

CITY OF CHOICE



PIETERMARITZBURG
MSUNDUZI

2015/16

ANNUAL REPORT

DRAFT ANNUAL REPORT 2015/2016 FINANCIAL YEAR

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TABLE OF ABBREVIATIONS

AGSA	Auditor General South Africa
AIDS	Acquired Immune deficiency syndrome
AIPF	Associated Institution Pension Fund
AMP	Ampere
APR	Annual Performance Report
BBBEE	Broad Based Black Economic Empowerment
CBD	Central Business District
CCTV	Closed Circuit Television Camera
CFO	Chief Financial Officer
CLLR	Councillor
CoGTA	Cooperative Governance and Tradition Affairs
CWP	Community Work Programme
DAEARD	Department of Agriculture, Environmental Affairs and Rural Development
DBSA	Development Bank South Africa
DMAPC	Disaster Management Planning Advisory Committee
DMM	Deputy Municipal Manager
DPLG	Department of Provincial and Local Government
DWAF	Department of Water Affairs and Forestry
EAP	Employee Assistance Programme
EPWP	Expanded Public Works Programme
EXCO	Executive Committee
HDI	Historically Disadvantaged Individual
HIV	Human immune Virus
HNR	Housing Needs Register
HRD	Human Resources Development
HRM	Human Resource Management
IA	Implementing Agent
ICT	Information Communication Technology
IDP	Integrated Development Plan
IDT	Independent Development Trust
IMATU	Independent Municipal Allied Trade Union
IPMS	Individual Performance Management System
KPI	Key Performance Indicators
KWANALOGA	KwaZulu-Natal Local Governance Association
MCB	Miniature Circuit Breaker
MCPF	Municipal Councillors Pension Fund
MEC	Member of Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPAC	Municipal Public Accounts Committee
MPRA	Municipal Rates Act
MUNIMEC	Municipalities and Member of Executive Council Meetings
NDPG	Neighbourhood Development Partnership Grant
NERSA	National Electricity Regulator of South Africa
NPA	National Prosecuting Authority
NQF	National Qualification Framework
NRW	Non-revenue Water
OP	Operational Plan
OPMS	Organizational Performance Management System
PDOHS	Provincial Department of Housing
PHC	Primary Health Care
PMB	Pietermaritzburg
PMS	Performance Management
SALAPF	South African Local Authorities Pension Fund
SALGA	South African Local Government Association
SAMWU	South African Municipal Workers Union
SAPS	South African Police Services
SBU	Strategic Business Unit

SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SITA	South African State Information Technology Agency
SMMES	Small Medium and Micro Enterprises
SOP	Standard Operating Procedure
STATSSA	Statistics South Africa
UNISA	University of South Africa
VIP	Ventilated Improved Pit Latrine
WSDP	Water Services Development Plan
WSP	Workplace Skills Plan
WWTP	Waste Water Treatment Plan

CHAPTER 1 - MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR'S FOREWORD



COUNCILLOR MJ NJILO
CITY MAYOR

FOREWORD FOR THE ANNUAL REPORT BY HIS WORSHIP THE MAYOR, CLLR THEMBA NJILO

The Municipality in compliance with chapter 12 (section 121) of the Municipal Finance Management Act 56 of 2003 is required to prepare annual report and table such a report to council within nine months after the end of the financial year, in this case the 2015/16 financial year. It is in this context that this report is prepared. The 2015/16 was a tough year for local government in general as this was the last year of the previous term of Council and the local government election were looming. One can only reflect on the accomplishment of the previous council and also commit to make improvements where they are needed. As this current council we are committed to the municipal vision of "Creating a safe vibrant city in which to live, learn, raise a family, work, play and do business". Although the Municipality regressed in terms of the audit outcome of the 2015/16 financial year there are a number of positives that occurred during the 2015/16 which indicate that the Municipality is indeed moving in the right direction. The construction on the long awaited IRPTN project commenced along the Edendale road. The municipality also continued with the Implementation of a number of projects such as the Upgrading of community halls, road construction and maintenance, upgrading the water infrastructure and extension of waste collection services.

The Municipality continued to align its operations to the Provincial Growth and Development Strategy having participated in four (4) PGDS working groups. In line with PGDS Goal 1 of Job creation the Municipality Implemented the EPWP project and created numerous job opportunities through all its capital projects and also facilitated a tripartite agreement that ensured that 100 youth we trained on plumbing at Umgungundlovu FET and would get experience through the Municipality and a water entity with the aim of ultimately employing these young people. The Municipality aligns to all the seven goals of the PGDS and this is thoroughly articulated in our Integrated Development Plan.

As part of the preparations for the fourth generation Integrated Development Plan (IDP) which caters for the 2017/18 to 2021/22 Financial years, the municipality has ensured that the objectives of the municipality are aligned to all the relevant national, provincial and local strategies including the:

- Sustainable Development Goals;
- National Development Plan;
- National Infrastructure Plan;
- Government outcomes 1-12;
- Provincial Priorities (State of the Province Address); and
- Provincial Growth and Development Strategy (PGDS).
- District Growth and Development strategy

The Municipality has already prepared an action plan to address the concerns raised by the Auditor General. There is performance management system in place to ensure that people deliver on the set strategic objectives and targets. The Management reports against planned targets on a monthly basis and these are audited every quarter by our Internal Audit unit.

During the 2015/16 financial year, in order to provide progress on performance as well as to get input towards the 2016/17 budget and IDP, public participation meetings took place in November 2015 and again in March and April 2016. Stakeholders included, amongst others, Councillors, ward committee members, business, NGO and CBO sector, provincial sector departments and members of the community. These were very well attended indicating the commitment our people have towards the development of the city.

THE HONOURABLE MAYOR
COUNCILLOR: M J NJILO

COMPONENT B: EXECUTIVE SUMMARY

1. OVERVIEW BY THE CITY MANAGER: ANNUAL REPORT 2015/2016



SIZWE HADEBE
CITY MANAGER (ACTING)

OVERVIEW BY THE CITY MANAGER

Legislative Requirements for the Preparation of the Annual Report:

The preparation and publication of the Annual Report is a legislative requirement as per Section 46 of the Municipal Systems Act (MSA) 32 of 2000 and Section 121 of the Municipal Finance Management Act (MFMA) 56 of 2003.

Section 46 (1) of the MSA states that: A municipality must prepare for each financial year a performance report reflecting –

- (a) The performance of the municipality and of each external service provider during the financial year;
- (b) A comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
- (c) Measure taken to improve performance.

(2) An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act (MFMA) 56 of 2003.

Section 121 of the MFMA states that:

- (1) Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this chapter. The council of a municipality must, within nine months after the end of a financial year, deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- (2) The purpose of an annual report is:
 - (a) To provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
 - (b) To provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
 - (c) To promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

Subsections (3) and (4) continue to prescribe the contents of the annual reports for both the municipality and municipal entities. During the oversight process, to which the draft Annual Report will be subjected, compliance with these legislative requirements will be analysed.

Legislative Mandate and Key Performance Areas:

The main accountabilities of the Accounting Officer and the mandate of the municipality are aligned to the five legislated Key Performance Areas which include the following:

1. Basic Service Delivery and Infrastructure;
2. Local Economic Development;
3. Municipal Financial Viability and Management;
4. Good Governance and Public Participation; and
5. Municipal Transformation and Organisational Development.

Service Delivery Highlights:

Infrastructure Services:

This component includes: Water Services, Sanitation Services, Electricity, Roads, Transportation Planning, Storm Water, Fleet Management and Waste Management – Landfill site.

- 8 839km of reticulation was surveyed for leaks using leak detection methods. 7 914 Leaks found and 7 647 repaired to date (96% completion achieved). Estimated System Input Volume (SIV) reduction of 26,1 Ml/day and monetary savings accounted to R48,3 million p.a. ;
- 348 bulk consumer meters were replaced with new meters and correct installation to help increase revenue for the Municipality.
- 14 733 restrictor washers were installed at domestic homes to reduce demand from consumers due to the drought;
- 2 062 domestic homes were also visited where 11 035 internal leaks were repaired to help reduce excessive leakage.
- 4,4 Km of water pipeline was replaced in line with Asset Management requirements.
- A total of 259 new water connections were completed.
- The Msunduzi Municipality was once again awarded the Blue Drop Status. The award is called Blue Drop with Platinum Status as Msunduzi Municipality has achieved its drinking water quality summa-cum-laude for 3 consecutive assessment periods.
- A total of 700 Ventilated improved pits (VIPs) was constructed for the basic sanitation program.
- The outfall sewer interceptor of 4.3 km was completed in the Shenstone Ambleton Valley. The completed outfall sewer will ultimately allow approximately 6000 households access to waterborne sanitation.
- A total of 2.13 km of sanitation pipe was installed in Unit H and a further 116 connections were completed.
- A total of 6.57 km of sanitation pipe was installed in Azalea and a further 177 connections were completed.
- A total of 3.5 km of defective sanitation piping was replaced.
- The electrification of 846 households in the informal settlement areas of Triumph Road, SWAPO Phase 2, Zuma Extension and Jika-Joe Masukwana street.
- Installation of High Masts Lights: 46 High Masts Lights were connected and commissioned in various wards (Ward 1-5 Masts, Ward). A budget of R8m was made available in the beginning of the financial year. There was a variance between the original budget and the total budget spent where more funds were made available and additional 6 High Masts Lights were purchased to be installed in the 2016/17 financial year.
- Upgrade of Northdale Substation:- The upgrade of Northdale is ongoing where installation of 40MVA power transformers and alteration of the 132kV yard is in progress. The contract was concluded during the 2015/16 financial year to the amount of approximately R4m. The project is expected to be completed by December 2016.
- 25.08km of roads were upgraded in 2015/16 financial year. Funds are slowly being made available by the municipality towards the rehabilitation programme, which makes up the preventative maintenance of the department. In access, 45000m2 of road surfacing was attended in 2015/16.
- 26.7km of storm water channels were constructed in the 15/16 financial year. Due to financial constraints, the available funding is not enough to deal with storm water issues. 2015/16 saw the design on new storm water drainage and channelling, however this is currently put on hold to deal with Water Usage License processes that have been introduced by the Department of Water and Sanitation.

Economic Development:

Economic development and physical planning at Msunduzi Municipality contributes to:-

- (a) Creation of jobs and protection of the livelihood of the people.
 - (b) Protection of the environment and cultural heritage of the residents.
 - (c) In general, contribute in encouraging Sustainable Development.
- There were 110 jobs created through all the municipal capital projects
 - The LED forum was established and three meeting were held during the 2015/16 financial year.
 - There are currently nine housing projects that are in various phases of the implementation stage. These projects are expected to deliver a combined yield of 30202 units in different financial years which is inclusive of Operation Sukuma Sakhe Phase 1 and 2 interventions. During the 2015/16 financial year the municipality was able to deliver 3 048 units to low income qualifying beneficiaries of the Msunduzi Municipality
 - The municipality piloted the One Ward One Co-op project for waste and environmental management, a total of 14 co-operatives were established with 70 direct jobs.
 - The budget that was allocated for the market upgrade has been fully expended and the interest that accumulated on the capital account will be utilised to the erect an internal fencing that will create space for another agent. In partnership with KZN Agricultural Development Agency there are plans to develop an agro-processing facility. The market has been able to attract in excess of 200 new buyers especially from the previously disadvantaged groupings

Community and Social Services:

- Work was initiated on the Kwapata garden refuse/recycling site where the fencing was completed in June 2016. Partners are being sought with regards to the development of the site into a combination garden refuse and recyclables sorting plant. The Integrated Waste Management Plan was developed internally and approved by council. Waste Management is an integral part of the IDP.
- The refuse collection services were extended by another 35000 householders to now total approximately 120000. This is done via 15 contracted ward based co-operatives in 14 wards.
- Development and adoption of the Disaster Management Plan.
- Approved business plan for the maintenance of 65 sports facilities
- Approved Msunduzi sports and recreation plan.
- Developed plan for the sustainability of the Harry Gwala Stadium
- Commenced work on the Revitalisation of Alexandra Park
- Continued work on the Regional Athletic Track
- Upgrading of the Alexandra swimming pools
- Implementation of the maintenance master plan
- Book buying and renovations are ongoing projects at city libraries
- Preservation and digitization are major project that the library embarked upon.

Corporate Services, Finance and Administration:

- A total of 127 Council Committee meetings took place. 41 of these meetings were those of the Executive Committee who meet on a weekly basis. 15 of these include the meetings of the Full Council which take place once a month on the last Wednesday of every month.
- Both the Annual Report and the Oversight Report were developed and attended to as per the applicable legislative requirements.
- The municipality continues to meet its turn-around time of the finalization of the minutes of all portfolio committee meetings within 7 working days after the meetings are held.
- All policies relevant to the approval of the annual budget were reviewed and approved together with the approved budget. This includes, inter alia, the reviewed indigent and rates policy.
- Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. We had 5 827 beneficiaries on this programme in 2015/2016 financial year.
- The Information and Communication Technology (ICT) unit prioritized the following three critical projects during the 2015/16 financial year as set out in the SDBIP Operational plan:
 1. Implementation of SAP ERP Project
 2. Disaster Recovery (DR) Site at Mkhondeni Market
 3. Operational Level Agreement (OLA)
- Up to 1,377 jobs were evaluated and aligned to T.A.S.K during 2015/16 financial year;
- Skills audit of all permanent employees was concluded in 2015/2016
- To support staff migration into the new structure, Staff Allocation Policy has been approved;
- Staff migration to the new structure was concluded on 1 June 2016;
- Job Descriptions, have been completed for the entire organization; and
- An audit to ascertain future shortages of critical skills based on resignations, pending retirements, and identified areas of scarce skill has been initiated.
- 20 HR Policies were developed or reviewed and extensively consulted in the 2015/16 financial year. The Policies did not reach approval stage in the 2015/16 financial year as they were delayed in the consultation with Local labour forum.
- Workplace Skills Plan (WSP): As informed by the organization's strategic and operational needs, as well as skills audits and training needs analysis; the team will facilitate implementation of the WSP to close identified skills gaps.
- 1171 Employees and Councillors were trained in the 2015/16 financial year.
- Bursary Management: 57 employees were in receipt of study assistance, and 12 community members were awarded bursaries in 2015/16.
- During 2015/16, 70 candidates were enrolled as interns within environments manned by talent considered critical and scarce.
- In the 2015/2016 financial year portfolio committees held meetings on a regular basis and this can be seen in the summary provided above. Msunduzi Municipality was also able to meet the legislative deadlines in the development and submission of the Annual Performance Report for 2014/2015, Annual Report 2014/2015, Oversight Report 2014/2015 and also the Section 72 Mid-Year Budget & Performance review.

Measures to Improve Performance:

The approved Service Delivery and Budget Implementation (SDBIP) and Operational Plan (OP) included a total of 172 projects. This includes 80 operating projects and 92 capital projects. On both the operating and capital projects, the Municipality achieved at least 70% of the targets that were set at the beginning of the financial year. The report on both the SDBIP and OP (attached as Annexure '1' and '2') includes corrective measures as well as the timeframe/s for each individual Key Performance Indicator/ project. However, at a strategic level, in order to improve performance for the 2016/ 2017 financial year, the following measures have been put in place:

- Complete the acquisition and implementation of the financial management system.
- Roll-out of the smart-metering system.
- Weekly monitoring of capital expenditure, both Council and grant-funded capital projects.
- Accelerated implementation of the non-revenue water loss programme.
- Continued use of 20 Expanded Public Works Programme (EPWP) workers per ward to improve the cleanliness of the City.
- Embarking on an aggressive debt collection programme.
- Implementation of the City Development Strategy (CDS).

Without a doubt, the municipality continues to make progress towards achieving its mandate of providing developmental service delivery to its citizens. The municipality will implement an audit action plan to deal with matters raised in the AG audit whereby a Qualified audit opinion was received. This will allow the municipality to work towards a clean audit, which will ensure that we continue to build a capable and developmental city that will be able to implement the City Development Strategy moving us closer to achieving our vision and strategic objectives as set out in the Municipality's City Development Strategy.



S. HADEBE
CITY MANAGER Acting

2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

Msunduzi Municipality provides Water, Sanitation, Electricity, Refuse Removal, & Housing as part of the Basic Services. It also provides Roads, Stormwater & Drainage together with Local Economic Development and the approval of local building plans to local communities.

2.1. VISION STATEMENT

A safe, vibrant city in which to live, learn, raise a family, work, play and do business.

2.2. MISSION STATEMENT

To ensure that the Municipality functions effectively and in a sustainable manner in order to deliver services of excellence to the community.

2.3. LOCALITY

The Municipality affectionately known as Pietermaritzburg or the City of Choice is located along the N3 at a junction of an industrial corridor from Durban and Pietermaritzburg and an agro-industrial corridor stretching from Pietermaritzburg to Escourt. Regionally is identified at the cross section of the N3 corridor and Greytown Road corridor to the north, a tourist route to the Drakensberg and Kokstad Road to the South.

2.4. THE POPULATION OF MSUNDUZI

	Total Population	Share of KZN Population	Share of uMgungundlovu	Population growth rate	Population density
KZN	10 508 110	100.0%		0.8%	112.53
uMgungundlovu	1 048 876	10.0%	100.0%	0.9%	108.63
uMshwathi	106 667	1.0%	10.2%	0.1%	58.60
uMngeni	98 803	0.9%	9.4%	1.7%	62.99
Mpofana	38 684	0.4%	3.7%	0.5%	21.23
Impendle	33 285	0.3%	3.2%	-0.6%	20.04
Msunduzi	639 653	6.1%	61.0%	1.0%	1 007.94
Mkhambathini	64 571	0.6%	6.2%	0.9%	71.05
Richmond	67 212	0.6%	6.4%	0.6%	54.19

Source: Global Insight, 2015

POPULATION BY GENDER:

	Male	Female	Total
Pietermaritzburg	107212	116257	223469
Copesville	8505	8693	17198
Whispers	2948	3290	6238
Natal Crushers	369	347	715
Panorama Gardens	1664	1939	3603
Eastwood	7678	8192	15870
Willowton	2483	2659	5142
Woodlands	3288	3565	6853
Mountain Rise	1511	1681	3192
Queen Elizabeth	19	20	39
Town Bush Valley	520	593	1112
Worlds View	66	70	136
Montrose	1055	1180	2235
Northern Park	604	699	1303
Athlone	557	607	1164
Town Hill	1621	1982	3602
Wembley	806	952	1758
Boughton	688	670	1358
Clarendon	832	1228	2060
Pietermaritzburg SP	9291	10602	19893
Manor	220	278	498

	Male	Female	Total
Wensleydale	520	552	1071
Scottsville	4749	5319	10068
Hayfields	2880	3334	6215
Glenwood	1393	1668	3061
Sobantu	3584	3864	7448
Lester Park	219	272	491
Blackridge	583	617	1200
Prestbury	2238	2219	4457
Signal Hill	584	816	1399
Lincoln Meade	2245	2462	4707
Napierville	3101	1355	4456
Masons Mill	698	769	1467
Camps Drift	17	10	27
Pelham	2789	3097	5885
Fillan Park	737	792	1529
The Grange	1409	1599	3007
Westgate	4731	5627	10359
Oribi Village	1310	1486	2797
Scottsville Ext	649	732	1380
Epworth	394	443	836
The Meadows	260	283	544
Cleland SP	613	621	1234
Ockerts Kraal	525	585	1110
Bellevue	228	239	467
Ashdown	4330	4975	9306
Plessis-Laer	3906	4161	8067
Harewood	1175	1374	2549
Mkondeni	31	4	35
Shortts Retreat	1334	977	2311
Claveshay	382	422	804
Lynroy	299	282	581
Ridgepark	447	571	1019
Richmond Crest	246	307	553
Hazelmere	204	262	465
Oribi Heights	371	388	759
Bisley Heights	93	105	198
Bisley Crest	189	212	401
Slangspruit	8329	9068	17398
Ambleton	4695	5142	9837

NB: SOURCE - STATS SA CENCUS 2011

POPULATION BY AGE

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Pietermaritzburg	19054	16688	17227	20803	27458	24801	18905	17335	13897	11592	9489	7745	6292	4193	3121	2098	1545	1224
Copesville	1922	1386	1338	1546	2174	2138	1515	1253	975	932	789	503	315	165	106	59	50	30
Whispers	746	570	551	679	850	750	527	460	343	246	158	114	114	45	36	20	13	15
Natal Crushers	85	48	40	53	107	97	70	66	50	30	21	18	16	10	0	0	0	4
Panorama Gardens	306	338	404	396	394	331	266	267	333	250	134	87	39	26	18	7	5	5
Eastwood	1642	1367	1345	1448	2040	1961	1408	1114	890	727	576	496	370	198	140	66	50	33
Willowton	505	430	520	441	657	699	459	428	316	264	176	117	54	24	25	11	7	11
Woodlands	535	492	597	761	650	579	433	474	475	396	358	302	293	175	152	101	49	31
Mountain Rise	189	238	262	272	265	239	197	286	237	212	174	185	131	113	95	53	21	24
Queen Elizabeth	4	5	1	2	2	6	4	2	4	5	5	0	0	0	0	0	0	0
Town Bush Valley	65	61	59	59	52	122	109	76	65	87	76	66	66	67	37	29	9	8
Worlds View	5	13	9	13	7	7	4	11	11	7	25	9	0	2	2	2	1	4
Montrose	108	123	159	166	114	133	132	171	200	186	151	165	144	116	75	40	35	18
Northern Park	58	54	45	76	301	86	57	78	72	62	85	59	53	53	50	51	29	32
Athlone	62	58	82	86	86	63	60	65	85	100	108	91	71	36	45	39	20	8
Town Hill	196	167	197	174	492	485	350	211	185	155	159	142	167	102	127	116	106	72
Wembley	78	89	129	138	82	103	87	105	161	156	138	103	108	89	48	41	45	59
Boughton	56	73	97	149	89	83	95	115	138	89	107	86	59	57	32	20	8	2
Clarendon	95	106	189	251	139	129	119	138	164	109	144	121	132	92	71	28	22	12
Pietermaritzburg SP	1367	1111	1106	1682	3310	3110	2046	1475	1006	736	578	485	437	394	324	300	219	208
Manor	49	33	31	50	54	46	24	28	30	38	52	17	15	8	14	2	4	2
Wensleydale	49	55	65	95	156	125	76	64	89	60	78	55	37	27	15	13	6	6
Scottsville	413	403	473	1334	2631	1053	650	706	486	352	348	350	262	211	162	106	75	52
Hayfields	357	358	386	384	416	353	375	482	472	424	444	411	407	305	246	185	133	79
Glenwood	284	286	339	329	307	289	196	206	200	214	134	126	57	37	26	12	14	4
Sobantu	630	582	599	708	780	745	614	619	456	384	368	322	246	118	95	73	64	45
Lester Park	20	25	31	35	24	25	15	45	40	28	17	23	22	30	43	34	23	12
Blackridge	66	77	96	121	72	78	67	99	95	67	85	75	76	40	40	24	16	6
Prestbury	314	271	333	276	372	489	456	391	312	284	256	210	181	122	76	54	36	23
Signal Hill	156	141	84	82	146	266	208	125	68	42	29	22	13	7	5	0	1	5
Lincoln Meade	423	373	304	293	349	475	472	535	399	250	203	177	164	117	86	44	30	13
Napierville	174	189	246	340	692	682	549	474	339	234	236	110	66	44	31	9	16	24
Masons Mill	147	122	113	159	198	203	159	115	65	53	48	30	28	13	4	4	2	4
Camps Drift	2	0	0	3	4	4	1	4	2	3	0	3	1	0	0	0	0	0
Pelham	368	297	289	622	582	627	486	438	363	264	234	250	419	193	149	98	85	121
Fillan Park	94	117	121	240	288	102	99	68	99	85	76	58	35	13	14	7	8	6
The Grange	246	277	320	368	356	302	187	167	171	197	161	91	64	31	30	19	15	5

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Westgate	768	791	851	1100	1177	967	810	787	721	654	515	398	272	211	126	97	60	55
Oribi Village	227	197	219	231	271	320	267	211	182	177	156	109	89	56	20	23	35	8
Scottsville Ext	85	90	110	124	136	108	94	102	129	94	89	66	54	37	25	25	9	2
Epworth	50	57	74	77	83	58	52	68	63	54	67	41	34	20	11	7	10	12
The Meadows	43	36	49	36	37	42	37	39	46	41	49	32	25	13	7	5	5	1
Cleland SP	81	97	91	82	71	97	102	119	107	72	54	59	53	62	39	25	14	8
Ockertskraal	91	74	81	89	35	69	109	119	93	90	66	44	61	42	22	7	10	9
Bellevue	21	21	40	37	36	25	22	19	36	43	40	47	27	24	17	6	7	0
Ashdown	897	825	802	1018	1076	1008	791	678	456	413	341	330	254	171	109	52	50	33
Plessis-Laer	884	635	705	744	1102	1062	720	609	387	383	266	194	129	81	71	35	32	29
Harewood	322	248	227	256	312	249	217	209	137	112	70	53	53	27	31	9	7	9
Mkondeni	0	0	0	0	6	5	8	5	2	3	4	0	0	2	0	0	0	0
Shorts Retreat	122	101	82	91	380	480	344	254	166	89	54	58	31	31	14	6	7	0
Claveshay	75	60	51	60	64	77	77	87	74	57	26	29	28	23	7	6	1	1
Lynroy	38	42	34	42	61	52	37	50	64	30	22	25	24	26	20	11	4	0
Ridgepark	89	83	93	106	109	90	76	75	77	66	47	36	34	14	9	9	5	1
Richmond Crest	28	55	66	65	61	30	29	41	36	51	42	14	16	10	4	1	2	2
Hazelmere	29	40	46	42	46	43	30	38	31	35	26	31	11	4	5	5	0	4
Oribi Heights	33	39	68	72	82	49	45	43	66	67	69	55	27	21	14	4	1	2
Bisley Heights	10	14	12	18	19	9	6	20	13	25	19	7	11	6	8	0	0	0
Bisley Crest	27	33	31	37	42	31	22	35	29	28	23	23	17	11	5	4	2	1
Slangspruit	2092	1741	1567	1732	2023	1916	1497	1422	1028	829	492	415	245	156	96	62	50	36
Ambleton	1226	1075	970	914	994	1025	940	948	556	452	221	197	135	66	46	30	18	24

NB: SOURCE - STATS SA CENSUS 2011

2.5. HOUSEHOLDS, HOUSEHOLD SERVICES AND BACKGROUND DATA

TABLE 2: TOTAL NUMBER OF HOUSEHOLDS	
CENSUS REPORT 2011	223469

TABLE 3: ACCESS TO WATER

	No access to piped (tap) water	Piped (tap) water inside the dwelling	Piped (tap) water inside the yard	Piped (tap) water on community stand
Pietermaritzburg	4758	132501	52945	19924
Copesville	2599	5323	266	8703
Whispers	26	595	5363	60
Natal Crushers	9	19	14	660
Panorama Gardens	20	3400	29	135
Eastwood	5	7888	6749	874
Willowton	52	2683	2038	248

	No access to piped (tap) water	Piped (tap) water inside the dwelling	Piped (tap) water inside the yard	Piped (tap) water on community stand
Woodlands	110	6093	93	21
Mountain Rise	79	2912	56	124
Queen Elizabeth	10	19	10	0
Town Bush Valley	5	1100	0	0
Worlds View	1	129	5	0
Montrose	0	2205	9	5
Northern Park	4	1057	15	1
Athlone	0	1140	4	1
Town Hill	15	2403	25	15
Wembley	0	1505	22	7
Boughton	7	1131	60	12
Clarendon	0	1823	5	10
Pietermaritzburg SP	95	14297	1858	2086
Manor	0	479	6	0
Wensleydale	0	1034	10	15
Scottsville	20	7312	110	12
Hayfields	10	5903	157	14
Glenwood	4	2379	612	26
Sobantu	13	3405	3759	40
Lester Park	1	410	68	1
Blackridge	0	1082	14	4
Prestbury	13	3988	96	5
Signal Hill	3	1382	11	0
Lincoln Meade	2	4480	66	112
Napierville	0	2238	69	0
Masons Mill	0	81	1181	192
Camps Drift	4	4	1	18
Pelham	24	4944	63	14
Fillan Park	0	1440	4	2
The Grange	0	2885	37	1
Westgate	25	9973	240	32
Oribi Village	34	2616	31	16
Scottsville Ext	2	1324	35	10
Epworth	0	826	8	0
The Meadows	0	511	17	0
Cleland SP	0	1199	33	2
Ockerts Kraal	0	1091	11	2
Bellevue	8	426	0	0
Ashdown	65	4937	3653	349
Plessis-Laer	274	955	4275	2241
Harewood	26	198	1454	837
Mkondeni	0	34	1	0
Shortts Retreat	14	735	68	1489
Claveshay	4	772	25	4
Lynroy	0	568	0	0
Ridgepark	0	991	21	0
Richmond Crest	0	553	0	0
Hazelmere	0	458	0	0
Oribi Heights	0	727	4	0
Bisley Heights	0	195	2	0
Bisley Crest	0	390	0	0
Slangspruit	841	2792	11950	1450
Ambleton	334	1062	8234	71

NB: SOURCE - STATS SA CENSUS 2011

TABLE 4: TOILET FACILITIES BY NUMBER & PERCENTAGE

	Person adjusted						% of Person adjusted					
	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total
Pietermaritzburg	3802	168358	4095	27303	1661	205220	2	82	2	13	1	100
Copesville	648	5574	1064	7928	56	15269	4	37	7	52	0	100
Whispers	16	5976	0	37	0	6029	0	99	0	1	0	100
Natal Crushers	183	23	0	483	3	692	26	3	0	70	0	100
Panorama Gardens	0	3448	0	135	0	3583	0	96	0	4	0	100
Eastwood	334	14626	137	341	40	15478	2	94	1	2	0	100
Willowton	212	4671	0	43	39	4966	4	94	0	1	1	100
Woodlands	57	6193	6	42	0	6298	1	98	0	1	0	100
Mountain Rise	34	2940	11	23	113	3121	1	94	0	1	4	100
Queen Elizabeth	8	23	6	2	0	39	21	59	15	5	0	100
Town Bush Valley	0	1105	0	0	0	1105	0	100	0	0	0	100
Worlds View	0	136	0	0	0	136	0	100	0	0	0	100
Montrose	0	2212	6	1	0	2219	0	100	0	0	0	100
Northern Park	0	1072	0	0	0	1072	0	100	0	0	0	100
Athlone	0	1141	2	1	0	1145	0	100	0	0	0	100
Town Hill	4	2446	0	2	2	2455	0	100	0	0	0	100
Wembley	4	1522	0	7	0	1533	0	99	0	0	0	100
Boughton	0	1174	1	30	0	1205	0	97	0	2	0	100
Clarendon	7	1819	0	4	0	1830	0	99	0	0	0	100
Pietermaritzburg SP	82	16500	21	1608	51	18262	0	90	0	9	0	100
Manor	12	473	0	0	0	485	3	97	0	0	0	100
Wensleydale	0	1054	0	0	0	1054	0	100	0	0	0	100
Scottsville	2	7433	1	9	0	7445	0	100	0	0	0	100
Hayfields	0	6021	7	48	0	6076	0	99	0	1	0	100
Glenwood	4	2977	0	26	9	3016	0	99	0	1	0	100
Sobantu	31	7133	0	47	3	7214	0	99	0	1	0	100
Lester Park	6	470	1	1	0	478	1	98	0	0	0	100
Blackridge	8	1080	5	1	0	1094	1	99	0	0	0	100
Prestbury	4	4075	5	16	0	4099	0	99	0	0	0	100
Signal Hill	0	1393	0	0	3	1395	0	100	0	0	0	100
Lincoln Meade	9	4524	11	0	5	4548	0	99	0	0	0	100
Napierville	0	2287	0	9	0	2296	0	100	0	0	0	100
Masons Mill	9	126	4	1150	0	1289	1	10	0	89	0	100
Camps Drift	0	0	0	27	0	27	0	0	0	100	0	100
Pelham	1	5023	0	11	0	5035	0	100	0	0	0	100
Fillan Park	5	1424	10	0	0	1440	0	99	1	0	0	100
The Grange	0	2907	0	1	0	2908	0	100	0	0	0	100
Westgate	36	10174	1	41	9	10261	0	99	0	0	0	100
Oribi Village	24	2657	0	6	9	2696	1	99	0	0	0	100
Scottsville Ext	0	1353	9	5	5	1371	0	99	1	0	0	100
Epworth	5	829	0	0	0	834	1	99	0	0	0	100
The Meadows	0	528	0	0	0	528	0	100	0	0	0	100
Cleland SP	0	1231	0	0	0	1231	0	100	0	0	0	100
Ockerts Kraal	0	1098	0	6	0	1104	0	99	0	1	0	100
Bellevue	0	434	0	0	0	434	0	100	0	0	0	100
Ashdown	24	8262	10	627	52	8974	0	92	0	7	1	100
Plessis-Laer	164	1021	144	5069	453	6851	2	15	2	74	7	100
Harewood	19	80	699	1555	135	2488	1	3	28	63	5	100
Mkondeni	0	35	0	0	0	35	0	100	0	0	0	100
Shortts Retreat	922	826	16	300	18	2082	44	40	1	14	1	100
Claveshay	0	803	0	0	0	803	0	100	0	0	0	100

	Person adjusted						% of Person adjusted					
	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total
Lynroy	2	566	0	0	0	568	0	100	0	0	0	100
Ridgepark	0	1012	0	0	0	1012	0	100	0	0	0	100
Richmond Crest	0	552	0	0	1	553	0	100	0	0	0	100
Hazelmere	0	458	0	0	0	458	0	100	0	0	0	100
Oribi Heights	0	730	1	0	0	731	0	100	0	0	0	100
Bisley Heights	0	198	0	0	0	198	0	100	0	0	0	100
Bisley Crest	0	390	0	0	0	390	0	100	0	0	0	100
Slangspruit	219	9829	1504	4800	87	16439	1	60	9	29	1	100
Ambleton	708	4291	413	2860	569	8842	8	49	5	32	6	100

NB: SOURCE - STATS SA CENCUS 2011

TABLE 6: ACCESS TO ELECTRICITY - ENERGY FOR LIGHTING BY TYPE

	Electricity	Gas	Paraffin	Candles	Solar	None
Pietermaritzburg	189718	499	2164	16635	620	492
Copesville	5444	174	1356	9739	47	132
Whispers	5961	0	7	75	1	0
Natal Crushers	143	0	44	515	0	0
Panorama Gardens	3438	9	0	135	0	1
Eastwood	15238	28	39	131	53	26
Willowton	4701	8	28	257	14	15
Woodlands	6099	41	9	164	2	0
Mountain Rise	2932	15	111	105	8	0
Queen Elizabeth	31	0	0	8	0	0
Town Bush Valley	1099	4	0	0	2	0
Worlds View	132	0	0	0	4	0
Montrose	2216	0	0	3	0	0
Northern Park	1068	5	1	0	1	1
Athlone	1143	0	0	1	0	0
Town Hill	2453	0	0	0	5	0
Wembley	1530	0	0	0	4	0
Boughton	1149	21	1	36	0	5
Clarendon	1818	3	4	0	8	5
Pietermaritzburg SP	16087	22	189	1977	32	29
Manor	485	0	0	0	0	0
Wensleydale	1055	0	0	4	0	0
Scottsville	7417	7	0	4	25	0
Hayfields	6022	16	8	0	32	6
Glenwood	2927	7	0	69	5	13
Sobantu	7084	0	17	78	21	17
Lester Park	476	1	0	0	0	2
Blackridge	1088	0	0	0	7	4
Prestbury	4049	21	8	13	9	2
Signal Hill	1386	1	0	0	8	0
Lincoln Meade	4569	4	1	81	0	5
Napierville	2283	10	0	0	13	2
Masons Mill	1394	0	1	60	0	0
Camps Drift	14	0	0	13	0	0
Pelham	4991	9	4	9	28	4
Fillan Park	1425	7	9	5	0	0
The Grange	2909	0	0	10	0	5
Westgate	10156	2	7	20	66	18
Oribi Village	2593	0	0	93	6	6

	Electricity	Gas	Paraffin	Candles	Solar	None
Scottsville Ext	1350	14	0	0	2	5
Epworth	834	0	0	0	0	0
The Meadows	523	0	0	5	0	0
Cleland SP	1234	0	0	0	0	0
Ockerts Kraal	1103	0	0	0	1	0
Bellevue	431	0	0	0	2	0
Ashdown	8861	0	40	28	39	36
Plessis-Laer	6454	16	111	1111	24	28
Harewood	2218	6	0	221	31	39
Mkondeni	34	0	0	0	0	1
Shortts Retreat	827	21	134	1303	1	20
Claveshay	800	0	0	0	0	4
Lynroy	566	0	0	0	3	0
Ridgepark	1011	0	1	0	0	0
Richmond Crest	553	0	0	0	0	0
Hazelmere	452	0	0	0	6	0
Oribi Heights	730	0	0	0	1	0
Bisley Heights	198	0	0	0	0	0
Bisley Crest	390	0	0	0	0	0
Slangspruit	16593	21	11	282	91	35
Ambleton	9551	7	24	81	13	26

NB: SOURCE - STATS SA CENCUS 2011

TABLE 7: FUNCTIONAL LITERACY - HIGHEST EDUCATIONAL LEVEL

	no schooling	Some primary	Completed primary	Some secondary	Completed secondary	Higher
Pietermaritzburg	4606	11446	4513	44739	47952	28495
Copesville	1084	2222	878	4265	2263	257
Whispers	246	571	221	1642	945	66
Natal Crushers	39	113	38	232	57	9
Panorama Gardens	19	108	37	416	1041	532
Eastwood	652	1068	442	4243	3045	606
Willowton	105	364	138	1386	1108	129
Woodlands	59	299	136	1645	1421	662
Mountain Rise	60	174	95	588	812	482
Queen Elizabeth	3	3	1	5	6	8
Town Bush Valley	3	20	2	109	231	500
Worlds View	0	1	4	15	29	45
Montrose	4	33	18	209	553	841
Northern Park	4	17	4	250	335	234
Athlone	4	26	5	91	245	479
Town Hill	9	56	21	317	678	906
Wembley	2	32	6	114	286	680
Boughton	17	40	15	179	321	337
Clarendon	5	17	6	217	439	711
Pietermaritzburg SP	279	929	381	4339	5429	2416
Manor	5	13	9	129	133	43
Wensleydale	5	24	18	151	336	268
Scottsville	17	100	40	782	2203	2342
Hayfields	28	107	42	1043	1678	1798
Glenwood	61	153	77	531	608	378
Sobantu	76	339	149	2016	1776	558
Lester Park	10	13	6	132	89	125
Blackridge	7	23	7	178	334	257

	no schooling	Some primary	Completed primary	Some secondary	Completed secondary	Higher
Prestbury	18	96	34	728	1079	1016
Signal Hill	6	25	9	128	310	455
Lincoln Meade	31	130	55	553	1109	1396
Napierville	9	85	22	401	588	403
Masons Mill	19	92	46	413	272	82
Camps Drift	0	8	1	8	5	0
Pelham	31	84	16	695	1229	1697
Fillan Park	9	27	4	105	611	202
The Grange	29	75	14	316	911	443
Westgate	162	207	83	1375	2606	2361
Oribi Village	52	175	56	752	768	114
Scottsville Ext	2	15	9	256	360	319
Epworth	3	10	5	102	213	245
The Meadows	0	3	4	90	159	122
Cleland SP	2	16	14	184	384	275
Ockerts Kraal	5	14	7	154	199	388
Bellevue	0	3	1	70	118	156
Ashdown	114	528	206	2111	2094	702
Plessis-Laer	151	596	213	2106	1496	412
Harewood	88	251	90	616	432	20
Mkondeni	1	2	1	16	12	3
Shortts Retreat	89	158	74	775	609	206
Claveshay	11	12	4	115	234	181
Lynroy	9	5	6	110	154	135
Ridgepark	5	23	2	95	258	258
Richmond Crest	7	10	5	35	137	144
Hazelmere	4	14	9	39	114	126
Oribi Heights	4	14	5	101	183	238
Bisley Heights	0	8	0	36	42	57
Bisley Crest	2	2	2	56	78	131
Slangspruit	455	1223	455	4526	3223	338
Ambleton	487	669	265	2451	1568	201

NB: SOURCE - STATS SA CENCUS 2011

TABLE 8: HEALTH FACILITIES WITHIN MSUNDUZI MUNICIPALITY

Name sub-District	Mobiles	Satellites	Clinics	Community Health Centres
Msunduzi	6	7	31	2

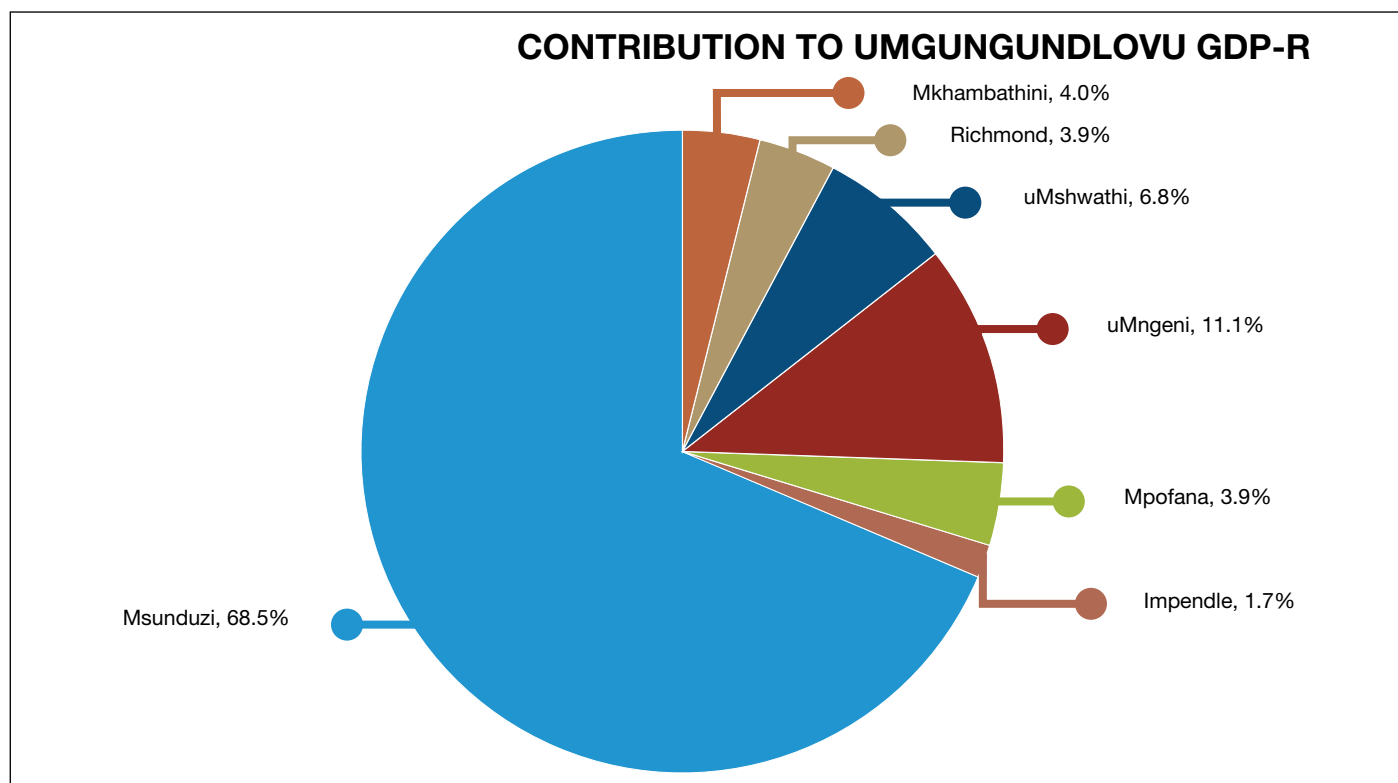
TABLE 9: DISTRIBUTION OF CHILD HEADED HOUSEHOLDS - 1996, 2001 AND 2011

Municipality	No. of households headed by children (0-17 years)			% of households headed by children (0-17 years)		
	1996	2001	2011	1996	2001	2011
MSUNDUZI MUNICIPALITY	1,067	674	920	0,9	0,3	0,6

THE ECONOMY

The Municipality possesses a number of economic advantages, including:

- Locational Advantages: the centrality of the Municipality and the fact that the Municipality is bisected by the N3 corridor, which is the primary logistical corridor linking Gauteng and the Durban Harbour;
- Natural/Geographical Advantages: Highly fertile land;
- Human Capital Advantages: Good Schools and Tertiary institutions; and
- Institutional Advantages: Msunduzi enjoys the 'Capital City' Status.

CONTRIBUTION TO UMGUNGUNDLOVU GDP-R


Source: Global Insight, 2015

SECTOR CONTRIBUTION (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Primary sector	6.8%	10.6%	30.8%	13.3%	33.7%	36.5%	4.9%	13.1%	29.7%
Agriculture	4.8%	10.0%	28.9%	12.9%	33.4%	36.0%	4.3%	12.5%	29.1%
Mining	1.9%	0.6%	1.9%	0.4%	0.3%	0.4%	0.6%	0.5%	0.5%
Secondary sector	25.3%	23.2%	26.4%	25.5%	18.1%	15.5%	23.3%	24.2%	17.4%
Manufacturing	18.3%	15.5%	21.9%	16.1%	11.6%	7.2%	15.4%	16.8%	11.5%
Electricity	2.4%	3.9%	2.2%	5.3%	3.3%	3.2%	4.0%	3.5%	2.6%
Construction	4.6%	3.8%	2.2%	4.1%	3.1%	5.1%	3.9%	3.8%	3.3%
Tertiary sector	68.0%	66.2%	42.9%	61.3%	48.2%	48.0%	71.8%	62.8%	52.9%
Trade	15.5%	13.6%	11.7%	12.9%	12.6%	14.6%	14.0%	13.5%	12.7%
Transport	12.3%	10.4%	8.7%	8.5%	8.9%	7.3%	11.2%	9.9%	8.6%
Finance	18.1%	15.9%	7.2%	15.8%	7.3%	5.3%	18.0%	15.5%	9.2%
Community Services	22.0%	26.2%	15.2%	24.0%	19.5%	20.8%	28.6%	23.9%	22.4%
Total Industries	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Source: Global Insight, 2015

EMPLOYMENT BY SECTOR (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Primary sector	5.0%	9.4%	18.2%	18.1%	21.9%	10.0%	5.4%	12.0%	19.5%
Agriculture	4.5%	9.2%	18.1%	18.0%	20.1%	9.6%	5.2%	11.8%	19.3%
Mining	0.5%	0.2%	0.2%	0.1%	1.8%	0.4%	0.1%	0.2%	0.1%
Secondary sector	21.5%	20.6%	20.8%	17.3%	19.8%	15.2%	21.4%	21.6%	18.3%
Manufacturing	14.5%	13.5%	14.9%	11.2%	7.3%	4.9%	14.4%	14.7%	11.3%
Electricity	0.5%	0.6%	0.5%	0.5%	0.3%	1.4%	0.6%	0.6%	0.3%
Construction	6.5%	6.6%	5.4%	5.6%	12.2%	8.9%	6.5%	6.3%	6.3%
Tertiary sector	62.6%	58.7%	46.9%	53.6%	48.0%	59.3%	62.2%	56.2%	50.9%
Trade	16.7%	14.6%	14.0%	12.7%	16.5%	9.8%	15.2%	14.4%	12.6%

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Transport	6.0%	3.6%	2.9%	3.0%	3.2%	3.6%	3.6%	5.6%	4.6%
Finance	15.4%	13.2%	9.2%	11.8%	6.5%	10.5%	14.4%	14.4%	11.8%
Community Services	24.5%	27.2%	20.8%	26.0%	21.7%	35.4%	29.0%	21.8%	21.8%
Households	10.9%	11.3%	14.1%	11.0%	10.4%	15.4%	11.0%	10.2%	11.3%
Total Industries	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Source: Global Insight, 2015

INTERNATIONAL TRADE: EXPORTS AS PERCENTAGE OF GDP-R, 2014

	Exports (R 1000)	Imports (R 1000)	Exports (%)	Imports (%)	Exports as % of GDP
KZN	118 006 121	118 006 695	50.0	50.0	19.4
uMgungundlovu DM	12 215 056	11 838 576	50.8	49.2	20.7
uMshwathi	217 623	54 838	79.9	20.1	5.4
uMngeni	334 809	251 367	57.1	42.9	5.2
Mpofana	102 673	253 283	28.8	71.2	4.4
Impendle	979	598	62.1	37.9	0.1
Msunduzi	11 538 473	11 230 215	50.7	49.3	28.5
Mkhambathini	19 735	46 195	29.9	70.1	0.8
Richmond	765	2 080	26.9	73.1	0.0

Source: Global Insight, 2015

EMPLOYMENT STATUS

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Pietermaritzburg	72175	22761	5973	49308
Copesville	4776	2028	886	4450
Whispers	1594	916	214	1517
Natal Crushers	312	74	35	107
Panorama Gardens	1417	298	37	744
Eastwood	4457	2365	632	3575
Willowton	1559	797	266	976
Woodlands	1843	625	357	1566
Mountain Rise	1033	110	24	1032
Queen Elizabeth	18	8	0	2
Town Bush Valley	611	13	6	146
Worlds View	61	3	1	31
Montrose	1158	35	11	356
Northern Park	501	60	5	146
Athlone	608	22	0	185
Town Hill	1271	40	6	316
Wembley	837	41	4	236
Boughton	677	32	6	180
Clarendon	973	35	13	278
Pietermaritzburg SP	7199	1973	262	4671
Manor	177	21	53	104
Wensleydale	462	44	11	317
Scottsville	3175	261	47	2295
Hayfields	2812	176	37	1142
Glenwood	638	309	34	1079
Sobantu	2051	1226	257	1707
Lester Park	190	20	29	34
Blackridge	468	33	13	268
Prestbury	2141	176	16	622

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Signal Hill	748	59	3	192
Lincoln Meade	2343	134	100	740
Napierville	948	176	21	539
Masons Mill	383	471	5	201
Camps Drift	16	5	0	4
Pelham	2513	145	52	939
Fillan Park	452	131	43	506
The Grange	922	384	138	620
Westgate	3940	1098	134	2223
Oribi Village	791	442	29	751
Scottsville Ext	631	44	24	297
Epworth	408	37	1	150
The Meadows	273	10	4	97
Cleland SP	534	43	10	230
Ockerts Kraal	579	28	5	162
Bellevue	251	7	7	66
Ashdown	2175	1693	178	2320
Plessis-Laer	1800	1554	427	1725
Harewood	302	593	31	741
Mkondeni	33	0	0	0
Shortts Retreat	896	338	135	580
Claveshay	377	19	12	172
Lynroy	279	6	14	107
Ridgepark	345	29	105	237
Richmond Crest	204	23	4	155
Hazelmere	204	30	0	99
Oribi Heights	379	45	13	140
Bisley Heights	97	10	0	40
Bisley Crest	193	8	13	73
Slangspruit	3780	2174	883	4711
Ambleton	2359	1287	323	2408

NB: SOURCE - STATS SA CENCUS 2011

EMPLOYMENT BY INDUSTRY

	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufacturing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communication	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Pietermaritzburg	1841	410	7914	832	5357	10473	3632	10383	24499	6823
Copesville	201	20	435	15	1054	811	173	404	505	1158
Whispers	116	1	233	9	177	300	79	179	226	273
Natal Crushers	7	0	43	1	42	44	7	14	35	119
Panorama Gardens	20	8	59	11	49	117	57	175	791	130
Eastwood	102	23	991	28	431	734	268	513	949	419
Willowton	24	8	300	7	150	270	61	156	371	212
Woodlands	21	13	282	18	167	312	49	192	707	82
Mountain Rise	13	0	113	7	40	267	38	109	302	145
Queen Elizabeth	0	0	2	4	0	4	0	0	7	2
Town Bush Valley	25	1	47	1	43	50	13	116	281	32
Worlds View	1	0	2	0	6	5	1	16	18	11
Montrose	21	1	120	4	96	98	24	221	471	102
Northern Park	6	0	64	6	32	47	14	79	189	62

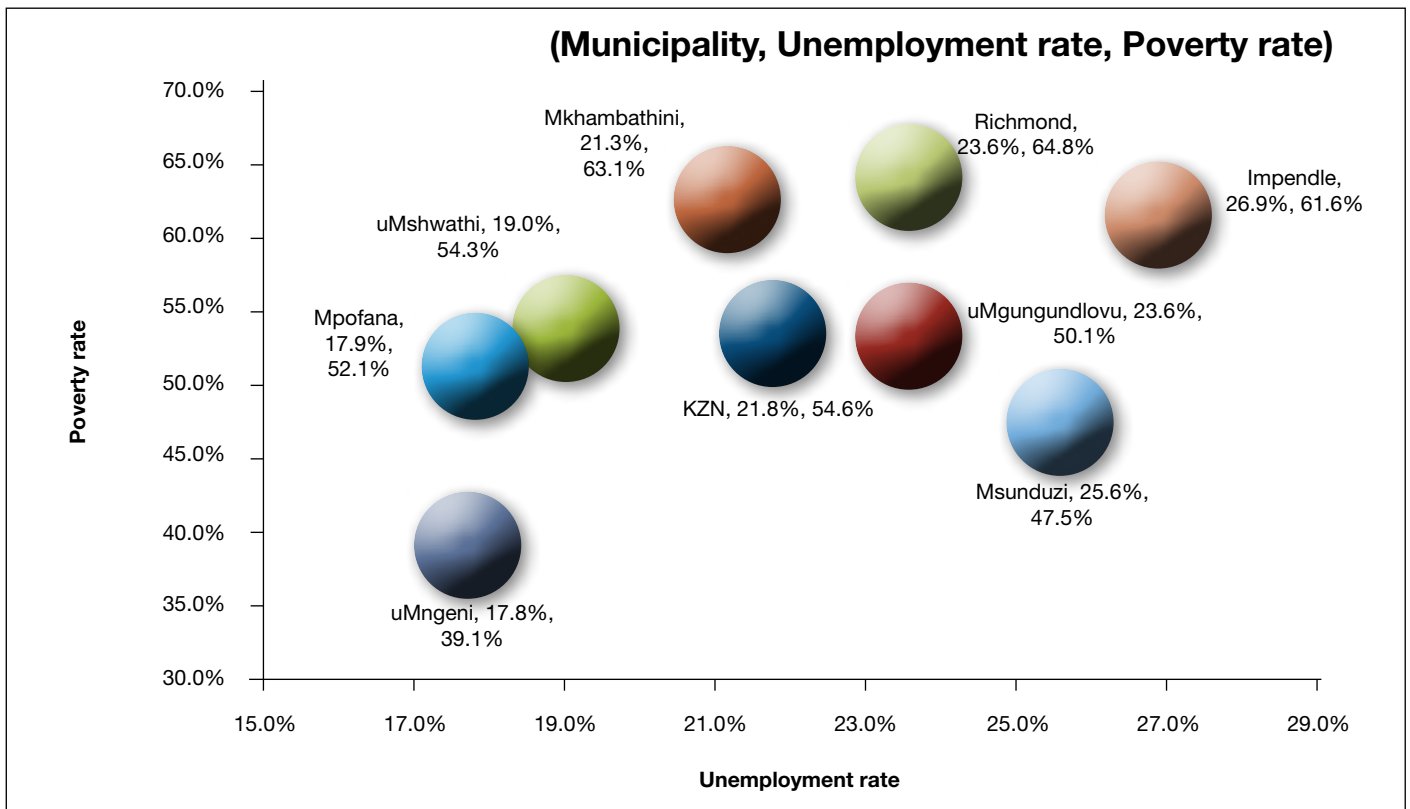
	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufacturing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communication	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Athlone	13	0	72	4	16	47	20	156	237	43
Town Hill	37	5	68	12	58	122	43	238	617	72
Wembley	45	1	80	2	36	87	46	198	267	76
Boughton	81	1	65	5	52	59	26	132	206	50
Clarendon	36	1	64	10	65	167	22	194	331	82
Pietermaritzburg SP	128	40	668	55	453	1603	311	1110	2360	469
Manor	8	1	15	2	11	38	9	23	66	2
Wensleydale	2	1	31	17	28	65	19	101	176	23
Scottsville	82	8	218	38	152	402	111	515	1453	196
Hayfields	101	6	254	47	160	331	156	627	984	147
Glenwood	3	9	110	2	43	76	20	67	283	25
Sobantu	66	14	334	5	98	297	82	207	661	286
Lester Park	23	0	24	0	10	22	6	50	49	6
Blackridge	13	0	41	7	41	80	23	87	141	35
Prestbury	40	4	153	48	142	221	86	358	975	114
Signal Hill	9	1	36	9	27	99	56	143	338	29
Lincoln Meade	34	21	246	62	144	210	160	383	937	146
Napierville	16	0	50	17	41	70	75	118	519	39
Masons Mill	6	1	69	4	23	90	21	55	52	63
Camps Drift	0	0	3	0	0	2	1	2	6	2
Pelham	49	43	195	52	146	204	95	443	1108	177
Fillan Park	4	21	15	7	1	21	86	46	231	20
The Grange	17	8	39	10	4	60	47	77	584	76
Westgate	60	36	348	66	122	309	173	464	2069	294
Oribi Village	12	9	128	23	58	116	50	94	260	40
Scottsville Ext	13	4	53	15	28	51	26	102	318	21
Epworth	16	0	46	10	20	29	29	66	174	19
The Meadows	5	1	20	8	48	39	15	38	78	23
Cleland SP	24	3	59	16	24	72	41	61	209	26
Ockerts Kraal	10	5	48	12	72	56	40	148	173	16
Bellevue	0	19	26	0	24	16	14	66	79	6
Ashdown	14	10	197	13	88	350	170	280	937	116
Plessis-Laer	16	5	240	6	103	350	132	282	439	226
Harewood	23	0	43	1	36	39	11	45	72	32
Mkondeni	4	0	9	0	6	7	2	0	5	0
Shortts Retreat	18	4	183	28	106	198	53	84	177	46
Claveshay	17	1	43	18	15	36	16	73	150	7
Lynroy	9	2	35	19	15	22	6	58	104	7
Ridgepark	5	0	11	4	3	2	33	29	245	11
Richmond Crest	1	3	5	1	9	30	10	20	121	4
Hazelmere	2	4	7	4	11	27	6	24	105	12
Oribi Heights	6	4	27	5	11	62	9	29	192	35
Bisley Heights	0	2	0	0	4	20	6	13	45	6
Bisley Crest	2	3	7	8	4	22	7	22	96	21
Slangspruit	87	5	562	36	325	708	303	480	704	568
Ambleton	126	27	280	14	188	478	174	397	314	359

NB: SOURCE - STATS SA CENSUS 2011

DEVELOPMENT INDICATORS (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Human Development Index (HDI)	0.56	0.58	0.51	0.63	0.53	0.50	0.60	0.50	0.49
Gini coefficient	0.63	0.63	0.57	0.64	0.60	0.59	0.64	0.59	0.56
Share below the food poverty line	30.3%	26.5%	25.7%	18.2%	25.0%	33.2%	26.0%	33.5%	35.1%
Share below the lower poverty line	42.5%	38.1%	39.5%	28.0%	38.0%	47.4%	36.6%	48.6%	50.4%
Share below the upper poverty line	54.6%	50.1%	54.3%	39.1%	52.1%	61.6%	47.5%	63.1%	64.8%
Functional literacy: age 15+, completed grade 7 or higher	80.0%	81.8%	70.6%	84.7%	74.2%	71.2%	86.2%	69.9%	70.8%

Source: Global Insight, 2015

UNEMPLOYMENT AND POVERTY NEXUS


Source: Global Insight, 2015

COMMENT ON BACKGROUND DATA:

The data provided herein is data used from the Census 2011 report conducted by Statistics South Africa and HIS Global Insight, 2015. Msunduzi Municipality strives to ensure the backlogs in the delivery of Basic Services like Water, Electricity and Housing are reduced on an annual basis.

3. SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

1. Service Delivery

The Msunduzi Municipality basic services as contained in the Municipal Indigent Policy is intended to provide norms and standards for a program to improve the lives of indigents and to improve access to FREE BASIC SERVICES. The policy recognizes the need for inter-government co-operation in the process of dealing with indigents but places a specific emphasis on the local government sphere, recognizing the important role a municipality has in effectively addressing the needs of indigent households. This requires local understanding and local initiative as well as co-ordination and support from national and provincial governments.

The indigent policy seeks to address the problem of institutional exclusion by facilitating the reform of the systems of local government in ways that ensure the inclusion of the poor in ways that will guarantee their access to affordable basic services. The implementation of the indigent policy as the basis of providing Free Basic Services was done in context of socio-economic realities facing our communities such as:

- High level unemployment
- Low income earners that have limited affordability
- High incidents of child-headed households
- Natural attrition of elderly headed households within our society.

The Municipality's indigent policy applies specifically to the Free Basic Services programme within the Municipality i.e. free basic electricity, free basic refuse removal, free basic sanitation, and free basic water. We had 5 827 beneficiaries on this programme in 2015/2016 financial year.

2. Indigent Population

"Indigents" - means an owner /occupier of a property as defined in the qualification for concessions. Lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. This is a household which is not financially capable of paying for the delivery of Basic Services - including poor households

Qualification for concessions - Indigent policy 2015/2016

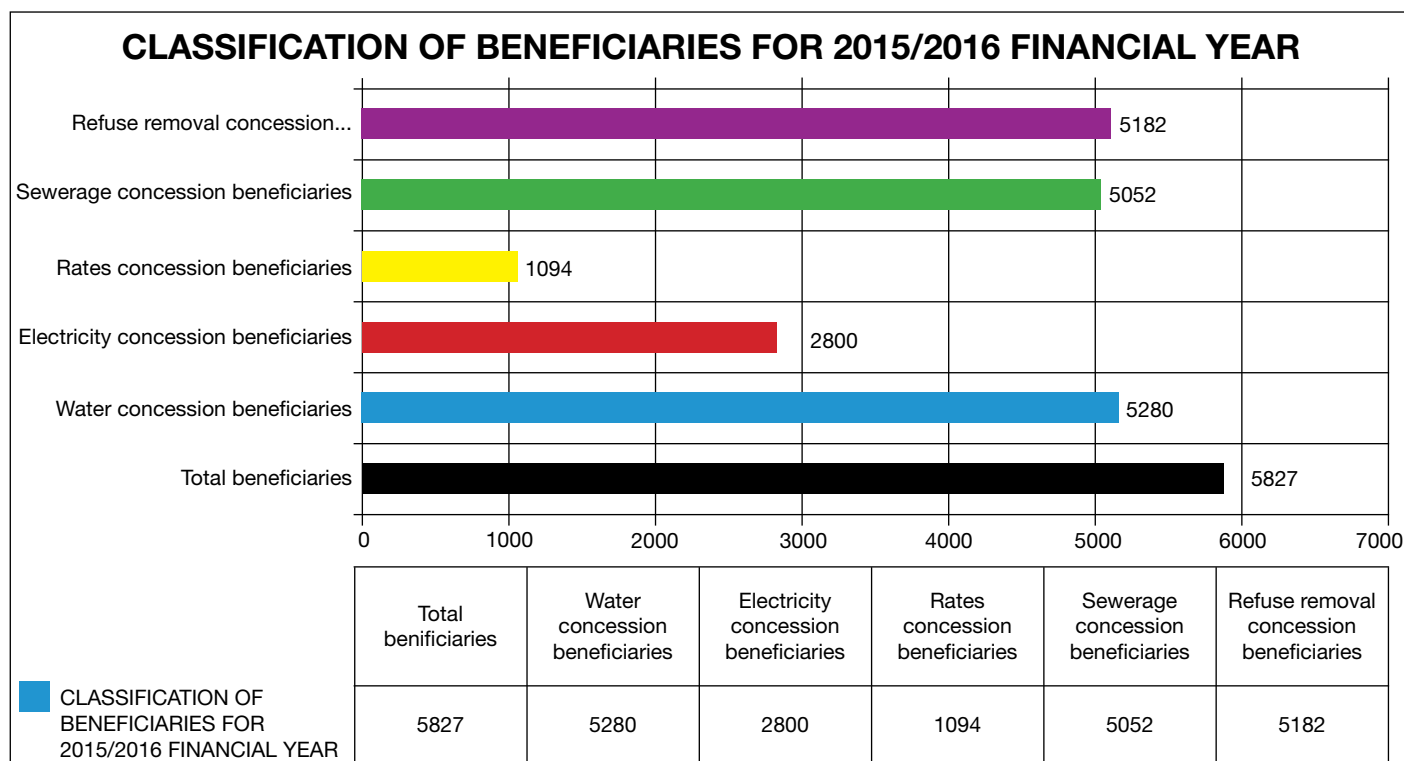
1. Owner and/ or occupiers of residential property:
 - 1.1. The total household income must not exceed the amount approved by council from time to time (currently R3500.00);
 - 1.2. The applicant must be a South African citizen;
 - 1.3. The applicant must not be the registered owner of more than one property;
 - 1.4. The householder must be a resident of, and have a registered account with the Municipality, except that the requirement of being registered as an account holder does not apply to households in informal settlements where no accounts are rendered, nor in rural areas where no accounts are rendered;
 - 1.5. Recognised refugees must be South African citizens (with ID card) or have recognized refugee status (proof of status needed); and
 - 1.6. A tenant or occupier as described in Council's Credit Control Policy can apply for the benefits in respect of the charges as billed for while the landlord remains liable for all ownership related charges such as rates.

COMMENT ON ACCESS TO BASIC SERVICES:

All our low income earners identified in terms of the adopted policy prescription for 2015/16 did get free basic services. The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R3500.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We are currently replacing all indigent customers' meters with smart prepaid meters.

Total beneficiaries	5 827
Water concession beneficiaries	5 280
Electricity concession beneficiaries	2 800
Rates concession beneficiaries	1 094
Sewerage concession beneficiaries	5 052
Refuse removal concession beneficiaries	5 182

CLASSIFICATION OF BENEFICIARIES FOR 2015/2016 FINANCIAL YEAR - GRAPHICAL REPRESENTATION



4. FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

The municipality began the financial year with a cash balance of R834.1 million. During the year, a total amount of R3.9 billion accrued to the municipality while expenditure incurred during the same period also amounted to R3.9 billion. By the end of June 2016, the municipality's cash balance was R976.7 million. This balance is inclusive of unspent conditional grants of R250.3 million.

While the collection rate averaged between 95% and 99% during the year, uncollected debtors continued to be a problem for the municipality. While there was a huge improvement in collecting the current debt, arrear debt continued to be a challenge.

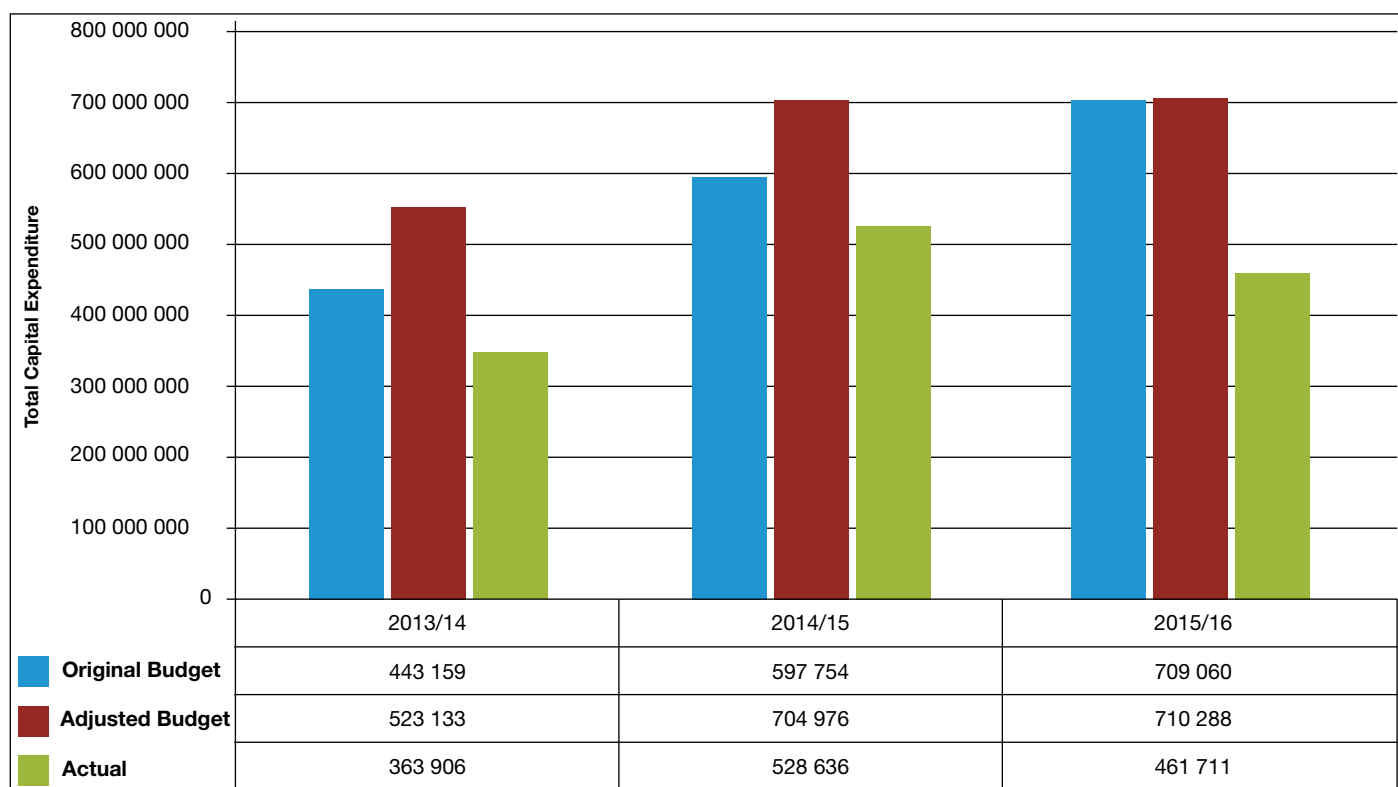
FINANCIAL OVERVIEW - 2015/2016 R'000			
Details	Original Budget	Adjustment Budget	Actual
Income			
Grants	929 712	980 566	764 809
Taxes, Levies and Tariffs	3 479 004	3 489 408	3 217 596
Other	245 570	320 505	207 638
Subtotal	4 654 286	4 790 479	4 190 043
Less Expenditure	4 161 699	4 291 576	3 897 663
Net Total*	492 587	498 903	292 380
* Note: Surplus / (deficit)	Surplus	Surplus	Surplus

Operating Ratios	
Details	%
Employee Cost	23.3
Repairs and Maintenance	3.5
Finance Charges and Depreciation	14.6

COMMENT ON OPERATING RATIOS:

Employee Related Costs is 23% of the total operating expenditure while the norm recommended by the National Treasury is between 30% and 35%. Repairs and Maintenance must be 6% of the operational budget in terms of the norm by the National Treasury while the municipality is sitting at 3.5%. It must be mentioned that another huge portion of Repairs and Maintenance is in the capital expenditure as renewal of existing. Finance charges and depreciation make up about 14.6% of the total operational expenditure.

TOTAL CAPITAL EXPENDITURE 2013/14 - 2015/16			
Detail	2013/14	2014/15	2015/16
Original Budget	443,159	597,754	709,060
Adjustment Budget	523,133	704,976	710,288
Actual	363,906	528,636	461,711



COMMENT ON CAPITAL EXPENDITURE:

The capital budget has been increasing since 2013/14. In 2013/14, it was R523.1 million and ended at R709.1 million in 2015/16. While the actual expenditure incurred also increased from 2013/14, it decreased in 2015/16. The decrease in expenditure from 2014/15 to 2015/16 is 12.7%. The capital expenditure for 2015/16 is 62% of the budget of R709.1 million.

5. ORGANISATIONAL DEVELOPMENT OVERVIEW

INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

During the 15/16 financial year the HR Unit - identified certain priorities that must be met in order to unlock the organization's human capacity potential towards the achievement of the Municipality's strategic priorities and outcomes.

During the year under review, the Municipality's departments indicated facing challenges of low staff morale and a poor state of employee well-being (threat of disease). During the HR Customer Satisfaction Survey the causes of this state of affairs were found to include multiple factors, inter alia:

- Lack of will and ability to manage by supervisors and managers;
- Lack of performance management systems and lack of accountability by all managers to drive performance;
- Ways to improve service delivery not discussed elaborately with staff;
- Poor communication across the board;
- Failure to implement plans.

Customer Satisfaction Survey Interventions:

In response to the feedback drawn from the HR Climate Survey, which was conducted in the 2014/2015 financial year, which elicited that a gap exists between what the clients expect organizationally and what is presently delivered; and further that this mismatch causes lack of confidence in the HR system, a Customer Satisfaction Survey Intervention Template was developed by HR to address and mitigate all human resources management and development gaps that were identified by organizational clients.

The gaps identified inter alia were as follows:

- Lack of competent staff
- Lack of accurate HR statistics and data
- Lack of motivation of staff
- Skill gaps resulting in poor employee performance
- Remuneration- Incorrect grading and salaries
- Disharmony [ization] of the work environment
- Inavailability of Information [to be available] - more communication expected
- Non-recognition of [Recognition] of high performers
- Non-compliance with Policy [compliance] and inconsistent policy application
- Lack of performance related Incentives [to perform]

The Customer Satisfaction Survey Intervention Template also progressively measures if stated interventions and targets have or have not been met; and if the latter, continuous remedial action will be taken to ultimately achieve the intended targets and outcomes by HR.

Allocation/Placement Process:

In 2015/2016 the Organisation went through the allocation/placement process. The approved 2013 Structure has finally been populated with staff using the approved Staff Allocation/Placement Policy. This process was inclusive of all stakeholders, particularly Labour. Corporate Services lead this process which was implemented from 1 June 2016. This process ran concurrently with the publication of job grading results. The organization is now on TASK grading system.

Absorption of Contract Employees:

Corporate Services prepared a report to Full Council in June 2016 to facilitate the absorption of long-serving contract employees into the new 2013 Structure. This enabled 1052 contract employees to be absorbed effective 1 July 2016 following approval by the Full Council.

6. AUDITOR GENERAL REPORTS 2014 / 2015 & 2015 / 2016 FINANCIAL YEARS

AUDITOR GENERAL REPORT 2014 / 2015 FINANCIAL YEAR

The Auditor-General performed an audit and issued a report on the following for 2014/15:

- fair presentation and absence of material misstatements in the financial statements (i.e. all transactions or event have been dealt with in accordance with accounting and financial reporting disciplines);
- reliable, usefulness and credible performance information for purposes of reporting on predetermined performance objectives; and
- compliance with key legislation governing financial and performance matters.

The Auditor-General had expressed an unqualified opinion on the Annual Financial Statements for year ending 30 June 2015 and Performance Information with no findings ("clean audit").

AUDITOR GENERAL REPORT 2015 / 2016 FINANCIAL YEAR

In the 2015/2016 financial year the Auditor General expressed a Qualified opinion for Msunduzi Municipality.

The basis for the qualified opinion is as follows:

- Receivables
- Payables from exchange transactions
- Revenue – Fines
- Commitments
- Contingent liabilities
- Aggregation of immaterial uncorrected misstatements

Emphasis of matters raised were as follows:

- Restatement of corresponding figures
- Material losses and impairments
- Material underspending of the conditional grants

Predetermined Objectives:

- The Auditor General did not identify any material findings on the usefulness and reliability of the reported performance information for the basic service delivery and public safety objectives.

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG. Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

7. ANNUAL REPORT PROCESS 2015/2016

Msunduzi Municipality Operational Plan for the preparation and adoption of the Annual Report 2015/2016:

TABLE 13: Annual report process

No:	Description:	Timeframe:
1.	Data Collection, Preparation and finalization of the annual performance report 2015/2016 (SBU's to supply information.	July 1 - August 14 2016
2.	Preparation and finalization of the annual financial statements / consolidated financial statements 2015/2016	July - August 2016
3.	Submission of the annual financial statements/consolidated financial statements 2015/2016 and the Annual Performance Report 2015/2016 to the Auditor General for auditing	On or before the 31 August 2016
4.	Safe City (Municipal Entity) to submit to the Municipality and the Auditor General its annual financial statements for auditing	On or before the 31 August 2016
5.	Data collection commences for the compilation of a first draft of the annual report - an e-mail with a template attached will be forwarded to respective individuals responsible for required information submissions in order to complete the annual report 2015/2016 - Submissions to be received by the end of September 2016.	September 2016
6.	Finalize 1st draft of the Annual report 2015/2016 and forward to the Municipal Manager for comment	1st - 9th of November 2016
7.	Draft completed and forwarded to Auditor General for comments / changes if required	9th - 16th of November 2016
8.	2nd draft of Annual report completed and forwarded to Municipal Manager for comment.	On or before the 30th of November 2016
9.	Engage appointed service provider - produce drafts of the Annual Report 2015/2016	December 2016
10.	Finalized, published and printed annual report by service provider	1st week of January 2017
11.	Annual report table by the Mayor at Full Council	On or before the 31st of January 2017
12.	Tabled annual report 2014/2015 to be made accessible to the public	Within 14 days from the date of tabling the annual report
13.	A copy of the report to be submitted to the MEC for local government in KZN, the Auditor General, Provincial Legislature and National Treasury.	Within 14 days from the date of tabling the annual report
14.	Oversight report on Annual Report 2015/2016 to commence once Annual Report has been tabled at Full Council - Oversight report to be completed within two months of the Tabling of the Annual Report to Full Council.	Start in February 2017 - completed on or before the 30th of March 2017
15.	Oversight report made available to the public within seven days of being tabled in Council	On or before the 6th of April 2017

COMMENT ON THE ANNUAL REPORT PROCESS:

The Municipal Finance Management Act No. 56 of 2003, Chapter 12, prescribes that every municipality must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

The purpose of an annual report is -

1. to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
2. to provide a report on performance against the budget of the municipality or municipal entity for the financial year; and
3. to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

The annual report of municipality must include -

1. the annual financial statements of the municipality, and in addition if section 122 (2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126 (1);
2. the Auditor-General's audit report in terms of section 126 (3) on those financial statements;
3. the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act.

The accounting officer of a municipality must prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit those statements to the Auditor-General for auditing and the accounting officer of a municipal entity must prepare the annual financial statements of the entity and, within two months after the end of the financial year to which those statements relate, submit those statements to the parent municipality of the entity and the Auditor-General for auditing. The Auditor-General must audit those financial statements and submit and audit report to the accounting officer of the municipality or entity within three months of the receipt of the statements.

The mayor of a municipality must, within seven months after the end of the a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

The council of a municipality must consider the annual report of the municipality of municipal entity, and by no later than two months from the date on which the annual report was tabled in council, adopt an oversight report containing councils comments on the annual report which must include a statement whether the council-

1. has approved the annual report without reservations;
2. has rejected the annual report; or
3. has referred the annual report back for the revision of those components that can be revised.

In order to give effect to the above legislative requirements, Msunduzi Municipality developed table above in order to ensure the communities of Msunduzi Municipality are able to view the contents of the Annual Report on time; the table serves as a strict guide.

CHAPTER 2 - GOVERNANCE

INTRODUCTION TO GOVERNANCE

Governance at Msunduzi Municipality is made up of political and administrative governance, inter-governmental relations, public participation and corporate governance. Political governance comprises of elected Councillors, Council and council committees. It plays oversight over the administration of the municipality to ensure effective and efficient service delivery. Administrative governance takes place through various administrative structures and functionaries under the leadership of the Municipal Manager. Intergovernmental relations refers to the structures and processes by which municipality forges relationships with national and provincial government departments as well as with other municipalities and government structures to ensure unimpeded, coherent and coordinated service delivery. Public participation refers to the manner in which the Municipality engages and involves communities within its area jurisdiction in the running of its affairs. This takes place through community meetings, izimbizo's, as well as ward committee and ward meetings. Corporate governance looks at issues of transparency, compliance with the rule of law, accountability and upholding of the Batho Pele Principles. Together these important aspects intertwine and ensure that the objects of local government as enshrined in section 152 of the Constitution are realized.

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Political & administrative governance at Msunduzi Municipality comprises of the elected Councillors and Senior Managers, respectively; they work together on a day-to-day basis in order to achieve identified service delivery goals and targets.

2.1. POLITICAL GOVERNANCE

INTRODUCTION TO POLITICAL GOVERNANCE

Msunduzi municipality has several political structures which include Full Council, Executive Committee, other Council committees and Committees established to support the Executive Committee. The Municipal Public Accounts Committee (MPAC) which is one of the Council Committees oversees the expenditure of public funds on behalf of Council and thereby ensures accountability of both the Executive Committee and administration. It further considers the Annual Report and provides Council with oversight report and its comments on the Annual Report. To ensure effective oversight the Council has further appointed the Audit Committee, which is a Committee that is made up of private individuals with expertise in the areas of finance, performance management and law to advise Council on the performance of the Executive Committee and administration with regard to financial management, risk management, performance management and legislative compliance.

MSUNDUZI MUNICIPALITY COUNCILLORS



033 392 3000 Switch board
033 392 2945 Traffic Department
0800 033 911 Fire Brigade
033 392 2554 Meter Reading
0800 001 868 Call Centre
033 392 5359 Waste Department
033 392 3500 Parks Department
033 392 2980 Finance Call Centre



KNOW YOUR COUNCILLOR

Msunduzi City Hall • Chief Albert Luthuli Rd • Pietermaritzburg • 3200

 MAYOR Cllr Thembu Njilo 082 954 9241	 DEPUTY MAYOR Cllr Thobani Zuma 072 629 9119	 SPEAKER - WARD 1 Cllr Jabulile Joyce Ngubo 071 131 9063 • 071 976 6330	 CHIEF WHIP Cllr Truman V. Magubane 082 057 5620	 EXCO - WARD 24 Cllr Prudence Nokuthula Msimang • 078 620 1867	 EXCO Cllr Tholakele Igneta Dlamini 072 212 3375	 EXCO Cllr Phisoiso Sithole 072 398 5852	 EXCO Cllr Sphamandla Dennis Khumalo • 072 203 9018	 EXCO Cllr Eunice Nomagugu Majola • 071 156 7427	 EXCO Cllr Glenn Robert McArthur 076 515 1919
 EXCO Cllr Jerome Sibongiseni Majola • 082 887 5716	 EXCO Cllr Dennis T. Nombela 082 432 9396	 PR COUNCILLOR Cllr Gugu Mary-Jane Dladla Ngubo • 073 205 0671	 PR COUNCILLOR Cllr Fucwana Rose Mary Zungu • 083 733 1694	 PR COUNCILLOR Cllr Nutshuko Nshangase 076 259 5412	 PR COUNCILLOR Cllr Ambrosia Sibongile Dlamini • 072 011 3793	 PR COUNCILLOR Cllr Mary Schalkwyk 072 587 8886	 PR COUNCILLOR Cllr Ethel Zodwa Ntombela 084 091 9496	 PR COUNCILLOR Cllr Dorcas Sibongile Mkhize 083 331 3170	 PR COUNCILLOR Cllr Rachel Scoobah 062 239 0613
 PR COUNCILLOR Cllr Manthi Indorji 082 367 1810	 PR COUNCILLOR Cllr Mahmood-Ul-Hasan Omar • 083 278 6647	 PR COUNCILLOR Cllr Mawswa Simon Sokhela 079 052 1986	 PR COUNCILLOR Cllr Nelsie Jannet Gwala 083 366 4847	 PR COUNCILLOR Cllr Najmah B. Ahmed 082 774 6174	 PR COUNCILLOR Cllr William Francis Lambert 082 774 6176	 PR COUNCILLOR Cllr Bongumusa Cyril Nhlabathi • 079 613 1056	 PR COUNCILLOR Cllr Naleni Naidoo 072 844 7630	 PR COUNCILLOR Cllr Regina Zinile Ngubo 074 045 5089	 PR COUNCILLOR Cllr Zuma Bukalani E 072 098 4796
 PR COUNCILLOR Cllr Dolo Phyllis Zondi 082 440 2996	 PR COUNCILLOR Cllr Sifiso Derrick Nene 083 153 2631	 PR COUNCILLOR Cllr Hamilton Mungisi Molefe 072 793 8711	 PR COUNCILLOR Cllr Sandile Cyril Shange 073 379 7137	 PR COUNCILLOR Cllr Smith Raphael Mkhongo 080 901 5025	 PR COUNCILLOR Cllr Sandile Duvane Ngubane 083 878 9837	 PR COUNCILLOR Cllr Gwala Sindiswa Cydy Zondo • 076 261 9450	 PR COUNCILLOR Cllr Ndlovu Jeffrey Mbuyiselwa • 072 0210 525	 PR COUNCILLOR Cllr Nkomo Chaswell N. Gambu • 072 104 6593	 PR COUNCILLOR Cllr Nkomo Innocent Siphosho 073 721 5748
 WARD 2 Cllr Blessing Sibusiso Mthali 072 740 5306	 WARD 3 Cllr Thabiso Patrick Mofe 072 449 5988	 WARD 4 Cllr Hamilton Mungisi Zondi 083 947 2453	 WARD 5 Cllr Nkomo Maxwell Mbanja • 071 366 0106	 WARD 6 Cllr Smith Raphael Mkhongo 079 534 0064	 WARD 7 Cllr Sandile Duvane Ngubane 083 878 9837	 WARD 8 Cllr Ndlovu Chaswell N. Gambu • 076 261 9450	 WARD 9 Cllr Ndlovu Jeffrey Mbuyiselwa • 072 0210 525	 WARD 10 Cllr Nkomo Chaswell N. Gambu • 072 104 6593	 WARD 11 Cllr Ndlovu Innocent Siphosho 073 721 5748
 WARD 12 Cllr Ndlovu Sibusiso Mthali 084 446 8588	 WARD 13 Cllr Gladness Sibongile Mncwango • 072 438 5931	 WARD 14 Cllr Hamilton Mungisi Molefe 083 690 1400	 WARD 15 Cllr Ndlovu Sibusiso Mthali 079 795 1883	 WARD 16 Cllr Zuma Shetabantu Michael • 078 251 4585	 WARD 17 Cllr Sandile Duvane Ngubane 078 767 6589	 WARD 18 Cllr Gwala Sindiswa Cydy Zondo • 082 739 6350	 WARD 19 Cllr Ndlovu Chaswell N. Gambu • 072 104 6593	 WARD 20 Cllr Nkomo Chaswell N. Gambu • 072 104 6593	 WARD 21 Cllr Ndlovu Innocent Siphosho 073 721 5748
 WARD 22 Cllr Ndlovu Sibusiso Mthali 072 962 4857	 WARD 23 Cllr Phungula Bernard Dumiseni • 083 223 8328	 WARD 25 Cllr Ndlovu Sibusiso Mthali 072 900 1369	 WARD 26 Cllr Ross Ryan Siroshan 076 882 9101	 WARD 27 Cllr Ndlovu Sibusiso Mthali 082 701 0321	 WARD 28 Cllr Ndlovu Sibusiso Mthali 084 599 8832	 WARD 29 Cllr Ndlovu Sibusiso Mthali 084 019 1397	 WARD 30 Cllr Ndlovu Sibusiso Mthali 083 486 7852	 WARD 31 Cllr Ndlovu Sibusiso Mthali 079 378 6958	 WARD 32 Vacant
 WARD 33 Cllr Ndlovu Sibusiso Mthali 083 794 1350	 WARD 34 Cllr Ndlovu Sibusiso Mthali 082 788 2127 • 079 874 4537	 WARD 35 Cllr Ndlovu Sibusiso Mthali 072 845 5587	 WARD 36 Cllr Ndlovu Sibusiso Mthali 084 511 4170	 WARD 37 Cllr Ndlovu Sibusiso Mthali 082 986 5204	 WARD 38 Cllr Ndlovu Sibusiso Mthali 079 915 0545	 WARD 39 Cllr Ndlovu Sibusiso Mthali 071 428 6902			

It's important for **ALL** Msunduzi Local Municipality citizens to know their Councillor as they are the link between the municipality and the community we serve.

What is a Local Councillor?

- A Local Councillor is a person who provides political leadership in a ward of a municipality. It can be a metropolitan municipality, district municipality or local municipality.
- A Local Councillor can be elected as an independent candidate or represent a political party. They occupy an office for a period of five years in line with the local government elections.

What is the role of a Councillor?

- A ward Councillor is expected to make sure that the concerns raised by community in his/her ward are represented in council.
- He/she must also ensure that the ward committee exists and that people in the ward participate in local government.
- The Councillor must report back regularly through ward meetings and help the community in identifying needs and priority areas of development, which will help the municipality's planning processes.

Types of Councillors:

- A Ward Councillor ensures that the interests of people in a specific ward are represented in Council. He/she reports on council activities on a regular basis to the ward to strengthen the relationship with community.
- A Proportional Representative Councillor is a member of a political party and is elected through the party lists. He/she is accountable to the party.
- An Independent Councillor does not belong to a political party and is accountable to the people who have elected him/her to represent their interests.

Issues you can raise with your Councillor:

- Water supply
- Illegal electricity connections
- Housing
- Refuse collection
- Faulty traffic lights
- Dilapidated infrastructure
- Grass that needs cutting
- Any other services offered by the municipality.

Complaints against your Councillor:

When you have a complaint against your Councillor, you can approach the Chief Whip's office of the political party he or she belongs to. If it is an independent Councillor, you can approach or send a petition to the Council's office.

COUNCILLORS

Councillors are elected representatives serving a predetermined term of office on the local council on behalf of their respective constituents. The Msunduzi Municipal Council has a total of 75 seats. Thirty seven (39) of these seats are allocated to ward Councillors who are elected through the wards they represent. The other 36 seats are allocated to political parties in proportion to the number of votes cast for the respective parties.

COMMITTEE ALLOCATIONS - JULY 2015 - JUNE 2016

COMMITTEE ALLOCATIONS - JULY 2015 - JUNE 2016		
PORTFOLIO COMMITTEE	CHAIRPERSON	MEMBERS
Economic Development	Councillor NE Majola (Chairperson)	Councillors:- D Buthelezi, MT Buthelezi, PN Dlamini, JM Lawrence, FN Mbatha, SA Mkhize, BB Ngcobo, KM Ngcobo, LN Sikhakhane, UJ Haswell and MB Zuma
Corporate Services	Councillor JJ Ngubo (Chairperson)	Councillors:- C Bradley, PV Jaca, VT Magubane, M Maphumulo, MA Mkhize, VGM Mlete(DECEASED), N Msimang, P Sithole, LJ Winterbach, BE Zuma and TR Zungu
Infrastructure Services	The Deputy Mayor (Councillor TR Zuma) (Chairperson)	Councillors:- TI Dlamini, S Govender, SP Lyne, LL Madlala, TS Magwaza, FM Makhathini, LC Ngcobo, DB Phungula, PB Shoji, TV Xulu and DP Zondi
Community Services	Councillor M Inderjit (Chairperson)	Councillors:- R Ahmed, AB Dlomo, NF Gumede, SC Gwala, M Ngcobo, AL Mbanjwa, NZ Ndlovu, TP Ndlovu(DECEASED), JM Ngcobo, MD Ndlovu(RESIGNED), GR McArthur and BC Sokhela
Financial Services	The Mayor (Councillor CJ Ndlela) (Chairperson)	Councillors:- N Ahmed, P Bhengu, WF Lambert JP, ST Majola, MB Mkhize, MH Mkhize, MA Ngcobo, DF Ryder, M Schalkwyk, J Singh (RESIGNED) and NJ Zungu
Municipal Public Accounts	Councillor M Tarr (Chairperson)	Councillors:- A Ashe, N Atwaru, SI Madonda, T Matiwane, SC Ndawonde, TP Ngcobo, PG Ngidi, TD Ntombela, RB Singh, MS Sokhela and R Soobiah

Table 15.1: Ward Councillors By Political Party (2015 - 2016)

WARD COUNCILLORS LIST		
WARD NO.	NAME	POLITICAL PARTY
1.	Mbanjwa Amos Lucky	ANC
2.	Sokhela Mansizwa Simon	ANC
3.	Madlala Linda Linford	ANC
4.	Buthelezi Thandiwe Mercy	ANC
5.	Shoji Phillip Bonga	ANC
6.	Makhathini Falakhe Michael	ANC
7.	Mkhize Mbusiswa Hencefort	ANC
8.	Ngcobo Bhukumuzi Bethwell	ANC
9.	Ngcobo Jeffrey Mbuyiselwa	ANC
10.	Ngcobo Msizi Alex	ANC
11.	Madonda Innocent Sipho	ANC
12.	Majola Terence Sboniso	ANC
13.	Dlomo Armstrong Bongani	ANC
14.	Mkhize Alfred Sibusiso	ANC
15.	Mlete Vusumuzi Garnet Michael [Deceased]	ANC
16.	Zuma Bhokabantu Michael	ANC
17.	Sithole Philisiwe	ANC
18.	Gwala Sindisiwe Cydy	ANC
19.	Ndawonde Caiphas	ANC
20.	Xulu Thulani Vincent	ANC
21.	Mkhize Bhokithema Mtuza	ANC
22.	Jaca Vela Patrick	ANC
23.	Phungula Bernard Dumisani	ANC
24.	Ngidi Philani Goodwill	ANC
25.	David Francis Ryder	DA
26.	McArthur Glenn Robert	DA
27.	Lawrence Mary Judith (JM)	DA
28.	Govender Soobramoney Nithia	DA
29.	Ndlovu Thandi Patience [Deceased]	ANC
30.	Singh Jay (Jaiheen)	DA
31.	Ahmed Rooksana	DA
32.	Schalkwyk Mary	ANC
33.	Atwaru Nalini	DA
34.	Majola Eunice Nomagugu	ANC
35.	Matiwane Thandi	ANC
36.	Winterbach Ludwig Johann	DA
37.	Lyne Sandra Patricia	DA

Table 15.2: Proportional Representation Councillors By Political Party (2015 - 2016)

MSUNDUZI MUNICIPALITY PR COUNCILLORS LIST		
	Name	POLITICAL PARTY
1	The Mayor: Ndlela Chris	ANC
2	The Deputy Mayor: Zuma Thobani	ANC
3	The Speaker: Baijoo Babu	ANC
4	The Chief Whip: Magubane Truman	ANC
5	Ngubo Jabulisile	ANC
6	Inderjit Manilal	ANC
7	Majola Eunice	ANC
8	Lambert Bill	DA
9	Haswell Uraisha	DA
10	Bhengu Ntokozo Patrick	NFP
11	Dlamini Tholakele Ignatia	ANC
12	Buthlezi Doreen	ANC
13	Mbatha Faith Zonke	ANC
14	Ngcobo Lindiwe	ANC
15	Mkhize Mantombi	ANC
16	Zungu Thandiwe RM	ANC
17	Ngcobo Kathrine Malindi	ANC
18	Soobiah Rachele	ANC
19	Tarr Michael	ANC
20	Msimango Nokuthula	ANC
21	Ndlovu Nelisiwe Zanele	ANC
22	Ahmed Najmah	ANC
23	Zungu Ningi	ANC
24	Gumede Noxolo Faith	ANC
25	Dlamini Nokwazi Pretty	ANC
26	Ashe Rodger	DA
27	Sikhakhane Lungisani Nkhaso	DA
28	Ndlovu Mandlenkosi David [Resigned]	DA
29	Bradley Chris	DA
30	Zuma Bukelani	IFP
31	Zondi Dolo Phillip	IFP
32	Ntombela Dennis	IFP
33	Sokhela Balozile	IFP
34	Magwaza Thokozani	NFP
35	Maphumulo Msawenkosi	NFP
36	Ngcobo Thulisile	NFP
37	Singh Radhia Bee [Resigned]	MF

COUNCILLOR ATTENDANCE AT MEETINGS

Councillor attendance is monitored by the Office of the Speaker based on the attendance registers that are recorded by the Secretariat during meetings and forwarded to the Office of the Speaker at the end of each meeting. The table below indicates the number of meetings attended by each Councillor during the period 1 July 2015 - 30 June 2016. In certain instances, though very few, Councillors attended meetings but did not sign the attendance registers and this omission may slightly compromise the accuracy of the number of meetings actually attended by some Councillors.

