



BURSARY APPLICATION FORM

FOR STUDIES AT A PUBLIC SOUTH AFRICAN UNIVERSITY, UNIVERSITY OF TECHNOLOGY
AND TECHNICAL VOCATIONAL AND EDUCATION TRAINING (TVET) COLLEGE

Surname: _____

Name(s): _____

Year for study: _____

Please tick the appropriate blocks below

Unemployed: ☐

Employed: ☐ in a Municipality/Municipality ☐ other _____

Application submitted for financial support for studies at

University: ☐ University of Technology: ☐ TVET College: ☐

FOR OFFICE USE ONLY

Date received	
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Signature	
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Signature	

NOTES AND INSTRUCTIONS FOR COMPLETION

Read these notes carefully before completing the application form. Make sure that you read every section and that the information you provide is accurate.

1. INCOMPLETE APPLICATION FORMS WILL NOT BE ACCEPTED (this includes forms with missing documents)
2. No late submissions will be accepted. Applicants who will be posting applications must ensure that this reach the LGSETA on or before the closing date.
3. The LGSETA does not take responsibility and will not be held liable for any applications which were undelivered or missing.
4. E-mailed applications will be accepted. Should an applicant however be successful, original documents of certified documents will need to be submitted on request to the LGSETA.
5. The LGSETA will only fund a course which falls within the scarce and critical skills areas in Local Government, which includes amongst others Environmental Health, Engineering, Urban/Town Planning, Accountancy, Local Government Management and Leadership development etc.
6. The closing date for applications is 30 November in each year. No late or incomplete applications will be considered.
7. Applicants who are granted a bursary from another organization/institution are obliged to inform the LGSETA. The LGSETA have the right to withdraw funding awarded if the student receives a bursary elsewhere.
8. A bursary is awarded for one year only and students are required to apply annually to the LGSETA for a bursary.
9. Only full time students studying towards a degree/ diploma at a Tertiary Institution in a Local Government related field and municipal employees may apply.
10. Non South African students will not be considered
11. A senior student must have passed the previous year's studies to qualify for an LGSETA bursary;
12. If your application is successful, the LGSETA will require you to enter an agreement failure to sign the agreement will result in you forfeiting your allocation.
13. Students who receive a bursary from the LGSETA will be required to serve on an internship in a Municipality for a period of 1 year upon the completion of his/her studies.
14. Applicants who are in the employ of a Municipality need to remain in its employ for the duration of the agreement.

Please attach

- Curriculum Vitae (CV)
- Certified copies of:
 - ID Document
 - Proof of application at an academic institution (Matriculants and officials enrolling for the first year of study)
 - Provisional letter of acceptance from Tertiary Institution (Matriculants and officials enrolling for the first year of study)
 - Academic history/report from Institution including mid-year and year-end results
 - Proof of registration for those beyond first year of study
 - Proof of Income of parent/guardian (only applicable to unemployed)

PERSONAL DETAILS		
Surname:		
First Names:		
Preferred Name:		
Date of Birth: (dd/mm/yy)		
Identity Number:		
Student Number (if available)		
Gender:		
Population Group (Black, Indian, Colored, White)		
Disability		
Home language		
Marital Status		
Home Address (Address where family lives)		
	Code	
	Name of Municipality: (e.g. Ekurhuleni)	
	Province:	
Home Tel Number:		Cell Number:
E-mail address:		Fax Number:

SECTION TO BE COMPLETED BY APPLICANTS EMPLOYED IN MUNICIPALITIES ONLY

Name of Municipality (where currently employed)	
Current Position in Municipality	
Number of years working in Municipality	

PARENT/GUARDIAN DETAILS (Section to be completed by full time students)

Surname of parent/guardian	
First Name	
Residential address:	
ID Number	
Telephone Number	
Occupation	
Father	
Mother	
Guardian	

COURSE/PROGRAMME/QUALIFICATION

Indicate current or intended Course which you will be studying towards (e.g. N Dip: Information Systems/ Human Resources, BA, B Com(Accountancy))
Name of Institution: (e.g. UJ)
Name of Campus: (e.g UJ Soweto)

LEVEL OF STUDY (Tick the appropriate block)

Description	Definition	Selection
1 st year student	You will be enrolling for the first time at a tertiary institution	
Senior student	You are continuing your studies (i.e. 2 nd or 3 rd year)	
Final year student	You will write your final examination in November to graduate the following year.	
Post Graduate Student	You will be registered for an Honours or Higher qualification in the year of application.	

FUNDING

What will be the cost of your studies for the year? _____

If the LGSETAs contribution is not enough to cover your cost, how will you cover the other costs: _____

MOTIVATION

Give a brief motivation why you should be awarded an LGSETA Bursary?

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF PARENT/GUARDIAN: _____ DATE: _____
(If applicant is under 18 years old)