.

I/We understand that I/We have the right to inspect the ID Identification of any Council employee or representative who calls at my/ property or premises and confirm such ID with the municipality.

I/We acknowledge and accept the responsibility that should, any internal building alteration to, or occupation of, any premises or part thereof, in any way part thereof, in any way alter/s the number of municipal services meters contracted for by me/ us in this agreement, without written notification having been given to the municipality of such an alteration, and that should another party/s benefit by such and alteration. That I/We shall be responsible for the payment of services so used and consumed, while under this agreement. The municipality may add such meters to my/ our account and delete such therefrom as the case may be. I/We acknowledge and accept the council/municipality may consolidated any amount lawfully owed by me/us to my consolidated billing account under this agreement.

SURETY: OF and FOR THIS ACCOUNT

This section is application to all Commercial/Industry/Trust /Close Corporations/ Boards/Institutions and Organisations herein by this agreement so contracted. I/We acknowledge and accept that by my/ our authorized signature /signatory/s to agree that in the case of any Company, Business, and Close Corporation, Trust, Institution or any legally constituted body or organisation, that all members and/ or Directors shall have, and be deemed to have, signed and entered into a Deed of Surety with the council and shall be responsible for settlement of any amount lawfully owed or consolidated onto other account by means of this agreement. I/We acknowledge and accept that should any transfer of ownership, membership, or accountability not have been sent in writing to the Chief Financial Officer, and have been acknowledge as received and agreed either respect to this and for this agreement or contract that the signatory/s hereto will continue to be accountable for settlement of all and any amounts outstanding and so consolidation on the account, status in writing and acknowledged as having been received, that failing to do so binds either him/her to the conditions of this contract and agreement. I/We acknowledge and accept that should there be any, addition to, or any boards or organisation, that failure to notify the Chief Financial Officer of any change thereto in writing and acknowledged as having been received, may result in immediate disconnection/restriction of service, and that loss of income or damage to property or material so suffered will be at the cost of the members to such board or organisation. I/We acknowledge and accept that any and all communication concerning above shall be in writing and that the postal address as given and this agreement ,or change thereto having been giving in writing and having been acknowledgement, that such address shall be the address s for such an acknowledgement, as requested above.

DECLARATION, ACKNOWLEDGMENT AND ACCEPTANCE:

I/We the Owner/Owner's Agent declare that the information supplied and contained on this agreement/contract is correct, with regard to the legal occupier of the premises and that by my/our signature/s affirm such to be true. Failing which no supply shall be connected to the occupier. I /We the Owner/Owner's Agent acknowledge and accept that unless this agreement is duly signed by myself or my agent, that service/s to the occupant/s of the said property will not be connected. I /We the Owner/Owner's Agent acknowledge and accept that electricity, water, sewerage, refuse, rental and other services are supplied in accordance with, and that I am/we are bound by the lawful s as set out in the local Government Ordinance, the Municipal Systems Act., the Municipal by-laws and policies and conditions on this agreement. I /We the Owner/Owner's Agent acknowledge and accept that should any of the municipal electrical or water supply main systems and metered services and meters be either tempered with, or connected in any way without authorisation, caused to have been deviated or abstracted from, by person/s known or unknown, that council may remove such service/s without giving notice of its intent to do so, and re-installation and the placement of the council's service meter/s shall be repositioned at the place or point and may be designed by the GM-Infrastructure for such service/s, and shall only by on, the payment of charges and fees as required and set by council and the completion of a new duly signed service agreement. I /We the Owner/Owner's Agent acknowledge and accept that should duly authorized representatives of the Municipality be denied access to, the municipal service meter/s during performance of their duties, for whatsoever reason, in any multi-tenanted or occupied building/s, factories or complex and the like, be the premises used for commercial or domestic occupation, that the municipality may disconnect the electrical supply main/s to the building/s, factories or complex, and or, restrict the water service. That should such action be required by the municipality to access any of its service meter/s. That the council and or Municipality shall not be liable for, or accountable for, any loss or damage experienced by the occupiers of such premises from which access has been prevented for whatsoever reason. I/We accept that it is my/our responsibility to ensure the accessibility of the service meter/s to Council's authorized representatives. I /We the Owner/Owner's Agent acknowledge and accept the responsibility for the failure to notify the Council, of any change to either the electrical or water supply system/s or the occupational portion of the premises, that may adversely or otherwise affect any of the tenant/s municipal service/s account/s, by either the crossing of, or dual use of, either services, by more than one tenant contracted for by one party. (That alters the number if electrical or water service meters presently and originally contracted and billed for, to a tenant).

I / We do hereby apply for Municipal Services to the above-mentioned premises and accept the conditions as set out in the Council's by-laws as amended from time to time, relevant to these services and accept the conditions as set out above in this agreement.

I certify that the above information is true and correct:

Date:

Signature:

OFFICIAL USE ONLY

Deposit Receipt No		Amount	
Deposit Receipt No		Amount	

CHECKED AND COPIES OF THE REQUIRED DOCUMENTATION IS ATTACHED

Applicant Signed		Company Registration		Required Date	
Pest Control Certificate		Trust /CC Documentation		Meter Information	
Deeds Search Copy		Vat Registration Certificate		New /Transfer/Termination	
Identity Document Copy		Electrical Compliance			

Official Name		Official Signature		Date	
Supervisor		Signature		Date	

JOB CARD - OFFICIAL USE ONLY

Unit/ Flat Number		Floor Number		Section Number	
Erf Description					
Block/ Complex Name					
Street Name					

Application Type: New Account Transfer of Account Termination of Account Account Number:

		Electricity/ Water Meter Number Required	Reading Taken	Bulk Notified Demand	Dial Size	MCB
Meter 1	E	W				
Meter 2	E	W				
Meter 3	E	W				
Meter 4	E	W				
Meter 5	E	W				
Meter 6	E	W				

Seal Signed		MCB/KVA		Dial Size	
Elect Faulty Reported		Water Faulty Reported		Meter Information	

I certify that the above information on this job card is true and correct:

Date: _____ Name: _____ Signature: _____