NUMBER OF MEETINGS ATTENDED BY COUNCILLORS FROM 01 JULY 2014 TO 30 JUNE 2015

		2015							2016							
	Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total		
1	The Mayor: Chris J. Ndlela	6	9	6	6	7	5	4	3	6	6	7	4	69		
2	Speaker: Baboo Baijoo	2	1	1	1	2	2	2	1	1	3	2	2	20		
3	Deputy Mayor: Thobani R. Zuma	5	6	4	6	4	4	5	4	5	5	6	4	58		
4	The Chief Whip: Truman V Magubane	6	5	5	6	6	5	5	5	7	6	6	5	67		
5	Ahmed Najmah B.	2	4	4	3	4	1	2	5	2	2	5	1	35		
6	Ahmed Rooksana	2	1	2	2	2	1	1	1	2	1	3	1	19		
7	Ashe Rodger Pryor	2	1	2	2	2	1	0	4	4	2	3	1	24		
8	Atwaru Naline	2	2	1	2	2	1	2	6	4	2	2	1	27		
9	Bhengu Ntokozo P	5	5	5	3	4	3	5	4	7	4	4	4	54		
10	Bradley Chris	3	2	2	1	3	1	3	2	1	3	3	2	26		
11	Buthelezi Doreen	3	2	1	2	3	1	2	1	3	1	3	1	23		
12	Buthelezi Thandiwe Mercy	0	0	1	1	0	0	0	0	1	0	1	0	04		
13	Dlamini Nokwazi P.	2	2	3	1	0	0	2	1	2	1	2	0	16		
14	Dlamini Tholakele I.	2	3	2	2	2	2	3	3	1	2	4	1	27		
15	Dlomo Armstrong Bongani	0	1	2	0	0	1	2	2	1	1	2	1	13		
16	Govender Soobramoney Nithia	3	0	3	2	2	2	3	1	1	1	4	1	23		
17	Gumede Noxolo F.	2	1	1	1	2	0	1	1	1	0	0	0	10		
18	Gwala Sindisiwe Cydy	2	2	2	2	2	3	2	1	2	1	2	1	22		
19	HaswellUJ	0	2	3	2	3	1	1	2	3	2	3	1	23		
20	Inderjit Manilal	3	3	5	8	4	4	3	5	6	3	6	4	54		
21	Jaca Vela Patrick	1	0	1	1	1	0	1	0	0	0	0	0	05		
22	Lambert WFJP	4	6	5	5	3	3	3	6	7	5	5	4	56		
23	Lawrence Mary Judith	7	7	7	9	6	3	5	6	8	5	6	4	74		
24	Lyne Sandra Patricia	3	5	3	4	4	2	3	4	0	2	4	1	35		
25	Madlala Linda Linford	4	4	4	3	3	4	2	2	1	1	3	1	32		
26	Madonda Innocent Siphso	2	1	2	2	2	1	2	5	1	2	2	1	23		
27	Magwaza Thokozani S.	2	3	3	1	0	4	0	2	1	2	2	0	20		
28	Majola Eunice	5	3	4	7	5	4	5	5	5	5	6	3	57		
29	Majola Terence Siboniso	2	2	1	1	2	1	1	3	3	2	0	0	18		
30	Makhathini Falakhe Michael	0	0	1	0	1	2	3	1	0	0	3	1	12		
31	Maphumulo Msawenkosi	2	2	1	1	1	0	3	1	2	3	1	1	18		
32	Matiwane Thandi	1	1	1	0	2	1	1	6	1	2	2	1	19		
33	Mbanjwa Amos Lucky	0	2	2	3	2	1	2	2	2	1	3	1	21		
34	Mbatha Faith Ntombizonke	3	2	3	2	2	0	1	1	2	2	2	0	20		
35	McArthur Glenn Robert	0	2	1	3	1	1	0	1	2	0	2	1	14		
36	Mkhize Mantombi A.	3	2	2	3	4	1	4	1	3	5	3	4	35		

		2015					2016							
	Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
37	Mkhize Bhethemba Mtuza	2	2	2	2	2	1	1	3	2	0	2	0	19
38	Mkhize Mbusiswa Hencefort	1	3	2	2	2	1	0	2	0	2	2	1	18
39	Mkhize Sibusiso Alfred	1	2	2	2	2	1	1	1	1	1	2	0	16
40	Mlete Vusumuzi Garnet Michael	2	0	2	2	2	2	0	DECEASED					10
41	Msimang Nokuthula	3	3	1	2	3	3	3	2	2	2	2	2	28
42	Ndawonde Caiphas	2	1	2	2	2	1	2	6	4	2	3	1	28
43	Ndlovu Mandlenkosi David	2	1	2	3	2	1	2	2	1	1	0	RESIGNED	17
44	Ndlovu Zanele N.	1	2	2	1	2	1	2	1	2	1	1	1	17
45	Ndlovu Thandi Patience	0	0	2	2	1	0	2	1	0	0	DECEASED		08
46	Ngcobo Bhekumuzi Bathwell	3	3	2	3	2	1	0	2	2	1	3	1	23
47	Ngcobo Jeffery Mbuyisalwa	1	1	2	1	2	1	2	1	2	0	2	1	16
48	Ngcobo Kathrine Malindi	0	1	0	0	2	1	2	1	3	1	2	1	14
49	Ngcobo Lindiwe C.	2	3	2	2	2	4	3	3	1	2	4	1	29
50	Ngcobo Msizi Alex	1	4	3	4	3	1	2	4	3	3	3	1	32
51	Ngcobo Thulisile P	2	1	2	2	2	1	2	5	2	1	1	1	22
52	Ngidi Philani Goodwill	1	0	0	2	0	1	0	3	0	1	1	1	10
53	Ngubo Jabu J.	7	6	3	6	6	3	7	5	7	6	3	6	65
54	Ntombela Dennis T	1	1	0	2	1	1	2	4	4	2	2	1	21
55	Phungula Bernard Dumisani	2	1	2	2	1	1	3	2	0	2	3	1	20
56	Ryder David Francis	2	4	2	2	1	1	2	4	3	3	2	1	27
57	Schalkwyk Mary	4	5	4	5	4	4	5	4	5	4	2	4	51
58	Shozi Philip Bonga	3	0	2	2	2	2	2	3	1	2	3	1	23
59	Sikhakhane Lungisani Nkhaso	2	2	3	1	3	1	1	1	3	0	0	RESIGNED	17
60	Singh Jay Jaiheen	2	4	3	2	2	3	1	4	4	2	0	RESIGNED	25
61	Singh Radhia Bee	2	1	1	2	2	0	0	3	0	0	1	0	12
62	Sithole Philisiwe	3	3	1	3	4	1	2	1	3	3	3	3	30
63	Sokhela Balozile C.	2	3	1	1	2	1	2	2	2	2	2	1	21
64	Sokhela Mansizwa Simon	2	1	1	2	2	1	2	2	1	2	2	1	19
65	Soobiah Rachele	2	1	1	0	0	1	1	6	2	2	2	1	19
66	Tarr Michael A.	3	2	3	2	2	2	2	7	4	4	3	2	36
67	Winterbach Ludwig Johann	3	3	3	3	4	1	4	2	3	4	4	4	38
68	Xulu Thulani Vincent	6	7	6	4	5	6	6	6	6	6	7	4	72
69	Zondi Dolo Phillip	1	1	3	2	0	1	3	2	1	2	1	1	18
70	Zuma Bukelani E.	2	1	0	1	0	0	1	0	1	1	0	1	08
71	Zuma Bhekabantu Michael	3	3	4	3	4	1	2	2	3	2	3	1	32
72	Zungu Ningi J	2	1	3	2	2	1	2	2	2	3	3	1	24
73	Zungu Fucwana R.	1	1	1	0	1	0	3	1	1	0	2	0	11

MSUNDUZI MUNICIPALITY PORTFOLIO COMMITTEES BY NAME & PURPOSE

The following are the Committees that were established to assist the Council to efficiently and effectively perform its functions and exercise of its powers:

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

Municipal Public Accounts Committee (MPAC) is established in terms of section 79 of the Local Government: Municipal Structures Act 117 of 1998 (the Structures Act) and is made up of ordinary councillors to oversee the expenditure of public funds in order to ensure the efficient and effective utilization of council resources and to enhance the political accountability of Council. It exercises an oversight role over the Executive Committee and the Administration on behalf of the Council and reports directly to Council. The primary purpose of the MPAC is to assist Council to hold the Executive Committee and the municipal administration to account for the manner in which they execute functions related to financial management, risk management, performance management and legislative compliance. To this end, it is empowered to review and examine annual report and audit reports on the financial and administrative affairs of the municipality and to initiate, direct and supervise investigations into any matter falling within its terms of reference, including projects requested by Council and Executive Committee.

APPEALS COMMITTEE

The Appeals Committee is constituted in terms of section 62 (4) (c) (ii) of the Local Government: Municipal Systems Act 32 of 2000 to hear appeals against decisions taken by a political structure, political office bearer or a councillor of the Municipality in terms of a power or duty delegated or sub-delegated to it by a delegating authority. The Committee has the power to decide all appeals against decisions taken by a political structure, political office bearer or a councillor of the municipality.

SECURITY COMMITTEE

The Security Committee is constituted in terms of section 79 of the Structures Act to consider and deal with cases of threats directed to Councillors and senior officials and are associated with or linked to the performance of their duties as municipal councillors and senior officials. The Committee is empowered to make emergency decisions where it deems necessary and incur concomitant expenditure or make recommendations to Council.

RECESS COMMITTEE

The recess Committee is established in terms of section 79 of the Structures Act to deal with any emergency or urgent matters which may emerge and require urgent attention when the Council is in recess and those matters that could not be finalized before the Council went to recess and have been delegated as such to the Recess Committee to finalize.

EXECUTIVE COMMITTEE

The Executive Committee is established in terms of section 42 of the Structures Act and is the principal committee of the Municipal Council which guides the Council in performing its role of political oversight of the municipality's functions, programmes and the management of the administration. The Committee presents its resolutions and recommendations to Council.

COMMITTEES TO ASSIST THE EXECUTIVE COMMITTEE

The following Committees have been established in terms of section 80 of the Structures Act to assist the Executive Committee:

The Corporate Services Portfolio Committee

This Portfolio Committee is charged with the responsibility for efficient and effective Council and Committee support services, efficient and effective human resources management, information and communication technology management and legal services.

The Financial Services Portfolio Committee

This Portfolio Committee is responsible for the matters relating to the transparent, efficient and effective management of municipal finances which includes in the main treasury and budget management, supply chain management, revenue and expenditure management, as well as financial control and cash management.

The Infrastructure Services Portfolio Committee

This Portfolio Committee is responsible for municipal infrastructure planning, financing, development and maintenance landfill site management as well as water, sanitation, electricity, roads and storm water provisioning and management.

The Community Services Portfolio Committee

This Portfolio Committee is responsible for waste management, libraries, cemeteries and crematoria services, public safety and disaster management as well as traffic law enforcement services.

The Economic Development Portfolio Committee

This Portfolio Committee deals with integrated development planning matters, municipal markets, forestry and tourism, local economic development, environmental health as well as human settlements development and management.

POLITICAL DECISION-MAKING

The Rules and Procedures of Council and its Committees provide inter alia for the powers and functions that the Council may delegate and those it may not delegate, as well as the votes that are required when certain matters are decided.

In making decisions on the following matters, a supporting vote of a majority of the number of Councillors is required:-

- (a) the passing of by-laws;
- (b) the approval of budgets;
- (c) the imposition of rates and taxes, levies and duties;
- (d) the raising of loans;
- (e) the rescission of a council resolution; and any other matter prescribed by legislation.

All other questions before the Council are decided by a majority of the votes cast and in the case of an equality of votes, the Councillor presiding (the Speaker) exercises a casting vote in addition to a vote he or she has as a Councillor.

Before the Council takes a decision on any of the following matters it first has to obtain the recommendations of the Executive Committee:-

- (a) the passing of by-laws;
- (b) the approval of budgets;
- (c) the imposition of rates;
- (d) the raising of loans;
- (e) the approval of an integrated development plan for the Municipality and any amendment to that plan;
- (f) the approval of a performance management system
- (g) the appointment and conditions of service of the Municipal Manager and a head of department of the Council."

NUMBER OF MEETINGS HELD FOR EACH PORTFOLIO COMMITTEE FOR THE 2015/2016 FINANCIAL YEAR

TYPE OF COUNCIL COMMITTEE MEETINGS:	NUMBER OF MEETINGS
Full Council	15
Executive Committee	41
Corporate Services	12
Financial Services	12
Infrastructure Services	14
Community Services	08
Economic Development	15
Municipal Public Accounts Committee	13

Note: Minutes of all meetings as well as attendance registers can be obtained from the Archives, Records and Information Unit.

2.2 ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

The need for an organizational structural review within the Msunduzi Municipality became imperative to mitigate/correct existing structural flaws; historical post allocation/ placement anomalies and for the organization to improve efficiency and to meet its legislative service delivery obligations. The process of migrating employees to the new 2013 organizational structure as approved by Council on the 24th April 2013, was concluded in the 2015/16 Financial year, on 01 June 2016, following the finalization and release of the grade outcomes on 10 July 2015.

The roles and responsibilities of the Municipal Manager are comprehensively set out in Section 55 of the Municipal Systems Act and responsibilities of the Municipal Manager as Accounting Officer is set out in Chapter 8 of the Municipal Finance Management Act, 56 of 2003.

The Municipal Manager's office has assumed direct responsibility for Communications and Corporate Strategy as well as the drafting, management and implementation of Council's Integrated Development Plan [IDP]. The Internal Audit unit is also located in the Municipal Manager's office and ensures compliance with municipal legislation.

In addition there are five Business Units that mirror the committee portfolios that also report to the Municipal Manager. These Business Units, each headed by a Deputy Municipal Manager, ensure that services are delivered to the people of the Msunduzi Municipality in fulfillment of the Integrated Development priorities of the Municipality. They are:

- Infrastructure Services;
- Community Services;
- Development Services;
- Financial Services; and
- Corporate Services.

The municipal manager and his team of executive managers hold weekly meetings to discuss key strategic service deliverable matters, and to offer guidance on the achievement of IDP goals. The administrative component is aligned with the five National Key Performance Areas; Financial Viability and Management, Local Economic Development, Basic Service Delivery and Infrastructure development, Good Governance and Public Participation, Institutional Development and Transformation, Environmental Planning and Social Services.

TOP ADMINISTRATIVE STRUCTURE
TIER 1

MUNICIPAL MANAGER

FUNCTIONS

Communications
Integrated Development Plan
Internal Audit and Risk
Monitoring & Evaluation
Policy, Strategy and Research

TIER 2

DEPUTY MUNICIPAL
MANAGER: Financial
Services
N Ngcobo

TIER 2

DEPUTY MUNICIPAL
MANAGER: Corporate
Services M Molapo

TIER 2

DEPUTY MUNICIPAL
MANAGER: Community
Services
B Zulu

TIER 2

DEPUTY MUNICIPAL
MANAGER: Infrastructure
Services
SE Nomnganga

TIER 2

DEPUTY MUNICIPAL
MANAGER: Development
Services
Dr R Ngcobo

TIER 3

Process Manager: Income
S Nxumalo
Process Manager: Revenue
B Ngobese
Process Manager:
Budget
S Khoza
Process Manager:
Procurement
D Ndlovu

TIER 3

Process Manager: Human
Resources Management
Faith Ndlovu
Process Manager: Human
Resources Development
(Vacant)
Process Manager: Sound
Governance S Dubazana
Process Manager: ICT
X Ngebulana

TIER 3

Process Manager: Health
and Social Services
Vacant
Process Manager:
Community Services
M Zuma
Process Manager: Risk
Management
K Khumalo
Process Manager: ABM
L Kunene

TIER 3

Process Manager: Roads
and Transportation
S Mbimbi
Process Manager: Electricity
Management
Vacant
Process Manager: Water and
Sanitation
B Sivparsad Programme
Manager : PMU
S Kunene

TIER 3

Process Manager: Invest,
Attract
Retention
& Expansion
S Zimu
Process Manager: Planning &
Environment
Vacant
Process Manager:
Infrastructure
Planning &
Survey
T Cowie
Process Manager:
Human Settlements
E Nombungu

FUNCTIONS

Budget & Financial Control
Expenditure Management
and Financial Control
Revenue Management &
Customer Care
Supply Chain Management
Treasury and Financial
Support

FUNCTIONS

Recruitment and Selection
Staff establishment
HR Support Services
Benefits Administration
Employee Relations
Occupational Health, Safety
and Wellness
Skills Development
Organisational Development
Performance Management
Secretariat and Auxiliary
ICT
Registry
Legal services

FUNCTIONS

Clinic services
Environmental Health
HIV and AIDS
Parks
Sports and Recreation
Facilities
Libraries and Art Gallery
Disaster Management
Fire and Emergency
Services
Traffic and Security
Services
Waste Management
Area Based Management

FUNCTIONS

Electricity Distribution,
Technical Services,
Roads, Storm-water and
Transportation
Public Works
Infrastructure Design &
Implementation
Project Management
Water and Sanitation

FUNCTIONS

Economic Development and
Growth: (SMME, Informal
trade, Business attraction,
retention, investment and
Municipal Enterprises)
Development Management
Compliance and Forward
Planning. - Real Estate and
Housing. - Environmental
Management and Land Survey,
Building Inspectorate and
Licensing.
Human Settlements

FUNCTIONAL ORGANOGRAM:

SENIOR MANAGEMENT STRUCTURE



**MUNICIPAL
MANAGER**
**MR. MXOLISI
NKOSI**



**DMM: COMMUNITY
SERVICES**

MS. BONIWE ZULU

- PUBLIC SAFETY
- COMMUNITY DEVELOPMENT
- AREA BASED MANAGEMENT



**DMM: ECONOMIC
DEVELOPMENT**

DR. RAY NGCOBO

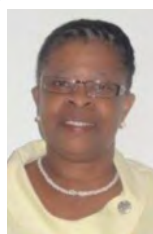
- INFRASTRUCTURE PLANNING & SURVEY
- ECONOMIC DEVELOPMENT
- TOWN PLANNING AND ENVIRONMENTAL MANAGEMENT
- HUMAN SETTLEMENTS



**DMM: FINANCIAL
SERVICES**

**MRS. NELISIWE
NGCOBO**

- BUDGET OFFICE
- REVENUE OFFICE
- EXPENDITURE
- PROCUREMENT



**DMM: CORPORATE
SERVICES**

**MS. MOSA
MOLAPO**

- HUMAN RESOURCES
- ICT
- LEGAL SERVICES
- SOUND GOVERNANCE



**DMM:
INFRASTRUCTURE
SERVICES**

**MR SABATHA
NOMNGANGA**

- WATER AND SANITATION
- ELECTRICITY
- ROADS AND TRANSPORTATION
- FLEET



**MANAGER: OFFICE
OF MUNICIPAL
MANAGER**

**MS. MADELEINE
JACKSON**

- MUNICIPAL MANAGERS OFFICE
- POLITICAL SUPPORT
- IDP/ PERFORMANCE MANAGEMENT
- MARKETING & COMMUNICATIONS



**MANGER:
INTERNAL AUDIT**

**MR. PETROS
MAHLABA**

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The municipality continues to receive full support from the Office of the MEC for Cooperative Governance and Traditional Affairs. Substantial support in the development of a financial recovery plan has also been obtained from National Treasury. The Provincial Treasury has also assisted in terms of developing both the strategic and operational risk registers of the municipality. Whilst the Municipal Infrastructure Grant (MIG) was the primary source of funding for capital projects related to infrastructure development and basic services, the following basic services are delivered to the community using mechanisms of intergovernmental relations with National/ Provincial Departments and/or parastatals:

Water & Sanitation - Department of Water Affairs and Umgeni Water;
Housing - Department of Human Settlements;
Electricity - Department of Minerals & Energy and Eskom

Various other grants, such as the Neighbourhood Partnership Development Grant, have been received for the implementation of projects. All information related to grants received is disclosed as required in the Annual Financial Statements.

2.3 INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURE

The Municipality is a participant in a number of national forums. On an administrative level, the Chief Financial Officer (CFO) participates in the CFO's Forum which is convened by the National Treasury and the office of the Auditor General. The Municipal Manager participates in the National Municipal Managers Forum convened by the South African Local Government Association (SALGA). Both Councillors and management also participate in the SALGA National Members Assembly. The Corporates Services Unit is a member of the National Municipal Capacity Coordinating and Monitoring Committee. In light of the grant funding assistance received, the municipality participates in the National Treasury Forum of the National Development Partnership Grant (NDPG). Participation in these national forums is key to be able to network, benchmark and expose the municipality to a variety of developmental and funding opportunities.

The municipality remains a member of the South African Cities Network at a national level. The Mayor sits on the Board of Directors of the SACN and the Municipal Manager is an alternate.

The municipality continues to enjoy favorable relations with the following National Departments who have provided conditional grants to the municipality:

Project Description	Funder	RECEIVED
NDPG	NAT TREASURY	31,577,000
MIG	NAT TREASURY	192,456,000
MWIG	NAT TREASURY	58,333,000
INEP	NAT TREASURY	10,000,000
EPWP	NAT TREASURY	4,032,000
FMG	NAT TREASURY	1,600,000
MSIG	NAT TREASURY	930,000
PTIG	NAT TREASURY	213,271,000
		512,199,000
EQUITABLE SHARE	NAT TREASURY	332,537,000
INDIRECT TRANSFERS	NAT TREASURY	
		844,736,000
LIBRARY	ARTS & CULTURE	23,609,000
TATHAM ART GALLERY	ARTS & CULTURE	380,000
HOUSING ACCREDITATION	HUMAN SETTLEMENTS	17,824,170
		41,813,170
		886,549,170
NOT IN GAZETTE		
GEVDI	HUMAN SETTLEMENTS	18,194,256
ELECTRICITY	SANEDI	4,385,965
AIRPORT	KZN TREASURY	1,004,166
		23,584,387
		910,133,557

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

The Municipal Manager and the Mayor participate in the technical and provincial MUNIMEC respectively. They also participate in the Premier's Coordinating Forum. The provincial SALGA convene the provincial MM's Forum of which the Municipal Manager does attend. The Mayor is the chairperson of the provincial SALGA Human Resources Working Group.

RELATIONSHIPS WITH MUNICIPAL ENTITIES

The municipality has one municipal entity called Safe City. Safe City is dedicated to making the City of Pietermaritzburg a better place in which to live, work and play. The project has a number of elements, including:

1. The monitoring of crime through 70 CCTV cameras in the City;
2. An SMS programme which encourages citizens to report suspicious behaviour and activities;
3. c-SAFE, a panic alert system accessible from your cell phone.

During the 2015 / 2016 financial year, the municipality continued to investigate the establishment of municipal entities for the following functions:

- Municipal Market;
- Forestry; and
- Airport

The studies in this regard have been concluded and the implementation of the same is being explored in the 2016 / 2017 financial year.

DISTRICT INTERGOVERNMENTAL STRUCTURES

The Municipal Manager and the Mayor are members of the Technical District and Mayoral district Forum respectively. The Municipal Manager is also the Chairperson of the District Corporate Services Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

During the 2015/2016 financial year, the municipality had 37 functional ward committees which serve as a conduit between the municipality and the committee. In addition, a public participation policy and guideline was developed and approved by Council. In addition to ward committees, the Service Delivery and Budget Implementation Plan (SDBIP) is made public and published on the municipal website. This contains projected financial and service delivery Indicators and deliverables. Members of the public are also invited to participate in the Oversight process related to the Annual Report.

In the promotion of public accountability and participation members of the public are invited to attend all meetings of the Council and its committees. Another mechanism of public participation is conducted through Mayoral Budget and Integrated Development Plan (IDP) Izimbizo's. These are held prior to developing the draft budget in order to provide feedback to the community the implementation of projects in the current financial year and to illicit the needs of the community in order to provide input for the new financial year. A second Izimbizo is held once the draft budget has been developed in order to inform the public of key elements in the proposed budget and illicit responses thereto.

Section 2.4 below provides an outline of further mechanisms which the municipality utilizes as a mean of public participation.

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

The Draft Process Plan was approved by Full Council and published for public comment during the month of July 2015. The process plan was placed on the municipal website and around municipal buildings for public viewing. The Process Plan indicates different activities and milestones which are reflected in terms of the IDP review and PMS and Budget implementation and monitoring. The Msunduzi Municipality has a structured program of public participation. This program is reflected in the Process Plan and forms the basis for citizenry engagement framework which is currently mooted in a form of a public participation policy.

The following are forms of citizenry participation that are utilized by the Municipality to ensure the citizen and stakeholders voice are accommodated in the planning, execution and review of the IDP, Budget and PMS processes:

- Ward Committee Monthly Meetings
- Stakeholders Quarterly Meeting (Reporting on PMS Progress/SDBIP and IDP)
- Monthly Community Meetings by Councilors (due to financial constraints-are held once in two months /6 meetings per annum per ward)
- Project Based Meetings
- Sector Plan Based Engagements
- Executive Committee - Public Gallery
- Full Council Meeting - Public Gallery
- Integrated Development Planning Meetings
- Izimbizo: Public Meetings for Budget, IDP etc
- Municipal Property Rates Act (MPRA)
- Service Standard or Charter
- Community Based Planning
- Complaints Register: Customer Care and Batho Pele Engagements
- Sukuma Sakhe - Premier's Flagship Tool for Accelerated Service Delivery at a Ward Base Level
- Attendance to invitations by Interest groups
- Partnerships and MOUs: MIDI, etc

During the 2015/16 Financial Year the IDP Representatives Forum was revived and met three times with the primary objective of aligning municipal programmes with those of sector departments. The forum will meet on a quarterly basis and will assist in driving the implementation of the IDP. Msunduzi Municipality has a developed communication strategy which embraces the need for responsiveness towards members of public complaints and ensuring the implementation of Batho Pele Principles.

The above various forms of public participation engagements are conducted throughout the year specifically at an operational level and then some of them are organized on a fortnightly, monthly, quarterly and annually as reflected in our Process Plan. Due to the magnitude of the events the municipality hosts an events management policy has been developed and adopted on the 26th of June 2015. The municipality takes public participation with the utmost dignity and complies with all the relevant legislation.

WARD COMMITTEES

Section 74 of the Municipal Structures Act, and regulation 5 of the Government Gazette No. 27699 Ward Committee, state that Ward Committees may have powers and functions delegated to them (which are essentially advisory in nature) in terms of S59 of the Municipal Systems Act, these are:

- 1) To serve as an official specialized participatory structure in the Msunduzi Municipality.
- 2) To create formal unbiased communication channels as well as a co-operative partnership between the community and the Council.
- 3) Advise and make recommendations to the Ward Councillor on matters of policy affecting the Ward.
- 4) Assisting the Ward Councillors in identifying the challenges and needs of residents.
- 5) Dissemination of information in the Ward concerning municipal affairs such as the budget, integrated development planning, performance management systems, service delivery options and municipal properties.
- 6) Receive queries and complaints from residents concerning municipal service delivery, communication with Council and provide feedback to the community on Council's response.

- 7) Ensure constructive and harmonious interaction between the municipality and community through the use and co-ordination of ward residents meetings and other community development forums,
8) and interact with other organizations and forums on matters affecting the ward.

A ward committee may also make recommendations on any matter affecting its ward to the ward councillor or through the ward councillor to the local council.

PUBLIC MEETINGS

In total 152 ward committee meetings were held and 112 community meetings were held, broken down as follows:

WARD COMMITTEE MEETINGS 2015/2016 FY

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY											
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act											
2015/2016 Financial Year											
WARD COMMITTEE MEETINGS											
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councilors to forward to the Ward Committee	
1	1/8/2015	1	nil	6	Electricity interruptions	05.08.2015	17.08.2015	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit	The Cllr contacted the relevant unit	
	11/10/2015	1	nil	5	State of halls in the ward	27.10.2014	N/A	Forwarded to relevant unit	The issue was addressed by the relevant unit	The Cllr was contacted direct by the relevant unit	
	6/2/2016	1	nil	5	Water challenge in the ward	10.02.2016	N/A	Forwarded to Customer Care and relevant unit	Complaint was resolved	The Cllr was contacted direct by the relevant unit	
2	24/07/2015	1	nil	5	Gravel Maintenance Plan	29/07/2015	N/A	Forwarded to Customer Care and relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit	
	3/8/2015	1	nil	6	Constant Electricity interruptions	8/8/2015	N/A	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit	Cllr dealt direct with the relevant unit	
	2/10/2015		nil	7	Water	7/10/2015	N/A	Forwarded to relevant unit	Complaint was resolved	Cllr dealt direct with the relevant unit	
	6/11/2015	1	nil		Crime	11/11/2015	N/A	Cllr will have a meeting with SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	22/01/2016	1	nil	6	Access Road	28/01/2016	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit	
	2/2/2016	1	nil	4	VDA-Housing	9/2/2016	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges	
3	26/07/2015	1	nil	6	Drains	30/07/2015	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit	
	18/10/2015	1	nil	6	VDA-Housing	23/10/2015	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges	
	29/11/2015	1	nil	7	Unemployment	4/12/2015	N/A	Cllr will have a meeting with Labour dept and NYDA	Cllr will organise a meeting with the two depts	Cllr will deal direct with the challenge	
	13/12/2015	1	nil	7	Access Roads challenge	17/12/2015	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY										
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act										
2015/2016 Financial Year										
WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
3	7/1/2016	1	nil	6	Crime	N/A	N/A	Cllr will have a meeting with SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	20/03/2016	1	nil	9	Street Lights	24/03/2016	N/A	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit / ESKOM	The Cllr contacted the relevant unit
	3/4/2016	1	nil	9	Electricity	3/4/2016	N/A	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit / ESKOM	The Cllr contacted the relevant unit
	29/05/2016	1	nil	9	Gravel Maintenance Plan	03.06.2016	N/A	Forwarded to Customer Care and relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	6/26/2016	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
4	11/8/2015	1	nil	6	VDA-Housing	11/8/2015	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
	6/12/2015	1	nil	6	Gravel Maintenance Plan	6/12/2015	N/A	Forwarded to Customer Care and relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	17/01/2016	1	nil	5	Access Road challenge	17/01/2016	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	8/2/2016	1	nil	7	Sports Facilities	8/2/2016	N/A	Cllr was advised by Speaker's office to communicate with IDP office	Cllr will set up appointment with IDP office	Cllr will set up appointment with IDP office
5	3/7/2015	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	9/8/2015	1	nil	6	Electricity	14/8/2015	N/A	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit / ESKOM	The Cllr contacted the relevant unit
	2/10/2015	1	nil	8	sport facilities	9/10/2015	N/A	Cllr was advised by Speaker's office to communicate with IDP office	Cllr will set up appointment with IDP office	Cllr will set up appointment with IDP office
	26/11/2015	1	nil	8	VDA-Housing	27/11/2015	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
	25/01/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	22/02/2016	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY												
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act												
2015/2016 Financial Year												
WARD COMMITTEE MEETINGS												
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councilors to forward to the Ward Committee		
5	4/3/2016	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	15/04/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	17/10/2015	1	nil	7	Water	N/A	N/A	Forwarded to Customer Care and relevant unit	The issue is being addressed by water and sanitation unit on continuously	The Cllr was contacted direct by the relevant unit		
	14/11/2015	1	nil	7	Electricity	N/A	N/A	Forwarded to Customer Care and relevant unit	The issue was addressed by electricity unit / ESKOM	The Cllr contacted the relevant unit		
	16/04/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	28/05/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	25/06/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	15/10/2015	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	2/12/2015	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
7	8/2/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	10/3/2016	1	nil	7	Report back on roads issue, service delivery	N/A	N/A	N/A	N/A	N/A		
	13/04/2016	1	nil	5	Speed Humps	N/A	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit		
	29/05/2016	1	nil	6	VDA-Housing	N/A	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges		
	18/10/2015	1	nil	9	Renovation / Upgrading of Market Stalls	N/A	N/A	Request was forward to Economic Development unit	Cllr communicated direct with the relevant unit	Cllr to follow up with Customer Care		
	19/11/2015	1	nil	7	Upgrading of Access roads	N/A	N/A	Forwarded to Customer Care and relevant unit	Cllr communicated direct with the relevant unit	Cllr forwarded request to the relevant unit		

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8	21/01/2016	0	nil	6	Establishment / construction of Community Hall	N/A	N/A	Forwarded to the relevant unit	Follow up with Customer Care	Clr to follow up with Customer Care
	8/2/2016	1	nil	6	Urgent need of Creche, Clinic & Primary	N/A	N/A	Clr will set up appointment with IDP office	Clr will set up appointment with IDP office	Clr will set up appointment with IDP office
	5/3/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	13/04/2016	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	5/5/2016	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	16/06/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
9	20/12/2015	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	28/01/2016	1	nil	7	Access road	N/A	N/A	Forwarded to Customer Care and relevant unit	Roads unit met with the Clir	Clr dealt direct with the relevant unit
	24/02/2016	1	nil	5	Construction of roads	N/A	N/A	completed	completed	Clr dealt direct with the relevant unit
	13/03/2016	1	nil	6	water & electricity	N/A	N/A	Clr dealt direct with the relevant unit	Clr dealt direct with the relevant unit	The issue is being addressed on continuous basis by the relevant unit and ESKOM
	22/04/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
10	26/06/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	8/7/2015	1	nil	4	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	11/8/2015	1	nil	5	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A

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10	8/2/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	13/07/2015	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	18/11/2015	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	4/12/2015	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
11	4/1/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	9/2/2016	1	nil	7	water	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint was resolved	Cllr dealt direct with the relevant unit	
	15/03/2016	1	nil	8	standpipes leaking	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint was resolved	Cllr dealt direct with the relevant unit	
	4/4/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
12	10/5/2016	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	4/6/2016	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	12/6/2016	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	23/10/2015	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
11/12/2015	27/11/2015	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	11/12/2015	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	

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12	13/01/2016	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	10/2/2016	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	9/3/2016	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	20/04/2016	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	27/05/2016	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
13	5/11/2015	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	9/1/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	8/2/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	17/03/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	18/04/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
14	19/07/2015	1	nil	5	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	22/11/2015	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	20/12/2015	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	17/01/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	8/2/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
15	20/03/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	17/04/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	23/07/2015	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	15/10/2015	1	nil	10	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	11/1/2016	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	

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16	31/10/2015	1	nil	8	title deeds	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	29/11/2015	1	nil	0	potholes	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	7/12/2015	1	nil	9	Cable theft	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	11/1/2016	1	nil	8	drainage	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	2/2/2016	1	nil	7	street light	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	24/03/2016	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	24/04/2016	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	26/05/2016	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
17	12/7/2015	1	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	11/8/2015	1	nil	8	drainage	N/A	N/A	Forwarded to Customer Care	Follow up with Customer Care	Clr to follow up with Customer Care		
	13/12/2015	1	nil	6	potholes	N/A	N/A	Forwarded to Customer Care	Follow up with Customer Care	Clr to follow up with Customer Care		
	10/1/2016	1	nil	7	Housing	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	8/2/2016	1	nil	8	electricity	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	11/3/2016	1	nil	8	wire houses	N/A	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit		
	10/4/2016	0	nil	7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
	14/05/2016	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		
18	14/07/2015	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A		

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18	16/10/2015	1	nil	9	street lights	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	13/11/2015	1	nil	6	illegal dumping	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	8/12/2015	1	nil	6	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	21/01/2016	1	nil	9	land invasion	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.	
	19/02/2016	1	nil	7	electricity	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	15/03/2016	1	nil	7	crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
19	4/4/2016	1	nil	5	water	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	26/10/2015	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	23/11/2015	1	nil	9	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	3/12/2015	1	nil	8	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	25/01/2016	1	nil	9	water leaking	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	2/2/2016	1	nil	9	speed humps	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	29/03/2016	1	nil	8	street lights	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	1/4/2016	1	nil	6	sport facilities	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	4/25/2016	1	nil	8	potholes	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	30/05/2016	1	nil	9	title deeds	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	

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23	26/07/2015	1	nil	8	Potholes in Transit Area	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	22/11/2015	1	nil	9	Master Lights	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	13/12/2015	1	nil	8	Renewal of RDA houses	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	24/01/2016	1	nil	6	Drains	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	8/2/2016	1	nil	7	Gravel Maintenance	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17/03/2016	1	nil	7	Master Lights - in Ashdown	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	23/04/2016	1	nil	8	Crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
24	5/5/2016	1	nil	5	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	26/06/2016	1		7	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	19/11/2015	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	3/12/2015	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	14/01/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	8/2/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	20/03/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
25	24/04/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	26/06/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	27/10/2015	1	nil	5	maintenance of street lights	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	24/11/2015	1	nil	5	refusal collection on time	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	26/01/2016	1	nil	5	cleaning	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	23/02/2016	1	nil	6	crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	

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25	26/03/2016	1	nil	5	crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	30/05/2016	1	nil	5	burglary	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	22/07/2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A
26	28/10/2015	1	nil	8	speed humps	3/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	18/11/2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	15-12-2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	21/01/2016	1	nil	6	maintenance of street lights	21/01/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	23/03/2016	1	nil	7	Parks, verges and vacant land issues	31/03/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	28/04/2016	1	nil	6	Burglary	3/5/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
27	24/05/2016	1	nil	5	N/A	N/A	N/A	N/A	N/A	N/A
	21/10/2015	1	nil	9	maintenance of street lights	27/10/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	18/11/2015	1	nil	8	valuation roll	27/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	9/12/2015	1	nil	6	refusal collection on time	17/12/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	27/01/2016	1	nil	6	illegal tuckshops	4/2/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	17/02/2016	1	nil	7	drugs	24/02/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	12/3/2016	1	nil	8	dales park construction site, health train	18/03/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	20/04/2016	1	nil	6	illegal dumping	28/04/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	18/05/2016	1	nil	6	installation of streetlights	24/05/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit
	18/06/2016	1	nil	8	water leaks, indigent application	23/06/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit

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28	30/07/2015	1	nil	6	illegal immigrants	6/8/2015	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Clr requested SAPS to keep monitoring the situation in the area.	
	28/10/2015	1	nil	5	Electricity	5/11/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	25/11/2015	1	nil	8	Transport, education, safety	4/12/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	10/12/2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	24/02/2016	1	nil	8	crime	2/3/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Clr requested SAPS to keep monitoring the situation in the area.	
	4/3/2016	1	nil	7	speed humps	11/3/2016	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	14/04/2016	1	nil	7	indigent application	21/04/2016	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	26/05/2016	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
29	9/6/2016	1	nil	8	installation of streetlights	15/6/2016	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	4/10/2015	1	1	9	Illegal theft of electricity	9/10/2015	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Clr requested SAPS to keep monitoring the situation in the area.	
	15/11/2015	0	1	5	low cost housing	20/11/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	15/12/2015	1	1	6	housing renovation	22/12/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	23/01/2016	1	1	9	title deeds	29/01/2016	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
30	22/10/2015	1	1	8	grass cutting	29/10/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	4/11/2015	1	1	7	speed humps	11/11/2015	N/A	Clr communicated with the relevant unit	Clr communicated with the relevant unit	Clr communicated with the relevant unit	
	2/12/2015	1	1	5	illegal electricity connection	9/12/2015	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Clr requested SAPS to keep monitoring the situation in the area.	
	29/01/2016	1	1	3	crime	8/2/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Clr requested SAPS to keep monitoring the situation in the area.	
	25/05/2016	1	nil	N/A	Feedback on speedhumps, hall maintenance	3/6/2016	N/A	N/A	N/A	N/A	

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							Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councilors to forward to the Ward Committee	
31	26/11/2015	1	nil	9	refuse removal	4/12/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	8/12/2015	1	nil	6	illegal dumping	18/12/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	18/02/2016	1	nil	8	street light maintenance	26/02/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17/03/2016	1	nil	6	water leaks	25/03/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	20/10/2015	1	nil	9	street lights	28/10/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
32	17/11/2015	1	nil	8	cutting of trees	25/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	21/01/2016	1	nil	6	street light maintenance	27/01/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	18/02/2016	1	nil	6	housing	26/02/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17/03/2016	1	nil	5	drugs	25/03/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	21/04/2016	1	nil	4	speed humps	28/04/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
33	19/05/2016	1	nil	6	illegal racing	26/05/2016	N/A	Forwarded to SAPS and relevant unit	Complaint will be monitored by SAPS and Traffic unit	Cllr requested SAPS to keep monitoring the situation in the area.	
	28/06/2016	1	nil	5	indigent policy, theft of electricity	3/7/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	7/9/2015	1	1	5	illegal day care (creche)	14/9/2015	N/A	Forwarded to Municipal Security	Complaint will be monitored by Municipal Security to monitor the complaint	Complaint will be monitored by Municipal Security to monitor the complaint	
	8/10/2015	1	2	8	Burglary	15/10/2015	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	12/11/2015	1	nil	7	clogging of drains, transfer of houses	18/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	10/12/2015	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	9/2/2016	1	nil	7	drainage	16/2/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	10/3/2016	1	nil	6	street lights maintenance	16/3/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	

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33	12/4/2016	1	nil	6	refusal collection	19/4/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	10/5/2016	1	nil	7	indigent policy, theft of electricity	19/5/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	14/06/2016	1	nil	7	Electricity interruptions	20/06/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	15/11/2015	1	1	7	Electricity interruptions	20/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	31/01/2016	1	nil	7	Drains	5/2/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
34	13/02/2016	1	nil	6	Potholes	19/02/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	27/03/2016	1	nil	7	Crime	1/4/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	24/04/2016	1	nil	7	housing	29/04/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	8/5/2016	1	nil	6	maintenance of pool	13/05/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	26/06/2016	1	nil	6	N/A	N/A	N/A	N/A	N/A	N/A	
35	7/7/2015	1	1	6	Electricity bills	17/7/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	13/10/2015	1	nil	7	pre paid meters	19/10/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	10/1/2016	1	nil	5	street lights	15/01/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	23/03/2016	1	nil	4	street humps	29/03/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	26/04/2016	1	nil	7	illegal dumping	26/04/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
36	24/05/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	24/06/2016	0	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	6/7/2015	1	nil	6	illegal dumping	13/7/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	12/10/2015	1	nil	5	grass cutting	20/10/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	9/11/2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	7/12/2015	1	nil	5	cutting of trees	17/12/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	

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36	18/01/2016	1	nil	5	electricity	27/01/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	8/2/2016	1	nil	5	street lights	15/2/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	4/3/2016	1	nil	5	water challenge	14/3/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	11/4/2016	1	nil	6	N/A	N/A	N/A	N/A	N/A	N/A	
	2/5/2016	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	6/6/2016	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
37	23/07/2015	1	nil	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	22/10/2015	1		9	RDP houses - SACA Area	30/10/2015	N/A	Forwarded to Customer Care and relevant unit	Cllr dealt direct with the relevant unit	Awaiting funding from Human Settlement	
	19/11/2015	1		8	illegal connection of electricity - SACCA/ Tamboville	27/11/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17/12/2015	1		6	water	24/12/2015	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	21/01/2016	1		7	electricity	27/01/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	18/02/2016	1		1	illegal connection of water	26/02/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17/03/2016	1		7	toilets	24/03/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	21/04/2016	1		6	refuse collection	29/04/2016	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	19/05/2016	1		7	crime	26/05/2016	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	21/06/2016	1		7	electricity theft	27/06/2016	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.	

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1	11.10.2015	1	Nil	36	VDA Housing project	N/A	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
2	04.07.2015	1	Nil	62	VDA Housing project	N/A	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
	22.08.2015	1	Nil	67	roads and water issue	31.08.2015	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	The Cllr was contacted direct by the relevant unit
	08.12.2015	1	Nil	70	N/A	N/A	N/A	N/A	N/A	N/A
	07.02.2016	1	Nil	66	electricity cut and water	12.02.2016	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	The Cllr was contacted direct by the relevant unit
	21.03.2016	1	Nil	72	access roads construction	29.03.2016	N/A	Forwarded to relevant unit	Roads unit met with the Cllr	The Cllr was contacted direct by the relevant unit
3	2-Aug-2015	1	Nil	47	regraveling of access roads	7-Aug-2015	N/A	forwarded to customer care and relevant unit	some roads have been regravelled	The Cllr was contacted direct by the relevant unit
	18-Oct-2015	1	Nil	120	roads, houses and sportsfield	23-Oct-2015	N/A	Forwarded to relevant units	Relevant units met with the Cllr	The Cllr was contacted direct by the relevant unit
	11-Nov-2015	1	Nil	149	Electricity and water issue	11-Nov-2015	N/A	Forwarded to relevant units	Relevant units met with the Cllr	The Cllr was contacted direct by the relevant unit
	14-Dec-2015	1	Nil	40	Roads, Water issues	17-Dec-2015	N/A	Forwarded to relevant units	Relevant units met with the Cllr	The Cllr was contacted direct by the relevant unit
	24-Jan-2016	1	Nil	70	Sanitation problems	29-Jan-2016	N/A	Forwarded to relevant units	Relevant units met with the Cllr	The Cllr was contacted direct by the relevant unit
	13-Mar-2016	1	Nil	120	gravel roads maintenance plan	18-Mar-2016	N/A	Forwarded to relevant units	Relevant units met with the Cllr	The Cllr was contacted direct by the relevant unit
	1-May-2016	1	Nil	150	gravel roads maintenance plan and water cut-off	6-May-2016	N/A	forwarded to customer care and relevant unit	some roads have been regravelled	The Cllr was contacted direct by the relevant unit
	29-May-2016	1	Nil	180	crime, and education	7-Jun-2016	N/A	reported to SAPS by the Cllr	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	3-Jun-2016	1	Nil	179	drugs	3-Jun-2016		reported to SAPS by the Cllr	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	16-Jun-2016	1	Nil	220	Water connection, Housing progress	24-Jun-2016	N/A	forwarded to customer care and relevant unit	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA including Water unit to resolve the challenges

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4	25-Oct-2015	1	Nil	25	Water and electricity problem	N/A	N/A	forwarded to customer care and relevant unit	Relevant unit will attend queries on continuous basis	Cllr dealt direct with ESKOM and Water unit to resolve the challenges	
	28-Feb-2016	1	Nil	78	construction of D7113 road	N/A	N/A	Cllr reported the matter to roads Provincial Dept	Provincial roads dept met with Cllr	Provincial department will attend to the matter once funds are available	
5	7-Feb-2016	1	Nil	52	construction of a community hall, gravel roads maintenance plan	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	The Cllr was contacted direct by the relevant unit	
	15-May-2016	1	Nil	120	Water and electricity problems	N/A	N/A	forwarded to customer care and relevant unit	Water unit and ESKOM will attend queries on continuous basis	Cllr dealt direct with ESKOM and Water unit to resolve the challenges	
6	2-Aug-2015	1	Nil	28	Water and electricity	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	The Cllr was contacted direct by the relevant unit	
	15-Nov-2015	1	Nil	102	Construction of access road	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	The Cllr was contacted direct by the relevant unit	
7	2-Aug-2015	1	Nil	33	Gravelling of roads, Streetlights, Water scheme and housing	N/A	N/A	The Cllr communicated direct with Provincial roads department, Water unit and ESKOM	Provincial road department, water unit and ESKOM will attend community queries on continuous basis	Cllr dealt direct with Provincial road department, water unit and ESKOM to resolve the challenges	
	8-Oct-2015	0	Nil	63	Water and electricity problem	N/A	N/A	The Cllr communicated direct with Provincial roads department, Water unit and ESKOM	Provincial road department, water unit and ESKOM will attend housing queries on continuous basis	Cllr dealt direct with Provincial road department, water unit and ESKOM to resolve the challenges	
	17-Jan-2016	1	Nil	69	installation of master lights	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	The Cllr was contacted direct by the relevant unit	
	20-Mar-2016	1	Nil	76	housing	N/A	N/A	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges	
	13-Mar-2016	1	Nil	73	Roads gravelling, electricity	N/A	N/A	The Cllr communicated direct with Provincial roads department and ESKOM	Provincial road department and ESKOM will attend housing queries on continuous basis	Cllr dealt direct with Provincial road department and ESKOM to resolve the challenges	
	3-May-2016	1	Nil	57	installation of water meter	N/A	N/A	The Cllr communicated direct with the Water unit	Water will attend queries on continuous basis	Cllr dealt direct with Water unit to resolve the challenges	
8	1-Aug-2015	1	Nil	90	Building of a Primary school	N/A	N/A	The Cllr communicated direct with the Department of Education	Cllr met with the Department of Education	Cllr dealt direct with the Department of Education to consider the request	

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11	11-Jul-2015	1	Nil	85	Roads and Water problems	N/A	N/A	forwarded to customer care	follow up with customer care	Cllr to follow up
	4-Oct-2015	1	Nil	123	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	7-Dec-2015	1		94	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	7-Jan-2016	1	Nil	70	Land invasion, stream cleaning	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security also Community Services unit met with the Cllr	Cllr requested SAPS to keep monitoring the situation in the area.
	6-Feb-2016	1	Nil	102	Roads and Water problems	N/A	N/A	N/A	N/A	N/A
12	3-Mar-2016	1	Nil	67	Crime and drugs in youth	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.
	2016-04-1=04	1	Nil	68	Roads and Water problems	N/A	N/A	forwarded to customer care	completed	Cllr to follow up
	5-May-2016	1	Nil	82	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	12-Jun-2016	1		37	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	23-Aug-2015	1	Nil	85	Roads and Water problems	N/A	N/A	forwarded to customer care	follow up with customer care	Cllr to follow up
11-Dec-2015	25-Oct-2015	1	Nil	123	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	11-Dec-2015	1	Nil	94	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	24-Jan-2016	1	Nil	70	Land invasion, stream cleaning	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security also Community Services unit met with the Cllr	Cllr requested SAPS to keep monitoring the situation in the area.
14-Feb-2016	1	Nil	102	Roads and Water problems						

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16	2-Aug-2015	1	Nil	145	Master lights to be installed	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	19-Jul-2015	1	Nil	66	the old infrastructure (pipes)give constant problems	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	1-Nov-2015	1	Nil	78	sewer pipes, water, roads maintenance	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	13-Dec-2015	1	Nil	113	sewer pipes, water, roads maintenance & wire wall housing	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	28-Feb-2016	1	nil	180	prepaid meters issue	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	20-Mar-2016	1	nil	170	Sewer pipes	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
17	23-Apr-2016	1	nil	190	sewer pipes	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	26-Jun-2016	1	Nil	162	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A
	18-Oct-2015	1	Nil	228	Wire wall houses	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	13-Dec-2015	1	Nil	189	Master lights required	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	14-Feb-2016	1	Nil	172	Streets lights	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	15-May-2016	1	Nil	143	Potholes	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
18	12-Jun-2016	1	Nil	179	Refuse collection	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	19-Jul-2015	1	Nil	143	sewer pipes, water, roads maintenance	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	18-Oct-2015	1	Nil	176	Land invasion	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.
	15-Nov-2015	1	Nil	162	Street lights required,	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit

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18	20-Dec-2015	1	Nil	139	Potholes and unfinished roads	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	20-Mar-2016	1	Nil	106	Rates and Housing, sewerage	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	17-Apr-2016	1	Nil	126	Houses destroyed by the storm, electricity outages&how to register in Council database	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	19-Jun-2016	1	nil	180	Potholes and unfinished roads	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	15-Oct-2015	0	Nil	104	electricity outage, maintenance of roads	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
19	27-Nov-2015	1	Nil	97	Rates and Housing, sewerage	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	18-Feb-2016	1	Nil	89	write-off water bills, employment by council	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	8-Feb-2016	1	1	180	Nothing to be reported to Council	N/A	N/A	N/A	N/A	N/A	
	16-Mar-2016	1	Nil	129	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	26-Apr-2016	1	1	175	Road maintenance	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
20	25-May-2016	1	1	102	indigent	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	3-Jun-2016	1	Nil	41	roads, youth centre, crime, electricity	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	15-Aug-2015	1	Nil	123	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	24-Jul-2015	1	Nil	154	Master lights required	N/A	N/A	Master lights required	Master lights required	Cllr to follow up	
	21-Nov-2015	1	Nil	128	Fix bridge, stand pipes	N/A	N/A	forwarded to customer care	will be removed	Cllr to follow up	

[illegible]

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22	17-Jan-2016	1	nil	122	Water leaks	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	28-Feb-2016	1	nil	130	Crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	20-Apr-2016	1	nil	155	Application of Indigent	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	29-May-2016	1	1	111	crime	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	26-Jun-2016	1	Nil	109	Nothing raised needed Council's attention	N/A	N/A	N/A	N/A	N/A	
23	2-Aug-2015	1	Nil	150	electricity, water and High lights, roads needs to be retarred	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	24-Nov-2015	1	Nil	500	RDP houses, land invasion, clearing of drains	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	13-Dec-2015	1		321	Nothing needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	14-Feb-2016	1	Nil	350	renewal of comm hall and housing	14.02.2016	N/A	forwarded to customer care	in progress	Cllr to follow up	
	23-Apr-2016	1	Nil	234	Nothing needed Council's attention	N/A	N/A	N/A	N/A	N/A	
24	22-May-2016	1	Nil	350	Unemployment	27.05.2016	N/A	Cllr reported the complaint to NYDA	Cllr had meeting with NYDA	Cllr requested NYDA intervention	
	12-Jun-2016	1	Nil	371	Land invasion	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.	
	23-Aug-2015	1	Nil	133	Leaking of water hydrants	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	17-Jan-2016	1	Nil	83	Crime and mugging in Grange area	N/A	N/A	Forwarded to SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	14-Feb-2016	1	Nil	80	prepaid meter and grass cutting	N/A	N/A	Forwarded to relevant unit	to be installed soon	Cllr to follow up	
	20-Mar-2016	1	Nil	180	Cleaning of streets	N/A	N/A	Forwarded to relevant unit	follow up with customer care	Cllr to follow up	

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24	17-Apr-2016	1	Nil	155	title deeds issue, repossession of houses	N/A	N/A	Forwarded to relevant unit	underway. Houses to be handed over to rightful owners	Cllr to follow up	
	29-May-2016	1	Nil	102	Nothing needed Council's attention	N/A	N/A	N/A	N/A	N/A	
	19-Jun-2016	1	Nil	89	Nothing needed Council's attention	N/A	N/A	N/A	N/A	N/A	
25	14-Oct-2015	1	Nil	80	Potholes, refuse removal problem and cutting of grass in the road edges	N/A	N/A	forwarded to customer care	follow up with customer care	Cllr to follow up	
	15-Dec-2015	1	Nil	72	maintenance of streetlights, safety and security	N/A	N/A	Forwarded to Customer Care and relevant unit as well as SAPS	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	16-Mar-2016	1	Nil	75	Nothing needed Council's attention	N/A	N/A	N/A	N/A	N/A	
26	15-Jun-2016	1	Nil	55	Roadsigns	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	22-Nov-2015	1	Nil	35	Unemployment	N/A	N/A	N/A	N/A	Cllr to follow up	
	2015-12-15/17	1	nil	35	Housing issues	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
27	21-Feb-2016	1	nil	25	high master poles	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	13-Nov-2015	1	Nil	147	Waste removal, illegal dumping and illegal connection of electricity	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	
	11-Jan-2016	1	Nil	37	Potholes and crime	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.	
	16-Apr-2016	1	Nil	54	Illegal tuckshop applications, valuation roll, leaking water meter& low cost housing	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.	
	4-Jun-2016	1	Nil	50	indigent application form, IDP	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit	

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28	13-Aug-2015	1	Nil	27	Waste removal, illegal dumping and illegal connection of electricity	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	8-Dec-2015	1	Nil	37	Potholes and crime	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS	Cllr requested SAPS to keep monitoring the situation in the area.
	11-Jan-2016	1	Nil	54	Illegal tuckshop applications, valuation roll, leaking water meter & low cost housing	N/A	N/A	Forwarded to Customer Care and relevant unit	Complaint will be monitored by SAPS and Municipal Security	Cllr requested SAPS to keep monitoring the situation in the area.
	24-Feb-2016	1	Nil	50	Indigent application form, IDP	N/A	N/A	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
29	25-May-2016	1	Nil	150	Indigent application	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	6-Aug-2015	1	Nil	147	Low cost housing and settlement	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	18-Aug-2015	1	Nil	71	speed humps near the school	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	23-Aug-2015	1	Nil	68	title deeds, water problem	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	15-Nov-2015	1	Nil	54	Water leaks on the street	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	4-Dec-2015	1	Nil	220	roads to be tarred, housing renovations, electricity	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	NA	0	Nil	350	Feedback on service delivery	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	25-Feb-2016	1	Nil	219	Installation of main boxes for lights	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
30	17-Aug-2015	1	1	27	Potholes, water meter to repaired	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	28-Oct-2015	1	1	79	Grass cutting in grounds/ maintenance	N/A	N/A	Forwarded to Customer Care and relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit

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36	18-Nov-2015	1	nil	47	development of flats in Jesmond and boarding establishment in Oribi Road	N/A	N/A	forwarded to customer care	follow up with customer care	Cllr to follow up	
	7-Dec-2015	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	17-Feb-2016	1	nil	59	illegal dumping	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	19-May-2016	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	6-Jun-2016	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
37	8-Nov-2015	1	nil	51	Toilets and RDP houses	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	22-Nov-2015	1	nil	80	stealing of electricity and houses	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	17-Dec-2015	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	17-Feb-2016	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	24-Apr-2016	1	nil	55	Housing	N/A	N/A	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	Cllr communicated with the relevant unit	
	21-Jun-2016	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The Municipality and Communities alike benefited from the meetings mentioned above as through the consultative processes, brainstorming occurred and ward committees imparted their advice to the Councillor who in turn did so to council. Council then took these recommendations forward by using certain aspects in terms of the Municipal Turnaround Strategy. Requests are being dealt with in a systematic manner with council having taken a decision to open a fully-fledged call centre to take calls from community members where there are issues of service delivery.

2.5 IDP PARTICIPATION AND ALIGNMENT

IDP PARTICIPATION AND ALIGNMENT CRITERIA*	YES/NO
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
*Section 26 Municipal Systems Act 2000 T2.5.1	

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

Corporate Governance at Msunduzi Municipality entails Risk Management, Anti-Corruption and Fraud and Supply Chain Management which is unpacked below.

2.6 RISK MANAGEMENT

RISK MANAGEMENT

Legislative Provisions

In terms of Section 62 (1) (c) of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent systems of financial and risk management and internal control.

Section 78 of the MFMA outlines the general responsibilities of Senior Management and other officials of the Municipality. The responsibilities of these officials have a direct bearing in financial and risk management, governance and systems of internal controls.

Section 165 of the MFMA requires the internal audit unit to advise the Accounting Officer and to report to the Audit Committee on matters relating to among other things, risk and risk management.

The MFMA has established the legal framework for risk management in the local government sphere that enforces risk management practice. Risk Management is about managing a potential inability by the municipality to fulfil the requirements of the Constitution. It is for this reason that the Constitution of the Republic of South Africa is the fundamental foundation for risk management.

BACKGROUND

Organisations operate in environments where factors such as technology, regulations, restructuring, changing service delivery requirements and political influence create uncertainty.

Uncertainty arises from an inability to precisely determine the likelihood that potential events will occur and the associated impact.

Risk management forms a critical part of an organisation's strategic management.

It is the process by which an organisation addresses the risks intertwined in the activities with an objective of achieving sustained benefit within each activity and across the range of its activities.

The Accounting Officer has appointed Deputy Municipal Managers and the Manager: Office of the Municipal Manager as members of the Risk Management Committee. The Risk Management Committee is Governed by a Risk Management Committee Charter. The RMC is a sub-committee of the Audit Committee.

Risk register is in place & is reviewed on annual basis. The Chief Risk Officer post is filled since December 2014. RMC made of all the SMC members (except MM) & chaired by the CFO is in place & meets on quarterly basis. RM is a standing item in the Audit Committee Agenda in all its meetings, Audit Committee report to Exco on quarterly basis include RM. All reports on RM are also presented to all Portfolio Committees & MPAC.

The following are the top 10 significant risks that are facing the municipality. The municipality is fully aware of the root causes and has been able to put in place mitigating strategies within the SDBIP for 2015/16 which goes to outer year of the MTERF.

Risk	Root Causes	Mitigating Measures	Progress to Date	Responsibility
Economic meltdown causing high employment rate, poverty & social unrest	Drought	Water conservation, rehabilitation & building of new boreholes	Plumbing programme is being implemented (water leaks), Water	SMC
Frequent electricity outages resulting to litigation & business contraction impacting on economic growth within the municipality	- Conductors/Cable faults on secondary network - Primary infrastructure ageing - Obsolete switchgears - illegal connections - old substation buildings - theft of infrastructure	Council approved a 132kv Network Rehabilitation Plan. Funding of R100m secured from DoE & Plan will be implemented. Council made a provision of R10m from its 2013/14 budget for refurbishment of network & replace obsolete 11kv equipment.	- Two Hilton 132kv lines completed. - Refurbishment of 132/11kv Northdale Primary sub-station is in progress. - Refurbishment of 132kv City completed & to commence with the sub-station. - Refurbish network & replace obsolete 11kv equipment IS continuing.	DMM: Infrastructure
Electricity Losses as a result of illegal connections	Low society moral fiber and crime rate (theft).	- Electrification of informal settlements areas e.g., SWAPO & eEzinketheni, Nhlabakahle / Balhambra Way. - There are also continuous campaigns to uproot illegal connections.	Non-Technical losses - projects in progress	DMM: Infrastructure

Risk	Root Causes	Mitigating Measures	Progress to Date	Responsibility
Huge debtor's book & low collection rate which impends solvency & liquidity of the municipal finances & going concern or sustainability of the municipal operations	• High rate of unemployment. • Lack of vigorous strategy to collect & inaccurate data cleansing.	• Data cleansing will be undertaken. • The filling of critical posts in finance has been prioritized. • Daily cash flow monitoring will reflect early warning signals.	• Data Cleansing completed. • The process of handover progressing. • Some critical posts have been filled & remainder will be filled once migration has been completed. • The water debt write off in progress	CFO
Loss of water due to pipe bursts, leaking pipes & meters that cannot be read.	Poor maintenance & the decaying infrastructure.	• Water is currently in a 3 of a 6 year Non- Revenue water reduction program which started Feb 2011. The 16 core interventions were made up of 8 real losses and 8 billing control interventions. • The other interventions include filling of all vacant positions in the water section. • The 6 Year Non-Revenue Water Master Plan has been reviewed in order to cater for the different aspects of water losses with a more robust approach. • Asset Management Plan which caters for asset replacement.	• Water & Sanitation is currently in a 5 of a 6 year Non- Revenue water reduction program. • New strategy being developed to deal with obsolete asbestos pipes	DMM: Infrastructure
High backlogs of & ageing road infrastructure not receiving the relevant maintenance resulting to potholes.	Limited funding.	• Maintenance Programmes, to review maintenance budget formulation & approach National Treasury for more MIG Funding. • The implementation of Integrated Rapid Public Transport Network (IRPTN) will also cater for upgrade of roads.	Application for MIG funding is continuously being made & request for increase to the maintenance plan budget has been made.	DMM: Infrastructure
Land Invasion	• Lack of management of municipal land	• The strategy that was developed was responding to areas that were invaded (AMBLETON PHASE 3 AND FARM SHENSTON) but not a Strategy to prevent land invasion. There is no evidence of a Strategy developed to prevent land invasion. Currently land invasion is dealt with through enforcement of by-laws when land has been invaded. At this point more reliance is placed on removal of the invaders by security personnel when it occurs.	• A strategy to prevent land invasion has not yet been developed, only mechanisms to react on occurrence of an invasion are developed for each occurrence e.g. Ambleton, Nkawana etc	DMM: Economic Development
• Lack of burial space causing outcry from the community of Msunduzi. • Poor service (bodies half burned) for those who want to cremate resulting in inconvenience to the Msunduzi community & extra cost to them when cremation is taken to Durban.	• Lack of pro-active long-term planning in the past for the burial services.	• investigate the possibility of identifying alternative burial space. Repairs and maintenance of current cemeteries inclusive of cremators.	• Land identified at Hollingwood for new cemeteries but the Sobantu community has demanded that the process of building housing & cemetery be done simultaneously. • Engaged in a process of identifying new land for cemeteries to take the municipality to 2030. • Commission of two new cremators inclusive of maintenance of the cremators concluded but only one is working & challenges are attended to on the other one.	DMM: Community Services
Brain drain & lack of knowledge management in IS (Electricity alone has 77.5% vacancy rate & of the 22.5% is in acting capacity) is currently understaffed leaving no room for transfer of skills & knowledge of the network due to exit (retirements, resignation, deaths) resulting to multiple challenges including injuries because of working long hours, death at work, etc.	Lack of HR Planning for a number of years in the municipality	• To revise the organogram to provide for additional skilled engineers and other electricity, Roads & Transportation, Water & Sanitation personnel. • To consider revising salary scales for scarce skills so that the Municipality can attract talent. To Consider appointing retired engineers on contract as mentor for at least three years for newly employed personnel Ensure that the pool is serviced regularly.	• Allocation & placement of staff in progress	DMM: Corporate Services & DMM: Infrastructure

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

LEGISLATIVE PROVISIONS

Chapter 2 of Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which deals with the Bill of Rights. The Constitution describes one of the values of founding provisions as Human Dignity, the improvement of the quality of life of all citizens and free the potential of each person.

Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which provides normative basic value principles for public administration including a high standard of professional ethics must be promoted and maintained.

In terms of Section 62 of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that unauthorized, irregular or fruitless and wasteful expenditure and other losses are prevented.

Council approved the Anti-Fraud & Corruption Policy, Whistle Blowing Policy and Anti-Fraud & Corruption Strategy on the 24 of April 2013.

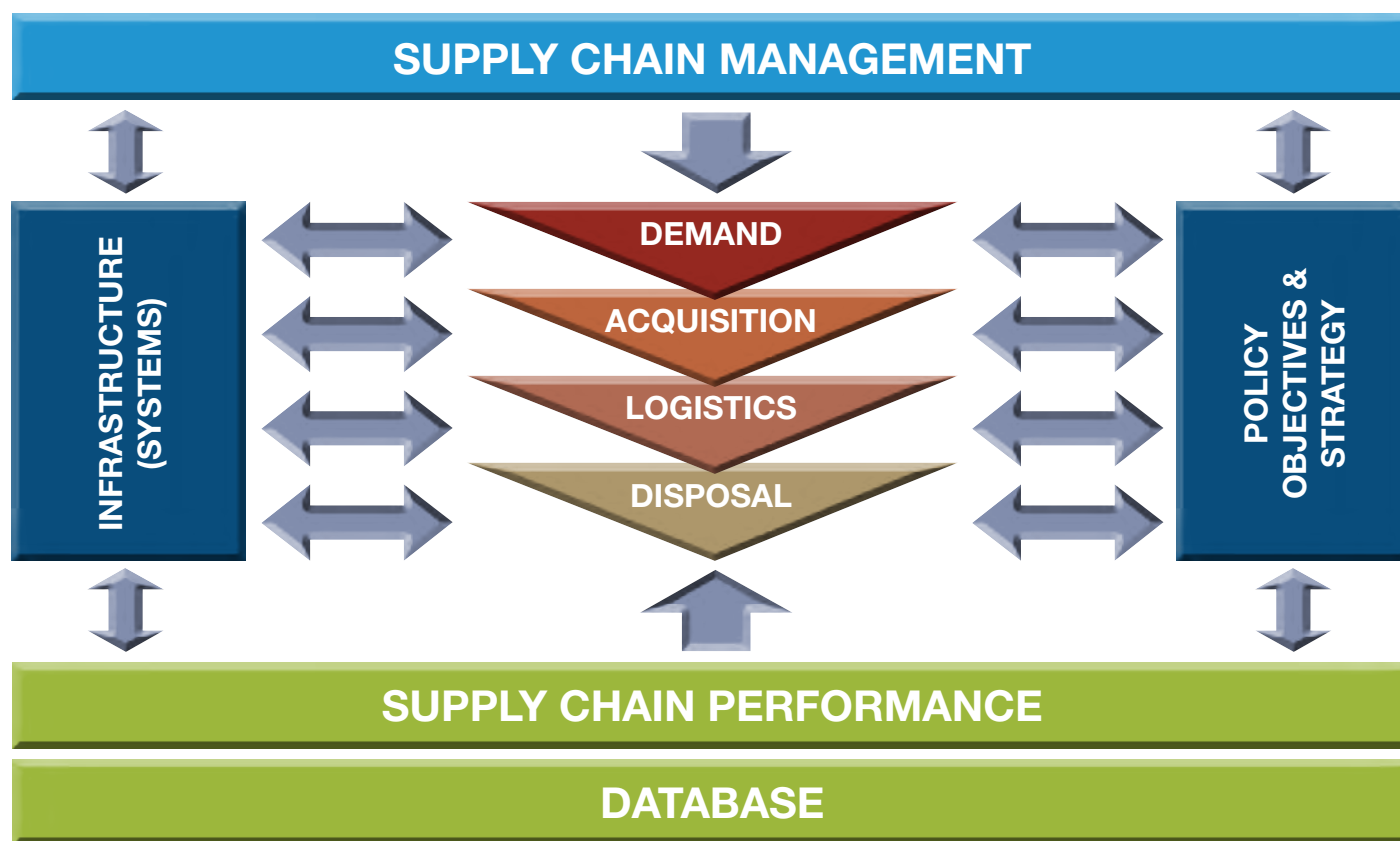
Progress has been made on the implementation of action plans as per the Matrix of Tasks and Responsibilities of Anti-Fraud & Corruption.

The Internal Audit Unit reviews the implementation of the Action plans/ Activities on a quarterly basis and report to the Risk Management Committee and Audit Committee.

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW OF SUPPLY CHAIN MANAGEMENT (SCM)

- 1.1 The Msunduzi Municipality's Supply Chain Management unit is a support function for all business units within the council to ensure provision of efficient, transparent, fair, equitable and cost effective procurement services hence assisting the business units to implement their service delivery priorities.
- 1.2 The supply chain management policy for the year 2015/2016 was adopted by Council on 30 May 2015 in term of SCM Regulation 3 (1) (a) and implemented immediately thereafter, this was the fifth review since 2005. The main change made to the policy was to bring it in line with the structure of the SCM regulations and necessary legislative requirements.
- 1.3 An SCM implementation plan was development and implemented throughout the year and quarterly reports on implementation were submitted to Council.
- 1.4 In terms of the MFMA SCM regulations and relevant legislative provisions regulating local government procurement, the SCM policy of the municipality must provide for a system of demand, acquisition, logistics, disposal, risk and performance management, and thus the Msunduzi SCM policy has been aligned accordingly. The following is a brief overview of the processes that have been established and implemented within the Supply Chain Management system as drawn from the SCM model below.



(Figure 1.)

1.4.1 Demand management

The Procurement Plan defines the Supply Chain Management needs of the organization, aligned to the municipality's IDP, Budget and Departmental SDBIP. The plan is for a minimum of one year but aligned to the IDP three year period, this is especially critical in the case of capital projects requiring the issuing of bids for multiyear projects, as well as in order to obtain cost savings through longer term goods and service contracts (limited to a three-year period in terms of the MFMA)

The main objective of the plan is to assist the service delivery business units to achieve their service delivery mandates and to meet their service delivery requirements without any SCM processes delays and this forms the integral component of the entire process to ensure effectiveness, efficient and economical SCM processes.

The preferential policy objectives were identified at a global level hence during the 2015/2016 financial year a procurement plan was established and implemented.

1.4.2 Acquisition Management

Bid committee structures were established and implemented in accordance with section 27, 28 and 29 of the Supply Chain Management regulations, Details of SCM committees during 2014/2015 financial year:

The SCM units in collaboration with the relevant secretariat support will continually strive to ensure that the three (3) tier Bid Committee structures are fully functional and well trained to execute their functions.

- Bid Specification committee
- Mr Sikelela Ndzalela Chairperson (SCM Unit)
- Mr Dhamendra Ragunanda (ISF unit)
- Mr Bheki Sosibo (ISF unit)
- Mr Sipho Nxumalo (Finance)
- Mr Thabani Madlala (Electricity)

- Bid Evaluation Committee
- Mr Mhlangano Khumalo Chairperson (Finance: SCM unit)
- Mr Sthembiso Mbimbi (ISF unit)
- Mr Simphiwe Mchunu (ISF: Electricity)
- Mr Xolile Ngebulana (CS: ICT)
- Mr Sifiso Khoza (Finance)
- Mrs. Lindelwa Mhlomi (ISF unit)
- Mr Kass Thaver Ex-officio member (Legal)
- Mr Brendon Sivparsad (ISF: Water and Electricity)

- Bid Adjudication Committee
- Mrs N Ngcobo Chairperson (Finance Unit)
- Ms Dudu Gambu (SCM unit)
- Ms B Zulu (Community Services Unit)
- Mr E Nomnganga (ISF Unit)
- Mrs. Madeleine Jackson Plaatjies (MM's office)
- Mr Johan Van Der Mewer Ex officio Member (Legal)

- Asset Disposal Committee
- Ms Dhevika Anthony (Asset Management)
- Mr. Mthandeni Ngcobo (Fleet Management)
- Mr. Lungisani Kunene (Area Based management)
- Mr Xolile Ngebulana (ICT)
- Mr Chazile Ndlovu (Real Estate and Valuations)
- Barbara Morton (Legal)

1.4.3 Logistics management

An effective system of logistics management has been established. The continuous interrogation of inventories and improvements on systems and processes has yielded positive results in that there is a progressive reduction of stock holdings. Part of logistics management is to establish and implement appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased; regular checking of stock; and monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Part of the responsibilities of logistic management is to safeguard and maintain stock; Camera systems have been installed and this will greatly help in minimizing some of the losses that are associated with stock theft.

1.4.4 Disposal management

An effective system of disposal management has been established and detailed processes developed to ensure compliance with section 40 of the SCM regulations.

Disposal Committee was also established during the 2011/2012 financial year.

1.4.5 Risk Management

Risk Management & Performance Management

A SCM policy and procedures database that ensures compliance and monitoring of compliance with the SCM regulations and processes has been developed and implemented. The database enforces the accountability to all individuals involved in SCM and to ensure that SCM processes are independently monitored to ensure that the SCM policy is followed and desired objectives are achieved.

Monitoring and Contract Administration

In terms of section 116 (2) of the MFMA the accounting officer of a municipality must -

"Take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; monitor on a monthly basis the performance of the contractor under the contract or agreement; establish capacity in the administration of the municipality to assist the accounting officer in carrying out the duties and to oversee the day-to-day management of the contractor under the contract or agreement;"

Therefore a Contract management Office (monitoring) within the Supply Chain Management unit was established in order to adhere to the above act. The Contract Management Monitoring Section within the SCM Unit has been identified as a critical vehicle to benchmark between Project Management and Delivery against all awarded contracts.

Contract Management is foundational pillar towards a proactively managed and service centric supply chain management organization. Properly managed contracts can ensure that services are delivered within specification and at the agreed cost.

Contract Management is a sub-unit within Supply Chain Management delegated with the duties pertaining to the dispensation of processes associated with monitoring compliance with standards, procedures, regulations and specifications encompassed in Procurement Regulations with regards to the contracts enforcements, preparing and presenting investigational and qualitative reports.

To fulfill these mandates some of the activities the section embarks on are;

- **Stakeholder Management**

Engaging with all relevant stakeholders, to ascertain the complexity, and experience within the contractual obligations.

- **Compliance Monitoring & Reporting**

Reviews and report on how SCM, service providers and the department as a whole is performing against set standards and metrics, provides insight into how policies are followed, and identifies areas of opportunity to drive value through process efficiencies, and verification of variations requested by user departments.

- **Supplier Performance**

Regular site visits and attending progress meetings which allows for systematic management of supplier performance and building of work relationships to optimise the value for money in agreed deliverables throughout the project execution.

Challenges

The unit is not fully recognized as a functional office and often misunderstood by the rest of the organizations to its responsibility within Supplier Performance management context.

Inadequate SCM system to synchronize reporting and enhance performance indicators e.g. Coordination of information for the generation of monthly reports on Awarded Contracts is not automatically loaded at the point of letter of award during acquisitions process which normally causes distortions and rendering potential delays in the report generation at times.

Information management processes and procedures across functional structures are not aligned e.g. dissemination of resolutions regarding contract variations are delayed at times.

Project and Contract Management systems are not properly in place to mitigate risk of poor performance.

Suppliers Database (FRONT DESK) & Information Management

The database system has been given much needed attention in light of the migration to SAP system. Currently the INTENDA files in vendor data was recently analyzed utilizing the TransUnion vetting system to match with our Vendor master file to ensure that duplication and redundant files were cleaned accordingly ensuring that when credit payment information is uploaded it links to authentic vendor information.

The exercise of data clean-up was also conducted in light of SCM regulation 44, regarding the prohibition of awards to persons in the service of the state which had been a serious concern as per the Auditors Generals findings from the last report.

For the current financial period, much attention would be given Business Process mapping interventions as part SAP system implementation to ensure that information management is catered regarding the analysis of historical procurement spending. This would assist in the demand management processes to ensure that Msunduzi Municipality factors in cost effectiveness as it procures goods, services and/or works as outlined through S217 of the RSA Constitution.

Challenges: Supplier Database

Turnaround times for the capturing information of the database forms within the set period of thirty (30) days has been a challenge due to high volumes.

Incomplete and incorrect information was previously captured on the Intenda Vendor master database system i.e. data not reliable.

Supplier Records missing i.e. some database forms cannot be accounted for in the filing system.

Poor document management system i.e. the filing system is not user friendly when it comes to retrieving data.

Lack of understanding the SCM legislative reforms i.e. Suppliers that do not understand the rationale behind submission of original documents when submitting Database forms.

Challenges: Information Desk

Frustrated Suppliers who expect to be given work opportunities irrespective of the evaluation outcomes applicable.

Suppliers who buy tender documents 30 minutes before the Tender briefing meeting.

Collusive practices between Suppliers and Officials that create expectations e.g. suppliers will receive information from municipal officials pertaining to Bids before the advertisements are even released for print media.

1.5 Training of SCM Practitioners and Bid Committees

SCM Management, SCM practitioners and Bid Committee members were trained during 2015/2016 as per SCM Regulation 8 in accordance with Treasury guidelines on supply chain training to meet the competency level required for supply chain practitioners.

2.9 BY-LAWS

A BRIEF OVERVIEW OF THE DEVELOPMENT OF BYLAWS DURING THE 2011/2012 FINANCIAL YEAR:

Legal Services continued with a review of Bylaws during 2015/2016. Such review is a continuation of a project that commenced 3 years ago. The aim of the project is to establish a proper legal framework within which the governance of the City may take place.

BY-LAWS INTRODUCED DURING 2015/16					
Newly Developed	Revised	Public Participation adopted prior to adoption of By-laws (Yes/No)	Dates of Public Participation	By-laws gazette (Yes/No)	Date of Publication
Spatial Planning and Land Use Management Bylaws	N/A	Yes	10 February 2016 - 10 March 2016	No	N/A (Publication Pending)
Problem Building Bylaws	N/A	Yes	11 February 2016 - 04 March 2016	No	N/A (Publication Pending)
Tariff Policy Bylaws	N/A	Bylaws still being considered by committees.	To be undertaken	To be undertaken	To be undertaken
Public Libraries Bylaws	N/A	Public participation authorised on 29 June 2016 by the Full Council.	To be undertaken	To be undertaken	To be undertaken

BY-LAWS INTRODUCED DURING 2015/16					
Newly Developed	Revised	Public Participation adopted prior to adoption of By-laws (Yes/No)	Dates of Public Participation	By-laws gazette (Yes/No)	Date of Publication
N/A	Public Health Bylaws	Bylaws still being considered by committees.	To be undertaken	To be undertaken	To be undertaken
Events Bylaws	N/A	Yes	1 July 2016 - 20 July 2016	To be undertaken	To be undertaken
Cellular Infrastructure Bylaws	N/A	Yes	To be undertaken	To be undertaken	To be undertaken

COMMENT ON BY-LAWS

The review of Bylaws is an on-going process, in addition to the above Bylaws; work was also done in relation to the proposed Wayleaves Bylaws, Human Settlement Bylaws, and the Motor Vehicle and Traffic Bylaws.

Public Participation:

All proposed Bylaws are advertised for public input as required by law.

Enforcement:

Effective governance requires not only appropriate legislation, but continued enforcement by trained law enforcement officers. Business Units responsible for the administration of Bylaws are also vested with the duty to enforce such Bylaws. Legal Services play a support role in prosecuting such offences.

2.10 WEBSITES

INTRODUCTION TO THE MUNICIPAL WEBSITE

For Legislative Compliance, various Business Units are expected to furnish relevant information for publishing on the Msunduzi Website however some of the information is provided before deadlines. Information is updated almost daily and is accessible within a few hours depending on the content. Internet bandwidth on the LAN is not very reliable therefore uploads onto the Msunduzi Website is very slow. Although 3G Data Connectivity is available the speed is not consistent and also affects uploads and test downloads. However Msunduzi always strives and publishes the necessary information on the Msunduzi Website.

MUNICIPAL WEBSITE : CONTENT AND CURRENCY OF MATERIAL 2015/2016			
Documents published on the Municipality's / Entity's Website	Yes/No	Publishing Date	Description
Current annual and adjustments budgets and all budget-related documents	Yes	2015-06-05	Annual Budget and Medium Term Revenue and Expenditure Framework - 2015/2016 to 2017/2018 A1 Schedule Msunduzi 2015/2016 A1 Schedule - 19 May Parent (2) A1 Schedule Msunduzi 2015/2016 A1 Schedule -29 May Consol Extract Of Minutes Of Full Council Meeting Re. 2015/2016 Annual Budget
All current budget-related policies			See Above
The previous annual report (2013/14)	Yes	2015-01-28 2015-04-01	Msunduzi Municipality - Annual Report 2013/2014 Msunduzi Municipality 2013-2014 Annual Report Final 01-04-2015
The annual report (2014/15)published/to be published	Yes	2016-01-27 2016-04-02	Msunduzi Municipality - Final Annual Report 2014-2015 (30th March 2016) Msunduzi Municipality - Annual Report 2014/2015
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2015/16) and resulting scorecards	Yes	2015-07-07	http://www.msunduzi.gov.za/site/performance-agreements
SDBIP	Yes	6/26/2015	SDBIP 2015/2016
All long-term borrowing contracts (2015/16)	Yes	2010-08-06 2015-10-20	DBSA Long Term Contract Quarterly return
All supply chain management contracts above a prescribed value (give value) for (2015/16)	Yes	2016-02-17 2016-05-31	http://www.msunduzi.gov.za/site/awardedcontracts
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during (2015/16)	No		Not Provided
Contracts agreed in (2015/16)to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No		Not Provided
Public-private partnership agreements referred to in section 120 made in (2015/16)	No		Not Provided

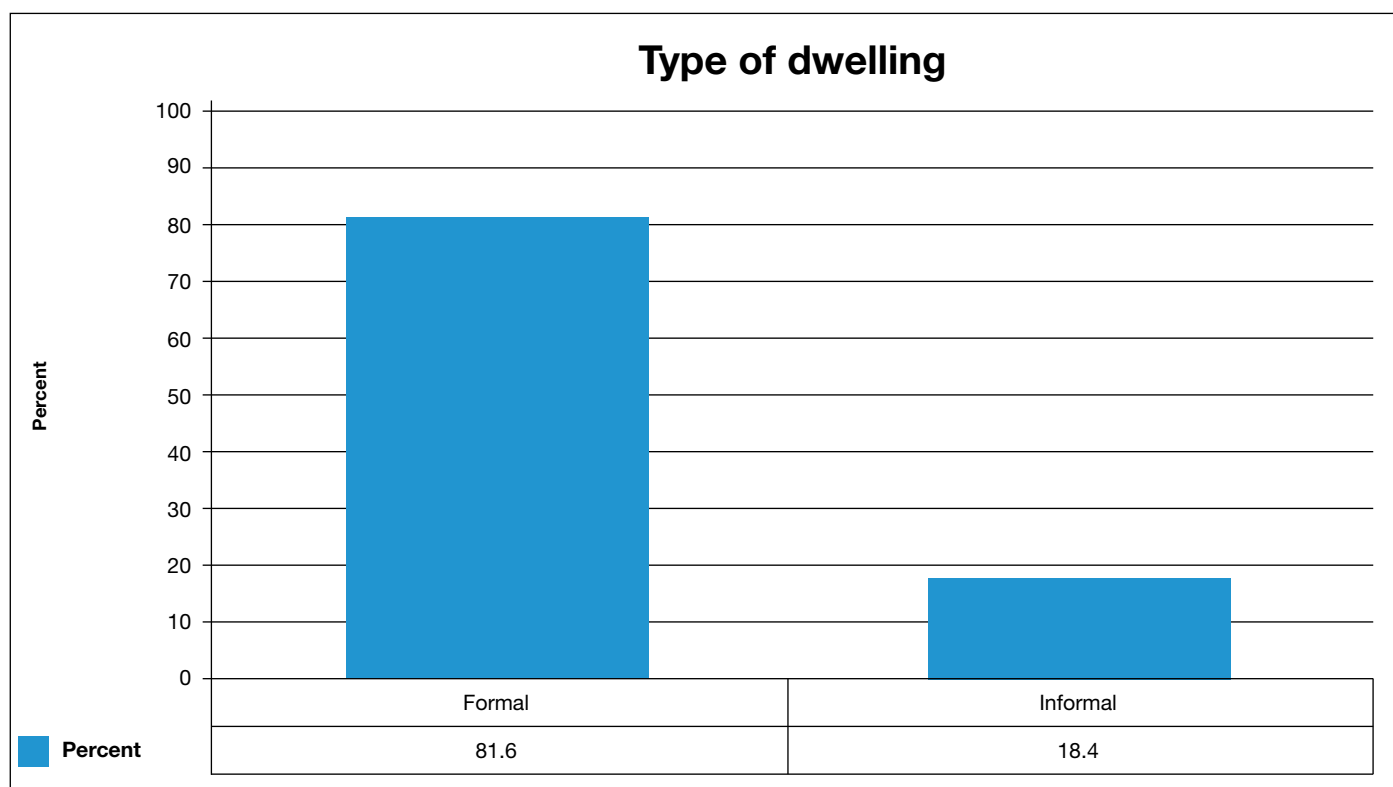
COMMENT ON THE MUNICIPAL WEBSITE CONTENT AND ACCESS:

Information is uploaded almost daily. This is done by formatting documents where necessary, logging onto the website, customizing areas if necessary and uploading data. Publishing dates and/or short descriptions are indicated below the information or file download. The Public can access information on www.msunduzi.gov.za 24hrs a day by viewing some information on respective pages whereas other information is available as downloads viz. PDFs (Readable with Acrobat Reader). Information not up to date is usually due to respective Units not providing them timeously or when prompted about this report or not at all. Most compliance documentation is only made available by respective Units close to or on the due date. Sometimes updated documentation is received and requests are made to supersede previous submissions. This obviously delays publishing if the document requires some adjustments for presentation. Most information provided is uploaded and available within a few hours.

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

PUBLIC SATISFACTION LEVELS

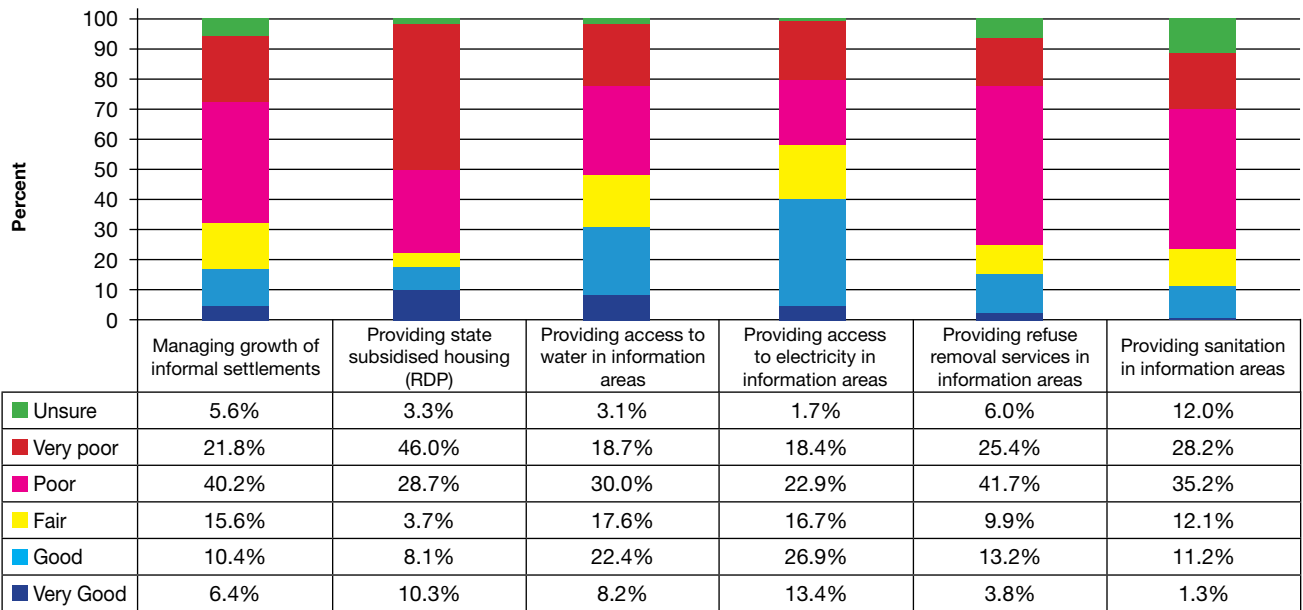
Central to the mission statement of Msunduzi Municipality is the provision of excellent service delivery to the community. The Municipal Living Conditions Survey is conducted by the municipality once every five years and aims to assess and understand the living conditions of Msunduzi residents, as well as to evaluate the quality of services delivered by the municipality. The survey revealed that majority of the respondents lived in formal housing structures while 1:4 of respondents lived in informal settlements. The average age in the household profile sample was 32.01 years.



There were 54.1% females and 45.9% males in the household profile survey. The ratio of males to females in Pietermaritzburg is roughly 1:1. The modal relationship of the respondents to the household head was son or daughter (32.5%) followed by grandchild. We see that 22.2% of the respondents were heads of households. The modal level of education was Std 10/Grade 12 (25.4%) followed by respondents with no education (16.2%). We note that only 14.4% of the sample had a post matric diploma, technikon diploma and a university degree. Majority of the sample of household profiles have not had tertiary education (83.8%) and only 48.7% had secondary education and 17.2% had primary education.

In terms of those living in formal settlements, 61% had access to flush toilets and of that number, 60% were satisfied with the toilets. Dissatisfaction with regards to flush toilets is largely related to blockages, leaks and overflow. Furthermore, a greater cause of concern arises with regards to managing the growth of informal settlements and the provision of basic services to the areas in question. Sanitation, the removal of waste and access to water are identified as poor and of limited access in informal settlements. In turn this creates a breeding ground for health hazards. The perception here is that more can be done for informal settlements as their general services are below par. However, the survey further revealed that people were content with the electricity supply they received with 64.6% of respondents noting that they were satisfied.

Msunduzi performance on informal settlements



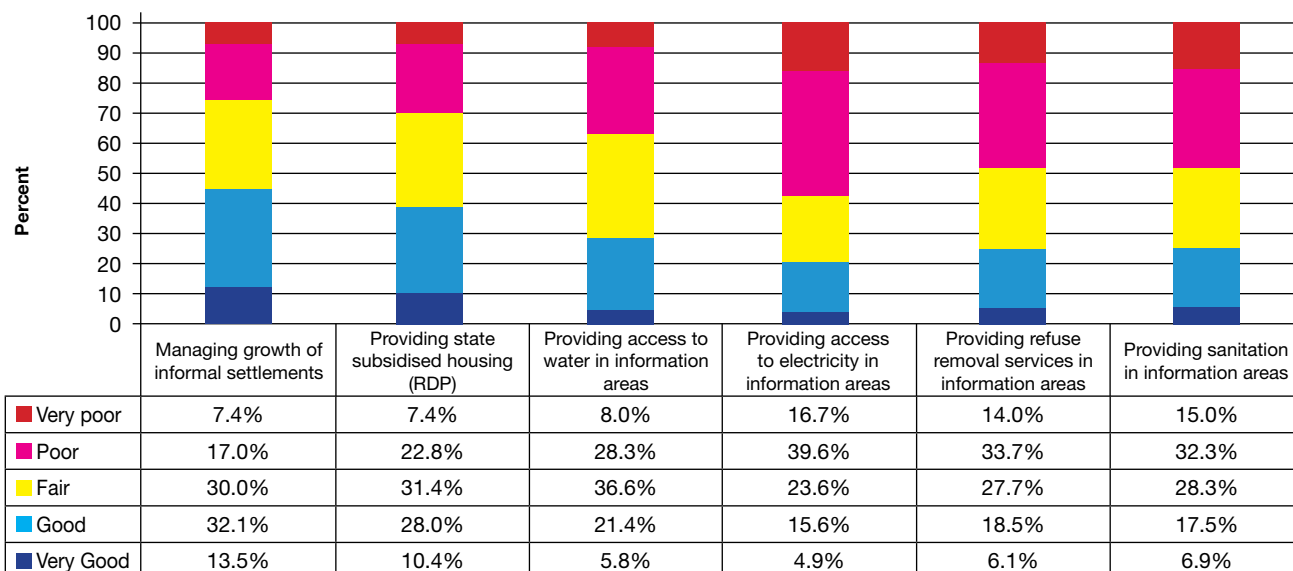
The results show that there were 63.7% of the population that was not economically active/unemployed/pension and 36.3% of the sample was employed. These results are in keeping with the Statistics SA Census 2011 data. The ratio of the population of males to females in Pietermaritzburg is approximately 1:1 and the sample is roughly consistent with the population in that it constitutes 47.4% males and 52.6% females. The survey shows that 66% of the sample have their refuse bags removed from the house by local authority /contractors at least once a week whilst approximately 20% of the sample had their refuse removed by other means of disposal and 9.3% of the sample have their refuse placed on their own refuse dump but not collected by local authority/contractors. The main source of water was piped water in dwelling from full pressure pipes (45.4%) and yard taps (43.6%). This accounts for 89% of the sample. Access to water supply does not appear to be problematic. The satisfaction levels with water supply are modally satisfied (40.9%) and very satisfied (31.1%). These high levels are encouraging to note since access to water supply is not a problem.

We find an overwhelming 90.8% of respondents use electricity for cooking and 6.4% of the sample use gas for cooking. The main type of electricity supply was electricity with a pre-paid card (55.6%) and electricity with a conventional meter (41.1%). This constitutes 96.7% of the sample. Over the last year over half the households i.e. 64.6% of the samples were satisfied (37.7%) and very satisfied (26.9%) with electricity supply. It is also noted that 17.9% of the sample are slightly satisfied with the electricity supply. The supply of electricity is not a problem. The chief reason for dissatisfaction is that the electricity supply consistent (power cuts, bad connections, problem with equipment, faulty transformers).

In addition, a greater focus needs to be geared towards the maintenance of infrastructure. Regular maintenance of infrastructure ensures that services continue being carried out, and in the long run secures the cutting of costs as premature replacements are more costly than maintenance; expanding infrastructure services is more progressive than replacing damaged infrastructure. General satisfaction was attained by the transport system and is one of the strong points of the municipality. Though more can be done with regards to signage and road lines, there was general satisfaction with movement around the city and an approval of swift responsiveness to faulty traffic lights. Moreover, respondents demonstrated pleasure with the municipality's provision and maintenance of recreational facilities such as sports fields, parks, swimming pools, civic halls and libraries. This indicates that social development is on the right path as it meets the desires of majority of respondents and echoes the sentiments of the municipality's vision.

Across the municipality crime is reported to have gotten worse. There are many factors which contribute to high levels of crime such as unemployment and impoverishment. Social and economic programmes aimed at responding to issues related to crime may offer more sustainable opportunity as opposed to crime itself. Nevertheless, traffic and law enforcement efforts have been positively received. Law enforcement visibility is a potential deterrent of rampant crime however visibility of law officials without the enforcement is futile.

Msunduzi performance-Law enforcement



With regards to environmental health services the performance of the municipality was well received by the community. It is recorded that 36.4% of respondents deemed buildings to have complied with health regulations and in addition, surveillance and prevention of communicable diseases was being addressed to satisfactory standards as most of the respondent's responded positively to efforts.

The survey revealed that the Emergency Call Center has been effective in its functions. However, there was dissatisfaction with the amount of time the Emergency Rescue personnel took to arrive at various scenes of emergency. This indicates a need to increase the capacity of Emergency Rescue and/or to appropriately locate the emergency rescue in order to adequately serve the whole municipality. It is worth noting that emergency services were well perceived by the community and further praised for the responding to crisis even without being called.

The Municipal Living Conditions Survey has been an extensively informative exercise which has brought to light numerous strengths and weaknesses of the municipality. Moving forward, we can deduce that though much has been done, more can still be accomplished. The municipality needs to continue prioritizing formal settlements, infrastructure maintenance, waste management as well as crime eradication and the municipality must be praised for its continued efforts in delivering satisfactory social services.

CHAPTER 3 - SERVICE DELIVERY PERFORMANCE

INTRODUCTION

The Annual Performance Report (APR) is a legislative requirement which prescribes that the report must be submitted to the Auditor General by the 31st August annually. The Annual Performance Report, amongst other documents, will form part of the consolidated Annual Report of the Municipality which must be submitted to Council by the end of January on an annual basis.

The Annual Performance Report 2015/2016 of the Msunduzi Municipality is divided into two (2) broad categories as follows:

SECTION ONE: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT.

SECTION TWO: ANNUAL REPORT OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015/2016 & ANNUAL REPORT OF THE OPERATIONAL PLAN 2015/2016

During the 2015/2016 financial year, Msunduzi Municipality developed as part of the reporting process on the SDBIP, a process for reporting against pre-determined objectives and Key Performance Indicators (KPI's) that are contained in the approved Service Delivery and Budget Implementation Plan (SDBIP). The process is based on a colour-coded dashboard that serves as an early-warning indicator of under / zero performance. Monthly and Quarterly reports, based on the colour-coded dashboard were submitted to Council with applicable recommendations that were adopted. These reports and Council resolutions are available for inspection on request.

