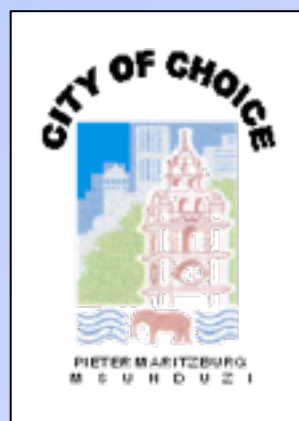


THE

MSUNDUZI

ANNUAL REPORT  
2006 ~ 2007  
FOR  
COMMUNITY SERVICES & SOCIAL  
EQUITY



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## COMMUNITY SERVICES & SOCIAL EQUITY

### INTRODUCTION

This report, which seeks to document some of the challenges and achievements of the Community Services and Social Equity Business Unit of The Msunduzi Municipality during the 2006/07 financial year, is a product of some robust debate and discussions around what should be the strategic direction this unit should take in its attempt to contribute to the overall strategic priorities the city has identified.

One of the strategic issues facing government today is that of poverty, joblessness and underdevelopment. This unit, during the year under review, managed to contribute towards the alleviation of poverty through a short term job creation program where in excess of 3 500 people had an opportunity to put food on their tables. This program was not just about job creation, but the main aim was to address the challenge of cleanliness in the city which is critical in terms of promoting tourism and investment confidence in the city.

The city has identified the 2010 FIFA World Cup as an opportunity to launch the Pietermaritzburg brand as a major sports tourism destination. To this end, this unit, during the period under review, identified some key elements to ensuring that the city maximizes benefits from this, the world's biggest sporting event, FIFA World Cup. The city is lobbying some of the prospective 2010 participants to use the city as a Base Camp. In-order to ensure this, the Harry Gwala Stadium will be upgraded, in partnership with Umgungundlovu District Municipality, to international standards. Attracting a team also suggests a need for decent hotel facilities, which, at this point remains a major challenge.

Also linked to this 2010 phenomenon is the concept of Fan Parks which will provide thousands of those people who won't have access to tickets to see games at stadiums to also enjoy these games in an atmosphere resembling that of the stadium. This city was the first in the country to adopt and pilot this concept as a build up to the 2010 showpiece.

Sports Tourism is an area that potentially could change the city's landscape for the better, and this area remains as one of the municipality's challenges in terms of bringing major sporting events to the city. We must make this a reality and create conducive conditions for its benefits to be maximized.

The need to promote public safety also received a major boost with the municipality allocating more equipment towards the traffic unit where high performance vehicles were added to this unit's fleet and thus enhancing its image.

The completion and official opening of the newly upgraded "Bessie Head Library" building also marked a new era in terms of access to information for the city's population. Not only has this facility been physically upgraded, but also a lot of improvements were made in terms of the content and the quality of information that is available. Every user of this facility has access to information communication technology which makes any search for material even simpler.

Access to basic health care is also another area where this unit continues to do well. There are more people who are on the ARV therapy program; the majority of our TB clients



continue to take their medication; and clinics have become a source of nutritious food for many who cannot afford.

Risk Management, as a new phenomenon in local government, is an area where we have not made significant strides. We have begun the process of having a fully established Risk Management Unit within the organization which would address and develop strategies to deal with any potential risk factors that this organization might be exposed to. This is a requirement of the Municipal Finance Management Act. What is clear though is that there is a need for a fully fledged Risk Management Unit within this organization, what is however not clear is whether or not such a unit is correctly located within this business unit!

It is our hope that this report will introduce you to our business unit and give insight into its contribution to the city's overall objectives.

**Z HULANE**

**SEM: CSSE**



**CITY MANAGER**  
Mr. R.F. Haswell



**Strategic Executive Manager:**  
Community Services & Social  
Equity

Mr.

