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File Reference: Author: Marlon Hoskins

Report Number: Designation: Manager: Debtors Management

NOT CONFIDENTIAL

1st Level: SMC/ OMC:

FOR CONSIDERATION 2nd Level: PORTFOLIO COMMITTEE (date)

3rd Level: AUDIT COMMITTEE (date)

4th Level: EXCO (date)

5th Level: COUNCIL

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**SUBJECT: REVIEW TO THE DEBT WRITE OFF POLICY 2022 - 2023**

**DATE: 11 MARCH 2022**

1. **PURPOSE**

To appraise the Strategic Management Committee of the amendments that have been proposed to the existing budget related policies for the preparation of the adoption of the **2022/23** budget.

2. **BACKGROUND**

## 2.1 The revision of Revenue policies is informed by Section 17 (3) (e) of the Municipal Finance Management Act in conjunction with the Section 16 (2), reads that budget related policy amendments be tabled to the Municipal Council at least 90 days before the start of the budget year. All policies under review are currently in place for the current financial year.

3. **LEGISLATIVE PROVISIONS**

3.1 Municipal Systems Act

3.1.1 **Executive and legislative authority**

**11. (1)** The executive and legislative authority of a municipality is exercised by the

council of the municipality, and the council takes all the decisions Of the municipality

subject to section 59.

(3) A municipality exercises its legislative or executive authority by— 5

(a) developing and adopting policies, plans, strategies and programmed, including

setting targets for delivery;

(i) imposing and recovering rates, taxes. levies, duties, service fees and

surcharges on fees, including setting and implementing tariff, rates and tax 20

and debt collection policies;

(;) monitoring the impact and effectiveness of any services, policies, programmed

*or* plans;

4. **MOTIVATION/DISCUSSION**

4.1 There are no proposed amendments to the Debt Write Off Policy as the policy is GRAAP compliant and is operationally efficient.

5. **COMMENTS FROM THE RELEVANT DEPARTMENT OR COMPONENT OF THE MUNICIPALITY**

**5.1 N/A**

**6. IMPLICATIONS**

**6.1 FINANCIAL: N/A**

**6.2 LEGAL: N/A**

**6.3 COMMUNICATION: N/A**

**6.4 COMMUNITY: N/A**

**6.5 SERVICE DELIVERY IMPLICATIONS: N/A**

7. RECOMMENDATION

IT IS RECOMMENDED THAT:

7.1 The proposed policy is approved for the 2022 – 2023 Financial Year.

**8. SUBMITTED BY:**

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**CHIEF FINANCIAL OFFICER**

**MRS N NGCOBO**

**DATE: ……………………**

**ANNEXURES:**

**ANNEXURE A:** Draft Debt Write Off Policy.