During the 2015/2016 financial year, Msunduzi Municipality had a full team of S57 employees being the Municipal Manager and five Deputy Municipal Managers. All S57 managers signed performance agreements for the financial year. The Individual Performance Management System (IPMS) was cascaded Level 3 employees (S58 - Process Managers as well as Managers in Strategic Positions reporting directly to the Municipal Manager i.e. Executive Manager: Internal Audit, Manager: Integrated Development Plan, Manager: Marketing & Communications, Manager: Office of the Municipal Manager, Manager: Office of the Mayor and the Manager: Office of the Speaker. All Process Managers and Managers in Strategic Positions reporting directly to the Municipal Manager signed performance agreements as well. During the 2015/2016 financial year individual Annual assessments for 2014/2015 FY were conducted for all employees who had signed performance agreements for the financial year. The Evaluation assessment panels as prescribed by legislation to assess the Municipal Manager and Manager's reporting directly to the Municipal Manager were constituted and were present during the assessment processes.

In the 2015/2016 financial year institutional arrangements have been put in place in order to ensure the implementation of an Organizational Performance Management System (OPMS) as per legislative requirements and also to enable meaningful and informed monitoring and evaluation. It is hoped that as OPMS becomes institutionalized within the municipality and part of our everyday business, that Managers, Councillors and the Community alike will use it as tool to monitor the services that are being delivered by the municipality thereby increasing the accountability and transparent role of local government.

During the Strategic Planning Process for the 2015/2016 financial year a management resolution was taken to differentiate between service delivery indicators that have a direct impact on the community and those that are operational, support and auxiliary services. In this regard for the 2015/2016 financial year the Service Delivery & Budget Implementation Plan (SDBIP) has been developed to focus on the service delivery indicators and the Operational Plan (OP) 2015/2016 has been developed to focus on operational, support and auxiliary services.

The SDBIP 2015/2016 contains Public Participation Units (Office of the Speaker, Office of the Mayor & Office of the Municipal Manager), Community Services Units (Area Based Management, Health and Social Services, Community Development (Parks, Waste Management, Halls, Libraries and Art Gallery) and Public Safety Enforcement and Disaster Management), Infrastructure Services Units (Water and Sanitation, Roads and Stormwater, Electricity, Fleet Management and the Landfill Site) and Economic Development Units (Local Economic Development, Town Planning and Environmental Management & Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA). As prescribed by legislation, the Municipality must set and monitor key performance indicators of all municipal entities. To fulfill this, SAFE CITY the only registered municipal entity; key performance indicators were also developed and inserted in the SDBIP 2015/2016.

All other units provide operational, support and auxiliary services to the Municipality and have been placed on the Operational Plan 2015/2016. The Operational Plan 2015/2016 contains the Corporate Business Units (Internal Audit, Marketing and Communication, Integrated Development Plan and Performance Management System), Finance Business Units (Budget and Treasury, Revenue Management, Expenditure Management, Supply Chain Management & Assets & Liabilities), Infrastructure Services Units (Project Management Unit), Corporate Services Units (Legal Services, Information Communication Technology, Sound Governance and Human Resources) and Economic Development Unit (Infrastructure Planning and Survey).

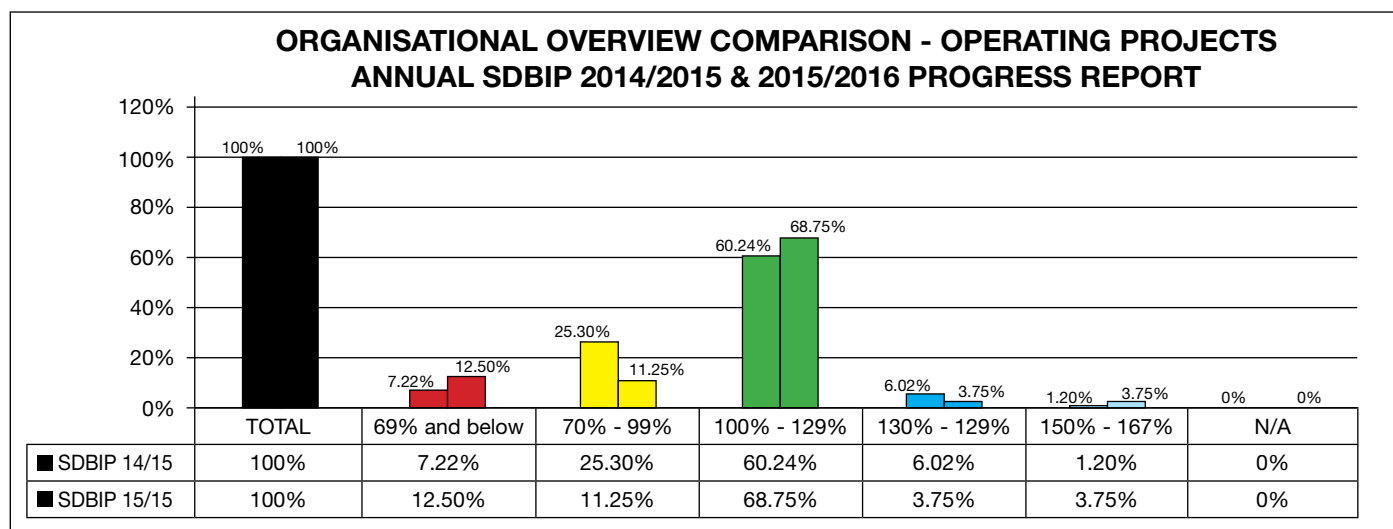
HIGH LEVEL PERFORMANCE OF THE MUNICIPALITY FOR THE 2015/2016 FINANCIAL YEAR

The graphical representations below illustrate the summary of high level performance of the municipality for the 2014/2015 & 2015/2016 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

There were a total of 172 Key performance indicators on the SDBIP 2015/2016, 80 being operating projects and 92 being capital projects. There were a total of 133 Key performance indicators on the Operational Plan for 2015/2016.

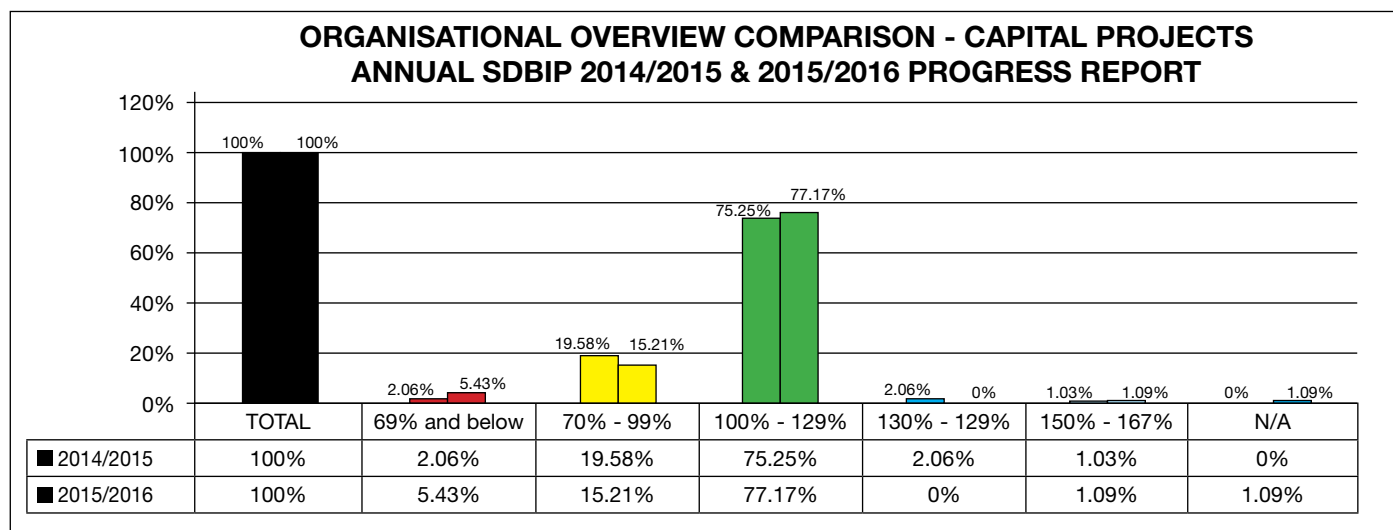
SDBIP 2014/2015 & 2015/2016 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



A total of 80 Operating Projects were reported on the SDBIP for the 2015/2016 financial year.

12.50% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 7.22%.
 11.25% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 25.30%.
 68.75 % of the projects were reported as having achieved a 3 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 60.24%.
 3.75% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 6.02%.
 3.75% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 1.20%.
 0% of the projects were reported as not applicable for the SDBIP 2015/2016 as well as in 2014/2015.

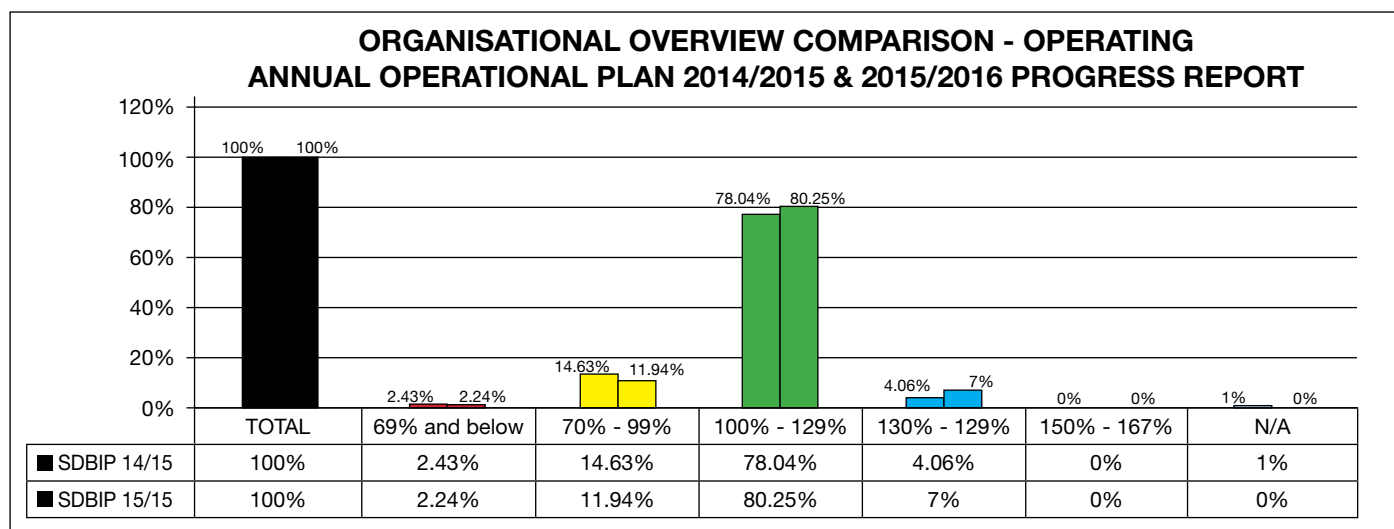
SDBIP 2014/2015 & 2015/2016 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



A total of 92 Capital Projects were reported on the SDBIP for the 2015/2016 financial year.

5.43% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 2.06%.
 15.21% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 19.58%.
 77.17% of the projects were reported as having achieved a 3 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 75.25%.
 0% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 2.06%.
 1.09% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 1.03%.
 1.09% of the projects were reported as not applicable for the SDBIP 2015/2016 whereas in 2014/2015 it was reported as 0%.

OPERATIONAL PLAN 2014/2015 & 2015/2016 GRAPHICAL REPRESENTATION OF PERFORMANCE: ALL PROJECTS



A total of 133 Projects were reported on the Operational Plan for the 2015/2016 financial year.

2.24% of the projects were reported as having achieved a 1 for the OP 2015/2016 whereas in 2014/2015 it was reported as 2.43%.
11.94% of the projects were reported as having achieved a 2 for the OP 2015/2016 whereas in 2014/2015 it was reported as 14.63%.
80.25% of the projects were reported as having achieved a 3 for the OP 2015/2016 whereas in 2014/2015 it was reported as 78.04%.
6.72% of the projects were reported as having achieved a 4 for the OP 2015/2016 whereas in 2014/2015 it was reported as 4.06%.
0% of the projects were reported as having achieved a 5 for the OP 2015/2016 whereas in 2014/2015 it was reported as 0%.
0% of the projects were reported as not applicable for the OP 2015/2016 whereas in 2014/2015 it was reported as 1%.

COMMENT ON PERFORMANCE OVERALL - SDBIP (OPERATING & CAPITAL PROJECTS) & OP (ALL PROJECTS)

In terms of the Operating projects on the SDBIP, in the 2015/2016 FY Msunduzi Municipality achieved 68.75% in terms of the targets that were met, whereas in the 2014/2015 FY 60.24% of the targets were met. This indicates a slight improvement of 8.51% increase in targets met.

In terms of the Capital projects on the SDBIP, in the 2015/2016 FY Msunduzi Municipality achieved 77.17% in terms of the targets that were met, whereas in the 2014/2015 FY 75.25% of the targets were met. This indicates a slight improvement of 1.92% increase in targets met.

In terms of All Projects on the OP, in the 2015/2016 FY Msunduzi Municipality achieved 80.25% in terms of the targets that were met, whereas in the 2014/2015 FY 78.04% of the targets were met. This indicates a slight improvement of 2.21% increase in targets met.

MEASURES UNDERTAKEN AS PER S46 OF THE MUNICIPAL SYSTEMS ACT TO IMPROVE PERFORMANCE

During the 2015/2016 financial year a number of measures were undertaken as per S46 of the Municipal Systems Act to improve the overall performance of the Municipality in order to ensure that Msunduzi Municipality continuously maintains a clean audit on Performance Management and Information as a clean audit was obtained in the 2014/2015 FY. The measures undertaken where as a result of the Auditor Generals findings of previous financial years in respect of SMARTNESS of indicators, linkage of indicators between the Integrated Development Plan (IDP) and the Service Delivery & Budget Implementation Plan (SDBIP), poor quality Portfolios of Evidence & inaccurate reporting against quarterly and annual targets set at the beginning of the financial year.

THE FOLLOWING TABLE AIMS TO DESCRIBE THE MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE:

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2015/2016 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjes & All Deputy Municipal Managers	As per the resolution of the Municipal Public Accounts Committee (MPAC) all Deputy Municipal Managers were required to sign Memo's indicating they reviewed the SDBIP 15/16 FY and it complies with the SMART Principle, that reports will be forwarded to the portfolio committees and that the targets in the SDBIP fits in with the National and Provincial Development Goals.	Completed	N/A	N/A
2	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	Management took a decision to separate the functions of the Organization whereby only Service Delivery & Public Participation functions & projects that were budgeted for would be placed on the SDBIP, all other auxiliary functions and projects would be placed on an Operational Plan.	Completed	N/A	N/A
3	Internal Audit	Mr. P.J. Mahlaba	At the approval of the SDBIP 2015/16 by the Mayor, the Office of the Municipal Manager forwarded both the SDBIP & OP 14/15 to the Internal Audit unit for an audit on SMARTNESS and Alignment to the IDP. Internal Audit conducted and Audit and presented the findings.	Completed	N/A	N/A

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2015/2016 FINANCIAL YEAR

NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	Upon completion of the Audit of the SDBIP & OP by Internal Audit, the Office of the MM then conducted a review of the SDBIP in order to rectify the findings presented. KPIs that were not SMART were reviewed and made SMART; KPIs that were not aligned to the IDP were re-aligned. A report on the completed review was prepared and submitted to the Strategic Management Committee (SMC) for approval and finally to the FULL COUNCIL for approval and noting.	Completed	N/A	N/A
5	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	Upon the Auditor General releasing their report on the Audit Opinion for the Municipality, the Municipal Manager set up the Controls Transformation Steering Committee which meets bi-weekly to deal with the Auditors Queries. In preparation for the meetings and Action Plan is initially created and reviewed as progress is made in order to fully resolve all queries. The Audit Action Plan contains queries for both financial and non-financial activities including performance management queries.	Completed	N/A	N/A
6	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	The Municipal Systems Act makes provision that the municipality must on a quarterly basis prepare a quarterly report on the SDBIP performance. Management took a decision to go a step further and have monthly meetings to discuss the progress made towards achieving targets on the SDBIP & OP. Meetings are held once a month. Reports on the SDBIP & OP are presented to the Operational Management Committee which is constituted of the Municipal Manager, Deputy Municipal Managers, Process Managers and all Managers reporting directly to the Municipal Manager. At the meetings monthly or quarterly reports are discussed in-depth before onwards transmission to the relevant portfolio committees.	Completed	N/A	N/A
7	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	Reports discussed at the OMC monthly meetings are presented by the Office of the Municipal Manager at Portfolio Committees, Executive Committee, Full Council, the Municipal Public Accounts Committee and the Audit Committee.	Completed	N/A	N/A
8	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	Review of the Organizational Performance Management Framework and the Individual Performance Management Policy was conducted and submitted to the Strategic Management Committee for approval on the 23rd of June 2015. The policies have been forwarded to the portfolio committee and Local Labour Forum. A workshop was conducted for Union members as well. Awaiting the Local Labour Forum approval for onwards transmission to the Executive Committee and Full Council.	In Progress	Local Labour still to approve the policies	Local Labour to approve the policies and/or respond with queries
9	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	Management took a decision that Individual Performance Management would be cascaded to level 3 employees until such time the organization was ready to go to the next levels and finally all employees. The Municipal Manager, Deputy Municipal Managers, Process Managers and all Managers reporting directly to the Municipal Manager x 35 signed Performance Agreements which included, personal development plans, the code of conduct, financial declarations of private interests as well as workplans. Systems Act says that all section 56/57 Managers Performance agreements must be made public within 14 days after the approval of the SDBIP by the Mayor. This was completed through the Publishing of the MM & DMMs performance agreements on the municipal website. Copies of the signed performance agreements were also forwarded to CoGTA as per circular 7 of 2015.	Completed	N/A	N/A
10	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	In line with the Individual Performance Management System policy, the Annual Performance assessment for 2014/15 fell within the 2015/16 Financial Year and was completed by the assessment evaluation panel for DMMs & the MM.	Completed	N/A	N/A
11	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	A report in terms of the Municipal Systems Act on the appointment of Evaluation Panel members was developed and presented to the SMC, Corporate Services Portfolio Committee and the Executive Committee. Members were appointed and informed via written communication from the Office of the Municipal Manager.	Completed	N/A	N/A
12	Internal Audit	Mr. P.J. Mahlaba	After the performance assessments are conducted and the SDBIP & OP quarterly reports are completed, they are forwarded to the Internal Audit Unit. The Internal Audit unit then Performs an audit on the results presented in the respective documents. Reports on the IA findings are produced and submitted to Management for comments.	In Progress	N/A	N/A

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2015/2016 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
13	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	During the OMC, the Municipal Manager noted there was a slow pace on municipal expenditure on MIG funding & Grants. As a result it was resolved compulsory weekly meetings with all Deputy Municipal Managers, Process Managers and Project Champions will take place. The meetings looked at possible ways of fast-tracking expenditure on MIG funding & Grants.	In Progress	N/A	N/A
14	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	Msunduzi Municipality continues to implement a dashboard for performance management. In the reporting templates of the SDBIP & OP a graphical summary is included and on each sub-unit's reporting templates there are drop down menus which are Colour coded and linked to the graphical summaries. This further enhances oversight by the MM in respect of early warnings signals of Indicators coded as either red or brown in colour as these indicate targets are not being met and there are problems in those respective areas.	In Progress	N/A	N/A
15	Office of the Municipal Manager	Mr. MA. Nkosi (MM)	Msunduzi Municipality is implementing a new format of the SDBIP & OP templates on which new columns have been included. These columns are for indicator level reporting (low level), whereby there are columns headed reason for deviation, corrective measures and timeframe to implement corrective measures. Where targets are not met or are partially met, the respective manager is required to populate these columns with responses which are interrogated at the Monthly OMC meetings by the MM.	In Progress	N/A	N/A
16	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	The Office of the Municipal Manager, having consulted with the AG, has developed and implemented a Standard Operating Procedure (SOP) for compilation and storage of performance information (portfolios of evidence) on the SDBIP & OP by strategic business units. The template requires sign off by both the incumbent & supervisor having satisfied themselves that the contents thereof is an accurate and true reflection of the recorded actual.	In Progress	N/A	N/A
17	Office of the Municipal Manager	Ms. Madeleine Jackson Plaatjies	In line with an Internal Audit report recommending the PMS unit conduct training with the PA's & Secretaries of business units on the compilation of POE's, the PMS unit has since done a report for the SMC to determine who they want to train from their units inclusive of Managers and other staff as well as training to be conducted beyond just the compilation of POE's, but the include the following: Presentation on the OPMS Policy & the SOP 2015/2016, Presentation on IPMS Policy & the SOP 2015/2016, How to complete the SDBIP & OP on a monthly & quarterly basis, How to use the POE cover sheet, How to prepare the POE, and How to complete the assessment forms & workplans of the respective manager prior to assessments being completed - templates to be used, copies and submission. Training has also been conducted on the SMART principle. Training has since commenced and is in progress.	In Progress	N/A	N/A

SECTION 1: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT

COMPONENT A: INFRASTRUCTURE SERVICES

This component includes: Water Services, Sanitation Services, Electricity, Roads, Transportation Planning, Storm Water, Fleet Management and Waste Management - Landfill site.

1.1 WATER SERVICES

Please find below basic terminology used commonly in Water & Sanitation content input.

BASIC TERMINOLOGY

Some of the standard definitions for international use used in this report have been included below for ease of reference and understanding: System Input Volume is the volume of water input to a distribution system.

Authorized Consumption is the volume of metered and/or unmetered water taken by registered consumers, the water supplier or others who are authorized to do so, for domestic, commercial and industrial purposes (authorized consumption includes items such as firefighting and training, flushing of mains and sewers, street cleaning, watering of municipal gardens, public fountains and building water. These may be billed or unbilled, metered or unmetered according to local practice).

Water Losses of a system are calculated as:

Water Losses = System Input Volume - Authorized Consumption as per MFMA circular 71 of 2014

Water losses can be considered as a total volume for the whole system, or for partial systems such as bulk or reticulation. In each case the components of the calculation would be adjusted accordingly. Water Losses consist of Real and Apparent losses, and are effectively identical to Unaccounted-for Water.

Real Losses are physical water losses from the distribution system, up to the point of consumer metering. The volume lost through all types of leaks, bursts and overflow depends on frequencies, flow rates and average durations of individual leaks.

Apparent Losses (or Commercial Losses) consist of unauthorized consumption (theft or illegal use) and all types of inaccuracies associated with bulk and consumer metering. For example, under-registration of bulk meters and over-registration of consumer meters leads to under-estimation of losses. Conversely, over-registration of bulk meters and under-registration of consumer meters leads to over-estimation of real losses. Apparent losses to be included into total water losses as per MFMA circular 71 of 2014.

Unauthorized Consumption is generally associated with the misuse of fire hydrants and fire service connections, and illegal connections.

Non-Revenue Water (NRW) is the difference between the System Input Volume and Billed Authorized Consumption.

INTRODUCTION TO WATER SERVICES

A government Gazette dated 13 June 2003 granted the Msunduzi Municipality the status of a Water services Authority whereby this Water Services Authority was empowered to perform the functions and exercise the powers referred to in Section 84(1) (b) of the Municipal Structures Act (117 of 1998) which provides for the provision of potable water supply and sanitation systems. In terms of Section 11 of the Water Services Act (108 of 1997), every Water Services Authority is obligated to ensure the adequate sustainable access to water and sanitation to all consumers within their area of jurisdiction.

In order to ensure that the City adheres to the aforementioned legislation and further ensure our citizens are adequately catered for; the following were the list of core achievements for 2015/16 financial year:-

- 1) Masons reservoir was completed which included the realignment of the bulk pipeline.
- 2) The 2015/2016 represented the 5th phase of a six year Non-Revenue Water Reduction Program. Total water losses dropped from 33%(2014-2015) to 31.3% in the 2015-2016 financial year. The following is a summary Non-Revenue Water interventions undertaken 2015/2016 financial year :-

101 new and existing PRV's were audited and maintained during the last year. Of the 101 PRV's, 19 New Pressure Management Zones (PMZ's) designed and commissioned, while 86 existing PRV's were serviced/refurbished/replaced and the same PMZ's made discreet. All the PRV's are now functional and just requires advanced pressure management;

5 advanced PRV controllers were mounted and commissioned with realtime monitoring made accessible to Msunduzi staff. The 6 existing advanced PRV controllers were serviced and optimized to meet new pressure regimes as agreed by all (Except for CBD PRV's pending operational tasks to be completed);

56 of the required 85 Time Controllers (TC) have been retrofitted onto the PRV's that were audited. 44 of the 56 TC have been commissioned within the last 4 months;

Accumulative savings in night flow to date is 372.1 kl/hr;

12 Reservoir supply zones were surveyed and found unmetered. 11 out of 12 feeds for these reservoir supply zones have been installed with bulk

meters and now metered accurately (92% completion achieved);

20 BPT zones were inspected and 14 found unmetered. 8 out of 14 unmetered BPT's had bulk meters installed on the outlets during the last FY;

In general, 94 sites were managed with planned civil works (modified/new chamber construction). 86 out of the 94 have been completed while remaining sites are pending implementation due to budget restraints;

8 839km of reticulation was surveyed for leaks using leak detection methods. 7 914 Leaks found and 7 647 repaired to date (96% completion achieved). Estimated System Input Volume (SIV) reduction of 26,1 ML/day and monetary savings accounted to R48,3 million p.a. ; 348 bulk consumer meters were replaced with new meters and correct installation to help increase revenue for the Municipality.

14 733 restrictor washers were installed at domestic homes to reduce demand from consumers due to the drought;

2 062 domestic homes were also visited where 11 035 internal leaks were repaired to help reduce excessive leakage.

Bulk meters inspected for 19 Reservoirs zones and maintained in working condition due to new installations of previous contract a year ago;

184 Bulk meters audited within last FY i.e. zone meters, BPT outlet/inlet meters, district meters. 115 of the 184 inspected bulk meters not functional. 33 bulk meters refurbished/replaced to date;

94 PRV's audited to date with 28 desktop designed PMZ's;

2 342km of reticulation was surveyed for leaks using leak detection methods. 1 583 Leaks found and 1 497 repaired to date (95% completion). Estimated SIV reduction of 6,13 ML/day and monetary savings accounted to R11,34 million p.a.

3) 4,4 Km of water pipeline was replaced in line with Asset Management requirements.

4) Reactively responded to 2244 burst mains

5) The City's bulk water purchases from Umgeni Water decreased from 193 ml /day in 2014/2015 to 191 ml/day in the 2015/2016.

6) A total of 259 new water connections where completed.

7) In line with the Water Services Act the Msunduzi Municipality completed Water Services Development Plan (WSDP). The WSDP was completed in conjunction with Master plans for Water and Sanitation. An online Information Management and Query System (IMQS) were also activated.

8) The Top 3 priorities in relation to the 2015-2016 financial year is as follows:-

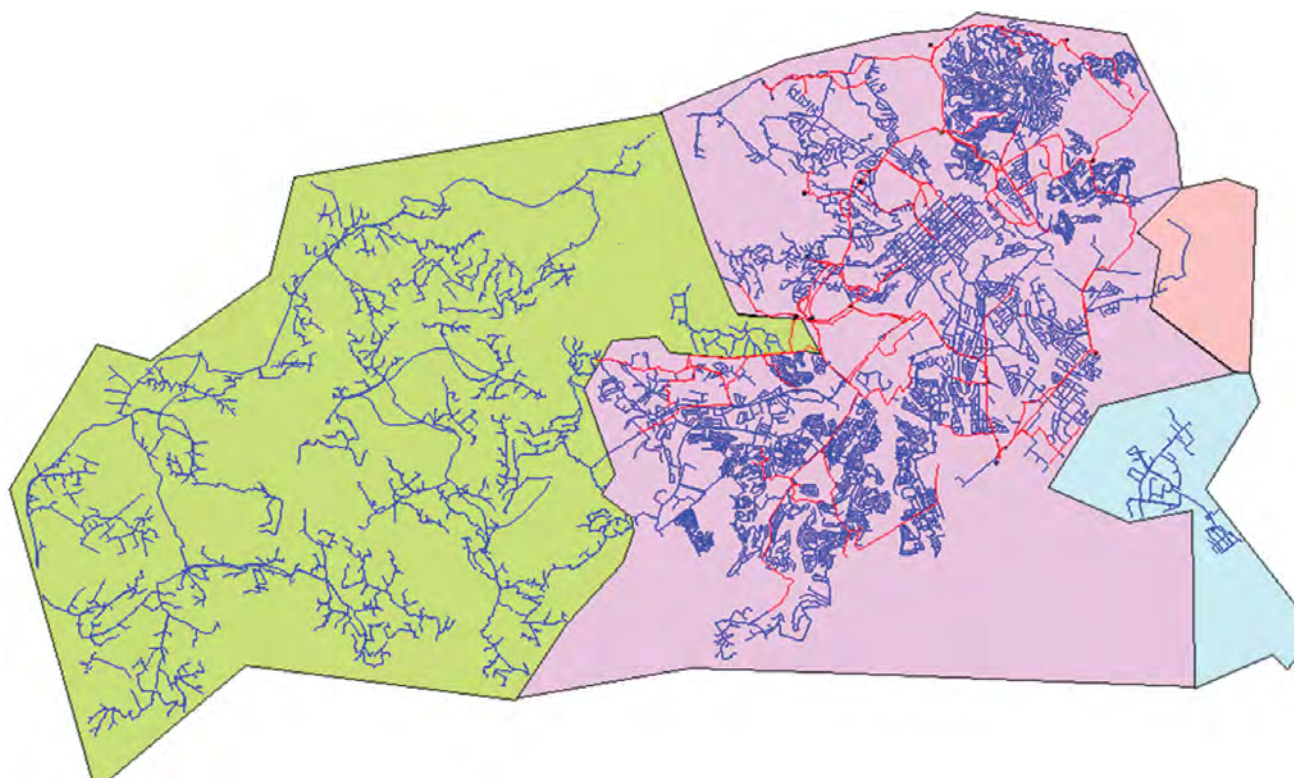
Reduce water losses and improve Revenue

Improve Operations and Maintenance

Complete Water Services Development (WSDP) Plan.

9) The following picture shows Msunduzi Water Service Delivery areas:

Purple shaded portion	- Msunduzi Orginal WSA
Blue and Orange Shaded Portions	- Msunduzi WSA area (Ashburton and Bishopstwe)
Green Shaded Portion	- Msunduzi WSA including Vulindlela

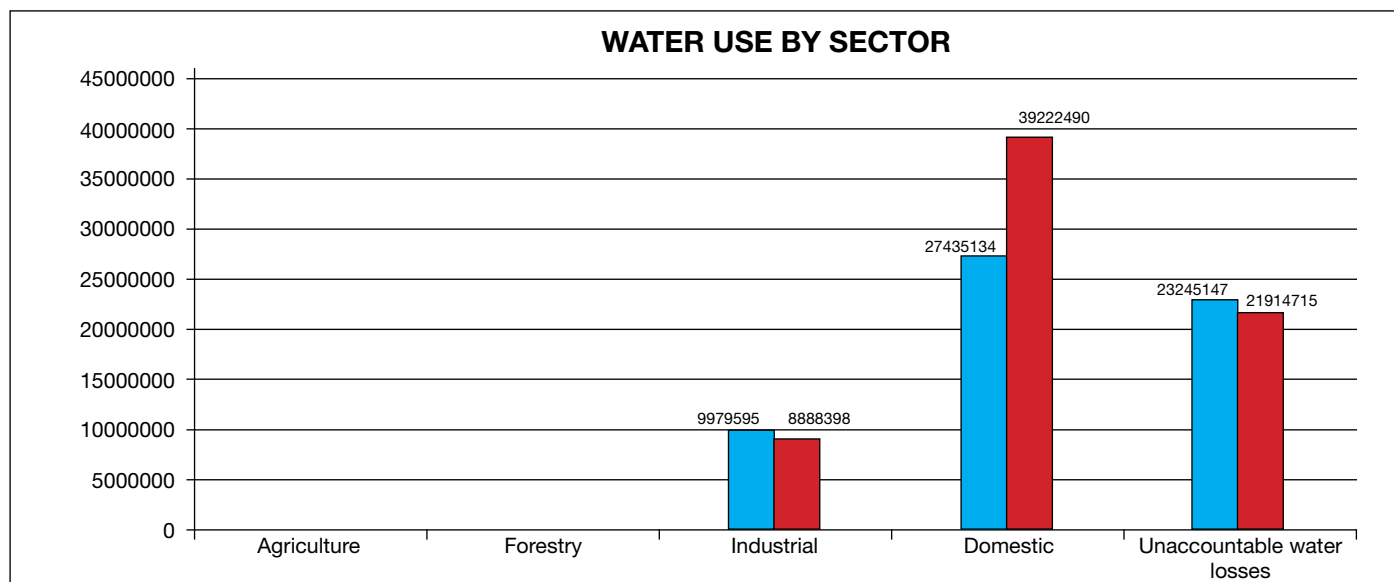


- 10) The Msunduzi Municipality was once again awarded the Blue Drop Status. The award is called Blue Drop with Platinum Status as Msunduzi Municipality has achieved its drinking water quality summa-cum-laude for 3 consecutive assessment periods.

The blue drop status was launched in 2008 by the Minister of Water affairs, with the focus on an excellence approach to drinking water provision and water quality management. It is important to note that Blue Drop Assessments do not only look at the quality of drinking water but the entire water provision cycle. It looks and scores, the competence and skills capacity of technical staff, the procedures that are followed in the event of an incident, the adequacy of the budget for maintenance purposes, proof of adequate maintenance on our water infrastructure, drinking water compliance (SANS 241 : 2011), Water use efficiency and Asset Management to name a few. The Msunduzi Municipality scored 97.97 percent and was ranked No. 1 in the country.



TOTAL USE OF WATER BY SECTOR (CUBIC METER)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2014/2015	N/A	N/A	9979595	27435134	23245147
2015/2016	N/A	N/A	8888398	39222490	21914715



Note: This description of requirements, for Water statistics is outdated. The International Water Association balance requirements do NOT use these descriptions anymore due to the ambiguity and misinterpretation of the terminology. It is preferable to align this table to an IWA balance so that information required here is similar to information submitted to other organizations.

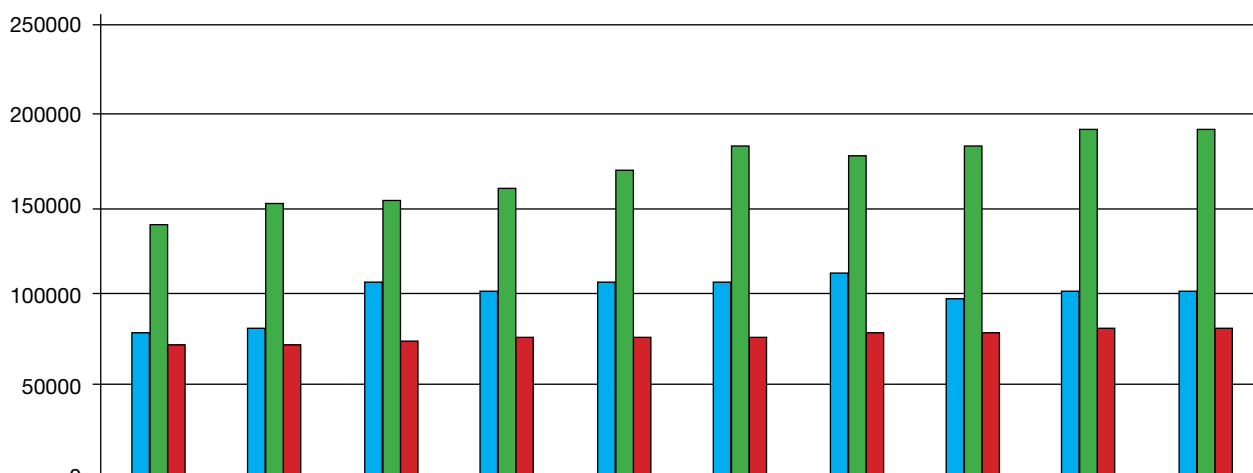
The table below indicates the different variables that cumulatively make up the bulk water purchase tariff that is applicable for financial year 2015/2016.

Bulk Water Purchase Tariff Structure - 2015/2016	
Umgenti Water Bulk Water tariff (Basic)	R4.951
Capital unit charge	R0.458
Mkomazi Bulk Water Scheme	-
Sub-Total	R5.409
WRC	R0.054
Tariff Per kilolitre	R5.463

The table below is further reflected in annual financial statements in order to create alignment. This makes presentations much more accurate and enhances uniform reporting throughout all organizational structures. The MFMA circular 71 of 2014 prescribes that Total Water Losses should include apparent losses and indicated as such in the Annual Financial Statements.

WATER LOSS CALCULATIONS 2015/2016		
	2014/2015	2015/2016+
Bulk Purchase Rate per kl	R 5.070	R 5.463
Units purchased - kl	70 387 564	70 025 603
Units sold - kl	47 142 418	48 110 888
Real Losses - kl	17 201 409	16 216 889
Apparent losses - kl	6 043 738	5 697 826
Total Water losses - kl	23 245 147	21 914 715
Total Water loss as a percentage	33%	31.3%

VOLUMETRIC: WATER SALES VS WATER PURCHASES



Water Sales kl/dy	81142	81728	107715	103741	106935	108613	112963	97732	102837	102906
System input Volume kl/dy	139102	152576	151853	160252	169442	183019	177206	183670	192919	191254
Total Number of Water Connections	73351	74337	75902	77167	76443	76743	79032	81270	81775	84087

Note: Bulk Water Purchases decreased by approximately 1 % for 2015/2016 compared to 2014/2015.

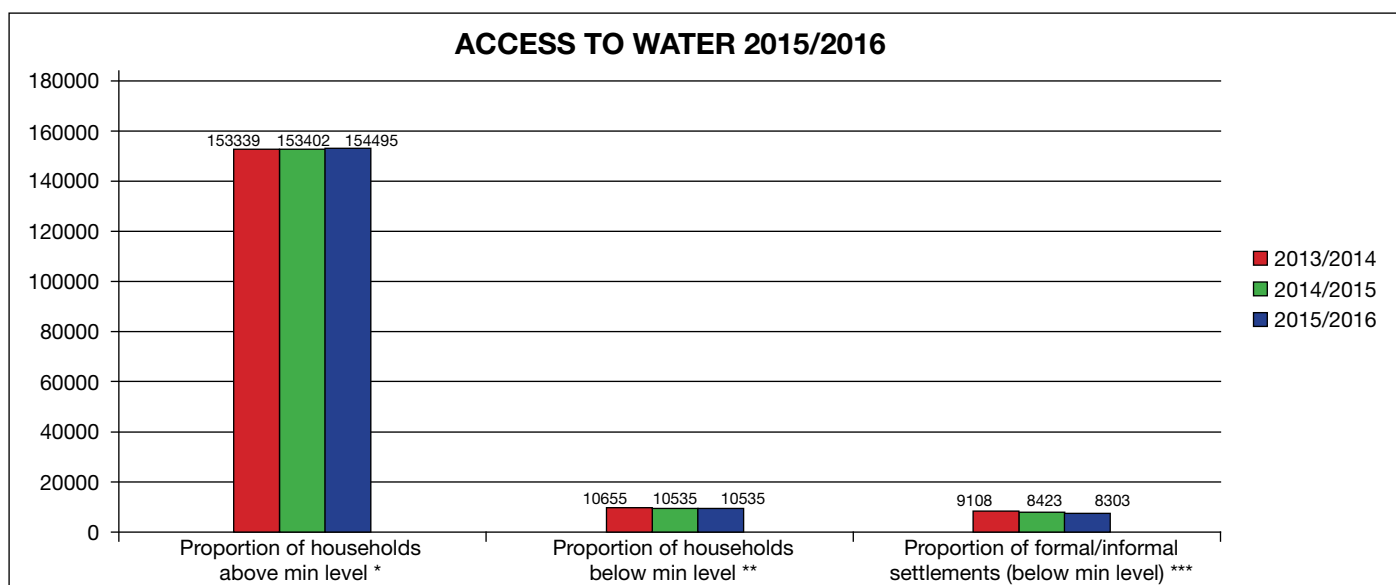
COMMENT ON WATER USE BY SECTOR:

The Bulk purchases from Umgeni for the 2015/2016 financial year reduced by approximately 0.5% comparatively to 2014/2015. Simultaneously over the same period we our sales increased by 2%. The total water losses decreased from 33% to 31.3% in the 2015/2016 financial year ends which further give credibility to current Non-Revenue water reduction program. Whilst the Msunduzi Municipality strives to eradicate Water services delivery backlogs; it becomes increasingly difficult with geographical ,uncontrolled migration into the undefined demarcated boundaries of the Municipality. However it should be noted that these challenges are continuously addressed by the Water And Sanitation section of the Msunduzi Municipality.

WATER SERVICE DELIVERY LEVELS Households

Description	2012/2013	2013/2014	2014/2015	2015/2016
	Actual Number	Actual Number	Actual Number	Actual Number
Water: (above min level)				
Piped water inside dwelling	80188	80690	80873	81128
Piped water inside yard (but not in dwelling)	63301	63301	63301	63899
Using public tap (within 200m from dwelling)	9348	9348	9228	9468
Other water supply (within 200m)	N/A	N/A	N/A	N/A
Minimum Service Level and Above sub-total	152837	153339	153642	154495
Minimum Service Level and Above Percentage	93.2%	93.4%	93.7%	94.2
Water: (below min level)				
Using public tap (more than 200m from dwelling)	6396	6396	6396	6396
Other water supply (more than 200m from dwelling)	N/A	N/A	N/A	N/A
No water supply	4761	4259	4259	4139
Below Minimum Service Level sub-total	11157	10655	10535	10535
Below Minimum Service Level Percentage	6.8%	6.6%	6.5%	6.4%
Total number of households	163 994	163 994	164 177	165 030

HOUSEHOLDS - WATER SERVICE DELIVERY LEVELS BELOW MINIMUM						
Households						
Description	2012/2013	2013/2014	2014/2015	2015/2016		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements						
Total Households	4761	4462	3935	3935	3935	3935
Households below minimum service level	4761	4462	3935	3935	3935	3935
Proportion of households below minimum service level	2.90%	2.72%	2.4%	2.4%	2.4%	2.4%
Informal Settlements						
Total Households	6396	4646	4488	4488	4368	4368
Households below minimum service level	6396	4646	4488	4488	4368	4368
Proportion of households below minimum service level	3.9%	2.8%	2.65%	2.65%	2.6%	2.6%



- (*) Includes Piped water inside dwelling, piped water inside yard (but not in dwelling), Using public tap (within 200m from dwelling)
- (**) Includes using public tap (more than 200m from dwelling, other water supply (more than 200m from dwelling, No water supply)
- (***) Includes Formal and Informal supply

WATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Households without minimum water supply	Additional Households provided with minimum water supply during the year (Number of households (HHs) without supply at year end)	4694	183	150	259	4252
Improve reliability of water supply	Reduce the number of interruptions (Ints) in supply of one hour or more compared to the baseline of 2011/2012 (interruptions of one hour or more during the year)	1330	1900	1600	2244	2000
Improve water conservation	Reduce unaccountable water levels compared to the baseline of 2011/2012 (19076112 kilolitres (KLs) unaccounted for during the year)	30.1%	33%	30.1%	31.3%	29%
Masons Reservoir and Pipeline	Additional storage for continuous and sustainable supply	30% of Masons Reservoir Completed; as per Approved Design and 40% of Pipeline construction completed by the 30 June 2015	58% of Masons reservoir completed and 67% of pipeline completed	100% of Masons Reservoir Completed; and 100% of Pipeline construction completed by the 30th of June 2016.	100% of Masons Reservoir Completed; and 100% of Pipeline construction completed by the 30th of April 2016.	N/A

WATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Basic Water Supply	To improve access to basic water.	11 km of water pipe installed by the 30 June 2015	10.4 km of pipeline installed by the 30 June 2015.	10 % of Reservoir completed and 0.3 km of new water pipe installed by the 30 June 2016	Contract awarded, Site Established and materials ordered.	Reservoir 100% completed by 30 June 2017

EMPLOYEE: WATER SERVICES

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	87	204	79	125	61%
B1 - B4	32	59	30	29	49%
C1 - CU	29	40	26	14	35%
D1 - DU	3	5	3	2	40%
E1 - E2	1	1	1	0	0%
F1 - F2	-	-	-	-	-
Total	152	309	139	170	55%

FINANCIAL PERFORMANCE 2015/2016: WATER SERVICES
R'000

Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-544	-1 199	-1 199	-588	-51%
Expenditure:					
Employees	39 805	42 001	42 503	41 073	-3%
Repairs and Maintenance	17 375	21 046	15 093	14 258	-6%
Other	113 507	101 235	99 457	118 718	19%
Total Operational Expenditure	170 687	164 282	157 053	174 049	11%
Net operational (Service) Expenditure	170 143	163 083	155 854	173 461	11%

CAPITAL EXPENDITURE : WATER

DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015/2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
CNL - REHABILITATION OF WATER INFRASTRUCTURE	5,500	4,300	4,240	-1%	4,300
MWIG - REDUCTION OF NON REVENUE WATER	15,000	28,343	28,340	0%	28,343
MWIG - BASIC WATER SUPPLY	16,444	14,572	14,566	0%	14,572
MIG - REDUCTION OF NON REVENUE WATER	16,000	16,723	16,629	-1%	204,941
MIG - ELIMINATION OF CONSERVANCY TANKS - (WATER)	300	0	0	0%	221,158
MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	500	0	0	0%	70,096
MIG - EDENDALE PROPER NEW MAINS & RETICULATION	1,500	0	0	0%	11,138
MIG - UNIT S WATER	2,000	1,674	1,426	-15%	1,674
MIG - MASTER PLANNING - WATER	0	1,689	1,689	0%	1,689
MWIG -MASONS RESERVOIR PIPELINE	26,888	15,417	14,294	-7%	30,473
MIG - COPEVILLE RESERVOIR	500	0	0	0%	55,282
CNL - LEAK DETECTION EQUIPMENT	300	296	296	0%	296
CNL - COMPUTERS	200	215	214	0%	215
CNL - FURNITURE AND FITTINGS	0	56	50	-11%	39

COMMENT ON WATER SERVICES OVERALL

The water losses for the 2015-2016 financial year reduced to 31.3% in line with Water Loss program. The intention is to reduce Total Water losses to below 30% which ensuring functionality of water network. The Blue drop award should also be highlighted as Msunduzi Municipality was ranked No. 1 in South Africa as independently scored.

1.2 SANITATION SERVICES

INTRODUCTION TO SANITATION PROVISION

The key initiative is to provide basic sanitation to informal areas and the appropriate sanitation services to low-income communities and thereafter elevating this to water borne sewerage, whilst ensuring that adequate attention and funds are allocated to simultaneously maintaining the sanitation reticulation system for continued uninterrupted supply and sustainability. Asset renewal is a key development challenge in the City. Capacity in conjunction with adequate and reliable infrastructure is essential to provide water borne sewage to all households within the Msunduzi Municipality. This priority is developed along the lines of financial availability and other relevant resources aligned to short and long term programs.

The current Sewer Treatment Works has reached its maximum capacity and accordingly to ensure sanitation services; the upgrading of the Darvil Sewer Treatment Works from a 75ml/d plant to 105 ml/d plant will stimulate economic growth. This Upgrade is undertaken by Umgeni Water and its approximately 70% complete.

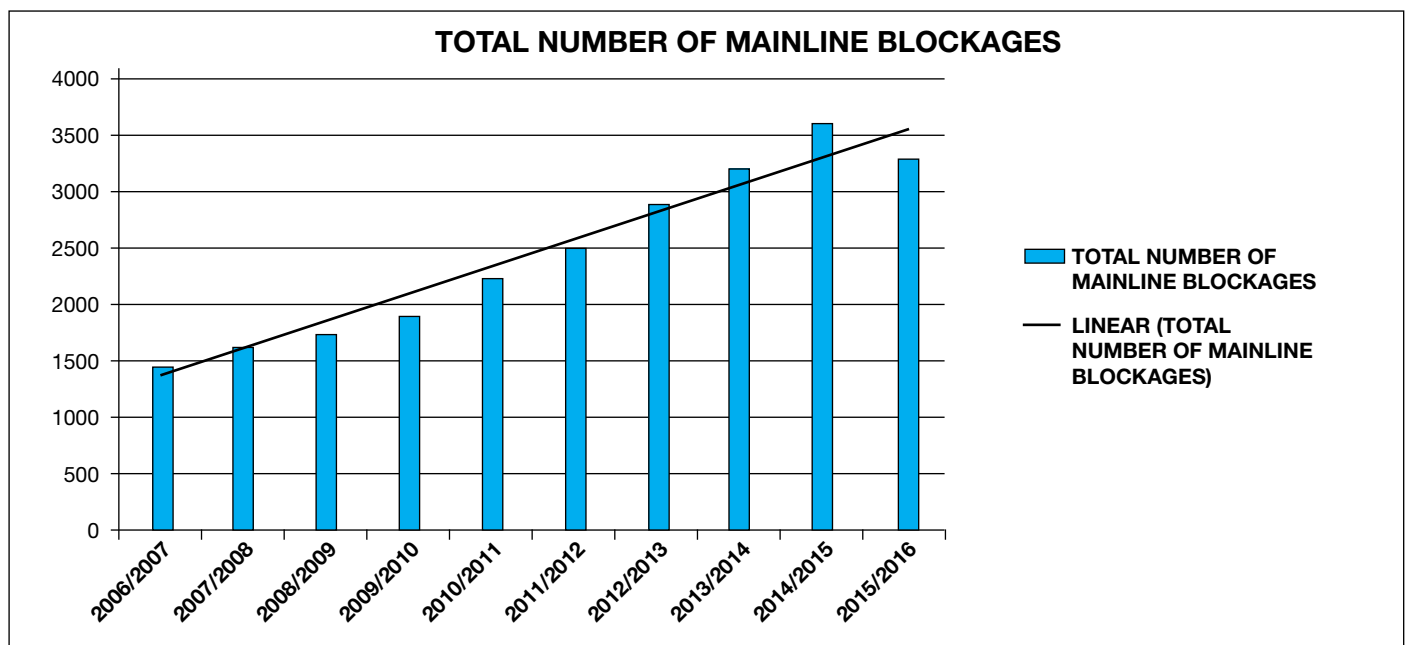
The step up to waterborne sanitation is to first provide basic sanitation in the VIP sector where there is a lack of sewer infrastructure. Msunduzi Municipality's original basic sanitation backlog was 100% completed, however geographical migration of people to undefined settlements increases the need to address a further increase in sanitation backlogs. There are, however, long term programs to elevate this type of sanitation to waterborne sanitation.

As per the Sanitation Service Policy Objectives, plans and programs are being prepared and/or implemented to eventually satisfy all key initiatives relevant to the provision of all forms of Sanitation.

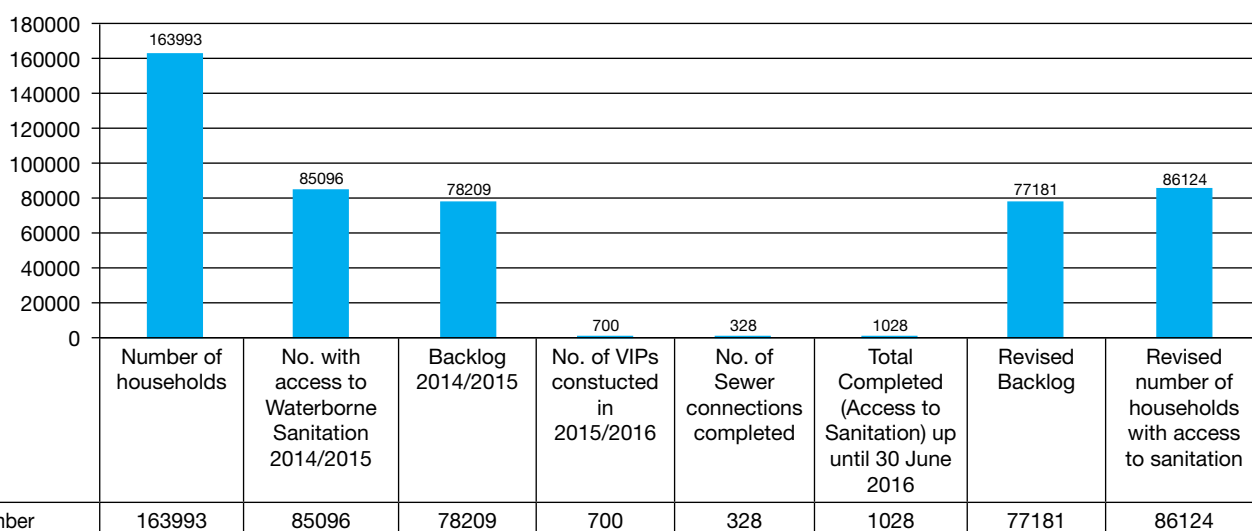
The following is a list of core sanitation achievements in the 2015-2016 financial year:-

- A total of 700 Ventilated improved pits(VIPS) was constructed for the basic sanitation program.
- A total of 2.13 km of sanitation pipe was installed in Unit H and a further 116 connections were completed.
- A total of 6.57 km of sanitation pipe was installed in Azalea and a further 177 connections were completed.
- A total of 3.5 km of defective sanitation piping was replaced.
- 42 damaged midblock toilets were reconstructed in Sobantu.
- 32 catchment areas had where monitored in order reduce infiltration and pollution to streams and rivers.
- The bulk sanitation master plan was completed and incorporated into the Water Services development plan.

SANITATION / SEWERAGE GRAPHIC



ACCESS TO SANITATION



SANITATION SERVICE DELIVERY LEVELS Households

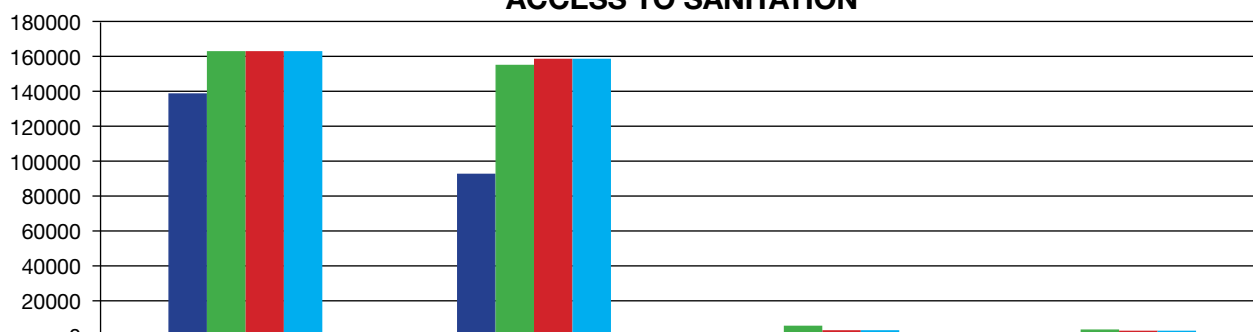
Description	2012/2013	2013/2014	2014/2015	2015/2016
	Actual Number	Actual Number	Actual Number	Actual Number
Sanitation / Sewage (above min level)				
Flush Toilet (connected to sewerage)	57307	84779	84973	85096
Flush Toilet ((with septic tank)	5015	8541	8372	8372
Chemical Toilet	N/A	5489	7076	7076
Pit Toilet	32434	58047	58695	58602
Other toilet provisions (above min service level)	N/A	N/A	N/A	N/A
Minimum Service Level and Above sub-total	94756	156875	159116	159239
Minimum Service Level and Above Percentage	67.50%	95.60%	97.03%	97.1%
Sanitation / Sewage (below min level)				
Bucket toilet	N/A	1585	0	0
Other toilet provisions (above min level)	300	0	187	187
No toilet provisions	N/A	5532	4690	4690
Below Minimum Service Level sub-total	300	7117	4877	4877
Below Minimum Service Level Percentage	0.00%	4.34%	2.97%	2.86%
Total number of households	139567	163993	163993	163993

HOUSEHOLDS - SANITATION SERVICE DELIVERY LEVELS BELOW MINIMUM Households

Description	2012/2013	2013/2014	2014/2015	2015/2016		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements						
Total Households	43	187	187	187	187	187
Households below minimum service level	incl	0	0	0	0	0
Proportion of households below minimum service level	0.03%	0.11%	0.11	0.11%	0.11%	0.11%
Informal Settlements						
Total Households	0	4690	4690	4690	3990	3990
Households below minimum service level	Incl	4690	4690	4690	3990	3990
Proportion of households below minimum service level	0%	2.86%	2.86%	2.86	2.43	2.43

Note: The 187 for category titled other cannot be clearly defined. Therefore it has been slotted into VIPs, after consultation with technicians. With the 2016/2017 Census to be undertaken shortly; it is envisaged that more clarity and accuracy will be accorded to the different types of service delivery categories.

MINIMUM SERVICE LEVEL VS BELOW MINIMUM SERVICE LEVEL ACCESS TO SANITATION



	Total Number of households	Number of Households with access to sanitation with minimum service level & Above	Number of Households with access to sanitation with below minimum service	Number of Households receiving no toilet provisions
2012/2013	139567	94756	300	0
2013/2014	163993	156875	7117	5532
2014/2015	163993	159116	4877	4690
2015/2016	163993	159239	4877	4690

WASTE WATER (SANITATION) SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives Service indicators (i)	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
Rehabilitation of Sanitation Infrastructure.	Replace and repair infrastructure	4 km of sewer pipe replaced and by the 30 June 2015.	5.9 km of sewer pipe replaced by 30 June 2015	2.6 km of Sewer pipeline replaced by the 30th of June 2016.	3.5 km of Sewer pipeline replaced by the 30th of June 2016	2 km of Sewer pipeline replaced by the 30th of June 2017.
Sanitation Infrastructure Feasibility Study	To monitor and reduce storm water ingress into sewer systems	8 flow monitoring stations procured, installed and operational by the 30 April 2015	4 flow monitoring stations procured, installed and operational by the 30 May 2015	The 25 highest infiltration zones/ areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	The 32 highest infiltration zones/ areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	The 15 highest infiltration zones/ areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2017.
Mig - Sewer Pipes Unit H	To Install sanitation pipes to connect households to waterborne sanitation	3 km of sewer pipe installed by the 30 June 2015.	2.69km of pipe installed by the 30 June 2015	2.5 km of new sewer pipe installed by the 30th of June 2016.	2.13 km of new sewer pipe installed by the 30th of June 2016.	2.5 km of new sewer pipe installed by the 30th of June 2017.
Mig - Sewer Pipes Azalea - Phase 2	To Install sanitation pipes to connect households to waterborne sanitation	3 km of sewer pipe installed by the 30 June 2015.	3.5 km of sewer pipe installed by the 30 June 2015.	6 km of new sewer pipe installed by the 30th of June 2016.	6.57 km of new sewer pipe installed by the 30th of June 2016.	4.5 km of new sewer pipe installed by the 30th of June 2017.
Service Midblock Eradication in Sobantu, Ashdown & Imbali (Sewer)	To install sewer pipelines for Water Borne Sewer	Submission of EIA to DAEA for approval for Ward 20 completed by 30 June 2015. Preliminary Planning phase completed by 30 June 2015.	EIA submitted. Preliminary phase completed by 30 June 2015.	54 Midblock toilets constructed by the 30th of June 2016.	42 Midblock toilets constructed by the 30th of June 2016.	12 Midblock toilets constructed by the 30th of June 2016.

EMPLOYEE: SANIATION SERVICES

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	25	40	23	17	42%
B1 - B4	13	29	11	18	62%
C1 - CU	5	6	3	3	50%
D1 - DU	1	4	2	2	50%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	46	79	39	40	50%

FINANCIAL PERFORMANCE 2015/2016: SANITATION SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-26	0	-1	-22	2100%
Expenditure:					
Employees	17 369	19 080	18 826	18 512	-2%
Repairs and Maintenance	5 936	6264	5 279	5 268	0%
Other	52 106	54 357	53 034	40 990	-23%
Total Operational Expenditure	75 411	79 701	77 139	64 770	-16%
Net operational (Service) Expenditure	75 385	79 701	77 138	64 748	-16%

CAPITAL EXPENDITURE : SANITATION					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015_2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	2,500	1,450	1,565	8%	1,450
MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1,000	14,401	14,717	2%	92,706
MIG - SEWER PIPES UNIT H	8,000	744	744	0%	33,536
MIG - SEWER PIPES AZALEA - PHASE 2	8,000	10,577	11,232	6%	172,497
MIG - BASIC SANITATION VIP TOILETS	7,000	4,861	0%	-100%	32,496
MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	5,000	1,000	375	-63%	221,158
MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	5,000	2,000	1,743	-13%	70,095
MIG - UNIT S SANITATION	4,300	4,735	4,735	0%	4,500
MIG - MASTER PLANNING - SANITATION	0	1,689	1,689	0%	1,689
CNL - TELEMETRY / INSTRUMENTATION EQUIPMENT	400	388	386	-1%	388

COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:

It is essential, by regulation, to provide at least a basic form of sanitation to households that do not have a basic sanitation service. A total of 700 VIPS was completed and 328 new connections were completed including a business plan for funding for the eradication of the entire basic sanitation backlog was submitted and approved in the 2015-2016 financial year. The rehabilitation of sanitation infrastructure is critical for assets replacement in order to ensure that our operational cost decreases and further the quality of water in our streams and rivers improves. Resource availability (staffing and financial) is of critical importance to fulfil all targets as set out in the IDP. The Sanitation Service Delivery objective has been prioritised to effectively fulfil obligations to provide households with, firstly a basic sanitation service and thereafter a move to above minimum service levels of sanitation.

1.3 ELECTRICITY

INTRODUCTION TO ELECTRICITY

Note: Recent legislation includes the Electricity Amendment Acts 1989; 1994; 1995; and the Electricity Regulation Act 2006.

The Msunduzi Electricity Unit is licenced by the National Electricity Regulator of South Africa (NERSA) to supply electricity to 50% of the total customer in the Municipality's area of jurisdiction and the other 50% which is comprised of the Greater Edendale and Vulindlela areas is supplied by Eskom. The Electricity Unit operates under the Electricity Regulator Act (2006).

The Electricity Unit generates approximately 40% of the total revenue of the Municipality. 70% of the income for the Electricity Unit comes from our large customers (industrial and commercial) and 30% from our residential customers.

Msunduzi purchases electricity in bulk on the Megaflex tariff from at 132 00 volts and is transformed to lower voltages. There are two Eskom in-feed points (Msunduzi substation and Mersey substation). We have a notified maximum demand of 350MVA (Mersey 160MVA and Msunduzi 190MVA).

The Hilton and Sweetwaters areas are still experiencing continuous outages due to the numerous faults on the existing 11kV networks. Capacity on the existing Crossways Substation is running very thin and with the number of new developments taking place in these areas, capacity will soon run out. Upgrades of the substation are urgently required to address these issues.

CHALLENGES

There is a high backlog on maintenance, refurbishment and upgrade of the Primary network, Secondary substations, Overhead lines and Cables, thus contributing to unplanned outages and more funding is required to address these challenges.

Overloaded networks and illegal connections are contributing to the high number of replacement of equipment that has blown up.

PRIMARY NETWORK

Vandalism of primary networks (132kv towers, etc) is putting the networks at risk and may result in extended outage to the entire City as the main transmission lines coming from Eskom and within Msunduzi networks are vulnerable. Annual supply contract for power transformers has been put in place to replace old and obsolete power transformer and also attend to upgrades where necessary.

SECONDARY MAINTENANCE

Maintenance was done on the Secondary substations, but due to the limited number of contractors on existing contract for maintenance, there is huge backlog that still needs to be addressed. A new contract was advertised with the intention to get more contractors to assist in attending to these backlogs.

An annual supply contract for switchgear has been put in place mainly for replacement purpose and more funds are required to implement.

11KV OVERHEAD LINE MAINTENANCE

The number of rotten poles is posing a risk to operating personnel and needs urgent attention. The appointment of the new contractors will be addressing the issue in the new financial year. More funds will be required to attend to this.

132 KV OVERHEAD LINE MAINTENANCE

Visual inspection on the overhead lines is ongoing and Eskom is also assisting with their advanced technology where a Helicopter is also used to take photos of the towers and assist on repairs where necessary.

CABLES

Many of the cables are old and overloaded. Currently the network is undergoing refurbishment and modifications with installation of new 630mm² single core cables and the establishment of distributor substations. 630mm² single core cables are available.

STREET LIGHTING

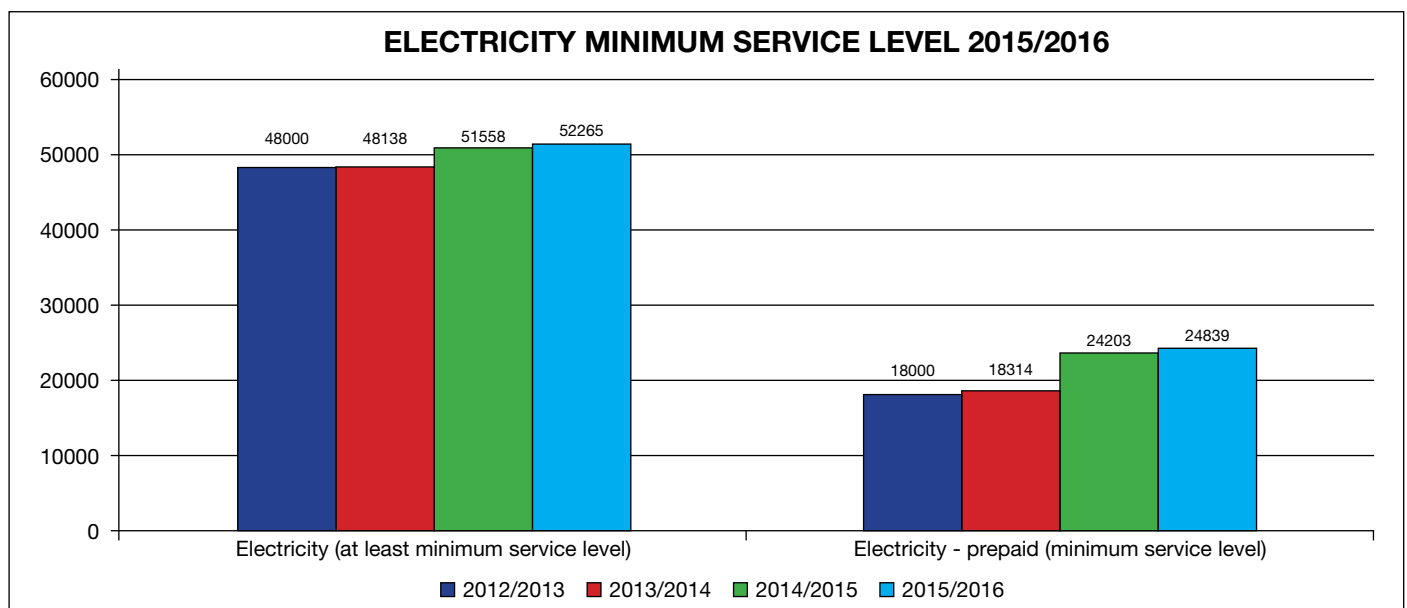
In as much as there is a lot of maintenance work carried out to ensure that the City is well lit, there is improvements on the street lights that are functioning although there is still more work to be done. Some sections of street lights are off due to the continuous excavation by the various Contractors who damage and then cover the cable. Theft of cables and MCB's, steel covers housing the electrical mains are contributing to the ongoing street light problems.

BLOWN SWITCHGEAR

Due to limited funding, it is not possible to purchase the required switchgear and this further places burden on the network. Ring circuits are not existent because of the blown switchgear. More funds are urgently required to address this problem. This has a negative effect on the operation of the network and the safety of the operators. Also the time it takes to restore power after an outage is now extended unnecessarily

POLE TRANSFORMERS

Circuits that were designed based on the size of the transformer are now overloaded and blowing up because of the theft of electricity due to illegal connections. On average, 3-4 pole mounted transformers per month are replaced after blowing up due to overloading caused by illegal connections and at this rate there will be time where there will be no stock to replace and communities runs a risk of sitting without electricity for extended periods.



ELECTRICITY SERVICE DELIVERY LEVELS Households				
Description	2012/2013	2013/2014	2014/2015	2015/2016
	Actual Number	Actual Number	Actual Number	Actual Number
Electricity (above min level)				
Electricity (at least min service level)	48000	48138	51558	52265
Electricity - prepaid (at least min service level)	18000	18314	24203	24839
Minimum Service Level and Above sub-total	66000	66452	75761	77104
Minimum Service Level and Above Percentage	101%	83.81%	95.95%	100%
Electricity (below min level)				
Electricity (< min service level)	463	N/A	N/A	N/A
Electricity - prepaid (< min service level)	N/A	N/A	N/A	N/A
Other energy sources	N/A	12817	12503	N/A
Below Minimum Service Level sub-total	463	13280	13280	N/A
Below Minimum Service Level Percentage	0.70%	16.75%	16.81%	N/A
Total number of households	65478	79280	78955	77104

HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2012/2013	2013/2014	2014/2015	2015/2016		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	NIL	NIL	NIL	NIL	NIL	NIL
Total Households	NIL	NIL	NIL	NIL	NIL	NIL
Households below minimum service level	NIL	NIL	NIL	NIL	NIL	NIL
Proportion of households below minimum service level	NIL	NIL	NIL	NIL	NIL	NIL
Informal Settlements						
Total Households	NIL	NIL	2794	950	1119	3913
Households below minimum service level	NIL	NIL	2794	950	1119	3913
Proportion of households below minimum service level	N/A	N/A	N/A	N/A	N/A	N/A

ELECTRICITY SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives Service indicators	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
Provision minimum supply of electricity	400 new household service connections completed (Triumph Road) by the 30th of June 2016	N/A	N/A	400 new household service connections completed (Triumph Road) by the 30th of June 2016	Project 100% complete. A final 284 house service connections were achieved.	N/A
	50 new household service connections completed (Zuma Extension) by the 30th of June 2016	N/A	N/A	50 new household service connections completed (Zuma Extension) by the 30th of June 2016	Project 100% complete. A final 34 house service connections were achieved. More houses will now be connected on application as and when required	N/A
	200 new household service connections completed (JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT) by the 30th of June 2016	N/A	N/A	200 new household service connections completed (JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT) by the 30th of June 2016	Project 100% complete. A final 200 house service connections were achieved.	N/A

EMPLOYEE: ELECTRICITY SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	87	161	75	86	53%
B1 - B4	23	53	20	33	62%
C1 - CU	69	96	63	33	34%
D1 - DU	14	17	9	8	47%
E1 - E2	1	1		1	100%
F1 - F2	-	-	-	-	-
Total	194	328	167	161	49%

FINANCIAL PERFORMANCE 2015/2016: ELECTRICITY SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-1 987	-1 266	-1 266	-639	-50%
Expenditure:					
Employees	71 509	76 720	78 125	73 446	-6%
Repairs and Maintenance	65 251	77 722	47 513	46 598	-2%
Other	146 495	97 996	108 396	180 501	66%
Total Operational Expenditure	283 255	252 438	234 034	300 545	28%
Net operational (Service) Expenditure	281 268	251 172	232 768	299 906	28%

CAPITAL EXPENDITURE : ELECTRICITY					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
INEP - ELECTRIFICATION - ZUMA EXTENSION	0	1,046	1,046	0%	1,046
INEP - ELECTRIFICATION - SWAPO PHASE 2	0	3,231	3,231	0%	18,233
INEP - ELECTRIFICATION - JIKA JOE (EAST STREET)	0	1,620	1,619	0%	1,619
CNL - NETWORK 132kV REHABILITATION PLAN	5,000	4,899	4,620	-6%	4,899
INEP - ELECTRIFICATION	10,000	4,101	4,101	0%	4,101
DBSA - NETWORK 132kv REHABILITATION PLAN	100,000	100,000	62,181	-38%	158,267
SANEDI - SMART GRIDS	0	4,385	4,385	0%	4,385
MIG - JIKA JOE ELECTRICAL RETICULATION	0	201	201	0%	201
MIG - HIGH MAST LIGHTS IN VULINDLELA & GREATER EDENDALE	8,000	8,000	8,961	12%	40,574
COGTA - C/O SOLAR ST & TRAFFIC LIGHTS	0	105	0	-100%	7,934
CNL - EQUIPMENT PURCHASES	10,000	9,917	9,901	0%	9,901
CNL - COMPUTERS	0	37	35	-5%	35

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL: ACHIEVEMENTS

During the 2015/16 financial year, the major achievements were found on the electrification of 846 households in the informal settlement areas of Triumph Road, SWAPO Phase 2, Zuma Extension and Jika-Joe Masukwana street. This achievement improved the lives of many communities together with their safety since electrification also addressed the issue of illegal connections that have been contributing to the deaths of many community members.

Also the installation of High Masts Lights in various wards was another big achievement to improve the lives of the communities and their safety.

Installation of High Masts Lights: 46 High Masts Lights were connected and commissioned in various wards (Ward 1-5 Masts, Ward). A budget of R8m was made available in the beginning of the financial year. There was a variance between the original budget and the total budget spent where more funds were made available and additional 6 High Masts Lights were purchased to be installed in the 2016/17 financial year.

Upgrade of Northdale Substation: The upgrade of Northdale is ongoing where installation of 40MVA power transformers and alteration of the 132kV yard is in progress. The contract was concluded during the 2015/16 financial year to the amount of approximately R4m. The project is expected to be completed by December 2016.

Replacement of old 6.6kV underground Cables: The scope for the replacement of old 6.6kv cables in the existing circuits was completed. The budget of approximately R5m was made available, and close to R4,5m was spent on the vote overall.

Purchase of Capital Equipment: A total of 54 distribution equipment was purchased during the 2015/16 financial year for various new projects and replacement projects, i.e Pole Mounted Transformers, Ring Main Units, Mini-Substations, etc. A total budget of R10m was made available and all was spent.

Upgrade and alterations of Prince Alfred Substation: Alterations and upgrading of the substation by installation of the new 132kV GIS to be linked with a new 132kV City Grid Cables was implemented and the commissioning is expected to be done by 30 December 2017. The total cost of the project was approximately R31m. The project is sitting at 98% completion and delays were experienced due to the malfunctioning of other existing equipment that needs to be repaired.

Establishment of 132kV City Grid: This is the installation of new 132kV cables in the CBD linking the major substations. The cables are replacing the old oil filled cables that are now an environmental hazard due to their age and starting to leak oil. The project is now 199% complete and also affected by the faulty switchgear that exist on site. The total expenditure on the project was around R76m.

Establishment of new 132/11kV Eastwood Substation: This is the establishment of a totally new substation to supply the Willowton Industrial areas and the surroundings in order to relieve the loads of Northdale and Retief.

1.4 ROADS

INTRODUCTION TO ROAD TRANSPORT

This component of the report falls under the Roads & Transportation (R & T) Sub-unit of Infrastructure Services Business Unit. R & T deals with the following:

- Planning, Development and Maintenance of Municipal roads and stormwater infrastructure;
- Transportation Planning, Traffic Engineering issues, Road Safety and Public Transport issues;
- Planning, Development and Maintenance of Municipal Buildings; and
- Planning, Development and Maintenance of pedestrian and vehicle bridges

INTRODUCTION TO ROADS

The Roads section continues to address the backlog of gravel roads. An attempt is made every year to upgrade 20km of gravel road into “all weather” surfacing in order to render uninterrupted access and safety (i.e. through geometric interventions).

The Roads section has commenced with its 5 year road assessment in order to produce a revised Road Asset Management Plan (RAMP) and a Pavement Management System (PMS) to drive the municipality’s preventative/proactive maintenance for the next 5 years.

The RAMP is going to inform the upgrading of Gravel Roads programme, the gravel and the backlog will be shown up to ward level.

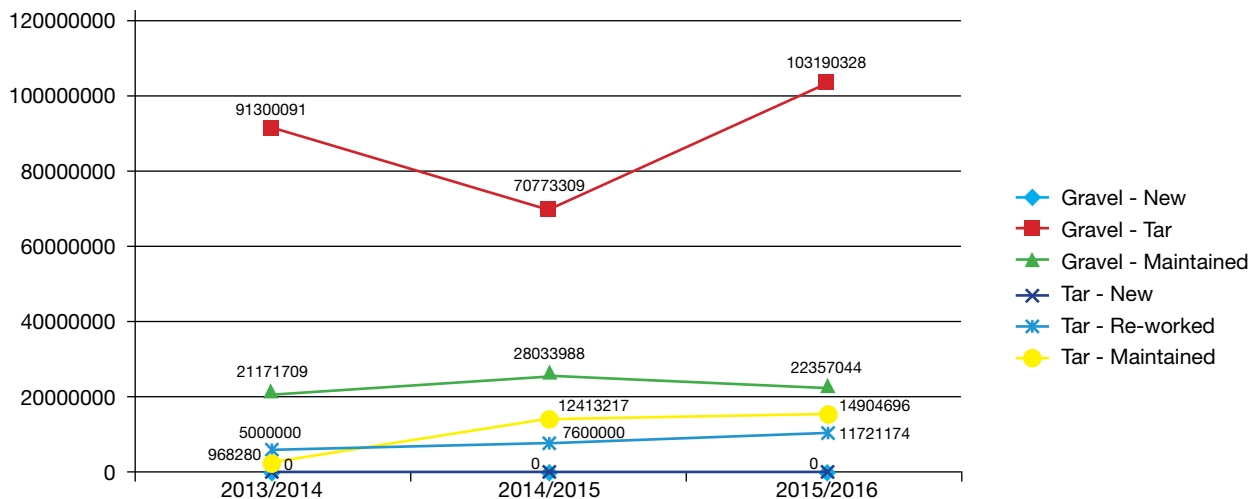
A preventative maintenance program had commenced in the 2013/14 financial year. 45000m² of resurfacing and resealing was completed in 2015/16.

GRAVEL ROAD INFRASTRUCTURE Kilometres				
	Total gravel Roads	New Gravel Roads constructed	Gravel Roads upgraded to tar	Gravel Roads graded/ maintained
2013/2014	865.7	0	29.0	124
2014/2015	635	0	19.1	87
2015/2016	609.92	0	25.8	55

TARRED ROAD INFRASTRUCTURE Kilometres					
	Total Tarred Roads	New Tar Roads	Existing Tar Roads re-tarred	Existing Tar Roads re-sheeted	Tar Roads Maintained
2013/2014	1355.5	24.7	6.12	0	5.6
2014/2015	1370.50	19.1	4.88	0	8
2015/2016	1399.7	25.08	7.0	0	10.4

COST OF CONSTRUCTION / MAINTENANCE R'000						
	Gravel			Tar		
	New	Gravel-Tar	Maintained	New	Reworked	Maintained
2013/2014	0	91 300 091	21 171 709	-	5 000 000	968 280
2014/2015	0	70 773 309	28 033 988	-	7 600 000	12 413 217
2015/2016	0	103 190 328	22 357 044	-	11 721 174	14 904 696

ROAD INFRASTRUCTURE COSTS



ROADS SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
Elimination of Gravel Roads in townships	Kilometres of Gravel Roads Tared (Kilometres of gravel roads remaining)	15	19.1	16	25.08	13
Gravel roads	KMS of maintained gravel roads	100	87	20	55	50
Rehabilitation of Municipal Roads	M2 of Roads rehabilitation	38000	30000	30000	45000	30000

EMPLOYEE: ROAD SERVICES

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
A1 - A4	81	262	77	185	70%
B1 - B4	13	43	11	32	74%
C1 - CU	8	22	8	14	63%
D1 - DU	5	6	4	2	33%
E1 - E2	1	1	1	0	0%
F1 - F2					
Total	108	334	101	233	69%

FINANCIAL PERFORMANCE 2015/2016: ROADS SERVICES R'000

Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-3	-1	-2	0	-100%
Expenditure:					
Employees	23 024	24 771	24 958	24 275	-3%
Repairs and Maintenance	44 132	45 348	34 891	34 842	0%
Other	91 166	215 986	217 219	117 513	-46%
Total Operational Expenditure	158 322	286 105	277 068	176 630	-36%
Net operational (Service) Expenditure;	158 319	286 104	277 066	176 630	-36%

CAPITAL EXPENDITURE : ROADS

DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
CNL - COMPUTERS	0	5	5	0%	5
CNL - FURNITURE AND FITTINGS	0	71	71	0%	80
CNL - UPGRADING OF ROADS IN ASHBURTON - Design	3,500	3,275	3,275	0%	9,800

CAPITAL EXPENDITURE : ROADS					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUST- ED BUDGET %	TOTAL PROJECT VALUE
CNL - ROAD REHABILITATION - PMS	7,600	11,721	11,721	0%	11,721
CNL - CONNOR - OTTO'S BLUFF ROADS - LINK (EIA & WULA)	150	457	457	0%	18,414
CNL - LESTER BROWN LINK ROAD	7,200	75	75	0%	29,129
MIG - HORSE SHOE ACCESS RD AND PASSAGES IN IMBALI STAGE 1 & 2	1,000	1,466	1,466	0%	11,559
MIG - UPGRADING OF ROADS IN EDENDALE - KWANYAMAZANE ROADS	1,300	1,024	1,024	0%	44,262
MIG - UPGRADE OF INTERNAL ROADS - HANIVILLE	2,500	2,546	2,519	-1%	10,785
MIG - REHABILITATION OF ROADS IN ASHDOWN	3,000	1,572	1,157	-26%	16,033
MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	3,500	4,656	4,550	-2%	20,000
MIG - WARD 10 ROADS - REHABILITATION OF ROADS & STORMWATER UPGRADE	1,500	3,403	3,403	0%	11,686
MIG - REHABILITATION OF ROADS IN IMBALI UNIT 18	2,800	2,922	2,922	0%	6,891
MIG - UPGRADE DESIGN OF GRAVEL ROADS - VULINDLELA - D 1128 (Phase 1, 2 and 3)	5,500	4,217	4,217	0%	29,373
MIG - UPGRADE OF GRAVEL ROADS - WILLOWFOUNTAIN ROADS	2,500	2,666	2,666	0%	5,700
MIG - UPGRADING OF GRAVEL RDS - EDN - WARD 12 - MOSCOW AREA RDS	3,000	2,638	2,588	-2%	8,892
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	3,000	3,129	3,129	0%	14,295
MIG - UPGRADE GRAVEL ROADS IN EDENDALE IN ESIGODINI	5,700	7,419	7,419	0%	13,687
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	100	0	0	0%	10,400
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	3,300	3,973	3,973	0%	10,997
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	2,500	2,124	2,124	0%	34,999
MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	1,700	2,235	2,235	0%	82,045
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - DAMBUZA MAIN ROAD Major SWD Upgrade	100	81	81	0%	5,812
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - D2069 (MTHALANE RD) -Phase2	3,500	3,780	3,780	0%	28,743
MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Smeroe roads & SW	1,700	1,897	1,897	0%	13,243
MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Snathing Rds - 5.0km - (Mvubu Rd - 0.3km, Gudlintaba Rd - 0.4km, Gudlintaba 2 Rd - 0.4km, Mpompini Rd - 0.6km, Khoza Rd - 0.8km, Magaba Rd - 0.8km and Hlathini Ext Rd - 2.0km)	1,500	2,025	2,025	0%	11,400
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	3,500	2,814	2,814	0%	32,250
MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	4,500	5,295	5,295	0%	39,901
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	3,500	3,337	3,337	0%	123,063
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	4,000	1,467	1,243	-15%	19,125
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	4,000	4,241	4,241	0%	20,447
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	4,000	3,700	3,700	0%	19,906
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Masoyi Rd, etc	4,000	3,159	3,159	0%	22,684
MIG - UNIT S ROADS	10 700	9 552	9 552	0%	10 700
MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	4,000	4,212	4,212	0%	18,418
MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 22 - 8,4km roads - Storm-water drainage provision	700	926	926	0%	17,605
MIG - UPGRADE OF BRIDGES - Pedestrian Bridge Over River - Smero/Esigodini	100	66	109	65%	3,417
MIG - WOODHOUSE PEDESTRIAN BRIDGE	100	0	0	0%	3,846

CAPITAL EXPENDITURE : ROADS					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUST- ED BUDGET %	TOTAL PROJECT VALUE
MIG - MABANE BRIDGE PROJECT	300	296	257	-13%	429
CNL - INSTALLATION OF NEW GUARD RAILS	600	806	806	0%	800

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The department has continued with its programme of upgrading gravel roads with a vision of reducing the high backlog of gravel roads within the city. 25.08km were upgraded in 2015/16 financial year. Funds are slowly being made available by the municipality towards the rehabilitation programme, which makes up the preventative maintenance of the department. In access, 45000m2 of road surfacing was attended in 2015/16.

1.5 TRANSPORTATION PLANNING

INTRODUCTION TO TRANSPORTATION PLANNING

Transportation Planning is crucial in planning sustainable developments and ensuring accessibility for all. The Transportation Planning Section is responsible for meeting the directives set out at all spheres of Government. The key principles that we address as a Section are:

- Mobility& Land use
- Congestion
- City Efficiency
- Road Safety, and
- Accessibility

TRANSPORTATION PLANNING SECTION PERFORMS THE FOLLOWING FUNCTIONS:

- Evaluation, assessment, and siting of transport facilities
- Planning, co-ordination, facilitation and provision of efficient and effective transport systems and infrastructure for all private and public transport.
- Planning, co-ordination, facilitation, provision, monitoring and regulation of efficient, effective public transport services and facilities within a balanced market demand and supply framework.
- Provides effective traffic management, control and safety through co-ordinated planning and maintenance programmes.

SERVICE STATISTICS FOR TRANSPORT

No. of implemented traffic calming measure as per plan - 31

Km of Road Markings - 586 KM

No. of road traffic signs replaced - 765

Number of bus shelters constructed - 41

TRANSPORT SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
To provide safety to road users and community and improve accessibility and also contributing towards economic growth	No. of implemented traffic calming measure as per plan	128	128	32	31	31
	Km of Road Markings	360km	360km	360km	586 KM	360km
	No. of road traffic signs replaced	600	600	600	765	600
To protect commuters during adverse weather conditions	Number of bus shelters constructed	35 shelters	40 shelters	35 shelters	41 shelters	35 shelters

EMPLOYEE: TRANSPORT SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	10	20	10	10	50%
B1 - B4	16	30	15	15	50%
C1 - CU	6	9	7	2	22%
D1 - DU	2	5	2	3	60%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	34	64	34	30	46%

FINANCIAL PERFORMANCE 2015/2016: TRANSPORT SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-298	-404	-404	-279	-31%
Expenditure:					
Employees	8 665	9 337	11 784	11 562	-2%
Repairs and Maintenance	4 134	4 849	4 722	4 627	-2%
Other	10 580	7 669	7 765	5 607	-28%
Total Operational Expenditure	23 379	21 855	24 271	21 796	-10%
Net operational (Service) Expenditure	23 081	21 451	23 867	21 517	-10%

CAPITAL EXPENDITURE : TRANSPORTATION					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
CNL - TRAFFIC CALMING MEASURES	250	496	491	-1%	500
CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	300	850	850	0%	850
CNL - MAYORS WALK ROAD WIDENING	400	535	535	0%	535
MIG - BUS STOP SHELTERS	1,000	998	998	0%	998
CNL - BROOKSIDE TAXI HOLDING AREA	0	498	469	-6%	469
CNL - PURCHASING OF NEW TRAFFIC SIGNAL CONTROLLER	150	149	149	0%	150
CNL - PLANT AND EQUIPMENT - (Traffic Lights spares, equip etc)	80	77	77	0%	80
CNL - PLANT AND EQUIPMENT	300	279	279	0%	279
CNL - REHABILITATION OF PUBLIC TRANSPORT FACILITIES (West Street Taxi Rank, Retief Street, Prof Nyembezi & Slatter Street)	300	259	259	0%	300

COMMENT ON THE PERFORMANCE OF TRANSPORT OVERALL:

31 traffic calming measures (speed humps and speed tables) were constructed, 41 bus shelters were constructed and one road marking machine was purchased.

Brookside Taxi Holding Area is has been completed it should be operational as from the 2016/17 financial year.

Preliminary design for Mayors Walk road widening has been completed and the detailed design and specialists will commence in the 2016/17 financial year.

Preliminary design for Eastern Ring Road phase 1 from Murray Road/Hesketh Drive intersection to Rodgers Avenue could not be finalise as it was discovered that there will be topography challenges with the proposed alignment.

Therefore a new alignment is being investigated in order to finalise the preliminary design and commence with the detailed design and special studies during the 2016/17 financial year.

1.6 STORM WATER

INTRODUCTION TO STORM WATER

This component of the report falls under the Roads & Transportation (R & T) Sub-unit of Infrastructure Services Business Unit. R & T deals with the following: The Municipality constructed 26.7km of storm water channel in various roads in the Greater Edendale and Vulindlela areas. This was to prevent or minimise flooding of municipal roads. Other new systems are constructed in association with road network upgrade. However, this service is still under funded in terms of new or upgrade and maintenance of existing system.

DRAINAGE STORMWATER

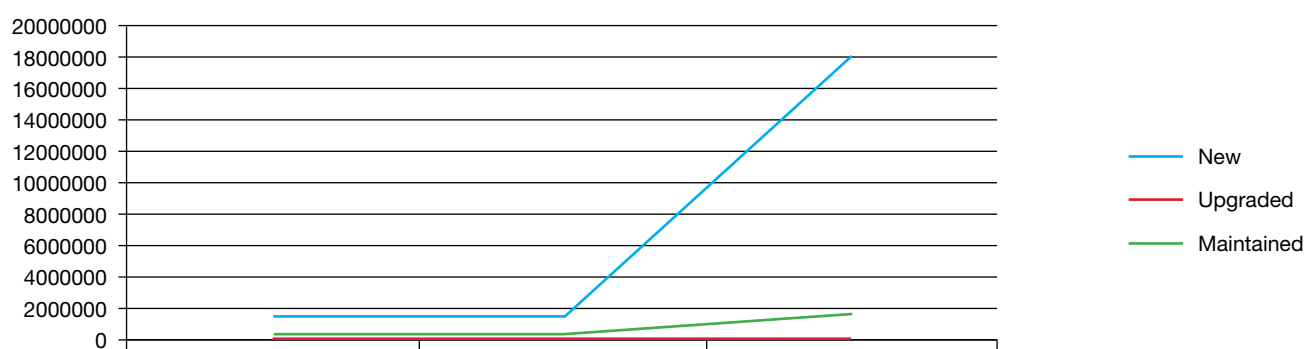
INTRODUCTION TO STORMWATER DRAINAGE

The Municipality constructed 26.7 km of storm water channel in various roads in the Greater Edendale area and Vulindlela for the 2015/16 financial year. This was to prevent or minimise flooding of municipal roads. Other new systems are constructed in association with road network upgrade. However, this service is still under funded in terms of new or upgrade and maintenance of existing system. Preventative Maintenance programme is still in its infancy stage, however this programme has now been upgraded to ensure that funding is available.

STORMWATER INFRASTRUCTURE Kilometres				
	Total Stormwater measures	New Stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
2013/2014	0	13.8	0	51
2014/2015	0	3.3	0	65
2015/2016	0	26.7	0	65

COST OF CONSTRUCTION / MAINTENANCE R'000			
	Stormwater Measures		
	New	Upgraded	Maintained
2013/2014	1 37 1089.93	0	354 005
2014/2015	1 37 1089.93	0	354 005
2015/2016	18 099 359.00	0	1 500 000

STORMWATER INFRASTRUCTURE COSTS



STORMWATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service Indicators		Target	Actual	Target	Actual	Target
Stormwater Upgrades	KM of upgraded stormwater	0	3.3	2	2	2

EMPLOYEE: STORMWATER SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
A1 - A4	76	386	67	319	82%
B1 - B4	12	53	11	42	79%
C1 - CU	5	16	6	10	62%
D1 - DU	4	6	4	2	33%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	97	461	88	373	80%

FINANCIAL PERFORMANCE 2015/2016: STORMWATER SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	0	0	0	0%
Expenditure:					
Employees	17 629	18 994	18 890	18 243	-3%
Repairs and Maintenance	2 535	3 082	2 421	2 420	0%

FINANCIAL PERFORMANCE 2015/2016: STORMWATER SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Other	24 147	18 273	17 609	14 891	-15%
Total Operational Expenditure	44 311	40 349	38 920	35 554	-9%
Net operational (Service) Expenditure	44 311	40 349	38 920	35 554	-9%

CAPITAL EXPENDITURE - STORMWATER DRAINAGE					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
CNL - Upgrade SWD system in the Imbali Roads - Lower Sinkwazi Rd flooding, etc	300	260	260	0%	300
MIG - ASHDOWN BANK PROTECTION AGAINST COLLAPSING OF ADJACENT HOUSES - P15	300	0	0	0%	

COMMENTS ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

The department has continued with its programme of upgrading storm water drainage. Only 26.7km of storm water channels were constructed in the 15/16 financial year. Due to financial constraints, the available funding is not enough to deal with storm water issues. 2015/16 seen the design on new storm water drainage and channelling, however this is currently put on hold to deal with Water Usage License processes that have been introduced by the Department of Water and Sanitation.

1.7 FLEET MANAGEMENT

INTRODUCTION TO FLEET MANAGEMENT

Fleet Management is the sub-unit of Infrastructure Business unit and its core function is to purchase manage, maintain and dispose the Council's fleet and heavy plant. Fleet Management is divided into three sub-sections namely: Fleet Administration, Fleet Maintenance and Fleet Control.

STRATEGIC OBJECTIVES OF THESE SUB-SECTIONS ARE:

Fleet Administration is responsible for budgeting, request to purchase parts and services, vehicle licencing, service plan, certificate of roadworthiness, job cards, CAMIS (vehicle history information) and auditing of keys and log books.

Fleet Maintenance is responsible for preventative maintenance, reaction on breakdowns, diagnose and repair defects.

Fleet Control is responsible for Internal and external hiring, contract tenders, purchasing and disposal of vehicles, monitor vehicle tracking system, implementation and compliance of fleet policy and branding of vehicles.

Fleet Strategy - In order for Fleet Management to provide optimal support to various business units, the following strategic objectives were implemented.

Service plan: Due to inadequate service plan, the vehicles and plant were not serviced properly and that was resulting on high maintenance cost and it was against the general fleet management principle that says in order to optimise and provide high level of vehicle availability, proper preventative maintenance plan must be developed. The service plan was introduced and implemented since 1st July 2012. At the beginning of implementation phase, the project was not running well because of non-availability of vehicles and turnaround time for spare parts order numbers. In the financial year 2013/14 the meetings and the awareness sessions of the importance of preventative maintenance were going on with business units and the number of vehicles serviced per month has improved.

Fitment of vehicle monitoring system: This was due to abuse of vehicles and the high amount of fuel usage. The implementation phase was at the beginning of 2012/13 financial year which went a bit slowly because of the resistance from staff. It was supposed to be completed by the end of that financial year but due to challenges of breakdowns and accidents it went over two weeks of the new financial year. The fitment is done as the new vehicles are being purchased. The major achievement is the better control and reduction of overtime and detection of vehicle abuse.

Purchase of new vehicles: Although the funds were not provided for Fleet management to purchase, the re-allocation of R1000 000 from operation to capital funds was utilised to purchase 5 LDVs and 1 sedan.

Fleet policy: The policy was adopted by the full Council on the 26 September 2012. Implementation started thereof and number of business units were workshoped and the remainder of them were done in 2013/14 financial year. As new staff joining the Municipality the sessions of workshoping and awareness is on-going process. The policy is up for review and that process is in progress.

FLEET MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Vehicle purchase	vehicles and plant to be purchased	100 vehicles and plant to be purchased	0 vehicles and plant purchased	51 vehicles and plant to be purchased	6 vehicles purchased	No funds allocated
Corporate branding of vehicles	vehicles to be branded	100 vehicles to be branded	0 vehicles branded	87 vehicles to be branded	11 vehicles branded	100 vehicles to be branded
Preventative Maintenance	vehicles and plant serviced	843 vehicles and plant serviced	732 vehicles and plant serviced	762 vehicles and plant serviced	643 vehicles and plant serviced	781 vehicles and plant serviced

EMPLOYEE: FLEET MANAGEMENT					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	24	60	21	39	65%
B1 - B4	34	112	30	82	73%
C1 - CU	18	42	23	19	45%
D1 - DU	3	4	4	0	0%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	79	218	78	140	64%

FINANCIAL PERFORMANCE 2015/2016: FLEET MANAGEMENT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	0	0	0	0%
Expenditure:					
Employees	21 635	23 423	23 435	22 788	-3%
Repairs and Maintenance	4 484	5 036	4 807	4 712	-2%
Other	16 998	14 829	14 644	12 551	-14%
Total Operational Expenditure	43 117	43 288	42 886	40 051	-7%
Net operational (Service) Expenditure	43 117	43 288	42 886	40 051	-7%

CAPITAL EXPENDITURE : FLEET					
DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
CNL - VEHICLES	0	1,062	1,046	-2%	1, 046

COMMENT ON THE PERFORMANCE OF FLEET MANAGEMENT OVERALL:

The strategic planning for Fleet Management is to replace at least 100 vehicles per annum, but experiencing challenges of capital funds to implement this replacement plan. Vehicle maintenance costs are high due to ageing fleet.