Tel:



Zwe  
Hulane

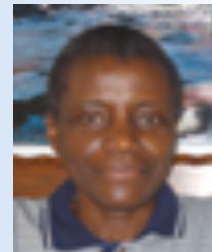
**Process Manager:**  
Community  
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Mr. Mandla Zuma  
Tel:



**Process Manager:**  
Risk Management  
Mr. Ramu Raghunandan  
Tel: 0333922748  
Cell:



**Acting Process Manager:**  
Health & Social Services  
Dr. N. Nkosi  
Tel: 0333922336



**Human Resources**  
Support Services Manager  
Mr. Themba Mbanjwa  
Tel:



**Finance**  
Support Services Manager  
Mr. Stephen Harrison  
Tel:



## **VISION**

A safe, healthy and sustainable environment for all

## **MISSION STATEMENT**

Creation of an equitable city through the delivery of community services and the facilitation of development initiatives

## **ORGANISATIONAL STRUCTURE AND KEY PERSONNEL**

## **FUNCTIONS**

### **COMMUNITY DEVELOPMENT SUB BUSINESS UNIT**

- 1 ENVIRONMENTAL MANAGEMENT**
  - Waste Management
  - Maintenance & Establishment of Parks
  - Landfill site
  - Cemeteries & Crematoria
- 2 PROVISION OF CULTURAL HERITAGE AND RECREATION FACILITIES**
  - Library Services
  - Tatham Art Gallery
  - Parks, Sports & Recreation
- 3 LOCAL ECONOMIC DEVELOPMENT AND POVERTY ALLEVIATION**
  - GEDI
  - Parks
- 4 SOCIAL DEVELOPMENT & HUMAN EMPOWERMENT**
  - GEDI
  - Parks

### **RISK MANAGEMENT SUB BUSINESS UNIT**

- 1 PROVISION OF EMERGENCY SERVICES**
  - Fire & Rescue
  - Disaster Management
  - Public Safety
- 2 PROMOTION OF ROAD SAFETY & SECURITY**
  - Public Safety



**3 PROVISION OF OCCUPATIONAL HEALTH AND SAFETY**

•Occupational Health and Safety

**4 IMPLEMENTATION OF RISK MANAGEMENT POLICY & STRATEGY**

**HEALTH & SOCIAL SERVICES SUB BUSINESS UNIT**

**1 HIV / AIDS – TRAINING AND COUNSELLING SERVICES**

**2 CLINIC SERVICES**

**3 ENVIRONMENTAL HEALTH**



# 1 SUB-UNIT - COMMUNITY DEVELOPMENT

## 1.1 INTRODUCTION

Community Services and Social Equity Sub-Business Unit, Community Development, is a challenging sub-business unit to deal with. Apart from the sub-business unit being abstract, complex, and dynamic, its operations are visible and tangible to the public. This sub-unit is responsible for the following functions:

- The Tatham Art Gallery
- Collections, conservation and preservation, documentation and research, education, outreach.
- Parks, Sports and Recreation
- Sports development, grass cutting, crematoria and cemeteries, pauper burials, swimming pools, halls, horticulture and environmental assessment.
- Waste Management
- Dealing with illegal dumping, street sweeping, public toilets, garden sites, refuse collection, education and awareness management of SMME's
- Libraries
- Legal Deposit collection, periodicals department, adult reference and lending, music/ audio-visual, children's reference and lending, library branches, housebound and travelling service, outreach and holiday programmes.
- Greater Edendale Development Initiative (GEDI)
- Special projects
- Landfill Site
- Responsible waste disposal, bio-remediation, gas management, leachate management,
- Recycling, education

## 1.2 VISION

Improving the quality of life for all within the City of Choice.

