



MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 37 OF 15/16

APPOINTMENT OF A TRAINING SERVICE PROVIDER FOR SUPERVISORY AND MANAGEMENT DEVELOPMENT TRAINING NQF LEVEL 4

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Training Service Providers to undertake training on Supervisory and Management Development NQF Level 4 (Unit Standards 242819 and 242824).

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Tuesday, 08 March 2016**. A non-refundable tender fee in the amount **R425.22 (including VAT) per document** shall be levied. Only cash or bank guaranteed cheques will be accepted.

Sealed tenders endorsed on the envelope with “**Contract No. SCM 37 of 15/16**” and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00** on **Thursday, 24 March 2016**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tenders shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1	Experience for conducting similar projects successfully (Provide references from minimum two other organisations)	20 Points
2	Locality of the Company (Provide proof of locality)	20 Points
Total Functionality Points		40 Points
Threshold to qualify for Stage Two		21 Points

Further information on the above may be obtained from Mr Thami Vilakazi on direct Telephone No. 033 – 392 2803.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. A. NKOSI (MUNICIPAL MANAGER)