1.8 WASTE MANAGEMENT - LANDFILL SITE

INTRODUCTION TO WASTE MANAGEMENT (NEW ENGLAND LANDFILL SITE)

The New England Landfill Site is the largest, permitted Site in the KwaZulu-Natal Midlands and is a regional Site serving the disposal needs of not only Msunduzi but local municipalities within the jurisdiction of the District Municipality. The Site receives approximately 500 tons of waste daily which is spread, compacted and covered. Users of the Site are billed for the waste disposed and statistical data is maintained of the waste disposed in categories for the purposes of future planning and other advanced Waste Management initiatives. The Site is managed to strict compliance with relevant environmental legislation and bi-annual monitoring for gas emissions, groundwater and surface water contamination, and leachate emissions is conducted to ensure that the Site does not pose an environmental threat to the environment.

WASTE DISPOSAL - LANDFILL SITE SERVICES STATISTICS				
DESCRIPTION	2012/2013	2013/2014	2014/2015	2015/2016
	TONS	TONS	TONS	TONS
Waste Disposal per Category				
Builders Rubble	24 147	33 939	63 777	45 439

WASTE DISPOSAL - LANDFILL SITE SERVICES STATISTICS

DESCRIPTION	2012/2013	2013/2014	2014/2015	2015/2016
	TONS	TONS	TONS	TONS
Bulk Food Waste	315	474	417	547
Garden Refuse	15 064	20 399	19 839	18 025
General Domestic Waste	28 629	28 281	33 502	36 600
Industrial Ash	34 368	34 404	35 208	33 287
Sawdust	53	252	148	66
Cover Material	37 089	42 630	46 134	33 316
Wood waste	8 528	2 646	3 743	5 302
TOTAL	148 193	163 025	202 768	175 582

WASTE DISPOSAL- LANDFILL SITE SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives Service indicators	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
Future capacity of existing and earmarked (approved use and in councils possession) approved waste disposal sites	Amount of spare capacity available in terms of the number of years of capacity available at the current rate of landfill usage	12	6	12	5	12
Portion of waste recycled	Volume of waste recycled as a % of the total volume of waste disposed of at the landfill	40	25	40	30	50
Proportion of waste disposal sites in compliance with Environmental Conservation Act	% of landfill sites that are being managed in compliance with the Environmental Conservation Act	100	90	100	90	100

EMPLOYEE: LANDFILL SITE - WASTE DISPOSAL SERVICES

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	12	14	12	2	14%
B1 - B4	7	11	6	5	45%
C1 - CU	1	1	1	0	0%
D1 - DU	1	1	1	0	0%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	21	27	20	7	25%

FINANCIAL PERFORMANCE 2015/2016: LANDFILL SITE - WASTE DISPOSAL SERVICES
R'000

Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	0	0	0	0%
Expenditure:					
Employees	4 625	4 986	4 894	4 729	-3%
Repairs and Maintenance	2 807	2 323	1 325	1 304	-2%
Other	14 089	5 229	4 414	17 082	287%
Total Operational Expenditure	21 521	12 538	10 633	23 115	117%
Net operational (Service) Expenditure	21 521	12 538	10 633	23 115	117%

CAPITAL EXPENDITURE : WASTE DISPOSAL - LANDFILL SITE

DETAILS	2015 / 2016				
	ORIGINAL 2015 / 2016 BUDGET	ADJUSTED 2015 / 2016 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
MIG - LANDFILL UPGRADE	1,000	754	754	0%	754
CNL - VEHICLES / PLANT	0	304	304	0%	304

COMMENT ON WASTE MANAGEMENT (NEW ENGLAND LANDFILL SITE) OVERALL

The final phase of the installation of heavy-duty palisade fencing was completed. The Waste Management Division is embarking upon a waste-to-energy program in conjunction with the Department of Economic Development, Tourism and Environmental Affairs which will achieve our target of recycling at least 50% of the waste to Landfill. This project will also provide sustainable jobs for co-operatives that have been established. In conjunction with this project, a waste recycling collection system will be implemented in order to source separate recyclables. A composting facility features as part of the deliverables. We have embarked on the process of establishing a Gas-To-Energy project on Site. The Department of Energy is currently in the process of evaluating proposals submitted by specialist consultants for the generation of gas to energy with the intention of appointing Independent Power Producers. The project will commence on the appointment of the IPP.

COMPONENT B: ECONOMIC DEVELOPMENT

This component includes: Planning, Local Economic Development, Airport, Building Control & Signage, Market and Housing.

2.1 PLANNING

INTRODUCTION TO PLANNING AND DEVELOPMENT

Economic development and physical planning at Msunduzi Municipality contributes to:-

- (a) Creation of jobs and protection of the livelihood of the people.
- (b) Protection of the environment and cultural heritage of the residents.
- (c) In general, contribute in encouraging Sustainable Development.

INTRODUCTION TO PLANNING

Many day to day situations involve decision making, this is to create a sustainable development within a specific area. Planning; helps to improve the efficiency of executing actions. Planning is often associated with full employment as without proper planning, there will be no sustainable development. Msunduzi Municipality has a proper functioning unit, which has two components; these are Spatial Sub-Unit and Development Sub-Unit. The main function of Spatial Sub-Unit is to prepare strategic documents, like Spatial Development Framework and Local Area Plans, whereas the task of the Development Sub-Unit is to monitor and assess day to day developmental applications as well as building plans.

Strategies that are currently undertaken by Town Planning Department at Msunduzi Municipality are as follows:-

- (a) Just finalised the Local Area Plan for Vulindlela Area.
- (b) Currently reviewing four policies, these are 'Boarding House', B&B, 'Tuck-shop' and 'Tavern' policies.

APPLICATIONS FOR LAND USE DEVELOPMENT						
Detail	Formalisation of Townships		Rezoning		Built environment	
	2014/2015	2015/2016	2014/2015	2015/2016	2014/2015	2015/2016
Planning application received	N/A	N/A	11	51	17	30
Determination made in year of receipt	N/A	N/A	9	36	12	19
Determination made in following year	N/A	N/A	0	0	0	0
Applications withdrawn	N/A	N/A	0	01	02	0
Applications outstanding at year end	N/A	N/A	3	14	03	11

PLANNING POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Determine planning applications within a reasonable timescale	Approval or rejection of all built environment applications within 3 months for the PDAs application and 4 months for Special Consent applications weeks	100% PDA"s applications completed on time	100% applications were completed on time	100% PDA"s applications completed on time	98% for PDA's were completed on time	PDA"s completed within 3mnths
		100% Special Consents applications completed in time	99% applications were completed on time Special Consent.	100% Special Consents applications completed	100 % for Special Consent applications were completed on time	Special Consents applications completed within 4mnths
	Reduction in planning decisions overturned	100% to be processed on time	99% application finalized on time	100% to be processed on time	100% applications finalized on time.	100% to be processed on time

EMPLOYEE: TOWN PLANNING					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	4	5	4	1	20%
C1 - CU	1	1	1	0	0%
D1 - DU	10	14	10	4	28%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	15	20	15	5	25%

EMPLOYEE: GEVDI					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	1	1	1	-	0%
B1 - B4	1	1	1	-	0%
C1 - CU	4	10	4	6	60%
D1 - DU	2	6	2	4	67%
E1 - E2	0	1	0	1	100%
F1 - F2	-	-	-	-	-
Total	8	19	8	11	57%

FINANCIAL PERFORMANCE 2015/2016: PLANNING SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-237	-939	-35 435	-23 400	0.66
Expenditure:					
Employees	6 148	16 646	17 177	17 489	1
Repairs and Maintenance	3	555	151	116	0.77
Other	5 165	3 291	9 210	7 341	0.80
Total Operational Expenditure	11 316	20 492	26 538	24 946	0.94
Net operational (Service) Expenditure	11 079	19 553	8 897	1 546	0.17

CAPITAL EXPENDITURE: PLANNING SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	200	192	-0.0	
CNL - FURNITURE AND FITTING ENVIROMENT CNL - FURNITURE AND FITTINGS- ENVIRONMENT TINGS- ENVIRONMENT CNL - COMPUTERS	0	50	46	-0.08	
CNL - COMPUTERS	0	150	146	-0.03	

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

Although there were some challenges in terms of human capacity, it should be noted that the performance of Town Planning Department is satisfactory. The following projects as shown in the approved IDP will be undertaken by Town Planning Sub-unit in the next five years:

- Preparation of the Local Area Plans for Northern Areas will be undertaken during 2016/17 Financial Year, a project is R1, 200.000.
- Reviewing of the Town Planning Scheme 2016/17 Financial Year, a project is R 650, 000.
- Reviewing Town Policies during 2016/17 Financial Year, the budget is R275, 000.
- Preparation of the Local Area Plan for Scottsville and Pelham area will be undertaken during 2017/18 Financial Year.

2.2 LOCAL ECONOMIC DEVELOPMENT

INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

The Local Economic Development Strategy is encapsulated in the document completed in 2015 which outlines the way forward over the next five years. Critical measures identified included effectively utilising pieces of land and sites near to the N3 corridor; investing in infrastructure to stimulate growth; maintenance and upgrading of existing infrastructure such as electricity, water etc; ensuring that investment initiatives are geared towards promotion of township development and ensuring that the city is a safe, clean and secure environment. Major strides have been made towards the above by various Business units in the municipality, including the initiation of the integrated passenger transport network, completion of the Edendale Town Centre plans, several private sector commercial/logistics developments commencing in Lynnfield Park near the N3, significant upgrades to the electricity network and the launching of the Airport Precinct plan with its related Techno Hub.

ECONOMIC EMPLOYMENT BY SECTOR Jobs			
Sector	2013/2014	2014/15	2015/16
Agric, forestry and fishing	2,725	2780	2 863
Mining and quarrying	215	226	268

ECONOMIC EMPLOYMENT BY SECTOR Jobs			
Sector	2013/2014	2014/15	2015/16
Manufacturing	14,654	14669	15256
Wholesale and retail trade	13,399	13520	15278
Finance, property, etc	16,717	16867	19059
Govt, community and social services	60,022	60562	77518
Infrastructure services	3,430	3433	3570
TOTAL:	111,162	112,057	133812

ECONOMIC ACTIVITY BY SECTOR R'000			
Sector	2013/2014	2014/15	2015/16
1 Agriculture	R 1 868 001 599	R 1 912 212 272	R 1 884 655 111
2 Mining	R 136 042 051	R 139 096 073	R 136 944 238
3 Manufacturing	R 4 201 094 226	R 4 278 021 868	R 4 196 371 919
4 Electricity	R 1 233 720 758	R 1 255 436 014	R 1 230 692 362
5 Construction	R 1 631 690 509	R 1 664 196 112	R 1 634 780 691
6 Trade	R 5 173 521 614	R 5 296 034 935	R 5 219 774 980
7 Transport	R 4 103 279 945	R 4 188 718 664	R 4 117 977 765
8 Finance	R 6 976 144 131	R 7 122 633 386	R 7 003 440 943
9 Community services	R 13 284 412 107	R 13 706 990 851	R 13 605 599 170
TOTAL	R 38 607 906 940	R 39 563 340	R39 206 676 610

COMMENTS ON LOCAL JOB OPPORTUNITIES:

The latest Global Insight data (Rex 920) indicates that levels of unemployment (official definition) have significantly decreased from the 2000/2001 period (around 30%) to around 25% in 2014/15. Over the same period the number of formally employed people increased from around 132 000 to 150 000. The labour market in the municipal economy seems still to be fairly robust despite the depressed economic conditions and outlook.

JOB CREATION THROUGH EPWP* PROJECTS		
Details	EPWP Projects Number	Jobs created through EPWP Projects Number
2013/2014	53	1035
2014/2015	13	1035
2015/2016	60	972
Extended Public Works Programme		

LOCAL ECONOMIC DEVELOPMENT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Reduce unemployment	Job Creation	2000 Jobs	2474 jobs created	1100 jobs	1100 jobs created	Facilitate creation of jobs
LED Forum	Establishment of the LED Forum	N/A	N/A	Establishment of the LED Forum	LED Forum established	N/A
LED Forum	3 x quarterly meetings of the established LED Forum	N/A	N/A	3 x quarterly meetings of the established LED Forum held by the 31st of May 2016	3 quarterly meetings of the LED Forum held	N/A
Investment Promotion memorabilia	Procure municipal branded gifts for investment attractions	N/A	N/A	Msunduzi Promotional items procured for investment conferences and trade missions (to be kept in stock) by the 30th of September 2015	Appointed designers by the 31st of August 201	N/A
Local Economic Development	Job Creation	N/A	N/A	Development of off streets market concept	Feasibility study completed	N/A
Development of Agri-Business in Edendale and Vulindlela	Agri-Business development	N/A	N/A	Agri-Business Strategy developed & submitted to SMC by the 31st of January 2016 for approval by Council	Agri-business strategy submitted to SMC	N/A
Development of Agri-Business in Edendale and Vulindlela	Agri-Business development	N/A	N/A	100% implementation of the approved Agri-Business Strategy by the 30th of June 2016	100% implementation of the approved Agri-Business Strategy by the 30th of June 2016	

LOCAL ECONOMIC DEVELOPMENT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Tourism Development	BUSINESS DEVELOPMENT & BRANDING	N/A	N/A	An integrated calendar of events developed and submitted to the Tourism board for Approval by the 31st of May 2015	SMC resolution for Calendar of events to be consolidated with Marketing calendar events.	

EMPLOYEE: ECONOMIC DEVELOPMENT & GROWTH					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	1	2	1	1	50%
C1 - CU	4	5	4	1	20%
D1 - DU	1	3	1	2	66%
E1 - E2	2	3	2	1	33%
F1 - F2	-	-	-	-	-
Total	8	13	8	5	38%

EMPLOYEE: MUNICIPAL BUSINESS ENTITIES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	-	-	-	-	-
C1 - CU	-	-	-	-	-
D1 - DU	-	-	-	-	-
E1 - E2	1	1	1	0	0%
F1 - F2	-	-	-	-	-
Total	1	1	1	0	0%

EMPLOYEE: LICENSING					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	1	2	1	1	50%
C1 - CU	5	10	5	5	50%
D1 - DU	1	1	1	0	0%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	7	13	7	6	46%

FINANCIAL PERFORMANCE 2015/2016: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-22 322	-20 000		-26	0
Expenditure:					
Employees	5 903	6 284	5 908	5 811	1
Repairs and Maintenance	0	2	2	0	0
Other	-4 182	7 510	7 016	6 052	0.86
Total Operational Expenditure	9 063	13 796	12 926	11 863	0.92
Net operational (Service) Expenditure	13 259	6 204	12 926	11 837	

CAPITAL EXPENDITURE: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
No Capital Expenditure in 2015/2016.	N/A	N/A	N/A	N/A	N/A

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

As at the end of 2015 the economy of the Msunduzi Municipality still experienced a period of positive growth, however at a much lower rate than during the period immediate after the global economic recession. The recorded GDP growth rate for 2015 was 1.03% compared to 2.10% in 2014 and 3.95% in 2011 (KZN Treasury GDP Model). There is a definite general broad base slowdown in economic activity in the municipal economy similar than the national scenario.

The Municipality possesses a number of economic advantages, including:

- Locational Advantages: the centrality of the Municipality and the fact that the Municipality is bisected by the N3 corridor, which is the primary logistical corridor linking Gauteng with Durban Harbour;
- Natural/ Geographic Advantages: Highly fertile land;
- Human Capital Advantages: Good schools and tertiary institutions; and
- Institutional Advantages: Msunduzi enjoys 'Capital City' status.

2.3 AIRPORT

INTRODUCTION TO AIRPORT SERVICES

An airport master plan was approved by council and this will guide the development of airport precinct and this has allowed the resumption of critical development strategies like the precinct plan, technology Hub and airport extension project

A business case was developed to explore different management models that can enhance the operational efficiency and income of the airport, the study recommended that the airport be run as an entity and the registration process is underway. All relevant registration activities have been done we are still awaiting a response from the unions. The focus of the entity will not only be on the airport boundaries but the entire prescient that has vast hectares of land ideal for industrial development to complement. A precinct plan is being developed

A the funding of the multimillion technology hub at the airport has been approved and a project steering committee has been established to oversee the implementation of the project , the EIA process is underway, The first phase will be the relocation of the water services that traverse the site.

AIRPORT SERVICES POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/17
		Target	Actual	Target	Actual	Target
PMB Airport	Replacement of runway lighting.	N/A	N/A	Runway lights at PMB Airport replaced by the 31st of August 2015	The runway lights have been installed and are fully operational.	N/A
PMB Airport	Refurbishment of perimeter fence - Phase 2	N/A	N/A	Replacement of the perimeter fence, electrification of the fence & replacement of the access gate motor at the PMB Airport completed by 31 August 2015	The project has been completed.	N/A
PMB Airport	Emergency access road	N/A	N/A	60 m access road from emergency Gate 4 at the PMB Airport constructed by the 31st of July 2015	Road completed.	N/A
PMB Airport	Ground handling equipment storage area	N/A	N/A	Construction of area for ground handling equipment at the PMB Airport completed by the 31st of August 2015	The appointed contractor has not started the contract, and will now need to be replaced.	N/A
PMB Airport	Land fill for construction of new hangars	N/A	N/A	Land fill and leveling of additional hangar area at the PMB Airport completed by the 30th of September 2015	No progress.	N/A

EMPLOYEE: AIRPORT SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	-	-	-	-	-
C1 - CU	-	-	-	-	-
D1 - DU	-	-	-	-	-

EMPLOYEE: AIRPORT SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	-	-	-	-	-

FINANCIAL PERFORMANCE 2015/2016: AIRPORT SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-7 625	-5 964	-10 640	-9 721	1
Expenditure:					
Employees	414	474	474	485	1
Repairs and Maintenance	544	502	620	552	1
Other	17 317	13 675	13 430	18 465	1.38
Total Operational Expenditure	18 275	14 651	14 524	19 502	0.87
Net operational (Service) Expenditure	10 650	8 687	3 885	6 141	1.34

CAPITAL EXPENDITURE: AIRPORT SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	1 300	5 561	1 885	-66	
CNL - RUNWAY AND TAXIWAY LIGHTS CNL - PERIMETER INTRUSION DETECTION SYSTEM CNL - HANGER - LANDFILL PROV - AIRPORT TECHNOLOGY HUB DEVELOPMENT CNL - CCTV CAMERA SYSTEM CNL - STORAGE PLATFORM	250	450	475	5	
CNL - PERIMETER INTRUSION DETECTION SYSTEM	800	415	415	0	
CNL - HANGER - LANDFILL	0	0	0	0	
PROV - AIRPORT TECHNOLOGY HUB DEVELOPMENT	0	4 676	1 004	-79	
CNL - CCTV CAMERA SYSTEM	250	0	0	0	
CNL - STORAGE PLATFORM	0	20	20	0	

COMMENT ON THE PERFORMANCE OF AIRPORT SERVICES OVERALL:

The office space at the market has been fully let and the issues raised by ACSA are currently being attended to and are budgeted for in the 15/16 financial year. The approval of the airport master plan will unlock the development potential of the airport and its precinct.

2.4 BUILDING CONTROL & SIGNAGE

INTRODUCTION TO BUILDING CONTROL & SIGNAGE

The Building Control and Signage Section controls building construction and outdoor advertising signage in the city. This is done through compliance with the National Building Regulations and Building Standards Act, 1977, the SANS 10400, and the Msunduzi Municipality Advertising Signs Bylaws. This section has seen several changes over the year:

On the Building Control side the staff complement was boosted by the filling of a vacant Senior Building Inspectors post. We had one Plans Examiner who resigned during September in the year. Regarding the vacant and funded Law Enforcement Officer post, this still remains to be filled but an alternative arrangement has been made through Traffic & Security to provide an officer on a three month secondment basis.

2. During the year the Plan Approval Systems have been further improved:

- Plan Approval Management software has been operating well and reducing approval times. Necessary enhancements to the system were identified and a Service Level Agreement was signed with the supplier to implement upgrades to the system.
- The Plan Approval Committee has continued to ensure delays are minimised and to address the risk of possible fraud and corruption in the plan approval process.
- The scanning and digitising of all Building Plan files and documents, and the creation of a legitimate Archival System was completed in this financial year.

3. On the Outdoor Advertising side there has been improvement - there have been two internal appointments made to the Signs Inspectors posts. There has also been the following contract appointments (six months) - one Signage Officer and two additional Signage Inspectors. Since the previous Signage Management Service Provider contract came to an end on 31 December 2015, SCM processes are underway to appoint a new Service Provider (Management Company) to provide support.
4. Other initiatives which have contributed to the control of signage and promise substantial revenue for the City are:
 - The renewal of Billboard contracts for all Billboards in the City is in the process of being finalised.
 - The appointment of Co-operatives to address illegal advertising and clean up the City has been a challenge and is being reviewed. SCM processes are underway to appoint a new Service Provider (Clean-up company/companies or co-op(s)).

BUILDING CONTROL & SIGNAGE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
100% compliance with legal requirements for approval of building plans by implementation of new plan approval and archival system	Improve processes for Building Plan Applications	95% of Building Plan Applications <500m2 to be processed to Plan Approval Committee within average of 30 days	100% of Building Plan Applications <500m2 were processed to Plan Approval Committee within average of 30 days	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by 30 June 2016	100% (of 786) Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 20 days from date of receipt of the application, by 30 June 2016.	To enhance system capabilities for better service.
	Improving Building Plan Archival System	Completed scanning of Building Plan records (+/-55,000 files) and indexing of files by 30 June 2015	Completed scanning and indexing of 37, 752 files by 30 June 2015.	Scanning & Indexing of 27,000 building plan records/files	26156 files scanned. Job completed	N/A
Enforcement of Building Works in the City	Building Contravention Inspections conducted of Illegal Building Works	500 building inspections conducted for illegal building works	540 building inspections conducted for illegal building works	Total of 540 building inspections conducted of illegal building works	Total of 581 building inspections conducted of illegal building works	Total of 580 building inspections conducted of illegal building works

Building Control Information - Report to statistics South Africa - Number of units																
Approved Building Plan Information For The Msunduzi Municipality For The Period 1 July 2015 To 30 June 2016																
	1			3			2		4			5			6	
Month	Residents Dwelling Houses Passed			Other Residential - Flats, Hotels, Etc			RDP Passed		Non Residential - Private Sector			Non Residential - Public Sector			Alteration & Additions - All Buildings	
	No.	Area	Cost	No.	Area	Cost	RDP Passed	RDP Passed	No.	Area	Cost	No.	Area	Cost	No.	Cost
July	19	4994	R 23 603 425.00	0	0	R 0.00	0	0	0	0	R 0.00	0	0	R 0.00	60	R 16 660 000.00
August	11	2819	R 13 576 855.00	0	0	R 0.00	0	0	1	1111	R 2 500 000.00	0	0	R 0.00	49	R 98 325 090.00
September	20	2195	R 13 186 658.00	0	0	R 0.00	0	0	0	0	R 0.00	0	0	R 0.00	44	R 10 510 860.00
October	12	3072	R 20 496 045.00	0	0	R 0.00	0	0	0	0	R 0.00	0	0	R 0.00	60	R 39 832 550.00
November	16	6785	R 37 672 440.00	0	0	R 0.00	0	0	1	228	R 2 500 000.00	0	0	R 0.00	44	R 15 052 020.00
December	6	1421	R 7 897 260.00	0	0	R 0.00	0	0	1	6350	R 22 225 000.00	0	0	R 0.00	40	R 24 279 110.00
January	13	3532	R 20 067 550.00	0	0	R 0.00	0	0	3	2698	R 10 200 500.00	0	0	R 0.00	44	R 145 198 060.00
February	12	3581	R 23 993 995.00	3	541	R 2 705 000.00	0	0	2	2492	R 10 365 000.00	0	0	R 0.00	72	R 39 911 440.00
March	19	4703	R 23 532 040.00	2	649	R 2 596 000.00	1	3	3	2045	R 13 922 000.00	0	0	R 0.00	44	R 13 073 775.00
April	14	4328	R 21 171 000.00	2	480	R 2 800 000.00	0	0	3	1066	R 14 450 000.00	0	0	R 0.00	59	R 449 367 540.00
May	47	4536	R 20 149 300.00	38	3960	R 40 000 000.00	38	38	38	3960	R 40 000 000.00	2	2073	R 80 000 000.00	34	R 18 141 000.00
June	32	7713	R 46 798 000.00	44	2396	R 10 000 000.00	2	2	2	1852	R 1 285 000.00	1	3583	R 20 000 000.00	80	R 50 219 450.00
TOTAL	221	49679	R 272 144 595.00	89	8026	R 58 101 000.00	41	41	54	21802	R 117 447 500.00	3	5656	R 100 000 000.00	630	R 920 570 895.00

EMPLOYEE: BUILDING CONTROL & SIGNAGE					
Job Level	2014/2015		2015/2016		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	9	10	9	1	10%-
C1 - CU	10	15	10	5	33%
D1 - DU	1	3	1	2	66%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	20	28	20	8	28%

EMPLOYEE: LAND SURVEY					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	3	12	3	9	75%
B1 - B4	1	4	1	3	75%
C1 - CU	6	10	6	4	40%
D1 - DU	3	4	3	1	25%
E1 - E2	1	1	1	-	0%
F1 - F2	-	-	-	-	-
Total	14	32	14	17	53%

FINANCIAL PERFORMANCE 2015/2016: BUILDING CONTROL & SIGNAGE R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2 775	-2 534	-2 834	- 2 836	1
Expenditure:					
Employees	10 179	11 725	11 994	11 440	1
Repairs and Maintenance	54	45	45	41	1
Other	3 305	20 737	1 837	2 686	1.5
Total Operational Expenditure	13 538	32 507	13 876	14 167	1.03
Net operational (Service) Expenditure	10 763	29 973	11 042	11 331	1.03

CAPITAL EXPENDITURE: BUILDING CONTROL & SIGNAGE R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	8 000	7 920	7 907	-0.16	
CNL-Refurbishing of Gallway house	8 000	7 920	7 907	-0.16	

COMMENT ON THE PERFORMANCE OF BUILDING CONTROL & SIGNAGE OVERALL:

The Building Control and Signage section started off well during the first half of the 2015/16 financial year due to the additional staff members recruited during the year. However production started lagging during the second half due to the resignation of a Plans Examiner and non-filling of vacant posts. This situation was due to be improved when the newly approved organizational structure was implemented, especially with appointment of an additional Plan Examiner or two. These posts are critical to improving the service of approval of building plans.

The new Plan Approval System requires some enhancements to improve the quality and quantity of Building Plans approved and the service delivered, which were commenced before the end of the year.

The Archival System and the scanning of all building plan records was successfully and timeously completed in May 2016. The quality of scanned documents continues to exceed initial expectations.

The Outdoor Advertising function is still experiencing challenges due to shortage of experienced management and operational staff, but strategies for better control of legal advertising and eradication of illegal advertising have been developed and promise to deliver more control, a cleaner city, and increased revenue to the council during the 2016/17 financial year.

2.5 MARKET

INTRODUCTION TO MARKET SERVICES

The Pietermaritzburg Fresh Produce Market operates through a system of market agencies, market agents acting as the link between sellers and buyers. The main products traded are potatoes, onions, tomatoes, vegetables, bananas and fruit. The crucial variable determining the economic viability of the market is the volume of business, or the tonnage throughput. The market has been able to maintain its No.4 spot out of 18 national markets listing. This can be attributed to the tight financial control system and the market upgrade.

The main project at the market for the years 2015/16 was to complete the infrastructure upgrade funded by the Provincial Department of Cooperative Governance and Traditional Affairs (COGTA). The market has embarked on the programme to explore the use of renewable energy by converting vegetable waste to energy and organic fertilizers, solar power and water harvesting to mitigate against the rising costs of conventional methods and enhance the market sustainability.

MARKET SERVICES POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
		Target	Actual	Target	Actual	Target
Market Upgrade	Market Facilities upgrade as per approved plan by the 31st of April 2014	Market Facilities 100% Upgraded By 31st December 2014	The market was 100% percent upgraded in 2014/15 financial year	Develop a new pallet park	Pallet Park design and internal fencing design, received funding from CoGTA	Erect Internal Palisade Fencing
Registration of the Market Entity	Registration of the Entity by 31 December 2014	Registration of the market entity	Business case completed projected cash flows, draft letters to treasuries and CoGTA. presentation unions	Fully functional Market Entity with Board of Directors and CEO	Nil Achieved	To appoint advisory Board and a manager

EMPLOYEE: MARKET SERVICES

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	13	30	13	17	56%
B1 - B4	18	28	18	10	35%
C1 - CU	6	11	6	5	45%
D1 - DU	0	1	-	1	100%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	35	70	37	33	47%

FINANCIAL PERFORMANCE 2015/2016: MARKET SERVICES
R'000

Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-26 673	-22 043	-22 043	-21 074	1
Expenditure:					
Employees	8 104	8 849	9 081	8 606	1
Repairs and Maintenance	969	1 012	1 416	1 347	1
Other	27 005	17 977	18 115	25 945	1.4
Total Operational Expenditure	36 078	27 838	28 612	35 898	1.25
Net operational (Service) Expenditure	9 405	5 795	6 569	14 824	2.26

CAPITAL EXPENDITURE: MARKET SERVICES
R'000

Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	97	578	367	-37	
COGTA Building market	0	461	250	-46	
CNL Fire detection system	97	116	116	0	
COGTA Plant & Equipment market	0	0	0	0	

COMMENT ON THE PERFORMANCE OF MARKET SERVICES OVERALL:

The budget that was allocated for the market upgrade has been fully expended and the interest that accumulated on the capital account will be utilised to the erect an internal fencing that will create space for another agent. In partnership with KZN Agricultural Development Agency there are plans to develop an agro-processing facility. The market has been able to attract in excess of 200 new buyers especially from the previously disadvantaged groupings

2.6 HUMAN SETTLEMENTS

INTRODUCTION TO HUMAN SETTLEMENTS

The Housing Sector Plan sets out housing delivery goals and targets for the municipality and provides an approach to housing delivery and spatial transformation. The Housing Sector Plan is reviewed annually together with the Integrated Development Plan of the Municipality. Msunduzi Municipality developed its first Housing Sector Plan in 2011. The Human Settlements Sub-Unit reviewed its 2011 Housing Sector Plan during the 2014/15 financial year and was approved by Council in 2015.

Like other secondary cities in South Africa, the Municipal spatial character depicts the legacy of apartheid planning and high levels of urbanisation. There are currently seventy identified informal settlements located in different parts of the city with limited basic services.

SOME OF THE KEY OBJECTIVES OF THE HOUSING SECTOR PLAN IS TO:

- Upgrade the existing well located informal settlements to improve land tenure and access to basic services
- Accelerate development and consolidate human settlements development in line with the National Policy directives and the IDP of the Municipality
- Contribute towards spatial transformation and creation of an efficient settlements and spatial pattern.

The Municipality is currently acting as a developer and has delivered several housing projects through funding from the Department of Human Settlements. Since 2004, the Municipality has delivered approximately 11000 housing units with access to basic services (water, electricity, roads, storm water, etc.).

During the year 2014/2015 the Municipality managed to acquire large tracts of vacant and informally settled land for future housing and upgrading of existing informal settlement.

The Human Settlements Sub Unit is made up of four (4) Sections with each focusing on key programmes of human settlements:

• **INFORMAL SETTLEMENT**

This section facilitates the National Upgrading Support Programme which seeks to identify and incrementally upgrade informal settlements. The programme involves the identification, categorisation and prioritisation of informal settlements for upgrading initiatives. With the assistance of the National Department of Human Settlements, the service provider was appointed to produce informal settlement upgrading strategy as a first phase of the programme. Through this project, a total of seventy informal settlements were identified, categorised and prioritised. A service provider has already been appointed for the second phase which involves detailed investigations.

The second phase of the NUSP programme involved the detailed assessment of 24 informal settlements. This included geotechnical and environmental assessments and if the settlement could be upgraded a town planning layout was prepared. The report also covers costing for the provision of basic services.

One of the main challenges the Section is facing in dealing with Informal Settlement is massive land invasions and mushrooming of more informal settlements. The Municipality is having a challenge in fighting this phenomenon. What is even more challenging about land invasions is that they are targeting land that has already been identified for human settlements.

• **PLANNING**

This Section identifies and facilitates the acquisition of well-located land to implement the relevant national housing subsidy programmes. Ensure the alignment between the Human Settlements Sector Plan, Spatial Development Framework Plan and Infrastructure Development Sector Plan. Prepare and package human settlements projects business plans to secure funding from relevant sources. Develop strategic policies to enhance the development of integrated human settlement within the Municipal area.

There are currently twelve housing projects that are in various phases of the planning stage. These projects are expected to deliver a combined yield of 13 500 units in different financial years.

During the 2015/2016 financial year, the Municipality acquired several large parcels of private land for human settlements development. The land acquisition programme has resulted in eight new housing projects. The projects in the planning stage include informal settlement upgrading (project-linked subsidy), social/rental housing and gap market.

• **PROJECT IMPLEMENTATION**

This Section is responsible for the provision of infrastructural services that are in-line with the municipal acceptable standards and top structures that comply with the National Housing Code, National Building Regulations, the NHBRC standards as well as Municipal requirements. Facilitate the process of acquiring MIG funding to ensure that services delivered are in-line with the municipal acceptable standards. Ensure that quality control is maintained during the construction of both infrastructure services and top structures.

There are currently nine housing projects that are in various phases of the implementation stage. These projects are expected to deliver a combined yield of 30202 units in different financial years which is inclusive of Operation Sukuma Sakhe Phase 1 and 2 intervention. During the 2015/16 financial year the municipality was able to deliver 3 048 units to low income qualifying beneficiaries of the Msunduzi Municipality.

One of the challenges the municipality has experienced over the years is the poor workmanship on houses that were delivered from 1994 - 2002. The Municipality is currently undertaking rectification programmes which include the rectification of 2086 Wire-walled houses and another 585 units. The Municipality has also experienced a challenge whereby most of projects that were undertaken post 1994 were never completed and closed out, about 11 000 units have never been transferred to the beneficiaries. In rectifying this situation the Municipality has appointed a Conveyancer to verify and transfer the 5685 units. This process has started and should be completed in two financial years.

• HOUSING ADMINISTRATION

The Section administers all property management activities for Council's Housing Rental Stock, Odd and freestanding properties. The Municipality currently owns 248 rental flats and 40 state funded properties and 58 odd / freestanding properties (houses) that are being leased out to tenants. The unit is also in the process of disposing of the approximately +- 800 ex-state owned pre-1994 properties within the Edendale area by application of the Extended Enhanced Discount Benefit Scheme (EEDBS). The section furthermore supports the National mandate of capturing the need for housing on the National Housing Needs Register (NHNR), a web based program housed at a National level.

Some of the major challenges that the section currently faces under the administration of the Housing Rental stock, has been a long history of poor payment of rentals and services, the lack of information on the status of the current tenants occupying the units as there has been many cases of sub-letting by previous tenants, deceased tenants (lease holder) which have passed away, leaving family members who can't afford the rentals etc. but are still on the billing system. The other challenges is lack of qualified data that both Housing Administration and Finance work from in terms of rental collection and also the systems being used by the sections to perform property management activities. There has also been minimal maintenance of the rental stock due to lack of funding resulting from non-payment of rentals.

One of the successes has been the completion of tenant audit and verification for all Council Housing rental stock and Odd / freestanding properties. This process has assisted in addressing the current challenges within all the tenancy discrepancies. The other achievement has been the formulating and approving of a turnaround strategy and action plans to arrest the escalating arrears within all rental housing stock. The debt has been further categorised into status of tenancies and e.g. Deceased tenants, unemployed tenants, etc. Reports have been submitted to Council recommending the various action plans which included debt write-off and those tenancies that could face eviction. The other achievement has been a committee that has been formed between Housing Administration and Finance to deal with all the issues that are cross-cutting. A new system (software) for the waiting list of potential tenants was also put in place with necessary security features to safeguard against corruption. The matter of maintenance although plagued by challenges, progress has been noted by formulating and approving a turnaround strategy, to achieve a 7 day turnaround time to addressing all maintenance queries. The Section is also in the process of appointing a Service provider who will assess the condition of all the rental stock and compile a 1 year and 5 year maintenance plan. The section is also in the process of appointing a service provider to conduct a valuation of all rental stock to determine market related values. This will help in assessing of whether the rental stock is financially viable for Council.

In regards to the application of the EEDBS, the section is currently appointing a conveyancer to handle all the transfers. A report has also been submitted to Council to address all blockages and so that approval can be granted for a smoother application of the EEDBS. The National Housing Needs Register (NHNR) has now been fast tracked by PDoHS by the appointment of service providers to conduct the survey and the section in supporting the process by providing the necessary staff to be trained on the application and capturing on the NHNR.

PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC HOUSING			
Year End	Total Households (incl. formal and informal Settlements)	Houses in formal settlements	Percentage of HHs in formal settlements
2012/2013	*163993	120862	73,7%
2013/2014	*163993	120862	73,7%
2014/2015	*163993	120862	73,7%
2015/2016	*163993	*123391	75,2%
* Census 2011 data T3.5.2			

HUMAN SETTLEMENTS SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
NUSP	Informal Settlements assessed and strategic plans produced (NUSP) by March 2014	Appointment of a Service Provider for Phase 2 of NUSP through the National Department of Human Settlements	Service Provider appointed through National Department of Human Settlements	Complete Settlement Upgrading Plans for 24 Priority settlements	Completed	Complete Settlement Upgrading Plans for 30 Priority settlements
Jika Joe Emergency Housing	Complete 350 temporary housing units	Complete 350 temporary housing units	271 temporary housing units completed	Complete 79 temporary housing Units.	Completed	N/A
Day to day Maintenance queries	Day to day Maintenance queries for rental stock	7 day turnaround time taken to resolve all maintenance queries of up to date tenants by the 30th of June 2015	A Council resolution was approved on the 16 February 2015 to help achieve a 7 day turnaround maintenance program	Appointment of an Annual Contractor to conduct all General Building Maintenance.	Annual Contractor appointed	N/A

HUMAN SETTLEMENTS SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Tenant Audit and Debt Recovery	Tenant Audit and debt recovery plan for Council Rental Stock	Comprehensive tenant audit inclusive of debt recovery plan completed and submitted to SMC by the 30th of June 2015	Tenant Audit and verification 99% completed. Finance to conclude the trans Union Check of all tenants. Turnaround strategy & Debt recovery Plan has been approved by Council-Report date 23 February 2015	Implementation of the Action Plans addressing escalating arrears.	Implementation of Action Plans to arrest the escalating debt has commenced.	250 flats to be verified and new leases signed. Resulting in debt write-offs for qualifying tenants.
Municipal Housing Rental Stock : Maintenance	Develop a 1 and 5 year Maintenance Plan	N/A	N/A	A 1 & 5 year Maintenance Plan with costing developed and submitted to SMC by 31 December 2015.	Not achieved	Complete 1 and 5 year maintenance plans for all rental stock.
Municipal Housing Rental Stock valuations	Valuation of all the Housing Rental stock to determine Market related Rental	N/A	N/A	Develop and submit a report on the valuation of all Housing Rental Stock to determine Market related Values by 31 December 2015	Not Achieved	Complete the Valuation and rent determination of all rental stock.

EMPLOYEE: HOUSING ADMIN

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	4	14	4	10	71%
B1 - B4	4	14	4	10	71%
C1 - CU	2	6	2	4	66%
D1 - DU	1	1	1	0	0%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	11	35	11	24	68%

EMPLOYEE: REAL ESTATE & VALUATIONS

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	0	1	0	1	100%
B1 - B4	3	4	3	1	25%
C1 - CU	4	12	4	8	66%
D1 - DU	1	4	1	3	75%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	8	21	8	13	61%

EMPLOYEE: HOUSING DELIVERY

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	1	1	1	0	0%
C1 - CU	4	12	4	8	66%
D1 - DU	5	30	5	25	83%
E1 - E2	1	1	1	0	0%
F1 - F2	-	0	-	-	-
Total	11	44	11	33	75%

FINANCIAL PERFORMANCE 2014/2015: HUMAN SETTLEMENTS R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	14,077	10,132	10,132	18,094	
Expenditure:					
Employees	10,406	10,253	10,383	12,597	1.21
Repairs and Maintenance	4,522	257	166	390	2.35
Other	33,836	18,714	34,365	24,708	0.72
Total Operational Expenditure	48,764	29,224	44,914	37,695	0.84
Net operational (Service) Expenditure	34,687	19,092	34,782	19,601	

CAPITAL EXPENDITURE: HUMAN SETTLEMENTS R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	55,410	55,410	32,911	59	
MHOA					
Operation Sukuma Sake 1	10,038	10,038	5,526	55	
YELLOWWOOD - Operation Sukuma Sake 2	15,190	15,190	0	0	
Project Close-Out	4,730	4,730	4,448	94	
Edendale Unit H	2,300	2,300	801	35	
Jika Joe CRU	7,190	7,190	6,422	89	
Edendale Unit S (MIG)	15,962	15,962	15,714	98	

COMMENT ON THE PERFORMANCE OF THE HUMAN SETTLEMENTS SERVICE OVERALL:

The Human Settlement Unit performed satisfactorily well. In terms of Capital performance, only one project could not start, being Yellowwood OSS 2. The project was advertised in this financial year of reporting and all SCM processes have been completed. Expenditure will start during the 2016/17 financial year.

The Unit also received 4 project approvals from the PDOHS in this period and the Municipality will be undertaking and concluding the SCM processes in 2016/17. Funding is available for feasibility funding.

The NUSP programme is yielding good results and the reports being generated requires extensive funding for the provision of basic services. To date 24 settlements have been assessed with detailed reports. A further 30 settlements will be assessed during 2016/17.

The Unit remains under resourced from human capacity, funding is available from the Accreditation Operational Grant for the employment of new staff. Still recruitment drive will take place in 2016/17.

COMPONENT C: COMMUNITY SERVICES

This component includes: Waste Management, Art Gallery, Theatres & Halls, Cemeteries & Crematoria, Environmental Health, Bio-Diversity & Landscape, Traffic & Public Safety, Fire, Disaster Management, Sport & Recreation and Library.

3.1 WASTE MANAGEMENT

INTRODUCTION TO WASTE MANAGEMENT

The domestic refuse collection services cover a total of approximately 120000 of 163000 households. The area to next receive attention in 2016/17 will be Vulindlela where a study will indicate which the best service delivery method is and bring service coverage up from about 75% to about 100%.

The business refuse collection service has met its targets but faces problems with dumping in the business districts. It is envisaged that there will be improvements as the business unit becomes more efficient with tracking customers and reducing illegal dumping in the central business districts.

The business unit is short staffed and cannot follow its mandate fully and is currently relying on contract and EPWP staff. Also there are not enough suitably qualified and trained staff to meet the requirements of the MFMA, THE NEMWA and other important legislation. It was envisaged that these shortcomings will be dealt with in the recent staff restructuring. There are however, still critical staffing gaps to be addressed in the near future.

Street sweeping is being conducted but in ever decreasing areas. To overcome this deficiency the business unit is using EPWP staff. The garden sites have shown improvements although much needs to be done to improve infrastructure, reliable transport for containers and more bins. Vehicle shortages remain a problem with availability around the 50% average. Public toilets are services all year round.

The business unit is on a recycling drive to increase and improve recycling in the municipality. During the year Wildlands Conservation Trust (WCT) which did kerbside recycling in 5 wards of about 8000 houses stopped their service due to funding problems. The slack was taken up an employee who started her own business called Ukuphile Recycling. The programme was not expanded in this current year but will with effect from 01 August as between 12 and 20 small collectors have expressed interest. It is envisaged that there will be partnerships developed in order to recycle refuse and to pre-treat green waste for composting, thereby removing it from the landfill site. The business unit is in pre-feasibility studies with Environmental Affairs and German funding partners to implement a small scale biogas to energy plant and small scale home composting.

SOLID WASTE SERVICE DELIVERY LEVELS				
Households				
Description	2012/2013	2013/2014	2014/2015	2015/2016
	Actual Number	Actual Number	Actual Number	Actual Number
Solid Waste Removal (above min level)				
Removed at least once a week	89910	84600	120000	120000
Minimum Service Level and Above sub-total	89910	84600	120000	120000
Minimum Service Level and Above Percentage	55.1%	55.1%	73.6	73.6%
Solid Waste Removal (below min level)				
Removed less frequently than once a week	19000	18400 (600 ex Jika Joe)	43000 Vulindlela	43000 Vulindlela
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Own Rubbish Disposal	0	0	0	0
No Rubbish Disposal	35090	60000	43000	43000
Below Minimum Service Level sub-total	54090	560000	43000	43000
Below Minimum Service Level Percentage	37.57%	48.1%	26.4%	26.4%
Total number of households	163000	163000	163000	163000

HOUSEHOLDS - SOLID WASTE SERVICE DELIVERY LEVELS BELOW MINIMUM						
Households						
Description	2012/2013	2013/2014	2014/2015	2015/2016		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	52850	109440	120000	120000	120000	120000
Total Households				119600-10160 (informal part of co-ops) 84600+35000 co-ops -10160		
Households below minimum service level	42080	24880	43000	43000	43000	43000
		109440 - 84600		Vulindlela		
Proportion of households below minimum service level	25.8%	15%	26.4%	26.4%	26.4%	26.4%
Informal Settlements						
Total Households	10160	53560	53560	53560	53560	53560
		163000 - 109440				
Households below minimum service level	10160	53560	43000	43000	43000	43000
Proportion of households below minimum service level	6%	32.8%	26.4%	26.4%	26.4%	26.4%

WASTE MANAGEMENT SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2013/2014		2014/2015		2015/2016
Service indicators (i)		Target	Actual	Target	Actual	Target
Provision of weekly collection service per household	Proportional reduction in weekly collection failures year on year (average number of collection failures per week)	120000	120000	120000	120000	120000
Future capacity of existing and earmarked (approved use and in councils possession) approved waste disposal sites	Amount of spare capacity available in terms of the number of years of capacity available at the current rate of landfill usage	12	6	12	6	6
Portion of waste recycled	Volume of waste recycled as a % of the total volume of waste disposed of at the landfill	No target	Not quantified	No target	15%	25% to be verified

EMPLOYEE: SOLID WASTE MANAGEMENT SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	323	397	299	98	24%
B1 - B4	37	56	34	22	39%
C1 - CU	5	6	4	2	33%
D1 - DU	2	3	2	1	33%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	367	462	339	123	26%

FINANCIAL PERFORMANCE 2015/2016: SOLID WASTE MANAGEMENT SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-99,124	-94,814	-108,904	-363	-34
Expenditure:					
Employees	60,623	65,418	65,418	63,164	-3
Repairs and Maintenance	5,520	6,781	7,047	6,725	-5
Other	56,668	17,559	3,128	3,748	20
Total Operational Expenditure	122,811	89,758	6,617	58,477	175
Net operational (Service) Expenditure	23,687	-5,056	6,065	128,453	37

CAPITAL EXPENDITURE: WASTE MANAGEMENT SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	3,700	2,383	4,147	-0.2	
CNL - Supply of 15m3 Refuse containers to businesses	1,500	612	611	-0.2	
CNL - Supply of 1.75m3 Bins for paying customers SITE/RECYCLING CENTRED	700	700	700	0	
CNL - Kwa-Pata recycling centre - Imbali PRESTBURY G/SITES	1,000	538	538	0	
CNL - UPGRADING OF PRESTBURY GURDEN SITE	250	305	302	-1	
CNL - UPGRADING OF LINK ROAD GARDEN SITE	250	228	228	0	

COMMENT ON WASTE MANGEMENT SERVICE PERFORMANCE OVERALL:

Work was initiated on the Kwapata garden refuse/recycling site where the fencing was completed in June 2016. Partners are being sought with regards to the development of the site into a combination garden refuse and recyclables sorting plant. The Integrated Waste Management Plan was developed internally and approved by council. Waste Management is an integral part of the IDP.

It was planned that there will be an improvement in recycling from 15% to 25% by June 2016. There are indications that this is being achieved but a study will have to be done to confirm this. Recycling is currently undertaken by private companies, the trolley brigade, the bag brigade and many more equipped with small delivery vehicles.

The lessons learnt will provide direction for the business unit in the future especially with regards to waste minimization, improving effectiveness and greater integration and participation by all stakeholders.

3.2 ART GALLERY

INTRODUCTION TO ART GALLERY

The Tatham Art Gallery serves the visual arts needs of the Msunduzi Municipality through additions to the permanent collection, preserving (conservation), documenting and displaying of artworks and also generic education and outreach programmes.

The Gallery hosts a range of Art Exhibitions. These include travelling and researched exhibitions as well as exhibitions initiated by the gallery based on works in the permanent collection.

The display of art works is accomplished through organizing and hosting of temporary exhibitions and ongoing changes in the permanent display areas. The Gallery hosts various cultural functions during the year, including concerts, lectures and talks, film shows, and book launches.

SERVICE STATISTICS FOR ART GALLERY

Acquisitions of artworks to permanent collection: 135 items accessioned into permanent collection.

Exhibitions: 24 exhibitions displayed against a target of 24.

Education and Outreach: On-going programme of school visits, walkabouts and lectures, art classes for youth, artists-in-residence, artists' forums, master classes concerts, FOTAG functions and fundraising initiatives.

Visitors to Gallery 1 July 2014 - 30 June 2015: 20715

ART GALLERY POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Art Exhibitions	24 PER ANNUM	24	24	24	24	12

EMPLOYEE: ART GALLERY

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
A1 - A4	2	3	2	1	33%
B1 - B4	0	0	-	-	-
C1 - CU	4	4	3	1	25%
D1 - DU	2	2	2	-	-
E1 - E2	0	0	-	-	-
F1 - F2	0	0	-	-	-
Total	8	9	7	2	22%

FINANCIAL PERFORMANCE 2015/2016: ART GALLERY R'000

Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-988	-552	-552	-361	-35
Expenditure:					
Employees	2,944	3,136	3,136	3,130	-0.2
Repairs and Maintenance	324	688	353	290	-18
Other	3,431	3,195	3,119	2,745	-12
Total Operational Expenditure	6,699	7,019	6,608	7,165	8
Net operational (Service) Expenditure	5,711	6,467	6,056	6,804	12

CAPITAL EXPENDITURE: ART GALLERY R'000

Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	94,794	94,783	0	
DOAC - PLANT AND EQUIPMENT	0	25,212	25,203	0	
DOAC - COMPUTER	0	31,675	31,675	0	
DOAC - FURNITURE AND FITTINGS	0	37 907	37,905	0	

COMMENT ON THE PERFORMANCE OF ART GALLERIES

No capital projects during the period under review.

3.3 THEATRES & HALLS

INTRODUCTION TO COMMUNITY FACILITIES (THEATRES & HALLS)

This unit is responsible for the management and maintenance of Halls and Theatre facilities. Halls and Theatre facilities maintained to an acceptable standard for use by hirers.

SERVICE STATISTICS FOR THEATRES & HALLS

FACILITY NAME	NUMBER
Halls	64
Theatre	1

COMMUNITY FACILITIES (THEATRES & HALLS) POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Halls	Develop Maintenance plan for sixty halls	Approved Maintenance plan Implemented (priority Vulindlela)	17 halls has been repaired and upgraded	36 operational halls maintained every month by 30th of June 2016	36 operational halls maintained every month by 30th of June 2016	20 halls upgraded and repaired

EMPLOYEE: COMMUNITY FACILITIES (THEATRES & HALLS)					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	12	41	9	32	78%
B1 - B4	9	16	8	8	50%
C1 - CU	2	4	2	2	50%
D1 - DU	-	-	-	-	-
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	23	61	19	42	68%

FINANCIAL PERFORMANCE 2014/2015: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-1,151	-1,499	-1,499	-752	-50
Expenditure:					
Employees	4,765	5,432	5,432	4,576	-16
Repairs and Maintenance	360	392	647	641	-1
Other	14,237	12,787	12,513	22,499	80
Total Operational Expenditure	19,362	18,611	18,592	27,716	49
Net operational (Service) Expenditure	18,211	17,112	17,093	26,964	58

CAPITAL EXPENDITURE: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	306	0	0	0	
MIG - WARD 15 COMMUNITY HALL	100	0	0	0	
MIG - KWAQANDA COMMUNITY HALL	100	0	0	0	
MIG - UNIT BB COMMUNITY HALL	106	0	0	0	
CNL - REFURBISHMENT	0	0	0	0	

COMMENT ON THE PERFORMANCE OF COMMUNITY FACILITIES (THEATRES & HALLS)

Halls have been upgraded and renovated. Priority was given to halls in Vulindlela areas. There are insufficient funds for the maintenance of Halls.

3.4 CEMETERIES & CREMATORIA

INTRODUCTION TO CEMETERIES & CREMATORIALS

This unit is responsible for the Management, maintenance and development of Cemeteries and Crematoria.

SERVICE STATISTICS FOR CEMETERIES & CREMATORIALS
CLOSED CEMETERIES

Commercial Road Cemetery, Roberts Road Cemetery, Georgetown Cemetery, Range / Sinathing Cemetery, Slangspruit Cemetery, Moses Mabhid Cemetery (Heroes Acre) & Dambuz Cemetery.

OPERATING CEMETERIES

Azalea Cemetery, Mountain Rise Cemetery, Willowfountain Community Cemetery.
Three cremators are currently operational.

CEMETERIES & CREMATORIALS FACILITIES POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Cremators and upgrades around Crematorium	Purchase of two new cremators, fencing, ramps, guard houses and new entrance and exit	Completion of prayer room, revamp of ablutions, construction of guard houses and new entrance and exit gates. Replace the Macro burner	Prayer room, revamp of ablutions, construction of guard houses and new entrance and exit gates Completed	Acquire a new cremator at the Hindu crematorium and resolve the issue regarding litigation on the two cremators	Litigation still on going and the two cremators has been revamped.	Refurbish Macro burner and have 4 functional cremators
Fencing of Cemeteries Plan	Develop business plan for the fencing of Cemeteries (as per the requirements of the Act)	Survey of all existing cemeteries and peg boundaries	Survey has been completed and all cemeteries boundaries pegged	Source funding for the fencing of cemeteries	Funding not sourced	Forward application for external funding
Cemeteries and Crematoria	Cemeteries & Crematoria Sector Plan	Implement Sector Plan for Crematoria and Cemeteries	Acquisition of land in progress	Finalize land acquisition and develop new cemeteries	Land acquired. Currently busy with EIAs	Submit to Dept. of Environmental Affairs for ROD
Development of Hollingwood Cemetery		Construction of internal roads, fencing, converting existing houses on premises into offices and chapel	This has been put on hold due to land dispute with Sobantu residents	Resolve issue regarding land dispute	Negative ROD for housing obtained	To initiate the process of developing Hollingwood as a cemetery site.

EMPLOYEE: CEMETERIES & CREMATORIALS					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	9	22	9	13	59%
B1 - B4	10	11	10	1	9%
C1 - CU	1	1	0	1	100%
D1 - DU	1	1	1	0	-
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	21	35	20	15	42%

FINANCIAL PERFORMANCE 2015/2016: CEMETERIES & CREMATORIALS R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2,646	-1,245	-1,245	-2,518	102
Expenditure:					
Employees	4,043	4,458	4,458	3,770	0
Repairs and Maintenance	402	484	453	444	-2

FINANCIAL PERFORMANCE 2015/2016: CEMETERIES & CREMATORIUMS R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Other	4,686	2,657	2,845	4,220	48
Total Operational Expenditure	9,131	7,599	7,756	8,434	9
Net operational (Service) Expenditure	6,485	6,354	6,511	5,916	-9

CAPITAL EXPENDITURE: CEMETERIES & CREMATORIUMS R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	2,000	115	115	0	
CNL - Development of new cemetery when land has been identified	2,000	115	115	0	

COMMENT ON THE PERFORMANCE OF CEMETERIES & CREMATORIUMS OVERALL:

Obtain authority from the Department of Housing to utilize 10 hectares of the 30 hectares authorized cemetery at Ethembeni. The acquisition of land needs to be fast tracked in order to alleviate the problems of burial space and identification of new land for new cemeteries is vital to accommodate burials for 50 years.

3.5 ENVIRONMENTAL HEALTH

INTRODUCTION TO ENVIRONMENTAL HEALTH

Environmental Health encompasses those aspects of human health, including quality of life that is determined by physical, chemical, biological, social and psychosocial factors in the environment. It also refers to the theory and practice of assessing, correcting, controlling and preventing those factors in the environment that can potentially affect adversely the health of present and future generations. Environmental Health Services includes: Water quality monitoring, Food control, Waste management, Surveillance of premises, Communicable diseases control, Vector control, Environmental pollution control, Disposal of the dead, chemical safety and noise control.

The service delivery priorities focussed on water quality monitoring, food quality and safety, health surveillance of premises and vector control.

SERVICE STATISTICS FOR ENVIRONMENTAL HEALTH

DESCRIPTION	TARGET	ACHIEVED
No. of Complaints investigated	817	817
No. of Trade Licence application processed	Dependent on no. received	164
No. of condemnation of foodstuffs (voluntary surrender) and total weight	Dependent on no. received	172 condemnations (kg) (63226 kg)
No. of Dairies registered in terms of the Dairy Bylaws	8	6
No. of Water samples from reservoirs and consumer points:	1250 samples	1986 samples
Percentage compliance with SANS 241:2011 NB: SANS are national standards that replaced SABS(South African Bureau of Standards) 241: relates to drinking water	100%	98%
Food sampling: No of samples analysed	480 samples	530 samples
Percentage compliance with microbial standards:	100%	79%
Swabbing: No of swabs	480 swabs	530 swabs
Percentage compliance with microbiological standards:	100%	79%
No. of Food premises inspected in terms of R962 (Food Regulations): Formal: Informal:	1900 Dependent on no. received	Formal: 3222 Informal: 192 3414 (total)
No. of Communicable Diseases notifications investigated:	Dependent on no. received	29
No. of Vector Control investigations, treatment and baiting	11000 sites	17565 sites
No. of Premises inspected for compliance with Tobacco Legislation:	2400 premises	3719 premises
No. of Places of care inspected:	480 premises	734 premises inspected
No. of Health Care Waste generators inspected:	480 premises	607 premises
No. of Commercial, industrial and residential premises inspected	4044 premises	6730 premises
No. of Scheduled processes/listed activities:	120 premises	217 premises
No. of Controlled burning applications processed:	Dependent on no. received	19 applications processed
No. of Notices issued	Dependent on contraventions	784 notices

DESCRIPTION	TARGET	ACHIEVED
No. of Prosecutions instituted	Dependent on contraventions	12 prosecutions
Fines received	Dependent on successful prosecutions	R7450.00

AIR QUALITY DATA

Northdale Hospital Station:

It is the responsibility of the municipality to monitor air quality, in terms of the Air Quality Act, No. 39 of 2004. The Northdale Hospital Station is managed in partnership with the Department of Agriculture, Environmental Affairs and Rural Development (DAEARD). For data to be accredited, the analysers must be calibrated and checked bi-weekly. Data management, analyser maintenance, service and calibration were the responsibility of the DAEARD but this did not occur hence data was not verified and only raw data was available.

Central Station:

Station was decommissioned to accommodate construction of the Tourism Hub. A new station was acquired during the financial year and was commissioned at the end of the 2015/16 financial year.

Edendale Station:

No Data available due to vandalism resulting in theft of the station. The station needed to be relocated and due to budget constraints, this was not possible. This station is subject to an insurance claim and will be replaced early in the 2016/17 financial year.

Oribi Airport Station:

The new Oribi Airport station was acquired in June 2015 and was commissioned at the end of the 2015/16 financial year.

ENVIRONMENTAL HEALTH POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2013/2014		2014/2015		2015/2016
Service indicators (i)		Target	Actual	Target	Actual	Target
Water Quality	Water: X% of all samples taken throughout the year on at least weekly to be found acceptable by National Standards	100% Acceptable	98.33% Acceptable	100% Acceptable	98.6% Acceptable	100% Acceptable
	Please refer to Section Titled Service Objectives above for more objectives taken from the IDP.					

EMPLOYEE: ENVIRONMENTAL HEALTH					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1-A4	7	17	4	13	76.47%
B1-B4	9	26	5	21	80.76%
C1-CU	8	28	4	24	85.71%
D1 –DU	6	6	4	2	33.33%
E1 – E2	-	-	-	-	-
F1 – F2	-	-	-	-	-
Total	30	77	17	60	77.92%

FINANCIAL PERFORMANCE 2014/2015: ENVIRONMENTAL HEALTH R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-71	-30	-30	-13	-57
Expenditure:					
Employees	5,830	6,287	7,112	7,190	1
Repairs and Maintenance	3	22	17	15	-12
Other	1,878	1,169	1,202	1,792	49
Total Operational Expenditure	7,711	7,478	8,331	8,997	8
Net operational (Service) Expenditure	7,640	7,448	8,301	8,984	8

CAPITAL EXPENDITURE: ENVIRONMENTAL HEALTH R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	1,620	1,591	1,594	0.2	
CNL - Pharo 1000 ? Spectrometer	80	80	79	-1	

CAPITAL EXPENDITURE: ENVIRONMENTAL HEALTH R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
CNL - Air quality monitoring station shelter	240	231	230	-0.4	
CNL - Water filtration unit	25	25	24	-4	
CNL - 2 X Sound level meters	160	129	129	0	
CNL - Electronic filing system (Giscoe)	0	0	0	0	
CNL - Water distillation unit	30	30	28	-7	
CNL - ELECTRONIC FILING SYSTEM (GISCOE)	300	202	202	0	
CNL - OFFICE FURNITURE	25	227	223	-2	
CNL - 6 x display board/Health education panels	10	0	0	0	
CNL - 3 x LDV's	750	667	681	2	

COMMENT ON PERFORMANCE OF ENVIRONMENTAL HEALTH OVERALL

Environmental Health Services continued to be provided without funding from National Treasury. With a limited budget and diminishing resources the nine functional areas relating to environmental health services as defined in the National Health Act, No. 61 of 2003 were carried out to ensure effective and efficient service delivery within the areas of Msunduzi. One of the service delivery priorities focussing on water quality monitoring, continued for the purposes of Blue Drop status accreditation. The departmental laboratory was used for the monitoring of water and food quality and also swabbing to determine standards of hygiene at food premises. The Air Quality Monitoring Network was non functional, due to the stations on the network being replaced, and the continued vandalism of one of the Municipality's Air Quality Monitoring Stations. Capital funds were available to purchase a new station for the Oribi Airport. In addition to the current priority service objectives, Air Quality Monitoring will therefore be focused on during the 2016/17 financial year.

3.6 BIO-DIVERSITY & LANDSCAPE

INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

Management, maintenance and development of Parks, open spaces, play lots, verges and Conservation areas. Horticultural practises which includes, beautifying, landscaping of cities inslands, city entrances, maintenance of surrounds and garden at council buildings e.g. halls and libraries. Plans to develop Parks in Edendale approved to secure external funding to implement.

SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

DESCRIPTION	NUMBER	AREA (M2)
PARKS	16	1 913 800
OPEN SPACES	133	4 002 000
TOWNLANDS AREA	-	730 000
PLAYLOTS	14	931 600
TRAFFIC ISLANDS	21	321 780
MAIN ARTERIAL ROUTES	30	4 588 400
VERGES TOTAL	-	12 456 749
CENTRAL	3 424 329 SQUARE METRES	-
NORTH	6 882 420 SQUARE METRES	-
WEST	2 150 000 SQUARE METRES	-

BIO-DIVERSITY AND LANDSCAPE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
City Grass cutting	Cut grass twice per season(Sept-April)	Grass cut in 60 suburbs, three times a season(September 2014 to May 2015	90 % achieved using ward based programme	Grass cut in 37 wards 3 times a season - completed	Grass cut in 37 wards 3 times a season - completed	Grass cut in 60 suburbs, three times a season(September 2014 to May 2015
Landscaping and beatification	Maintenance and landscaping of islands, municipal gardens and main entrances	N/A	N/A	21 islands and 19 main entrances of Council Buildings maintained monthly by the 30th of June 2016	21 islands and 19 main entrances of council buildings maintained monthly - completed	N/A

EMPLOYEE: BIO-DIVERSITY AND LANDSCAPE					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	153	361	120	241	66%
B1 - B4	70	135	60	75	55%
C1 - CU	6	8	6	2	25%
D1 - DU	6	7	6	1	14%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	235	511	192	319	62%

FINANCIAL PERFORMANCE 2015/2016: BIO-DIVERSITY AND LANDSCAPE R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-27	-28	-28	-151	439
Expenditure:					
Employees	32,240	36,228	36,228	34,796	-4
Repairs and Maintenance	3,773	4,888	7,907	7,525	-5
Other	22,695	18,398	18,380	39,563	115
Total Operational Expenditure	58,708	59,514	62,515	81,884	31
Net operational (Service) Expenditure	58,681	59,486	62,487	81,733	31

CAPITAL EXPENDITURE: BIO-DIVERSITY AND LANDSCAPE R'000					
Details	2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	27,203	14,578	14,635	0.4	
CNL - PARKS OFFICES - RESURFACE DRIVEWAY AND PARKING	500	85	78	-8	-
CNL - FENCING OF PARKS LOTUS PARK	1,500	875	875	0	-
CNL - COMPLETION OF MOSES MABHIDA CENTRE	0	1,807	1,807	0	-
MIG - CALUZA SPORTS FACILITY	6,500	10,811	10,807	0	-
KZNSR - ESSENTIAL EQUIPMENT GOAL POSTS & BLOWERS	0	0	61	100	-
CNL - SUSTAINABILITY PLAN - HARRY GWALA STADIUM	5,000	952	952	0	-
CNL - TRAINING FACILITY - MUFC - TOILETS, CHANGEROOM, FENCING	1,000	132	132	0	-
CNL - COMPLETION OF MOSES MABHIDA MULTI-PURPOSE BUILDING	2,000	0	0	0	-
MIG - REGIONAL ATHLETIC TRACK SPORT COMPLEX	11,203	0	0	0	-
MIG - R/O MSUNDUZI ATHLETIC TRACK	0	0	0	0	-
CNL - PLANT AND EQUIPMENT	0	0	0	0	-

COMMENTS ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE OVERALL:

Beautification projects have been initiated on all council gardens, islands, and city entrance to enhance the aesthetics of the city. Revitalization of Alexandra Park is 60% completed.

3.7 TRAFFIC & PUBLIC SAFETY

INTRODUCTION TO TRAFFIC, SAFETY & SECURITY

The department of Public Safety helps ensure a safe environment and improve the quality of life through effective Traffic policing combined with efficient use of security officers. Traffic services include:

Control and regulate all forms of Traffic, promote education and training on the road and traffic safety.

Attend scenes of motor vehicle collisions and assist with traffic control, removal of injured persons and removal of vehicles so that traffic may glow freely again.

Eliminate points of congestion, obstruction, hindrance, interference or danger to vehicles and pedestrians.

SERVICE STATISTICS FOR TRAFFIC, SAFETY & SECURITY

SERVICE STATISTICS FOR TRAFFIC, SAFETY & SECURITY					
	Details	2013/2014	2014/2015		2015/2016
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	682	900	739	813
2	Number of by-law infringements attended	33100	33000	31000	31279
3	Number of police officers in the field on an average day	65	100	62	44
4	Number of police officers on duty on an average day	62	100	36	22

TRAFFIC, SAFETY & SECURITY POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Public Safety & Law Enforcement	Road safety, Alcohol, Drug and Substance abuse campaigns	N/A	N/A	120 road safety awareness sessions conducted by the 30th of June 2016	149 road safety awareness sessions conducted by the 30th of June 2016	N/A
Public Safety & Law Enforcement	Fire arm audit	N/A	N/A	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	N/A
Public Safety & Law Enforcement	Fire Arm Training for all municipal fire arm holders	N/A	N/A	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	N/A

EMPLOYEE: TRAFFIC, SAFETY & SECURITY					
Job Level	2014/2015		2015/2016		
Police/Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	3	4	3	1	25%
B1 - B4	52	109	95	14	12%
C1 - CU	156	199	149	50	25%
D1 - DU	2	3	2	1	33%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	213	315	249	66	20%

FINANCIAL PERFORMANCE 2015/2016: TRAFFIC, SECURITY & SECURITY R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-111,241	-19,614	-24,050	-55,523	131
Expenditure:					
Police Officers					
Other Employees	92,438	99,760	100,412	98,369	-2
Repairs and Maintenance	1,045	2,248	1,018	951	-7
Other	128,968	24,835	79,081	77,365	-2
Total Operational Expenditure	222,452	126,843	180,511	176,685	-2
Net operational (Service) Expenditure	111,211	107,229	156,461	121,162	-23

CAPITAL EXPENDITURE: TRAFFIC, SAFETY & SECURITY R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	2,958	2,362	2,334	-1	
CNL - TAURUS HANDGUN	0	150	149	-1	
CNL - Driving Licence Testing Centre/Registering Authority (Truro Hall)	1,500	0	0	0	
CNL - BUILD SHOOTING RANGE	350	85	81	-5	
CNL - Taurus PT 92 Handgun (75)	500	497	497	0	
CNL - Mossberg Shotgun (5)	50	45	45	0	
CNL - LM4/5 Rifles (5)	50	30	27	-10	
CNL - Heavy duty laminate machine	3	3	3	0	
CNL - TRAFFIC OFFICE CBD OFFICE FURNITURE	30	30	30	0	
CNL - Truro Centre Office Furniture	50	50	47	-6	
CNL - TRAFFIC OFFICE LECTURE ROOM AND ADMINISTRATION OFFICE	100	100	100	0	
CNL - LDV VEHICLES	0	417	413	-1	
CNL - MOTOR BIKES	0	650	638	-3	
CNL - Portable Radios Quantity x 190radios	250	305	304	-0.3	
CNL - 1x Digital Repeater	75	0	0	0	

COMMENT ON THE PERFORMANCE OF TRAFFIC & PUBLIC SAFETY OVERALL:

Performance of Traffic, Safety & Security personnel are on par as per the Service Delivery & Budget Implementation Plan. The lack of Traffic stations servicing the remote areas of the municipality is a cause for concern due to the risks attached to the delayed response times from Traffic stations which are a fair distance from these areas. This is further exacerbated by the time of day response (peak periods etc.), and could have an impact on the ability to respond to Road Accidents. With 10% Reduction in Road Accidents over the previous years, the estimated 30% can be achieved.

3.8 FIRE SERVICES

INTRODUCTION TO FIRE SERVICES

The Fire Services unit is responsible for as per below:

1. FIGHT OR EXTINGUISH A FIRE AND RESCUE OF LIFE OR PROPERTY FROM A FIRE OR OTHER DANGER:

Early and timeous response to fire and rescue incidents is critical for life and property saving measures to be effective. In order to improve turnout times to incidents the Municipality has started the process which should see two more fire stations opened in the vast Vulindlela area and Northdale suburb of the City, however due to financial constraints these projects have been placed on hold. Whilst staff shortages are a challenge this is combated by a constant attempt to ensure that a minimum manning standard is complied with on a daily basis, even at the expense of overtime costs.

2. PREVENT THE OUTBREAK AND SPREAD OF FIRE AND THE PROTECTION OF LIFE OR PROPERTY FROM FIRE OR OTHER THREATENING DANGER:

The dedicated Fire Prevention officers ensure that all new building development applications are in compliance with the City by-laws, National Building Regulations and SANS 0400 codes of practice for fire safety in buildings. Existing infrastructure is also subject of daily scheduled and ad-hoc inspections for fire safety compliance.

3. BASIC FIRE AND LIFE SAFETY TRAINING:

The Fire Prevention Officers undertake regular scheduled training with hospitals, commerce and industry in order to impart basic fire safety training in the use of first aid firefighting equipment.

The Public Education Section engages schools and communities in a drive to ensure basic fire and life safety awareness and skills are imparted at a rudimentary scale, mostly by meetings, attendance to community structures and visitations to schools, and, of schools to fire stations. Whilst this basic intervention is still not enough it is imperative that communities are aware of the fire service and services it offers, how to access these services, and what it is that they can do to provide basic first aid fire safety protection to themselves.

FIRE SERVICE DATA					
	Details	2014/2015	2015/2016		2016/2017
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires attended in the year	1628	-	1898	-
2	Total of other incidents attended in the year	333	-	615	-
3	Average turnout time - urban areas	14mins	-	15mins	10
4	Average turnout time - rural areas	25mins	-	32mins	20

FIRE SERVICE DATA					
	Details	2014/2015	2015/2016		2016/2017
		Actual No.	Estimate No.	Actual No.	Estimate No.
5	Fire fighters in post at year end	109	122	109	122
6	Total fire appliances at year end	14	14	14	14
7	Average number fire appliances off the road at year end	5	0	5	0

FIRE SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline service targets	2014/2015		2015/2016		2016/2017
Service Indicators		Target	Actual	Target	Actual	Target
Fire Prevention	800 Fire Prevention Inspections	800	938	800	971	800
Public Awareness	48 Fire Public Awareness Presentations conducted	50	154	50	91	60
Hazard visitations	24 Major Hazard visitations	24	50	24	39	46

EMPLOYEE: FIRE SERVICES					
Job Level	2014/2015	2015/2016			
Police/Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	4	7	5	2	28%
B1 - B4	70	79	63	16	20%
C1 - CU	65	70	70	-	-
D1 - DU	9	9	5	4	44%
E1 - E2	1	1	1	-	0
F1 - F2	-	-	-	-	-
Total	149	166	144	22	13%

FINANCIAL PERFORMANCE 2015/2016: FIRE SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-578	-632	-632	-532	-16
Expenditure:					
Fire Officers					
Other Employees	55,052	59,965	59,965	59,791	-0.3
Repairs and Maintenance	1,415	1,165	1,631	1,597	-2
Other	21,845	7,310	6,745	23,565	293
Total Operational Expenditure	78,312	68,440	68,341	84,953	24
Net operational (Service) Expenditure	77,734	67,808	67,709	84,421	25

CAPITAL EXPENDITURE 2015/2016: FIRE SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	5,330	658	654	-1	
CNL - Fleet Replacement Fire Engine	3,500	0	0	0	
CNL - Fleet Replacement Command Vehicle	1,300	0	0	0	
CNL - Metal Detector	10	0	0	0	
CNL - Hydrant Pressure Tester	20	50	50	0	
CNL - CRITICAL FIRE FIGHTING EQUIPMENT	500	384	384	0	
CNL - PLANT AND EQUIPMENT	0	104	100	-3	
CNL - PLANT AND VEHICLES	0	120	120	0	

COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL:

The lack of fire stations servicing the extreme areas of the municipality is a cause for concern due to the risks attached to the delayed response times from fire stations which are a fair distance from these areas. This is further exacerbated by the time of day response (peak periods etc), and could have an impact on the ability to effectively protect life and property.

3.9 DISASTER MANAGEMENT

INTRODUCTION TO DISASTER MANAGEMENT

Disaster management (DM) promotes a culture of risk avoidance among communities through education and public awareness.

This plan establishes the arrangements for disaster risk management within the requirements of the Disaster Management Act, 57 of 2002 and section 26(g) of the municipal Systems act, 2000. Planning for disasters leads to organisational preparedness and readiness in anticipation of an emergency or disasters.

The Act requires an integrated and effective response to disasters.

Disaster Management volunteers are regarded as a metropolitan and district function as per Disaster Management act, Disaster Management and fire will be in collaboration to establish emergency teams in high risk areas.

The Disaster Management unit is a pro active and reactive unit that works with victims of incidents/ disasters and undertakes community awareness programmes to reduce the risk in communities. The unit is also involved in the safety at Sport and Recreation events. It was a target to react to all incidents within 24hrs of being notified thereof.

SERVICE STATISTICS FOR DISASTER MANAGEMENT

During financial 2015/2016, a total of 184 incidents were responded to. Disaster Management was involved in the safety of 190 events. Disaster Management plan was approved in March 2015 by the full council.

A progressive report was submitted by fire unit regarding the formation of community emergency response teams in high risk areas and a resolution was taken in June 2015 to establish the mentioned team for the high risk informal settlements identified.

DISASTER MANAGEMENT POLICY OBJECTIVES 2015/2016 TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
To increase the capacity for Public Safety in the community	Awareness Campaigns	5	6	5	5	5
100% Implementation of Disaster Management Plan	100% Implementation of Disaster Management Plan	N/A	N/A	100% implementation of the approved Disaster management plan by the 30th of April 2016	100% implementation of the approved Disaster management plan by the 30th of April 2016	100% Implementation of Disaster Management Plan
24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/strategy	Implementation of the Approved Disaster management plan/ strategy	24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/strategy	24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy achieved	24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy	24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy achieved	24 Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy by 30th June 2015

EMPLOYEE: DISASTER MANAGEMENT					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	-
B1 - B4	2	3	2	1	33%
C1 - CU	2	2	2	-	-
D1 - DU	-	1	1	-	-
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	4	6	5	1	16%

FINANCIAL PERFORMANCE 2015/2016: DISASTER MANAGEMENT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	-11	-11	0	100
Expenditure:					
Employees	1,722	1,872	1,872	1,055	-44
Repairs and Maintenance	1	11	11	9	-18
Other	14,446	7,979	8,122	8,068	-87

FINANCIAL PERFORMANCE 2015/2016: DISASTER MANAGEMENT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Expenditure	16,169	9,862	10,005	9,132	-9
Net operational (Service) Expenditure	16,169	9,851	9,994	9,132	-9

CAPITAL EXPENDITURE 2015/2016: DISASTER MANAGEMENT R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	45,000	35,000	33,851	-3	
CNL - Containers x 2	15,000	0	0	0	
CNL - STOVE	0	5,000	3,851	-23	
CNL - PA SYSTEM	0	0	0	0	
CNL - AIR CONDITIONERS X 7	30,000	30,000	30,000	100	

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT

Lack of personnel in disaster management component cause a delayed response or to attend to different disaster related event/incidents and other key perform areas. The Disaster Management unit only had capital to purchase equipment. Equipment such as a stove, fridge, Global Positioning systems and cameras were purchased. The purchase of stock containers were not realized as the cost exceeded the amount available.

3.10 SPORT & RECREATION

INTRODUCTION TO SPORT AND RECREATION

Manage maintenance and development of all municipal sports facilities and swimming pools plus the promotion and development of sports and recreation. Master plan for the maintenance of sports facilities approved.

SERVICE STATISTICS FOR SPORT AND RECREATION

Total number of Sports Facilities - 65

Total number of pools - 7

SPORT AND RECREATION POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Sport facilities	Develop Maintenance plan for sixty five Sports facilities	Source funding to implement approved maintenance plan for 65 sports facilities	Operating funds used to renovate and level 5 sports fields	Upgrade and renovated 5 sports facilities in Vulindlela	Preventative maintenance carried out on a number of sports facilities	Upgrade and renovated 5 sports facilities (Oval, Wadley, Wanderers)
Sport Development	Msunduzi Sport and Recreation Plan	Implement approved Msunduzi Sport & Recreation Plan	Msunduzi Sports and Recreation Plan approved	Implement approved business plan. Initiate a sports forum with all stake holders	Target not achieved	Implement approved business plan. Initiate a sports forum with all stake holders
Athletics track	Fencing and Drainage levels at Alexandra Park athletic track	Complete construction of athletic track	Construction of athletic track in progress	Completion of Athletic track with a management plan	75% of the athletic track completed and proposal calls for management contract to be advertised	Complete Athletic track and management contract in place. Secure funding to complete.

EMPLOYEE: SPORT AND RECREATION					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	22	44	22	22	50%
B1 - B4	7	14	7	7	50%
C1 - CU	7	12	7	5	41%
D1 - DU	1	1	1	0	-
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	37	71	37	34	47%

FINANCIAL PERFORMANCE 2015/2016: SPORT AND RECREATION R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-13,919	-810	-810	-23,916	2852
Expenditure:					
Employees	27,994	27,129	27,129	36,591	35
Repairs and Maintenance	10,698	665	859	833	-3
Other	40,230	19,726	19,672	48,251	145
Total Operational Expenditure	78,922	47,520	47,660	85,675	80
Net operational (Service) Expenditure	65,003	46,710	46,850	61,759	32

CAPITAL EXPENDITURE: SPORT AND RECREATION R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	33,350	39,878	39,845	0.1	
CNL - Revitalisation of Alexandra Park, phase 1	500	170	169	-1	
MIG - REGIONAL ATHLETIC TRACK SPORT COMPLEX	19,550	21,956	22,040	0.4	
CNL - ESSENTIAL EQUIPMENT	2,000	810	774	-4	
CNL - VEHICLES (WATER TANKERS, TRACTORS, BAKK	2,000	1,750	1,744	-0.3	
CNL - IMPLEMENTATION OF MASTER PLAN FRO SPORTS FACILITIES, PHASE 1	1,500	8,993	8,986	0	
MIG - SWEETWATERS DUAL PURPOSE SPORT CENTRE	2,150	0	0	0	
CNL - NEW POOLS IN EDENDALE, VULINDLELA, IMBA	3,200	3,189	3,189	0	
CNL - Upgrade swimming pools Alexandra	1,000	950	901	-5	
MIG - BERG ST POOL REFURBISHMENT	450	1,025	1,025	0	
CNL - UPGRADE SWIMMING POOLS BUCHANNAN	0	121	121	0	

COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

There as being a lack of maintenance due to the lack of funding. Athletic track is due to be completed in February 2017. The grading and categorization of venues is still in progress.

3.11 LIBRARY SERVICES

INTRODUCTION TO LIBRARY SERVICES

There are eleven libraries within the Msunduzi Municipal Library Services, the main Bessie Head Library and ten branch libraries. The Bessie Head Library has a wide range of resources including books, large-print books, newspapers and periodicals, audio-books, DVDs, videos, music CDs and scores, and CD ROMs for all age groups.. Within the banch libraries: there are three large libraries, Northdale, Georgetown and Eastwood and five smaller ones, Ashburton, Woodlands, Sobantu , Ashdown and Alexandra Library. The branch libraries offer a smaller range of materials than is available at the main library but make every effort to meet the needs of the communities they serve. A limited Adult Reference service is available at Northdale, Georgetown and Eastwood libraries. Georgetown provides a study area and a Travelling Library service to schools.

During the financial year all 11 libraries were maintained every month, 8 Libraries Renovated & maintained as per approved Maintenance Plan and 16 863 library books where purchased.

SERVICE STATISTICS FOR LIBRARY SERVICES

1. Issue Statistics Total: 121 569
2. User Statistics Total: 535 780
3. Cataloguing Statistics Total: 137 648

LIBRARY SERVICES POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Libraries	Book purchasing	20000	32553	10 000 library books purchased by the 30th of June 2016	16 863 books purchased	15000
Libraries	Renovations	10	11	11 libraries maintained every month by 30th of June 2016	11 libraries maintained	3

EMPLOYEE: LIBRARY SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	0	1	-	1	100%
B1 - B4	59	86	62	24	27%
C1 - CU	14	25	14	11	44%
D1 - DU	3	6	5	1	16%
E1 - E2	-	-	-	-	-
F1 - F2	-	-	-	-	-
Total	76	118	81	37	31%

FINANCIAL PERFORMANCE 2015/2016: LIBRARY SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-31,706	-23,437	-24,109	-21,011	-13
Expenditure:					
Employees	30,144	32,234	32,509	35,993	11
Repairs and Maintenance	487	613	613	397	35
Other	22,992	28,981	22,035	16,263	-27
Total Operational Expenditure	53,623	61,828	55,157	52,653	-5
Net operational (Service) Expenditure	21,917	38,391	31,048	31,642	2

CAPITAL EXPENDITURE: LIBRARY SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	7,683	3,540	-54	
PROV - SOBANTU LIBRARY EXTENSION	0	1,250	287	-77	
PROV - WOODLANDS LIBRARY EXTENSION	0	1,600	373	-77	
PROV - GEORGETOWN BASEMENT RENOVATION	0	1,800	367	-80	
PROV - PLANT AND EQUIPMENT	0	1,444	1,444	0	
PROV - AIRCONDITIONING	0	408	408	0	
PROV - COMPUTERS	0	93	93	0	
PROV - ICT SABINET LIB SYSTEM AND DIGITISATION	0	80	0	-100	
PROV - FURNITURE	0	1,007	568	-44	

COMMENT ON THE PERFORMANCE OF LIBRARY SERVICES

Book buying and renovations are ongoing projects. Preservation and digitization are major project that the library is embarking upon as they are falling within the Legal deposit collection which is prioritize as Generally Recognized Accounting Practice 103 (GRAP 103) that is OF heritagical value of the country. The expectations for 2014/15 were exceeded. Currently the library is focusing on fire protection of the legal deposit material and the process phase one of portioning stack areas has commenced.

COMPONENT D: FINANCIAL SERVICES

This component includes: Indigents (Free Basic Services), Financial Services and Supply Chain Management.

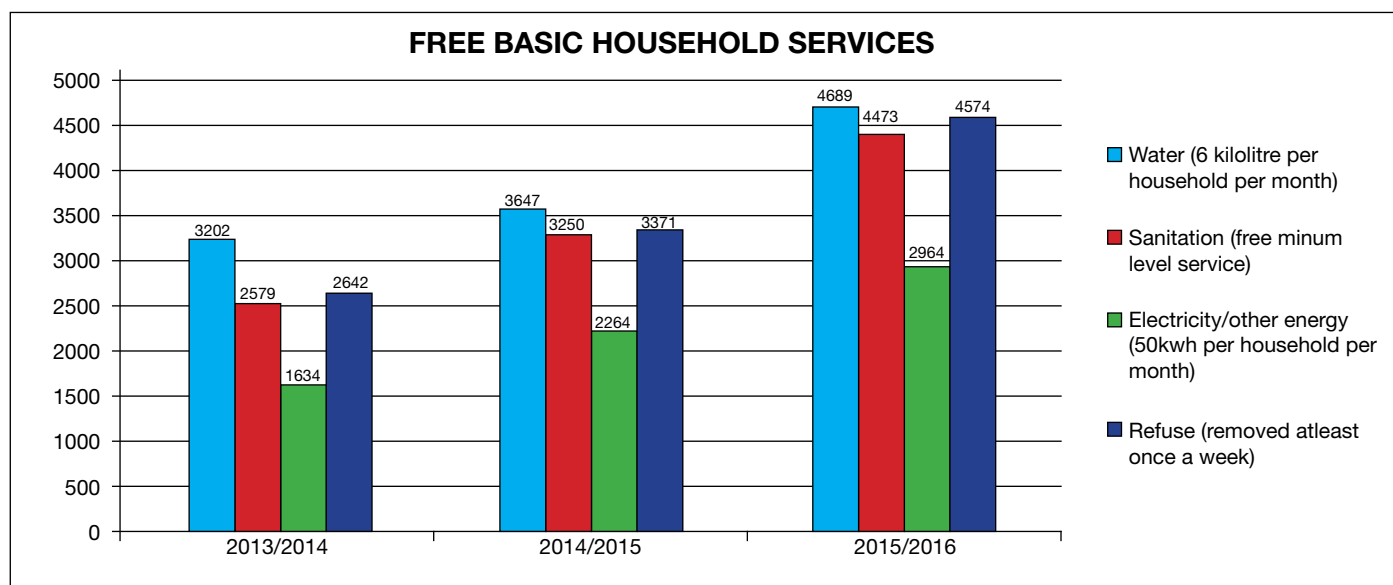
4.1 INDIGENTS (FREE BASIC SERVICES)

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Council receives Equitable Share to subsidise those who cannot afford to pay for the minimum needs in life. The objective in calculating the amount to be subsidised, must be to prevent an increasing balance on the account of an indigent as it will be difficult to recover the debt in a humanly way. According to the Municipal Systems Act 2000, Section 74(3) and 75(2) stipulates, "A tariff policy may differentiate between different categories of users/debtors."

Criteria for Approval:

1. That the gross household income for qualification as a registered Indigent be determined each year by Council in terms of the tariff register. Currently the threshold income is R3500.00
2. That the prescribed application forms be completed annually.



FREE BASIC SERVICES TO LOW INCOME HOUSEHOLDS						
	Number of households					
	Total	Households earning less than R3.500 per month				
		Free basic water	Free basic sanitation	Free Basic Electricity	Free Basic Refuse	
2013/2014	10 057	3 202	2 579	1 634	2 642	
2014/2015	12 532	3 647	3 250	2 264	3 371	
2015/2016	16 700	4 689	4 473	2 964	4 574	

FINANCIAL PERFORMANCE 2015/2016: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED					
Services Delivered	2014/2015	2015/2016			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget %
Water	2 169 230	5 189 294	-	8 611 396	(3 422 102)
Waste Water (Sanitation)	4 844 477	9 984 561	-	4 553 556	5 431 005
Electricity	1 776 902	4 616 277	-	3 080 430	1 535 847
Waste Management (Solid Waste)	1 857 346	2 591 150	-	2 195 310	395 840
Total:	10 647 955	22 381 282	-	18 440 692	3 940 590

FREE BASIC SERVICE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service Indicators		Target	Actual	Target	Actual	Target
Indigent Policy	Indigent policy reviewed and adopted by the 30th of June Annually	Indigent policy reviewed and adopted by the 30th of June Annually	Indigent policy reviewed and adopted by the 30th of June 2015	Indigent policy reviewed and adopted by the 30th of June Annually	Indigent policy reviewed and adopted by the 30th of June 2016	Indigent policy reviewed and adopted by the 30th of June Annually
Indigent Register	Indigent register reviewed and adopted by the 30th of June Annually	Indigent register reviewed and adopted by the 30th of June Annually	Indigent register reviewed and adopted by the 30th of June 2015	Indigent register reviewed and adopted by the 30th of June Annually	Indigent register reviewed and adopted by the 30th of June 2016	Indigent register reviewed and adopted by the 30th of June Annually

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R3500.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We have started a project to replace all indigent customers meter with smart prepaid. Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. Spent on electricity for 2015/2016 was R 3 080 430, spent on water 2015/2016 R 8 611 396, spent on sewerage for 2015/2016 R4 553 556, spent on refuse 2015/2016 R 2 195 310.

4.2 FINANCIAL SERVICES

INTRODUCTION TO FINANCIAL SERVICES

The Financial Services Business Unit comprises with the following sections, namely:

Budget & Treasury
Expenditure
Revenue Management
Supply Chain Management, &
Assets & Liabilities

The National Key Performance Area for this business unit is Financial Viability & Management. Programmes pertaining to the sections are as follows:

Budget & Treasury-Compliance and Annual Financial Statements.
Expenditure-Trade and Sundry Payments, Payment of all invoices within 30 days, management of general insurance fund, remuneration management.
Revenue Management-Credit Control and billing, policies.
Supply Chain &Supply Chain management, and
Asset Management

The debt collection rate has improved, however is not ideal at this stage. The debt collection task team put together is addressing collection challenges.

DEBT RECOVERY

DEBT RECOVERY R'000								
Details of the types of account raised and recovered	2013/2014		2014/2015			2015/2016		
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual Collection for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual Collection for accounts billed in year	Proportion of accounts value billed that were collected in the year %
Property Rates	615 688	99	710 660	637 357	90	746 785	738 298	99
Electricity - B	286 729	98	301 871	277 780	92	341 528	319 244	93
Electricity - C	1 386 862	100	1 454 383	1 409 393	97	1 647 015	1 591 086	97
Water - B	19 397	49	25 586	10 141	40	44 102	12 618	28
Water - C	337 990	94	465 134	358 196	77	519 138	375 641	72
Sanitation	111 183	80	144 359	109 407	76	138 984	113 971	82
Refuse	68 045	79	88 452	67 447	76	87 866	71 767	82
Other	69 821	129	75 743	103 346	136	66 827	93 070	139

Electricity - B Consumption based charge
 Electricity - C Fixed Charge

* Water - B Consumption based charge
 * Water - C Fixed Charge

COMMENT ON DEBT RECOVERY

Council has appointed a panel of 7 attorneys & 2 Debt Collectors to collect outstanding arrears from debtors. The MM has formed a Debt Recovery Task Team that meets every Tuesdays to discuss challenges with all relevant departments in terms of debt recovery. Our credit control policy reviewed annual to close the loop holes and any gaps that were identified during the past financial year. We have also improved our indigent registration in order to better manage the accounts of low income earners such that the income threshold was increased to R3500.00 so that the majority of the poorest of the poor are catered for and those who cannot afford to settle their debts in excess of the free basic service, their meters are being changed to prepaid.

GRANT PERFORMANCE

GRANT PERFORMANCE & GRANTS RECEIVED FROM SOURCES OTHER THAN DIVISION OF REVENUE ACT (DORA)

DETAILS	2014 Actual	2015 Actual	2016 Budget	2016 Adj budget	2016 Actual
GRANTS AND SUBSIDIES - REVENUE					
NATIONAL GRANTS					
Equitable Share	354,313,000	373,541,000	395,786,000	395,786,000	395,786,000
Electricity Side Demand Management/Integrated National Electrification Programme	20,484,157	82,151,026	10,000,000	10,000,000	9,448,702
Finance Management Grant	1,550,000	1,600,000	1,600,000	1,600,000	1,600,000
Expanded Public Works Programme	1,873,679	2,783,585	4,032,000	4,032,000	4,032,000
Municipal Infrastructure Grant	159,643,076	163,157,419	192,456,000	192,456,000	191,358,637
Municipal Systems Improvement Grant	598,287	1,225,977	930,000	930,000	926,203
Neighbourhood Development Partnership Grant	706,767	20,195,024	20,600,000	20,600,000	11,114,249
Municipal Water Infrastructure Services Grant	6,249,990	11,389,010	58,333,000	58,333,000	57,033,258
PROVINCIAL GRANTS					
Airport	14,198,246	-	-	-	1,004,166
Greater Edendale Development Initiative	23,793,115	31,297,548	-	-	11,826,696
Housing	12,197,883	10,148,250	-	-	106,008
Library	18,150,386	24,586,373	16,991,047	16,991,047	13,479,709
Health Subsidy	5,074,000	-	-	-	-
Library Subsidy	-	6,617,953	6,617,953	6,617,953	7,450,000
Public Transportation Infrastructure	53,469,301	109,483,291	213,271,000	213,271,000	48,087,747
Seta	371,035	-	-	-	-
Dept Of Water Affairs	296,999	-	-	-	-
Community Development Workers	-	722	-	-	-
Community Communication Initiative	9,300	621	-	-	-
Nhlalakahle Informal Settlement Electrification	181,942	4,650,013	-	-	-
Alexandra Park Athletic Track	2,384,479	19,075	-	-	-
Electricity Grants - COGTA	2,110,050	9,188,454	-	-	106,146
Publicity House - COGTA	1,133,140	1,977,166	-	-	25,709
Urban Renewal - COGTA	2,191,283	5,809,800	-	-	2,190,200
Market / Tourism Hub - COGTA	2,206,314	6,076,648	-	-	250,538
Operation Dlulusumilando	500,000	500,000	-	-	-
Massification - COGTA	1,159,564	4,374,713	-	-	-
Sanitation Bucket Eradication	5,080,735	3,535	-	-	-
Wadley Stadium - Sports And Recreation	179,000	121,000	-	-	-
Water Conservation Water Demand Management - COGTA	1,344,880	242	-	-	-
COGTA - Water Service Delivery Plan	82,742	-	-	-	-
Tatham Art Gallery	705,729	988,070	380,000	380,000	362,617
Housing Accreditation	0	3,728,167	8,715,000	17,201,000	9,065,545
OTHER GRANTS					
Developer Contribution	-	413,177	-	-	-
Sanedi	0	-	-	-	4,385,965
Youth Advisory Centre	89,580	35,420	-	-	-
Q Dot Pharma	40,123	-	-	-	-
Total Grant And Subsidies	692,368,780	876,063,276	929,712,000	938,198,000	769,640,097

COMMENT ON GRANTS, CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

The actual figures in the tables above are the amounts that the Municipality utilized on capital and operational projects during the financial years. During 2014/2015 the municipality had spent 81.96% of the grants received during the year and grants rolled over from the prior year, while in 2015/2016 the percentage has decreased to 61.38%. In terms of the grants from other sources, the municipality only received a grant from SANEDI during 2015/2016. 95% of this grant was utilized during the current financial year.

FINANCIAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators		Target	Actual	Target	Actual	Target
Financial viability and sustainability	Credit Control Policy	Review of Credit Control Policy	Approved Credit Control Policy	Review of Credit Control Policy	Approved Credit Control Policy	Review of Credit Control Policy
Financial viability and sustainability	Indigent Policy	Review of Indigent Policy	Approved Indigent Policy	Review of Indigent Policy	Approved Indigent Policy	Review of Indigent Policy
Financial viability and sustainability	Rates Policy	Review of Rates Policy	Approved Rates Policy	Review of Rates Policy	Approved Rates Policy	Review of Rates Policy
Payment of Invoices from Suppliers within 30 days from date of receipt of invoice.	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	90% of Invoices must be paid within 30 days.	91% of Invoices are paid within 30 days	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	92% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017

EMPLOYEE: FINANCIAL SERVICES BUSINESS UNIT					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	5	10	5	5	50%
B1 - B4	111	208	110	98	47%
C1 - CU	23	35	28	7	20%
D1 - DU	16	20	17	3	15%
E1 - E2	4	4	4	0	0%
F1 - F2	1	1	1	0	0%
Total	160	278	165	113	40%

FINANCIAL PERFORMANCE 2015/2016: FINANCIAL SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tariffs)	8,238	4,520	5,190	5,653	8.92%
Expenditure:					
Employees	85,890	92,908	108,055	97,225	-10.02%
Repairs and Maintenance	3,173	1,787	3,481	2,469	-29.07%
Other	85,714	89,396	99,876	89,629	-10.26%
Total Operational Expenditure	174,777	184,091	211,412	189,323	-10.45%
Net operational (Service)Expenditure	166,539	179,571	206,222	183,670	-10.94%

CAPITAL EXPENDITURE: FINANCIAL SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Budget %	Total Project Value
Total All	25,710	33,316	32,762	-1.66%	
Financial System	25,000	29,415	28,875	-1.84%	+90000
SAP offices -10th floor	0	79	68	-13.92%	68
Plant and Equipment	530	1,059	1,059	0.00%	1059
Furniture	180	281	278	-1.07%	278
Stores Roof Replacement	0	2,482	2,482	0.00%	2482

COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

The process leading to the approval of the budget was in line with the approved budget process plan. The Budget was adopted within the MFMA legislated timeframes and the approved budget was informed by the Long-Term Financial Plan (LTFP). All relevant budgets related policies are in place and some of the critical procedure manuals were adopted during the year. Staff shortages/vacancies were also addressed within the financial year.

4.3 SUPPLY CHAIN MANAGEMENT

INTRODUCTION TO SUPPLY CHAIN MANAGEMENT

The Msunduzi Municipality's Supply Chain Management unit is a support function for all business units within the council to ensure provision of efficient, transparent, fair, equitable and cost effective procurement services hence assisting the business units to implement their service delivery priorities.

KEY FOCUS AREAS FOR 2015/2016 FINANCIAL YEAR
Monitoring and Contract Management

In terms of section 116 (2) of the MFMA the accounting officer of a municipality must -

"Take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; monitor on a monthly basis the performance of the contractor under the contract or agreement; establish capacity in the administration of the municipality to assist the accounting officer in carrying out the duties and to oversee the day-to-day management of the contractor under the contract or agreement;" therefore we have established a Contract management Office (monitoring) within the Supply chain management unit in order to adhere to the above act.

These are activities of the contract management Monitoring Section:

All contracts are monitored, by having regular sites visits and attending monthly site progress meetings.

Monitoring of expenditure on supplies and services contract.

Monitoring and rotating of contracts with panel of contractors to ensure equal distribution amongst the prospective suppliers.

Verifying variation Orders on projects by Project managers and recommend to the Bid Evolution committee.

Challenges

There are challenges in Integrating of project management and Contract management

SERVICE STATISTICS FOR SUPPLY CHAIN MANAGEMENT

12 Monthly reports on tenders awarded were submitted during the year 2015/2016 financial year. Four hundred and eighteen (418) requests (> R30 000 and > 200 000) were received by Supply Chain Management, two hundred and ninety nine (299) requests were finalized and awarded, two hundred and thirty three (233) awards were made to Pietermaritzburg service providers and or Suppliers, eighty (80) tenders and quotations were cancelled for various reasons, thirty nine (39) are still within the tender process, four (4) objections were received and were resolved; and there was no court interdict received .

LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2015/2016) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
DEVELOPMENT BANK OF SOUTHERN AFRICA	PROPOSAL CALL FOR A R250 MILLION LONG-TERM DEBT FACILITY PROVISION FOR THE MSUNDUZI MUNICIPALITY FOR ELECTRICAL INFRASTRUCTURE -CAPITAL EXPENDITURE	14/01/2015	13/02/2025	FINANCE BONGANI NGOBESSE	RATE BASED
CATERPILLAR TRADING	SUPPLY AND INSTALLATION OF NEW PALISADE FENCING TO VACANT SITES TO BE USED AS A COMMUNITY CENTRE AT WARD 3 (ENQABENI AND WARD 28 LOTUS PARK, NORTHDALÉ)	01/12/2014	28/02/2015	BUKELANI MBHELE	R 1 269 000.00
TUSCAN MOOD 1113 CC T/A MEDIA COM SA	MEDIA HOUSE TO PRODUCE AND DISTRIBUTE NEWSPAPER	2015/01/05	30/04/2018	MARKETING THOBEKA MAFUMBATHA	R 4 618 800.00
MOVE-ON UP 111 CC T/A CONSTRUCTION & PLANT	UPGRADING OF NEW ENGLAND LANDFILL SITE	14/11/2014	30/05/2015	ISF-LANDFILL SITE RAMU RAGHUNANDAM	R 7 692 103.00
SERENITY FINANCIAL SERVICES CC	PROPOSAL CALL FOR THE PROVISION OF SHORT TERM INSURANCE BROKING SERVICES FOR THE MSUNDUZI	13/01/2015	12/01/2018	INSURANCE/ SIPHO NXUMALO	R 1 666 009.13
FYNNS CONSTRUCTION	UPGRADE OF LESTER BROWN & THOMAS WATKINS ROAD	03/06/2015	02/09/2016	ISF_ROADS KIM MEATHER	R20 066 946.54
UGESI CONTRACTORS	UPGRADE OF BERG STREET SWIMMING POOL	02/03/2015	02/07/2015	ISF-MAINTENANCE	R 2 283 790.00

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2015/2016) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
SANDAKAHLE TRADING 01 CC XOLISIZWE TRADING AND PROJECTS TRIPPLE NINETRADING (PTY) LTD EKHWESI BUSINESS SOLUTIONS (PTY) LTD	APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE PROFESSIONAL EVENT MANAGEMENT SERVICES TO THE MSUNDUZI MUNICIPALITY	17/11/2014	16/11/2015	IDP/SIWELILE ZIMU	RATE BASED
BYTES MANAGED SOLUTION	SPECIALISED CONTRACT MAINTANANCE AND SUPPORT FOR ALCATEL OMNI PABX ENTERPRISE	23/03/2015	23/03/2018	ICT / XOLILE NGBULANA	RATE BASED
	SUPPLY AND DELIVERY OF MOBILE LIBRARY UNITS	17/03/2015	16/03/2018	ISF_FLEET / MTHANDENI NGCOBO	R 1 180 200.00
KONE ELEVATORS	INSTALLATION OF LIFT AND GOOD HOIST AT BESSIE HEAD LIBRARY	02/03/2015	01/08/2015	ISF-BUILDINGS/ EMMANUEL MAKHAYE	R1 400 000.00
JACKSONS CLEANING SERVICES	GENERAL CLEANING OF FREEDOM SQUARE TAXI RANK	23/03/2015	23/03/2018	ISF-BUILDINGS	R2 978 820.00
PARADOX YOUNG AND ASSOCIATES AKHA IZWE CONSULTANTS CC NCM QUANTITY SURVEYORS	PROVISION OF AD-HOC PROFESSIONAL QUANTITY SURVEYING SERVICES	18/05/2015	17/05/2018	ISF- BUILDING	RATE BASED
EXIGO SUSTAINABILITY (PTY) LTD. SIVEST SA (PTY) LTD GIBB (PTY) LTD LIDWALA CONSULTING ENGINEERS (SA) PTY LTD HESQ CONSULTANTS (PTY) LTD	PROVISION OF AD-HOC PROFESSIONAL ENVIRONMENTAL (EIA) SERVICES	18/05/2015	17/05/2018	ISF- BUILDING	RATE BASED
RUBEN REDDY ARCHITECTS CC	PROVISION OF AD-HOC PROFESSIONAL ARCHITECTURAL SERVICES	18/05/2015	17/05/2018	ISF- BUILDING	RATE BASED
GNS CIVILS	UPRADING OF GRAVEL ROADS-EDENDALE, WARD 12 MOSCOW AREA ROADS: B34	03/08/2015	03/02/2016	ISF-ROADS	R 2 364 975
ZETHEMBE MAINTANANCE AND GENERAL SERVICES	COMPLETION CONTRACT FOR THE CONSTRUCTION OF MOSES MABHIDA MULTI PURPOSE CENTRE	22/04/2015	22/10/2015	ISF-BUILDINGS	R12 736 206.83
DECK, STEEL & CONCRETE CC	UPGRADING OF ESIGODINI ROADS FROM GRAVEL TO SURFACE (NTOMBELA, DR NKOSI & MPUNGUSE), IN WARD 12,	25/05/2015	24/01/2016	ISF-ROADS	R 9 207 162.69
ROYAL HASKONING DHV	PROPOSAL CALL FOR THE PREPARATION OF THE AIRPORT PRECINCT AND MANAGEMENT PLAN FOR THE PIETERMARITZBURG AIRPORT AND SURROUNDS MSUNDUZI MUNICIPALITY	18/05/2015	31/12/2016	ISF-BUILDINGS	R1 207 899.00
CSX CUSTOMER SERVICES (PTY) LTD	SUPPLY, DELIVERY, INSTALLATION, COMMISSSIONING AND MAINTENANCE OF THREE PERIODICAL MATERIAL OR BOOK SCANNERS FOR THE BESSIE HEAD LIBRARY, PIETERMARITZBURG.	18/05/2015	17/05/2018	LIBRARY	R2 330 250.00

PUBLIC PRIVATE PARTNERSHIPS ENTERED INTO 2015/16 R' 000					
Name And Description Of Project	Name Of Partner(S)	Initiation Date	Expiry Date	Project Manager	Value 2015/16
No Public Private Partnerships entered into in 2015/2016.	N/A	N/A	N/A	N/A	N/A

SUPPLY CHAIN MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Annual review of SCM Policy	Submission of reviewed SCM policy to SMC on 28 February 2016 to SMC	Submission of reviewed SCM policy to SMC on 30 October 2014	Policy submitted to SMC on 5 December 2015	Submission of reviewed SCM policy to SMC on 28 February 2016	SCM Policy submitted to SMC on 28 February 2016	Submission of reviewed SCM policy to SMC on 28 February 2017
Submission of the procurement plan	Submission of the annual procurement plan to SMC by 30 June 2016	Submission of the annual procurement plan to SMC by 30 June 2014	Annual procurement plan submission delayed by the late submissions from the end user	Submission of the annual procurement plan to SMC by 30 June 2016	Procurement plan submitted in July due to late submission by the end user	Submission of the annual procurement plan to SMC by 30 June 2017

SUPPLY CHAIN MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Quarterly reports on implementation of the procurement plan	Submission of quarterly report on the implementation of the procurement plan to SMC	Submission of quarterly report on implementation of the procurement plan to SMC on quarterly basis	submitted quarterly to SMC	Submission of quarterly report on implementation of the procurement plan to SMC on quarterly basis	Quarterly reports submitted to SMC	Submission of quarterly report on the implementation of the procurement plan to SMC
Monitoring of irregular expenditure quarterly report	Submission of quarterly report of irregular expenditure to SMC	Submission of quarterly report of irregular expenditure to SMC	Report submitted to SMC	Submission of quarterly report of irregular expenditure to SMC	Report submitted to SMC	Submission of quarterly report of irregular expenditure to SMC
Monthly report on Tenders awarded, deviations and inventory management	Submission of Monthly report on Tenders awarded, deviations and inventory management to OMC	Submission of Monthly report on Tenders awarded, deviations and inventory management to OMC	Reports submitted monthly to OMC	Submission of Monthly report on Tenders awarded, deviations and inventory management to OMC	Report submitted to OMC	Submission of Monthly report on Tenders awarded, deviations and inventory management to OMC
Monthly report on contract management	Submission of monthly contract management report to SMC	Submission of monthly contract management report to SMC	Monthly report submitted to SMC	Submission of monthly contract management report to SMC	Monthly report submitted to SMC	Submission of monthly contract management report to SMC

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION CHECKLIST

IMPLEMENTATION CHECKLIST	
Supply Chain Management	
Municipality Details	Answers
Name of Municipality	KZ225 Msunduzi
Contact Person (name):	Dudu Gambu
Email address:	dudu.ndlovu@msunduzi.gov.za
Phone:	033 392 2472
Name of the Head of the SCM Unit (if different to above):	N/A

Question		Answer	Comment on progress	Date for completion	Official(s) responsible
1	Has the Council adopted a SCM policy in terms of SCM regulation 3?	Yes	N/A	N/A	Head: SCM
2	How many staff are employed by the SCM Unit? (show full time staff equivalent, a person shared with another function or working part-time on SCM is shown as a fraction)	48	N/A	N/A	N/A
2.1	How many positions are unfilled, ie waiting for an appointment? (full time equivalent)	15	15 post still vacant the effort of filling them is being undertaken by HR	2016/17	DMM:CS
2.2	Has a job description been developed for each position within the SCM Unit?	Yes	N/A	N/A	N/A
3	Has a detailed implementation plan for SCM been developed?	Yes	N/A	N/A	Head: SCM
3.1	If "YES", is progress regularly measured against the implementation plan?	Yes	Progress on the Procurement Plan is updated monthly	N/A	Head: SCM
4	Is a report on the implementation of the SCM Policy provided to the mayor (within 10 days of the end of each quarter (reg 6(3)))	Yes	N/A	N/A	Head: SCM
5	SCM Processes:				
5.1	Is the necessary needs assessment undertaken before each acquisition?	Yes	N/A	N/A	Manager Demand and acquisition
5.2	Are preferential policy objectives identified to be met through each contract?	Yes	N/A	N/A	Manager: Contract Management
5.3	Is the performance of vendors regularly monitored?	Yes	Monthly assessments are done by the monitoring officer and reported to Council on a quarterly basis	N/A	Monitoring officer
5.4	Are SCM processes independently monitored to ensure the SCM policy is followed and desired objectives achieved?	Yes	N/A	N/A	IA
6	Are the threshold values contained in the SCM Policy aligned with the values stipulated in regulation 12?	Yes	N/A	N/A	N/A

Question			Answer	Comment on progress	Date for completion	Official(s) responsible
6.1	If "NO" are the values contained in the SCM Policy higher than that stipulated in regulation 12?		NO	N/A	N/A	N/A
7	Do municipal bid documents comply with MFMA Circular No 25?		Yes	N/A	N/A	SCM Practitioners
8	Do municipal bid documents include evaluation criteria for use by the bid evaluation and adjudication committees?		Yes	N/A	N/A	Manager: Contract Management
9	Regulation 46 requires the SCM Policy to establish a code of conduct.					
9.1	Is the Code of Conduct issued by NT in MFMA Circular No 22 utilised?		Yes	N/A	N/A	Head: SCM
9.2	Are measures in place to ensure all SCM practitioners are aware of the SCM code of conduct?		Yes	All practitioners have signed the code of conduct.	N/A	Head: SCM
10	Are all delegations in terms of SCM roles and responsibilities in writing (other than delegations contained in the SCM Policy)?		Yes	SCM Delegations adopted by Council	31/10/2014	CFO
11	Prior to making an award above R30 000 the municipality or municipal entity must check with SARS whether that persons tax matters are in order (reg 43 and MFMA Circular No 29). Is this being complied with?		Yes	N/A	N/A	SCM Practitioners
12	Please confirm if records are kept of the following:					
12.1	Petty cash purchases?		Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
12.2	Written or verbal quotations received and awards made?		Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
12.3	Tenders and all other bids received and awards made?		Yes	Tenders records are kept at SCM offices	N/A	Manager Demand and acquisition
13	Are all invitations for bids above R30 000 advertised for at least 7 days on the website and official notice board? (reg 18(a))		Yes	N/A	N/A	SCM Practitioners
13.1	In addition, are all invitations for competitive bids publically advertised in newspapers commonly circulating locally? (reg 22(1))		Yes	N/A	N/A	SCM Practitioners
14	Is the "list of accredited prospective providers" required by regulation 14 updated at least quarterly?		Yes	N/A	N/A	Manager: Demand and acquisition
15	Is there a database established to record redundant and obsolete store items?		Yes	N/A	N/A	Logistics Manager
16	Are debriefing sessions held with unsuccessful bidders?		No	Written regret letters are sent and on request meetings are held.	N/A	SCM Practitioners
17	Training SCM practitioners					
17.1	Has a training strategy for SCM practitioners been developed?		Yes	N/A	N/A	HR
17.2	What is the 2015/2016 budget for the training of SCM practitioners?			N/A	N/A	N/A
17.3	Has the municipality or entity used an outsourced training provider for SCM, other than SAMDI?		Yes	SCM35 of 14/15 Bantu Banye Skills	N/A	N/A
17.4	If "yes" to 17.3 please list below the names of training provider(s) used to date (expand this box if necessary)			University of Pretoria, Wits University and Bantu Banye Skills	N/A	N/A
17.5	Indicate the number of officials who have attended the SCM training conducted by SAMDI?			None	N/A	N/A
17.6	Indicate the number of officials who have attended SCM training conducted by training providers other than SAMDI?			28	N/A	N/A
18	Has as SCM procedure manual been developed to assist officials implement the SCM policy, consistent with the MFMA, regulations, circulars and the Accounting Officers Guidelines?		Yes	N/A	N/A	N/A
19	Bid Committee membership:					
19.1	Does the Bid Specification Committee membership comply with regulation 27?		Yes	N/A	N/A	N/A
19.2	Does the Bid Evaluation Committee membership comply with regulation 28?		Yes	N/A	N/A	N/A
19.3	Does the Bid Adjudication Committee membership comply with regulation 29?		Yes	N/A	N/A	N/A
19.4	Has regulation 29(4), which stipulates that a member of a bid evaluation committee or an advisor may not be a member of a bid adjudication committee, been breached?		No	N/A	N/A	N/A
20	Procurement of IT related goods and services:					
20.1	Are you aware that SITA can assist with the procurement of IT related goods and services (regulation 31)		Yes	N/A	N/A	N/A
20.2	Have you utilized this facility before?		Yes	N/A	N/A	N/A

	Question	Answer	Comment on progress	Date for completion	Official(s) responsible
21	Does the SCM Policy provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the SCM system? (reg.41(1))	Yes	N/A	N/A	N/A

PERFORMANCE MANAGEMENT OF CONTRACTS FOR THE PERIOD 1 JULY 2015 - 30 JUNE 2016

In terms of section 116 (2) of the MFMA the accounting officer of a municipality must - "Take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; monitor on a monthly basis the performance of the contractor under the contract or agreement; establish capacity in the administration of the municipality to assist the accounting officer in carrying out the duties and to oversee the day-to-day management of the contractor under the contract or agreement;"

In order to fulfill the requirements of the legislation quoted above the Supply chain Management unit prepares a monthly report on the Performance of all suppliers. This report is tabled at the Strategic Management Committee on a monthly basis thereafter it is forwarded to the other portfolio committees before it is tabled at Council.

The table overleaf indicates a schedule summarizing the performance of all contracts on a monthly basis that the municipality entered into that are over the amount of R10 000 000. 00. Due to the size and volume of these reports, should anyone wish to view the full report they can kindly do so at the Supply Chain Management Unit on the 5th Floor of the AS Chetty Building. The table also does not include any information pertaining to annual supply contracts.

MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT

SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE

MONTHLY REPORTS FOR THE PERIOD 1 JULY 2015 - 30 JUNE 2016

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
JULY 2015				
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	The Council is still busy finalizing the extended contract- for the project to be utilized accordingly.
SCM 4 OF 12/13	ASHDOWN WARD 23 MIDBLOCK SANITATION RELOCATION	KULU CIVILS AND PROJECT MANAGERS	R11 732 372.70	- The site handover was done on 03 August 2015. - Awaiting completion certificate/closeout report from the Business unit.
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	- The Project manager is satisfied with the service rendered by Siyazi. - However, the business unit is experiencing difficulties in monitoring this project because sometimes the safety is being compromised. - The project manager also mentioned that getting the members of the taxi associations to sign register for attending meetings is impossible as a result he finds it very difficult to track if Siyazi does hold meetings with all the relevant stakeholders.
SCM 55 OF 12/13	CONSTRUCTION OF ATHLETIC TRACK STADIUM PHASE 2	BRIGHT HOMES CONSTRUCTION	R45 990 087.82	- Progress is ongoing onsite - Project Manager indicated that the full 10% retention is due on the 05th of September 2015, before handover a defects inspection is to be conducted. - An addendum to contract is being prepared to cover the additional scope that exceeds Variation Orders, which will be circulated for signature. - A contingency plan is to be submitted by the contractor on the 19th of August 2015 and the cash flow to follow after. - New formwork has been delivered. 72% of the original scope has been executed, on overall scope noted only 42.3% has been executed

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	- The contractor is approximately 4.5 months behind when compared with the original program of works. - However the contractor confirmed that they have plans to make up the backlog by employing a sub-contractor. - Additional teams are still on track to speed up the lost time. - The contractor has managed to lay more than 3890m of pipes, 98 Main manholes and 90 Terminal manholes. - The contractor was granted 24 days extension of time due to community issues that resulted to a strike. - The Contractor's contractual performance thus far remains satisfactory.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- Project commenced in April 2015 with an anticipated completion date of 31 July 2017. - Installed cover slabs on 13 concrete rings - The contract is extended for 31 days and the expenditure to-date is 21%. - The company raised 38 rings. - The contractor has managed to lay 2594.73m sewer pipes. - The Contractor again stated that excavations / line production work (sewer lines) would not continue until the payment certificates have been processed. - Construction of manholes would however continue. - The Contractor stated that they had been working without being paid since November 2014 - Delays and frustrations: delayed payments to the Contractor - Delivery of MOS from off-site storage by the supplier - The general quality of work to date is acceptable.
SCM 68 OF 12/13	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	- The project commenced in April 2014 with a provisional completion date of 1 February 2016. - A total of 4956m of pipes has been laid (4429m during 2014/2015 and 527m during the 2015/2016 financial years). - The area is divided into blocks, on block A and B, the company is busy on final snagging in anticipation of partial handover. - The company is ahead of programme, the revised anticipated completion date is 27 October 2015 and the expenditure to-date is 64.58%. - The deliverables are exceptional. The overall work performance is 64.58%.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• The road is approximately 1000m of 10.5m wide, 40mm thick. • Market Stalls -Foundations Excavation is at 70% Complete and Foundations Concrete is at 50% Complete. • Storm water Phase 1 is at 99% and Phase 2 is at 98%. • Drive way access is at 95% for phase 1 and 84% for phase2. • Delays: Telkom, fibre optic lines. • Eskom, existing electrical lines to affected trader. • Existing potable water lines. • Non Payment of local sub-contractors. • Stoppage of the Market Stalls and Retaining Walls, the community was unhappy with the proposed market stall sub-contractor and delayed the construction thereof. • Poor Planning of Works • Delays with the delivery of materials on site. • The road works is delayed by two weeks and the construction is delayed by approximately 6 weeks • Quality:-Workmanship is poor on site and has been challenging from the commencement of the works. Br Tsimas comments are that they have been tasked to use local labourers with no skills and quality control is always under scrutiny. • The Asphalt was programmed to be completed by now, however due to the national shortage of bitumen, this did not happen. • The overall work completion for both phases 1 and 2 is 84%.
SCM 77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• Project is 78% complete. • The contractor is 19 days behind program. • Contractor has put in a request for extension of time which the consultant is busy considering. • Completion date 27/07/2015
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• Contractor is on schedule and project is progressing satisfactorily. • The quality of work is satisfactory. • Project is expected to reach practical completion on 27/07/2015.
4/S32 Of 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	• EOH was appointed through SCM regulation 32 (a contract secured from City of Johannesburg to implement the FMS). The project is currently at planning stage and the brown paper exercise to map out existing municipal processes and it was completed on the 22nd of April 2015. • The Blue print workshops between EOH and relevant stakeholders commenced on the 23rd of June 2015 and it was completed on the 22 of July 2015, where EOH was allowed to provide the Msunduzi municipality with the clear implementation timelines and a finalized scope of work.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R49,115,167.49	- Section 1, 2, 3- Installed, Backfilled and rehabilitated. - Section 4- Missing compaction. - Section 5- All crossings completed and reinstated. - Section 6- Have begun excavations. - Section 7- Just begun works. - Section 8- Mayors walk to be concreted and reinstated. Bale Street to be reinstated, 100% trench excavation, cable installation will be completed before end of August. - Section 9- Completed awaiting tests before compaction. - Cable was burnt during testing phase at section 3, 4 (Jabu Ndlovu Street), contactor has done an investigation and determined that the Test Technician did not follow correct procedure. - Contractor will bear costs of replacing damaged cable. - Contractor on site working continuously.
25/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION OF 132KV GIS SWITCHGEAR FOR PRINCE ALFRED STREET SUBSTATION INCLUDING THE CONSTRUCTION OF SUBSTATION BUILDING AT PRINCE ALFRED AND ALTERATIONS TO ELECTRICAL WORK AT BOTH PRINCE ALFRED AND RETIEF STREET SUBSTATION UP TO COMMISSIONING	CONSOLIDATED POWER PROJECTS (PTY) LTD.	R 31,962,200.55	- Contractor on site working continuously. - Contractor claimed cumulative delay for: - Excavation of building & access - basement level reduced (3 days) - Foundation reinforcing- details altered (3 days) - Foundation blinding- stone layer works (5 days) - Steelwork for walls- rescheduling (4 days) - Wall reinforcing- Extra reinforcing (4 days) - Completion of civil work on sub-station building anticipated completion date- 28th August 2015. - Completion of balance of works anticipated date- 28th September 2015.
SCM 2 OF 14/15	PROPOSAL CALL FOR A R 200 MILLION LONG-TERM DEBTS FACILITY PROVISION FOR THE MSUNDUZI MUNICIPALITY FOR ELECTRICAL INFRASTRUCTURE-CAPITAL EXPENDITURE	DEVELOPMENT BANK OF SOUTHERN AFRICA	R 200 000 000.00	- The first draw down of R100 000 000 has been received by the Municipality as per agreement. - The user department (Revenue) is happy with the performance of the service provider.
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- Site establishment is 100% complete. - Contractor is busy with partitioning and erection of new walls inside the community Center.
AUGUST 2015				
25/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION OF 132KV GIS SWITCHGEAR FOR PRINCE ALFRED STREET SUBSTATION INCLUDING THE CONSTRUCTION OF SUBSTATION BUILDING AT PRINCE ALFRED AND ALTERATIONS TO ELECTRICAL WORK AT BOTH PRINCE ALFRED AND RETIEF STREET SUBSTATION UP TO COMMISSIONING	CONSOLIDATED POWER PROJECTS (PTY) LTD.	R 31,962,200.55	- Contractor running behind schedule with 18 days. - Putting in a 30MPA concrete to facilitate faster drying of concrete prior to waterproofing. - Roofing and bricklaying to be done concurrently to cover time - Contractor will be doing an assessment on days left and work outstanding, proposing a bi-weekly programme. - Contractor does not envision being ready for cable installation in 2-3 weeks but will make provisions to keep cable in basement while they wait to install it. - Cable to be installed 2-3 weeks from the 5th August 2015, meanwhile cable can be coiled and covered while works are being completed.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	The extension of 3 years of the contract is been finalized and now the project is active to be used.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 4 OF 12/13	ASHDOWN WARD 23 MIDBLOCK SANITATION RELOCATION	KULU CIVILS AND PROJECT MANAGERS	R11 732 372.70	The project is complete and a completion certificate/ closeout report dated 08 July 2015 has been received from the Business unit therefore the file is closed.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- Project commenced in April 2015 with an anticipated completion date of 31 July 2017. - They busy covering the slabs on concrete rings - The issue of payments is still standing. The work is slowly progressing..
SCM 68 OF 12/13	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	- The project commenced in April 2014 with a provisional completion date of 1 February 2016. - The general quality of the work is acceptable and the company is ahead of the programme of works. - The overall work performance is 70%.
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	- The road is approximately 1000m of 10.5m wide, 40mm thick. - The company is busy laying the Asphalt though they are beyond the contract period due to the national shortage of bitumen. (Pictures attached. The overall work completion for both phases 1 and 2 is 90%.
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	The Project manager is satisfied with the service rendered by Siyazi.
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	- However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 4000M of pipes and constructed 120Main manholes and 100Terminal manholes. - The contractor was granted 24days extension of time due to community issues that resulted to a strike. - The Contractor's contractual performance thus far remains satisfactory.
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R1887750.5	This project is in project management phase Begen Africa (The Consultant) is doing a good job in terms of project management and project monitoring.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	- This project is 82% complete. - The contractor reported that they are currently three (3) days behind schedule but intend to catch-up by employing additional resources - The work is scheduled to be completed by mid-October 2015 - The hydrostatic testing of the pipeline is scheduled for mid-September.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	- The claim for extension of time was approved by the Engineer - The revised completion date for this project is now 30/10/2015 - Testing of the reservoir is expected to be done before the end of the month. - Practical completion is expected before end of the month. - The quality of work is satisfactory - The reservoir is scheduled to be operational by the end of September 2015.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- There is no progress on site, since the work has been stopped due to lack of funds for the projects. - The contractor was last seen on site on 04/09/2015
SEPTEMBER 2015				
SCM 10 OF 14/15	CONSTRUCTION, RENOVATIONS AND ALTERATIONS TO ASHDOWN LIBRARY	SIZIMISELENGOMSEBENZI	R936 113.00	- Contractor working on site continuously. - Structural building complete - Other works: - First coat of paint applied (inside & outside). - Electrical and plumbing work has commenced. - Door frames have been installed, windows installation complete. - Tiling has not commenced. 50% ceiling installed. - Guard house has been erected- anticipated. Completion day for guardhouse 25th August 2015. - Matthew Francis busy with submission to the contractor to vacate site due to slow progress on site.
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R49,115,167.49	Progress to date 90% (Major section 1 & 2) - Section 1: > 100% backfilling > 100% cable laying > Re-instatement in progress. > Man-holes and joint bay outstanding. - Section 2: > 100% backfilling. > 100% cable laying. > 100% Re-instatement. > Man-holes and joint bay outstanding - Section 3: > 100% backfilling. > 100% cable laying. - Section 4: > 100% backfilling. > 100% cable laying. > 100% Re-instatement. - Section 5 : > 100% backfilling. > 100% cable laying. > 100% Re-instatement - Section 6 : > 90% Trench excavation in Greyling street. > Pipes being installed. > Cable to be installed by 14/9/2015. > measurement to be done on 16/9/2015 - Section 7 : > Length reduced to 250m, requiring one drum of cable. - Cable testing: HV test to be done after installation of cable is complete. - Progress to date 98 % - Major Section 3 - Optic fibre trench being dug to control centre and 2 x ducts to be installed.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
25/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION OF 132KV GIS SWITCHGEAR FOR PRINCE ALFRED STREET SUBSTATION INCLUDING THE CONSTRUCTION OF SUBSTATION BUILDING AT PRINCE ALFRED AND ALTERATIONS TO ELECTRICAL WORK AT BOTH PRINCE ALFRED AND RETIEF STREET SUBSTATION UP TO COMMISSIONING	CONSOLIDATED POWER PROJECTS (PTY) LTD.	R 31,962,200.55	- Contractor working on weekends to cover lost time, 17 days behind schedule - Anticipate completion of the building (section 1) by the end of September and remainder of works (section 2) at the end of the third week in October. - Architect waiting for one final quotation for the mechanical installation. - All matters regarding the installation of cable have been resolved and contractor is progressing with the program in accordance. i.e. trenches have been dug. - Anticipate usage of the existing flood lights recovered from the removed gantries. - New electrical supply cable to the new substation has been installed. - Gantry Crane to be installed on the 29th September 2015 with three (3) day installation period.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- Project commenced in April 2015 with an anticipated completion date of 31 July 2017. - They busy covering the slabs on concrete rings - The issue of payments is still standing. The expenditure to-date is 21%. - Additional camp for the material has been sited and paid as a variation order. - New revised programme has been submitted.
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	- On the meeting held on 10 September 2015, issues pertaining to the all outstanding works on site were discussed - Market stalls - Speed humps - Road signs - Pavement, etc - The new completion date was end September and most of the works are complete. - The deliverables are satisfactory (pictures attached).
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	The contract expired on the 31st of December 2014 and the Business unit is still in the process of appointing the new panel of consultants.
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	- However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 4670M of pipes and constructed 138 Main manholes and 136 Terminal manholes. - The contractor was granted 24days extension of time due to community issues that resulted to a strike. - The Contractor's contractual performance thus far remains satisfactory.
4/S32 Of 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	The Blue print workshops between EOH and relevant stakeholders commenced on the 23rd of June 2015 and it was completed on the 22 of July 2015, where EOH was allowed to provide the Msunduzi municipality with the clear implementation timelines and a finalized scope of work.
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R1887750.5	This project is in project management phase Begen Africa (The Consultant) is doing a good job in terms of project management and project monitoring.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• Contractor is busy with PRV and valve chamber fittings
				• SCAW fitting is being undertaken
				• Contractor is currently filling the 500 diameter pipe with water
				• Contractor is preparing for pressure testing
				• Contractor is clearing the area where works has been done
				• Contractor is constructing the access road behind the prison for maintenance purposes
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The claim for extension of time was approved by the Engineer
				• The new Completion date for this project is now 30/10/2015
				• .Reservoir structure is complete
				• Contractor is busy filling the reservoir for testing.
				• Contractor is currently installing outlet for the reservoir
				• Contractor is busy constructing the access road to the Reservoir
				• The quality of work is satisfactory
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• Chamber fitting are being undertaken
				• The contractor is back on site as from 28/09/2015
				• The progress on site is improving
				• Contractor is currently busy with electrical work and fixing the structure of the building
OCTOBER 2015				
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1 887750.5	• This contract is in project management phase The Consultant's performance (Bigen Africa) is satisfactory in terms of project management and project monitoring.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The project is underway and deliverables are acceptable. • No complaints thus far from the Business unit.
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	• However, the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 4583 M of pipes and constructed 132 Main manholes and 143 terminal manholes. • The contractor was granted 24 days extension of time due to community issues that resulted to a strike. • The Contractor's contractual performance thus far remains satisfactory.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• Project commenced in April 2015 with an anticipated completion date of 31 July 2017. • From MH2090- MH2064(sections) has been completed (bedding, blanket and backfilled) • All lines from MH2090 to MH2064 have been tested and passed • 40 Chambers needs to be built • The service provider is busy excavating from MH2052 to MH2056 and from MH2116 to M2117 • Total pipe laid to date is 1497m • The progress is slowly improving.
SCM 68 OF 12/13	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	• The project commenced in April 2014 with a provisional completion date of 1 February 2016. • The contractor is still about 1 month ahead of the contractual completion date • Deeper excavations, more launch and receiving pits due to the shorter sewer lines and additional shoring not foreseen was impacting on the rate of progress within Block D. It is still envisaged that all currently approved works will be completed by the end of January 2016 • Northdale area: Pipe work in Block A is 100% complete, Block B is 95% complete and Block C now also 100% complete. Work in Block D is 46% complete with around 1000m still to be replaced. • The overall work performance is 85%.
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• On the meeting held on 10 September 2015, issues pertaining to the all outstanding works on site were discussed • Market stalls • Speed humps • Road signs • Pavement, etc • The new completion date was end September and most of the works are complete. • The deliverables are satisfactory (pictures attached).
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• A variation order for additional works to the value of R 1 894 162.72 has been received by SCM to comment and be sent to BAC for approval • The works on site was scheduled to be completed by mid-October 2015, now the contractor, has been issued with additional works.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete • The testing of the reservoir was conducted and the Reservoir failed the test the were some leakages on the structure of the reservoir • The contractor is currently busy with the construction of Access road
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• There is no progress on site. • The project has been stopped due to lack of funds.
4/S32 OF 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	• EOH was appointed through SCM regulation 32 (a contract secured from City of Johannesburg to implement the FMS). The project is currently at planning stage and the brown paper exercise to map out existing municipal processes and it was completed on the 22nd of April 2015. • The Blue print workshops between EOH and relevant stakeholders commenced on the 23rd of June 2015 and it was completed on the 22 of July 2015, where EOH was allowed to provide the Msunduzi municipality with the clear implementation timelines and a finalized scope of work.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R49,115,167.49	- Progress to date is 90% complete - Section 1is 100% backfilling, 100% cable laid, reinstatement in progress, manholes and joint bay outstanding - Section 2:-100% backfilling, 100% cable laid, 100% reinstatement, manholes and joint bay outstanding - Section 3:-100% backfilling, 100% cable laid, 100% backfilled - Section 4:- 100% backfilling, 100% cable laid, 100% reinstated - Section 5:- 100% backfilling, 100% cable laid, 100% reinstated - Section 6:-100% trench excavation in Greyling street, 100% pipes installed, 100% cable installed, 70% backfilling - Section 7:-100% Trench excavation, 100% pipes installed, 100% cable installed, 70% backfilling completed - Joint Bay 3-4:- 80% backfilled - Joint Bay 4-5:- 70% cable installed - Joint Bay 6-7 :-Backfilling commenced - Section 7-00% trench excavation, 100% cable installed, 100% trench backfilled - Section 8 :- 100% trench excavation, 100% cable installed, 100% trench backfilled, reinstatement in Railway Street is in progress. - Optic fibre trench to control Centre- reinstatement tarring still to be done
25/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION OF 132KV GIS SWITCHGEAR FOR PRINCE ALFRED STREET SUBSTATION INCLUDING THE CONSTRUCTION OFSUBSTATION BUILDING AT PRINCE ALFRED AND ALTERATIONS TO ELECTRICAL WORK AT BOTH PRINCE ALFRED AND RETIEF STREET SUBSTATION UP TO COMMISSIONING	CONSOLIDATED POWER PROJECTS (PTY) LTD.	R 31,962,200.55	- Anticipate completion of the building (section 1) by the end of September and remainder of works (section 2) at the end of the third week in November 2015. - New electrical supply cable to the new substation has been installed. - Switchgear equipment manufacturer installation team arrived and installation of switchgear program will be resolved - Contractor in process of completing final quality control of steelwork and grating panel's installations.
NOVEMBER 2015				
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R1 8 87750.50	- This contract is in project management phase. The Consultant's performance (Bigen Africa) is satisfactory in terms of project management and project monitoring. Except the VO that needs to be resolved. - A letter of practical completion has been issued and the contractors are busy with the snag list for both projects.
SCM 55 OF 12/13	CONSTRUCTION OF ATHLETIC TRACK STADIUM PHASE 2	BRIGHT HOMES CONSTRUCTION	R45 990 087.82	112.9% of the overall expenditure on original budget has been processed.
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	The Project manager is satisfied with the service rendered by Siyazi.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	• However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 5174 M of pipes, which consist 160 mm diameter pipe, 110 mm diameter pipe and 200mm diameter. 165 Main line Manholes and 148 Terminal Manhole as at 10th of November 2015. • The contractor was granted 24days extension of time due to community issues that resulted to a strike. • The Contractor's contractual performance thus far remains satisfactory.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • The contractor is busy with the snag list and awaiting the approval of the variation Order.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete. • The testing of the reservoir was conducted and the Reservoir failed the test there were some leakages on the structure of the reservoir. • The contractor is currently busy with the construction of Access road. - On schedule and practical completion has been accomplished
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• There is no progress on site. • The project has been stopped due to lack of funds.
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R 49,115,167.49	• Progress Main Section1 & 2 • Progress to date- 97% • Joint Bay 3-4 :- 80% backfilled • Joint Bay 4-5 :- 70% backfilled • Joint Bay 6-7 :- backfilling commenced • Joint bay 7/8 to be completed by 06/11/2015 • Cable route snag to be done • GIS switchgear has been installed
DECEMBER 2015				
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R 49,115,167.49	• Company Shutdown for festive no significant progress since last report
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	• The contractor is approximately 4.5 months behind when compared with the original program of works. • However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 5588M of pipes, which consist 160 mm diameter pipe, 110 mm diameter pipe and 200mm diameter. 165 Main line Manholes and 148 Terminal Manhole and 157 house connections as at 8th of December 2015. • The contractor was granted 24days extension of time due to community issues that resulted to a strike. • The Contractor's contractual performance thus far remains satisfactory.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
4/S32 Of 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	- EOH was appointed through SCM regulation 32 (a contract secured from City of Johannesburg to implement the Financial Management System). - The 220 duzi SAP is well underway and has reached a significant milestone with the successful completion of the Blue Print Phase . - The focus is now on the Build Phase that is the Building and testing the SAP solution. - Building capacity amongst end users through change and communication initiatives. - User acceptance testing. - Preparation of the training environment.
JANUARY 2016				
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	Company Shutdown for festive no significant progress since last report
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	- However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 5620 M of pipes, which consist 160 mm diameter pipe,110 mm diameter pipe and 200mm diameter.170 Main line Manholes and 152 Terminal Manhole and 168 house connections as at the 15 January 2016 - The contractor was granted 24days extension of time due to community issues that resulted to a strike. - The Contractor's contractual performance thus far remains satisfactory.
4/S32 Of 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	- The 220 duzi SAP is well underway and has reached a significant milestone with the successful completion of the Blue Print Phase . - The focus is now on the Build Phase that is the Building and testing the SAP solution. - Building capacity amongst end users through change and communication initiatives. - User acceptance testing. - Preparation of the training environment.
FEBRUARY 2016				
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	- However the contractor confirmed that, plans to make up the backlog by employing a sub-contractor and additional teams were still on track. The contractor has managed to lay more than 6051 M of pipes, which consist 160 mm diameter pipe,110 mm diameter pipe and 200mm diameter.170 Main line Manholes and 181 Terminal Manhole and 187 house connections as at the 7th of February 2016 - The Contractor's contractual performance thus far remains satisfactory. - The contract expired on the 31st of December 2014 and the Business unit is still in the process of appointing the new panel of consultants.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	- The works on site has been completed - The contractor is awaiting the approval of the variation Order
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1887750.50	- This contract is in project management phase - Performance of the Consultant is satisfactory

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	- The structure of the reservoir is complete - The contractor is currently busy with the construction of Access road
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- There is very little progress on site - The project has been stopped due to lack of funds
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	Site handover was done.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	Work performed is satisfactory
SCM 9 of 15/16	Upgrading of Selby Msimango Road From KM 5.5 to KM 6.5	Martin and East (PTY) Ltd	R 67 783 094.10	On the 20th January 2016 the site possession meeting was held on site. Currently the contractor is busy with the establishment of the site camp.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- The project is slowly improving - Only 13% Progress achieved to-date - The expenditure is at 21% to-date
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	The project is complete and awaiting for a closeout report
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	- The contract extended completion date is 31 March 2016 - Payment to date is - R 23,679,081.85 Excl. Vat. - Phase 1 was completed in March 2015. - Phase 2 funding was only approved at the end of February 2015, this was challenging. - Anticipated Completion of Road Rehabilitation : 25 March 2016 - Anticipated Completion of Market Stalls:31March 2016 - Storm water Phase 1: 99% - Retaining walls: 70% Complete - Plumbing and drainage: 70% Complete - Electrical: 80% Complete - Finishes: 70% Complete - External walkways: 1% Complete
4/S32 Of 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000, 000.00	- The 220 duzi SAP is well underway and has reached a significant milestone with the successful completion of the Blue Print Phase . - The focus is now on the Build Phase that is the Building and testing the SAP solution. - Building capacity amongst end users through change and communication initiatives. - User acceptance testing. - Preparation of the training environment. - EOH have planned to commence with training of Msunduzi Stream Leads and Super Users from 25 January 2016. Train the Trainer Training first session was held from 25 January 2016 to 29 January 2016 and the second session commenced on 15 February 2016.
MARCH 2016				
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R70 292 815.19	- Progress to date: 99% (Major section 1 and 2); - Re-instatement 100% except Railway Street to allow for Optic fibre installation; - Re-instatement on snag list still outstanding; - In process of submission of an extension of time on the contract.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	- The works on site has been completed - Currently waiting for completion certificate from the engineer.
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1887750.50	This contract is in project management phase performance of the Consultant is satisfactory
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	- The structure of the reservoir is complete, but there are leaks at the structure of the reservoir the contractor has been called to address them - The contractor is currently busy with the construction of Access road
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- The progress on site is stagnant. - The Consultant is currently drafting a letter of intention to cancel the contract due to non-performance by the contractor
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	- The contractor is busy with site establishment and is behind the schedule - According to the program works should be starting on site. - The contractor is expected to start the works on 18/04/2016 - The expenditure to date is 36%. - The project is slowly progressing. - The revised anticipated completion date is 17 July 2017
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- Only 15% Progress achieved to-date - The expenditure is still at 21% to-date - The revised anticipated completion date is 31-Jul-17
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	- The project is complete and awaiting for a closeout report - The performance of the company was satisfactory, it is one the companies that are recommended for future projects at the Council because of their outstanding work performance.
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	The service provider is busy with the snag list.
APRIL 2016				
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	- Work is satisfactory and service provider performance is according to the scope of works. - No problems encountered thus far.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- Only 17% Progress achieved to-date - The expenditure is still at 21% to-date - The revised anticipated completion date is 31 July 2017.
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	The project is complete and awaiting for a closeout report
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	The service provider is busy cleaning the road.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for completion certificate from the engineer.
SCM 7 OF 12/13	DESIGN AND CONTRACT ADMINISTRATION OF WATER BORNE SANITATION INFRASTRUCURE IN WARD 10	AURECON SOUTH AFRICA (PTY)LTD	R 2 971 600.00	• This contract is in the contract administration phase the Consultant(Aurecon) performance meets contractual requirements
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1887750.50	• This contract is in project management phase performance of the Consultant is satisfactory
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete, the leaks on the structure of the reservoir t has been addressed • The construction of Access road has been completed • We currently waiting for final inspection
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The progress on site is stagnant. • The Consultant is currently drafting a letter of intention to cancel the contract due to non-performance by the contractor
SCM24 OF 14/15	UPGRADE OF DISTRICT ROAD D1128 IN VULINDLELA PHASE III	SIVA PILLAY CONSTRUCTION	R 8 673 262.52	• The project is complete • We are currently waiting for a close out report
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is busy with site establishment and is behind the schedule • According to the program works should be starting on site.
MAY 2016				
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1887750.50	• This contract is in project management phase; • Performance of the Consultant is satisfactory • Letter of Practical completion has been issued and the company is busy with the snug list. • Awaiting for a closeout report.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The deliverables are satisfactory and the business unit / Project Manager is happy about the service provider's performance.
SCM64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTEGRATED MANAGEMENT (AIM)	R50 605 985.10	• The project commenced in 2014 and it is a 3 year contract. • The expenditure to date is still at 36%. • The project is slowly progressing. • The revised anticipated completion date is 17 July 2017
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• The expenditure is still at 21% to-date • The revised anticipated completion date is 31st July 2017
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• The service provider is failing to reach a practical completion and in effort to assist with the completion, the consultant agreed to utilize the contractor's retention in order to generate additional cash flow to aid the completion of Thwala Road.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	The project is complete and awaiting for a closeout report
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	- The works on site has been completed - Currently waiting for completion certificate from the engineer. - Awaiting for closeout report.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	- The structure of the reservoir is complete, but there are leaks at the structure of the reservoir the contractor has been called to address them - The leaks at the structure are being attended to. - The contractor is currently busy with the construction of Access road
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R22 876 319.05	- Site handover on 1 June 2016 - Contractor currently establishing site - Contractor to submit revised programme of works
SCM 63 OF 14/15	REHABILITATION OF INTERNAL ROADS IN UNIT 14/UNIT P	INKONKA CIVILS CC	R3 767 153.50	- Practical Completion on site reached; - Variation order No.2 and 3 awaiting approval; - Awaiting close out report
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- The progress on site is stagnant. - A meeting was conducted in order to resolve the issues regarding this project and it was discovered that the main problem was the lack of funding Council has no funds allocated to the project.
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	- The site establishment has been finalized. - The contractor is on site and is currently busy with layer works - The quality of work is satisfactory - The Project manager is satisfied with the service rendered by Bantu Banye Investments cc
10/S36 OF 14/15	SUPPLY, DELIVERY, OFFLOADING, INSTALLATION JOINTING AND TERMINATION OF 132KV CABLES	AFRICAN CABLES A DIV. OF ATC (PTY) LTD T/A CBI ELECTRIC AFRICAN CABLES	R70 292 815.19	- Progress to date: 99% (Major section 1 and 2); - Re-instatement 100% except Railway Street to allow for Optic fibre installation; - Re-instatement on snag list still outstanding; - In process of submission of an extension of time on the contract.
SS 72 OF 2015 SECTION 1-3	ALTERATIONS AND ADDITIONS TO WOODLANDS LIBRARY	INTUBAYOLUNTU PROJECTS AND CONSTRUCTION	R 5423525.27	- Contractor has been allocated the project under the said contract and been giving the provisional letter for the allocation pending compliance to the insurance provision whereby surety has to be submitted - An email submission has occurred, contract management: Payments awaiting original documentation to give go ahead - Program of works and safety specification and safety file to be compiled prior to commencement
SS 72 OF 2015 SECTION 1-3	PAINTING TO DORM ROOMS AT BISLEY NATURE RESERVE	LOMBEZ PROJECTS CC	R 10 260.00	- Contractor has been allocated the project under the said contract and been giving the provisional letter for the allocation pending compliance to the insurance provision whereby works insurance and public liability had to be submitted - Submission of insurance documentation has occurred - Program of works has been submitted - Commencement of works has occurred
JUNE 2016				
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	The project is on schedule and the company is responsive towards calls and the business unit is happy with their performance.

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS
SCM64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTEGRATED MANAGEMENT (AIM)	R50 605 985.10	- The project commenced in 2014 and it is a 3 year contract. - The expenditure to date is still at 36%. - The project is slowly progressing. - The revised anticipated completion date is 17 July 2017
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	- The company is still experiencing challenges of funds inorder to move forward with the project. Meetings are being held between the company and the business unit-Water, trying to resolve this matter. - Onsite there is no much progress compared to the previous report.
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	Penalties have been imposed due to poor performance towards completion/ finalization of project.
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI/ MARTIN AND EAST JV	R21 273 797.82	The project is complete and awaiting for a closeout report
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	- The works on site has been completed - We currently waiting for completion certificate from the engineer.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	- The structure of the reservoir is complete, - The construction of Access road has been completed
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R22 876 319.05	- Site handover on 1 June 2016 - Contractor currently establishing site - Contractor to submit revised programme of works - Submitted variation for suspension of works to BAC for approval
SCM 63 OF 14/15	REHABILITATION OF INTERNAL ROADS IN UNIT 14/UNIT P	INKONKA CIVILS CC	R3 767 153.50	Awaiting close out report
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	- The progress on site is stagnant. - There is a big problem with the funding for this project the user department did not budget for the project in 2016/17 financial year which is causing the slow progress. There are no funds to pay the contractor and the engineers.
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	- The contractor is on site and is currently busy with layer works - The quality of work is satisfactory

EMPLOYEE: SUPPLY CHAIN MANAGEMENT					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	17	36	17	19	52%
B1 - B4	16	31	16	15	48%
C1 - CU	15	30	17	13	43%
D1 - DU	1	3	3	0	0%
E1 - E2	1	1	1	0	0%
F1 - F2	0	0	0	0	0%
Total	50	101	54	47	46%

FINANCIAL PERFORMANCE 2015/2016: SUPPLY CHAIN MANAGEMENT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjustment Budget %
Total Operational Revenue (excl. tariffs)	810	480	480	682	42.08%
Expenditure:					
Employees	18,325	20,131	20,250	20,061	-0.93%

FINANCIAL PERFORMANCE 2015/2016: SUPPLY CHAIN MANAGEMENT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjustment Budget %
Repairs and Maintenance	150	244	399	339	-15.04%
Other	35,139	38,170	39,425	38,111	-3.33%
Total Operational Expenditure	53,614	58,545	60,074	58,511	-2.60%
Net operational (Service) Expenditure	52,804	58,065	59,594	57,829	-2.96%

CAPITAL EXPENDITURE: SUPPLY CHAIN MANAGEMENT R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances from Adjustment Budget %	Total Project Value
Total All	100	3,187	3,187	0.00%	
Plant and Equipment	20	628	628	0.00%	628
Furniture	80	77	77	0.00%	77
Stores Roof Replacement		2,482	2,482	0.00%	2,482

COMMENT ON THE PERFORMANCE OF SUPPLY CHAIN MANAGEMENT OVERALL:

LOGISTICS MANAGEMENT

Part of logistics management is to establish and implement appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased; regular checking of stock; and monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

The stock count for the financial year 2015/2016 proceeded smoothly with every member of the team demonstrating their efforts and energy in achieving a well-run physical count of stock. The purpose of conducting a stock count is to verify and ascertain and benchmark the stock records as reflected by the computer system and that of the physical stock on hand. Any discrepancies or differences on stock are then adjusted on computer system either as losses or surpluses. Further to that the investigation is then conducted and necessary remedies made.

The Central Stores adjustments net write-down of stock of -R2 078 769, 14 for the financial year ending 15/16; and the obsolete stock was to the value of R312 033.45. There was no obsolete cable for financial year 2015/2016.

Typically obsolete inventory is stock not issued although departments requested central stores to carry those items. If the departments have not requested in a year or more and cannot provide a justification for not requesting the kept items, Central Stores has to recommend that these items be disposed as a surplus. Stores will endeavor to liaise with departments should there be a change in inventory needs.

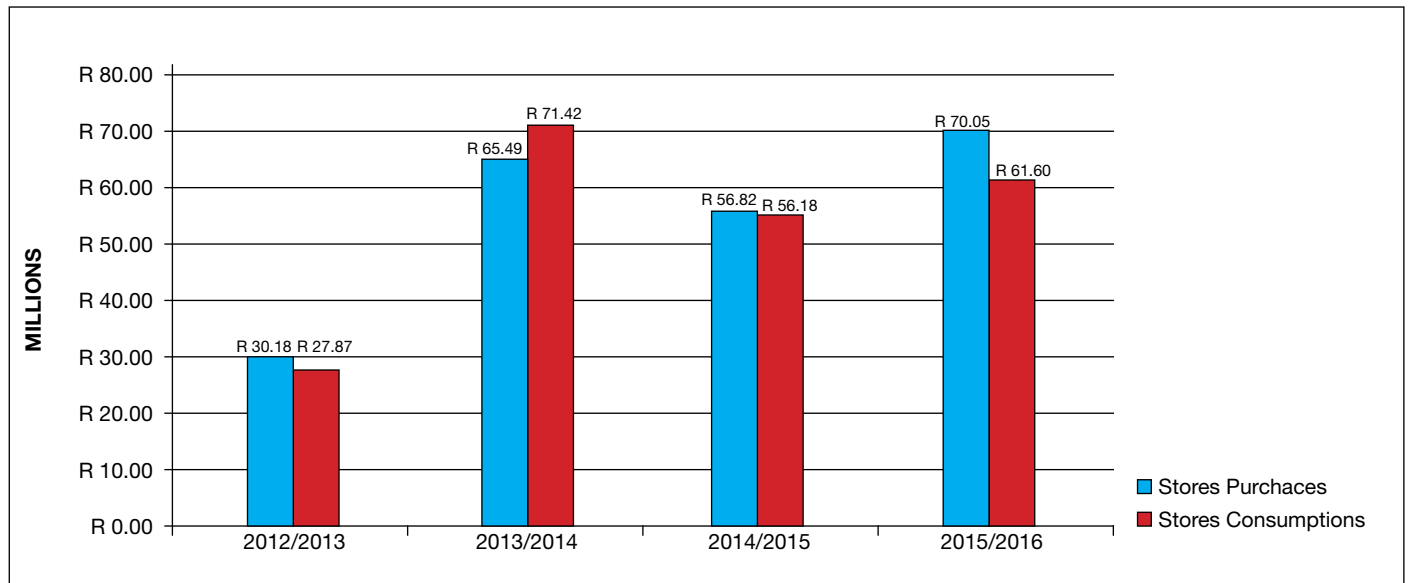
During the stock take process store men and stores controllers corrected and amended the unit of issue for some bins/items that were identified to be incorrectly coded.

The Stores activities for the financial year ending 15/16 proved to be positive in that there were no major back logs of stores requisition not captured or processed on the system; therefore, all the targets were met. During the course of the year Stores management was continuous monitoring all transactions/requisitions. The communication with departments was also visible and it assisted in addressing issues pertaining to unprocessed requisitions. All stores requisitions were screened by the Stores Controllers prior to them being captured on the ProMis system. This exercise helped in making sure that commodity codes are correct before being captured. It also helped in addressing the problem of incorrect use of unit of issue or measure during capturing.

The introduction of SAP and MSCOA CHART OF ACCOUNTS will alleviate the challenges of insufficient funds on department's votes. This is because all stores transaction will only be performed on line/computer with an appropriate vote and funds debited same time when goods are collected. The valuation of stock for the year 16/17 will be changed from First in First out (FIFO) principle to Weighted Average.

Stores purchases increased by 23.28% and stores consumptions also increase by 9.64% when comparing the 14/15 and 15/16 financial years. There is a proper management of inventory and an ongoing liaising with end user sector departments on inventory holdings and have been able to utilize slow moving stock to good advantage.

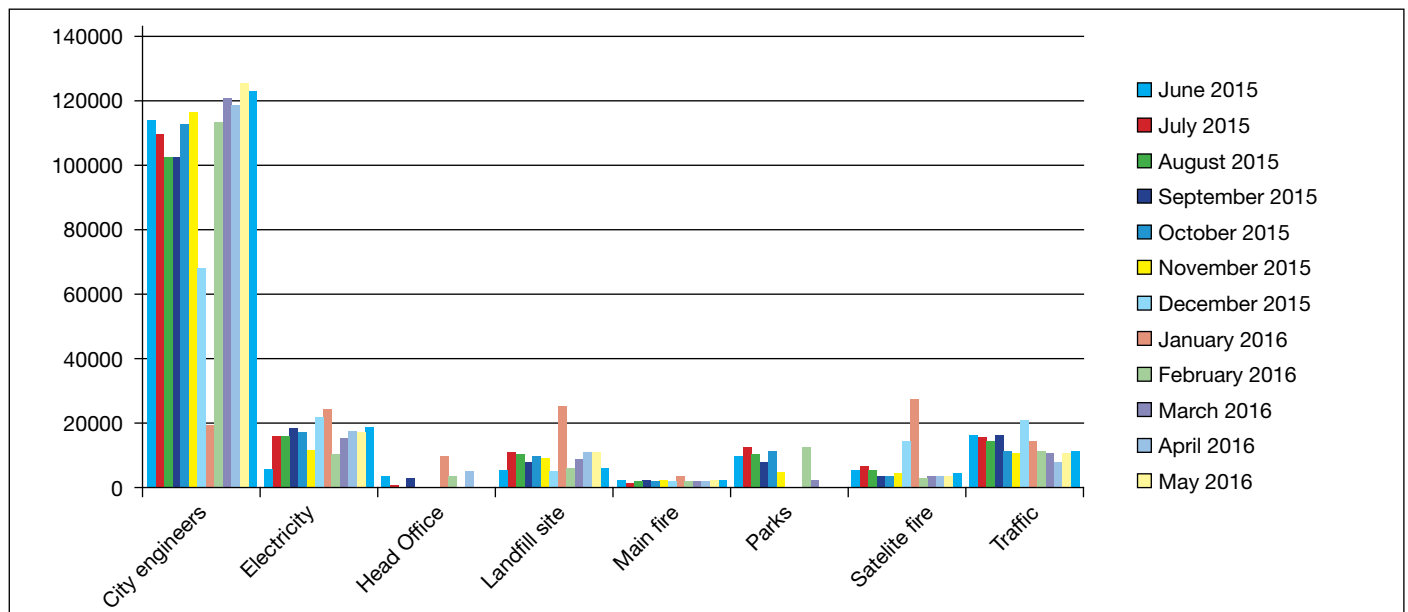
FIG 1: THE GRAPH INDICATES INVENTORY PURCHASES VS INVENTORY CONSUMPTIONS OVER A 4 YEAR PERIOD.



FIN YR	2012-2013	2013-2014	2014-2015	2015-2016
Purchases	R30 175 593	R65 485 516	R56 817 992	R 70 053 808,07
Stores Consumptions	R27 869 348	R71 421 721	R56 181 088	R61 603 849,01

FUEL

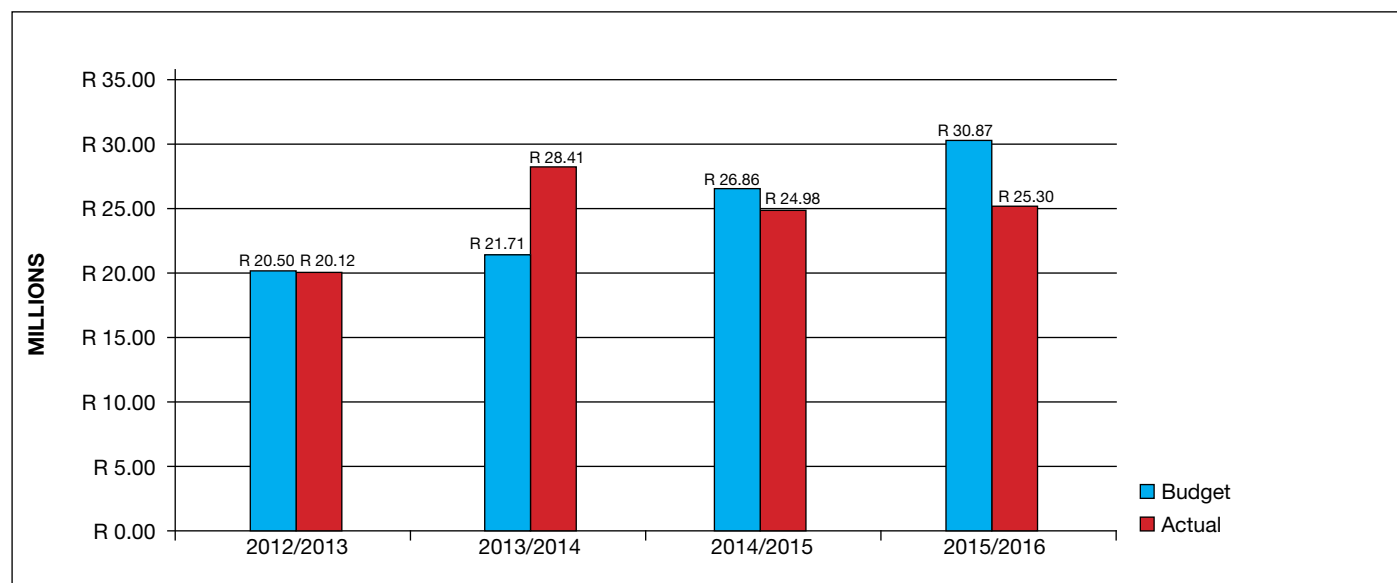
There has been some recognition of cost reduction potential on fuel issues and fuel purchases as a result of the new fuel management system. The consumption levels have steadily decreased. The investment on the fuel management system will provide more accurate cost controls and reporting. Reduce errors and human intervention when generating reports. Also help by providing real time fuel information as and when required. In the future the departments will be provided and advised on the liters each vehicle is consuming and frequency of refuels.



Site	15-Jun	15-Jul	15-Aug	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar
City engineers	112184	108250,4	101189,7	101234,05	111326	114864	66636,65	19549,54	111599,92	119278,9
Electricity	5843,21	15861,15	15888,17	18469,06	17102,4	12032,48	21780,5	24000,08	10479,55	15009,17
Head Office	3362,56	367,99	93,24	2641,15	229,7	38,58	0	9405,38	3300,3	0
Landfill site	5589,5	10890,28	9999	8006,98	9694,73	9073,55	5091,94	25245,59	6221,768	8993,757
Main fire	1830,12	1231,75	1725,75	2283,5	2014,55	2092,55	1711,75	3772,45	1722,55	1808,72
Parks	9535,26	12340,43	10168,76	7900,66	11059,77	4426,81	0	0	12444,288	2368,285
Satellite Fire	5387,75	6150,84	5501,29	3659,13	3721,32	4384,42	14061,74	27015,61	2724,02	3561,56
Traffic	16156,3	15574,98	14548,25	16174,94	11364,75	10690,87	20480,74	14036,973	11437,601	10494,03

A massive reduction of fuel purchases was achieved in the financial year 15/16. There was a positive savings, of R5.57 Million and a surplus of R1.78 Million from the budget; See illustration in FIG2 below.

FIG 2: FUEL BUDGET VS FUEL ACTUAL YR ON YR



FUEL MANAGEMENT (BUDGET VS ACTUAL)					
FIN YR	Budget	Actual	DIFF in %	Comments	Ltr Issued
2012-2013	R 20 500 000,00	R20 124 046	1.86%	Moderate outcomes	1 150 676
2013-2014	R 21 709 000,00	R28 410 655	-23.58%	Negative outcomes	2 865 391
2014-2015	R 26 860 000,00	R24 977 496	7.29%	Positive outcomes	-
2015-2016	R 30 868 000,00	R25 297 817,79	22.02%	Positive outcomes	2 488 980

COMPONENT E: CORPORATE SERVICES

This component includes: Human Resources Services, Information & Communication Technology Services, and Legal Services & Sound Governance.

5.1 HUMAN RESOURCES SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

The top service delivery priorities for human resources in 2015/16 were the finalisation of Job Evaluation for all Job Descriptions (JD's) on the new Structure in preparation for migration and the implementation of the 2013 Structure.

FINALISATION OF JOB EVALUATION: IN PREPARATION FOR MIGRATION TO 2013 STRUCTURE:

The process of writing JD's for 2013 Structure was completed just before the beginning of the 2014/15 Financial Year (FY). Subsequent to that all measures to have all jobs evaluated were put in place. As part of that process Deloitte was engaged to undertake the evaluation exercise, which began on August 2014.

All provisional grade outcomes produced by the Job Evaluation Unit (JEU) were submitted to Provincial Audit Committee (PAC) on 16 April 2015 for auditing. The auditing process started on 18 May 2015, and was concluded on 10 July 2015. All preliminary audit outcomes with audit queries were referred to the JEU by PAC on 10 July 2015.

STAFF ALLOCATION/PLACEMENT PROCESS ON 2013 STRUCTURE:

In the 2015/2016 FY the Organization went through the staff allocation/placement onto the 2013 Structure. The approved 2013 Structure was implemented, guided by the approved Staff Allocation/Placement Policy. This process was inclusive of all stakeholders, particularly Labour on behalf of staff that were being migrated. Corporate Services lead the process of staff migration onto the 2013 Structure which was implemented from 1 June 2016. This process ran concurrently with the publication of job grading results on the new TASK Grading System, as well as the administration of Staff Allocation Disputes and TASK Grade Review Applications. The organization is therefore now on TASK grading system with effect from 1 June 2016.

PERMANENT ABSORPTION OF LONG TERM CONTRACT EMPLOYEES ONTO 2013 STRUCTURE:

In preparation for the permanent absorption of long-serving contract employees, Corporate Services prepared a report enabling 1052 contract employees, below the Labour Relations Act threshold, to be absorbed effective 1 July 2016 following approval by the Full Council.

HUMAN RESOURCES SERVICES OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
To create a knowledge based organizational in support of efficient and effective monitoring and evaluation, decision making, providing strategic direction and quality customer service delivery Implementation of HR Strategy	To provide an efficient and effective Human Resources Management Service in order to support the achievement of the organizational objectives	N/A	N/A	1100 Employees & Councillors trained according to the Workplace skills plan by the 30th of June 2016	1171 Employees & Councillors trained according to the Workplace skills plan	N/A
		N/A	N/A	30 x employees benefitting from the study assistance programme by the 30th of June 2016	57 employees benefitting from the study assistance programme by the 30th of June 2016	N/A

HUMAN RESOURCES SERVICES OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Improve working conditions, safety and capacity of our workforce	To promote and maintain a healthy employee relations climate and industrial peace in order to achieve organizational and employee effectiveness	N/A	N/A	4 x Health and Safety Management Framework workshops for all staff facilitated by the 30th of June 2016	4 x Health and Safety Management Framework workshops for all staff facilitated by the 30th of June 2016	Updated 16/17 HR Policy Manual uploaded to the intranet before 31 January 2017
	Contribute towards employability & self-employability of youth and community	10 External Bursaries awarded	11 External Bursaries awarded	12 x External Bursaries awarded by the 31st of December 2015	12 x External Bursaries awarded by the 31st of December 2015	73 Councillors and 1027 Employees trained in line with the 2016/17 Workplace Skills Plan before 30 June 2017
		2 learnership programmes	3 learnership programmes	3 x Learnerships implemented by the 30th of November 2015	2 x Learnerships implemented by the 30th of November 2015	1 Learnerships implemented by the 30th of June 2017
		65 Interns Contracted	70 Interns Contracted	70 Interns Contracted	70 Interns Contracted	n/a

EMPLOYEES: HUMAN RESOURCES SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	3	6	3	3	50%
B1 - B4	17	21	17	4	19%
C1 - CU	18	30	19	11	36%
D1 - DU	11	24	10	4	16%
E1 - E2	1	2	1	1	50%
F1 - F2	-	-	-	-	-
Total	50	89	50	23	25%

FINANCIAL PERFORMANCE 2015/2016: HUMAN RESOURCES SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2	-3 901	-3 901	-374	-90%
Expenditure:					
Employees	43 522	105 605	67 759	48 593	-28%
Repairs and Maintenance	112	131	61	56	-8%
Other - Note 1	-36 837	28 465	31 426	-40 956	-230%
Total Operational Expenditure	6 797	134 201	99 246	7 693	-92%
Net operational (Service) Expenditure	3 814	130 300	95 345	7 319	-92%

NOTE 1

OTHER Expenditure comprises of the following :			
R'000			
Details	Original Budget	Adjusted Budget	Actual Expenditure
General Expenses	28 187	31 148	30 429
Departmental Charges	278	278	-71 385
TOTALS	28 465	31 426	-40 956

CAPITAL EXPENDITURE: HUMAN RESOURCES SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	250	679	622	-8%	
REVAMP 6TH FLOOR, PNC	250	243	243	0	243
OFFICE EQUIPMENT	0	26	26	0	26
OFFICE FURNITURE	0	410	353	-14%	410

COMMENT ON THE OVERALL PERFORMANCE OF HUMAN RESOURCE SERVICES:

The priority Capital Project in 2015/2016 financial year for HR saw the successful refurbishment of the HR Customer reception area. HR, as a customer focused Unit that has in excess of 3500 internal staff customers and almost 80 Councillors presently, intends to focus on progressively improving all customer-facing offices. Secondly, HR will continue to focus on the maintenance and up-keeping of all Personnel Records in compliance with all applicable legislation pertaining to the keeping of personal records.

5.2 INFORMATION & COMMUNICATION TECHNOLOGY SERVICES

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The Information and Communication Technology (ICT) unit prioritized the following three critical projects during the 2015/16 financial year as set out in the SDBIP Operational plan:

1. Implementation of SAP ERP Project
2. Disaster Recovery (DR) Site at Mkhondeni Market
3. Operational Level Agreement (OLA)

SAP IMPLEMENTATION:

The SAP implementation is progressing well with critical milestone met as set out in the project plan. This SAP ERP implementation will consolidate and standardize most of the legacy software systems into one. Further to that it will improve and assist in service delivery as business processes have been streamlined and shortened by having a unified business enterprise system throughout the Msunduzi Council. So far some SAP modules have gone live on the 1st July 2016 as per the project plan, and a few more modules are planned to go live later in the 2017/ 2018.

DISASTER RECOVERY SITE - MKHONDENI:

As part of improving ICT Governance, the Council provided funding for the creation and implementation of the Disaster Recovery Site. The DR site is now fully functional, internally audited and signed off. All of the critical systems within Msunduzi can be moved to the DR site by the click of the button should a disaster occur in the main computer data centre at Headquarters. This is designed to be a very seamless exercise which will occur without affecting or interrupting any users or operations. The DR site is equipped with monitoring sensors all around and assists the ICT Technical team in the day to day monitoring of the health and functionality of ICT systems.

OPERATIONAL LEVEL AGREEMENT (OLA):

The ICT Unit committed to improving day to day support of all users within the Msunduzi Council. With the best tools and infrastructure available, improving support turnaround time and efficiency was a key priority. With an average of one thousand (1000) ICT incidents logged on a monthly basis at the ICT Service Desk, ICT has managed to resolve all incidents within the agreed OLA time of 24 business hours or less. ICT will continue to provide the best support to the entire council and improve on higher efficiency levels based on sporadic negative incidents that are still raised by ICT users.

ICT SERVICE STATISTICS:

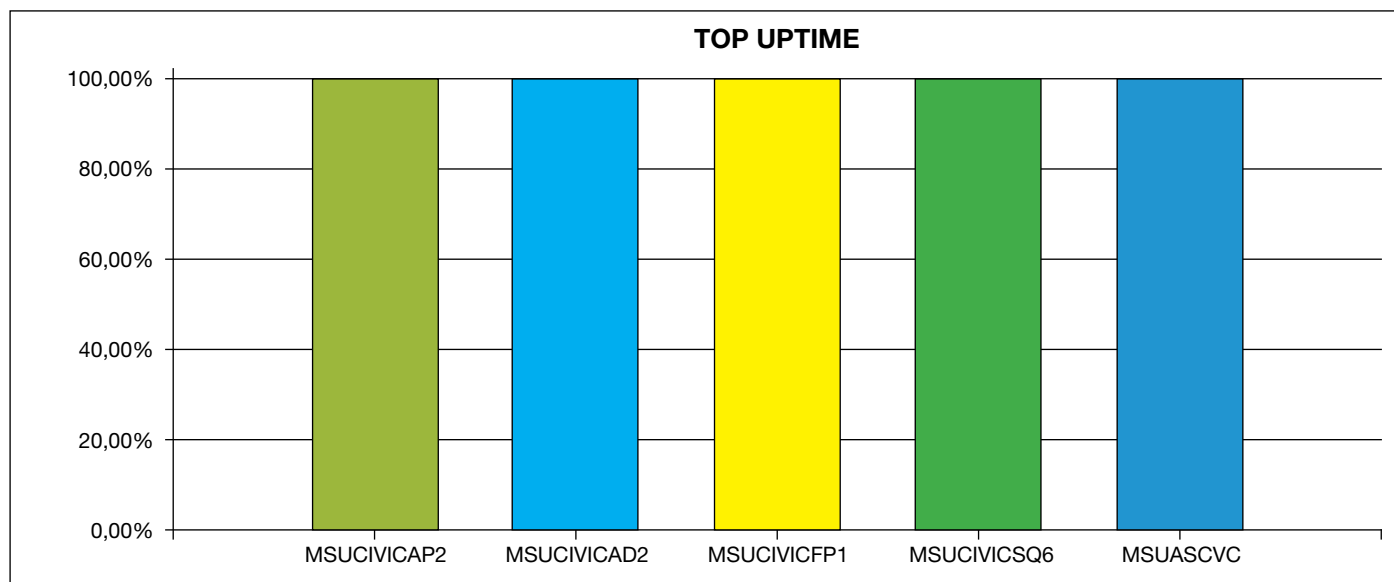
VM SERVERS UPTIME

Description: This report provides an overview of VMs uptime including VMs with lowest and highest uptime values for the entire 2015/16 Financial Year.

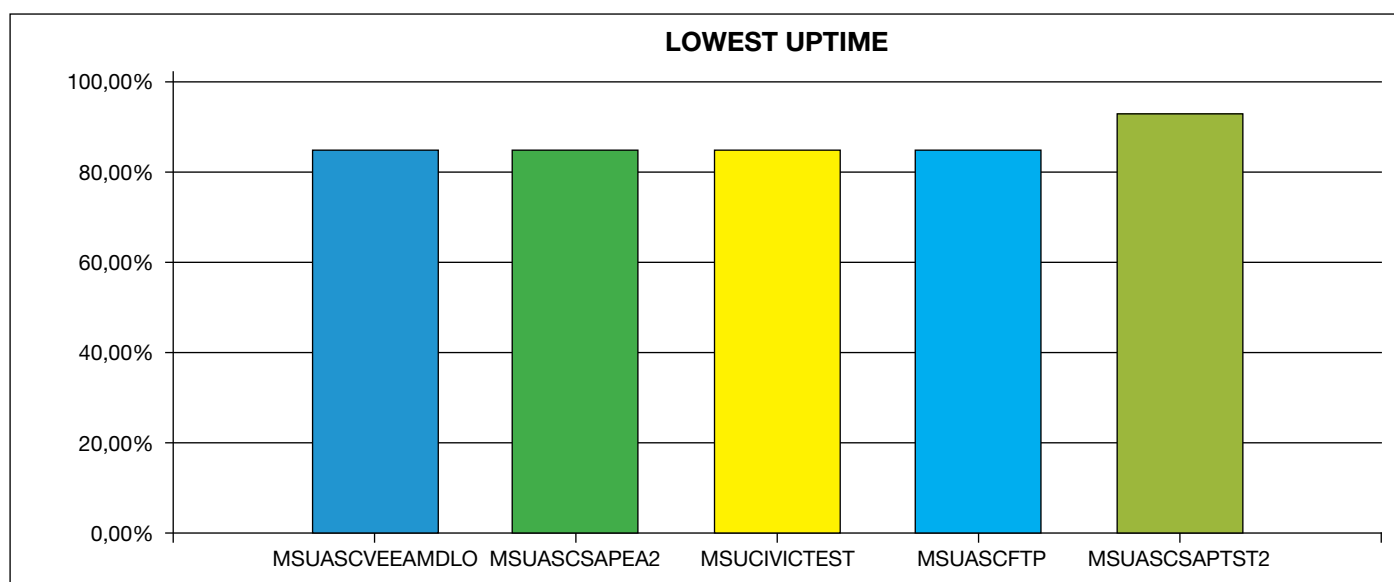
REPORT PARAMETERS

Root Object: PRODUCTION

Reporting Period: Custom Date Range (2015-07-01 - 2016-06-30)
Uptime parameter: greater than 80, 00% and lower than 100, 00%



Grouping: Group by Uptime

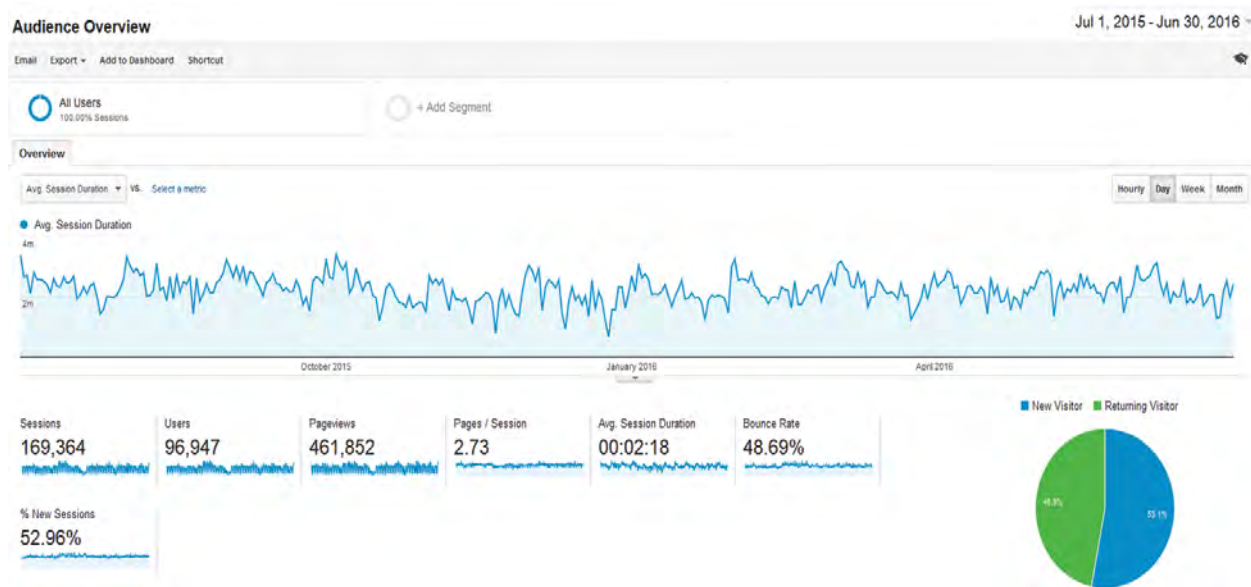


ASSIGNEE SUMMARY REPORT

7/1/2015 - 6/30/2016

Group Name	Assignee	Logged	Open	Resolved	Closed	Average Resolved (Days)
External Vendor	Bytes Communication Systems	715	3	15	697	2.16
	Bytes SIKZN Call Center	32	1	0	31	10.22
	Data Centrix	47	4	4	39	23.09
	Fujitsu	5	0	1	4	40.8
	Joat Group	1	0	0	1	6
	Phutuma	366	15	14	337	22.19
	sheperd	264	2	15	237	5.21
	Telkom	35	0	0	35	20.4
	Victor	1	0	0	1	20
	Xtec	71	2	3	66	12.82
	Total	1527	27	52	1448	9.33
Internal 1		1	0	0	1	0
	Andrew Odell	150	3	8	139	10.79
	Anesh Roopan	1	0	0	1	54
	Borqumusa Shabane	271	0	0	271	3.48

Group Name	Assignee	Logged	Open	Resolved	Closed	Average Resolved (Days)
	Devin Naidoo	32	0	0	32	14.75
	Leroy Williams	28	0	11	17	1.21
	Lumumba Jijana	269	4	2	263	9.43
	Mbulelo Mbedu	36	0	0	36	5.89
	Mondli Shabane	278	0	0	278	0.57
	Mthokozisi Mabase	54	0	0	54	17.19
	Nazareth Shelembe	528	5	10	513	2.39
	Nkosinathi Dube	649	6	0	643	2.59
	Nokphiwa Jama	48	0	12	36	0.35
	Nontobeko Sithole	113	4	33	76	0.52
	Nonthando Mshengu	71	0	32	39	0.03
	Phillile Ngcobo	377	1	8	358	2.16
	Rajan Pillay	6	0	0	6	6
	Sibusiso Ndlela	988	3	16	970	2.47
	Sithembokuhle Ndzimbovu	90	0	2	88	1.2
	Siyabonga Dlamini	847	12	14	821	2.89
	Sizwe Mchunu	60	1	30	29	1.47
	Skhumbuzo Msomi	1	1	0	0	3.4
	Tembisa Mbambe	242	3	2	237	5.55
	Total	5140	43	180	4918	3.85
Internal 2	Leroy Williams	258	1	0	257	3.65
	Lindokuhle Zondi	36	2	8	26	5.78
	Nokphiwa Jama	391	0	0	391	0.22
	Nompilo Mthimkhulu	41	0	0	41	2.59
	Nontobeko Sithole	223	2	0	221	2.01
	Nonthando Mshengu	221	0	0	221	0.42
	Siphesihle Madala	23	2	10	11	7.74
	Sizwe Mchunu	388	8	2	378	2.69
	Thobile Chamu	68	0	0	68	3.93
	Zinhle Mnowabe	176	1	48	127	0.31
	Zoleka Mhlanzi	179	5	39	136	1.13
	Total	2004	21	107	1877	1.81

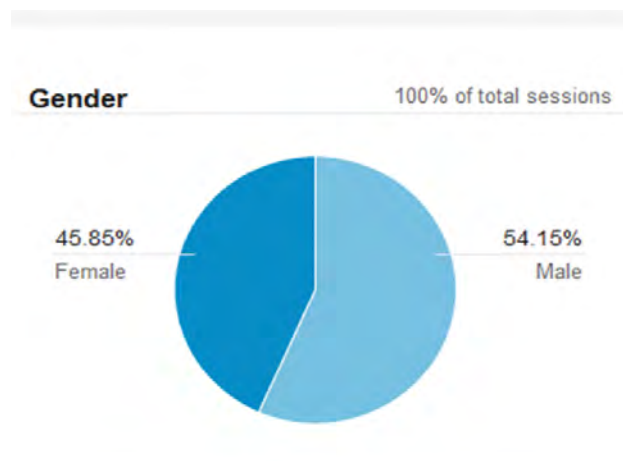
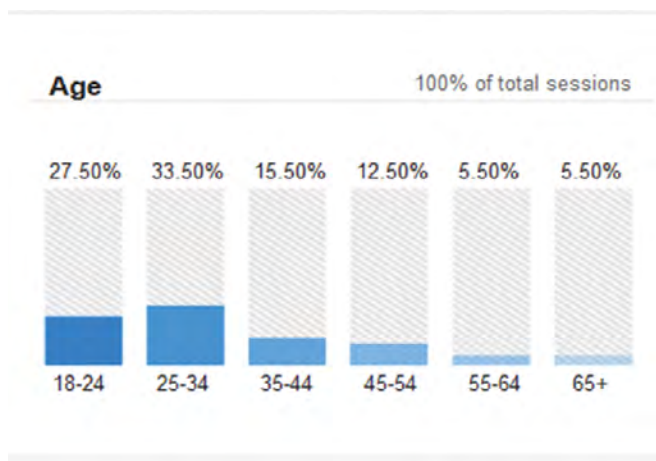
WEBSITE ANALYTICS - (SOME STATISTICS ON ACCESSING THE MSUNDUZI WEBSITE FOR THIS PERIOD, WORLDWIDE).


This Graph indicates the number of Page views, Sessions and average time spent on the Msunduzi Website.



Country ?	Acquisition
	Sessions ? ↓
	169,364 % of Total: 100.00% (169,364)
1. South Africa	147,512 (87.10%)
2. Kenya	8,401 (4.96%)
3. United States	4,633 (2.74%)
4. Netherlands	2,524 (1.49%)
5. (not set)	1,887 (1.11%)
6. India	1,329 (0.78%)
7. United Kingdom	969 (0.57%)
8. Germany	220 (0.13%)
9. Australia	200 (0.12%)
10. Israel	145 (0.09%)

The above indicates in shades of blue and percentage, the regions around the world that have accessed the Msunduzi Website



Above is an indication of the Age Groups that access the Msunduzi Website

Above is an indication of the Gender Proportions that access the Msunduzi Website

New Users ?
89,989 % of Total: 100.32% (89,699)
74,033 (82.27%)
5,653 (6.28%)
4,492 (4.99%)
1,489 (1.65%)
1,387 (1.54%)
610 (0.68%)
677 (0.75%)
184 (0.20%)
191 (0.21%)
87 (0.10%)

An indication of the new users that access the Msunduzi Website

Active Users

Jul 1, 2015 - Jun 30, 2016

Email Export Add to Dashboard Shortcut

 All Users
100.00% Users

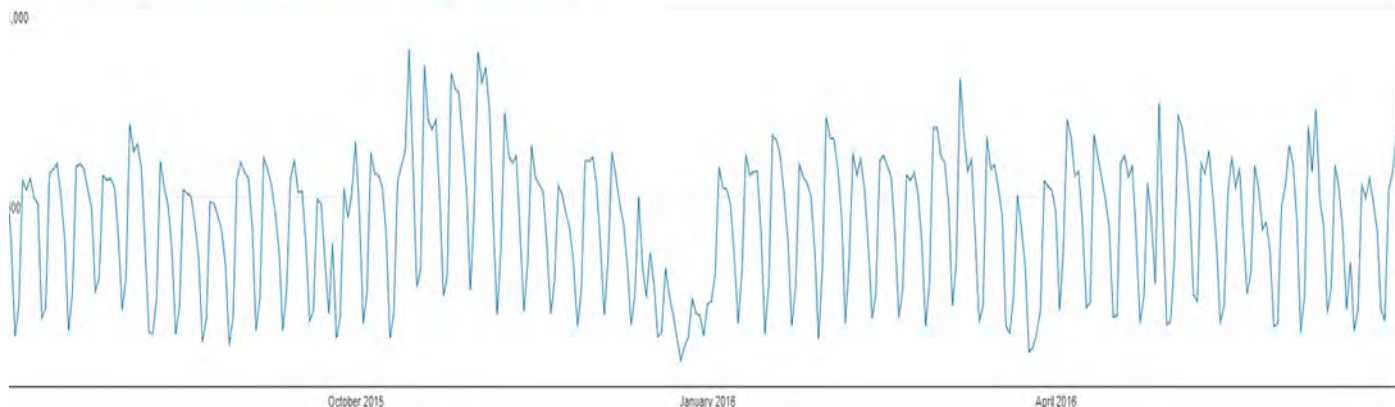
 + Add Segment

Active Users

☒ 1 Day Active Users

☐ 7 Day Active Users

☐ 14 Day Active Users

☐ 30 Day Active Users


1 Day Active Users

799

% of Total: 100.00% (799)

7 Day Active Users

2,949

% of Total: 100.00% (2,949)

14 Day Active Users

5,147

% of Total: 100.00% (5,147)

30 Day Active Users

10,419

% of Total: 100.00% (10,419)

The above indicates the number of Active users that have accessed the Msunduzi Website in 30days.

Summary of Visitors to the Msunduzi Website

169 364 - Sessions - Abroad

147 512 - Sessions - South Africa.

53.13% - New Sessions.

89 989 - New users.

48.69% - Were redirected from other websites.

2.73 - Average Pages were viewed per Session.

00:02:18 minutes average time spent per Session.

ICT SERVICES OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/17
Service indicators (i)		Target	Actual	Target	Actual	Target
IT Strategy and Governance framework	Good Governance and Clean Audit	10 ICT Master Systems plan projects implemented by the 30th of June 2015	All 10 MSP Projects have been implemented and completed.	200 x new computers purchased & deployed by the 30 June of 2016	186 x computers were purchased by the 30 June of 2016	3 Sites replaced with Fibre Data Line (Traffic, Market & Airport)
				Mkhondeni Disaster Recovery Site fully functional by the 31st of December 2015	The Disaster Recovery Site is Fully Functional and Tested.	AS Chetty entire building with CAT 6 Cabling. (7 Floors)
				e-Learning Solution Implemented and fully functional by the 30th of November 2015	E-Learning Solution has been fully implemented and hosted on the Intranet.	

ICT SERVICES OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/17
Service indicators (i)		Target	Actual	Target	Actual	Target
Computer Replacement Project	Build an enabling ICT environment	ICT Security Strategy inclusive of all high priority findings developed and submitted to SMC by the 28th of February 2015 for approval by Council high priority findings by the 30th of June 2015	The ICT Security Vulnerability Assessment Strategy was finalised and submitted to SMC	Updated Disaster Recovery Plan submitted to the ICT Steering Committee by the 29th of February 2016	Updated Disaster Recovery Plan submitted to the ICT Steering Committee by the 29th of February 2016	ICT Helpdesk Revamp Finalised by 31 January 2017
Server Replacement Project	Build Enabling ICT Infrastructure	6 x ICT Steering Committee meetings convened by the 30th of June 2015	4 meetings have convened, from Jan to April.	5 x Updated ICT policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) prepared & submitted to the ICT Steering Committee by the 31st of September 2015	5 x Updated ICT policies ((1) Change control policy, (2) Network operations policy, (3) Monitoring policy (4) Employment verification procedure (5) Environmental control procedures) prepared & submitted to the ICT Steering Committee by the 31st of September 2015	N/A
Network Replacement Project	Build Enabling ICT Infrastructure	5 x Sites (Buildings) with no ICT Communication Networks connected to the ICT network by the 30th of June 2015	This project has been moved to 2015/16 financial year and has an approved budget already.	ICT incidents resolved within 3 business days of receipt of the query by the ICT unit by the 30th of June 2016 CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	Not all ICT incidents were resolved within 3 days as agreed via OLA. CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	N/A
		N/A	N/A	Councils Global Address Book Up to date and accurate by the 30th of June 2016	Global Address updated.	N/A

EMPLOYEES: ICT SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	0	0	0		0%
B1 - B4	4	10	5	5	50%
C1 - CU	9	32	12	20	62%
D1 - DU	4	15	5	10	66%
E1 - E2	1	1	1	0	0%
F1 - F2	-	-	-	-	-
Total	18	58	23	35	60%

FINANCIAL PERFORMANCE 2015/2016: ICT SERVICES					
R'000					
Details	2013/2014	2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-24	-24	-24	-18	-25%
Expenditure:					
Employees	7 754	8 277	8 552	9 146	7%
Repairs and Maintenance	7 427	6 252	4 897	4 863	0.69%
Other - Note 2	-14 597	15 180	19 004	-13 343	-171%
Total Operational Expenditure	584	29 709	32 453	666	-98%
Net operational (Service) Expenditure	560	29 685	32 429	648	-98%

Other Expenditure comprises of the following : R'000			
Details	Original Budget	Adjusted Budget	Actual Expenditure
General Expenses	13 967	17 791	17 655
Departmental Charges	1 213	1 213	-30 998
TOTALS	15 180	19 004	-13 343

CAPITAL EXPENDITURE: ICT SERVICES R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	6 150	5 018	5 012	-0.12%	
LAN/WAN - MKONDENI DRP	750	721	721	0%	721
TIME ATTENDANCE BIOMETRICS	2 000	34	34	0%	34
FIBRE REPLACEMENT	3 000	2 019	2019	0%	2019
COMPUTERS	400	2 244	2 238	-0.26%	2238

COMMENT ON THE OVERALL PERFORMANCE OF ICT SERVICES:

The ICT Unit continues to improve in providing the best service and support throughout the municipality as indicated above by the ICT infrastructure uptime and Service Desk Statistical report. With internal ICT infrastructure being maintained and managed effectively, ICT intends to delve into external or community based projects where services will be provide in the form of Broadband or Fibre for the community of Msunduzi at large.

5.3 LEGAL SERVICES

INTRODUCTION TO LEGAL SERVICES

Legal Services play a crucial role in the interaction between the municipality as good governance change agent and individuals, interest groups, the private sector and other organs of state who are constitutionally bound to uphold the rule of law. Legal Services activities include but are not limited to:

- Advising on and developing legally sound and binding policies and legislation in relation to local government's constitutional mandates;
- Interpreting and advising on the application of the Bill of Rights and the Constitution, not only to individuals and juristic persons, but also other organs of state in the national and provincial spheres, including the so-called "Parastatals" such as Telkom, Eskom and Water Boards;
- Negotiating and drafting of contracts and other legal instruments, instituting and defending of claims in various forms, including interdicts, declarators and summonses, prosecuting bylaws and regulations in the criminal courts; and
- Interpreting and advising on the application of a myriad of other statutes relating to municipalities.

In addition to the activities outlined above, the following items are formally placed on the SDBIP for Legal Services:

- Provision of legal comments on all reports whenever required;
- Regularly attending various Council committees and sub-committees, working groups of the Municipality, including portfolio committees, the Executive Committee, the Bid Evaluation and Bid Adjudication Committees. In addition we regularly attend impromptu meetings requested by customer units;
- Coordinating the activities of multidisciplinary municipal teams in relation to a particular legal issue, problem or objective;
- Considering and evaluating an average of 20 new insurance claims against the municipality every month, and new prosecutions a month;
- Acting, where required, as Prosecutors or Chairpersons of Disciplinary hearings.

In essence, Legal Services provides legal advice on both a proactive and reactive basis to the municipality.

The top three service delivery priorities for Legal Services are the review of Bylaws, providing Legal representation in Civil and Criminal matters and the drafting of various legal instruments, as applicable.

Legal Services introduced workflow templates to measure performance against the top three priorities as listed above.

DELICTUAL COURT CLAIMS AND COURT INTERDICTS:

Work on these matters involves daily management of court pleadings and extensive legal processes, including but not limited to correspondences with opposition attorneys, pre-trial procedures and court attendances. These procedures are extensively regulated by; inter alia, the Rules of Practice in the High and Magistrate's Courts.

CRIMINAL PROSECUTIONS:

Work in these matters involves processes of prosecuting persons in the criminal courts, including the consideration of evidence presented by Peace Officers, drafting of charge sheets where necessary, liaising with the Courts and lawyers representing the accused. Ultimately, Legal Services represent the municipality in all court matters and procedures are extensively regulated by the Criminal Procedure Act, 51 of 1977.

SERVICE STATISTICS FOR LEGAL SERVICES:

During 2016-2017, 8 bylaws were reviewed. The current High Court and Magistrates Civil Rolls reflect that the current case load is approximately 300 cases. Contracts attended to during the year included a wide variety, and included Service Level Agreements, employment contracts, housing contracts and contracts relating to the development of land.

LEGAL SERVICES OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
Strengthening Governance	Review of Bylaws	Gazetting of 10 Bylaws	10 Bylaws Gazetted	Submission of 10 Bylaws to Senior Management Committee for approval	8 Bylaws submitted to Senior Management Committee for approval	Submission of 6 Bylaws to Full Council for adoption
Strengthening Governance	Provision of Legal representation in Civil and Criminal matters	100% provision of Legal representation in all Civil and Criminal matters	100% provision of Legal representation in all Civil and Criminal matters	100% provision of Legal representation in all Civil and Criminal matters	100% provision of Legal representation in all Civil and Criminal matters	100% provision of Legal representation in all Civil and Criminal matters
Strengthening Governance	Drafting of legal instruments.	N/A	N/A	100% completion of all requests for drafting of all legal inputs within 10 working days, subject to all relevant information received.	100% completion of all requests for drafting of all legal inputs within 10 working days, subject to all relevant information received.	100% completion of all requests for drafting of all legal inputs within 10 working days, subject to all relevant information received.