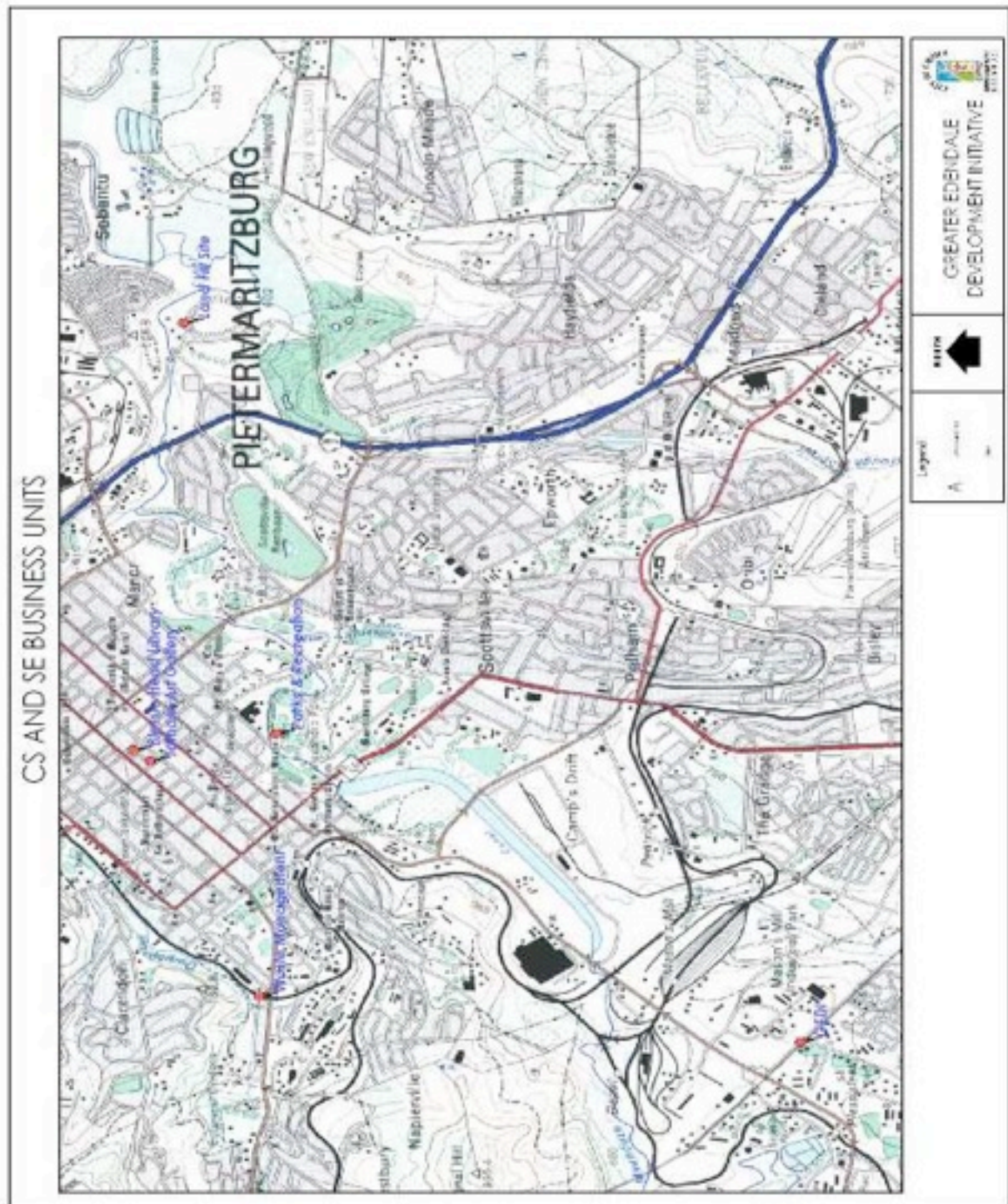
## 1.3 MISSION STATEMENT

Providing professional, sustainable and equitable community services in terms of:-