EMPLOYEES: LEGAL SERVICES					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	0	0	0	0	0
B1 - B4	3	3	3	0	0
C1 - CU	0	0	0	0	0
D1 - DU	3	3	3	0	0
E1 - E2	2	3	2	1	33%
F1 - F2	0	0	0	0	0
Total	8	9	8	1	11%

FINANCIAL PERFORMANCE 2015/2016: LEGAL SERVICES R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-34	-20	-20	-17	-15%
Expenditure:					
Employees	5 317	4 726	4 726	6 931	47%
Repairs and Maintenance	10	0	0	0	0%
Other - Note 3	-4 937	3 840	4 248	-6 490	-253%
Total Operational Expenditure	390	8 566	8 974	441	-95%
Net operational (Service) Expenditure	356	8 546	8 954	424	-95%

Other Expenditure comprises of the following :			
R'000			
Details	Original Budget	Adjusted Budget	Actual Expenditure
General Expenses	3 813	4 221	4 213
Departmental Charges	27	27	-10 703
TOTALS	3 840	4 248	-6 490

CAPITAL EXPENDITURE: LEGAL SERVICES R,000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
No Capital Expenditure for 2015/2016	Nil	Nil	Nil	Nil	Nil

COMMENT ON THE PERFORMANCE OF LEGAL SERVICES OVERALL:

Legal Services will continue to strive to progressively implement all the requirements imposed by its core mandate. Whilst a limited budget and vacancies preclude it from reaching its full potential, it is foreseen that the continued review of Bylaws will be adequately funded.

5.4. ORGANIZATIONAL DEVELOPMENT PERFORMANCE

INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

During the 15/16 financial year the HR Unit - identified certain priorities that must be met in order to unlock the organization's human capacity potential towards the achievement of the Municipality's strategic priorities and outcomes.

During the year under review, the Municipality's departments indicated facing challenges of low staff morale and a poor state of employee well-being (threat of disease). During the HR Customer Satisfaction Survey the causes of this state of affairs were found to include multiple factors, inter alia:

- Lack of will and ability to manage by supervisors and managers;
- Lack of performance management systems and lack of accountability by all managers to drive performance;
- Ways to improve service delivery not discussed elaborately with staff;
- Poor communication across the board;
- Failure to implement plans.

Customer Satisfaction Survey Interventions:

In response to the feedback drawn from the HR Climate Survey, which was conducted in the 2014/2015 financial year, which elicited that a gap exists between what the clients expect organizationally and what is presently delivered; and further that this mismatch causes lack of confidence in the HR system, a Customer Satisfaction Survey Intervention Template was developed by HR to address and mitigate all human resources management and development gaps that were identified by organizational clients.

The gaps identified inter alia were as follows:

- Lack of competent staff
- Lack of accurate HR statistics and data
- Lack of motivation of staff
- Skill gaps resulting in poor employee performance
- Remuneration- Incorrect grading and salaries
- Harmonization of the work environment
- Information to be available - more communication expected
- Recognition of high performers
- Policy compliance and consistent policy application
- Incentives to perform

The Customer Satisfaction Survey Intervention Template also progressively measures if stated interventions and targets have or have not been met; and if the latter, continuous remedial action will be taken to ultimately achieve the intended targets and outcomes by HR.

Allocation/Placement Process:

In 2015/2016 the Organisation went through the allocation/placement process. The approved 2013 Structure has finally been populated with staff using the approved Staff Allocation/Placement Policy. This process was inclusive of all stakeholders, particularly Labour. Corporate Services lead this process which was implemented from 1 June 2016. This process ran concurrently with the publication of job grading results. The organization is now on TASK grading system.

Absorption of Contract Employees:

Corporate Services prepared a report to Full Council in June 2016 to facilitate the absorption of long-serving contract employees into the new 2013 Structure. This enabled 1052 contract employees to be absorbed effective 1 July 2016 following approval by the Full Council.

EMPLOYEE TOTALS, TURNOVERS & VACANCIES

Description	EMPLOYEES				
	2014/2015	2015/2016			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Water	152	309	139	170	55%
Waste Water (Sanitation)	46	79	39	40	51%
Electricity	194	328	167	161	49%
Waste management	367	462	342	120	26%
Housing	11	44	11	33	75%
Waste Water (Stormwater Drainage)	97	461	88	373	81%
Roads	108	334	101	233	70%
Transport	34	64	34	30	47%

EMPLOYEES					
Description	2014/2015	2015/2016			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Local Economic Development	8	13	8	5	38%
Planning (Strategic & Regulatory)	15	20	15	5	25%
Community & Social Services	20	27	17	10	37%
Environmental Protection	30	78	30	37	47%
Health	30	78	30	37	47%
Security & Safety	213	315	249	66	21
Sport & Recreation	37	71	37	34	31
Corporate Policy Offices & other	1217	2266	1215	1051	43%
Totals:	2579	4949	2522	2405	47%

VACANCY RATE 2015/2016			
Designations	*Total approved posts No.	Vacancies (Total time that vacancies exist using fulltime equivalents) No.	*Vacancies (as a proportion of total posts in each category) %
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers (Excl. Finance Posts)	4	0	0
Other S57 Managers (Finance Posts)	0	0	0
Traffic Officers	313	69	21%
Fire Fighters	162	26	13%
Senior Managers: Levels DU (excl. Finance Posts)	58	13	23%
Senior Managers: Levels DU (Finance Posts)	9	0	0%
Highly skilled supervision: Levels D1 - D3 (excl. Finance)	95	11	11%
Highly skilled supervision: Levels D1 - D3 (Finance Posts)	11	3	27%
TOTAL:	654	122	19%

TURN-OVER RATE			
Details	Total appointments as of the beginning of financial year No.	Terminations during the financial year No.	Turn-over rate*
2013/2014	131	160	6%
2014/2015	115	158	6%
2015/2016	71	165	-

COMMENT ON VACANCIES AND TURNOVER:

During the financial year all Section 57/56 posts were filled. In anticipation of the migration to the 2013 Structure a moratorium was placed on the filling of posts which created additional burdens on the already high vacancy rate. The new 2013 structure, implemented in June 2016 also has a higher post complement which further translates into a higher vacancy rate.

MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MANAGING THE MUNICIPAL WORKFORCE

An assessment of workforce requirements for the current and future organization needs is to be periodically conducted, balancing stability of the approved organizational structure and changing demand and supply dynamics. To this end, the HR team has planned and initiated the following activities:

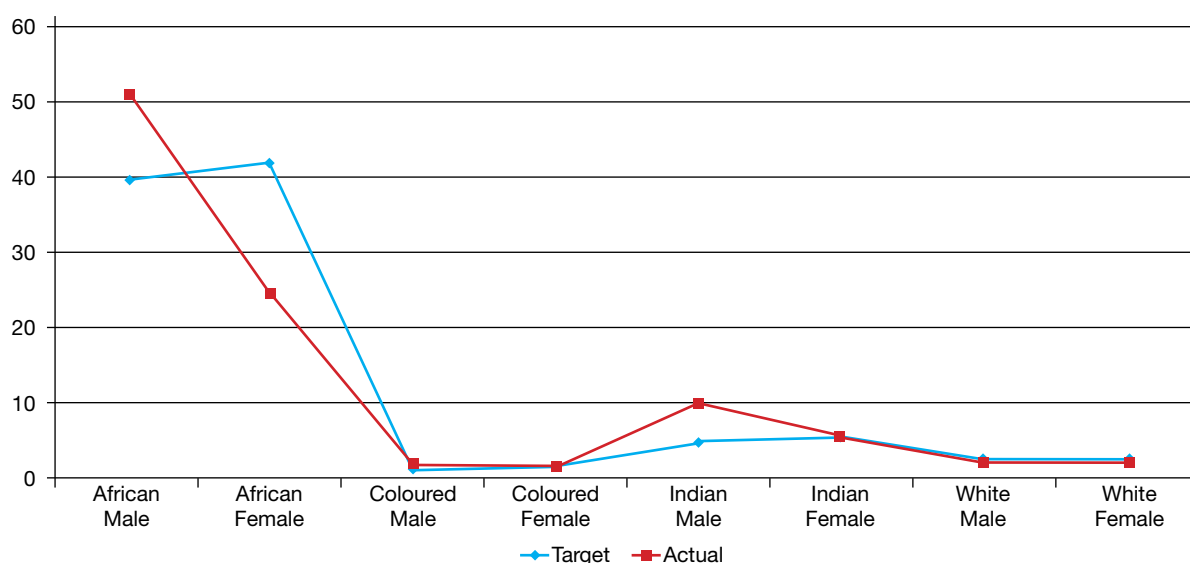
Up to 1,377 jobs were evaluated and aligned to T.A.S.K during 2015/16 financial year;
 Skills audit of all permanent employees was concluded in 2015/2016 and concluded by third quarter 2014/2015;
 To support staff migration into the new structure, Staff Allocation Policy has been approved;
 Staff migration to the new structure was concluded on 1 June 2016;
 Job Descriptions, have been completed for the entire organization; and
 An audit to ascertain future shortages of critical skills based on resignations, pending retirements, and identified areas of scarce skill has been initiated.

There is an urgent need for Msunduzi Management and HR senior management to give attention to attraction of younger recruits in order to bolster the talent pipeline which is presently very weak. Should nothing be done in this regard, the organization will face the risk of business continuity and loss of institutional knowledge as older employees retire. Specific recruitment targets and conscious interventions aimed at turning the age distribution curve around are considered as essential and urgent.

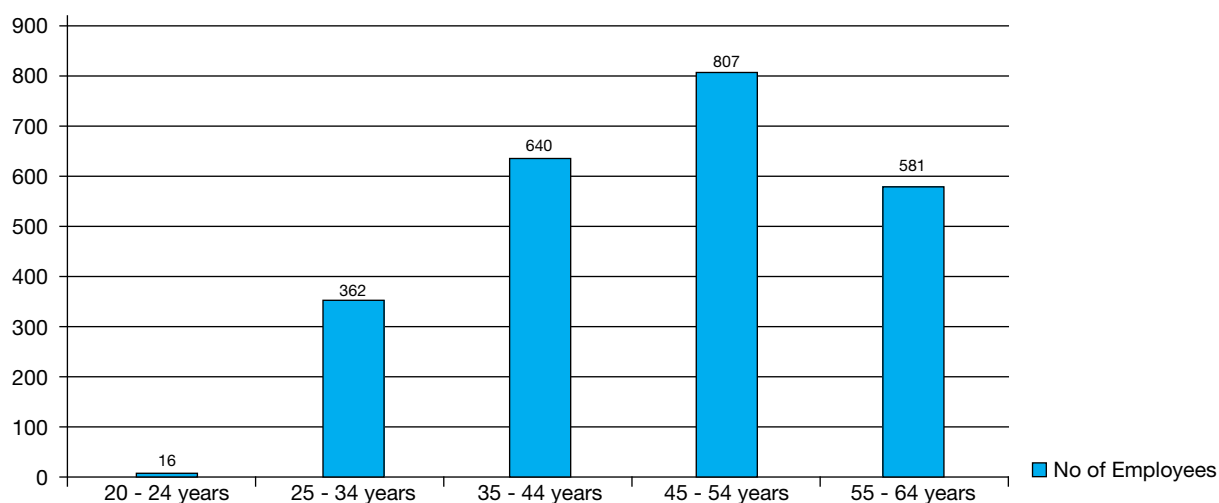
The Municipality pursues the equitable representation of designated groups in all occupational categories and levels in the workforce and actively supports an organizational culture and climate based on diversity, equality, mutual respect and dignity for all.

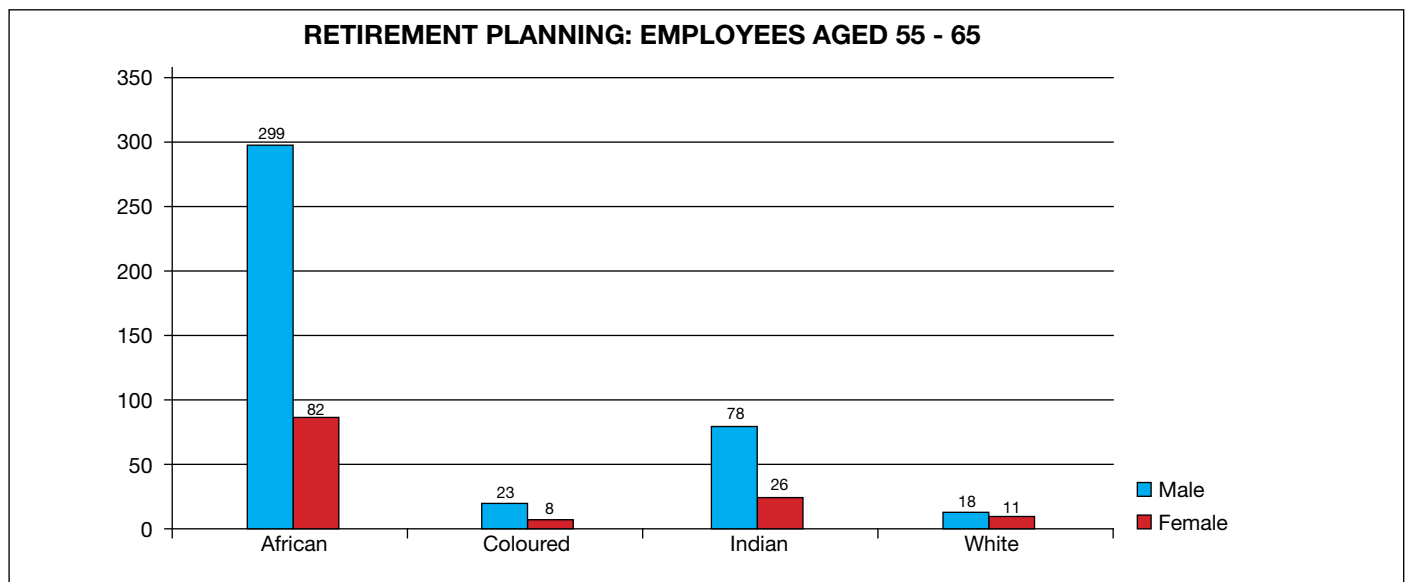
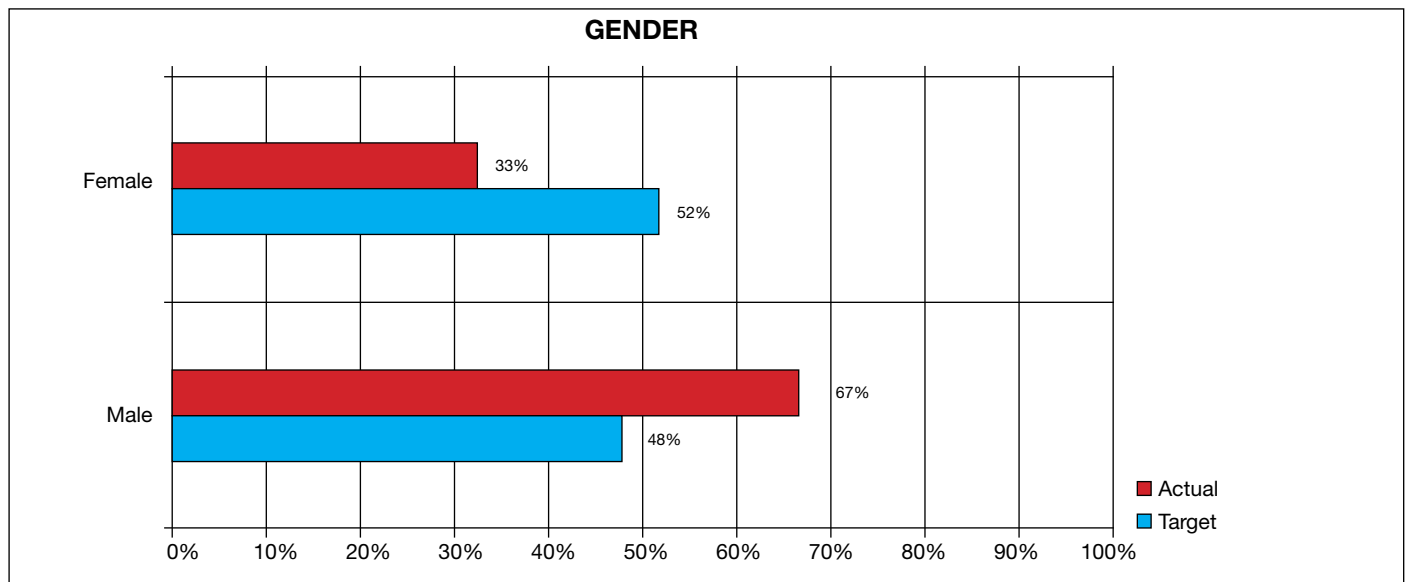
Currently in the organization, African males are over represented at lower Occupational levels (A Grade) while other demographic groups are minimally or not represented at all. As the occupational levels advance, especially within the top four occupational levels, females are far less represented, especially African Females who are up to 50% behind the EAP target. People with disabilities are critically under-represented. Of a workforce of 2,563 permanent employees, only 41 are people with disabilities (1.6%).

EMPLOYEE POPULATION DEMOGRAPHICS



EMPLOYEE DISTRIBUTION: AGE GROUP





HUMAN RESOURCES POLICIES & PLANS 15/16 FINANCIAL YEAR

MUNICIPAL POLICY	DATE ADOPTED BY COUNCIL	COMPLETED BY %	CURRENT STATUS	PROGRESS 2016	TRANSLATION
Allocation / Placement Policy	24/04/2013	100%	Reviewed	Approved	Submitted for Translation
Access to Personal Files Policy	Draft	100%	Reviewed	Approved	Submitted for Translation
Disciplinary Code Procedure Manual	N/A	100%	Procedure Manual Drafted	Approved	-
Induction Policy	28/08/2013	100%	Reviewed	Approved	Submitted for Translation
Employee Wellness Policy	28/08/2013	100%	Reviewed	Workshopped, en route for approval	-
Transfer Policy	25/6/2014	100%	Reviewed	Draft policy to be re-submitted to SMC	-
Grievance Procedures	N/A	100%	Approved	Grievance Manual & Process Recommended and approved	-
HIV/AIDS Policy	N/A	100%	Local Labour Forum	Local Labour Forum	-
Leave Policy	28/08/2013	100%	Reviewed	Workshopped, en route for approval	-
Secondment Policy	30/02/2004	100%	Reviewed	Draft policy to be re-submitted to SMC	-
Acting Policy	28/08/2013	100%	Reviewed	Workshopped, en route for approval	-
Memorial Services and Funerals of Municipal Employees	N/A	100%	Reviewed	-	-

MUNICIPAL POLICY	DATE ADOPTED BY COUNCIL	COMPLETED BY %	CURRENT STATUS	PROGRESS 2016	TRANSLATION
Overtime Policy	N/A	100%	To be reviewed	To be reviewed	-
Employment Policy		100%	Reviewed	Approved	Submitted for translation
Sexual Harassment Policy	11/10/2006	100%	reviewed	To be workshopped	-
Training and Development Policy	28/08/2013	100%	Reviewed and Approved	Agreed at LLF on 28/8/2015	-
Smoking Policy	16/01/06	100%	Reviewed	To be workshopped	-
Internship Policy	28/08/2013	100%	Reviewed	Approved	Submitted for translation
Learnership Policy	28/08/2013	100%	Reviewed	Approved	Submitted for translation
External Bursary Policy	28/08/2013	100%	Reviewed	Approved	Submitted for translation
Recognition of Prior Learning Policy	N/A	100%	Reviewed	Approved	Submitted for translation
AET	28/08/2013	100%	Reviewed	Approved	Submitted for translation
Safety Health and Environment Policy	30/03/2006	100%	Approved	Approved	Submitted for translation
Personal Protective Equipment Policy	10/02/2014	100%	Reviewed	Approved	Submitted for translation
Work Exposure Policy	28/08/2013	100%	Reviewed	Approved	Submitted for translation
Subsistence and Travel	01/05/06	60%	Reviewed To be submitted to LLF	Approved	Submitted for translation
Abscondment and Procedure	15/03/2011	100%	Approved	Approved	-
Alcohol and Drug Abuse Policy	25/03/2011	100%	Reviewed	To be workshopped	-

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

20 HR Policies were developed or reviewed and extensively consulted in the 2015/16 financial year. The Policies did not reach approval stage in the 2015/16 financial year as they were delayed in the consultation with Local labour forum.

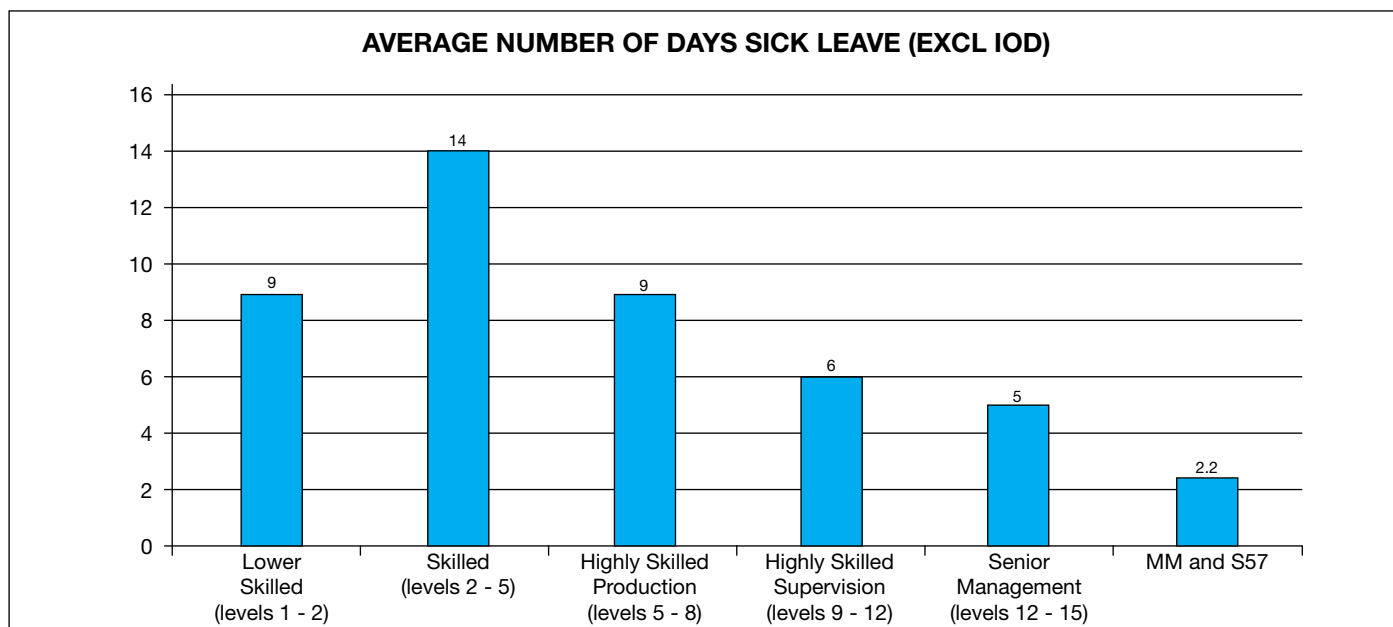
INJURIES, SICKNESS AND SUSPENSIONS

NUMBER AND COST OF INJURIES ON DUTY July 2015 - June 2016			
Type of Injury	Injuries	Days lost	Total Estimated Cost R'000
Required basic medical attention only	37	0	R 12580
Temporary total disablement	42	132	R 2 263362.64
Permanent Disablement	2	0	R 334517.62
Fatal	2	-	R 33219.27
TOTAL		132	R 2643679.53

WORKMAN'S COMPENSATION

TEMPORARY TOTAL DISABLEMENT	
Months	Amount
July 2015	R543369.91
August 2015	0
September 2015	R475393.27
October 2015	R211477.59
November 2015	0
December 2015	0
January 2016	R230543.41
February 2016	R411455.01
March 2016	R268836.94
April 2016	0
May 2016	R122286.51
June 2016	0
TOTAL	R2 263362.64

NUMBER OF DAYS AND COST OF SICK LEAVE (EXCL. INJURIES ON DUTY)					
Occupational Category	Days Lost	Employees Claiming	No. of employees per category	Average sick leave per employee / Category	Cost*
F1 - F2	38	6	6	6	76797.46
E1 - E2	141	13	27	5	311644.08
D1 - D4	965	87	152	6	1709058.96
C1 - C4	5121	432	582	9	6015321.96
B1 - B5	7963	564	746	14	4836702.78
A1 - A4	8679	811	1009	9	3845242.05
	22907	1913	2522	49	16794767



COMMENT ON INJURY AND SICK LEAVE:

There was a total of 79 reported injuries and between July 2015 and June 2016. The injury rate has decreased from the previous years which were 100 in the previous year. Between July 2015 and June 2016 the Disabling Injury Frequency Rate (DIFR) was 1.05 and the Disabling Injury Severity Rate was 3.29 respectively.

Safety performance with regards to injuries on duty is calculated by using a statistic measurement on a month to month period. The statistical measurement used is the Disabling Injury Frequency Rate (DIFR) and Disabling Injury Severity Rate (DISR). The DIFR indicates the frequency of an injury and the DISR indicates the severity as a result of the days lost from a particular injury.

The Municipality is closely monitoring all health and safety procedures so that accidents can be prevented and injuries can further be reduced.

The following steps were taken during the year to reduce injuries on Duty, sick leave management and follow-up action.

IOD Management and Occupational Disease Monitoring.

Comprehensive Safety Management programme in place with scheduled audits for compliance

On-site first aid and IOD Management

Initial Assessment by OHN and referral for serious cases

Facilitation of incident and accident investigation

Scheduled safety training, and safe work procedures

Medical Surveillance

Pre-placement, periodic, transfer, and scheduled medical examinations based on occupational risk exposure profiles

Audiometry and hearing monitoring

Spirometry and respiratory programme

Preventative Programmes

Immunization programmes

Occupational post exposure prophylaxis for needle stick injuries

Trauma de-briefing for workers exposed to traumatic events

Incapacity and Medical Board Assessment management

Return to work assessments

Disability management

Sick leave Management

Active surveillance of employee absenteeism rate

Profiling sick leave frequency and trends

Home visits, liaison with treating medical practitioner

Awareness and liaison with medical practitioners found to issue frequent and generous sick leave

Medical assessment of employees taking frequent and long episodes of sick leave

Facilitate medical assessments for incapacity

Address causes of sick leave identified, eg. Lifestyle, substance abuse, financial problems through wellness interventions

Sick leave management linked to HIV and AIDS

Occupational Health diagnostic, clinical and support programme

VCT drives

Wellness follow-up care for HIV positive employees at the Occupational Health clinic

Referral for ARV treatment

NUMBER AND PERIOD OF SUSPENSIONS 2015/2016

NUMBER AND PERIOD OF SUSPENSIONS 2015/2016				
POSITION	NATURE OF ALLEGED MISCONDUCT	DATE OF SUSPENSION	DETAILS OF DISCIPLINARY ACTION TAKEN OR STATUS OF CASE AND REASONS WHY IT IS NOT FINALIZED	DATE FINALIZED
Credit Controller	Fraud	14/03/2011	Disciplinary Hearing Ongoing	Pending
Foreman	Dishonesty	8 July 2015	Disciplinary Hearing Ongoing	Finalised
Technician	Corruption	13 August 2015	Employee resigned when charged prior to disciplinary hearing proceeding	Finalised
Process Manager: Roads & Stormwater	Insubordination	21 October 2015	Suspension uplifted no intention to pursue.	Finalized
Security Officer	Corruption	27 November 2015	Employee Suspended	Pending
Foreman Electricity Operations	Fraud	3 March 2016	Employee to be charged	Pending

DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT

DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT			
Position	Date Suspended	Business Unit	Reasons why it is not finalized
Foreman	Suspended 8 July 2015	Infrastructure	Case not yet concluded
Network Security Officer	Suspended 27 November 2015 ICT	Corporate Services	Case not yet concluded
Foreman	Suspended 3 March 2016	Infrastructure	Case not yet concluded
Process Manager Roads And Transportation	Suspended 21 October 2015	Infrastructure	Case not yet concluded
Credit Controller	Suspended 11 March 2011	Finance	Case not yet concluded
Supervisor Counter Enquiry	Suspended 7 March 2014	Finance	Case not yet concluded
Admin Officer	Suspended 8 January 2015	Community Services	Case not yet concluded
Manager: Metering Section	Suspended 16 January 2015	Infrastructure	Case not yet concluded
Artisan's Assistant	Suspended 9 March 2015	Infrastructure	Case not yet concluded
Traffic Officer	Suspended 12 May 2015	Community Services	Case not yet concluded

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

1 case remains outstanding from the period of Administration (2009) and is in the hearing stage. The organisation has an established Fraud and Corruption Hotline, Managers are being trained in Disciplinary Procedures, a disciplinary Process Manual has been developed and a specialised Legal team has been established to assist in ensuring that those employees disregard policies and procedures are held accountable

COMMENTS ON PERFORMANCE REWARDS

The Municipality has implemented Performance Management to level 3 within the organization it is not currently linked to reward. The Individual Performance Management performance Policy was reviewed and approved during the 2015/16 financial year.

Performance management is currently not being cascaded to the employees beyond the third level of management.

PERFORMANCE REWARD BY GENDER					
Designation	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 2011/12 R'000s	Proportion of beneficiaries within group %
Lower Skilled (Levels 1-2)	Female		0	-	0
	Male		0	-	0
Skilled (Levels 3-5)	Female		0	-	0
	Male		0	-	0

PERFORMANCE REWARD BY GENDER					
Designation	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 20011/12 R'000s	Proportion of beneficiaries within group %
Highly skilled production (Levels 6-8)	Female		0	-	0
	Male		0	-	0
Highly skilled supervision (Levels 9-12)	Female		0	-	0
	Male		0	-	0
Senior Management (Levels 13-15)	Female	3	0	-	0
	Male	14	0	-	0
MM and S57	Female	3	0	-	0
	Male	3	0	-	0
Total:		23	0	0	

THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Education Training and Development Unit of Msunduzi Municipality is focused on enhancing knowledge, skills and behavioral competencies of employees and Councillors to the appropriate levels required to deliver on organizational requirements, as expressed in the 2030 City Development Strategy, IDP and legislative prescripts.

In pursuance of this intent, the Skills Development Unit has prepared a comprehensive draft policy (containing processes, procedures measurements and principles.

To date, the unit has directed training and development activities to ensure that staff has the competencies necessary to meet performance and quality standards in their current jobs. Going forward, training and development interventions will also focus on the development of individual employees' careers and personal potential in order to meet their growth needs, as well as the future human resource needs of the organization.

The following activities have been implementation in 2015/16:

Workplace Skills Plan (WSP): As informed by the organization's strategic and operational needs, as well as skills audits and training needs analysis; the team will facilitate implementation of the WSP to close identified skills gaps.

Skills Programmes: The unit will rollout Unit Standards-aligned skills programmes within ten priority areas identified by management. 1171 Employees and Councillors were trained in the 2015/16 Financial year.

Bursary Management: 57 employees were in receipt of study assistance, and 12 community members were awarded bursaries in 2015/16.

Internships: Internship programmes contribute to the ongoing national and local initiatives that fulfill capacity development objectives. During 2015/16, 70 candidates were enrolled as interns within environments manned by talent considered critical and scarce.

SKILLS DEVELOPMENT & TRAINING

SKILLS MATRIX											
Management Level	Gender	Employees in post as at 30 June 2014	Number of skilled employees required and actual as at 30 June 2015								
			Learnerships			Skills programmes and other short courses			Other forms of training		
		No.	Actual 30 June 2015	Actual 30 June 2016	Target 2017	Actual 30 June 2015	Actual 30 June 2016	Target 2017	Actual 30 June 2015	Actual 30 June 2016	Target 2017
MM and S57	Female	3	3	-	-	-	2	2	0	1	1
	Male	3	3	-	-	-	1	1	0	1	1
Councillors, Senior Officials & managers	Female	64	40	-	-	-	33	28	30	1	1
	Male	88	63	-	-	-	49	45	30	6	2
Technicians and associate professionals	Female	82	60	-	-	-	19	25	30	3	8
	Male	383	254	-	30	-	120	143	150	5	11
Professionals	Female	86	162	17	8	6	13	68	90	5	5
	Male	121	166	3	7	9	25	89	110	8	5
Sub-totals	Female	235	265	17	8	8	67	123	150	10	15
	Male	595	486	3	37	9	195	278	290	20	9
Totals		830	751	20	45	17	262	401	440	30	34

FINANCIAL COMPETENCY DEVELOPMENT: PROGRESS REPORT*

Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total A and B	Consolidated; Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total Number of officials that meet the prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting Officer	1	0	1	1	-	1
Chief Financial Officer	1	0	1	1	-	1
Senior Managers	General Managers - 4 Senior Managers - 14	1	19	19	-	19
Any other financial officials	51	0	51	30	-	30
Supply Chain Management Officials	1	0	1	1	-	1
Heads of supply chain management units	0	0	0	0	-	0
Supply chain management senior managers	1	0	1	1	-	1
TOTAL	73	1	74	53	-	53

This is a statutory report under the national treasury: LG MFMA Regulations

SKILLS DEVELOPMENT EXPENDITURE
 '000

Management Level	Gen-der	Employees as at the beginning of the year	Number of skilled employees required and actual as at 30 June 2016							
			Learnerships		Skills programmes and other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	3	-	-	35 000	34 616	20 000	20 000	55000	54616
	Male	3	-	-	18 000	17 308	20 000	20 000	38000	37308
legislators, Senior Officials & managers	Female	203	-	-	300 000	300 000	20 000	20 000	320000	320000
	Male	331	-	-	780 000	778 860	40 000	40 000	820000	818860
Professionals	Female	162	195 626	143 200	220 000	216 350	60 000	80 000	475 626	439 550
	Male	166	171 173	125 300	600 000	618 761	40 000	60 000	811 173	804 061
Technicians and associate professionals	Female	42	-	-	400 000	392 315	30 000	30 000	430000	422315
	Male	242	130 120	625 500	780 000	770 206	70 000	70 000	980 120	1 465 706
Clerks	Female	325	195 626	143 200	220 000	216 350			415 626	359 550
	Male	227	171 173	125 300	600 000	618 671			771 173	743 971
Service and sales workers	Female	119	-	-	400 000	392 315			400000	392315
	Male	381	-	-	620 000	618 761			620000	618761
Plant and machine operators & assemblers	Female	13	-	-	400 000	392 315			400000	392315
	Male	105	-	-	620 000	618 761			620000	618761
Elementary occupations	Female	832	-	-	180 000	184 624			180000	184624
	Male	1008	-	-	780 000	770 206			780000	770206
Sub-totals	Female	1699	391 252	286 400	2155 000	2128 885	130 000	150 000	2 676 252	2 565 285
	Male	2463	472 466	876 100	7498 000	4811 624	170 000	190 000	8 140 466	5 877 724
Totals		4162	863 718	1162 500	9653 000	6940 509	300 000	340 000	10 816 718	8 443 009

*% AND *R VALUE OF MUNICIPAL SALARIES (ORIGINAL BUDGET) ALLOCATED FOR WORKPLACE SKILLS PLAN

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

Training was implemented out of Municipal premises as we do not have suitable training venues. Moving forward the limited budget will be a greatly challenge as a result we will not be able to training all candidates needing to meet the minimum competencies.

The Msunduzi Municipality acknowledges the value of development of its employees and is cooperating fully with the LGSETA and ensures that the Unit participates in all relevant grants and training opportunities offered. The Skills Development Unit makes use of the Discretionary Grants from the LGSETA to cover the costs of learnerships and also partners with various training providers who have SETA funded learnerships on offer for Municipal employees.

Funding that was made available from National Treasury during the 2014 / 2015 financial year has been utilised to develop Senior Managers and MFMA Interns on the MFMA Competency Regulations. The Msunduzi Municipality has rolled out its third programme targeting Senior Managers and Finance Officials who require these competencies as per the National Treasury Regulations. In total the Msunduzi Municipality has 15 employees who meet these minimum competency levels and is awaiting confirmation for another 20 learners

INTRODUCTION TO WORKFORCE EXPENDITURE

The municipality has made a concerted effort to manage workforce expenditure by improving the management and control of overtime.

This included the centralisation of the processing of leave and overtime to ensure conformity, and the introduction of standardised pre-approval and overtime claim forms to address such issues as the necessity for work to be carried out after hours, verification that the time claimed was justified in relation to the work done, location of work, vehicle usage, compliance with policy and availability of funding amongst others.

The overtime policy and procedures are also being reviewed to improve the management and control of overtime. Planning for a bio-metric time and attendance system is currently underway to improve control over staff attendance.

EMPLOYEE EXPENDITURE

NUMBER OF EMPLOYEES WHOSE SALARIES WERE INCREASED DUE TO THEIR POSITIONS BEING UPGRADED		
Beneficiaries	Occupation	Total
Skilled (Levels 3-5)	Call Centre Agent	5
	Clerk	4
	Handyman I	1
	Plant Operator	2
	Cleaning & Grounds Supervisor	1
	Driver	5
	Tree Cutter	1
	WCA/ Admin Clerk	1
	Snr Clerk	2
	Buyer	1
	ECC Controller	6
	Fire Fighter	11
	HCT Counsellor	1
	Nursing Assistant	3
	Ripening Room Controller	1
	Storeman	5
	Technical Clerk	4
	Weighbridge Controller	2
Highly skilled production (Levels 6-8)	Artisan/ Bricklayer	1
	Bricklayer	1
	Carpenter	1
	HR Officer	1
	Plans Examiner	1
	Plumber	1
	Vehicle Pool Controller	1
	Admin Officer	3
	Foreman	5
	Job Writer	3
	Monitoring Officer	4
	Primary Health Care Nurse	1
	Sub-Accountant	1
	Supervisor	6

NUMBER OF EMPLOYEES WHOSE SALARIES WERE INCREASED DUE TO THEIR POSITIONS BEING UPGRADED

Beneficiaries	Occupation	Total
Highly skilled production (Levels 9-12)	Auditor	2
	Community Development Facilitator	2
	Co-ordinator	1
	Environmental Health Practitioners	3
	Senior Liaison Officer	1
	Snr Education & Technical Officer	1
	Service Desk Officer (2008 -Service Desk Consultant)	1
	Superintendent	2
	Electronic Engineer	1
	Security Superintendent	1
	Assistant Chief Fire Officer	3
	Chief Town Planner	1
	Manager	4
Senior management (Levels 13-16)	Chief Audit Executive	1
	Senior Manager	8
MM and S57		0
TOTAL		118

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Accountant	1	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Assistant	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Clerk	9	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Officer	8	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Arbourists	3	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Area Manager	5	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Artisan (Printing)	2	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Audit Supervisor	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Beneficiary Administrator	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Building Inspector	6	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Business Analyst	2	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Buyer	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cable Layer	1	T5	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
CAD / GIS Operator		T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Call Centre Agent	4	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Capturing Clerk	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Caretaker	7	T6	B405	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cashier	26	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Chief Accountant	2	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION				
Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Chief Building Inspector	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk	143	T6	B3/4	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk of Works	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Committee Officer	14	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Development Facilitator	6	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Liaison	1	T7	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Conservation Supervisor	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Contract Admin Officer	5	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Control Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	3	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Crematoria Operators	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Customer Liason Officer	1	T6	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Customer Service Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Data Capturer	2	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Publisher	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Support Technician	3	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Disaster Management Assistant	1	T6	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
District Horticulturalist	3	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver	11	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver / VIP Protectors	3	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ECC Controller	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Economist	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education & Training Co-ordinator	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education Officer Art	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education, Development & Training Practitioner	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Electrician	21	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Engineer/ Technologist	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Exit Controller	4	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Faults man	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Field Hygiene Worker	7	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION				
Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Financial Controller	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Financial Officer	3	T16	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Fire-fighter	30	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Foreman	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
General Assistant	783	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
GIS Technician	1	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hall Assistants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Handyman	16	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
High Speed Copier Op	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HIV / AIDS Counsellor & Trainer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Housing Officer	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Manager	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Officer	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hydrant Maintenance Inspector	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ICT Projects Administrator	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Information Officer	1	T6	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Inspector	13	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Installation Inspector	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Interpreter / Translator	9	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Legal Advisor: Bylaws and Policies	2	T17	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Liaison Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Librarian	12	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Library Assistant	45	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licensing Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licensing Inspector	6	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Loss Officers	1	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Maintenance Supervisor	1	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	5	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	16	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Controller	1	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Inspector	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION				
Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Mechanic	9	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Occupational Health Practitioner	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	2	T10	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	4	T12	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operations Controller	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operator	1	T4	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Personal Assistant	10	T7	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Petrol Attendant	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plans Examiner	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plant Operator	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plumber/ Fitter	1	T10	B506	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pool Attendants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Assistants	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Supervisors	6	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Accountant	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Admin Officer	2	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Survey CAD Operator	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Technician	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Printing Assistant	1	T4	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Promotions & Administration Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Receptionist	7	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Records Controller	1	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Recruitment Officer	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Revenue Clearance Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Road Markers	12	T3	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Safety Officer	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Secretary	13	T7	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Security Officers	102	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk (Benefits)	1	T9	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	3	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Admin Officer	4	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Building Inspector	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION				
Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Senior Cashier	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk	19	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Control Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Driver	1	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Groundsman Central & Ashburton	3	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Library Assistant	18	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Manager: Secretariat & Auxiliary Services	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Plant Operator	3	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Project Officer	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Server Administrator	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Serviceman	3	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Signs Inspector	2	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Engineer: Design	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Technician	10	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Social Worker	1	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Storeman	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Controller: Dispatching	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Summons Servers	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Superintendent: Road Signs & Road Marking	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Super-Users	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Supervisor	16	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Survey Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Systems Operator	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Clerk	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Officer Art	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technician / Snr Technician	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Telephonist	4	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Town Planner	4	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tractor Driver	28	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION				
Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Traffic Officer	42	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Traffic Warden	40	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Truck Driver	3	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tyre Fitter	1	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Valuer	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Ward Strategy Facilitator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Water Services Authority Manager	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
WCA/ Admin Clerk (OH)	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Yard Supervisor	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES NOT APPOINTED TO ESTABLISHED POSTS		
BUSINESS UNIT	POST TITLE	COMMENTS
Nil	Nil	Nil

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

The process of Job Evaluation was concluded in the 15/16 financial year. Grade anomalies across the organization are as a result of the monetary variance between TASK and Patterson Grading systems as well as the fact that before implementation of the 2013 structure, Msunduzi did not have graded posts and all employees were held against perceived grades which in some cases were unduly escalated.

COMPONENT F: CORPORATE BUSINESS UNIT

This component includes: council and executive & internal audit.

6.1 COUNCIL AND EXECUTIVE

INTRODUCTION TO EXECUTIVE AND COUNCIL

The Executive and Council include all administrative support that is provided to the offices of the Mayor, Speaker and Municipal Manager. This includes, inter alia, meetings of Council and its committees and support related to the functioning of ward committees.

The Executive and Council Support Unit is headed by the Process Manager: Sound Governance. The main purpose for the existence of this Unit is to give administrative support, primarily to Council and its committees and to ensure smoothness of Council's decision making process.

The Unit in turn comprises three sub-units, namely Secretariat, Information Centre and Printing.

The Unit commits itself to providing efficient printing service to Council & business units; quality minutes and efficient record keeping of all minutes of Council and its committees.

In an attempt to improve its performance in so far as it concerns the quality management of minutes the Unit introduced various levels of accountability to check agendas and minutes so as to minimize errors and material amendments respectively. In addition, the decisions of Executive and Management Committees are electronically captured at meetings and confirmed at the end of each meeting so as to speed up the implementation of thereof.

SERVICE STATISTICS FOR COUNCIL & EXECUTIVE

COUNCILLORS AND COMMITTEE MEETING DATA 2015 / 2016 FY	
ITEM	NUMBER
Total number of Councillors	73
Total number of Executive Committee Members	10
Total number of wards	37
Total number of ward committee meetings	152
Total number of community meetings	112
Number and Type of Council Committee Meetings:	
Full Council	15
Executive Committee	41
Corporate Services	10
Financial Services	12
Infrastructure Services	14
Community Services	08
Economic Development	14
Municipal Public Accounts Committee	13

COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service Indicators		Target	Actual	Target	Actual	Target
Sound Governance & Public Participation	Functioning Ward Committee System: Develop Annual Schedule of Meetings	Develop Annual Schedule of Meetings	Annual Schedule of Meetings developed	Develop Annual Schedule of Meetings	Annual Schedule of Meetings developed	Develop Annual Schedule of Meetings
Institutional Development & Transformation	Develop & Submit Annual Report as per legislative timeframe	By 31 January Annually	28 January 2015	By 31 January Annually	27 January 2016	By 31 January Annually
Institutional Development & Transformation	Develop & Submit Oversight Report as per legislative timeframe	By 31 March Annually	31 March 2015	By 31 March Annually	30 March 2016	By 31 March Annually

COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service Indicators		Target	Actual	Target	Actual	Target
Good Governance/ To ensure participation of all stakeholders in the decision making of the municipality and efficient functioning of ward committees, complying at all times with the provisions of the System Act	Minutes of ward and community meetings from each Ward assistant submitted to the Office of the Speaker within 5 days after date of meeting	Minutes of ward and community meetings from each Ward assistant submitted to the Office of the Speaker within 5 days after date of meeting	Minutes of ward and community meetings received within 5 days after date of meeting	Minutes of ward and community meetings from each Ward assistant submitted to the Office of the Speaker within 5 days after date of meeting	Minutes of ward and community meetings received within 5 days after date of meeting	Minutes of ward and community meetings from each Ward assistant submitted to the Office of the Speaker within 5 days after date of meeting
	Forwarding of service delivery challenges per ward to customer care / relevant business units within 8 hours of receipt of the challenges	Forwarding of service delivery challenges per ward to customer care / relevant business units within 8 hours of receipt of the challenges	100% service delivery challenges per ward forwarded to Customer Care/ relevant business unit within 8 hours of receipt	Forwarding of service delivery challenges per ward to customer care / relevant business units within 8 hours of receipt of the challenges	100% service delivery challenges per ward forwarded to Customer Care/ relevant business unit within 8 hours of receipt	Forwarding of service delivery challenges per ward to customer care / relevant business units within 8 hours of receipt of the challenges
	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held	Portfolio Committee meetings Minutes finalized within 7 working days after the meetings are held

EMPLOYEE: CORPORATE BUSINESS UNIT					
Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	15	15	10	5	33%
B1 - B4	9	21	9	12	57%
C1 - CU	11	48	10	38	79%
D1 - DU	10	12	10	2	16%
E1 - E2	3	4	3	1	25%
F1 - F2	5	6	6	0	0%
Total	53	106	48	58	54%

FINANCIAL PERFORMANCE 2015/2016: COUNCIL & EXECUTIVE R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	67	0	0	60	
Expenditure:					
Employees	25793	28690	28690	28828	0.48
Repairs and Maintenance	1647	2976	2491	1976	-21
Other	87407	82233	111511	104454	-6
Total Operational Expenditure	114847	113899	142692	135258	-5
Net operational (Service) Expenditure	-	-	-	-	-

CAPITAL EXPENDITURE: COUNCIL & EXECUTIVE R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
010 601 1601 PURP	5000	4253	4220	00.79	4220
011 6654 1601 Plant & Equip	0	126	120	-5	120
011 656 1601 Furn	500	34	34	0	34
011 656 1602 CBU Furn	250	152	152	0	152
013 656 1601 Furn	0	40	40	0	40

FINANCIAL PERFORMANCE 2015/2016: SOUND GOVERNANCE R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	-1 081	-1 081	0	-100%
Expenditure:					
Employees	16 315	17 294	17 404	18 188	-4.5%
Repairs and Maintenance	10	92	62	47	-24%
Other - Note 4	-17 242	1 653	3 028	-20 038	-761%
Total Operational Expenditure	-917	19 039	20 494	-1 803	-109%
Net operational (Service) Expenditure	-917	17 958	19 413	-1 803	-109%

NOTE 4

Other comprises of the following : R'000			
	Original Budget	Adjusted Budget	Actual Expenditure
General Expenses	1 499	2 874	4 57
Departmental Charges	154	154	-20 495
TOTALS	1 653	3 028	-20 038

CAPITAL EXPENDITURE: SOUND GOVERNANCE R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	802	802	0%	
PRINTING - PRINTING MMACHINEMACHINELITHOGRAPHIC MACHINE	0	255	255	0%	255
SECRETARIAT - COUNCIL CHAMBER SCREESCREENS DOCUMENT MANAGEMENT SYSTEM	0	547	547	0%	547

COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

In the 2015/2016 financial year portfolio committees held meetings on a regular basis and this can be seen in the summary provided above. Msunduzi Municipality was also able to meet the legislative deadlines in the development and submission of the Annual Performance Report for 2014/2015, Annual Report 2014/2015, Oversight Report 2014/2015 and also the Section 72 Mid-Year Budget & Performance review.

6.2 INTERNAL AUDIT

INTRODUCTION TO INTERNAL AUDIT

Internal Audit is an independent, objective, assurance and consulting activity designed to add value and improve the municipality's operations. The unit assists the municipality in accomplishing its objectives through a systematic, disciplined approach to evaluate and improving the effectiveness of risk management, system of the internal control and governance processes. By its nature, Internal Audit Unit is a governance structure which facilitates improvement on service delivery vehicle by reviewing the design and effectiveness of the system of internal controls around the core mandate and support functions of the municipality. Its role is critical in promoting and enhancing control environment through auditing and recommending solutions to management.

The unit was composed of the Chief Audit Executive has grown in 2013/14 with the appointment of the Manager: Internal Audit (Assurance), two (2) Internal Auditors and two (2) Interns. During 2014/15 a Manager responsible for Risk Management was appointed. Our capacity is limited and to achieve our audit coverage we have a co-sourced arrangement with four audit firms. Two (2) Internal Auditors were appointed in 2014/ 2015 financial year but resigned within 3 months of their appointment. Again in 2015/16 2 internal auditors were appointed bringing the internal staff complement to 7 including the Personal Assistant.

The internal audit institutional framework has been solidified by having a fully-fledged Audit Committee with a diverse set off skills and competencies, namely Chartered Accountants with vast experience in both corporate and public sectors, including water industry and municipal environment, an Economist with vast experience in the Public Sector Budgeting and Strategy, an Information Technology Specialist with vast experience in the Public and Private Sector environments and an Advocate to assist in areas dealing with labour and legal issues. The unit has implemented the Combined Assurance approach in ensuring effective oversight role by the Audit Committee because its composition of mixed expertise. The Combined Assurance has been taken a step further in the relevant structures of the municipal councils, i.e. Operational Management committee, Strategic Management Committee, Respective Portfolio Committees', Audit Committee and the Executive Committee.

The King III report on Cooperative Governance accepts the need for the Audit Committee in the pursuit of good governance. It aligns the function of internal and external audit directly with the oversight by the Audit Committee. There are other oversight committees of Council who are role-players in the assurance space to advocate for the combined assurance model. The Audit Committee is located to financial reporting, risk management, governance, performance information and system of internal control space which the universal organization space.

A stronger mechanism between the Audit Committee and the various Council Oversight Committee structures which are responsible to ensure effective governance. If, for instance, an audit was undertaken on the quality of infrastructure provision and maintenance, the results of the audit are communicated to the Infrastructure Services Committee to enable it to play its oversight role. This makes the Portfolio Committee to play an oversight role on the system of internal control, risk management and governance in their respective Portfolios and enable them to monitor implementation of corrective measures rather than to rely on the reports by management which may be selective.

A positive change has been realized through internal audit effort by changing the approach of auditing. The planning includes focus on risks within the municipality, compliance with regularity framework, performance information and core mandate of the municipality. Focus has been placed on municipal entities as they were previously neglected and this has indicated that minimal oversight has been played by the responsible municipal officials and Council in ensuring that they adhere to the relevant legislation, policies and procedures and deliver on the mandate they were established for.

The internal audit unit established positive working relationships with its customers, thus in turn gaining trust of the business process owners and understanding that we are all working towards the broader vision and mission of the municipality.

Using a joint recommendation approach has been adopted between Internal Audit Unit and management, where management is advised to take full charge of findings and recommendations in order to derive the agreed action plan which reduces the risk exposure.

Audit Committee plays its oversight role and the General Managers are required to report on the progress in implementing internal audit recommendations and agreed action plan and this was aimed at improving performance and effectiveness of the system of internal control, risk management and governance.

SERVICE STATISTICS FOR INTERNAL AUDIT

In 2015/16 41 internal audit assignments were planned & 51 were completed which is 124% performance. Eight (13) audits were removed from the Annual Audit Plan with the permission of the Audit Committee due to lack of satisfactory follow up audit results and a Consulting arm of Internal Audit considered and approved to provide guidance and assistance. We also received five (12) requests for adhoc audit assignments from management which were not planned and were completed over & above planned audit assignments.

INTERNAL AUDIT POLICY OBJECTIVES TAKEN FROM IDP						
Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
To ensure effective reporting on Systems of Internal Control, Governance & Risk Management to the Accounting Officer, Management, Executive, Audit Committee & Council	Date of approval of the Annual Audit Plan & resolution of the Audit Committee	Annual plan for 2015/ 2016 approved by the Audit Committee by 30 June 2015	Annual plan for 2015/ 2016 approved by the Audit Committee on 29 June 2015	Three Year Rolling Audit Plan for 2015/16-2017/18 & Annual Audit plan for 2016/17 developed & submitted to the Audit Committee for approval by the 30th of June 2016	Annual audit plan developed and presented to the audit committee on 7 June 2016	N/a
To ensure effective reporting on the system of Internal controls, Governance & Risk Management to the Accounting Officer, Management, Executive, Audit Committee & Council	Number of internal audit assignments completed against the date in the Approved Annual Audit plan as approved by the Audit Committee	Internal audit assignments completed against the date in the Approved Annual Audit plan as approved by the Audit Committee	Of the 82 audits planned for the 2014/ 2015 financial year, 90 Completed. 11 audits included in the 90 not planned equivalent to 109.75 %	Completion of internal audit assignments as per approved Annual Audit Plan for 2015/16 by the 30th of June 2016	Of the 41 audit assignments planned for the 2015/ 2016 FY, 54 have been completed including ad hoc reviews.	The audit committee approved only Q1 of the submitted Internal Audit Plan and all Q1 audits are still in progress.
Governance & Administration	Review of the Internal Audit charter	N/A	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 31st of October 2015.	Reviewed and updated internal audit charters submitted to the CAE (Acting) for presentation to the AC in June 2016.	N/A
To ensure that the members of the public, councilors, employees, stakeholders & service providers have a facility to report fraud, corruption, theft & other irregularities anonymously	Number of quarterly reports on cases reported through the whistle- blowing hotline prepared and submitted to SMC within 15 working days after the end of the quarter.	3X quarterly reports on cases reported through the whistleblowing hotline prepared and submitted to SMC within 15 working days after the end of the quarter by 30 June 2015	3X quarterly reports on cases reported through the whistleblowing hotline prepared and submitted to SMC within 15 working days after the end of the quarter by 30 June 2015	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2016	4 x quarterly reports on cases reported through the whistle blowing hotline were prepared and Submitted to the Audit Committee on a quarterly basis.	N/A

INTERNAL AUDIT POLICY OBJECTIVES TAKEN FROM IDP

Service Objectives	Outline Service Targets	2014/2015		2015/2016		2016/2017
Service indicators (i)		Target	Actual	Target	Actual	Target
To ensure adequacy of the risk register	Updated risk register	Updated risk register for effective risk based annual audit plan submitted to RMC by 30 April 2015	The updated risk register for the entire municipality was submitted to RMC meeting held on 29 June 2015	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC by the 20th of May 2016 for the 2015/16 financial year	1 x report on the Consolidated Risk Management Strategy developed and submitted to the Audit Committee on 7 June 2016	N/A
To ensure that the Risk management Committee members are properly appointed & constituted	Letters of appointment for the DMM's	All DMM's are members of the Risk Management Committee by 31 January 2015	All DMM's were appointed and they are members of the Risk Management Committee	Risk Management methodology developed & submitted to RMC by the 31st of January 2016	Risk Management methodology Developed & submitted and Audit Committee in February 2016 because the RMC meeting did not sit around 31 January.	N/A
To ensure that the Risk Management Committee has a charter/ Terms of Reference	Date Risk Management Committee charter/ Terms of Reference submitted to SMC for approval	Risk Management Committee charter/ Terms of Reference submitted to the SMC for approval by 31 January 2015	RMC charter was submitted to the Audit Committee and approved by Council in March 2015	Risk assessment workshop for OMC members conducted by the 31st of October 2015	Risk assessment workshop for For all Business Units were conducted in April 2016.	N/A
To ensure adequacy of the risk management strategy	Updated risk management strategy	Updated risk management strategy submitted to the SMC by 30 April 2015	Risk management strategy reports for all Business Units were submitted to the RMC meeting held on 13 April 2015 (Community Services & Corporate Services) and CBU, Economic Development, Financial Services & Infrastructure Services Business Unit were submitted to the RMC meeting held on 29 June 2015	4 x Risk Management reports produced and submitted to RMC by the 20th of every 2nd month in 2015/16 financial year [20/08/15; 20/10/15; 20/01/16 & 20/03/16]	10 x Risk Management reports were produced and submitted to Audit Committee between July 2015 and June 2016.	N/A
Governance & Administration	Effective Independent Oversight by the Audit Committee	N/A	N/A	6 x Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2016	10 X audit committee meetings held by June 2016	N/A

EMPLOYEE: INTERNAL AUDIT

Job Level	2014/2015	2015/2016			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
A1 - A4	-	-	-	-	
B1 - B4	1	1	1	0	0%
C1 - CU	2	6	1	5	83%
D1 - DU	3	4	3	1	25%
E1 - E2	1	1	1	0	0%
F1 - F2	-	-	-	-	-
Total	7	12	6	6	50%

FINANCIAL PERFORMANCE 2015/2016: INTERNAL AUDIT R'000					
Details	2014/2015	2015/2016			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	0	0	0	0
Expenditure:					
Employees	5199	5516	5,989	5,271	-12
Repairs and Maintenance	0	0	0	0	0
Other	11654	10454	14808	13844	-7
Total Operational Expenditure	16853	15790	20797	19115	-8
Net operational (Service) Expenditure					

CAPITAL EXPENDITURE: INTERNAL AUDIT R'000					
Details	2015/2016				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
No Capital Expenditure in 2015/2016.	N/A	N/A	N/A	N/A	N/A

COMMENT ON THE PERFORMANCE OF INTERNAL AUDIT OVERALL

Overall performance indicates a solid foundation, independence and significantly improved maturity level of the Internal Audit Unit during the 2015/16 financial year. Internal Audit plan had an increased balanced coverage despite limited resources.

Project Risk Assurance on high impact projects or project of high values which are susceptible to fail or completed on ballooned budgets was introduced and will improve project management within the municipality and it sets forth the precise expectation of the desired output.

Whistle-blowing hotline is continuing and managed independently by Deloitte.

The unit intends automating its methodology by acquiring internal audit software in the near future.

COMPONENT G: FINANCIAL PERFORMANCE

All relevant information relating to Financial Performance of Msunduzi Municipality & Safe City (Municipal Entity) will be dealt with in terms of the Annual Financial Statements.

SECTION 2: ANNUAL REPORT ON THE SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

The Service Delivery and Budget Implementation Plan (SDBIP) is a legislative requirement as per the Municipal Finance Management Act (MFMA). The SDBIP gives effect to the Municipality's Integrated Development Plan (IDP) and annual budget. The SDBIP facilitates the accountable role that managers hold to the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, the performance of senior management and the achievement of the strategic objectives as laid out in the IDP. Chapter 1 of the MFMA describes the SDBIP as:

A detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c)(ii) for implementing the Municipality's delivery of services and the execution of its annual budget and which must include the following:

projections for each month of -

- (i) Revenue to be collected by source; and
- (ii) Operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter".

In terms of the provisions above, IN-YEAR monitoring on service delivery indicators was conducted according to the attached SDBIP on a monthly & quarterly basis and reports thereof submitted to the Operational Management Committee (OMC), EXCO, the Full Council, Portfolio Committees, Municipal Public Accounts Committee and the Audit Committee. Monitoring through the SDBIP enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager and for the community to monitor the performance of the municipality as each activity contains outputs, outcomes and timeframes. The SDBIP is compiled on an annual basis.

As the SDBIP is a management and implementation tool, and not a policy proposal, it is not required to be approved by Council - it is however tabled before Council and made public for information and monitoring purposes. However, the top layer of the SDBIP cannot be revised without the approval of the Council. During the 2011/2012 financial year, the municipality developed a quarterly dashboard reporting process. In 2015/16 the municipality continued to implement the dashboard process of reporting. The dashboard is colour-coded in order to serve as an early indicator warning system in order to identify areas that require intervention in areas of non/under performance. Monthly & Quarterly reports on the SDBIP 2015/2016 were submitted to Council and are available on request.

During the Strategic Planning Process for the 2015/2016 financial year a management resolution was taken to differentiate between service delivery indicators that have a direct impact on the community and those that are operational, support and auxiliary services. In this regard for the 2015/2016 financial year the SDBIP has been developed to focus on the service delivery indicators and the Operational Plan 2015/2016 has been developed to focus on operational, support and auxiliary services.

The SDBIP 2015/2016 contains Public Participation Units (Office of the Speaker, Office of the Mayor), Community Services Units (Area Based Management, Health and Social Services, Community Development (Parks, Waste Management, Halls, Libraries and Art Gallery) and Public Safety Enforcement and Disaster Management), Infrastructure Services Units (Water and Sanitation, Roads and Stormwater, Electricity, Fleet Management and the Landfill Site) and Economic Development Units (Local Economic Development, Town Planning and Environmental Management and Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA).

All other units provide operational, support and auxiliary services to the Municipality and have been placed on the Operational Plan 2015/2016. The Operational Plan 2015/2016 contains the Corporate Business Units (Internal Audit, Marketing and Communication, Integrated Development Plan and Performance Management System), Finance Business Units (Budget and Treasury, Revenue Management, Expenditure Management and Supply Chain Management), Infrastructure Services Units (Fleet Management and Project Management Unit), Corporate Services Units (Legal Services, Information Communication Technology, Sound Governance and Human Resources) and Economic Development Unit (Infrastructure Planning and Survey).

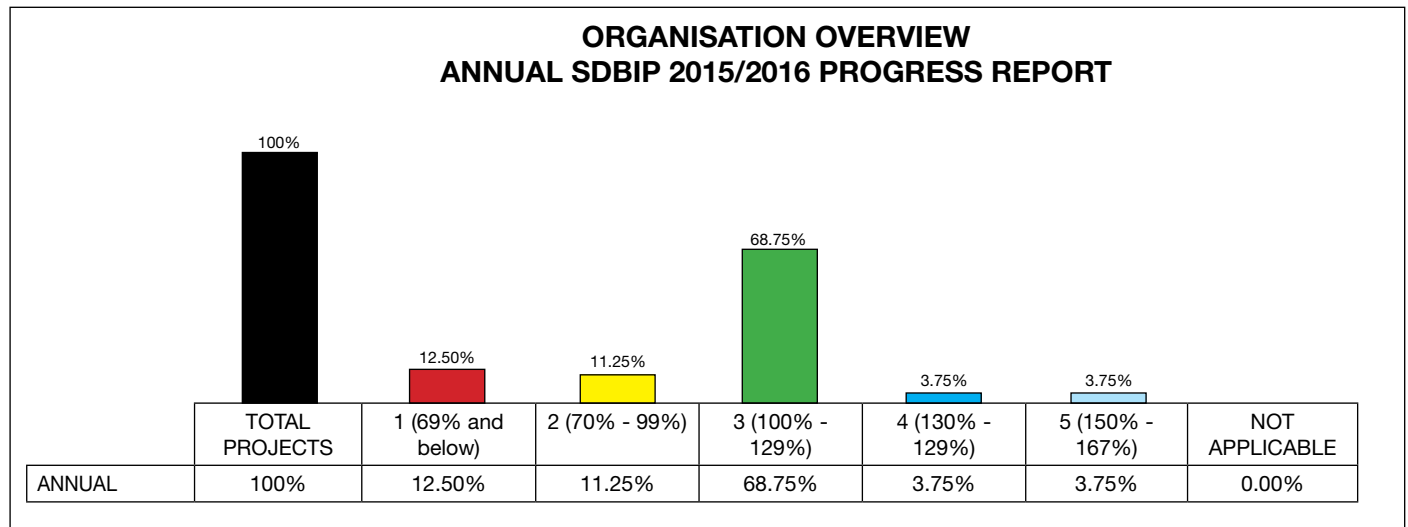
The graphical representations below illustrate the performance of the municipality, over the four (4) quarters of the 2015/2016 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**SDBIP 2015/2016 ANNUAL PROGRESS REPORT
ORGANISATIONAL OVERVIEW**

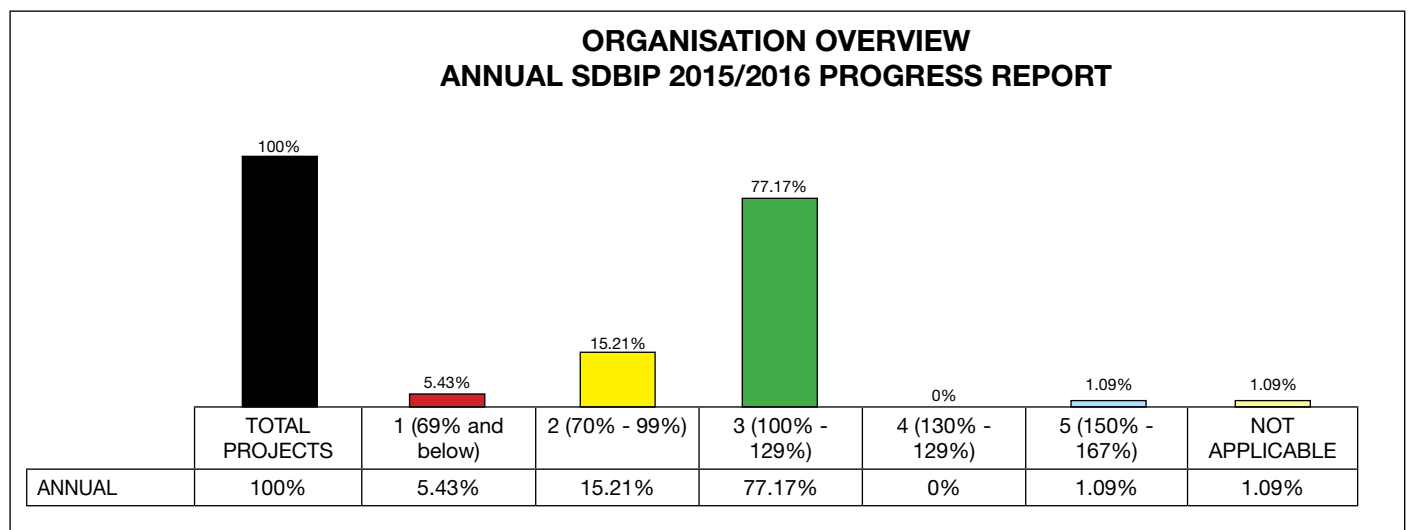
1.	TOTAL PROJECTS:	172
1.1	OPERATING PROJECTS:	80
1.2	CAPITAL PROJECTS:	92

2. GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



A total of 80 Operating Projects were reported on the SDBIP for the 2015/2016 financial year.
 12.50% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016.
 11.25% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016.
 68.75 % of the projects were reported as having achieved a 3 for the SDBIP 2015/2016.
 3.75% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016.
 3.75% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016.
 0% of the projects were reported as not applicable for the SDBIP 2015/2016.

3. GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

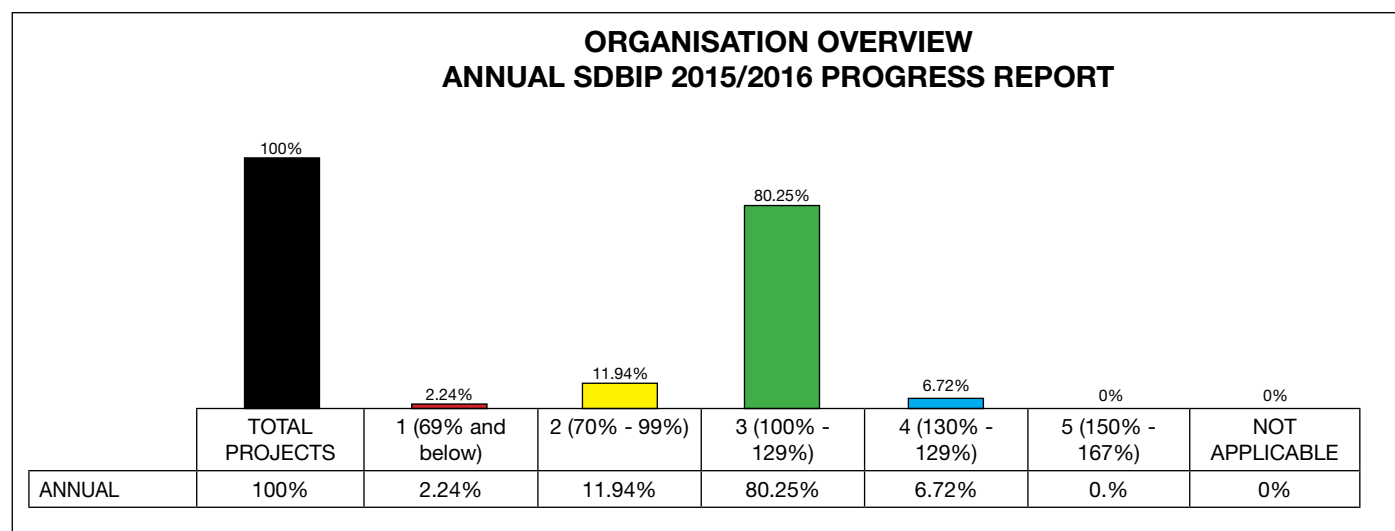


A total of 92 Capital Projects were reported on the SDBIP for the 2015/2016 financial year.
 5.43% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016.
 15.21% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016.
 77.17% of the projects were reported as having achieved a 3 for the SDBIP 2015/2016.
 0% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016.
 1.09% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016.
 1.09% of the projects were reported as not applicable for the SDBIP 2015/2016.

OPERATIONAL PLAN (OP) 2015/2016 ANNUAL PROGRESS REPORT
ORGANISATIONAL OVERVIEW

1. **TOTAL PROJECTS:** 133
 1.1 **OPERATING PROJECTS:** 133

2. **GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



A total of 133 Projects were reported on the Operational Plan for the 2015/2016 financial year.

2.24% of the projects were reported as having achieved a 1 for the OP 2015/2016.

11.94% of the projects were reported as having achieved a 2 for the OP 2015/2016.

80.25% of the projects were reported as having achieved a 3 for the OP 2015/2016.

6.72% of the projects were reported as having achieved a 4 for the OP 2015/2016.

0% of the projects were reported as having achieved a 5 for the OP 2015/2016.

0% of the projects were reported as not applicable for the OP 2015/2016.

CONCLUSION:

This Annual Performance report reflects the performance of Business Units during the financial year 2015/2016.

During the 2015/2016 financial year Msunduzi Municipality made great strides in trying to ensure a clean audit again on performance having been awarded clean audits for 2013/2014 & 2014/2015 financial years respectively. A number of systems, procedures and interventions were implemented during this period to assist with ensuring the alignment of the Integrated Development Plan, Budget & Service Delivery & Budget Implementation Plan (SDBIP) in order for the communities to receive quality services. The municipality also undertook several interventions to ensure that the communities it serves were continuously informed of matters pertaining to service delivery.

CHAPTER 4 - ANNUAL FINANCIAL STATEMENTS

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY CONSOLIDATED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

GENERAL INFORMATION

Legal form of entity	Category B Municipality in terms of section 1 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) read with section 155(1) of the Constitution of the Republic of South Africa (Act 108 of 1996)
Nature of business and principal activities	The primary function of the Msunduzi Municipality is to provide basic services i.e. water, electricity, sewerage and refuse to the Pietermaritzburg jurisdiction. The Msunduzi Municipality is controlled by the Mayor, Deputy Mayor, the Accounting Officer, Speaker, ten Executive Committee members, and five Deputy Municipal Managers who contribute to day-to-day management.
Legislation governing the municipality's operations	Municipal Finance Management Act, (Act 56 of 2003) The Constitution of the Republic of South Africa (Act 108 of 1996), Municipal Structures Act (Act 117 of 1998) Municipal Systems Act, (Act 32 of 2000)
Grading of local authority	Category - B
Controlling entity	The Msunduzi Municipality
Municipal entity	Safe City Msunduzi NPC
Registered office	The City Hall 260 Church Street Pietermaritzburg 3201
Business address	The City Hall 260 Church Street Pietermaritzburg 3201
Postal address	The City Hall Private Bag x321 3200
Telephone	(033) 392 2006
Facsimile	(033) 392 2208
Bankers	First National Bank
Auditors	The Auditor General
Website	www.msunduzi.gov.za
Acting Accounting Officer	S Hadebe
Chief Finance Officer (CFO)	N M Ngcobo
Executive Committee	Mayor - CJ Ndlela Deputy Mayor - TR Zuma Member - NP Bhengu Member - M Inderjit Member - WF Lambert Member - M J Lawrence Member - NE Majola Member - JJ Ngubo Member - TV Xulu Member - M Schalkwyk

Councillors

Speaker - B Baijoo
 Chief Whip - TV Magubane
 N B Ahmed
 R Ahmed
 R P Ashe
 N Atwaru
 C Bradley
 S D Buthelezi
 T M Buthelezi
 N P Dlamini
 T I Dlamini
 A B Dlomo
 S N Govender
 N F Gumede
 S C Gwala
 U Haswell
 V P Jaca
 S P Lyne
 L L Madlala
 I S Madonda
 T Magwaza
 T S Majola
 F M Makhathini
 M Maphumalo
 T Matiwane
 A L Mbanjwa
 ZF Mbatha
 GR McArthur
 A S Mkhize
 B M Mkhize
 M A Mkhize
 M H Mkhize
 V G M Mlete
 N Msimang
 C S Ndawonde
 Z N Ndlovu
 M D Ndlovu
 T P Ndlovu
 K M Ngcobo
 B B Ngcobo
 J M Ngcobo
 L Ngcobo
 M A Ngcobo
 P T Ngcobo
 PG Ngidi
 DT Ntombela
 B D Phungula
 D F Ryder
 P Shozi
 L N Sikhakhane
 J Singh
 R B Singh
 P Sithole
 B C Sokhela
 M S Sokhela
 R Soobiah
 M A Tarr
 L J Winterbach
 D P Zondi
 B M Zuma
 F R Zungu
 N J Zungu
 BE Zuma

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The reports and statements set out below comprise the presented to the provincial legislature:

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ABBREVIATIONS

COID	Compensation for Occupational Injuries and Diseases
CRR	Capital Replacement Reserve
DBSA	Development Bank of South Africa
SA GAAP	South African Statements of Generally Accepted Accounting Practice
GRAP	Generally Recognised Accounting Practice
GAMAP	Generally Accepted Municipal Accounting Practice
HDF	Housing Development Fund
IAS	International Accounting Standards
IMFO	Institute of Municipal Finance Officers
IPSAS	International Public Sector Accounting Standards
ME's	Municipal Entities
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)

ACCOUNTING OFFICER'S RESPONSIBILITIES AND APPROVAL

Certification by the Acting City Manager

I am responsible for the preparation of these Consolidated Annual Financial Statements, which are set out on pages 1 to 140, in terms of Section 126(1) of the Municipal Finance Management Act (56 of 2003) and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors as disclose in note 39 of these Consolidated Annual Financial Statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearer Act and the Minister of Provincial and Local Governments determination in accordance with this Act.



12/12/2016

S Hadebe **Date**
Acting Accounting Officer

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2016

Figures in Rand	Note(s)	Economic entity		Controlling entity	
		2016	2015	2016	2015
Assets					
Current Assets					
Inventories	3	65,151,366	43,707,798	65,151,366	43,707,798
Trade receivables from non-exchange transactions	4	370,237,096	376,560,451	370,234,596	376,557,951
VAT receivable	18	14,986	-	-	-
Trade and receivables from exchange transactions	5	888,164,024	717,015,002	888,164,024	717,015,002
Short term investment	6	8,318,183	7,934,708	8,318,183	7,934,708
Cash and cash equivalents	7	971,060,564	841,152,623	969,623,953	832,933,258
		2,302,946,219	1,986,370,582	2,301,492,122	1,978,148,717
Non-Current Assets					
Agricultural assets	8	54,275,801	44,831,368	54,275,801	44,831,368
Investment property	9	656,408,640	647,118,664	656,408,640	647,118,664
Property, plant and equipment	10	6,925,577,531	7,037,535,477	6,919,378,396	7,037,176,980
Intangible assets	11	39,518,564	17,211,599	39,518,564	17,211,599
Heritage assets	12	233,948,936	232,025,463	233,948,936	232,025,463
Other financial assets	13	10,317,110	9,233,105	10,317,110	9,233,105
		7,920,046,582	7,987,955,676	7,913,847,447	7,987,597,179
Total Assets		10,222,992,801	9,974,326,258	10,215,339,569	9,965,745,896
Liabilities					
Current Liabilities					
Other financial liabilities	14	67,761,975	52,012,449	67,761,975	52,012,449
Finance lease obligation	15	1,553,499	1,511,829	1,553,499	1,511,829
Payables from exchange transactions	16	530,939,299	566,136,556	530,736,604	566,104,701
VAT payable	17	55,841,372	40,430,375	55,841,372	39,492,243
Consumer deposits	19	92,378,188	87,030,551	92,378,188	87,030,551
Retirement benefit obligation	20	21,141,300	18,037,692	21,141,300	18,037,692
Unspent conditional grants and receipts	21	256,740,818	134,856,624	249,940,818	134,856,624
Provisions	22	6,690,279	6,029,351	6,690,279	6,029,351
		1,033,046,730	906,045,427	1,026,044,035	905,075,440
Non-Current Liabilities					
Other financial liabilities	14	568,133,347	541,301,371	568,133,347	541,301,371
Finance lease obligation	15	346,586	2,099,415	346,586	2,099,415
Retirement benefit obligation	20	625,699,203	591,899,445	625,699,203	591,899,445
Provisions	22	67,041,163	61,849,677	67,041,163	61,849,677
		1,261,220,299	1,197,149,908	1,261,220,299	1,197,149,908
Total Liabilities		2,294,267,029	2,103,195,335	2,287,264,334	2,102,225,348
Net Assets		7,928,725,772	7,871,130,923	7,928,075,235	7,863,520,548
Net Assets					
Share capital	26	-	100	-	-
Reserves					
Housing development fund	23	72,158,775	53,882,712	72,158,775	53,882,712
Revaluation reserve	24	52,129,145	52,129,145	52,129,145	52,129,145
Capital replacement reserve	25	151,935,999	151,935,999	151,935,999	151,935,999
Accumulated surplus		7,652,501,853	7,613,182,967	7,651,851,316	7,605,572,692
Total Net Assets		7,928,725,772	7,871,130,923	7,928,075,235	7,863,520,548

STATEMENT OF FINANCIAL PERFORMANCE

Figures in Rand	Note(s)	Economic entity		Controlling entity	
		2016	2015	2016	2015
Revenue					
Revenue from exchange transactions					
Service charges	29	2,468,236,938	2,227,636,415	2,468,236,938	2,227,636,415
Rental received	30	20,222,252	23,477,153	20,222,252	23,477,153
Fees from agency services	31	532,141	577,908	532,141	577,908
Licences and permits	32	90,168	88,837	90,168	88,837
Other revenue	33	87,809,501	89,221,892	87,807,692	89,221,366
Interest received - trade and other receivables	34	60,213,939	69,528,678	60,213,939	69,528,678
Interest received - external investment	34	68,434,503	51,026,699	68,242,363	50,973,175
Total revenue from exchange transactions		2,705,539,442	2,461,557,582	2,705,345,493	2,461,503,532
Revenue from non-exchange transactions					
Taxation revenue					
Property rates	35	742,052,098	686,396,237	742,052,098	686,396,237
Property rates - penalties imposed	35	20,236,112	30,207,179	20,236,112	30,207,179
Transfer revenue					
Government grants and subsidies	36	769,640,097	876,063,280	769,640,097	876,063,280
Fines	37	52,657,723	108,633,588	52,657,723	108,633,588
Total revenue from non-exchange transactions		1,584,586,030	1,701,300,284	1,584,586,030	1,701,300,284
Total revenue	28	4,290,125,472	4,162,857,866	4,289,931,523	4,162,803,816
Expenditure					
Employee related costs	38	(942,483,343)	(885,351,814)	(938,283,004)	(881,616,172)
Remuneration of councillors	39	(41,763,039)	(34,657,435)	(41,763,039)	(34,657,435)
Conditional grant expenditure	40	(73,364,194)	(135,304,171)	(73,364,194)	(135,304,171)
Depreciation and amortisation	41	(505,131,448)	(465,408,973)	(504,289,144)	(464,535,534)
Impairment of assets	42	(50,002,359)	(16,571,487)	(50,002,359)	(16,571,487)
Finance costs	43	(75,094,944)	(71,169,271)	(75,094,944)	(71,169,271)
Debt impairment	44	(92,507,590)	(222,109,923)	(92,507,590)	(222,109,923)
Collection costs	45	(12,528,519)	(5,972,677)	(12,528,519)	(5,972,677)
Repairs and maintenance	46	(151,572,106)	(193,369,205)	(151,360,353)	(193,317,455)
Bulk purchases	47	(1,799,213,567)	(1,586,802,287)	(1,799,213,567)	(1,586,802,287)
Contracted services	48	(65,468,010)	(29,698,420)	(65,468,010)	(29,698,420)
Grants and subsidies paid	49	(238,128)	(238,128)	(5,911,128)	(11,572,032)
General expenses	50	(436,459,903)	(479,720,747)	(435,687,609)	(479,018,812)
Total expenditure		(4,245,827,150)	(4,126,374,538)	(4,245,473,460)	(4,132,345,676)
Operating surplus		44,298,322	36,483,328	44,458,063	30,458,140
Gain or (loss) on disposal of assets	51	149,329	419,962	149,329	419,962
Gain or (loss) on donated assets	52	156,182	64,091	156,182	64,091
Fair value adjustment of investment properties	53	11,029,976	20,222,920	11,029,976	20,222,920
Gain or (loss) on biological and agricultural assets	54	9,288,973	(1,769,662)	9,288,973	(1,769,662)
Inventory write up or (write downs)	55	473,316	-	473,316	-
Gain or (loss) on sale of movable assets	56	(1,291,947)	(455,457)	(1,291,947)	(455,457)
Gain or loss immoveable assets	57	(11,799,253)	55,240	(11,799,253)	55,240
		8,006,576	18,537,094	8,006,576	18,537,094
Surplus for the year		52,304,898	55,020,422	52,464,639	48,995,234

STATEMENT OF CHANGES IN NET ASSETS

Figures in Rand	Share capital	Housing development fund	Revaluation reserve	Capital replacement reserve	Total reserves	Accumulated surplus	Total net assets
Economic entity							
Restated opening balance at 01 July 2014	100	51,542,986	52,129,145	-	103,672,131	7,261,319,624	7,364,991,855
Effects of prior period error	-	-	-	-	-	441,230,303	441,230,303
Net income (losses) recognised directly in net assets	-	-	-	-	-	441,230,303	441,230,303
Restated Surplus / Deficit for the year	-	-	-	-	-	55,020,422	55,020,422
Total recognised income and expenses for the year	-	-	-	-	-	496,250,725	496,250,725
Adjustments	-	-	-	-	-	(141,961,764)	(141,961,764)
Transfer to HDF	-	2,339,726	-	-	2,339,726	(2,425,618)	(85,892)
Transfer to capital replacement reserve	-	-	-	151,935,999	151,935,999	-	151,935,999
Total changes	-	2,339,726	-	151,935,999	154,275,725	351,863,343	506,139,068
Restated balance at 01 July 2015	100	53,882,712	52,129,145	151,935,999	257,947,856	7,613,182,963	7,871,130,919
Surplus / Deficit for the year	-	-	-	-	-	52,304,898	52,304,898
Adjustments	-	-	-	-	-	5,290,055	5,290,055
Transfer to HDF	-	18,276,063	-	-	18,276,063	(18,276,063)	-
Total changes	-	18,276,063	-	-	18,276,063	39,318,890	57,594,953
Balance at 30 June 2016	-	72,158,775	52,129,145	151,935,999	276,223,919	7,652,501,853	7,928,725,772
Note(s)	26	23	24	25			

Figures in Rand	Share capital	Housing development fund	Revaluation reserve	Capital replacement reserve	Total reserves	Accumulated surplus	Total net assets
Controlling entity							
Restated balance at 01 July 2014	-	51,542,986	52,129,145	-	103,672,131	7,259,734,532	7,363,406,663
Adjustments	-	-	-	-	-	(141,961,748)	(141,961,748)
Effects of prior period error	-	-	-	-	-	441,230,304	441,230,304
Transfer to HDF	-	2,339,726	-	-	2,339,726	(2,425,630)	(85,904)
Transfer to capital replacement reserves	-	-	-	151,935,999	151,935,999	-	151,935,999
Net income (losses) recognised directly in net assets	-	2,339,726	-	151,935,999	154,275,725	296,842,926	451,118,651
Restated surplus / deficit for the year	-	-	-	-	-	48,995,234	48,995,234
Total recognised income and expenses for the year	-	2,339,726	-	151,935,999	154,275,725	345,838,160	500,113,885
Total changes	-	2,339,726	-	151,935,999	154,275,725	345,838,160	500,113,885
Restated balance at 01 July 2015	-	53,882,712	52,129,145	151,935,999	257,947,856	7,605,572,692	7,863,520,548
Changes in net assets							
Adjustments	-	-	-	-	-	12,090,048	12,090,048
Transfer to HDF	-	18,276,063	-	-	18,276,063	(18,276,063)	-
Net income (losses) recognised directly in net assets	-	18,276,063	-	-	18,276,063	(6,186,015)	12,090,048
Surplus for the year	-	-	-	-	-	52,464,639	52,464,639
Total recognised income and expenses for the year	-	18,276,063	-	-	18,276,063	46,278,624	64,554,687
Total changes	-	18,276,063	-	-	18,276,063	46,278,624	64,554,687
Balance at 30 June 2016	-	72,158,775	52,129,145	151,935,999	276,223,919	7,651,351,316	7,928,075,235
Note(s)	26	23	24	25			

CASH FLOW STATEMENT

Figures in Rand	Note(s)	Economic entity		Controlling entity	
		2016	2015	2016	2015
Cash flows from operating activities					
Receipts					
Sale of goods and services		3,299,560,934	2,945,238,294	3,299,660,646	2,944,128,761
Government grants and subsidies		769,306,985	882,863,280	769,306,985	876,063,280
Interest income		128,456,302	120,501,853	128,456,302	120,501,853
		4,197,324,221	3,948,603,427	4,197,423,933	3,940,693,894
Payments					
Employee costs		(938,283,004)	(881,616,172)	(938,283,004)	(881,616,172)
Suppliers		(2,616,804,224)	(2,491,022,965)	(2,616,804,224)	(2,491,022,965)
Finance costs		(75,094,944)	(71,169,269)	(75,094,944)	(71,169,270)
		(3,630,182,172)	(3,443,808,406)	(3,630,182,172)	(3,443,808,407)
Net cash flows from operating activities	59	567,142,049	504,795,021	567,241,761	496,885,487
Cash flows from investing activities					
Purchase of property, plant and equipment	10	(131,809,736)	(166,217,540)	(125,200,186)	(165,857,934)
Proceeds from sale of property, plant and equipment	10	-	420,619	-	420,619
Movement in other financial assets	13	(1,084,005)	400,656	(1,084,005)	400,656
Short term investment	6	(383,475)	(1,032,874)	(383,475)	(1,032,874)
Capital under construction	10	(326,798,179)	(379,324,144)	(326,798,179)	(379,324,144)
Purchase of intangible assets	11	(23,145,411)	(1,111,073)	(23,145,411)	(1,111,073)
Purchase of heritage assets	12	(157,790)	(381,246)	(157,790)	(381,246)
Conversion to Non Profit Corporation	26	(100)	-	-	-
Net cash flows from investing activities		(483,378,696)	(547,245,602)	(476,769,046)	(546,885,996)
Cash flows from financing activities					
Repayment of borrowings	14	40,870,343	53,739,023	40,870,343	53,739,023
Movement in consumer deposits	19	5,347,635	1,921,480	5,347,635	1,921,480
Net cash flows from financing activities		46,217,978	55,660,503	46,217,978	55,660,503
Net increase/(decrease) in cash and cash equivalents					
		129,981,331	13,209,922	136,690,693	5,659,994
Cash and cash equivalents at the beginning of the year		841,079,233	827,942,701	832,933,260	827,273,264
Cash and cash equivalents at the end of the year	7	971,060,564	841,152,623	969,623,953	832,933,258

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS

Budget on Accrual Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Economic entity						
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	2,694,542,000	-	2,694,542,000	2,468,236,938	(226,305,062)	For all variances explanations refer to note 27
Rental received	41,329,367	212,028	41,541,395	20,222,252	(21,319,143)	
Fees from agency services	632,176	-	632,176	532,141	(100,035)	
Licences and permits	87,183	-	87,183	90,168	2,985	
Other revenue	(49,346,332)	98,913,293	49,566,961	87,809,501	38,242,540	
Interest received - trade and other receivables	62,593,298	-	62,593,298	60,213,939	(2,379,359)	
Interest received -external investments	33,987,999	-	33,987,999	68,434,503	34,446,504	
Total revenue from exchange transactions	2,783,825,691	99,125,321	2,882,951,012	2,705,539,442	(177,411,570)	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	743,112,753	10,403,881	753,516,634	742,052,098	(11,464,536)	
Property rates - penalties imposed	41,348,999	-	41,348,999	20,236,112	(21,112,887)	
Transfer revenue						
Government grants & subsidies	929,712,000	53,879,753	983,591,753	769,640,097	(213,951,656)	
Fines	17,488,270	4,036,255	21,524,525	52,657,723	31,133,198	
Total revenue from non-exchange transactions	1,731,662,022	68,319,889	1,799,981,911	1,584,586,030	(215,395,881)	
Total revenue	4,515,487,713	167,445,210	4,682,932,923	4,290,125,472	(392,807,451)	
Expenditure						
Employee related costs	(956,641,547)	15,948,667	(940,692,880)	(942,483,343)	(1,790,463)	
Remuneration of councillors	(42,350,433)	485,633	(41,864,800)	(41,763,039)	101,761	
Conditional grant expenditure	(44,866,000)	(62,730,555)	(107,596,555)	(73,364,194)	34,232,361	
Depreciation and amortisation	(556,482,689)	-	(556,482,689)	(505,131,448)	51,351,241	
Impairment of assets	-	(315,000)	(315,000)	(50,002,359)	(49,687,359)	
Finance costs	(69,489,091)	(8,555,121)	(78,044,212)	(75,094,944)	2,949,268	
Debt impairment	(124,586,000)	17,331,172	(107,254,828)	(92,507,590)	14,747,238	
Collection costs	(3,462,384)	(9,427,849)	(12,890,233)	(12,528,519)	361,714	
Repairs and maintenance	(206,214,281)	49,729,322	(156,484,959)	(151,572,106)	4,912,853	
Bulk purchases	(1,736,811,066)	(62,402,501)	(1,799,213,567)	(1,799,213,567)	-	
Contracted services	(18,555,560)	(49,341,066)	(67,896,626)	(65,468,010)	2,428,616	
Grant and subsidies paid	(5,853,603)	(57,526)	(5,911,129)	(238,128)	5,673,001	
General expenses	(267,671,780)	(53,033,261)	(320,705,041)	(436,459,903)	(115,754,862)	
Total expenditure	(4,032,984,434)	(162,368,085)	(4,195,352,519)	(4,245,827,150)	(50,474,631)	
Operating surplus	482,503,279	5,077,125	487,580,404	44,298,322	(443,282,082)	
Gain or (loss) on disposal of assets	9,700,000	-	9,700,000	149,329	(9,550,671)	
Gain or (loss) on donated assets	314,720	-	314,720	156,182	(158,538)	
Fair value adjustment of agricultural assets	-	-	-	11,029,976	11,029,976	

Budget on Accrual Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Gain or (loss) on biological and agricultural assets	-	-	-	9,288,973	9,288,973	
Inventories losses/write-downs	-	-	-	473,316	473,316	
Gain or (loss) on movable assets	-	(3,553,995)	(3,553,995)	(1,291,947)	2,262,048	
Gains or (loss) on immovable assets	-	-	-	(11,799,253)	(11,799,253)	
	10,014,720	(3,553,995)	6,460,725	8,006,576	1,545,851	
Surplus before taxation	492,517,999	1,523,130	494,041,129	52,304,898	(441,736,231)	
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	492,517,999	1,523,130	494,041,129	52,304,898	(441,736,231)	

Budget on Accrual Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Statement of Financial Position						
Assets						
Current Assets						
Inventories	741,893,006	-	741,893,006	65,151,366	(676,741,640)	
Other financial assets	43,081	-	43,081	-	(43,081)	
Trade receivables from non-exchange transactions	376,437,620	-	376,437,620	370,237,096	(6,200,524)	
VAT receivable	-	-	-	14,986	14,986	
Trade and other receivables from exchange transactions	883,146,939	-	883,146,939	888,164,024	5,017,085	
Short term investment	7,756,363	-	7,756,363	8,318,183	561,820	
Cash and cash equivalents	1,123,670,222	36,542,000	1,160,212,222	971,060,564	(189,151,658)	
	3,132,947,231	36,542,000	3,169,489,231	2,302,946,219	(866,543,012)	
Non-Current Assets						
Agricultural assets	46,520,046	-	46,520,046	54,275,801	7,755,755	
Investment property	356,913,816	-	356,913,816	656,408,640	299,494,824	
Property, plant and equipment	6,948,784,645	(20,389,000)	6,928,395,645	6,925,577,531	(2,818,114)	
Intangible assets	27,283,200	-	27,283,200	39,518,564	12,235,364	
Heritage assets	-	-	-	233,948,936	233,948,936	
Other financial assets	188,463,138	-	188,463,138	10,317,110	(178,146,028)	
	7,567,964,845	(20,389,000)	7,547,575,845	7,920,046,582	372,470,737	
Total Assets	10,700,912,076	16,153,000	10,717,065,076	10,222,992,801	(494,072,275)	
Liabilities						
Current Liabilities						
Other financial liabilities	61,750,537	-	61,750,537	67,761,975	6,011,438	
Finance lease obligation	-	-	-	1,553,499	1,553,499	
Payables from exchange transactions	942,070,825	-	942,070,825	530,939,299	(411,131,526)	
VAT payable	100,629,542	-	100,629,542	55,841,372	(44,788,170)	
Consumer deposits	92,797,900	-	92,797,900	92,378,188	(419,712)	
Retirement benefit obligation	-	-	-	21,141,300	21,141,300	
Unspent conditional grants and receipts	174,788,447	-	174,788,447	256,740,818	81,952,371	
Provisions	6,084,404	-	6,084,404	6,690,279	605,875	
	1,378,121,655	-	1,378,121,655	1,033,046,730	(345,074,925)	
Non-Current Liabilities						
Other financial liabilities	579,760,786	-	579,760,786	568,133,347	(11,627,439)	
Finance lease obligation	-	-	-	346,586	346,586	
Retirement benefit obligation	615,833,203	-	615,833,203	625,699,203	9,866,000	
Provisions	65,882,162	-	65,882,162	67,041,163	1,159,001	
	1,261,476,151	-	1,261,476,151	1,261,220,299	(255,852)	
Total Liabilities	2,639,597,806	-	2,639,597,806	2,294,267,029	(345,330,777)	
Net Assets	8,061,314,270	16,153,000	8,077,467,270	7,928,725,772	(148,741,498)	

Budget on Accrual Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Net Assets						
Net Assets Attributable to Owners of Controlling Entity						
Share capital	-	-	-	(100)	(100)	
Reserves						
Housing development fund	52,685,111	-	52,685,111	72,158,775	19,473,664	
Revaluation reserve	-	-	-	52,129,145	52,129,145	
Capital replacement reserve	120,000,000	-	120,000,000	151,935,999	31,935,999	
Accumulated surplus	7,888,629,159	16,153,000	7,904,782,159	7,652,501,953	(252,280,206)	
Total Net Assets	8,061,314,270	16,153,000	8,077,467,270	7,928,725,772	(148,741,498)	

Budget on Accrual Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Sale of goods and services	3,134,902,000	10,404,000	3,145,306,000	3,299,560,934	154,254,934	
Government grants and subsidies	929,712,000	8,486,000	938,198,000	769,306,985	(168,891,015)	
Interest revenue	64,894,000	-	64,894,000	128,456,302	63,562,302	
	4,129,508,000	18,890,000	4,148,398,000	4,197,324,221	48,926,221	
Payments						
Employee costs	(3,353,474,000)	-	(3,353,474,000)	(938,283,004)	2,415,190,996	
Suppliers	-	-	-	(2,616,804,224)	(2,616,804,224)	
Finance costs	(69,499,000)	-	(69,499,000)	(75,094,944)	(5,595,944)	
Transfers and grants	(181,000)	-	(181,000)	-	181,000	
	(3,423,154,000)	-	(3,423,154,000)	(3,630,182,172)	(207,028,172)	
Net cash flows from operating activities	706,354,000	18,890,000	725,244,000	567,142,049	(158,101,951)	
Cash flows from investing activities						
Purchase of property, plant and equipment	(589,505,000)	-	(589,505,000)	(131,809,736)	457,695,264	
Movement in other financial assets	-	-	-	(1,084,005)	(1,084,005)	
Short term investment	-	-	-	(383,475)	(383,475)	
Capital under construction	-	-	-	(326,798,179)	(326,798,179)	
Purchase of intangible assets	-	-	-	(23,145,411)	(23,145,411)	
Purchases of heritage assets	-	-	-	(157,790)	(157,790)	
Conversion to non profit corporation	-	-	-	(100)	(100)	
Net cash flows from investing activities	(589,505,000)	-	(589,505,000)	(483,378,696)	106,126,304	
Cash flows from financing activities						
Movement in consumer deposits	5,250,000	-	5,250,000	5,347,635	97,635	
Repayment of borrowings	50,150,000	-	50,150,000	40,870,343	(9,279,657)	
Net cash flows from financing activities	55,400,000	-	55,400,000	46,217,978	(9,182,022)	
Net increase/(decrease) in cash and cash equivalents	172,249,000	18,890,000	191,139,000	129,981,331	(61,157,669)	
Cash and cash equivalents at the beginning of the year	842,352,000	-	842,352,000	841,079,233	(1,272,767)	
Cash and cash equivalents at the end of the year	1,014,601,000	18,890,000	1,033,491,000	971,060,564	(62,430,436)	

Appropriation Statement

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Economic entity - 2016											
Financial Performance											
Property rates	784,461,752	10,403,881	794,865,633	-		794,865,633	762,288,210		(32,577,423)	96%	97%
Service charges	2,694,542,000	-	2,694,542,000	-		2,694,542,000	2,468,236,938		(226,305,062)	92%	92%
Investment revenue	96,581,297	-	96,581,297	-		96,581,297	128,648,442		32,067,145	133%	133%
Transfers recognised - operational	440,652,000	44,284,271	484,936,271	-		484,936,271	466,155,846		(18,780,425)	96%	106%
Other own revenue	20,205,384	103,161,576	123,366,960	-		123,366,960	182,409,561		59,042,601	148%	903%
Total revenue (excluding capital transfers and contributions)	4,036,442,433	157,849,728	4,194,292,161	-		4,194,292,161	4,007,738,997		(186,553,164)	96%	99%
Employee costs	(956,641,109)	15,948,667	(940,692,441)	-	-	(940,692,441)	(942,483,343)	-	(1,790,902)	100%	99%
Remuneration of councillors	(42,350,433)	485,633	(41,864,800)	-	-	(41,864,800)	(41,763,039)	-	101,761	100%	99%
Debt impairment	(124,586,000)	17,331,172	(107,254,828)			(107,254,828)	(92,507,590)	-	14,747,238	86%	74%
Depreciation and asset impairment	(556,482,689)	(315,000)	(556,797,689)			(556,797,689)	(555,133,807)	-	1,663,882	100%	100%
Finance charges	(69,489,091)	(8,555,121)	(78,044,212)	-	-	(78,044,212)	(75,094,944)	-	2,949,268	96%	108%
Materials and bulk purchases	(1,736,811,066)	(62,402,501)	(1,799,213,567)	-	-	(1,799,213,567)	(1,799,213,567)	-	-	100%	104%
Transfers and grants	(5,853,603)	(57,526)	(5,911,129)	-	-	(5,911,129)	(238,128)	-	5,673,001	4%	4%
Other expenditure	(540,770,444)	(128,357,404)	(669,127,848)	-	-	(669,127,848)	(752,483,932)	-	(83,356,084)	112%	139%
Total expenditure	(4,032,984,434)	(165,922,080)	(4,198,906,514)	-	-	(4,198,906,514)	(4,258,918,350)	-	(60,011,836)	101%	106%
Surplus/(Deficit)	3,457,999	(8,072,352)	(4,614,353)	-		(4,614,353)	(251,179,353)		(246,565,000)	5,443%	5,443%
Transfers recognised - capital											
Surplus (Deficit) after capital transfers and contributions	489,060,000	(489,060,000)	-	-		-	303,484,251		303,484,251	DIV/0%	62%
Surplus/(Deficit) for the year	492,517,999	(497,132,352)	(4,614,353)	-		(4,614,353)	52,304,898		56,919,251	(1,134)%	11%
	492,517,999	(497,132,352)	(4,614,353)	-		(4,614,353)	52,304,898		56,919,251	(1,134)%	11%

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Capital expenditure and funds sources											
Total capital expenditure	709,060,000	1,228,000	710,288,000	-	-	704,976,000	476,286,307	-	(228,689,693)	68%	67%
Sources of capital funds											
Transfers recognised - capital	489,060,000	(7,253,000)	481,807,000	-	-	314,474,000	292,498,173	-	(21,975,827)	93%	60%
Borrowing	100,000,000	-	100,000,000	-	-	100,000,000	62,181,455	-	(37,818,545)	62%	62%
Internally generated funds	120,000,000	8,481,000	128,481,000	-	-	290,502,000	121,606,679	-	(168,895,321)	42%	101%
Total sources of capital funds	709,060,000	1,228,000	710,288,000	-	-	704,976,000	476,286,307	-	(228,689,693)	68%	67%
Cash flows											
Net cash from (used) operating	706,354,000	18,890,000	725,244,000	-	-	725,244,000	567,142,049	-	(158,101,951)	78%	80%
Net cash from (used) investing	(589,505,000)	(120,782,227)	(710,287,227)	-	-	(710,287,227)	(483,378,696)	-	226,908,531	68%	82%
Net cash from (used) financing	55,400,000	-	55,400,000	-	-	55,400,000	46,217,978	-	(9,182,022)	83%	83%
Net increase/(decrease) in cash and cash equivalents	172,249,000	(101,892,227)	70,356,773	-	-	70,356,773	129,981,331	-	59,624,558	185%	75%
Cash and cash equivalents at the beginning of the year	842,352,000	-	842,352,000	-	-	842,352,000	841,079,233	-	(1,272,767)	100%	100%
Cash and cash equivalents at year end	1,014,601,000	(101,892,227)	912,708,773	-	-	912,708,773	971,060,564	-	58,351,791	106%	96%

Figures in Rand	Reported unauthorised expenditure	Expenditure authorised in terms of section 32 of MFMA	Balance to be recovered	Restated audited outcome
Economic entity - 2015				
Financial Performance				
Property rates				716,603,416
Service charges				2,227,636,415
Investment revenue				120,555,377
Transfers recognised - operational				519,604,470
Other own revenue				242,761,591
Total revenue (excluding capital transfers and contributions)				3,827,161,269
Employee costs	-	-	-	(885,351,814)
Remuneration of councillors	-	-	-	(34,657,435)
Debt impairment	-	-	-	(222,109,923)
Depreciation and asset impairment	-	-	-	(481,980,460)
Finance charges	-	-	-	(71,169,271)
Materials and bulk purchases	-	-	-	(1,586,802,287)
Transfers and grants	-	-	-	(238,128)
Other expenditure	-	-	-	(846,290,339)
Total expenditure	-	-	-	(4,128,599,657)
Surplus/(Deficit)				(301,438,388)
Transfers recognised - capital				356,458,810
Surplus (Deficit) after capital transfers and contributions				55,020,422
Surplus/(Deficit) for the year				55,020,422
Capital expenditure and funds sources				
Total capital expenditure				528,836,197
Sources of capital funds				
Transfers recognised - capital				358,449,000
Borrowing				16,732,197
Internally generated funds				153,655,000
Total sources of capital funds				528,836,197
Cash flows				
Net cash from (used) operating				504,795,021
Net cash from (used) investing				(547,245,602)
Net cash from (used) financing				55,660,503
Net increase/(decrease) in cash and cash equivalents				13,209,922
Cash and cash equivalents at the beginning of the year				827,942,701
Cash and cash equivalents at year end				841,152,623

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Controlling entity - 2016											
Financial Performance											
Property rates	784,461,752	10,403,881	794,865,633	-		794,865,633	762,288,210		(32,577,423)	96%	97%
Service charges	2,694,542,000	-	2,694,542,000	-		2,694,542,000	2,468,236,938		(226,305,062)	92%	92%
Investment revenue	96,581,297	-	96,581,297	-		96,581,297	128,456,302		31,875,005	133%	133%
Transfers recognised - operational	440,652,000	44,284,271	484,936,271	-		484,936,271	466,155,846		(18,780,425)	96%	106%
Other own revenue	20,205,384	103,161,576	123,366,960	-		123,366,960	182,407,753		59,040,793	148%	903%
Total revenue (excluding capital transfers and contributions)	4,036,442,433	157,849,728	4,194,292,161	-		4,194,292,161	4,007,545,049		(186,747,112)	96%	99%
Employee costs	(956,641,108)	15,948,667	(940,692,441)	-	-	(940,692,441)	(938,283,004)	-	2,409,437	100%	98%
Remuneration of councillors	(42,350,433)	485,633	(41,864,800)	-	-	(41,864,800)	(41,763,039)	-	101,761	100%	99%
Debt impairment	(124,586,000)	17,331,172	(107,254,828)			(107,254,828)	(92,507,590)	-	14,747,238	86%	74%
Depreciation and asset impairment	(556,482,689)	(315,000)	(556,797,689)			(556,797,689)	(554,291,504)	-	2,506,185	100%	100%
Finance charges	(69,489,091)	(8,555,121)	(78,044,212)	-	-	(78,044,212)	(75,094,944)	-	2,949,268	96%	108%
Materials and bulk purchases	(1,736,811,066)	(62,402,501)	(1,799,213,567)	-	-	(1,799,213,567)	(1,799,213,567)	-	-	100%	104%
Transfers and grants	(5,853,603)	(57,526)	(5,911,129)	-	-	(5,911,129)	(5,911,128)	-	1	100%	101%
Other expenditure	(540,770,444)	(128,357,404)	(669,127,848)	-	-	(669,127,848)	(751,499,885)	-	(82,372,037)	112%	139%
Total expenditure	(4,032,984,434)	(165,922,080)	(4,198,906,514)	-	-	(4,198,906,514)	(4,258,564,661)	-	(59,658,147)	101%	106%
Surplus/(Deficit)	3,457,999	(8,072,352)	(4,614,353)	-		(4,614,353)	(251,019,612)		(246,405,259)	5,440%	(7,259)%
Transfers recognised - capital	489,060,000	9,595,482	498,655,482	-		498,655,482	303,484,251		(195,171,231)	61%	62%
Surplus (Deficit) after capital transfers and contributions	492,517,999	1,523,130	494,041,129	-		494,041,129	52,464,639		(441,576,490)	11%	11%
Surplus/(Deficit) for the year	492,517,999	1,523,130	494,041,129	-		494,041,129	52,464,639		(441,576,490)	11%	11%

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Capital expenditure and funds sources											
Total capital expenditure	709,060,000	1,228,000	710,288,000	-		710,288,000	476,286,307		(234,001,693)	67%	67%
Sources of capital funds											
Transfers recognised - capital	489,060,000	(7,253,000)	481,807,000	-		481,807,000	292,498,173		(189,308,827)	61%	60%
Borrowing	100,000,000	-	100,000,000	-		100,000,000	62,181,455		(37,818,545)	62%	62%
Internally generated funds	120,000,000	8,481,000	128,481,000	-		128,481,000	121,606,679		(6,874,321)	95%	101%
Total sources of capital funds	709,060,000	1,228,000	710,288,000	-		710,288,000	476,286,307		(234,001,693)	67%	67%
Cash flows											
Net cash from (used) operating	706,354,000	18,890,000	725,244,000	-		725,244,000	567,241,761		(158,002,239)	78%	80%
Net cash from (used) investing	(589,505,000)	-	(589,505,000)	-		(589,505,000)	(476,769,046)		112,735,954	81%	81%
Net cash from (used) financing	55,400,000	-	55,400,000	-		55,400,000	46,217,980		(9,182,020)	83%	83%
Net increase/ (decrease) in cash and cash equivalents	172,249,000	18,890,000	191,139,000	-		191,139,000	136,690,695		(54,448,305)	72%	79%
Cash and cash equivalents at the beginning of the year	842,352,000	-	842,352,000	-		842,352,000	832,933,257		(9,418,743)	99%	99%
Cash and cash equivalents at year end	1,014,601,000	18,890,000	1,033,491,000	-		1,033,491,000	969,623,952		63,867,048	94%	96%

Figures in Rand	Reported unauthorised expenditure	Expenditure authorised in terms of section 32 of MFMA	Balance to be recovered	Restated audited outcome
Controlling entity - 2015				
Financial Performance				
Property rates				716,603,416
Service charges				2,227,636,415
Investment revenue				120,501,853
Transfers recognised - operational				519,604,470
Other own revenue				242,761,065
Total revenue (excluding capital transfers and contributions)				3,827,107,219
Employee costs	-	-	-	(881,616,172)
Remuneration of councillors	-	-	-	(34,657,435)
Debt impairment	-	-	-	(222,109,923)
Depreciation and asset impairment	-	-	-	(481,107,021)
Finance charges	-	-	-	(71,169,271)
Materials and bulk purchases	-	-	-	(1,586,802,287)
Transfers and grants	-	-	-	(11,572,032)
Other expenditure	-	-	-	(845,536,654)
Total expenditure	-	-	-	(4,134,570,795)
Surplus/(Deficit)				(307,463,576)
Transfers recognised - capital				356,458,810
Surplus (Deficit) after capital transfers and contributions				48,995,234
Surplus/(Deficit) for the year				48,995,234
Capital expenditure and funds sources				
Total capital expenditure				528,636,235
Sources of capital funds				
Transfers recognised - capital				291,650,281
Borrowing				81,880,592
Internally generated funds				155,105,362
Total sources of capital funds				528,636,235
Cash flows				
Net cash from (used) operating				496,885,487
Net cash from (used) investing				(546,885,996)
Net cash from (used) financing				55,660,503
Net increase/(decrease) in cash and cash equivalents				5,659,994
Cash and cash equivalents at the beginning of the year				827,273,264
Cash and cash equivalents at year end				832,933,258

ACCOUNTING POLICIES

1. Presentation of Consolidated Annual Financial Statements

The Consolidated Annual Financial Statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003). The reporting framework is as prescribed by the Accounting Standards Board in Directive 5. These Consolidated Annual Financial Statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated.

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These Consolidated Annual Financial Statements are presented in South African Rand, which is the functional currency of the economic entity.

1.2 Going concern assumption

These Consolidated Annual Financial Statements have been prepared based on the expectation that the economic entity will continue to operate as a going concern for at least the next 12 months.

1.3 Consolidation

Basis of consolidation

The consolidated annual financial statement the the year ended 30 June 2014 incorporate the annual financial statements of the municipality and the municipal group. The consolidated annual financial statements of the municipality and its municipal group are used in the preparation of the consolidated annual financial statements and are prepared as the same reporting date.

The results of municipal entity, are included in the consolidated consolidated annual financial statements from the effective date of acquisition. Where necessary adjustments are made to the consolidated annual financial statements of the municipal group to bring their accounting policies used in line with those of the municipality.

All intra-entity transactions, balances, revenues and expenses are eliminated in full on consolidation. Minority interests in the net assets of the economic entity are identified and recognised separately from the controlling entity's interest therein, and are recognised within net assets. Losses applicable to the minority in a consolidated controlled entity may exceed the minority interest in the controlled entity's net assets. The excess, and any further losses applicable to the minority, are allocated against the majority interest except to the extent that the minority has a binding obligation to, and is able to, make an additional investment to cover the losses. If the controlled entity subsequently reports surpluses, such surpluses are allocated to the majority interest until the minority's share of losses previously absorbed by the majority has been recovered. Minority interests in the surplus or deficit of the economic entity is separately disclosed.

1.4 Significant judgements and sources of estimation uncertainty

In preparing the Consolidated Annual Financial Statements, management is required to make estimates and assumptions that affect the amounts represented in the Consolidated Annual Financial Statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the Consolidated Annual Financial Statements. Significant judgements include:

Fair value estimation of financial instruments

The fair value of financial instruments traded in active markets (such as trading and available-for-sale securities) is based on quoted market prices at the Consolidated Statement of Financial Position date. The quoted market price used for financial assets held by the economic entity is the current bid price.

The fair value of financial instruments that are not traded in an active market (for example, over-the counter derivatives) is determined by using valuation techniques. The economic entity uses a variety of methods and makes assumptions that are based on market conditions existing at each Consolidated Statement of Financial Position date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments. The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows. The fair value of forward foreign exchange contracts is determined using quoted forward exchange rates at the Consolidated Statement of Financial Position date.

The carrying value less impairment provision of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the economic entity for similar financial instruments.

Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values. These calculations require the use of estimates and assumptions.

The reporting date reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors including, together with economic factors .

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 22 - Provisions.

Useful lives of property plant and equipment

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post retirement benefits

The present value of the post retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

Other key assumptions for pension obligations are based on current market conditions. Additional information is disclosed in Note 20.

Effective interest rate

The economic entity used the prime interest rate to discount future cash flows.

Allowance for doubtful debts

On trade and other receivables an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the debtors carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Budget information

Deviation between budget and actual amounts exceeding 10 percent are obtained monthly for the preparation of the section 71 reporting and used during the audit process.

1.5 Agricultural assets

The economic entity recognises a agricultural assets or agricultural produce when, and only when:

- the economic entity controls the asset as a result of past events;
- it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity; and
- the fair value or cost of the asset can be measured reliably.

Biological assets are assets that undergo a biological transformation through an agriculture activity.

Agricultural assets that form part of an agricultural activity are measured at their fair value less costs to sell.

The fair value of the tree plantations is based on the combined fair value of the land and the vines / pine trees. The fair value of the raw land and land improvements is then deducted from the combined fair value to determine the fair value of the vines / pine trees.

A gain or loss arising on initial recognition of agricultural produce at fair value less costs to sell and from a change in fair value less costs to sell of agriculture produce is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable is used to determine fair value.

1.6 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Item	Average useful life
Property - land	Indefinite
Property - buildings	5 - 50 years

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

1.7 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the economic entity; and
- the cost of the item can be measured reliably.

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight line	Infinite
Infrastructure	Straight line	5 - 100 years
• Roads and motorways	Straight line	5 - 10 years
• System security	Straight line	25 - 120 years
• Storm water drainage	Straight line	20 years
• Airport infrastructure	Straight line	20 years
• Solid waste	Straight line	5 - 50 years
• Water and sanitation	Straight line	10 - 100 years
• Major substations : buildings	Straight line	5 - 50 years
• Transformers and related equipment	Straight line	50 years
• Mains	Straight line	45 years
• Street lighting	Straight line	50 years
Community		
• Buildings	Straight line	5 - 50 years
• Recreational facilities	Straight line	5 - 50 years

Item	Depreciation method	Average useful life
Other property, plant and equipment		
• Buildings	Straight line	5 - 50 years
• Fresh produce and other markets	Straight line	5 - 50 years
• Fire engines	Straight line	20 years
• Landfill site	Straight line	5 - 50 years
• Transport facilities	Straight line	5 - 50 years
• Fencing	Straight line	10 years
• Heavy and mobile plant	Straight line	10 - 15 years
• Furniture and fittings	Straight line	7 - 10 years
• Vehicles	Straight line	5 - 10 years
• Bins and containers	Straight line	5 - 10 years
• Plant and equipment	Straight line	5 - 15 years
• Office equipment	Straight line	3 - 5 years

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

1.8 Capital under construction

Incomplete construction work is recognised as capital under construction and measured at cost. Depreciation only commences when the asset is commissioned into use.

1.9 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- * use in the production or supply of goods or services or for
- * administrative purposes, or
- * sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

If the economic entity determines that the fair value of an investment property under construction is not reliably determinable but expects the fair value of the property to be reliably measurable when construction is complete, it measures that investment property under construction at cost until either its fair value becomes reliably determinable or construction is completed (whichever is earlier).

If the economic entity determines that the fair value of an investment property (other than an investment property under construction) is not reliably determinable on a continuing basis, the economic entity measures that investment property using the cost model (as per the accounting policy on property, plant and equipment). The residual value of the investment property is then assumed to be zero. The economic entity applies the cost model (as per the accounting policy on property, plant and equipment) until disposal of the investment property.

Once the economic entity becomes able to measure reliably the fair value of an investment property under construction that has previously been measured at cost, it measures that property at its fair value. Once construction of that property is complete, it is presumed that fair value can be

measured reliably. If this is not the case, the property is accounted for using the cost model in accordance with the accounting policy on property, plant and equipment.

Item	Useful life
* Property - land	Infinite
* Property - buildings	5 - 50 years

1.10 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the economic entity or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the economic entity; and
- the cost or fair value of the asset can be measured reliably.

The economic entity assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

A intangible asset is an identifiable non-monetary asset without physical substance.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Useful life
Computer software, internally generated	3 - 5 years
Servitudes	Indefinite

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of an intangible assets is included in surplus or deficit when the asset is derecognised (unless the Standard of GRAP on leases requires otherwise on a sale and leaseback).

1.11 Investments

Where the carrying amount of an investment is greater than the estimated recoverable amount, it is written down immediately to its recoverable amount and an impairment loss is charged to the Consolidated Statement of Financial Performance.

1.12 Heritage assets

Assets are resources controlled by an economic entity as a result of past events and from which future economic benefits or service potential are expected to flow to the economic entity.

Carrying amount is the amount at which an asset is recognised after deducting accumulated impairment losses.

Class of heritage assets means a grouping of heritage assets of a similar nature or function in an economic entity's operations that is shown as a single item for the purpose of disclosure in the Consolidated Annual Financial Statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An impairment loss of a cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable amount.

An impairment loss of a non-cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

An inalienable item is an asset that a economic entity is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

Recoverable amount is the higher of a cash-generating asset's net selling price and its value in use.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Value in use of a cash-generating asset is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Value in use of a non-cash-generating asset is the present value of the asset's remaining service potential.

A heritage asset qualifies for recognition as an asset as it is measured at its cost and any cost directly attributable to bringing the heritage asset to the location and condition necessary for it to be capable of operating in this manner intended by the economic entity.

Value in use of a non-cash-generating asset is the present value of the asset's remaining service potential.

Recognition

The economic entity recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost for buildings and fair value for art works .

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

If at initial recognition the municipality cannot reliably measure its cost, the relevant and useful information about the heritage asset is disclosed in the notes to the Consolidated Annual Financial Statements.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

After recognition as an asset, a class of heritage assets, whose fair value can be measured reliably, is carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent impairment losses.

If a heritage asset's carrying amount is increased as a result of a revaluation, the increase is credited directly to a revaluation surplus. However, the increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same heritage asset previously recognised in surplus or deficit.

If a heritage asset's carrying amount is decreased as a result of a revaluation, the decrease is recognised in surplus or deficit. However, the decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that heritage asset.

Impairment

The economic entity assess at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the economic entity estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The economic entity derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is included in surplus or deficit when the item is derecognised (unless the Standard of GRAP on leases requires otherwise on a sale and leaseback).

1.13 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

1.14 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

Financial instruments are initially recognised at fair value. In the case of a financial instrument not subsequently measured at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial instrument are added to the fair value.

Financial Instruments are categorised according to their nature as either financial instruments at fair value, held at amortised cost, or held at cost. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Trade and other receivables Trade and other receivables are initially recognised at fair value plus any transaction costs and subsequently measured at amortized cost using the effective interest method, less provision for impairment.

A provision for impairment of trade and other receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of the trade and other receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. Impairment losses are recognised in the Consolidated Statement of Financial Performance.

An estimate is made for doubtful debts based on the categorisation of debts and a review of past trends in collection rates applied to all outstanding amounts at year-end.

Creditors

Trade payables are initially measured at fair value plus any transaction costs, and are subsequently measured at amortised cost, using the effective interest rate method.

Cash and cash equivalents

These are initially and subsequently recorded at fair value. For cash flow purposes cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments, and bank overdrafts. Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred.

Loans and receivables

Loans and receivables are measured initially and subsequently at fair value, gains and losses arising from changes in fair value are included in the Consolidated Statement of Financial Performance for the period.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and with no intention of trading. They are included in current assets, except for maturities greater than 12 months after the balance sheet date. These are classified as non-current assets. Loans and receivables are included in trade and other receivables in the Consolidated Statement of Financial Position.

Fixed and Negotiable Deposits

Fixed and negotiable deposits are non-derivative financial assets with fixed or determinable payments and fixed maturities that the municipality will hold to maturity.

Fixed and negotiable deposits are initially and subsequently measured at fair value which in the case of investments that have an original maturity date of less than 12 months equates the cost. Fixed and negotiable deposits held for greater than 12 months are fair valued annually and the difference recognised in the statement of financial performance.

On disposal of Fixed and negotiable deposits, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

Classification

The entity has the following types of financial assets (classes and category) as reflected on the face of the Consolidated Statement of Financial Position or in the notes thereto:

Class

Receivables from exchange transactions
Receivables from non-exchange transactions
Bank, cash and cash equivalents – notice deposits
Bank, cash and cash equivalents – call deposits
Bank, cash and cash equivalents – bank
Bank, cash and cash equivalents – cash

Category

Financial asset measured at amortised cost
Financial asset measured at amortised cost
Financial asset measured at fair value
Financial asset measured at fair value
Financial asset measured at fair value
Financial asset measured at fair value

Class

Long term liabilities
Payables from exchange transactions
Payables from non - exchange transactions
Current portion of long-term liabilities

Category

Financial liability measured at amortised cost
Financial liability measured at amortised cost
Financial liability measured at amortised cost
Financial liability measured at amortised cost

1.15 Change in accounting policy , estimates and errors

When accounting errors have been identified in the current year , the correction is applied retrospectively as far as it is practicable and the prior year comparatives are restated accordingly. When there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as it is practicable and the prior year comparative is restated accordingly .

Where there has been a change in accounting policy in the current year, the adjustments is made retrospectively as far as is practicable and the prior year comparative are restated accordingly.

1.16 Budget information

The Economic Entity are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by economic entity shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2015-07-01 to 2016-06-30.

The Consolidated Annual Financial Statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

The Consolidated Statement of comparison and actual information has been included in the Consolidated Annual Financial Statements as the recommended disclosure when the Consolidated Annual Financial Statements and the budget are on the same basis of accounting as determined by National Treasury.

Comparative information is not required.

1.17 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

Finance leases

Finance leases are recognised as assets and liabilities in the Consolidated Statement of Financial Position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the Consolidated Statement of Financial Position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

The minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate of on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred

The determination of whether an arrangement is, or contains a lease is based on the substance of the arrangement at inception date of whether the fulfillment of the arrangement is dependent on the use of a specific asset or assets or the arrangement conveys a right to use the asset. The classification of the lease is determined using GRAP 13 – Leases.

Operating leases

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as asset / liability.

This liability is not discounted.

Any contingent rents are expensed in the period they are incurred.

The Msunduzi Municipality is the lessee of all operating lease agreements.

1.18 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost in so far as it stored and controlled in the reservoirs at year end.

1.19 Conditional Grants and receipts

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

1.20 Related parties

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

Parties are considered to be related if one party directly or indirectly has the ability to control the other party or exercise significant influence over the party in making financial and operating decisions or is a member of the key management of the municipality or entity.

1.21 Grant in aid

The economic entity transfers money to individuals, institutions and organisations. When making these transfers, The economic entity does not:

- * Receive any goods or services directly in return, as would be expected in a purchase or sale transaction
- * Expect to be repaid in future; or
- * Expect a financial return, as would be expected from an investment

These transfers are recognised in the financial statements as expenses in the period that the events giving rise to the transfer occurred.

1.22 Impairment of cash-generating assets

Cash-generating assets are assets managed with the objective of generating a commercial return. An asset generates a commercial return when it is deployed in a manner consistent with that adopted by a profit-oriented entity.

Recoverable amount of an asset or a cash-generating unit is the higher its fair value less costs to sell and its value in use.

1.23 Impairment of non-cash-generating assets

Non-cash generating assets are those assets held by the economic entity without an intention of generating a commercial return and held primarily for service delivery purposes. The economic entity classifies all assets held with the primary objective of generating a commercial return as cash generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

The municipality will apply its judgment and disclose the criteria used in making such judgment in cases where it's not clear whether the primary objective is to generate a commercial return. The municipality assesses at each reporting date whether there is any indication that an asset may be impaired. If any such indication exists, the municipality determines the recoverable service amount of the asset. The recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Carrying amount is the amount at which an asset is recognised in the Consolidated Statement of Financial Position after deducting any accumulated depreciation and accumulated impairment losses thereon.

If the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired and is recognised immediately in the Consolidated Statement of Financial Performance.

An impairment loss is when the asset's carrying amount exceeds its recoverable service amount and is recognised in the Consolidated Statement of Financial Performance.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in the Consolidated Statement of Financial Performance. The increase in the carrying amount of an asset due to the reversal of an impairment loss should not exceed what the carrying amount would have been if no impairment loss had been recognised.

Intangible assets with indefinite useful lives and not yet available for use, are tested for impairment annually, irrespective of whether any indication of impairment exists.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

- (a) the period of time over which an asset is expected to be used by the economic entity; or
- (b) the number of production or similar units expected to be obtained from the asset by the economic entity.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The economic entity assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the economic entity estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the economic entity also test a non-cash-generating intangible asset with an indefinite useful life or a non-cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

The present value of the remaining service potential of a non-cash-generating assets is determined using the following approach:

Depreciated replacement cost approach

The present value of the remaining service potential of a non-cash-generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the economic entity would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

When the amount estimated for an impairment loss is greater than the carrying amount of the non-cash-generating asset to which it relates, the economic entity recognises a liability only to the extent that is a requirement in the standards of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Reversal of an impairment loss

The economic entity assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the economic entity estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occur when there is clear evidence that such a redesignation is appropriate.

1.24 Internal Reserves

Capital Replacement Reserve (CRR)

The CRR is an asset financing source that represents an alternative to the other funding sources available to the economic entity namely external loans (interest bearing borrowings) and government grants and subsidies. It is a GRAP requirement that the balance on the CRR must always represented by cash, which must be held in a separate identifiable investment account.

Subsequent to the implementation of GRAP in 2008, Reserves and Funds had to be discontinued as they are not permissible in terms of GRAP. However the National Treasury determined that the CRR is one of the few funds and reserves that are allowed. Therefore it is a requirement that since fund accounting is not allowed in terms of GRAP, for disclosure in the Consolidated Annual Financial Statements, CRR forms part of Accumulated Surplus and should not be disclosed on the face of the Consolidated Statement of Financial Position.

As a matter of principle, the focus is the manner in which these reserves are created and accounted for, which in this instance the capital replacement of major components of Infrastructure assets in the event of technical failure.

For accounting purposes, the CRR will be created by transferring amounts out of accumulated surpluses/deficits to the respective reserve account, or vice versa, in the Statement of Changes in Net Assets. The net effect of these transfers will be nil in the Consolidated Statement of Changes in Net Assets, and will not affect the value of reserves in totality. It is the requirement of GRAP that no transactions should be accounted for, directly to the Consolidated Statement of Changes in Net Assets other than those specifically allowed in terms of GRAP, i.e. revaluation surplus reserve.

Therefore situations should be avoided where reserves are created and accounted for, by taking amounts directly to the Consolidated Statement of Changes in Net Assets thereby circumventing the Consolidated Statement of Financial Performance.

The economic entity has determined a policy on the revenue sources that will be used to maintain or increase the balance of the CRR. These revenue sources include, but not limited to, the following:

- Interest earned by the economic entity on the CRR investment account;
- Cash proceeds from the sale of any item of property, plant and equipment or Investment Property;
- Percentage of amount that was utilised in the previous financial year for the purchase of items of property plant and equipment;
- VAT input recovered from SARS.

The CRR will only be utilised for the purpose of purchasing items of property, plant and equipment for the economic entity and will not be used for the maintenance of such items.

Revaluation reserve

The surplus arising from the revaluation of heritage assets is credited to a non-distributable reserve. The revaluation surplus is realised as revalued artworks are depreciated, through a transfer from the revaluation reserve to the accumulated surplus/deficit. On disposal, the net revaluation surplus is transferred to the accumulated surplus/deficit while gains or losses on disposal, based on revalued amounts, are credited or charged to the Consolidated Statement of Financial Performance.

1.25 Employee benefits

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The economic entity measure the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The economic entity recognise the expected cost of bonus, incentive and performance related payments when the economic entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits: Defined contribution plans

The municipality provides retirement benefits for its employees and councillors. Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the municipality's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

The Natal Joint Provident, Dynamique Ambrella (Pietermaritzburg Provident Fund) and Umgeni Provident Fund are defined contribution plans. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

The Municipality pays contributions to publicly or privately administered pension insurance plans on a mandatory, contractual or voluntary basis.

The Municipality has no further payment obligations once the contributions have been paid. The contributions are recognized as employee benefit expense when they are due. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Post-employment benefits: Defined benefit plans

A defined benefit plan is a pension plan that defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and compensation

The Natal Joint Pension Fund, Government Employees Pension Fund, Association Institution Pension Fund, South African Local Authorities Pension Fund and the Councillors Pension Fund are defined benefit. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

Pension obligations

The Municipality's employees contribute to 7 different Pension Funds, of which the Natal Joint Provident and Retirement Pension Fund cater for the majority of the staff.

The following are defined contribution and benefit funds:

- *The Natal Joint Provident,
- *Dynamique Ambrella (Pietermaritzburg Provident Fund),
- *Umgeni Provident Fund,
- *The Natal Joint Pension Fund,
- * Government Employees Pension Fund,
- * Association Institution Pension Fund,
- * South African Local Authorities Pension Fund and
- * Councillors Pension Fund

Actuarial valuations are conducted on an interim basis each year with a statutory valuation undertaken every three years. Consideration is given to any extent that could impact the Funds up to the end of the reporting period where the interim valuation is performed at an earlier date.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The Municipality has both defined benefit and defined contribution plans.

The liability/asset recognized in the statement of financial position in respect of defined benefit pension plans is equal to the present value of the defined benefit obligation at the balance sheet date less the fair value of plan assets, together with adjustments for unrecognized actuarial gains or losses and past service costs. The defined benefit obligation is calculated annually by independent actuaries using the projected unit credit method. The present value of the defined benefit obligation is determined by discounting the estimated future cash outflows using interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating to the terms of the related pension liability.

Past-service costs are recognised immediately against revenue.

Any asset is limited to unrecognized actuarial losses and past service costs, plus the present value of available refunds and reduction in future contributions to the plan.

Natal Joint Retirement Funds, Government Employee Pension Fund and Associated Institution Pension Fund are defined benefit funds.

The Natal Joint Provident Fund, Pietermaritzburg and South African Local Authority are defined contribution funds.

Other post retirement obligations

The Municipality provides post-retirement healthcare benefits to their retirees. The entitlement to these benefits is usually conditional on the employee remaining in service up to retirement age and the completion of a minimum service period.

Actuarial gains and losses arising from experience adjustments, and changes in actuarial assumptions, are charged or credited to revenue in the year that they arise.

Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases;
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
 - those changes were enacted before the reporting date; or
 - past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

1.26 Provisions and contingencies

Provisions are recognised when:

- the economic entity has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 64.

1.27 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the consolidated annual financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The economic entity will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The economic entity will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the consolidated annual financial statements.

1.28 Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered / goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards are recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis by applying the approved tariff to each property based on category of property and the property value.

Service charges from sewerage and sanitation are based on water consumption and are levied monthly.

Interest and rentals are recognised on a time proportion basis.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Revenue from the sale of goods is recognised when the risk is passed to the consumer.

Revenue arising out of situations where the Municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the Municipality as compensation for executing the agreed services.

All other revenue is recognised as it accrues.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by services performed to date as a percentage of total services to be performed.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the economic entity has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the economic entity retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- It is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Interest, royalties and dividends

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

1.29 Revenue from non-exchange transactions

Refers to transactions where the Municipality received revenue from another entity without giving approximately equal value in exchange. Revenue from non exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportion basis with reference to the principal amount and the effective interest rate applicable.

Fines constitute both spot fines and summons. Fines are recognised when the fines are issued.

Donations are recognised on a cash receipt basis or where the donation is in the form of property, plant and equipment, at the fair value of the consideration received or receivable.

Contributed property, plant and equipment is recognised when ownership of the items of property, plant and equipment is transferred to the Municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Income received from conditional grants, donations and subsidies is recognised to the extent that the Municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met, a liability is recognised and funds are invested until utilised.

Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Consolidated Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Consolidated Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

The Municipality recognises the full amount of revenue of the fine issued at the transaction date when there is uncertainty about the Municipality's ability to collect such revenue from the fine, based on past history, the Municipality has an obligation to collect all revenue due to it.

Subsequent to initial recognition and measurement, the Municipality assess the collectability of the revenue and recognises an impairment loss where appropriate for example there the municipality may offer early settlement discounts or amnesty periods.

Where these reductions exist, the Municipality considers past history in assessing the likelihood of these discounts or reductions being taken up the debtors.

1.30 Investment revenue

Investment revenue is recognised on a time-proportion basis using the effective interest method.

1.31 Comparative figures

When the presentation or classification of items in the Consolidated Annual Financial Statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.32 Unauthorised expenditure

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003).

Unauthorised expenditure is accounted for as an expense in the Consolidated Statement of Financial Performance.

Where unauthorised expenditure is not approved, upon the finalisation of an investigation, it is recovered from the responsible person and the amount received is accounted for as revenue in the Consolidated Statement of Financial Performance.

1.33 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Consolidated Statement Of Financial Performance in the year that the expenditure was incurred.

The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement Of Financial Performance .

1.34 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy.

Irregular expenditure excludes unauthorised expenditure.

Irregular expenditure is accounted for as expenditure in the Consolidated Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement of Financial Performance.

1.35 Use of estimates

The preparation of Consolidated Annual Financial Statements in conformity with Generally Recognised Accounting Practice requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the economic entity's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the Consolidated Annual Financial Statements are disclosed in the relevant sections of the Consolidated Annual Financial Statements. Although these estimates are based on management's best knowledge of current events and actions they may undertake in the future, actual results ultimately may differ from those estimates.

1.36 Capital commitments

A capital commitment is a binding agreement to undertake capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an economic entity has committed itself to future transactions that will normally result in the outflow of cash.

1.37 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a standard of GRAP.

Notes to the Consolidated Annual Financial Statements

2. New standards and interpretations

2.1 Standards and interpretations issued and adopted

Entities are required to apply the standards of GRAP where the Minister has determined the effective date.

The Minister has determined the effective date for the following standards of GRAP:

Reference	Topic
GRAP 1	Presentation of Financial Statements (as revised in 2010)
GRAP 2	Cash Flow Statements (as revised in 2010)
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors (as revised in 2010)
GRAP 4	The Effects of Changes in Foreign Exchange Rates
GRAP 5	Borrowing Costs
GRAP 6	Consolidated and Separate Financial Statements
GRAP 7	Investments in Associates
GRAP 8	Interests in Joint Ventures
GRAP 9	Revenue from Exchange Transactions (as revised in 2010)
GRAP 10	Financial Reporting in Hyperinflationary Economies
GRAP 11	Construction Contracts
GRAP 12	Inventories (as revised in 2010)
GRAP 13	Leases (as revised in 2010)
GRAP 14	Events After the Reporting Date (as revised in 2010)
GRAP 16	Investment Property (as revised in 2010)
GRAP 17	Property, Plant and Equipment (as revised in 2010)
GRAP 18	Segment Reporting
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets (as revised in 2010)
GRAP 21	Impairment of Non-cash-generating Assets
GRAP 23	Revenue from Non-exchange Transactions (Taxes and Transfers)
GRAP 24	Presentation of Budget Information in Financial Statements
GRAP 25	Employee Benefits
GRAP 26	Impairment of Cash-generating Assets
GRAP 27	Agriculture
GRAP 31	Intangible Assets
GRAP 100	Non-current Assets Held for Sale and Discontinued Operations (as revised in 2010)
GRAP 103	Heritage Assets
GRAP 104	Financial Instruments
GRAP 105	Transfers of Functions Between Entities Under Common Control
GRAP 106	Transfers of Functions Between Entities Not Under Common Control
GRAP 107	Mergers

IGRAP 1	Applying the Probability Test on Initial Recognition of Exchange Revenue
IGRAP 2	Changes in Existing Decommissioning, Restoration and Similar Liabilities
IGRAP 3	Determining whether an Arrangement Contains a Lease
IGRAP 4	Rights to Interests Arising from Decommissioning, Restoration and Environmental Rehabilitation Funds
IGRAP 5	Applying the Restatement Approach under the Standard of GRAP on Financial Reporting in Hyperinflationary Economies
IGRAP 6	Loyalty Programmes
IGRAP 7	The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
IGRAP 8	Agreements for the Construction of Assets from Exchange Transactions
IGRAP 9	Distributions of Non-cash Assets to Owners
IGRAP 10	Assets Received from Customers
IGRAP 13	Operating Leases – Incentives
IGRAP 14	Evaluating the Substance of Transactions Involving the Legal Form of a Lease
IGRAP 15	Revenue – Barter Transactions Involving Advertising Services
IGRAP 16	Intangible Assets – Website Costs

2.2 Standards and interpretations issued, but not yet effective

Standards of GRAP approved but, for which the Minister of Finance has not yet determined an effective date.

Reference	Topic
GRAP 20	Related Party Disclosures
GRAP 32	Service Concession Arrangements: Grantor
GRAP 108	Statutory Receivables
IGRAP 17	Service Concession Arrangements Where a Grantor Controls a Significant Residual Interest in an Asset

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
3. Inventories				
Forestry	909,061	702,788	909,061	702,788
Consumable stores	56,321,096	35,663,586	56,321,096	35,663,586
Fuel - diesel and petrol	1,277,581	1,277,581	1,277,581	1,277,581
Unused water stock	6,482,345	6,482,345	6,482,345	6,482,345
	64,990,083	44,126,300	64,990,083	44,126,300
Inventory write up or (impairment loss)	161,283	(418,502)	161,283	(418,502)
	65,151,366	43,707,798	65,151,366	43,707,798
Carrying value of inventories carried at fair value less costs to sell	65,151,367	43,707,798	65,151,367	43,707,798
Cost of inventories recognised as an expense				
Consumable / workshop stores	70,053,325	56,817,992	70,053,325	56,817,992
Fuel - diesel and petrol	25,297,818	24,977,496	25,297,818	24,977,496
Forestry	15,768,545	14,694,702	15,768,545	14,694,702
Unused water	461,819,616	422,558,489	461,819,616	422,558,489
	572,939,305	519,048,679	572,939,305	519,048,679
Inventory has been recorded using the First in first out (FIFO) method.				
Inventory is carried at lower of cost or net realisable value.				
Impairment of inventory includes redundant and obsolete stock of R161 283 (2015:(R418 502))				
4. Trade receivables from non-exchange transactions				
Other debtors	142,836,188	154,883,044	142,833,688	154,880,544
Property rates	227,400,908	221,677,407	227,400,908	221,677,407
	370,237,096	376,560,451	370,234,596	376,557,951
Gross balance				
Property rates	471,904,659	469,477,299	471,904,659	469,477,299
Less : Allowance for impairment				
Property rates	(244,503,750)	(247,799,892)	(244,503,750)	(247,799,892)
Net balance				
Property rates	227,400,908	221,677,407	227,400,908	221,677,407
Property rates				
Current (0 - 30 days)	54,246,731	44,564,843	54,246,731	44,564,843
31 - 60 days	25,614,226	26,631,074	25,614,226	26,631,074
61 - 90 days	12,116,706	17,567,014	12,116,706	17,567,014
91 - 120 days	9,030,477	18,315,076	9,030,477	18,315,076
121 - 365 days	25,433,276	31,112,648	25,433,276	31,112,648
> 365 days	345,463,243	331,286,644	345,463,243	331,286,644
	471,904,659	469,477,299	471,904,659	469,477,299

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Trade and other receivables from non exchange transactions includes prepayments to Independent Development Trust (IDT) of R 93 658 029.42 (2015: R 93 658 029.42).				
The Municipality had entered into a memorandum of agreement with the IDT to undertake projects in respect of infrastructure developments and maintenance.				
In terms of IGRAP 1(Applying the probability test on initial recognition of exchange revenue) trade and other receivables from non exchange transactions had to be accounted for on an accrual basis.				
Included in other debtors is a traffic fine debtor of R30 358 879.97 (2015: R 30 528 819.70.)				
Trade receivables from exchange non - exchange transaction pledged as security.				
Trade and other receivables from non exchange transactions were not pledged as security for overdraft facilities.				
Credit quality of trade and other receivables from non exchange transactions				
Although credit quality can be assessed the municipality did not apply any methods to evaluate the credit quality.				
The allowance for impairment on trade and other receivables from non exchange transactions amount to R244 503 750 (2015:R247 799 892).				
5. Trade and receivables from exchange transactions				
Gross balances				
Electricity	607,169,265	561,644,369	607,169,265	561,644,369
Water	729,590,146	629,949,015	729,590,146	629,949,015
Sewerage	154,894,593	141,826,412	154,894,593	141,826,412
Refuse	82,552,107	77,622,034	82,552,107	77,622,034
Land sale debtors	66,386	66,386	66,386	66,386
Housing rental	30,860,066	29,691,668	30,860,066	29,691,668
Market	1,957,458	1,706,242	1,957,458	1,706,242
	1,607,090,021	1,442,506,126	1,607,090,021	1,442,506,126
Less: Allowance for impairment				
Electricity	(272,503,137)	(279,431,851)	(272,503,137)	(279,431,851)
Water	(317,656,458)	(317,292,871)	(317,656,458)	(317,292,871)
Sewerage	(71,828,877)	(71,828,877)	(71,828,877)	(71,828,877)
Refuse	(40,099,590)	(40,099,590)	(40,099,590)	(40,099,590)
Housing rental	(16,837,935)	(16,837,935)	(16,837,935)	(16,837,935)
	(718,925,997)	(725,491,124)	(718,925,997)	(725,491,124)
Net balance				
Electricity	334,666,128	282,212,518	334,666,128	282,212,518
Water	411,933,688	312,656,144	411,933,688	312,656,144
Sewerage	83,065,716	69,997,535	83,065,716	69,997,535
Refuse	42,452,517	37,522,444	42,452,517	37,522,444
Land sale debtors	66,386	66,386	66,386	66,386
Housing rental	14,022,131	12,853,733	14,022,131	12,853,733
Market	1,957,458	1,706,242	1,957,458	1,706,242
	888,164,024	717,015,002	888,164,024	717,015,002

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Electricity				
Current (0 -30 days)	174,545,364	136,683,686	174,545,364	136,683,686
31 - 60 days	68,223,513	80,199,611	68,223,513	80,199,611
61 - 90 days	23,501,402	20,052,808	23,501,402	20,052,808
91 - 120 days	6,497,356	6,837,497	6,497,356	6,837,497
121 - 365 days	18,244,826	16,166,838	18,244,826	16,166,838
> 365 days	316,156,804	301,703,929	316,156,804	301,703,929
	607,169,265	561,644,369	607,169,265	561,644,369
Water				
Current (0 -30 days)	46,694,902	48,654,872	46,694,902	48,654,872
31 - 60 days	29,647,055	30,547,953	29,647,055	30,547,953
61 - 90 days	19,022,079	20,543,363	19,022,079	20,543,363
91 - 120 days	18,622,500	15,517,912	18,622,500	15,517,912
121 - 365 days	53,952,387	46,641,247	53,952,387	46,641,247
> 365 days	561,651,223	468,043,668	561,651,223	468,043,668
	729,590,146	629,949,015	729,590,146	629,949,015
Sewerage				
Current (0 -30 days)	11,924,372	11,707,497	11,924,372	11,707,497
31 - 60 days	5,737,078	6,309,716	5,737,078	6,309,716
61 - 90 days	3,313,548	3,602,754	3,313,548	3,602,754
91 - 120 days	3,192,557	3,140,999	3,192,557	3,140,999
121 - 365 days	8,731,953	9,129,940	8,731,953	9,129,940
> 365 days	121,995,085	107,935,506	121,995,085	107,935,506
	154,894,593	141,826,412	154,894,593	141,826,412
Refuse				
Current (0 -30 days)	6,856,608	6,614,036	6,856,608	6,614,036
31 - 60 days	3,641,932	3,289,950	3,641,932	3,289,950
61 - 90 days	1,719,857	1,725,810	1,719,857	1,725,810
91 - 120 days	1,638,908	1,611,431	1,638,908	1,611,431
121 - 365 days	4,606,650	4,461,571	4,606,650	4,461,571
> 365 days	64,088,152	59,919,236	64,088,152	59,919,236
	82,552,107	77,622,034	82,552,107	77,622,034
Land sale debtors				
> 365 days	66,386	66,386	66,386	66,386
Housing rental				
Current (0 -30 days)	658,999	595,292	658,999	595,292
31 - 60 days	606,105	526,488	606,105	526,488
61 - 90 days	575,328	510,291	575,328	510,291
91 - 120 days	566,289	505,836	566,289	505,836
121 - 365 days	1,669,929	1,497,697	1,669,929	1,497,697
> 365 days	26,783,415	26,056,064	26,783,415	26,056,064
	30,860,065	29,691,668	30,860,065	29,691,668

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Market				
Current (0 -30 days)	1,957,458	1,706,242	1,957,458	1,706,242
Summary of trade receivables from exchange and non debtors by customer classification				
Consumers				
Current (0 -30 days)	121,464,794	123,831,924	121,464,794	123,831,924
31 - 60 days	66,254,678	65,323,189	66,254,678	65,323,189
61 - 90 days	40,436,495	44,656,782	40,436,495	44,656,782
91 - 120 days	39,174,706	35,377,538	39,174,706	35,377,538
121 - 365 days	114,420,552	101,796,420	114,420,552	101,796,420
> 365 days	1,172,011,919	954,605,716	1,172,011,919	954,605,716
	1,553,763,144	1,325,591,569	1,553,763,144	1,325,591,569
Less : Allowance for debt impairment	(670,610,061)	(748,785,642)	(670,610,061)	(748,785,642)
	883,153,083	576,805,927	883,153,083	576,805,927
Industrial/ commercial				
Current (0 -30 days)	158,376,771	136,555,311	158,376,771	136,555,311
31 - 60 days	63,252,618	71,699,196	63,252,618	71,699,196
61 - 90 days	26,078,869	20,917,822	26,078,869	20,917,822
91 - 120 days	7,109,206	8,816,289	7,109,206	8,816,289
121 - 365 days	19,170,580	18,578,427	19,170,580	18,578,427
> 365 days	150,964,947	139,531,974	150,964,947	139,531,974
	424,952,991	396,099,019	424,952,991	396,099,019
Less : Allowance for debt impairment	(200,312,096)	(224,505,374)	(200,312,096)	(224,505,374)
	224,640,895	171,593,645	224,640,895	171,593,645
National and provincial government				
Current (0 -30 days)	25,421,050	24,310,365	25,421,050	24,310,365
31 - 60 days	14,048,546	19,346,544	14,048,546	19,346,544
61 - 90 days	3,466,154	6,402,872	3,466,154	6,402,872
91 - 120 days	2,769,675	9,341,851	2,769,675	9,341,851
121 - 365 days	6,322,334	10,068,071	6,322,334	10,068,071
> 365 days	46,286,653	75,596,893	46,286,653	75,596,893
	98,314,412	145,066,596	98,314,412	145,066,596
Total				
Current (0 -30 days)	305,262,615	280,202,510	305,262,615	280,202,510
31 - 60 days	143,555,843	156,368,929	143,555,843	156,368,929
61 - 90 days	69,981,518	71,977,477	69,981,518	71,977,477
91 - 120 days	49,053,587	53,535,678	49,053,587	53,535,678
121 - 365 days	139,913,466	130,442,918	139,913,466	130,442,918
> 365 days	1,297,458,839	1,169,734,584	1,297,458,839	1,169,734,584
	2,005,225,868	1,862,262,096	2,005,225,868	1,862,262,096

The summary of trade receivables from exchange transactions by customer classification :

* is nett of debtors with credit balances of R71 804 680 (2015:R70 641 164)

The following debtors are excluded from the above disclosure:

* Market debtors of R1 957 458 (2015:R1 706 242).

* Land sale debtors of R66 386 (2015:R66 386).

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Reconciliation of allowance for impairment for trade receivables from exchange and non exchange transactions				
Balance at beginning of the year	(973,291,016)	(792,600,962)	(973,291,016)	(792,600,962)
Contributions to allowance	(92,507,590)	(222,109,923)	(92,507,590)	(222,109,923)
Debt impairment written off against allowance	102,368,859	41,419,869	102,368,859	41,419,869
	(963,429,747)	(973,291,016)	(963,429,747)	(973,291,016)

Consumer debtors pledged as security

Trade and other receivables from exchange transaction were not pledged as security for overdraft facilities.

Credit quality of trade and other receivables from exchange transactions

The credit quality of trade and other receivable from exchange transactions that are neither past nor due nor impaired can be assessed by reference to external credit ratings or to historical information about counterparty default rates. Although credit quality can be assessed the entity did not apply any methods to evaluate the credit quality.

6. Short term investment

COID short term investment invested at 8.9%	8,318,183	7,934,708	8,318,183	7,934,708

7. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	1,488,096	8,265,850	51,485	46,485
Bank balances	82,373,108	95,350,690	82,373,108	95,350,690
Short term deposits - on call	337,090,677	349,548,304	337,090,677	349,548,304
Short term deposits - fixed	550,108,683	387,987,779	550,108,683	387,987,779
	971,060,564	841,152,623	969,623,953	832,933,258
Average rate of return	10.00%	6.15%	10.00%	6.15%

Due to the short term nature of these investments no amortisation was performed.

Fair value is taken at face value.

No cash and cash equivalents were pledged as security for any financial liabilities.

No restrictions exist with regard to the use of cash.

No portion is past due or impaired.

Credit quality of cash at bank and short term deposits, excluding cash on hand

The credit quality of cash at bank and short term deposits, excluding cash on hand that are neither past due nor impaired can be assessed by reference to external credit ratings. Although credit quality can be assessed the Municipality did not apply any methods to evaluate the credit quality.

The municipality has the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2016	30 June 2015	30 June 2014	30 June 2016	30 June 2015	30 June 2014
FNB - No: 5094187782 (Primary)	111,808,444	101,639,370	63,272,408	109,201,902	78,153,399	62,305,372
FNB - No: 50940058750 (Electronic transfers)	-	-	-	(46,141,172)	(43,925,777)	(47,459,963)
FNB - No: 62058007264 (Slum clearance)	-	19,031,558	25,755,219	-	19,380,206	26,277,775
FNB - No: 62065528930 (Library extension)	-	-	57,750	-	-	50,732
FNB - No: 50941840627 (Market)	3,207,458	5,097,926	2,418,911	3,180,472	2,440,056	1,718,865
FNB - No: 62069378539 (Pietermaritzburg airport)	4,409,873	3,244,011	1,495,038	4,409,873	3,244,011	1,495,038
FNB - No: 50930082248 (Forestry)	63,225	72,177	30,417	63,225	72,177	30,417
FNB - No: 62003432846 (Salaries PACs no.1)	181,002	149,813	14,931	181,002	149,813	14,931
FNB - No: 62279194650 (Forestry)	11,658,008	5,127,561	1,774,380	11,658,008	5,127,561	1,774,380
FNB - No: 62035467978(Safe City)	139,891	94,964	86,558	139,891	94,964	86,558
FNB - No: 62035942392(Safe City)	1,238,742	8,122,716	-	1,238,742	8,122,716	-
Total	132,706,643	142,580,096	94,905,612	83,931,943	72,859,126	46,294,105

8. Agricultural assets

Economic entity	2016			2015		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Trees in a plantation forest	44,831,368	9,444,433	54,275,801	46,520,046	(1,688,678)	44,831,368

Controlling entity	2016			2015		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Trees in a plantation forest	44,831,368	9,444,433	54,275,801	46,520,046	(1,688,678)	44,831,368

Reconciliation of agricultural assets - Economic entity - 2016

	Opening balance	Nett increase in value	Total
Trees in a plantation forest	44,831,368	9,444,433	54,275,801

Reconciliation of agricultural assets - Economic entity - 2015

	Opening balance	Nett decrease in value	Total
Trees in a plantation forest	46,520,046	(1,688,678)	44,831,368

Reconciliation of agricultural assets - Controlling entity - 2016

	Opening balance	Nett increase in value	Total
Trees in a plantation forest	44,831,368	9,444,433	54,275,801

Reconciliation of agricultural assets - Controlling entity - 2015

	Opening balance	Nett decrease in value	Total
Trees in a plantation forest	46,520,046	(1,688,678)	44,831,368

Pledged as security

No agricultural assets have been pledged as security.

Other information

The agricultural assets have been measured at fair value less costs to sell in accordance with GRAP 20.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

9. Investment property

Economic entity	2016			2015		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Investment property	647,118,664	9,289,976	656,408,640	647,118,664	-	647,118,664

Controlling entity	2016			2015		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Investment property	647,118,664	9,289,976	656,408,640	647,118,664	-	647,118,664

Reconciliation of investment property - Economic entity - 2016

	Opening balance	Fair value adjustments	Disposals	Total
Investment property	647,118,664	11,029,976	(1,740,000)	656,408,640

Reconciliation of investment property - Economic entity - 2015

	Opening balance	Fair value adjustments	Take on off vacant land not previously recognised	Disposals	Total
Investment property	362,882,104	20,222,920	264,313,640	(300,000)	647,118,664

Reconciliation of investment property - Controlling entity - 2016

	Opening balance	Fair value adjustments	Disposals	Total
Investment property	647,118,664	11,029,976	(1,740,000)	656,408,640

Reconciliation of investment property - Controlling entity - 2015

	Opening balance	Fair value adjustments	Take on off vacant land not previously recognised	Disposals	Total
Investment property	362,882,104	20,222,920	264,313,640	(300,000)	647,118,664

No investment property has been pledged as security for any financial liabilities.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Other information

The Msunduzi Municipality has adopted the fair value model in accounting for investment properties.

Adjustments to valuation in the reconciliation above are attributable to -

- * change in market value of investment property
- * take on of investment property that was previously not recognised and
- * disposals and transfers

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Details of the valuation

Investment property is not depreciated annually and is valued at year end to determine the fair values as prescribed in GRAP 16.

The valuation at 30 June 2016 was performed by BGP Mass Appraisal (Pty) Ltd, independent valuers.

These are independent valuers that are not related to the municipality.

The valuations conform to South African Valuations standards and were arrived at by reference to market evidence of transaction prices for similar properties.

10. Property, plant and equipment

Economic entity	2016			2015		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land and buildings	1,750,278,752	(225,842,035)	1,524,436,717	1,747,942,239	(200,184,105)	1,547,758,134
Office equipment	15,244	(13,483)	1,761	15,244	(10,435)	4,809
Furniture and fittings	171,508	(136,150)	35,358	134,014	(129,342)	4,672
Computer software	82,582	(58,676)	23,906	50,708	(50,708)	-
Infrastructure	6,620,383,393	(2,070,133,818)	4,550,249,575	6,297,821,184	(1,653,179,337)	4,644,641,847
Community	672,841,094	(271,380,463)	401,460,631	636,518,005	(243,379,410)	393,138,595
Other assets	916,082,396	(475,555,774)	440,526,622	874,802,485	(426,879,148)	447,923,337
Finance leases	4,431,140	(2,507,049)	1,924,091	4,431,140	(1,652,293)	2,778,847
Video and data equipment	14,176,326	(8,038,216)	6,138,110	7,562,754	(7,213,738)	349,016
Biological assets	780,760	-	780,760	936,220	-	936,220
Total	9,979,243,195	(3,053,665,664)	6,925,577,531	9,570,213,993	(2,532,678,516)	7,037,535,477

Controlling entity	2016			2015		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land and buildings	1,750,278,752	(225,842,035)	1,524,436,717	1,747,942,239	(200,184,105)	1,547,758,134
Infrastructure	6,620,383,393	(2,070,133,818)	4,550,249,575	6,297,821,184	(1,653,179,337)	4,644,641,847
Community	672,841,094	(271,380,463)	401,460,631	636,518,005	(243,379,410)	393,138,595
Other assets	916,082,396	(475,555,774)	440,526,622	874,802,485	(426,879,148)	447,923,337
Finance leases	4,431,140	(2,507,049)	1,924,091	4,431,140	(1,652,293)	2,778,847
Biological assets	780,760	-	780,760	936,220	-	936,220
Total	9,964,797,535	(3,045,419,139)	6,919,378,396	9,562,451,273	(2,525,274,293)	7,037,176,980

Figures in Rand

Reconciliation of property, plant and equipment - Economic entity - 2016

	Opening balance	Additions	Disposals	Capital under construction	Reclassification	Revaluations	Impairment loss	Depreciation adjustments	Total
Land and buildings	1,547,758,135	4,809,682	(674,503)	-	(1,773,891)	-	(404,454)	(25,278,252)	1,524,436,717
Office equipment	4,809	-	-	-	-	-	-	(3,048)	1,761
Video and data equipment	349,016	6,613,575	-	-	-	-	-	(824,481)	6,138,110
Furniture and fittings	4,672	37,493	-	-	-	-	-	(6,807)	35,358
Computer software	-	31,874	-	-	-	-	-	(7,968)	23,906
Infrastructure	4,644,641,847	79,402,777	(10,486,312)	270,270,348	(100,834)	-	(47,869,012)	(385,579,232)	4,550,249,575
Community	393,138,595	7,545,093	(172,061)	32,253,765	(3,054,499)	-	(1,452,753)	496,763	401,460,631
Other assets	447,923,336	33,442,634	(3,718,065)	24,274,066	3,219,840	-	35,893	(64,500,485)	440,526,622
Finance leases	2,778,847	-	-	-	-	-	-	(854,756)	1,924,091
Biological assets	936,220	-	-	-	-	(155,460)	-	-	780,760
	7,037,535,477	131,883,128	(15,050,941)	326,798,179	(1,709,384)	(155,460)	(49,690,326)	316,159	6,925,577,531

Reconciliation of property, plant and equipment - Economic entity - 2015

	Opening balance	Additions	Restatement of opening balance due to 2014/2015 correction of prior period errors	Disposals	Capital under construction	Impairments	Depreciation	Total
Land and buildings	1,268,264,480	47,277,043	257,445,053	(5,122,246)	6,693,444	-	(26,799,640)	1,547,758,134
Office equipment	7,557	-	-	-	-	-	(2,748)	4,809
Video and data equipment	828,154	359,606	-	-	-	-	(838,744)	349,016
Motor vehicles	10,000	-	-	-	-	-	(10,000)	-
Furniture and fittings	25,776	-	-	-	-	-	(21,104)	4,672
Computer equipment	843	-	-	-	-	-	(843)	-
Infrastructure	4,750,491,643	57,816,877	(84,824,570)	(23,609)	279,080,550	(15,018,265)	(342,880,779)	4,644,641,847
Community	372,702,540	7,433,819	-	-	40,969,266	(787,471)	(27,179,559)	393,138,595
Other assets	424,651,359	51,997,915	1,989,740	(480,586)	35,821,063	(324,276)	(65,731,878)	447,923,337
Finance leases	2,751,007	1,332,280	-	-	-	-	(1,304,440)	2,778,847
Biological assets	936,220	-	-	-	-	-	-	936,220
	6,820,669,579	166,217,540	174,610,223	(5,626,441)	362,564,323	(16,130,012)	(464,769,735)	7,037,535,477

Figures in Rand

Reconciliation of property, plant and equipment - Controlling entity - 2016

	Opening balance	Additions	Disposals	Capital under construction	Reclassification	Depreciation adjustments	Depreciation	Impairment loss	Depreciation adjustments	Total
Land and buildings	1,547,758,135	4,809,682	(674,503)	-	(1,773,891)	-	(25,278,252)	(404,454)	-	1,524,436,717
Infrastructure	4,644,641,847	79,402,777	(10,486,312)	270,270,348	(100,834)	(30,007)	(385,579,232)	(47,869,012)	-	4,550,249,575
Community	393,138,595	7,545,093	(172,061)	32,253,765	(3,054,499)	496,763	(27,294,272)	(1,452,753)	-	401,460,631
Other assets	447,923,336	33,442,634	(3,718,065)	24,274,066	3,219,840	(150,597)	(64,500,485)	-	35,893	440,526,622
Finance leases	2,778,847	-	-	-	-	-	(854,756)	-	-	1,924,091
Biological assets	936,220	-	-	-	(155,460)	-	-	-	-	780,760
	7,037,176,980	125,200,186	(15,050,941)	326,798,179	(1,864,844)	316,159	(503,506,997)	(49,726,219)	35,893	6,919,378,396

Reconciliation of property, plant and equipment - Controlling entity - 2015

	Restated opening balance	Additions	Restatement of opening balance due to 2014/2015 correction of prior period errors	Disposals	Capital under construction	Depreciation	Impairment loss	Total
Land and buildings	1,268,264,480	47,277,043	257,445,053	(5,122,246)	6,693,444	(26,799,640)	-	1,547,758,134
Infrastructure	4,750,491,643	57,816,877	(84,824,570)	(23,609)	279,080,550	(342,880,779)	(15,018,265)	4,644,641,847
Community	372,702,540	7,433,819	-	-	40,969,266	(27,179,559)	(787,471)	393,138,595
Other assets	424,651,359	51,997,915	1,989,740	(480,586)	35,821,063	(65,731,878)	(324,276)	447,923,337
Finance leases	2,751,007	1,332,280	-	-	-	(1,304,440)	-	2,778,847
Biological assets	936,220	-	-	-	-	-	-	936,220
	6,819,797,249	165,857,934	174,610,223	(5,626,441)	362,564,323	(463,896,296)	(16,130,012)	7,037,176,980

Pledged as security

No property, plant and equipment was placed as security for financial liabilities.

Refer to Appendix B for the detailed property, plant and equipment schedule.

The Msunduzi Municipality has elected the cost model when accounting for property, plant and equipment with the exception of biological assets which are measured at fair value annually.

During the 2013/2014, 2014/2015 and 2015/2016 financial years the municipality undertook conditional assessment of community and infrastructure assets, which culminated in the decrease in remaining useful lives of assets. This resulted in the significant increase in depreciation.

The municipality applies the depreciated replacement cost method to calculate impairment. The impairment loss amounted to R49 690 326 (2015:R16 130 012).

The municipality is required to measure the residual value of all items of property, plant and equipment. Management has determined that none of its infrastructure assets has any active market value, and the value of at the end of their useful lives would therefore be nil or insignificant during the current financial year. During the current financial year, the municipality reviewed the estimated useful lives and residual values of property, plant and equipment, where appropriate.

Restated June 2015 property, plant and equipment balances relate to the following errors which resulted in an overstatement/understatement:

* During the 2014/2015 financial year the Department of Human Settlements donated land to the municipality as part of the Edendale acquisition plan project. This was part of the memorandum of agreement between the municipality and the Department of Human Settlement to build low cost housing for the community. This land was classified as inventory. In the current year the estimated value of this land is R 257 445 053.

* Due to funding issues, the project had not yet commenced. In view of these developments, management has decided that this land should be classified as property, plant and equipment.

* The net carrying value of R84 824 570 for VIP toilets was incorrectly capitalised. These assets are not maintained by the municipality and were handed over to the community.

* The net carrying value of R304 041 for branding of vehicles was incorrectly capitalised because advertisement costs qualify as operational costs.

* The net carrying value of R2 503 695 for vehicles that was donated by Umgeni Water was not previously capitalised.

* The amount of R 220 000 is a correction for development costs incorrectly capitalised.

* The other net carrying value adjustment of R10 086 refers to other assets (furniture and computers) not recognised in prior years.

11. Intangible assets

Economic entity	2016			2015		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	61,046,345	(22,331,627)	38,714,718	37,957,232	(21,549,479)	16,407,753
Servitudes	803,846	-	803,846	803,846	-	803,846
Total	61,850,191	(22,331,627)	39,518,564	38,761,078	(21,549,479)	17,211,599

Controlling entity	2016			2015		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	61,046,345	(22,331,627)	38,714,718	37,957,232	(21,549,479)	16,407,753
Servitudes	803,846	-	803,846	803,846	-	803,846
Total	61,850,191	(22,331,627)	39,518,564	38,761,078	(21,549,479)	17,211,599

Reconciliation of intangible assets - Economic entity - 2016

	Opening balance	Additions	Reclassification	Amortisation	Total
Computer software	16,407,753	23,145,411	(56,298)	(782,148)	38,714,718
Servitudes	803,846	-	-	-	803,846
	17,211,599	23,145,411	(56,298)	(782,148)	39,518,564

Reconciliation of intangible assets - Economic entity - 2015

	Opening balance	Additions	Capital under construction	Transfers	Amortisation	Total
Computer software	1,463,338	1,111,073	14,606,297	(133,717)	(639,238)	16,407,753
Servitudes	803,846	-	-	-	-	803,846
	2,267,184	1,111,073	14,606,297	(133,717)	(639,238)	17,211,599

Reconciliation of intangible assets - Controlling entity - 2016

	Opening balance	Additions	Reclassification	Amortisation	Total
Computer software	16,407,753	23,145,411	(56,298)	(782,148)	38,714,718
Servitudes	803,846	-	-	-	803,846
	17,211,599	23,145,411	(56,298)	(782,148)	39,518,564

Reconciliation of intangible assets - Controlling entity - 2015

	Opening balance	Additions	Transfers	Capital under construction	Amortisation	Total
Computer software	1,463,338	1,111,073	(133,717)	14,606,297	(639,238)	16,407,753
Servitudes	803,846	-	-	-	-	803,846
	2,267,184	1,111,073	(133,717)	14,606,297	(639,238)	17,211,599

Pledged as security

Carrying value of intangible assets have not been pledged as security.

Other information

The Msunduzi Municipality has elected to use cost model when accounting for intangible assets,

After initial recognition, an intangible asset shall be carried at its cost less any accumulated amortisation and any accumulated impairment losses.

12. Heritage assets

Economic entity	2016			2015		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Heritage assets	233,971,909	(22,973)	233,948,936	232,048,436	(22,973)	232,025,463
Controlling entity	2016			2015		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Heritage assets	233,971,909	(22,973)	233,948,936	232,048,436	(22,973)	232,025,463

Reconciliation of heritage assets Economic entity - 2016

	Opening balance	Additions	Reclassification	Total
Heritage assets	232,025,463	157,790	1,765,683	233,948,936

Reconciliation of heritage assets Economic entity - 2015

	Opening balance	Additions	Reclassification	Recognition of heritage assets previously not recorded	Capital under construction	Impairment losses recognised	Total
Heritage assets	229,701,625	381,246	(1,268,459)	1,080,500	2,153,524	(22,973)	232,025,463

Reconciliation of heritage assets Controlling entity - 2016

	Opening balance	Additions	Reclassification	Total
Heritage assets	232,025,463	157,790	1,765,683	233,948,936

Reconciliation of heritage assets Controlling entity - 2015

	Opening balance	Additions	Reclassification	Recognition of heritage assets previously not recorded	Capital under construction	Impairment losses recognised	Total
Heritage assets	229,701,625	381,246	(1,268,459)	1,080,500	2,153,524	(22,973)	232,025,463

The cost of art collections and buildings disclosed includes:

Artwork which are measured using the revaluation model is R193 181 020 and

Buildings which are measured at cost model is R39 710 389.

Artworks whose fair value can be measured reliably are carried at the revalued amount, being their fair value at the date of valuation less any subsequent impairment losses.

Artworks were last valued in the 2014/2015 financial year.

According to the municipality's accounting policy, artworks are being revalued every 4 years.

Pledged as security

No heritage assets have been pledged as security for any financial liabilities

List of heritage assets where the values cannot be determined

1. Legal Deposit collection at the Bessie Head Library

In 1916, the Natal Society Library (now the Msunduzi Municipal Library – Bessie Head Library) was identified as one of 5 libraries in South Africa accorded Legal Deposit status. This privilege helped make it into one of South Africa's major research and information libraries. Legal Deposit Libraries play a unique and very important role as custodians, in perpetuity, of this country's cultural wealth and information. They also have to make this information available, as widely as possible, to the citizens of South Africa. The Legal Deposit Collection has become an important asset. Since 1916, the Msunduzi Municipal Library has amassed a huge collection of South African books, pamphlets, periodicals, maps and newspapers which it has to preserve for future generations.

Due to the nature of the class of heritage assets the Department of Arts and Culture has confirmed that there is no monetary value as there is no active market.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

13. Other financial assets

At amortised cost

Housing

	10,317,110	9,229,180	10,317,110	9,229,180

Educational financial assets

The Maritzburg Golf Club was granted a loan on the 31st December 1970 of R 139 000 for the construction of a golf course and buildings for a period of 50 years at at rate of 0% with yearly repayments of R 2 780

	-	3,925	-	3,925

	10,317,110	9,233,105	10,317,110	9,233,105

Schemes	Average loan period	Average interest rate	Average purchase price	Loan balance	Arrears
Woodlands 3	30	15	7,498	24,381	4,653
Woodlands 7	31	14	7,940	1,652,581	370,894
Woodlands 8	30	14	6,830	29,003	45,709
Woodlands 9	30	14	6,830	91,713	10,752
Northdale 1 - sub economic	30	14	16,487	50,977	12,159
Northdale 9	30	13	28,966	690,829	87,541
Northdale 10	30	14	13,779	443,165	104,457
Northdale 11	11	11	13,120	67,148	150
Northdale 12	30	15	31,485	189,521	17,226
Eastwood 1	29	14	12,802	950,828	135,517
Eastwood 2	30	14	10,594	834,989	381,840
Glenwood	31	14	29,163	1,738,537	195,223
Glenwood - selfhelp	29	14	21,871	3,367,665	660,195
Riverbend 1	30	15	17,665	48,699	121
	-	-	-	10,180,036	2,026,437

Non-current assets

At amortised cost

	10,317,110	9,233,105	10,317,110	9,233,105

14. Other financial liabilities

At amortised cost

External loans

DBSA - funding required for capital expenditure. Loans bear an interest rate between 6.75% and 16.50%. Loans are repayable over a period between 12 to 30 years, repayments are made quarterly and bi-annually.

During the reporting period the municipality did not default on any of the interest or capital repayments of the external loan.

Refer to Appendix A for further details on long term liabilities.

Non-current liabilities

At amortised cost

	568,133,347	541,301,371	568,133,347	541,301,371

Current liabilities

At amortised cost

	67,761,975	52,012,449	67,761,975	52,012,449

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
15. Finance lease obligation				
Minimum lease payments due				
- within one year	1,878,301	2,435,789	1,878,301	2,435,789
- in second to fifth year inclusive	389,172	2,267,471	389,172	2,267,471
	2,267,473	4,703,260	2,267,473	4,703,260
less: future finance charges	(367,388)	(1,092,016)	(367,388)	(1,092,016)
Present value of minimum lease payments	1,900,085	3,611,244	1,900,085	3,611,244
Present value of minimum lease payments due				
- within one year	1,553,499	1,546,791	1,553,499	1,546,791
- in second to fifth year inclusive	346,586	2,064,453	346,586	2,064,453
	1,900,085	3,611,244	1,900,085	3,611,244
Non-current liabilities	346,586	2,099,415	346,586	2,099,415
Current liabilities	1,553,499	1,511,829	1,553,499	1,511,829
	1,900,085	3,611,244	1,900,085	3,611,244

The average lease term was 6.5 years and the average effective borrowing rate was 9% (2015 :13%).

The original lease period for the motor vehicles expires on the 30 June 2017.

The computer equipment has two lease expiry periods.

* First contract expires January 2017 and

* Second contract expires January 2018.

Ownership of the property will rest with the municipality on the termination of the leases.

The entity did not default on any of the interest or capital repayments of the finance leases.

No terms and conditions of the finance leases were re-negotiated.

Refer to Appendix A for further details on finance leases.

16. Payables from exchange transactions

Trade payables	65,756,128	104,104,984	65,756,128	104,104,984
Other payables	30,727,588	27,320,296	30,600,067	27,320,296
Other deposits	1,213,190	1,091,591	1,138,016	1,059,736
Accrued leave pay	67,330,445	60,117,836	67,330,445	60,117,836
Retentions	15,143,278	26,923,642	15,143,278	26,923,642
Other payables accrued	278,963,990	275,937,043	278,963,990	275,937,043
Debtors with credit balances	71,804,680	70,641,164	71,804,680	70,641,164
	530,939,299	566,136,556	530,736,604	566,104,701

17. VAT payable

VAT payable	55,841,372	40,430,375	55,841,372	39,492,243

VAT is payable on the receipt basis.

VAT is only declared to SARS on receipt of payment from consumers.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
18. VAT receivable				
VAT receivable	14,986	-	-	-
19. Consumer deposits				
Electricity	73,463,011	42,504,096	73,463,011	42,504,096
Water	18,139,975	43,521,431	18,139,975	43,521,431
Housing rental	775,202	1,005,024	775,202	1,005,024
	92,378,188	87,030,551	92,378,188	87,030,551
Guarantees in lieu of electricity and water deposits	4,297,516	3,118,416	4,297,516	3,118,416

20. Retirement benefit obligations

Defined contribution and benefit plan

The Council provides retirement benefits to its employees by contributing to either a pension or provident fund.

Membership to either a pension or provident fund is compulsory for all permanent employees.

The majority of the members and the Council contributes to the Natal Joint Municipal Pension and Provident funds(NJMP),employees contribute to the South African Local Authorities Pension Fund (SALA) and, Associated Institution Pension Fund (AIPF),Pietermaritzburg Provident Fund and Government Employees Pension Fund (GEPP).

Employees contributing to SALA,AIPF, Pietermaritzburg Provident Fund and GEPP make up the minority of members contribution to the pension funds.

The Msunduzi Municipality's liability in these funds cannot be determined owing mainly to the assets not being allocated to each employer and one set of financial's being compiled for each fund and not for each contributing employer.

Defined contribution plan:

The majority of personnel are members of the following pension funds:

Kwa-Zulu-Natal Joint Municipal Provident Fund

An actuarial valuation was performed on 31 March 2015 by Argen Actuarial Solutions.

Results of the valuation

The Fund self-insures its risk benefits in excess of the full benefit. It therefore maintains a Risk Reserve Account as a measure of protection against volatility in claims experience. The amount of R 21 123 000 required to be held in the Risk Reserve Account.

The Fund is financially sound as at the valuation date.

Benefits of the fund:

- * Pension age - 65 years
- * Earliest retirement age - 58 years (55 years if more than 10 years continuous service)
- * Full benefit - Initial transfer plus member's contributions plus employer's contributions for full benefits plus investment earnings and bonuses.
- * Member's portion of full benefits - Initial transfer plus members contributions plus local authorities contributions for full benefits plus interim, special and final bonuses.
- * Benefit on retirement after earliest retirement age or pension age - full benefit.
- * Benefit on retirement because of ill health - full benefit.
- * Benefit on death in service - Full benefit plus 0.7% of annual pensionable salary for each month of potential service to a maximum of 2.1 years salary.

Contributions of the fund:

Members contributions

Members may choose to contribute at a rate of 5%, 7% or 9.25% of their pensionable emoluments in terms of regulation 14(a).

Local Authorities Contributions

Participating employers contribute at a rate of 1.95 times of the rate of members contribution in terms of regulation 17(1)(b).

Benchmark:

The benchmark asset allocation determined as being appropriate for the fund, which takes cognisance of membership and liability profile, is stated below :

Investments:	
Domestic Investments	2,214,447,000
International Investments	553,153,000
Risk Reserve Account	18,927,000
Membership	12,027

Natal Joint Municipal Pension Fund: (Superannuation) actuarial valuation

An actuarial valuation was performed on 31 March 2015 by Argen Actuarial Solutions.

The market value of the Fund's assets was R 10,113,227,000 as at 31 March 2015.

The regulations of the fund have been amended with effect from 1 July 2004, so that the Committee of Management is able to levy a separate surcharge on local authorities which grant excessive salary increases, thereby causing a financial strain on the Fund to the detriment of other stakeholders.

The employers are no longer permitting members to join the Fund, so that it is effectively closed to new members. This means that the average age will increase over time which, in turn, means that the required rate of contribution will also increase.

Thus, once the surcharge ceases, the underlying rate of contribution will not be sufficient to meet the cost of the benefits. It is necessary to set aside a reserve to hold assets equal to the expected shortfall. For this reason a "Contribution Reserve is held equal to the present value of the shortfall in terms of the Financial Services Board's Circular PF117 for the 5 years to 2015 when it is expected that the surcharge will cease.

Benefits of the fund:

- * Members Contributions - 9.25% of pensionable salaries.
- * Pension age 65 years
- * Final average salary - average annual pensionable salaries during the last year of service.
- * Pension on retirement at pension age - 2.2% of final average emoluments per year of continuous service.
- * Lump sum on retirement at pension age - 8.25% of final average emoluments per year of service.
- * Pension on retirement because of ill-health (minimum ten years continuous service) - pension as for retirement at pension age
- * Lump sum on retirement because of ill-health (minimum 10 years continuous service) - lump sum as for retirement at pension age.
- * Lump sum on retirement because of ill health (less than ten years continuous service) - the greater of the resignation benefit or twice the members contributions.
- * Surviving Spouses pension on death in service - 1,2% of final average emoluments per year of continuous service that the member would have had at the pension age.
- * Surviving Spouses pension on death of pensioner - 1,22% (0,77% in the case of a pensioner who retired before 1 July 1999) of final average emoluments per year of continuous service.
- * Lump sum on death in service - Annual pensionable emoluments.10.75% of final average salaries
- * Withdrawal - members contribution plus 5/12% for each month of continuous service (the addition is approximately equal to compound interest at 10% a year) and increased by 5% for each complete year of service up to a maximum of 20 years.

Benchmark:

Investments

Domestic	7,931,391,000
International	2,299,981,000
Membership	4,709

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
The employees of the Council as well as the Council as employer, contribute to municipal pension,retirement and various provident funds as listed below:				
The employees of the Council as well as the Council as employer,contribute to municipal pension,retirement and variousprovident funds as listed below				
Natal Joint Pension Fund	100,069,414	101,221,701	100,069,414	101,221,701
Natal Joint Provident Fund	51,340,121	43,748,365	51,340,121	43,748,365
Government Employees Pension Fund	3,816,124	4,018,626	3,816,124	4,018,626
Natal Joint Pension Fund	153,176	159,893	153,176	159,893
South African Local Authorities Pension Fund	380,714	585,665	380,714	585,665
Councillors Pension Fund	6,555,569	6,202,679	6,555,569	6,202,679
Dynamique Ambrella (Pietermaritzburg Provident Fund)	470,409	480,149	470,409	480,149
LGM retirement for Municipal Manager	191,807	159,791	191,807	159,791
Umgeni Water Provident Fund	25,376	304,506	25,376	304,506
	163,002,710	156,881,375	163,002,710	156,881,375

Post retirement benefit plan

Post retirement medical aid plan

The municipality operates on 6 accredited medical aid schemes, namely:

- * Bonitas,
- * Discovery Health,
- * Hosmed,
- * Key-Health,
- * LA Health and
- * SAMWU Med,

Pensioners continue on the option they belonged to on the day of their retirement

An actuarial was performed by Arch Actuarial Consulting on the 30 June 2016.

The valuation undertaken in accordance with the requirements of Professional Guidance Note (PPN) 301 of the Actuarial Society of South Africa.

According to the last valuation the accrued liability amounted to R 646 840 503.

A reconciliation of Msunduzi's accrued liability for the year ending 30 June 2016 is set out below:

The amounts recognised in the statement of financial position are as follows:

Carrying value

Present value of the defined benefit obligation-wholly unfunded	646,840,503	609,937,137	646,840,503	609,937,137

Changes in the present value of the defined benefit obligation are as follows:

Carrying value

Present value of the defined benefit obligation-wholly unfunded	609,937,137	559,848,366	609,937,137	559,848,366
Present value of the defined benefit obligation-partly or wholly funded	36,903,366	50,088,771	36,903,366	50,088,771
	646,840,503	609,937,137	646,840,503	609,937,137
Non-current liabilities	(625,699,203)	(591,899,445)	(625,699,203)	(591,899,445)
Current liabilities	(21,141,300)	(18,037,692)	(21,141,300)	(18,037,692)
	(646,840,503)	(609,937,137)	(646,840,503)	(609,937,137)

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Net expense recognised in the statement of financial performance				
Opening balance	21,484,513	19,566,163	21,484,513	19,566,163
Contributions by plan participants	52,709,999	50,597,106	52,709,999	50,597,106
Benefits paid	(19,253,454)	(3,823,342)	(19,253,454)	(3,823,342)
Assumed in an entity combination	(18,037,692)	(16,251,156)	(18,037,692)	(16,251,156)
	36,903,366	50,088,771	36,903,366	50,088,771

Calculation of actuarial gains and losses

Actuarial (gains) losses – obligation	(19,253,454)	(3,823,342)	(19,253,454)	(3,823,342)

Changes in the fair value of retirement benefit obligation liability:

Opening balance	559,848,366	609,937,137	660,025,908	609,937,137
Contributions by employer	36,903,366	50,088,771	36,903,366	50,088,771
	596,751,732	660,025,908	696,929,274	660,025,908

Key assumptions used

Assumptions used at the reporting date:

The projected unit credit method is used as the standard valuation methodology for the valuation done during the reporting period.

Discount rates used	9.39%	8.77%	9.39%	8.77%
Expected rate of return on assets	8.45%	7.97%	8.45%	7.97%
Expected pension increases	5.96%	8.96%	5.96%	8.96%

Sensitivity analysis

Base	705,918,000	609,337,000	705,918,000	609,337,000
-1%	561,210,000	526,795,000	561,210,000	526,795,000
+1%	754,731,000	709,747,000	754,731,000	709,747,000

The employees of the Council as well as the Council as employer, contribute to municipal medical aids as listed below:

The employees of the Council as well as the Council as employer contribute to municipal medical aids as listed below:

LA Health	45,055,204	36,789,665	45,055,204	36,789,665
Key Health	18,577,945	29,570,102	18,577,945	29,570,102
Samwumed	30,538,349	2,329,842	30,538,349	2,329,842
Discovery	559,757	133,194	559,757	133,194
Bonitas	2,322,466	17,078,912	2,322,466	17,078,912
Hosmed	145,740	697,893	145,740	697,893
	97,199,461	86,599,608	97,179,461	86,599,608

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
21. Unspent conditional grants and receipts				
Unspent conditional grants and receipts comprises of:				
Unspent conditional grants and receipts				
Electricity Smart Grids	230,783	-	230,783	-
Grant paid to safe city	190,452	-	-	-
Greater Edendale development initiative	9,995,256	2,812,009	9,995,256	2,812,009
Housing and Jika Joe Settlement	171,967	27,561,119	171,967	27,561,119
Library and Municipal Library	4,064,345	639,567	4,064,345	639,567
Municipal Infrastructure Grant	1,097,944	582	1,097,944	582
Neighbourhood Development Partnership Grant	29,767,728	9,304,976	29,767,728	9,304,976
Public Transportation Infrastructure	165,183,494	37,903,967	165,183,494	37,903,967
Municipal Systems Improvement Grant	3,797	-	3,797	-
Market and Freedom Square Tourism Hub	878,636	1,086,742	878,636	1,086,742
Electricity	4,264	105,421	4,264	105,421
Spoornet	6,609,548	-	-	-
Spoornet	429,454	403,381	429,454	403,381
Tatham Art Gallery	26,969	1,802	26,969	1,802
Urban renewal	-	2,190,200	-	2,190,200
Municipal Water Services Infrastructure Grant	1,299,742	-	1,299,742	-
Operation Dluhisumlando	1,500,000	1,500,000	1,500,000	1,500,000
Publicity house renovations	2,714	27,781	2,714	27,781
Integrated National Electrification Programme	551,299	25,345,276	551,299	25,345,276
Housing Accreditation funding	34,732,426	25,973,801	34,732,426	25,973,801
	256,740,818	134,856,624	249,940,818	134,856,624

Movement during the year

Balance at the beginning of the year	134,856,624	298,529,534	134,856,624	298,529,534
Reclassification of Housing Accreditation funding	-	17,677,217	-	17,677,217
Transfer to Municipal Housing Operating Account	(27,308,334)	-	(27,308,334)	-
Prior period error - incorrect calculation of market retention	-	625,312	-	625,312
Current year receipts and interest	572,045,624	390,338,646	572,045,624	390,338,646
Funds paid back to National Treasury / grant provider	(63,249,000)	(76,822,939)	(63,249,000)	(76,822,939)
VAT recovered from National grants as per MFMA circular 58	(14,471,097)	-	(14,471,097)	-
Conditions met - transferred to revenue	(345,132,999)	(495,491,146)	(351,932,999)	(495,491,146)
	256,740,818	134,856,624	249,940,818	134,856,624

The extent of government grants recognised in the Statement of Financial Performance relates to the portion of the grant where the conditions have been fulfilled.

Unfulfilled conditions and other contingencies attaching to government assistance that has been recognised as a liability in the Statement of Financial Position.

Refer to Appendix E for details of unspent conditional grants, receipts and transfers from National and Provincial Government and other departments.

These amounts are invested in a ring-fenced investment until utilised.

National grants	232,808,396	126,715,032	232,808,396	126,715,032
Provincial grants	6,447,245	4,896,618	6,447,245	4,896,618
Other conditional grants	17,485,177	3,244,974	10,685,177	3,244,974
	256,740,818	134,856,624	249,940,818	134,856,624

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

22. Provisions

Reconciliation of provisions - Economic entity - 2016

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Long service awards	6,029,351	660,928	-	-	6,690,279
Landfill rehabilitation	61,849,677	-	6,094,651	(903,165)	67,041,163
	67,879,028	660,928	6,094,651	(903,165)	73,731,442

Reconciliation of provisions - Economic entity - 2015

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Long service awards	6,084,404	(55,053)	-	-	6,029,351
Landfill rehabilitation	61,002,002	-	5,622,698	(4,775,023)	61,849,677
	67,086,406	(55,053)	5,622,698	(4,775,023)	67,879,028

Reconciliation of provisions - Controlling entity - 2016

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Long service awards	6,029,351	660,928	-	-	6,690,279
Landfill rehabilitation provision	61,849,677	-	6,094,651	(903,165)	67,041,163
	67,879,028	660,928	6,094,651	(903,165)	73,731,442

Reconciliation of provisions - Controlling entity - 2015

	Opening Balance	Additions	Total
	6,084,404	(55,053)	6,029,351
Long service awards	61,002,002	847,675	61,849,677
Landfill rehabilitation	67,086,406	792,622	67,879,028
Non-current liabilities	67,041,163	61,849,677	67,041,163
Current liabilities	6,690,279	6,029,351	6,690,279
	73,731,442	67,879,028	73,731,442

The landfill site provision represents management's best estimate of the municipality's rehabilitation liability based on an valuation provided by an external consultant on the remaining useful life of the landfill site.

Envitech Solutions was appointed to provide the provision for the programme for closure of the New England Road landfill site.

Alien vegetation provision.

According to the National Environmental Management Act, 1998 (Act No. 107 of 1998) the municipality was encouraged to recognise a provision in this regard.

The Department of Agriculture has since 2006 provided considerable support to the Msunduzi Municipality in terms of clearing listed alien invasive plants.

The Msunduzi Municipality's involvement and responsibility is effectively operational support to the Department of Agriculture terms of clearing listed alien invasive plants

During the reporting period work was carried out in the following areas:

Sickle Bush : +/- 4HA in Bisley Valley Nature Reserve.

An amount of R 59 904 was spent on wages for the contracted staff.

An amount of R50 000 was utilised for the purchase of herbicide, equipment, and personal protective clothing for the project.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

Performance bonus

The performance bonus provision is based on the maximum expectation that all key management will perform in terms of their agreements.

Long service awards

The long service award provision is created to ensure adherence to SALGA collective agreement requirements. The estimate is based on the monthly salaries rate at 30 June 2016.

23. Housing development fund

Unappropriated surplus	37,901,883	19,625,820	37,901,883	19,625,820
Loans extinguished by government on 1 April 1998	34,256,892	34,256,892	34,256,892	34,256,892
	72,158,775	53,882,712	72,158,775	53,882,712

The housing development fund is represented by the following assets and liabilities

Housing selling scheme loans	10,317,110	9,229,180	10,317,110	9,229,180
Trade and other receivables	30,860,066	30,260,067	30,860,066	30,260,067
Bank and cash	30,981,599	14,393,465	30,981,599	14,393,465
	72,158,775	53,882,712	72,158,775	53,882,712

24. Revaluation reserve

The municipality has elected to adopt the revaluation model when accounting for heritage assets - artworks, due to their nature.

Revaluations were performed by an independent valuer, Gilfillan 'Scott-Berning on the 31 October 2014.

Transfer to revaluation reserve for artworks	52,129,145	52,129,145	52,129,145	52,129,145

25. Capital replacement reserve (CRR)

Based on the approval by the strategic management committee on the 7th of April 2015 the CRR was created by transferring funds of R 151 935 999 from the accumulated surplus to the CRR.

This reserve will be used for the funding of property plant and equipment.

Included in the reserve is an amount of R1 935 999 of interest earned on the reserve.

The CRR is cash backed reserve.

Capital replacement reserve	151,935,999	151,935,999	151,935,999	151,935,999

26. Share capital

Issued				
100 Ordinary shares of R 1 each	-	100	-	-

Safe City Msunduzi NPC converted from a proprietary limited on the 16 September 2016.

This required the conversion of share capital to be written back to accumulated surplus.

Figures in Rand

27. Variance analysis comparison of budget against actual

	Final budget	Actual	Difference between final budget and actual	%	Reason for major variance
Revenue					
Rental received	41,541,395	20,222,252	21,319,143	51	The demand for municipal facilities for rental exceeded the expectations and this is due to the item being driven more by community behaviour than anything else.
Other revenue	49,566,961	87,809,501	(38,242,540)	(77)	Other revenue is revenue from sundry sources which are dependent on community behaviour and is therefore difficult to accurately estimate. During the year, revenue from these sources exceeded expectations
Interest received - external investments	33,987,999	68,434,503	(34,446,504)	(101)	Investments are made up of the municipality's own unused cash and unspent conditional grants. The two items were more than expected during the year which resulted in more investments leading to an increased interest on investments amount
Property rates - penalties imposed	41,348,999	20,236,112	21,112,887	51	Interest is levied on overdue accounts. So the amount on this item is dependent on defaulters which is a function of consumer behaviour. It is therefore impossible for it to be accurately estimated. During the year the amount levied on overdue accounts was lower than anticipated.
Government grants and subsidies	983,591,753	769,640,097	213,951,656	22	This is due to unspent conditional grants for which applications for roll overs have been submitted to the National Treasury.
Fines	21,524,525	52,657,723	(31,133,198)	(145)	This item is a function of human behavior and can therefore not be accurately estimated. It is impossible to accurately estimate the number of people who will get traffic fines per year. As can be seen, the number during the year became too much higher than anticipated.
Expenditure					
Conditional grant expenditure	107,596,555	73,364,194	34,232,361	32	The depreciation figures increased due to conditional assessment which was undertaken by SMEC South Africa. This culminated in material decrease in the remaining useful lives of assets, which led to accelerated depreciation. The depreciation almost doubled.
Depreciation and amortisation	302,848,333	505,131,448	(202,283,115)	(67)	The depreciation figures increased due to conditional assessment which was undertaken by SMEC South Africa. This culminated in material decrease in the remaining useful lives of assets, which led to accelerated depreciation. The depreciation almost doubled.