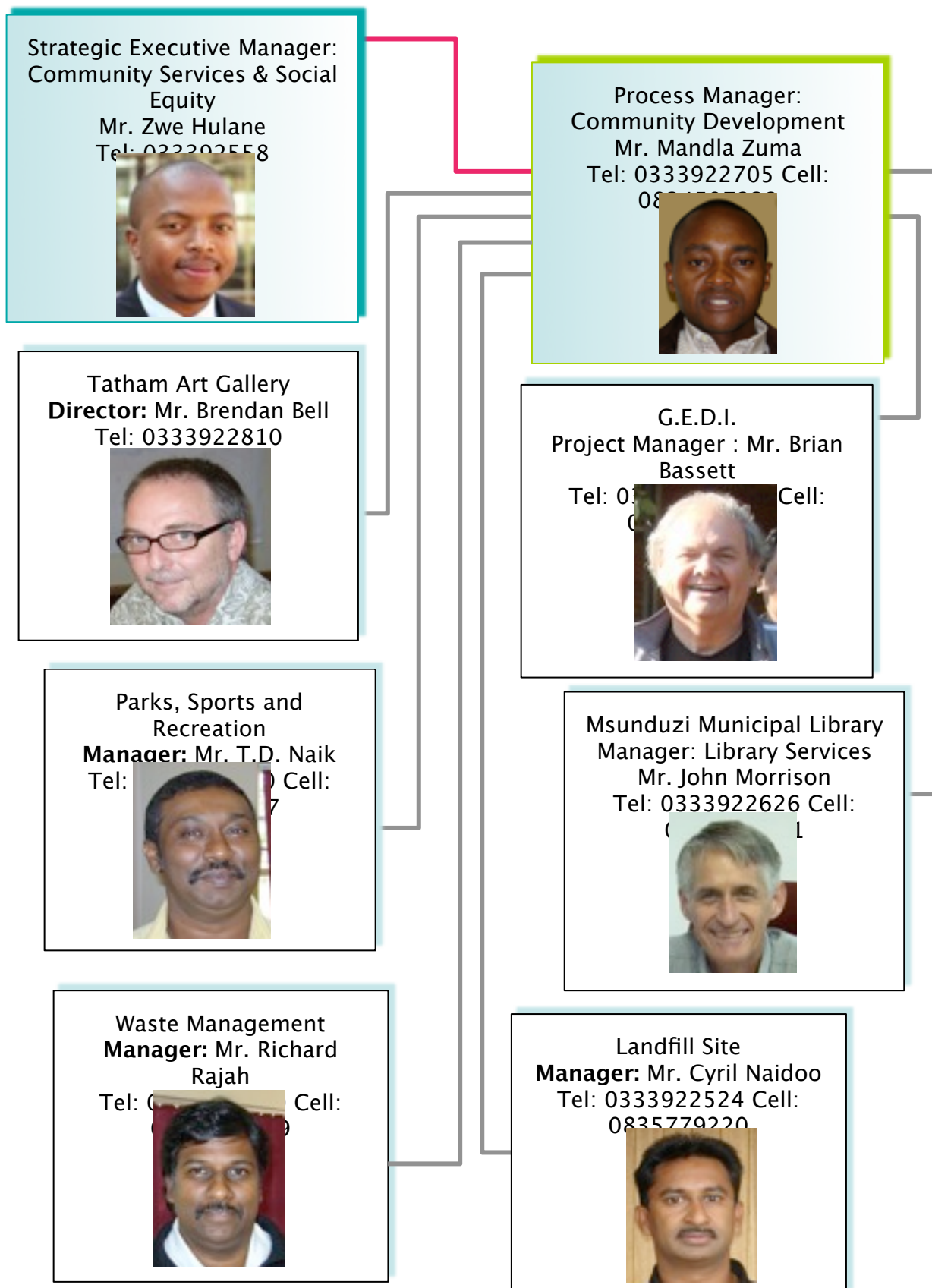
- Art museum services
- Parks, conservation, sports and recreation
- Waste management
- Library services
- Reconstruction of the Greater Edendale area
- Landfill site



## 1.4 LOCALITY MAP



## 1.5 ORGANISATIONAL STRUCTURE AND KEY PERSONNEL



## **1.6 FUNCTIONS**

### **1.6.1 TATHAM ART GALLERY**

- Collection development and conservation, preservation, documentation and research of the collection.
- Education and outreach programmes aimed at increasing appreciation of the visual arts and practical art making at all levels in the community.

### **1.6.2 PARKS, SPORTS AND RECREATION**

- Maintenance and development of parks, open spaces, play lots, road islands, city entrances, Municipal sports facilities including swimming pools and gardens surrounding prominent Municipal buildings in the City.
- Promotion and development of sports and recreation.
- Management, provision and hire of halls.
- Management, maintenance and development of conservation areas and environmental management plans.
- Management of cemeteries and crematoria.
- Management of ploughing projects.

### **1.6.3 WASTE MANAGEMENT**

- Waste management and refuse collection services throughout the Municipal area.

### **1.6.4 LIBRARY SERVICES**

- Provides an educational, recreational and research service to the residents within Msunduzi Municipality.
- Administers all sections and branches of the library service.

### **1.6.5 GREATER EDENDALE DEVELOPMENT INITIATIVE (GEDI)**

- To create an environment conducive for employment.
- To create and initiate poverty elevation projects in order to combat the high unemployment rate.
- To establish projects and programmes in communities which they themselves can sustain.

### **1.6.6 LANDFILL SITE**

- Management of disposed waste in an efficient manner, reducing associated nuisances.
- Bio-remediation of contaminated soils and management of road spills between Durban and Johannesburg.
- The management of Landfill Gas in line with the Kyoto Protocol.
- The management of contaminated water (Leachate) and the preservation of water courses.
- Recycling of various waste-streams.
- Wood-chipping/Composting.
- Educational talks and tours for schools and other training institutions.



## 1.7 TATHAM ART GALLERY

### 1.7.1 INTRODUCTION

The Tatham Art Gallery is an art museum. The Gallery was started in 1903 and moved from the City Hall to the Old Supreme Court building in 1990. The buildings and collections belong to the Msunduzi Municipality. The Gallery is one of South Africa's major art museums and has an international reputation for the quality of its collections and service provision.



### 1.7.1 TATHAM ART GALLERY TRUST

The permanent collections, buildings and certain managerial and administrative functions of the Gallery have been entrusted to a Board consisting of appointed Msunduzi Municipal Councillors and community representatives.

### 1.7.2 KEY PERSONNEL

#### 1.7.2.1 BOARD OF TRUSTEES

**Councillors:** Cllrs Steele, Inderjit and Duze

**Members:** Mr D Gush (Chair, Attorney), Ms D Kumalo (Vice-Chair, Director, KZN Provincial Museum Service), Mr B Bell (Director), Prof T King (Senior Lecturer, Centre for Visual Art, UKZN), Ms H Kromberg-Inglis (Project Manager), Mr G Bellars (Architect), Mrs V Maggs (Co-opted, Chair, Friends of the Tatham Art Gallery).

#### 1.7.2.2 PROFESSIONAL STAFF

<b>MR. BRENDAN BELL :</b> <b>Director</b>	Ms. Bryony Clark Assistant Director	Ms. Phumzile Sithole Assistant Curator (Outreach) (Contract)	Mrs. Vimla Moodley Administration Officer
<b>1 . 6 . 2 . 2</b> <b>PROFESSIONAL</b> <b>STAFF</b>			

Mrs. Kobie Venter	Mr. Phumlani Ntshangase	Mr. Thulani Makhaye	Mr. Gehri Janse v Vuuren
Education Officer (Temp)	Technical Officer	Education Officer	Education Officer

### 1.7.2.3 NON-PROFESSIONAL STAFF AND CONTRACT WORKERS

Mrs Sheila Davies (Librarian)  
(Tatham Shop)

Miss Sibahle Khanyile (Assistant to Admin Officer)  
(Trainee Curator)

13 Security Attendants

Ms Mary Kleinenberg

Mr Nthuthuko Nkabane

2 Cleaner-messengers

### 1.7.3 FUNCTIONS AND SERVICES

#### 1.7.3.1 COLLECTING

Three important gifts were accessioned during the year:

##### 1.7.3.1.1 THE BODENSTEIN COLLECTION

A collection of traditional Zulu craft dating from the late 1950s and early 1960s collected when the Bodenstein's lived and worked in rural KwaZulu-Natal. Also included in the gift is a large collection of sculptures by Michael Zondi, one of KwaZulu-Natal's best-known wood sculptors

Documenting the Bodenstein collection



##### 1.7.3.1.2 THE MILLIN COLLECTION

The Millin Collection is a collection of industrial domestic ceramics.

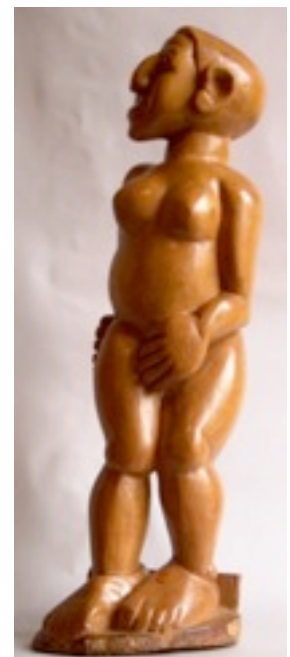


Luciaware: Jug (Millin collection)

##### 1.7.3.1.3 THE PEIRSON COLLECTION

The Peirson Collection is a collection of works produced by students at the Ndoleni Art School, Richmond.

Innocent Masondo: Thembi (Peirson collection)



### 1.7.3.2 CONSERVATION AND PRESERVATION



The collections are looked after so that they will be available for study and enjoyment by future generations.

#### **1.7.3.3 DOCUMENTATION AND RESEARCH**

During the year a new database of the collections was implemented and is currently being updated. All artworks are currently being digitally photographed with the assistance of The Witness. This is in preparation for a publication on the history of the collections.

#### **1.7.3.4 DISPLAY**

- Selections from the permanent collection are always on display for people to enjoy and study.
- Large temporary exhibitions are displayed in the central exhibitions room, whilst smaller exhibitions by local artists are displayed in the Schreiner Gallery.
- Jabulisa 2006: the art and craft of KwaZulu-Natal was organised by the Gallery and toured throughout KwaZulu-Natal.



**Michael Zondi: Togetherness**

#### **1.7.3.5 EDUCATION**

There is an ongoing education programme aimed at increasing knowledge (appreciation) of the visual arts and practical art making at all levels in our community. Access to information about the Gallery can be found on the website at [www.tatham.org.za](http://www.tatham.org.za).

#### **1.7.3.6 OUTREACH**

- The Gallery hosts many functions such as concerts, film festivals, and poetry readings.
- The Gallery is used as a venue for functions such as civic receptions, meetings and workshops.
- The Gallery assists local crafters through product development and marketing. A small craft shop stocks quality craft from KwaZulu-Natal.
- An independent coffee shop offers teas and lunches for visitors and workers in the CBD.

### **1.7.4 KEY PROJECTS**

#### **1.7.4.1 ONGOING MAINTENANCE OF ROOF: OLD SUPREME COURT BUILDING**

The roof consists of a complicated series of levels and materials, each requiring specialist intervention on a regular basis.

#### **1.7.4.2 EXTENSIONS TO GALLERY SHOP**

The Shop has now been completed.

#### **1.7.4.3 NEW STORAGE FACILITIES FOR ART WORK**



Two new storage areas were created within the Gallery. This will help to ensure minimum damage to art work.

#### **1.7.4.4 NEW DISPLAY LIGHTING**

Despite lengthy delays caused by the Procurement Unit the Gallery has new display lighting systems in all exhibition areas.

#### **1.7.4.5 ACCESS TO INFORMATION**

The Gallery website ([www.tatham.org.za](http://www.tatham.org.za)) is expanding and is constantly updated with current events and news. A comprehensive illustrated history of the Gallery collections, including a full catalogue, is presently being written.

### **1.7.6 CHALLENGES**

#### **1.7.6.1 PARKING**

There is inadequate secure parking on either side of the Gallery building. This has an adverse effect on visitor numbers. Furthermore, the state of the gardens does not do the image of the City any good. A very recent instruction from the Acting City Manager has resulted in some progress.

#### **1.7.6.2 STORAGE OF ARTWORKS**

Problems with the City's Procurement Unit resulted in the Gallery being unable to expend R130 000 on the creation of a third art work storage area in the building. Hopefully this will be achieved in the new financial year.

#### **1.7.6.3 RELATIONSHIP BETWEEN MUNICIPALITY AND BOARD**

The appointment of Councillors to the Board has resulted in a healthier relationship. However, problems have been experienced with the Procurement Unit, resulting in the resignation of the Gallery's building consultant. The appointment of a new Education Officer has taken over a year, resulting in the Municipality incurring unnecessary expenditure on temporary employment costs. Delays in finalizing the Municipal staff structure has resulted in severe understaffing of the Gallery's administration function.



## 1.8 PARKS, SPORTS AND RECREATION

### 1.8.1 KEY PERSONNEL

Mr R. Bartholmew	Mr S.P. Naidu	<b>MR T.D. NAICK</b>	Mr T. Roux	Ms F. Tseleli
MANAGER: Environmental & Conservation	MANAGER: Horticulture	<b>MANAGER: Parks, Sports &amp; Recreation</b>	MANAGER: Sports & Recreation	MANAGER: Support Services

### 1.8.2 FUNCTIONS/SERVICES

The Division is currently divided into four functional branches namely; Horticulture; Environment and Conservation; Sport and Recreation and Support Services. Each of these branches is headed by a Manager who directly reports to the Manager Parks, Sports and Recreation. Each Branch is responsible for the following specific functional areas:-

#### 1.8.2.1 HORTICULTURE

- Maintenance and development of parks, open spaces, play lots, cemeteries, road islands, city entrances and gardens surrounding prominent municipal buildings in the City.
- Planting, removing and maintenance of street trees.
- Public liaison and advice on Horticulture.
- Providing plant material for the entire city and providing plant decoration for civic functions, shows and other events.
- Maintenance of city main entrances and recreational Precinct (Alexandra Park, Camps Drift)
- Initiate garden projects (training).
- Urban Agriculture ( Ploughing)

#### 1.8.2.2 SPORT AND RECREATION

- Maintenance, development and management of all municipal sports facilities including swimming pools.
- Promotion and development of Sports and Recreation.
- Management provision and hire of halls.
- Arts and Culture
- Hosting major events e.g. Fantasia, Sunday Tribune garden show.
- Attract major national events and tournaments. (Events coordination) Liaise with



### **1.8.2.3 CONSERVATION AND ENVIRONMENT**

- Management, maintenance and development of conservation areas and environmental management plan.
- Advising developers and monitoring development that might endanger environment.
- Environmental education to public.
- Provision of passive recreation and eco-tourism facilities in the form of municipal nature reserves, conservation areas and public open spaces.

### **1.8.2.4 SUPPORT SERVICES**

- Provide an administrative support service (Human Resources/Finance) to the Parks and Recreation Division (Secretarial, Information control, public liaison etc).
- Manage division's plant and equipment and assets.
- Management of Cemeteries and Crematoria.

## **1.8.3 KEY PROJECTS**

### **1.8.3.1 PROTECTION & MANAGEMENT OF SENSITIVE ENVIRONMENTAL FEATURES**

- A policy for the protection and management of sensitive environmental features is in place.
- Structures, programmes and resources are in place to manage environmental features in the entire Municipal area.

### **1.8.3.2 GREENING, BEAUTIFICATION AND MAINTENANCE**

- Greening, beautification and Maintenance of the entire municipal area.
- Provision of new parks in disadvantaged areas and maintenance programmes to sustain existing parks, open spaces, verges, traffic islands, main arterial routes and city entrances.



### **1.8.3.3 SPORTS FACILITIES**

- Sports facilities management and use.
- Provision of sports facilities establishment and upgrading.
- Provision of swimming pools in disadvantaged areas, e.g. Edendale.

- Facilitate the development of Sports in Collaboration with Sporting bodies and the communities

#### 1.8.3.4 CEMETERIES AND CREMATORIA FACILITIES.

- Maintenance and rehabilitation of new and existing cemeteries and crematoria facilities.
- Provision of a new low maintenance cemetery at the Hollingwood site which has ease of access to all the municipal areas.
- Replace furnaces in the existing crematoria with state of the art technology in order to improve efficiency.

#### 1.8.3.5 CREATING AND MAINTAINING A HIGH QUALITY ENVIRONMENT

- A co-ordinated approach to creating and maintaining a high quality environment.
- Environmental management plans to include community participation.
- Invasive and alien plant eradication programme to be formulated and executed.
- Assess existing resources and where required, allocate increasing funding and human resources for the establishment of structures, implementation of programmes and acquisition of resources for managing development and the municipality's environmental features.

### 1.8.4 PROJECTS

#### 1.8.4.1 UPGRADE OF CREMATORIA



#### 1.8.4.2 DEVELOPMENT OF PARKS



New park under construction ~ Copesville

Park ~ New England Road

### 1.8.4.3 DEVELOPMENT OF SPORTS FACILITIES/FIELDS





## Harry Gwala Stadium Development

### 1.8.4.4 IMPROVEMENTS TO HALL



#### 1.8.4.5 PLOUGHING PROGRAMME



#### 1.8.5 CHALLENGES

The Parks and Recreation Division is keen to provide a service to the Pietermaritzburg Msunduzi area in an equitable manner that will allow for the development of disadvantaged areas whilst, at the same time, ensuring an effective service in developed areas. To achieve this goal the resources of the Division have to be addressed.

##### 1.8.5.1 MAINTENANCE PROGRAMME

- There is a need to provide an integrated maintenance programme e.g., cut and pick up grass, clean gutters and open spaces which requires additional staff.
- Community based programmes / S.M.M.E. e.g. Sobantu (grass cutting and cleaning) need to be encouraged.
- Temporary grass cutting programmes must be increased to ensure effective service delivery.
- Resources must be made available for the cleaning of private property (open spaces), streams and river banks.

##### 1.8.5.2 SPORTS FACILITIES

- Adequate funding need to be made available in order to complete Incomplete sports facilities.
- Finalise the takeover of Vulindlela sports facilities



## **1 . 8 . 5 . 3 Challenges of Vulindlela Sportsground**

### **COMPUTERIZATION**

- All computer users should have e-mail for effective communication.
- A computerized integrated cemeteries database is required.
- All computers should be linked to a call center for accessing requests and complaints.

### **1.8.5.4 STAFF**

- Amendments to the staff structure must be finalized.
- All priority posts must be advertised and filled.

### **1.8.5.5 PERSONNEL DEVELOPMENT ~TRAINING**

There is insufficient support for required personnel development and in-house training.

### **1.8.5.6 DISTRICT MUNICIPALITY AND WARD COMMITTEES**

- The Roles and Responsibilities of the District Municipality and the Msunduzi Municipality must be clearly defined or amalgamated as per service delivery.
- There is a need to liaise with various Ward Committees regarding their needs for sports facilities, parks and garden projects.

### **1.8.5.7 FINANCE**

- The release of  $\frac{1}{12}$  annual budget on a monthly basis is problematical.
- The new financial system is not in accordance with the CPM process and results in unnecessary downtime.
- It is important that a constructive financial system be set in place to ensure financial control for the effective delivery of services.
- The Department needs sufficient funding in the operating budget in order to ensure service delivery.

### **1.8.5.8 OUTSOURCING**

- The workshops function, such as servicing of vehicles and plant, should be outsourced.
- The acquisition of plant material, Nursery, should be outsourced.

### **1.8.5.9 VANDALISM AT FACILITIES**

Owing to the absence of security guards at sports facilities, parks and halls there has been a significant increase in incidents of vandalism and theft. Security guards need to be reinstated as a matter of urgency.







#### **1.8.5.10 OTHER PROBLEMS AFFECTING SERVICE DELIVERY**

- Fleet management and maintenance of equipment and vehicles.
- Staff vacancies
- Shortage of equipment and vehicles.
- Projects maintenance of buildings (ISF)