Impairment of assets	315,000	50,002,359	(49,687,359)	100	The budget for depreciation and assets Impairment is added together for budget purposes. So the budget for this item is included above.
General expenses	320,705,041	436,459,903	(115,754,862)	36	The variance is due to savings realised in various general expenditure items.
Debt impairment	107,254,828	92,507,590	14,747,238	14	The variance partly emanates from the Vulindlela customers whose historical payment rate when they were with Umgeni was said to be 0.04%. The second reason is the meters that have now been found and consumers have been charged for previous periods.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
28. Revenue				
Service charges	2,468,236,938	2,227,636,415	2,468,236,938	2,227,636,415
Rental received	20,222,252	23,477,153	20,222,252	23,477,153
Fees from agency services	532,141	577,908	532,141	577,908
Licences and permits	90,168	88,837	90,168	88,837
Other revenue	87,809,501	89,221,892	87,807,692	89,221,366
Interest received	128,648,442	120,555,377	128,456,302	120,501,853
Property rates	742,052,098	686,396,237	742,052,098	686,396,237
Property rates - penalties imposed	20,236,112	30,207,179	20,236,112	30,207,179
Government grants and subsidies	769,640,097	876,063,280	769,640,097	876,063,280
Fines	52,657,723	108,633,588	52,657,723	108,633,588
	4,290,125,472	4,162,857,866	4,289,931,523	4,162,803,816

The amount included in revenue arising from exchanges of goods or services are as follows:

Service charges	2,468,236,938	2,227,636,415	2,468,236,938	2,227,636,415
Rental received	20,222,252	23,477,153	20,222,252	23,477,153
Fees from agency services	532,141	577,908	532,141	577,908
Licences and permits	90,168	88,837	90,168	88,837
Other revenue	87,809,501	89,221,892	87,807,692	89,221,366
Interest received	128,648,442	120,555,377	128,456,302	120,501,853
	2,705,539,442	2,461,557,582	2,705,345,493	2,461,503,532

The amount included in revenue arising from non-exchange transactions is as follows:

Taxation revenue

Property rates	742,052,098	686,396,237	742,052,098	686,396,237
Property rates - penalties imposed	20,236,112	30,207,179	20,236,112	30,207,179

Transfer revenue

Government grants and subsidies	769,640,097	876,063,280	769,640,097	876,063,280
Fines	52,657,723	108,633,588	52,657,723	108,633,588
	1,584,586,030	1,701,300,284	1,584,586,030	1,701,300,284

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
29. Service charges				
Sale of electricity	1,784,585,819	1,566,133,424	1,784,585,819	1,566,133,424
Sale of water	473,020,838	452,442,620	473,020,838	452,442,620
Refuse	84,239,599	81,543,971	84,239,599	81,543,971
Sewer and sanitation charges	126,390,682	127,516,400	126,390,682	127,516,400
	2,468,236,938	2,227,636,415	2,468,236,938	2,227,636,415

The above figure is net of revenue foregone.

Included in the sale of electricity are amounts in respect of prepaid electricity. The Municipality recognises the full value of prepaid electricity sold to the value of R 61 918 227. However the value of the unused prepaid electricity can not be measured. Due to the nature of the prepaid electricity the municipality is not in a position to determine unused prepaid electricity as at 30 June 2016.

30. Rental received

External rentals	19,306,511	21,437,945	19,306,511	21,437,945
Internal rentals	915,741	2,039,208	915,741	2,039,208
	20,222,252	23,477,153	20,222,252	23,477,153

31. Fees from agency services

Agency fee from Umgungundlovu	267,996	267,996	267,996	267,996
Fire alarm monitoring	51,787	50,400	51,787	50,400
Emergency call out fee	212,358	259,512	212,358	259,512
	532,141	577,908	532,141	577,908

32. Licences and permits

Dog licenses	-	14	-	14
Trade licenses	90,168	88,823	90,168	88,823
	90,168	88,837	90,168	88,837

33. Other revenue

Airport	7,281,014	6,342,619	7,281,014	6,342,619
Towing away service fee	178,131	333,332	176,322	333,332
Market	20,206,823	20,229,428	20,206,823	20,229,428
Burials and cremations	2,478,548	2,486,958	2,478,548	2,486,958
Buildings	2,126,705	2,113,580	2,126,705	2,113,580
Re-connections	10,735,196	13,953,734	10,735,196	13,953,734
Training levy recoveries	370,086	2,982,615	370,086	2,982,615
Discount received	808,711	-	808,711	-
Sundry revenue	3,883,951	7,299,227	3,883,951	7,298,701
Administration charges	581,213	558,514	581,213	558,514
Endowments	-	800	-	800
Insurance recoveries	45,039	58,567	45,039	58,567
Accounting charges	362,815	358,821	362,815	358,821
Forestry	27,998,788	23,794,284	27,998,788	23,794,284
Street lighting fees	500,470	446,026	500,470	446,026
Sale of concrete products	434,869	668,948	434,869	668,948
Access to information	106	166	106	166
Fair value adjustments	183,902	94,917	183,902	94,917
Tampering and illegal connection fee	2,250,107	2,079,352	2,250,107	2,079,352
Parking fee	1,573,400	1,541,468	1,573,400	1,541,468
Conservation and conference facilities	4,884	2,335	4,884	2,335

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Contingent lease revenue	23,261	52,938	23,261	52,938
Encroachments	455,588	445,413	455,588	445,413
Hire charges	275,401	225,551	275,401	225,551
Impounding charges	88,259	147,739	88,259	147,739
Meter testing and sale of materials	83,641	48,286	83,641	48,286
Miscellaneous lighting	476,166	335,276	476,166	335,276
Basic charge for industrial /commercial	1,749,459	4,489	1,749,459	4,489
Pool entrance fees	434,220	369,134	434,220	369,134
Taxi stand permits	182,227	188,514	182,227	188,514
Town planning applications	267,647	237,692	267,647	237,692
Poster / banner applications	4,896	3,371	4,896	3,371
Tender document fees	682,282	809,592	682,282	809,592
Rates certificates	1,081,696	1,008,206	1,081,696	1,008,206
	87,809,501	89,221,892	87,807,692	89,221,366

34. Interest received

Interest revenue

Interest received - trade receivables	57,818,287	67,772,924	57,818,287	67,772,924
Interest - other	2,395,652	1,755,754	2,395,652	1,755,754
Interest received - external investments	68,434,503	51,026,699	68,242,363	50,973,175
	128,648,442	120,555,377	128,456,302	120,501,853

35. Property Rates

Rates received

Residential	339,833,415	314,247,641	339,833,415	314,247,641
Industrial/commercial	378,770,338	352,915,468	378,770,338	352,915,468
Rural communal land	2,608,956	504,000	2,608,956	504,000
Agriculture	822,227	769,376	822,227	769,376
Public service infrastructure	556,822	641,247	556,822	641,247
Vacant land	19,659,728	22,801,462	19,659,728	22,801,462
Less: adjustment processed	(199,388)	(5,482,957)	(199,388)	(5,482,957)
	742,052,098	686,396,237	742,052,098	686,396,237
Property rates - penalties imposed	20,236,112	30,207,179	20,236,112	30,207,179
	762,288,210	716,603,416	762,288,210	716,603,416

Valuations

Residential	37,624,058,102	37,002,837,020	37,624,058,102	37,002,837,020
Industrial/commercial	20,482,892,624	19,542,817,000	20,482,892,624	19,542,817,000
Rural communal land	523,630,000	35,000,000	523,630,000	35,000,000
Agriculture	306,323,000	619,655,000	306,323,000	619,655,000
Public service infrastructure	108,838,000	108,438,000	108,838,000	108,438,000
Vacant land	1,184,130,000	1,074,289,500	1,184,130,000	1,074,289,500
Municipal properties	1,152,932,000	175,106,000	1,152,932,000	175,106,000
Public benefit organisation	629,090,000	879,212,000	629,090,000	879,212,000
	62,011,893,726	59,437,354,520	62,011,893,726	59,437,354,520

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

General valuations on properties are performed every 4 years in terms of the Municipal Property Rates Act. The last general valuation came into effect on 1 July 2009. Supplementary valuations are take place on an annual basis to take into account building additions, changes, sub divisions and consolidations.

A new valuation roll came into effect on 1 July 2014.

A general rate of 0.0204 cents in a rand for (2015 : 0.0192 cents in a rand) was applied to property valuations to determine assessment rates.

The adjustments during the year are compiled of all interim assessments, corrections and amendments to the accounts. This includes any transfer of payments, penalty reversals and value changes.

36. Government grants and subsidies

Operating grants

Equitable share	395,786,000	373,541,000	395,786,000	373,541,000
Municipal infrastructure grant	8,690,153	6,092,138	8,690,153	6,092,138
Wadley stadium	-	60,000	-	60,000
Community development workers	-	722	-	722
Expanded public works programme	4,032,000	2,783,585	4,032,000	2,783,585
Finance management grant	1,600,000	1,600,000	1,600,000	1,600,000
Community communication initiative	-	621	-	621
Developer contribution	-	413,177	-	413,177
Library	9,939,791	16,231,301	9,939,791	16,231,301
Market and Freedom Square Tourism Hub	-	222,000	-	222,000
Municipal systems improvement grant	482,290	808,489	482,290	808,489
Public transportation infrastructure	27,408,365	88,849,238	27,408,365	88,849,238
Greater Edendale development initiative	7,017,013	7,381,650	7,017,013	7,381,650
Library and housing accreditation subsidies	7,450,000	6,617,953	7,450,000	6,617,953
Housing Accreditation Subsidies	3,270,246	3,728,167	3,270,246	3,728,167
Youth advisory centre	-	3,361	-	3,361
Housing and Jika Joe settlement	106,008	9,031,738	106,008	9,031,738
Water service delivery plan	-	242	-	242
Electricity Grants - COGTA	106,146	-	106,146	-
Tatham Art Gallery	267,834	477,805	267,834	477,805
Municipal water infrastructure services grant	-	1,757,748	-	1,757,748
Sanitation bucket eradication	-	3,535	-	3,535
	466,155,846	519,604,470	466,155,846	519,604,470

Capital grants

Neighbourhood development partnership	11,114,249	20,195,024	11,114,249	20,195,024
Alexandra park athletic track	-	19,075	-	19,075
Airport	1,004,166	-	1,004,166	-
Municipal infrastructure grant	182,668,484	157,065,281	182,668,484	157,065,281
Community communication initiative	5,795,300	-	5,795,300	-
Operation Dlulusumilando	-	500,000	-	500,000
Integrated national electrification programme	9,448,702	82,151,026	9,448,702	82,151,026
Publicity house renovations	25,709	1,977,166	25,709	1,977,166
Library	3,539,919	8,355,072	3,539,919	8,355,072
Market and Freedom Square Tourism Hub	250,538	5,854,648	250,538	5,854,648
Massification	-	4,374,713	-	4,374,713
Municipal system improvement grant	443,913	417,488	443,913	417,488
Public transportation infrastructure	20,679,382	20,634,053	20,679,382	20,634,053
Youth advisory centre	-	32,059	-	32,059

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Housing and Jika Joe settlement	-	1,116,513	-	1,116,513
Greater Edendale development initiative	4,809,683	23,915,898	4,809,683	23,915,898
Municipal water services infrastructure grant	57,033,258	9,631,262	57,033,258	9,631,262
Nhlalakahle informal settlement electrification	-	4,650,013	-	4,650,013
Wadley stadium	-	61,000	-	61,000
Electricity Smart Grids	4,385,965	-	4,385,965	-
Electricity grants - COGTA	-	9,188,454	-	9,188,454
Urban renewal	2,190,200	5,809,800	2,190,200	5,809,800
	303,484,251	356,458,810	303,484,251	356,458,810
	769,640,097	876,063,280	769,640,097	876,063,280

Government grants and subsidies

Included in above are the following grants and subsidies received:

Equitable share	395,786,000	373,541,000	395,786,000	373,541,000
Operating grants	59,434,827	139,032,340	59,434,827	139,032,340
Subsidies and developer contribution	7,450,000	7,031,130	7,450,000	7,031,130
Capital grants	292,498,173	356,458,810	292,498,173	356,458,810
VAT recovered from National grants - operating	3,485,020	-	3,485,020	-
VAT recovered from National grants - capital	10,986,077	-	10,986,077	-
	769,640,097	876,063,280	769,640,097	876,063,280

Municipal infrastructure grant

Balance unspent at beginning of year	581	16,172,967	581	16,172,967
Current-year receipts	192,456,000	163,158,000	192,456,000	163,158,000
Conditions met - transferred to revenue	(191,358,637)	(163,157,419)	(191,358,637)	(163,157,419)
Grant paid back to National Treasury	-	(16,172,967)	-	(16,172,967)
	1,097,944	581	1,097,944	581

Conditions still to be met - remain liabilities (see note 21)

The funding has been provided for addressing specific capital projects for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

Airport

Current-year receipts	1,004,166	-	1,004,166	-
Conditions met - transferred to revenue	(1,004,166)	-	(1,004,166)	-
	-	-	-	-

The funding has been provided for the development and construction of a Pietermaritzburg Technology (Science) Park at the Pietermaritzburg Airport.

Electricity side demand management

Balance unspent at beginning of year	-	5,000,000	-	5,000,000
Grant paid back to National Treasury	-	(5,000,000)	-	(5,000,000)
	-	-	-	-

National Treasury has provided this funding as a subsidy to implement Energy Efficiency and Demand Side Management (EEDSM) initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Finance management grant				
Current-year receipts	1,600,000	1,600,000	1,600,000	1,600,000
Conditions met - transferred to revenue	(1,474,690)	(1,600,000)	(1,474,690)	(1,600,000)
VAT recovered from grant as per MFMA circular 58	(125,310)	-	(125,310)	-
	-	-	-	-

The purpose of this grant was to promote support reforms in financial management by building capacity in local government to implement the Local Government : Municipal Finance Management Act (MFMA).

Equitable share

Current-year receipts	395,786,000	373,541,000	395,786,000	373,541,000
Conditions met - transferred to revenue	(395,786,000)	(373,541,000)	(395,786,000)	(373,541,000)
	-	-	-	-

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.

Greater Edendale development initiative

Balance unspent at beginning of year	2,812,008	3,354,145	2,812,008	3,354,145
Current-year receipts	19,009,943	30,755,411	19,009,943	30,755,411
Conditions met - transferred to revenue	(11,826,696)	(31,297,548)	(11,826,696)	(31,297,548)
	9,995,255	2,812,008	9,995,255	2,812,008

Conditions still to be met - remain liabilities (see note 21)

- * To support GIS with the interrogation of housing layout against services in Edendale.
- * Support the finalisation of the town planning scheme.
- * Development of an integrated land use management system for Edendale.
- * To value additional properties which are not within the 5 priority housing projects.
- * Advertising costs for expropriation of properties.
- * Costs relating to tenure conflicts, cadastral and deed office rectification.
- * Increasing the resources for sales administration with regard to drawing up, signing and managing sales agreement.
- * Provision of further training for personnel using GIS and property tracking systems.
- * Employment of two planning interns to be employed by the Land Legal Committee for a period of two years.

Housing

Balance unspent at beginning of year	27,561,119	37,200,815	27,561,119	37,200,815
Current-year receipts (interest)	25,190	508,554	25,190	508,554
Conditions met - transferred to revenue	(106,008)	(10,148,250)	(106,008)	(10,148,250)
Transfer to Municipal Housing Operating Account	(27,308,334)	-	(27,308,334)	-
	171,967	27,561,119	171,967	27,561,119

Conditions still to be met - remain liabilities (see note 21)

Funds received from Department of Human Settlements to provide funding for the creation of sustainable human settlements.

Library

Balance unspent at beginning of year	639,566	8,661,544	639,566	8,661,544
Current-year receipts (interest)	16,571,376	16,614,334	16,571,376	16,614,334
Conditions met - transferred to revenue	(13,146,598)	(24,586,373)	(13,146,598)	(24,586,373)
Refund of grant	-	(49,939)	-	(49,939)
	4,064,344	639,566	4,064,344	639,566

Conditions still to be met - remain liabilities (see note 21)

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Funds provided by the Provincial Department of Arts and Culture for Libraries.				
Municipal systems improvement grant				
Balance unspent at beginning of year	-	291,977	-	291,977
Current-year receipts	930,000	934,000	930,000	934,000
Conditions met - transferred to revenue	(855,327)	(1,225,977)	(855,327)	(1,225,977)
VAT recovered from grant as per MFMA circular 58	(70,876)	-	(70,876)	-
	3,797	-	3,797	-

Funding provided to assist municipalities to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation.

Neighbourhood development partnership grant

Balance unspent at beginning of year	9,304,976	5,893,233	9,304,976	5,893,233
Current-year receipts (interest)	31,577,000	29,500,000	31,577,000	29,500,000
Conditions met - transferred to revenue	(10,231,474)	(20,195,024)	(10,231,474)	(20,195,024)
Grant paid back to National Treasury	(882,774)	(5,893,233)	(882,774)	(5,893,233)
	29,767,728	9,304,976	29,767,728	9,304,976

Conditions still to be met - remain liabilities (see note 21)

Funding provided for to support and facilitate the planning and development of neighbourhood development programs and projects that provide catalytic infrastructure to leverage third party public and private sector development towards improving the quality of life of residents in targeted underserved neighbourhoods.

Public Transportation Infrastructure Grant

Balance unspent at beginning of year	37,903,967	95,646,428	37,903,967	95,646,428
Current-year receipts	213,271,000	100,059,426	213,271,000	100,059,426
Conditions met - transferred to revenue	(42,230,642)	(109,483,291)	(42,230,642)	(109,483,291)
VAT recovered from grant as per MFMA circular 58	(5,857,105)	-	(5,857,105)	-
Grant paid back to National Treasury	(37,903,726)	(48,318,596)	(37,903,726)	(48,318,596)
	165,183,494	37,903,967	165,183,494	37,903,967

Conditions still to be met - remain liabilities (see note 21)

Funding provided for accelerated planning, construction and improvement of public and non-motorised transport infrastructure.

Alexander Park athletic track

Balance unspent at beginning of year	-	19,075	-	19,075
Conditions met - transferred to revenue	-	(19,075)	-	(19,075)
	-	-	-	-

Housing Accreditation Funding

Balance unspent at beginning of year	25,973,801	17,677,218	25,973,801	17,677,218
Current-year receipts (including interest)	17,824,170	12,024,750	17,824,170	12,024,750
Conditions met - transferred to revenue	(9,065,545)	(3,728,167)	(9,065,545)	(3,728,167)
	34,732,426	25,973,801	34,732,426	25,973,801

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

Funding provided for Level 1 accreditation subsidy for the operation of the Housing Delivery Unit within Msunduzi Municipality.

Expanded public works programme

Balance unspent at beginning of year	-	1,585	-	1,585
Current-year receipts (including receipts)	4,032,000	2,782,000	4,032,000	2,782,000
Conditions met - transferred to revenue	(4,032,000)	(2,783,585)	(4,032,000)	(2,783,585)
	-	-	-	-

To incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in the following identified focus areas, in compliance with the EPWP Guidelines:

- * road maintenance and the maintenance of buildings
- * low traffic volume roads and rural roads
- * basic services infrastructure, including water and sewer reticulation, sanitation and pipelines (excluding bulk infrastructure)
- * other economic and social infrastructure
- * tourism and cultural industries
- * waste management
- * parks and beautification
- * sustainable land-based livelihoods
- * social services programmes
- * health service programmes
- * community safety.

Community development workers

Balance unspent at beginning of year	-	722	-	722
Conditions met - transferred to revenue	-	(722)	-	(722)
	-	-	-	-

Tatham Art Gallery

Balance unspent at beginning of year	1,802	106,912	1,802	106,912
Current-year receipts (including interest)	387,784	882,960	387,784	882,960
Conditions met - transferred to revenue	(362,617)	(988,070)	(362,617)	(988,070)
	26,969	1,802	26,969	1,802

Conditions still to be met - remain liabilities (see note 21).

Funds provided by the Provincial Department of Arts and Culture for Tatham Art Gallery to provide financial support to the municipality with a focus on the development and maintenance of museum care and preservation of our culture heritage.

Electricity Smart Grids

Current-year receipts	4,616,748	-	4,616,748	-
Conditions met - transferred to revenue	(4,385,965)	-	(4,385,965)	-
	230,783	-	230,783	-

The funding has been provided for the deployment of smart grid solutions to deal with municipal revenue enhancement and public building energy efficiency, data acquisition, collection, modelling and management together with the over-arching facilitation of stakeholder participation and collaboration, cognisant of human capital development and knowledge sharing or transfer to improve the application, adaptability and scalability of such technologies.

Water services delivery planning

Balance unspent at beginning of year	-	242	-	242
Conditions met - transferred to revenue	-	(242)	-	(242)
	-	-	-	-

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Youth Advisory Centre				
Balance unspent at beginning of year	-	35,420	-	35,420
Conditions met - transferred to revenue	-	(35,420)	-	(35,420)
	-	-	-	-

Spoornet

Balance unspent at beginning of year	403,381	382,077	403,381	382,077
Current-year receipts (including interest)	26,073	21,304	26,073	21,304
	429,454	403,381	429,454	403,381

Conditions still to be met - remain liabilities (see note 21).

Market and Freedom Square Tourism Hub

Balance unspent at beginning of year	1,086,742	6,903,478	1,086,742	6,903,478
Current-year receipts (including interest)	42,431	194,600	42,431	194,600
Conditions met - transferred to revenue	(250,538)	(6,076,648)	(250,538)	(6,076,648)
Inter project transfer approved	-	(560,000)	-	(560,000)
	-	625,312	-	625,312
	878,635	1,086,742	878,635	1,086,742

Conditions still to be met - remain liabilities (see note 21).

Funds received from COGTA for the market. The purpose is for the renovations and improvement of the fresh produce market which entails short term repairs, maintenance and upgrade of existing facilities.

Integrated National Electrification Programme

Balance unspent at beginning of year	25,345,275	106,884,506	25,345,275	106,884,506
Current-year receipts	10,000,000	2,000,000	10,000,000	2,000,000
Conditions met - transferred to revenue	(8,770,830)	(82,151,026)	(8,770,830)	(82,151,026)
Grant paid back to National Treasury	(25,345,274)	(1,388,205)	(25,345,274)	(1,388,205)
VAT recovered from grants as per MFMA circular 58	(677,872)	-	(677,872)	-
	551,299	25,345,275	551,299	25,345,275

Conditions still to be met - remain liabilities (see note 21).

To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to municipalities to address the electrification backlog of occupied residential dwellings, and the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply.

Electricity grants - COGTA

Balance unspent at beginning of year	105,421	8,932,075	105,421	8,932,075
Current-year receipts	4,990	361,800	4,990	361,800
Conditions met - transferred to revenue	(106,146)	(9,188,454)	(106,146)	(9,188,454)
	4,265	105,421	4,265	105,421

Conditions still to be met - remain liabilities (see note 21).

Funding provided by Corporate Governance and Traditional Affairs for the replacement of transformers and installation of solar powered street and traffic lighting.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Massification				
Current-year receipts (including interest)	-	4,374,713	-	4,374,713
Conditions met - transferred to revenue	-	(4,374,713)	-	(4,374,713)
	-	-	-	-

Funds received from Corporate Governance and Traditional Affairs to be used towards the efforts to reduce the currently unacceptably high volumes of NRW.

- * Installation of 15 flow meters at key reservoir outlet pipes;
- * Installation and commissioning of nine advanced PRV controllers to reduce leakage and ensure consumer satisfaction with the level of service received;
- * Installation and refurbishment of 20 PRV zones to further reduce excess leakage in the existing system;
- * Pro-active leak detection of 2,500km of reticulation and repair of all subsequent leaks found to reduce leakage;
- * Replacement and maintenance of approximately 3,000 domestic meters which are damaged and/or malfunctioning to increase revenue for the Municipality.

Urban renewal

Balance unspent at beginning of year	2,190,200	-	2,190,200	-
Current-year receipts (including interest)	-	8,000,000	-	8,000,000
Conditions met - transferred to revenue	(2,190,200)	(5,809,800)	(2,190,200)	(5,809,800)
	-	2,190,200	-	2,190,200

Conditions still to be met - remain liabilities (see note 21).

Funds received from Corporate Governance and Traditional Affairs for the upgrading of sidewalks, street furniture, landscaping, pedestrian and special features.

Library subsidies

Current-year receipts	6,617,953	6,617,953	7,450,000	6,617,953
Conditions met - transferred to revenue	(6,617,953)	(6,617,953)	(7,450,000)	(6,617,953)
	-	-	-	-

Library subsidies are used to pay for a portion of salaries at the library.

Wadley Stadium

Balance unspent at beginning of year	-	121,000	-	121,000
Conditions met - transferred to revenue	-	(121,000)	-	(121,000)
	-	-	-	-

Funds received from the Department of Sports and Recreation for :

- * Employment of a caretaker for the period of two years.
- * Effecting repairs to the artificial pitch, combi court and purchasing of essential equipment.

Publicity house renovations

Balance unspent at beginning of year	27,781	1,417,166	27,781	1,417,166
Current-year receipts	642	27,781	642	27,781
Conditions met - transferred to revenue	(25,709)	(1,977,166)	(25,709)	(1,977,166)
Inter project transfer	-	560,000	-	560,000
	2,714	27,781	2,714	27,781

Conditions still to be met - remain liabilities (see note 21).

Funds received from Corporate Governance and Traditional Affairs to be used for the upgrade of the publicity house due to the building being structurally deteriorated.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Sanitation bucket eradication				
Balance unspent at beginning of year	-	3,535	-	3,535
Conditions met - transferred to revenue	-	(3,535)	-	(3,535)
	-	-	-	-

The Department of Co-operative Governance and Traditional Affairs will support identified municipalities to provide services to its citizens, which includes the a basic sanitation program to eradicate the bucket toilet system.

Municipal water services infrastructure grant

Balance unspent at beginning of year	-	10	-	10
Current-year receipts	58,333,000	11,389,000	58,333,000	11,389,000
Conditions met - transferred to revenue	(50,176,099)	(11,389,010)	(50,176,099)	(11,389,010)
VAT recovered from grants as per MFMA circular 58	(6,857,159)	-	(6,857,159)	-
	1,299,742	-	1,299,742	-

To facilitate the planning, acceleration and implementation of various projects that will ensure water supply to communities identified as not receiving a basic water supply service.

Operation Dlulisumlando

Balance unspent at beginning of year	1,500,000	1,500,000	1,500,000	1,500,000
Current-year receipts	-	500,000	-	500,000
Conditions met - transferred to revenue	-	(500,000)	-	(500,000)
	1,500,000	1,500,000	1,500,000	1,500,000

Conditions still to be met - remain liabilities (see note 21).

Funds provided by the Office of the Premier to support both the establishment and implementation of the Dlulisumlando Project, a national historical development initiative and imperative.

Nhlalakahle informal settlement electrification

Current-year receipts	-	4,650,013	-	4,650,013
Conditions met - transferred to revenue	-	(4,650,013)	-	(4,650,013)
	-	-	-	-

Funds received from the Kwazulu-Natal Provincial Treasury Department for the electrification of the Nhlalakahle Informal Settlement in order to combat illegal electricity connections.

Developer contribution

Current-year receipts	-	413,177	-	413,177
Conditions met - transferred to revenue	-	(413,177)	-	(413,177)
	-	-	-	-

The developer contribution was used for the purchase of a 200 KVA pole mounted transformer for the Brook side development.

Community communication initiative

Balance unspent at beginning of year	-	621	-	621
Conditions met - transferred to revenue	-	(621)	-	(621)
	-	-	-	-

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
37. Fines				
Camera fines	34,499,050	92,226,250	34,499,050	92,226,250
Traffic fines	18,145,450	16,336,000	18,145,450	16,336,000
Health contravention fines	13,223	71,338	13,223	71,338
	52,657,723	108,633,588	52,657,723	108,633,588
38. Employee related costs				
Salaries and wages	624,380,431	565,439,567	621,617,307	562,665,498
Contributions for UIF,WCA and SALBC levy	11,537,862	11,003,683	11,520,643	10,766,782
Contributions for pensions and medical aid	150,236,133	155,380,574	149,747,714	154,655,902
Travel, motor car, accommodation, subsistence and other allowances	43,011,892	40,026,066	42,591,977	40,026,066
Overtime payments	49,716,393	38,098,080	49,204,731	38,098,080
Long-service awards	22,222,099	22,288,879	22,222,099	22,288,879
Housing benefits and allowances	4,475,167	3,026,194	4,475,167	3,026,194
Defined benefit plan expenses	36,903,366	50,088,771	36,903,366	50,088,771
	942,483,343	885,351,814	938,283,004	881,616,172
Defined benefit plan expense breakdown				
Current service cost	21,484,513	19,566,163	21,484,513	19,566,163
Interest cost	52,709,999	50,597,106	52,709,999	50,597,106
Actual medical contributions	(18,037,692)	(16,251,156)	(18,037,692)	(16,251,156)
Net actuarial (gains) or lossess recognised	(19,253,454)	(3,823,342)	(19,253,454)	(3,823,342)
	36,903,366	50,088,771	36,903,366	50,088,771
Remuneration of Municipal Manager				
Annual remuneration	1,428,625	1,096,038	1,428,625	1,096,038
Car allowance	250,045	220,102	250,045	220,102
Housing allowance	-	30,000	-	30,000
Contributions to UIF, medical and pension funds	187,506	144,270	187,506	144,270
Bonus	-	150,000	-	150,000
Travel claim	17,243	-	17,243	-
Housing subsidy	180,000	30,000	180,000	30,000
	2,063,419	1,670,410	2,063,419	1,670,410
Remuneration of Chief Finance Officer				
Annual remuneration	1,205,975	893,862	1,205,975	893,862
Car allowance	185,467	146,545	185,467	146,545
Bonus	72,000	60,000	72,000	60,000
Contributions to UIF, medical and pension funds	119,367	88,936	119,367	88,936
Housing subsidy	90,000	-	90,000	-
	1,672,809	1,189,343	1,672,809	1,189,343

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Remuneration of Executive Manager - Internal Audit				
Annual remuneration	692,374	647,079	692,374	647,079
Car allowance	153,262	153,262	153,262	153,262
Bonus	57,698	53,923	57,698	53,923
Contributions to UIF, medical and pension funds	126,412	149,819	126,412	149,819
Travel claim	-	869	-	869
Housing subsidy	8,400	1,635	8,400	1,635
	1,038,146	1,006,587	1,038,146	1,006,587
Remuneration of Deputy Municipal Manager Community Services				
Annual Remuneration	1,226,418	856,980	1,226,418	856,980
Car Allowance	108,000	96,000	108,000	96,000
Bonus	60,000	60,000	60,000	60,000
Contributions to UIF, Medical and pension funds	176,060	118,762	176,060	118,762
Housing subsidy	69,314	66,572	69,314	66,572
Travel claim	455	16,799	455	16,799
	1,640,247	1,215,113	1,640,247	1,215,113
Remuneration of Deputy Municipal Manager Corporate Services				
Annual remuneration	1,316,871	994,226	1,316,871	994,226
Car allowance	60,024	-	60,024	-
Contributions to UIF, medical and pension funds	238,821	201,488	238,821	201,488
Travel claim	1,345	20,185	1,345	20,185
	1,617,061	1,215,899	1,617,061	1,215,899
Remuneration of Deputy Municipal Infrastructure Services				
Annual remuneration	1,171,817	-	1,171,817	-
Car allowance	173,469	-	173,469	-
Bonus	51,855	-	51,855	-
Contributions to UIF, medical and pension Funds	126,515	-	126,515	-
Acting allowance	6,292	94,979	6,292	94,979
Leave paid on old post	12,942	-	12,942	-
Travel claim	360	-	360	-
Housing subsidy	60,000	-	60,000	-
Long service award	36,533	-	36,533	-
	1,639,783	94,979	1,639,783	94,979
Remuneration of Deputy Municipal Manager Development Services				
Annual remuneration	1,250,940	953,998	1,250,940	953,998
Car allowance	202,117	146,545	202,117	146,545
Contributions to UIF, medical and pension funds	123,751	94,800	123,751	94,800
Housing subsidy	90,000	-	90,000	-
	1,666,808	1,195,343	1,666,808	1,195,343

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
39. Remuneration of Councillors				
Mayor	1,109,779	1,067,200	1,109,779	1,067,200
Deputy Mayor	949,676	888,697	949,676	888,697
Councillors	25,729,264	22,223,132	25,729,264	22,223,132
Speaker	985,711	926,973	985,711	926,973
Executive committee members	7,372,081	7,455,362	7,372,081	7,455,362
Councillors' pension and medical aid contributions	4,706,512	1,244,818	4,706,512	1,244,818
Councillors refreshments	59,801	57,695	59,801	57,695
Chief whip	850,215	793,558	850,215	793,558
	41,763,039	34,657,435	41,763,039	34,657,435

In-kind benefits

The Mayor, Deputy Mayor, Speaker and Executive Committee Members are full-time. Each is provided with an office and secretarial support at the cost of the Council.

The Mayor and the Deputy Mayor each have the use of separate Council owned vehicles for official duties.

The Mayor and the Deputy Mayor have security and an official driver at a cost to Council.

Key management information is disclosed in the related party note.

	Executive committee	Councillors
Council members	9	60
Remuneration per month	68,260	35,477

40. Conditional grant expenditure

Finance Management Grant	1,474,690	1,600,000	1,474,690	1,600,000
Greater Edendale Development Initiative	7,017,013	7,381,650	7,017,013	7,381,650
Housing	106,008	9,031,738	106,008	9,031,738
Expanded Public Works Programme	4,032,000	2,783,585	4,032,000	2,783,585
Library	-	722	-	722
Municipal Infrastructure Grant	9,939,791	16,231,301	9,939,791	16,231,301
Municipal Systems Improvement Grant	8,690,153	6,092,136	8,690,153	6,092,136
Municipal Water Infrastructure Services Grant	440,112	808,489	440,112	808,489
Public Transportation Infrastructure Grant	-	1,757,748	-	1,757,748
Youth advisory centre	-	621	-	621
Sanitation bucket eradication	24,090,833	88,849,238	24,090,833	88,849,238
Community development workers	-	3,361	-	3,361
Community communication initiative	-	3,535	-	3,535
Wadley stadium	-	60,000	-	60,000
Water service delivery plan	-	242	-	242
Market	-	222,000	-	222,000
Tatham Art Gallery	267,834	477,805	267,834	477,805
Municipal Housing Operating Account expenditure	17,199,613	-	17,199,613	-
Electricity	106,147	-	106,147	-
	73,364,194	135,304,171	73,364,194	135,304,171

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
41. Depreciation and amortisation				
Property, plant and equipment	501,430,734	463,297,635	500,588,430	462,424,196
Intangible assets	782,148	639,238	782,148	639,238
Change in accounting estimate	2,918,566	1,472,100	2,918,566	1,472,100
	505,131,448	465,408,973	504,289,144	464,535,534
Change in accounting estimate relates to review of useful life for fully depreciated assets as per GRAP 17 and the reclassification of property, plant and equipment to investment property. The effect of this estimate is a increase on the depreciation of R 1 472 100.				
42. Impairment of assets				
Impairments				
Property, plant and equipment	49,690,326	16,152,984	49,690,326	16,152,984
The procedure used to determine if the asset was impaired was to physically inspect the asset and determine if the asset was impaired and what factors contributed to the impairment and then comparing the condition, age and cost of the asset to the current records in the asset register and if there was a change this was then adjusted accordingly				
No impairments have been reported on cash generating assets because all assets acquired and which management has confirmed are primarily acquired for service delivery				
Inventory loss	312,033	418,503	312,033	418,503
Due to technological changes the inventory has become redundant.				
	50,002,359	16,571,487	50,002,359	16,571,487
43. Finance costs				
Finance leases	711,743	972,673	711,743	972,673
Financial liabilities	66,252,003	61,658,633	66,252,003	61,658,633
Other interest paid	8,131,198	8,537,965	8,131,198	8,537,965
	75,094,944	71,169,271	75,094,944	71,169,271
44. Debt impairment				
Contributions to debt impairment provision	92,507,590	222,109,923	92,507,590	222,109,923
45. Collection costs				
Collection costs	12,528,519	5,972,677	12,528,519	5,972,677
46. Repairs and maintenance				
Buildings	8,758,080	14,517,508	8,758,080	14,517,508
Distribution plant hire	5,964,591	6,951,758	5,964,591	6,951,758
External services	29,090,724	44,656,099	29,090,724	44,656,099
Furniture and equipment	103,876	114,670	103,876	114,670
General	20,772,594	24,698,737	20,605,872	24,600,419
Grounds and fences	5,426,318	6,076,040	5,426,318	6,076,040
Infrastructure	7,979,554	4,291,947	7,979,554	4,291,947
Mains	6,380,141	15,601,476	6,380,141	15,601,476
Maintenance agreements	10,503,946	14,488,912	10,503,946	14,488,912
Plant and equipment	18,669,956	23,909,508	18,654,779	23,956,076
Robots	1,089,165	1,101,002	1,089,165	1,101,002
Stores and material	13,531,706	15,156,483	13,531,706	15,156,483
Trees	6,599,128	5,171,791	6,599,128	5,171,791
Vehicles	16,672,473	16,633,274	16,672,473	16,633,274
	151,542,252	193,369,205	151,360,353	193,317,455

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
47. Bulk purchases				
Electricity	1,337,393,951	1,164,243,798	1,337,393,951	1,164,243,798
Water	461,819,616	422,558,489	461,819,616	422,558,489
	1,799,213,567	1,586,802,287	1,799,213,567	1,586,802,287
48. Contracted services				
Security	65,468,010	29,698,420	65,468,010	29,698,420
49. Grants and subsidies paid				
Other subsidies				
Community bodies	238,128	238,128	238,128	238,128
Safe City Msunduzi NPC	-	-	5,673,000	11,333,904
	238,128	238,128	5,911,128	11,572,032
50. General expenses				
Airport	1,539,293	1,806,329	1,539,293	1,806,329
Advertising	1,275,587	2,003,761	1,240,394	1,957,537
External cashiers	8,498,612	7,144,589	8,498,612	7,144,589
Bursaries	1,303,906	1,306,662	1,303,906	1,306,662
Annual report	368,419	5,460	368,419	5,460
Consolidated billing costs	2,747,074	3,416,877	2,747,074	3,416,877
External services	55,182,863	42,932,319	55,182,863	42,932,319
Conferences	930,452	900,177	930,452	900,177
Dog pound	1,323,398	847,563	1,323,398	847,563
Entertainment	310,800	508,139	310,800	508,139
Government training levy	7,879,244	6,971,716	7,879,244	6,971,716
Leadership	339,150	858,339	339,150	858,339
Ward committee costs	4,655,183	7,958,871	4,655,183	7,958,871
Interview costs	12,557	58,202	12,557	58,202
Hire charges	19,968,536	15,243,807	19,968,536	15,243,807
Insurance	10,924,793	11,173,355	10,919,058	11,167,897
Internet costs	491,019	15,982	491,019	15,982
Water quality testing	360,006	331,713	360,006	331,713
Plant hire	1,585,846	2,105,328	1,585,846	2,105,328
Kwanalogo subscriptions	9,950,021	17,101,382	9,950,021	17,101,382
Motor vehicles licences	2,427,428	2,314,729	2,427,428	2,314,729
Long service awards	22,266	-	22,266	-
Promotions	22,052,130	20,500,002	22,052,130	20,500,002
Bank charges	5,822,904	4,438,763	5,810,988	4,428,032
Medical supplies	177,102	192,837	177,102	192,837
Subscriptions for cities network	2,150,000	1,500,000	2,150,000	1,500,000
Occupational health and safety medicals	132,773	40,248	132,773	40,248
Personnel training	5,491,436	6,637,689	5,491,436	6,637,689
Plant and equipment	112,921	308,554	112,921	308,554
Batho pele	1,510,180	255,308	1,510,180	255,308
Postage and stamps	4,493,769	2,410,911	4,493,769	2,410,911
Printing and stationery	6,928,663	6,636,127	6,913,331	6,611,341
Projects	3,673,099	5,372,899	3,673,099	5,372,899
Councillors development	268,249	128,252	268,249	128,252

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Small medium and micro enterprises	6,718,765	2,587,704	6,718,765	2,587,704
Software licences	6,596,794	5,828,727	6,470,494	5,647,950
Stores and materials	4,905,996	4,750,859	4,905,996	4,750,859
Subsistence and travelling allowances	1,964,901	2,005,253	1,964,901	2,005,253
Telephone	7,034,601	7,327,727	6,999,037	7,284,202
Valuation roll	571,337	2,072,064	571,337	2,072,064
SAP change management	417,186	-	417,186	-
Strategic priorities	1,040,431	396,518	1,040,431	396,518
Performance management system expenses	2,200,005	110,682	2,200,005	110,682
Safety grading certificates	-	328,422	-	328,422
Inter departmental charges	23,857,752	61,361,444	23,857,752	61,361,444
Tatham Art Gallery	1,910,370	2,710,676	1,910,370	2,710,676
Plan approval system expenses	1,209,857	943,637	1,209,857	943,637
Uniforms	4,877,156	4,346,696	4,854,361	4,342,916
High mast street lighting	9,466,446	8,854,828	9,466,446	8,854,828
Increase in leave pay and long service provision	10,697,553	6,427,163	10,570,032	6,427,163
Consultant fees	29,535,982	20,519,888	29,535,982	20,519,888
Other expenses	9,046,268	9,795,808	8,673,944	9,422,856
Air pollution and monitoring	247,485	258,167	247,485	258,167
Pensions payable	20,632,700	12,762,879	20,632,700	12,762,879
Prepaid meter expense	1,917,463	1,338,443	1,917,463	1,338,443
Mayoral projects	7,700,489	7,789,998	7,700,489	7,789,998
Forestry	19,969,293	16,921,459	19,969,293	16,921,459
Rental / car hire	680,974	388,235	680,974	388,235
Meter - OBIX	1,216,463	576,562	1,216,463	576,562
IDP expenses	4,000,163	6,522,221	4,000,163	6,522,221
Petrol and lubricants	25,963,323	24,999,793	25,963,323	24,999,793
Audit fees	4,069,459	3,805,685	4,019,991	3,791,983
Impairment of fines	43,130,866	90,562,319	43,130,866	90,562,319
	436,489,757	479,720,747	435,687,609	479,018,812
51. Gains or (loss) on disposal of assets				
Sales of assets	520,729	-	520,729	-
Land sales	(371,400)	419,962	(371,400)	419,962
	149,329	419,962	149,329	419,962
52. Gains or (loss) on donated assets				
Gain on donated assets	156,182	64,091	156,182	64,091
53. Fair value adjustment of investment properties				
Fair value adjustment of investment properties	11,029,976	20,222,920	11,029,976	20,222,920
54. Gain or (loss) on biological and agricultural assets				
Gains or losses on biological assets and agriculture	9,288,973	(1,769,662)	9,288,973	(1,769,662)
55. Inventory write up or (write downs)				
Net write up / down of inventory	473,316	-	473,316	-

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
56. Gain or (loss) on movable assets				
Loss on disposal of assets	(1,291,947)	(455,457)	(1,291,947)	(455,457)
57. Gain or (loss) on immovable assets				
Loss of immovable assets	(11,799,253)	55,240	(11,799,253)	55,240
58. Operating lease				
Operating lease payments comprises of:				
* Rentals paid to Xtec (Pty) Ltd for the rental of multicopies,				
* And payments made to Merchant West for computer servers and ICT networks and				
* Datacentrix for lease of maintenance servers.				
Included in the general expenses in hire charges is an amount of R 8 293 649 relating to the rentals payable.				
No contingent rent is payable.				
Minimum lease payments due				
- within one year	6,046,218	5,456,207	6,046,218	5,456,207
- in second to fifth year inclusive	-	2,560,558	-	2,560,558
	6,046,218	8,016,765	6,046,218	8,016,765
59. Cash generated from operations				
Surplus	52,304,898	48,220,417	52,464,639	48,995,234
Adjustments for:				
Depreciation and amortisation	505,131,448	465,408,973	504,289,144	464,535,534
Gains or losses on sale of assets	(305,511)	(484,053)	(305,511)	(484,053)
Loss on non current assets	13,091,200	400,217	13,091,200	400,217
Fair value adjustments	(20,430,742)	(18,453,258)	(20,430,742)	(18,453,258)
Impairment of inventory	312,033	-	312,033	-
Write up if inventory	(361,523)	-	(361,523)	-
Impairment of assets	49,690,326	16,571,487	49,690,326	16,571,487
Movements in capital replacement reserve	-	151,935,999	-	151,935,999
Movements in retirement benefit obligation	36,903,366	50,088,771	36,903,366	50,088,771
Movements in current provisions	660,928	(847,368)	660,928	(847,368)
Movement in non current provisions	5,191,486	847,675	5,191,486	847,675
Movement on housing development fund	18,276,063	2,339,726	18,276,063	2,339,726
Other non-cash items	(2,335,638)	(820,608,609)	(2,335,638)	(827,408,609)
Changes in working capital:				
Inventories	(21,443,568)	698,856,937	(21,443,568)	698,856,937
Trade receivables from non-exchange transactions	(36,135,386)	114,076,448	(35,368,097)	113,106,460
Trade and other receivables from non - exchange transactions	6,323,354	19,653,088	6,323,354	19,653,088
Trade and other receivables from exchange transactions	(171,164,008)	(49,577,578)	(171,149,022)	(49,618,496)
VAT	16,349,129	(9,960,947)	16,349,129	(9,960,947)
Unspent conditional grants and receipts	115,084,194	(163,672,910)	115,084,194	(163,672,910)
Taxation paid	-	6	-	-
	567,142,049	504,795,021	567,241,761	496,885,487

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
60. Additional disclosure in terms of Municipal Finance Management Act				
Contributions to SALGA/Kwanaloga				
Council subscriptions	489,187	482,644	489,187	482,644
Amount paid - current year	(489,187)	(482,644)	(489,187)	(482,644)
	-	-	-	-
Audit fees				
Opening balance	184,404	183,538	184,404	183,538
Audit fee invoiced	4,019,990	3,670,171	4,019,990	3,670,171
Amount paid - current year	(4,081,710)	(3,669,304)	(4,081,710)	(3,669,304)
	122,684	184,405	122,684	184,405
PAYE and UIF				
Current year payroll deductions	134,118,729	108,117,561	134,118,729	108,117,561
Amount paid - current year	(134,118,729)	(108,117,561)	(134,118,729)	(108,117,561)
	-	-	-	-
Pension and medical aid deductions				
Current year payroll deductions & council contributions	257,182,171	243,480,985	257,182,171	243,480,985
Amount paid - current year	(257,182,171)	(243,480,985)	(257,182,171)	(243,480,985)
	-	-	-	-
VAT				
VAT receivable	14,986	-	-	-
VAT payable	55,841,372	40,430,375	55,841,372	39,492,243
	55,856,358	40,430,375	55,841,372	39,492,243

All VAT returns have been submitted by the due date throughout the year.

VAT is only declared to SARS on receipt of payment from consumers.

Councillors' arrear consumer accounts

Normal credit control procedures have been applied for the recovery of all outstanding debt.

Councillors have made arrangements to re-pay outstanding debt.

The following councillors had arrear accounts were in arrears at 30 June 2016:

30 June 2016	Outstanding more than 90 days R	Total R
TI Dlamini	3,441	3,441
TS Magwaza	1,462	1,462
TRM Zungu	638	638
SC Ndawonde	135,482	135,482
VT Magubane	20,679	20,679
	161,702	161,702

30 June 2015	Outstanding more than 90 days R	Total R
TI Dlamini	8,098	8,098
TS Magwaza	3,591	3,591
VGM Mlete	23,330	23,330
SC Ndawonde	132,095	132,095
VT Magubane	10,809	10,809
	177,923	177,923

	Economic entity		Controlling entity	
Figures in Rand	2016	2015	2016	2015

61. Deviation from supply chain management regulations

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with official procurement processes established by the policy and to procure any required goods or services through any convenient process".

This would typically include urgent and emergency cases, single-source goods, and any other cases where it impractical to follow normal SCM process. In the event of such a decision, the Accounting Officer is required to report this to the next Council meeting for noting. The expenses incurred as listed below have been written off.

Incidents

Legal	420,276	1,920,972	420,276	1,920,972
Water quality testing	109,632	-	109,632	-
Health and safety	-	4,615	-	4,615
Other	1,188,076	17,050,409	1,188,076	17,050,409
Repairs to motor vehicles	6,864,235	5,469,761	6,864,235	5,469,761
Repairs and maintenance	135,972	3,773,458	135,972	3,773,458
Repairs to property, plant and equipment	4,876,125	435,978	4,876,125	435,978
Service delivery	4,081,054	73,409,429	4,081,054	73,409,429
Training	-	148,100	-	148,100
Computer expenditure	2,542,026	2,253,997	2,542,026	2,253,997
	20,217,396	104,466,719	20,217,396	104,466,719

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

62. Litigation in prepaid meters

Commissions - are calculated on sales from prepaid electricity sales made by vendors on behalf of the Council. The commissions are included in the general expenses category of the Statement of Financial Performance.

In the 2006/2007 financial year two vendors had defaulted in depositing amounts received from prepaid sales. As a result no commission was paid to them. The defaulting vendors are Sweet waters and Phayiphini who had ceased trading in January 2007 and October 2006 respectively.

The amounts of R55 723 and R75 896 respectively are deemed to be irrecoverable for the 2005/2006 financial year. Also the amounts of R13 980 and R15 671 being the movements for the 2006/2007 year are deemed irrecoverable.

This matter is being handled by the legal division in conjunction with the SAPS - Commercial branch unit and Venn Nemeth & Hart attorneys.

63. Commitments

Authorised capital expenditure

Already contracted for but not provided for

• Parks	-	18,836,226	-	18,836,226
• IRPTN	-	42,464,384	-	42,464,384
• Sanitation	597,902	-	597,902	95,941,470
• Equipment	-	95,941,470	-	255,000
• Water	9,793,554	255,000	9,793,554	27,376,817
• Roads	941,542	27,376,817	941,542	29,294,123
• Buildings	-	29,294,123	-	233,200
• Financial system	81,144,065	233,200	81,144,065	-
	92,477,063	214,401,220	92,477,063	214,401,220

Authorised operational expenditure

Operating leases - as lessee (expense)

Minimum lease payments due

- within one year	6,046,218	5,456,207	6,046,218	5,456,207
- in second to fifth year inclusive	-	2,560,558	-	2,560,558
	6,046,218	8,016,765	6,046,218	8,016,765

Operating lease payments represents rentals payable to:

* Xtec (Pty) Ltd for the rental of photocopies and fax machines and

* Merchant West for computer servers and the leasing of ICT networks.

No contingent rent is payable.

64. Contingencies

Refer to Appendix F for detailed listing of contingent liabilities	115,538,286	84,745,591	115,538,286	84,745,591
Performance bonuses for senior management	1,456,896	917,152	1,456,896	917,152
	116,995,182	85,662,743	116,995,182	85,662,743

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

65. Related parties

Related party transactions

The NCT tree farming (Pty) Ltd manages timber plantations established on Council owned land on behalf of the Council by a management agreement. NCT is entitled to a 5% management fee based on net profit.

Safe City has been formed as a partnership with the business community to combat crime in the city. Council allocates a grant in aid to the entity.

NCT - 5% of management fee	388,123	282,491	388,123	282,491
Safe City Msunduzi (Pty) Ltd - grant	5,673,000	11,333,904	5,673,000	11,333,904
	6,061,123	11,616,395	6,061,123	11,616,395

Awards to close family members of persons in the service of the state

	Opening balance	Contract value	Closing balance
Enforce Security - the director of the company is married to Ms Dube MEC for Local Government and Traditional Affairs	6,111,709	382,000	6,493,709

Key management information

Executive councillors	Annual remuneration	Car allowance	Cell phone allowance and housing subsidy	Basic non retirement funding	Pension	Medical aid
Mayor - CJ Ndlela	1,024,704	-	56,220	28,855	157,994	31,115
Deputy Mayor - TR Zuma	713,809	160,543	56,220	19,105	109,937	-
Member - NP Bhengu	611,676	235,170	73,514	18,390	-	37,198
Member - JM Lawerence	787,101	11,288	35,268	21,066	121,224	-
Member - M Inderjit	711,592	72,320	41,642	20,715	109,778	20,357
Member - WF Lambert	780,728	18,814	35,268	20,895	120,243	-
Member - NE Majola	722,855	61,144	35,268	69,788	111,419	25,327
Member - JJ Ngubo	678,240	117,797	57,578	18,170	104,423	-
Member - VT Xulu	898,559	35,268	-	24,520	-	17,601
Member - M Schalkwyk	571,898	235,170	35,268	15,991	88,183	29,437
Subtotal	7,501,162	947,514	426,246	257,495	923,201	161,035
	7,501,162	947,514	426,246	257,495	923,201	161,035

Councillors	Annual remuneration	Car allowance	Cell phone allowance	Basic non retirement funding	Pension	Medical aid
Speaker - V Baijoo	746,340	160,543	56,220	22,607	-	739,002
Whip - TV Magubane	701,690	94,068	35,268	19,190	108,132	17,601
NB Ahmed	302,157	-	35,268	9,227	46,708	16,813
R Ahmed	257,505	110,266	35,268	8,986	39,974	24,332
RP Ashe	279,509	110,266	35,268	8,141	43,148	-
N Atwaru	305,782	44,106	35,268	10,604	47,458	33,114
C Bradley	259,479	110,266	35,268	8,141	40,143	23,035
TM Buthelezi	259,514	110,266	35,268	8,463	40,197	22,624
PN Dlamini	250,927	110,266	35,268	8,141	38,860	32,870
TI Dlamini	250,716	110,266	35,268	8,336	38,829	33,112
AB Dlomo	279,509	110,266	35,268	8,141	43,148	-
S Govender	304,483	110,266	35,268	9,362	7,422	16,953
SC Gwala	262,955	110,266	35,268	8,141	40,665	19,037
N F Gumede	309,916	44,106	35,268	10,477	47,847	30,134
UJ Haswell	282,223	104,025	28,068	10,855	43,962	-
SP Lyne	279,509	110,266	35,268	8,141	43,148	-

Councillors	Annual remuneration	Car allowance	Cell phone allowance	Basic non retirement funding	Pension	Medical aid
LL Madlala	262,955	110,266	35,268	8,141	40,665	19,037
S I Madonda	285,029	66,160	35,268	9,227	44,138	36,510
S T Majola	267,084	110,266	35,268	8,141	41,284	14,289
FM Makhathini	240,436	110,266	35,268	7,235	37,188	45,976
T Matiwane	372,679	-	35,268	10,855	57,530	-
M Maphumalo	262,756	110,266	35,268	32,655	-	35,388
AL Mbanjwa	250,927	110,266	35,268	8,141	38,860	32,870
GR McArthur	279,509	110,266	35,268	8,141	43,148	-
MB Mkhize	262,082	110,266	35,268	8,141	40,534	20,041
MA Mkhize	279,509	110,266	35,268	8,141	43,148	-
MH Mkhize	245,523	110,266	35,268	9,022	38,182	38,072
SA Mkhize	257,080	110,266	35,268	8,141	39,783	25,793
VGM Mlete	119,951	52,012	23,034	-	17,993	18,093
P N Msimang	335,020	66,160	35,268	10,611	-	29,273
SC Ndawonde	336,931	-	35,268	10,855	52,168	41,110
MD Ndlovu	253,912	110,266	35,268	8,141	39,308	29,437
NZ Ndlovu	259,129	110,266	35,268	8,141	40,091	23,437
TP Ndlovu	243,841	110,266	33,229	8,141	37,798	13,450
BB Ngcobo	277,088	88,213	35,268	8,684	42,866	24,213
JM Ngcobo	279,509	110,266	35,268	8,596	43,148	-
KM Ngcobo	259,129	110,266	35,268	8,141	40,091	23,437
LC Ngcobo	248,979	110,266	35,268	8,141	38,568	35,110
MA Ngcobo	357,374	-	35,268	11,310	55,234	17,601
TP Ngcobo	254,054	110,266	35,268	8,141	39,329	29,273
PG Ngidi	264,204	110,266	35,268	8,141	40,852	17,601
TD Ntombela	279,509	110,266	35,268	8,141	43,148	-
DB Phungula	240,436	110,266	35,268	7,482	37,188	45,692
DF Ryder	321,436	110,266	35,268	9,362	-	-
P Shozi	335,411	44,106	35,268	9,769	51,777	-
LN Sikhakhane	279,509	110,266	35,268	8,141	43,148	-
J Singh	266,719	110,266	35,268	8,141	41,229	14,709
RB Singh	372,679	-	35,268	10,855	57,530	-
P Sithole	266,719	110,266	35,268	8,141	41,229	14,709
BC Sokhela	313,516	41,901	35,268	10,146	48,549	26,952
MS Sokhela	266,719	110,266	35,268	8,141	41,229	14,709
R Soobiah	279,509	110,266	35,268	8,141	43,148	-
MA Tarr	687,120	235,170	33,762	18,390	-	-
LJ Winterbach	279,509	110,266	35,268	8,141	43,148	-
DP Zondi	316,777	66,160	35,268	9,227	48,901	-
BE Zuma	279,509	110,266	35,268	8,141	43,148	-
MB Zuma	266,719	110,266	35,268	8,141	41,229	14,709
NJ Zungu	279,509	110,266	35,268	8,141	43,148	-
TRM Zungu	266,719	110,266	35,268	8,141	41,229	14,709
PV Jaca	279,509	110,266	35,268	8,141	43,148	-
FN Mbatha	315,226	46,312	35,268	10,127	48,679	21,544
TS Magwaza	257,378	110,266	35,268	7,791	39,775	25,853
Subtotal	18,537,041	5,894,480	2,184,589	590,818	2,462,127	1,772,224
	18,537,041	5,894,480	2,184,589	590,818	2,462,127	1,772,224

66. Events after the reporting Date

No events to report on after the reporting date.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015

67. Prior period errors

The comparative statements for 2014/2015 financial year have been restated to recognise the amendments relating to all of the below errors.

The effects of the changes are detailed below:

Statement of financial position

Other financial assets

Correction of overstatement of other financial assets

Balance previously reported	-	10,528,395	-	10,528,395
Correction of fixed deposits	-	(46,081)	-	(46,081)
Correction of Department of Human Settlement - low cost housing	-	(968,161)	-	(968,161)
Correction of Maritzburg Rugby sub union loan	-	(281,048)	-	(281,048)
Restated balance	-	9,233,105	-	9,233,105

Unspent conditional grants

Correction of overstatement of retention.

Balance previously reported	-	134,856,624	-	134,231,312
Correction of retention incorrectly calculated	-	625,312	-	625,312
Restated balance	-	134,856,624	-	134,856,624

Inventory

Correction of consumable stores stock items previously overstated

Balance previously reported	-	46,707,798	-	46,737,301
Correction of consumable stores stock items previously overstated	-	(3,029,503)	-	(3,029,503)
Restated balance	-	43,707,798	-	43,707,798

Consumer deposits

Derecognition of consumer deposits previously overstated

Balance previously reported	-	90,483,680	-	90,483,680
Incorrect recognition of consumer deposits	-	(3,453,129)	-	(3,453,129)
Restated balance	-	87,030,551	-	87,030,551

Cash and cash equivalents

Correction of overstatement of the primary bank account in respect of funds disbursed but not recorded

Balance previously reported	-	839,952,812	-	834,133,069
Correction of the overstatement	-	(1,199,811)	-	(1,199,811)
Restated balance	-	841,152,623	-	832,933,258

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Trade and other receivables from non exchange transactions				
Correction of overstated debtors with nil movements since 2008.				
Balance previously reported	-	379,101,954	-	379,099,454
Correction of overstated debtors with nil movements since 2008	-	(277,159)	-	(277,159)
Restated balance	-	378,824,795	-	378,822,295
Correction of land sale debtors erroneously recorded				
Balance previously reported	-	378,824,795	-	378,822,295
Land sale debtor cleared	-	(2,330,730)	-	(2,330,730)
Land sale debtor identified	-	130,000	-	130,000
Land sale debtor with credit balances	-	(63,614)	-	(63,614)
Restated balance	-	376,560,451	-	376,557,951
Payables from exchange transactions				
Correction of payables from exchange transactions which had no movement in the three preceding financial years				
Balance previously reported	-	572,600,791	-	572,568,935
Correction of interest reserve due to non compliance with the credit control policy. The municipality does not pay interest on consumer deposits.	-	(22,786,265)	-	(22,786,265)
Correction of unknown deposits due to prescription	-	(67,144)	-	(67,144)
Correction of under accrual of expenditure raised in prior financial years	-	(287,618)	-	(287,618)
Correction of trade payables due to prescription and incorrect recognition of revenue and expenses in prior years	-	(4,316,915)	-	(4,316,915)
Correction of salary control accounts	-	30,890,455	-	30,890,455
Corection of insurance funds received from the external insurance for the damage to the band stand at the Oval stadium not recognised as revenue in prior years.	-	(9,896,748)	-	(9,896,748)
Restated balance	-	566,136,556	-	566,104,701
Investment property				
During the prior years the municipality did not recognise land as investment property				
Balance previously reported	-	409,356,344	-	409,356,344
Recognition of municipal owned land not recognised in prior years	-	237,762,320	-	237,762,320
Restated balance	-	647,118,664	-	647,118,664

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Property plant and equipment				
Capitalisation of vehicles previously not recognised				
Balance previously reported	-	6,862,925,253	-	6,862,566,756
Vehicles previously not recognised	-	2,503,695	-	2,503,695
Restated balance	-	6,865,428,948	-	6,865,070,451
De-recognition of VIP toilets that was incorrectly capitalised. These assets are not maintained by the municipality and were handed over to the community				
Balance previously reported	-	6,865,428,948	-	6,865,070,451
VIP toilets incorrectly capitalised as property, plant and equipment	-	(84,824,570)	-	(84,824,570)
Restated balance	-	6,780,604,378	-	6,780,245,881
During the 2014/2015 financial year the Department of Human Settlements donated land to the municipality as part of the Edendale acquisition plan project. This was part of the memorandum of agreement between the municipality and the Department of Human Settlement to build low cost housing for the community. This land was classified as inventory. In the current year the estimated value of this land is R 257 445 053.				
Due to funding issues, the project had not yet commenced. In view of these developments, management has decided that this land should be classified as plant, plant and equipment.				
Balance previously reported	-	6,780,604,378	-	6,780,245,881
Take land as property plant and equipment	-	257,445,053	-	257,445,053
Restated balance	-	7,038,049,431	-	7,037,690,934
During the prior years the municipality incorrectly recognised branding costs for vehicles as property plant and equipment instead of expensing the costs incurred.				
Balance previously reported	-	7,038,049,431	-	7,037,690,934
Incorrectly recognised branding costs	-	(304,042)	-	(304,042)
Restated balance	-	7,037,745,389	-	7,037,386,892
During the prior years the municipality incorrectly recognised development costs of the SAP system as property, plant and equipment instead of expensing the costs incurred				
Balance previously reported	-	7,037,745,389	-	7,037,386,892
Development costs incorrectly capitalised	-	(220,000)	-	(220,000)
Restated balance	-	7,037,525,389	-	7,037,166,892
Other assets				
Other assets previously not recognised				
Balance previously reported	-	7,037,525,389	-	7,037,166,892
Other assets not recognised in prior years	-	10,088	-	10,088
Restated balance	-	7,037,535,477	-	7,037,176,980

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Accumulated surplus				
Balance previously reported	-	7,170,948,381	-	7,163,338,100
Correction of fixed deposits	-	(46,081)	-	(46,081)
Correction of department of human settlement - low cost housing	-	(968,161)	-	(968,161)
Correction of Maritzburg Rugby sub union loan	-	(281,048)	-	(281,048)
Correction of retention incorrectly calculated	-	(625,312)	-	(625,312)
Correction of consumable stores stock items previously overstated.	-	(3,029,503)	-	(3,029,503)
Incorrect recognition of consumer deposits	-	3,453,129	-	3,453,129
Correction of overstatement	-	1,199,811	-	1,199,811
Correction of overstated debtors with nil movements since 2008	-	(277,159)	-	(277,159)
Land sale debtors	-	(2,264,344)	-	(2,264,344)
Correction of the interest reserve due to non compliance with the credit control policy.	-	22,786,265	-	22,786,265
Correction of unknown deposits due to prescription	-	67,144	-	67,144
Correction of under accrual of expenditure raised in prior financial years	-	287,618	-	287,618
Correction of payables from exchange transactions which had no movement in the three preceding financial years	-	4,316,915	-	4,316,915
Correction of salary control accounts	-	(30,890,455)	-	(30,890,455)
Correction of insurance funds received from the external insurance for the damage to the band stand at the Oval stadium not recognised as revenue in prior years.	-	9,896,748	-	9,896,748
Take on of land as investment property	-	273,762,320	-	273,762,320
Vehicles previously not recognised	-	2,503,696	-	2,503,696
VIP toilets incorrectly capitalised as property plant and equipment	-	(84,824,570)	-	(84,824,570)
Take of land as property plant and equipment	-	257,445,053	-	257,445,053
Incorrectly recognised branding costs	-	(304,042)	-	(304,042)
Development costs incorrectly capitalised	-	(220,000)	-	(220,000)
Other assets previously not capitalised	-	10,088	-	10,088
Derecognition of investment property previously recorded	-	(9,448,680)	-	(9,448,680)
Derecognition of current provision against employee related costs	-	1,004,282	-	1,004,282
Recognition of heritage assets previously not recorded	-	1,080,500	-	1,080,500
Restated balance	-	7,613,182,967	-	7,605,572,692

68. Change in accounting estimate

Property, plant and equipment

Review of useful life for fully depreciated assets according to GRAP 17 and the reclassification of property, plant and equipment to investment property. The effect of this revision has increased the depreciation by R 2 918 566.42

Provisions

The leave pay provision is created to ensure adherence to SALGA collective agreement requirements. It states that at the end of a leave cycle, an employee may not have more than 48 days annual leave to his credit. The effect of this revision has increased the provision by R 6 482 216.49.

The long service award provision is created to ensure adherence to SALGA collective agreement requirements. The estimate is based on the monthly salaries rate at 30 June 2014. The effect of this revision has decreased the provision by R55 053.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
69. Irregular expenditure				
Opening balance	13,845,402	314,423,267	13,845,402	314,423,267
Add: Irregular Expenditure - current year	218,156,203	708,444	217,738,267	708,444
Less: Amounts written off	-	(301,286,309)	-	(301,286,309)
	232,001,605	13,845,402	231,583,669	13,845,402

Analysis of expenditure awaiting to be written off per age classification

2008 / 2009	4,077,827	4,077,827	4,077,827	4,077,827
2009 / 2010	5,458,355	5,458,355	5,458,355	5,458,355
2010 / 2011	3,551,576	3,551,576	3,551,576	3,551,576
2011 / 2012	38,200	38,200	38,200	38,200
2013 / 2014	11,000	11,000	11,000	11,000
2014 / 2015	708,444	708,444	708,444	708,444
2015 / 2016	218,156,203	-	217,738,267	-
	232,001,605	13,845,402	231,583,669	13,845,402

Irregular expenditure not yet written off

Section 32(4) of the Municipal Finance Management Act requires that Council can deal with these matters in the manner prescribed. In the case of irregular and fruitless and wasteful expenditure, it is only after an investigation has been conducted that irregular expenditure can be certified as irrecoverable and written off by Council hence there no movement between financial years 2008/2009 to 2012/2013 as the investigations are still open and as soon as they are closed Council will write off this expenditure.

Details of Irregular Expenditure – Current year

Awards made to person in service of the state - employees of the state	625,338
Awards made in person in service of the municipality	1,396,519
Bids advertised less than 30 days	141,796,267
Invalid deviation	7,864,208
Payments made to contractors	417,936
Expired contract	192,118
Splitted quotations	211,776
KSA Security - contract no SCM 23 of 2013	64,174,094
Payments made to sub-contractors	1,477,947
	218,156,203

Details of Irregular Expenditure not yet written off

2012 / 2013	3,791,822
2012 / 2013	28,494,042
2013 / 2014	267,956,841
2014 / 2015	1,043,604
	301,286,309

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
70. Fruitless and wasteful expenditure				
Fruitless and wasteful expenditure	4,810,273	4,581,004	4,810,273	4,567,296
Reconciliation of fruitless and wasteful expenditure				
Opening balance	4,567,296	4,132,273	4,567,296	4,132,273
Add: fruitless and wasteful expenditure current year	242,977	449,104	242,977	435,396
Less: amounts written off	-	(373)	-	(373)
Fruitless and wasteful expenditure awaiting to be written off / repayment	4,810,273	4,581,004	4,810,273	4,567,296
Purchase and distribution of diaries calendars, wall planners and desk calendars	-	285,759	-	285,759
Interest on : Late payment of Telkom accounts	139	118	139	118
Interest on : Late payment of Eskom accounts	2,770	2,292	2,770	2,292
Cancellation of tenders	240,000	125,021	240,000	125,021
Interest on : Late payment to Post Office accounts	-	20	-	20
Interest on : Late payment to Umgungundlovu District Municipality	15	536	15	536
Interest on : Late payment to Macwin	-	20,819	-	20,819
Interest on : Late payment of SABC TV license	53	831	53	831
	242,977	435,396	242,977	435,396

A system has been put in place to stream-line the payment process to ensure non occurrence of interest costs. Staff have been advised on possible recovery of costs due to negligence.

71. Unauthorised expenditure

Unauthorised expenditure	5,234,379	12,197,882	5,234,379	12,197,882
Reconciliation of unauthorised expenditure				
Opening balance	12,197,882	12,379,824	12,197,882	12,379,824
Less: amounts recovered from KZN Provincial Treasury	-	(181,941)	-	(181,941)
Funds still to be received from Department of Human Settlements for Jika Joe informal settlement	(3,000,000)	-	(3,000,000)	-
Less: amounts still to be recovered from Fairfield Developments	(3,963,503)	-	(3,963,503)	-
	5,234,379	12,197,882	5,234,379	12,197,882

72. Comparative figures

Certain comparative figures have been reclassified due to corrections being made relating to prior period errors.

73. Electricity, water and inventory losses

Electricity losses				
Units purchased - kWh	1,760,184,665	1,739,221,935	1,760,184,665	1,739,221,935
Units sold - kWh	(1,552,604,288)	(1,504,286,888)	(1,552,604,288)	(1,504,286,888)
Loss - kWh	208,120,377	234,935,047	208,120,377	234,935,047
Electricity loss as a percentage	11.82	13.51	11.82	13.51
	0.86618	0.76312	0.86618	0.76312
Electricity loss in rand value	181,961,139	179,284,023	181,961,139	179,284,023

The significant electricity losses of 208 120 377 kWh (2015 : 234,935,047 kWh) occurred during the year under review, which resulted in material revenue losses to the municipality.

The acceptance norm of electricity loss is 7% and 10%. as per MFMA circular 71 dated January 2014.

The increase in the loss is due to illegal connections to consumers.

Figures in Rand	Economic entity		Controlling entity	
	2016	2015	2016	2015
Water losses				
Units purchased -KI	70,025,603	70,387,564	70,025,603	70,387,564
Units sold - KI	(48,110,888)	(47,142,418)	(48,110,888)	(47,142,418)
Losses - KI	16,216,889	17,201,409	16,216,889	17,201,409
Apparent losses - KI	5,697,826	6,043,738	5,697,826	6,043,738
Real losses - KI	21,914,715	23,245,147	21,914,715	23,245,147
Water loss as a percentage	31	33	31	33
	5.46300	5.07000	5.46300	5.07000
Water loss in rand value	119,720,088	117,859,869	119,720,088	117,859,869

For the 2014/2015 reporting period there has been a change in the methodology for the calculation of the water losses as per MFMA circular 71 dated January 2014.

The acceptable norm as per the above circular for water losses is between 15% to 30%.

The significant water losses of 21,914,715 kl (2015: 23, 245, 147 kl) occurred during the year under review, which resulted in material revenue losses to the municipality.

A contributing factor to the increase in the water losses is the aging pipeline infrastructure.

1.101 new and existing PRV's were audited and maintained during the last year. Of the 101 PRV's, 19 New PMZ's designed and commissioned, while 86 existing PRV's were serviced/refurbished/replaced and the same PMZ's made discreet. All the PRV's are now functional and just requires advanced pressure management.

2.5 advanced PRV controllers were mounted and commissioned with realtime monitoring made accessible to Msunduzi staff. The 6 existing advanced PRV controllers were serviced and optimized to meet new pressure regimes as agreed by all (Except for CBD PRV's pending operational tasks to be completed).

3.56 of the required 85 Time Controllers (TC) have been retrofitted onto the PRV's that were audited.

4.4.4 km of old water pipe was replaced.

Inventory gains / write downs

Due to technology changes the inventory has become redundant	-	(418,502)	-	(418,502)
Write up of inventory to net realisable value for forestry, unused water, petrol and diesel stock	161,283	-	161,283	-
	161,283	(418,502)	161,283	(418,502)

There has been a close monitoring and interrogation of the movement of inventory. Additional staff have been appointed to maximise efficiency of the central stores.

74. Risk management

Financial risk management

The Municipality's activities expose it to a variety of financial risks:

*Market risk (including currency risk, fair value interest rate risk, cash flow interest rate risk and price risk).

*Credit risk and

*Liquidity risk.

The Municipality's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance.

Interest rate risk

As the Municipality has no significant interest-bearing assets, the municipality's income and operating cash flows are substantially independent of changes in market interest rates.

The Municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the Municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the Municipality to fair value interest rate risk.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The Municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the board. The utilisation of credit limits is regularly monitored. Sales to retail customers are settled in cash or using major credit cards. Credit guarantee insurance is purchased when deemed appropriate.

Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities, the availability of funding through an adequate amount of committed credit facilities and the ability to close out market positions. Due to the dynamic nature of the underlying businesses, municipality treasury maintains flexibility in funding by maintaining availability under committed credit lines.

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The Municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Borrowings	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Total
30 June 2016	67,758,162	381,631,317	186,505,843	635,895,322
30 June 2015	48,641,698	289,548,277	255,123,845	593,313,820

75. Going concern

The Consolidated Annual Financial Statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPALITY ENTITY APPENDIX A SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2016							
EXTERNAL LOANS	ACCOUNT NO	Loan Number	Redeemable	Balance at 30/06/15	Received during the period	Redeemed written off during the period	Balance at 30/06/16
LONG-TERM LOANS				R	R	R	R
DBSA - 15.5%	PMB8108710930	11158	30/09/2018	5 867 807		1 375 840	4 491 967
DBSA - 15.5%	PMB8108710930	11159	31/03/2019	7 846 889		1 545 176	6 301 714
DBSA - 15.5%	PMB8108710930	11160	31/03/2019	6 687 554		1 316 884	5 370 669
DBSA - 16.5%	PMB8108710930	13446	31/03/2020	14 235 251		2 019 158	12 216 093
DBSA - 16.5%	PMB8108710930	13447	31/03/2020	6 067 930		860 688	5 207 242
DBSA - 16.5%	PMB8108710930	13448	31/03/2020	8 984 381		1 274 363	7 710 017
DBSA - 14.27%	PMB8108710930	14039/102	31/12/2015	124 476		124 476	0
DBSA - 14.27%	PMB8108710930	102091	11/02/2020	3 071 699		402 985	2 668 714
DBSA - 14.27%	PMB8108710930	102416	28/06/2021	28 848 323		3 538 789	25 309 533
DBSA - 9.31%	PMB8108710930	101922	30/09/2020	13 436 132		1 979 134	11 456 998
DBSA - 8.7%	PMB8108710930	102797	30/09/2022	58 761 741		5 833 695	52 928 046
DBSA - 10.79%	PMB8108710930	103059/1	30/09/2023	47 631 115		3 648 889	43 982 226
DBSA - 6.75%	PMB8108710930	103059/2	30/09/2023	10 938 740		988 997	9 949 743
DBSA -12.02%	PMB8108710930	103594/1	31/12/2024	91 174 044		5 540 062	85 633 982
DBSA - 6.75%	PMB8108710930	103594/2	31/12/2024	27 810 350		2 168 668	25 641 682
DBSA - 12.10%	PMB8108710930	103721	31/03/2025	165 186 420		9 483 393	155 703 027
DBSA - 9.19%	PMB8108710930	61007262	31/03/2025	96 640 969	100 000 000	15 317 300	181 323 669
DBSA Total				593 313 819	100 000 000	57 418 497	635 895 322
Total Long-term Loans				593 313 819	100 000 000	57 418 497	635 895 322
LEASE LIABILITY							
Nedbank - 10.500%	PMB 810 871 0976	Nedbank 12	31/12/2017	569 100		267 071	302 029
Ekhwelo Business Solutions - 14.36%			31-01-2017	3 042 145		1 444 091	1 598 056
Nedbank Total				3 611 245	-	1 711 162	1 900 085
Absa -14.9393%	PMB 810 871 0942	Absa 2	5/31/2009	-			-
Absa -10.6723%	PMB 810 871 0948	Absa 3	4/1/2009	-			-
ABSA Total				-	-	-	-
Total lease liability				3 611 245	-	1 711 162	1 900 085
TOTAL EXTERNAL LOANS				596 925 064	100 000 000	59 129 659	637 795 407

**THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX B**

		Cost					Accumulated Depreciation					Impairment	Closing Balance	Carrying Value					
		Opening Balance	Restated Balance	Revaluation	Impairment	Additions	Under Construction	disposals	Reclassification	Closing Balance		Opening Balance	Restated Balance	Additions (Depreciation)	Depreciation adjustments	Disposals adjustments	Disposals Acc. Depreciation		
LAND AND BUILDINGS	Land Buildings	1 047 947 569	257 445 053	0	0	4 809 683	0	-1 255 000	3 815 495	1 312 762 799	0	200 184 106	0	25 278 251	713 388	0	-738 164	0	1 312 762 799
		442 548 619	0	0	0	-157 667	0	-4 875 999	437 515 953									211 673 917	
Total Land and Buildings		1 490 497 187	257 445 053	0	0	4 809 683	0	-1 412 667	-1 060 504	1 750 278 752	200 184 106	25 278 251	713 388	0	-738 164	225 842 035	1 524 436 716		
ELECTRICITY	HV Overhead Lines	69 882 780	0	0	0	0	0	0	-214 200	69 668 580	19 526 534	4 954 663	-2 740 098	0	0	0	21 741 099	47 927 481	
	HV Substations	304 249 959	0	0	0	395 880	88 050 862	-1 499 743	-297 860	391 899 097	71 975 074	13 286 461	205 013	0	-237 712	85 237 636	306 661 261		
	HV Underground Cables	15 087 569	0	0	0	0	0	0	0	15 087 569	5 089 692	721 131	0	0	0	5 810 822	9 276 747		
	LV Street Lighting	88 685 697	0	0	0	0	0	7 117 071	95 802 769	8 659 221	5 981 494	0	0	0	0	14 640 715	81 162 054		
	MV Ground Mounted Transformers	38 812 095	0	0	0	98 565	0	-120 882	26 789 742	65 579 520	2 882 370	4 087 281	0	0	0	6 969 650	58 609 870		
	MV Mini Substations	116 452 991	0	0	0	4 696 415	0	0	0	121 149 406	21 676 033	7 786 585	314 559	0	0	0	91 372 229		
	MV Overhead Lines	51 851 591	0	0	0	0	0	-27 047 222	24 804 369	7 051 830	3 298 381	0	0	0	0	10 350 211	14 454 159		
	MV Substations	145 144 216	0	0	0	0	0	0	144 280 212	24 757 371	8 057 615	228 118	0	-133 567	32 909 536	111 370 676			
	MV Underground Cables	720 553 815	0	0	0	0	0	-14 089 076	706 464 740	148 456 240	49 159 397	-9 280 925	0	0	0	188 334 712	518 130 028		
	MV Pole Mounted Transformers	34 570 977	0	0	0	3 062 941	0	-4 534 622	33 099 296	2 945 894	1 337 952	19 569	0	-20 593	4 282 822	28 816 474			
		29 988 587	0	0	0	925 000	0	-272 462	1 903 655	32 550 780	5 224 488	2 992 408	-11 253 765	0	-43 497	8 173 399	24 377 381		
	MV Ring Main Unit	1 615 280 278	0	0	0	9 178 801	88 050 862	-1 893 068	-11 230 515	1 700 366 338	318 244 745	101 672 367	-11 253 765	0	-435 369	408 227 979	1 292 158 359		
	ROADS	Overhead Gantry	130 000	0	0	0	0	0	0	0	130 000	14 550	5 485	0	0	0	0	20 035	109 965
		Concrete Roads	41 386 491	0	0	0	0	71 772 745	0	39 324 464	152 462 701	5 530 025	3 074 286	-23 420	0	0	8 580 891	143 901 810	
Flexible Roads		1 741 035 373	0	0	0	68 001 038	0	-45 407 311	1 763 629 089	613 313 560	125 986 305	451 588	0	0	0	739 701 452	1 023 927 647		
Unpaved Roads		132 060 321	0	0	0	387 979	0	0	132 448 299	74 935 507	12 874 203	0	0	0	0	87 809 710	44 638 590		
Other Roads		137 951 296	0	0	0	0	0	7 270 961	145 222 256	19 444 464	4 559 300	23 420	0	0	0	24 027 185	121 195 072		
Structures		237 684 393	0	0	0	0	0	49 280	237 933 672	22 472 365	12 830 519	0	0	0	0	35 302 884	202 630 788		
Signalized Intersections		47 742 776	0	0	0	0	0	-214 950	47 527 826	5 754 408	330 375	0	0	0	0	25 868 178	21 659 648		
Airport Runway		71 689 210	-153 598 161	-285 412	0	737 031	71 772 745	0	0	71 403 797	12 133 127	5 005 380	0	0	0	17 138 506	54 265 291		
		2 409 878 859	0	0	0	68 389 016	71 772 745	0	0	2 550 777 652	767 626 995	170 039 884	781 962	0	0	938 448 841	1 612 328 810		
SANITATION		Sewer Treatment Works	2 034 058	0	0	0	0	0	0	2 034 058	897 708	164 444	0	0	0	0	1 062 151	971 907	
	Pump Stations	20 846 724	0	0	0	0	0	-9 162 886	11 683 838	753 052	73 170 698	763 452	-7 410 901	0	-1 783 241	5 269 608	6 414 230		
	Bulk Sewers	63 867 162	0	0	0	9 250	0	0	63 876 412	4 072 535	19 092 426	-159 431	0	0	18 835 530	45 040 882			
	Sewer Retention	628 134 328	-153 598 161	0	0	1 743 898	35 060 546	-9 160 699	8 866 232	511 046 143	152 071 393	-68 773 591	47 869 012	107 397 175	47 869 012	403 648 968	456 075 988		
		714 882 272	-153 598 161	0	0	1 753 148	35 060 546	-9 160 699	-298 655	588 640 451	168 602 334	-68 773 591	24 089 294	-55 439 345	-1 783 241	132 564 463	456 075 988		
WATER	Water Retention	405 850 801	0	0	0	0	74 386 194	0	25 833 395	596 070 390	123 535 985	21 149 729	20 473 175	0	0	165 138 880	340 911 501		
	Pump Stations	4 637 390	0	0	0	0	0	-113 939	4 523 451	3 201 781	160 900	-35 209	0	-56 466	3 251 006	1 272 445			
	Reservoirs	194 417 297	0	0	0	0	0	-1 089 829	168 405 737	168 405 737	15 000 214	33 132 955	0	-314 772	53 452 890	114 953 047			
	Water Supply Bulk Water	148 557 956	0	0	0	0	0	-1 184 182	447 373 734	150 938 596	36 790 361	0	0	0	220 861 912	226 511 862			
	Pipelines	3 917 230	0	0	0	0	0	0	3 917 230	2 073 933	183 504	0	0	0	2 257 438	1 659 792			
	Water Supply Pressure Reduce Valves	43 042 615	0	0	0	0	0	0	43 042 615	136 615	971 124	0	0	0	1 107 739	41 934 876			
SECURITY	Water Meters	1 100 417 218	0	0	0	74 386 194	-1 203 768	-266 448	1 173 333 197	318 362 647	74 255 832	53 842 434	0	-371 239	446 089 674	727 243 523			
	Fencing	4 806 891	0	0	0	0	0	0	4 806 891	3 523 229	176 804	-60 669	0	0	3 639 364	1 167 527			
	Security Systems	22 811 504	0	0	0	53 903	0	-14 739 994	14 628 815	22 754 228	16 885 671	1 205 741	13 921 327	0	-13 921 388	18 091 351	4 662 877		
	Access Control	248 269	0	0	0	27 909	0	0	276 178	164 740	26 382	0	0	0	191 123	85 055	5 915 459		
	27 866 664	0	0	0	81 812	-14 739 994	14 628 815	27 837 297	20 573 641	13 860 658	13 860 658	0	-13 921 388	21 921 938	5 915 459				
STORMWATER	Major Culverts	43 623 204	0	0	0	0	0	0	-437 031	43 186 172	6 306 115	827 741	0	0	0	7 133 957	36 052 316		
	Minor Culverts	662 608	0	0	0	0	0	0	662 608	100 615	12 185	0	0	0	0	112 800	549 808		
	Kerb Inlets	87 153 219	0	0	0	0	0	0	87 153 219	25 791 962	3 235 259	0	0	0	29 027 221	58 125 998			
	Manholes	56 558 788	0	0	0	0	0	0	56 558 788	16 756 408	2 098 884	0	0	0	18 855 292	37 703 496			
	Open Channels	26 961 325	0	0	0	0	0	0	26 961 325	2 420 180	539 920	0	0	0	2 956 100	25 905 225			
	Retention	348 197 118	0	0	0	0	0	0	348 197 118	53 089 422	6 767 373	0	0	0	59 856 795	288 601 239			
	Head and Wingwalls	5 754 519	0	0	0	0	0	0	5 754 519	1 644 160	214 295	0	0	0	1 858 456	3 896 063			
		568 910 781	0	0	0	0	0	0	-176 115	568 734 665	106 108 863	13 691 658	0	0	119 800 521	448 934 145			
RAILWAY LINES	Railway Lines	3 509 480	0	0	0	0	0	0	-3 509 480	1 900 365	0	0	0	0	-1 900 365	0	0	0	
		3 509 480	0	0	0	0	0	0	-3 509 480	1 900 365	0	0	0	0	-1 900 365	0	0	0	

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY																			
APPENDIX B																			
ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2016																			
		Cost				Accumulated Depreciation													
		Opening Balance	Restated Balance	Revaluation	Impairment	Additions	Under Construction	disposals	Reclassification	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Depreciation adjustments	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
40040 40041 40042	SOLID WASTE Garden Refuse Landfill Site Sorting Stations	2 597 445	0	0	0	0	0	0	0	2 597 445	1 050 437		188 325	102 473	0	0	0	1 341 235	1 256 211
		8 075 607	0	0	0	0	0	0	0	8 075 607	1 506 187		232 878	0	0	0	1 739 065	6 336 542	
		740	0	0	0	0	0	0	0	740	135		67	0	0	0	202	538	
		10 673 792	0	0	0	0	0	0	0	10 673 792	2 556 759	0	421 270	102 473	0	0	3 080 502	7 993 290	
		6 451 419 345	-153 598 161	0	0	0	79 402 777	270 270 348	-26 987 549	-113 367	6 620 383 392	1 721 976 348	-68 773 591	385 579 232	-5 947	0	-16 511 237	2 070 133 818	4 550 249 574
10001 10003 10005 10006 10007 10008 10011 10017 10022 10028 10013	COMMUNITY ASSETS Community Buildings Fire Stations Stadiums Public Conveniences Clinics Libraries Community Centres Museums and Art Galleries Cemeteries Parks Civic Theatres Beer Halls	23 464 085	0	0	0	0	0	0	0	23 464 085	10 622 932		1 536 086	0	0	0	12 159 018	11 305 077	
		85 719 089	0	0	0	0	0	0	-81 213	85 637 876	40 532 518		3 333 023	46 576	0	0	43 912 116	41 725 760	
		31 788 789	0	0	0	0	0	0	0	31 788 789	11 685 485		2 188 390	0	0	0	13 873 875	17 914 915	
		29 442 063	0	0	0	0	0	0	0	29 442 063	12 617 894		1 453 827	-496 763	0	0	13 574 958	15 887 105	
		82 385 495	0	0	0	0	0	0	0	82 385 495	35 769 701		1 945 727	0	0	37 715 428	44 670 067		
		95 319 919	0	0	0	0	0	0	-206 761	988 087	96 101 244	38 588 224	0	4 875 807	-1 002 402	-92 553	1 452 753	43 821 829	52 279 416
		1 765 681	0	0	0	0	0	0	-1 765 681	0	0	0	0	0	0	0	0	0	0
		1 891 695	0	0	0	0	0	0	4 544 986	6 436 681	254 726	279 133	2 324 342	0	2 831 991	-26 210	2 831 991	3 604 689	
		3 846 887	0	0	0	0	0	0	17 294 272	21 141 158	1 899 409	1 062 438	7 057 830	0	10 019 676	0	10 019 676	11 121 482	
		13 733 672	0	0	0	0	0	0	0	13 733 672	7 024 359	572 588	0	0	0	0	7 596 947	6 136 725	
		0	0	0	0	0	0	0	0	0	2 136	0	0	0	-2 136	0	0	0	0
		369 357 385	0	0	0	0	0	0	-206 761	20 980 450	390 131 073	158 997 382	0	17 247 019	7 927 447	-118 763	1 452 753	185 505 838	204 625 235
		10009 10015 10027 60061 60062 60063	Community Recreational Facilities Swimming Pools Sports Facilities Squash Courts Cemeteries Parks Sports Grounds	40 486 741	0	0	0	5 450 000	0	0	-88 823	45 847 918	17 086 332		1 848 171	83 724	0	0	19 018 227
79 449 196	0			0	0	1 167 017	32 253 765	-171 421	4 174 014	116 872 571	13 357 107		1 846 532	471 636	-1 430	0	15 673 846	101 198 725	
0	0			0	0	0	0	0	0	0	22 975	0	0	-22 975	0	0	0	0	
9 463 239	0			0	0	0	0	0	-9 463 239	0	2 326 223	0	0	-2 326 223	0	0	0	0	
17 294 272	0			0	0	0	0	0	-17 294 272	0	7 075 656	44 488 626	0	6 352 550	-7 075 656	-85 928	51 182 551	68 806 981	
255 860 620	0	0	0	0	7 545 093	32 253 765	-171 421	-22 778 037	282 710 021	84 356 920	0	10 047 253	-8 442 190	0	-87 358	85 874 625	196 835 396		
10004 10010 10012 10014 10016 10018 10019 10013 10020 10021 10023 10024 10025 10026 10029	Total Community Assets OTHER ASSETS Housing Schemes Markets Sewerage works and Dump Site Workshops and Depots Hostels Training Centre Landfill Site Beer Halls Old Age Homes Transport Facility Crematoriums Nurseries Airport Buildings Creeches Substations	635 218 005	0	0	0	7 545 093	32 253 765	-378 182	-1 797 987	672 841 094	243 354 302	0	27 294 272	-514 743	0	-206 121	1 452 753	271 380 462	401 460 632
		93 209 223	0	0	0	0	0	24 274 066	-1 117 227	24 273 408	140 639 469	42 116 611	5 544 615	-775 659	0	0	-35 893	46 849 674	93 789 795
		236 963 857	0	0	0	0	0	0	0	236 963 857	116 429 515		14 652 980	13 482	0	0	131 095 977	105 867 880	196 773
		796 654	0	0	0	0	0	0	0	796 654	514 454		85 427	0	0	0	599 881		
		31 508 703	0	0	0	0	0	0	0	31 508 703	15 848 322	1 834 890	280	0	0	0	17 683 492	13 825 211	
30901 30902 30904 30905 30906 30907 30908 30909 30910 30911 30914	Plant and Equipment Graders Tractors Farm Equipment Lawnmowers Compressors Laboratory Equipment Radio Equipment Firearms Telecommunication Plant and Equipment Crematoriums	1 557 492	0	0	0	0	0	0	1 557 492	890 947	83 394		88 394	0	0	0	974 341	583 152	
		4 298 468	0	0	0	0	0	0	0	4 298 468	1 954 797	214 425	0	0	0	2 169 222	2 129 246		
		55 292 119	0	0	0	-148 187	0	0	55 143 932	8 346 438	3 490 711	0	0	0	11 837 149	43 306 783			
		0	0	0	0	0	0	0	1 300 000	0	26 534	0	0	0	28 669	1 271 331			
		924 086	0	0	0	0	0	0	924 086	539 872	54 798	0	0	0	594 670	329 416			
		61 700 557	0	0	0	0	1 184 989	0	38 249 531	12 888 169	3 110 046	-72 550	0	15 925 665	22 323 866				
		7 004 221	0	0	0	0	0	0	7 004 221	2 353 403	609 362	0	0	0	2 962 764	4 041 457			
		10 666 675	0	0	0	0	0	0	10 666 675	5 681 569	590 659	6 226	0	0	6 278 454	4 388 222			
		13 980 560	0	0	0	0	0	0	13 966 567	2 428 850	1 063 804	0	0	0	3 492 654	10 473 913			
		15 717 655	0	0	0	0	0	0	15 717 655	4 822 006	1 301 565	5 494	0	0	6 129 066	9 586 589			
		533 820 270	0	0	0	0	1 036 801	24 274 066	-1 117 227	923 400	558 737 310	214 817 088	0	32 663 209	-822 725	0	-35 893	246 621 679	312 115 631
		5 286 964	0	0	0	0	0	0	0	0	5 286 964	4 371 839	242 742	0	0	0	4 614 581	672 383	
		8 724 176	0	0	0	0	507 520	0	0	-150 672	9 081 024	7 704 052	214 773	0	-146 334	0	7 772 491	1 308 532	
18 270	0	0	0	0	0	0	0	0	18 270	16 133	713	0	0	0	16 845	1 425			
2 841 410	0	0	0	0	145 650	0	0	-237 836	2 749 223	1 306 715	760 224	0	-176 811	0	1 890 129	859 095			
107 371	0	0	0	0	0	0	0	-18 948	88 423	103 582	657	0	-17 131	0	87 109	1 314			
618 220	0	0	0	0	0	0	0	0	618 220	543 266	24 987	0	0	0	568 254	49 967			
1 540 821	0	0	0	0	309 102	0	0	-120 684	1 729 239	887 927	151 554	0	-68 600	0	970 882	758 358			
31 800	0	0	0	0	608 684	0	0	0	31 800	26 220	7 130	0	0	0	33 351	607 134			
5 759 264	0	0	0	0	234 028	0	0	0	5 759 264	4 682 688	296 001	0	0	0	4 978 689	1 014 603			
37 893 559	-50 047	0	0	0	5 363 358	0	-2 017 883	728 384	41 917 371	15 680 119	-25 136	5 594 207	0	-752 201	20 496 988	21 420 383			
62 821 854	-50 047	0	0	0	7 168 342	0	-2 017 883	200 244	68 122 511	35 322 542	-25 136	7 292 990	0	1 161 077	41 429 318	26 693 193			

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY

		Cost										Accumulated Depreciation					Closing Balance	Carrying Value
		Opening Balance	Restated Balance	Revaluation	Impairment	Additions	Under Construction	disposals	Reclassification	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Depreciation adjustments	Disposals adjustments	Disposals Acc. Depreciation		
Office Equipment	Computer Hardware	36 655 436	-220 000		0	12 402 750	0	-369 203	334 209	48 803 192	18 646 166		5 851 235	2 181	0	-208 348	0	24 291 234
	Computer	4 431 140		0	0	0	0	0	0	4 431 140	1 652 293		0	0	0	0	1 652 293	2 778 947
	Office Machines	4 521 206	0	0	0	1 009 382	0	0	-22 124	5 508 463	2 715 910	9 713	772 732	-9 713	0	-67 651	0	3 420 990
	Airconditioners	15 463 665	-220 000	0	0	1 015 076	0	-135 863	0	16 342 878	7 956 768		1 895 697	0	0	-120 374	0	9 732 091
		61 071 447		0	0	14 427 208	0	-369 203	176 222	75 085 673	30 971 137	9 713	8 519 663	-7 532	0	-396 373	0	38 096 008
Furniture and Fittings																		
30301	Chairs	7 050 820	0	0	0	1 005 969	0	0	-491 464	7 565 325	5 112 361		416 531	0	0	-440 217	0	5 088 675
30302	Tables and Desks	5 890 421	0	0	0	967 966	0	0	-71 984	6 786 403	4 885 449		2 683	0	0	-64 211	0	1 685 752
30303	Cabinets and Cupboards	9 484 223	0	0	0	753 722	0	0	-873 233	9 364 712	7 418 552	419 469		0	0	-745 909	0	2 272 601
30304	Furniture and Fittings	3 642 658	0	0	0	692 228	0	-1 606 177	0	4 252 209	2 291 142		271 381	4 910	0	-70 487	0	2 496 946
	Other																	1 755 263
		26 068 122	0	0	0	3 419 885	0	-1 606 177	86 820	27 968 650	19 707 504	0	1 384 112	7 593	0	-1 320 824	0	19 778 385
Containers																		
30401	Household/Refuse Bins	114 337	0	0	0	0	0	0	0	114 337	102 846		3 830	0	0	0	106 677	7 660
30402	Bulk Containers	1 335 143	0	0	0	810 400	0	0	0	2 145 543	706 250		132 088	0	0	0	1 307 205	838 339
		1 449 480		0	0	810 400	0	0	0	2 259 880	809 096	0	135 919	0	0	0	945 015	1 314 864
Fire and Medical Equipment																		
30501	Fire Equipment	3 701 700	0	0	0	147 255	0	0	-53 054	3 795 902	2 169 641		179 623	0	0	-42 173	0	2 307 091
30502	Medical Equipment Clinics	447 867	0	0	0	138 025	0	0	-12 411	573 480	408 784		28 200	0	0	-5 810	0	431 174
		4 149 567		0	0	285 280	0	0	-65 465	4 369 382	2 578 425	0	207 823	0	0	-47 984	0	2 738 265
Motor Vehicles																		
30601	Fire Engines	27 775 658	0	0	0	0	0	0	0	27 775 658	8 812 469		1 735 516	0	0	0	10 547 986	17 227 672
30602	Buses	2 165 154	0	0	0	0	0	0	0	2 165 154	150 211		210 617	0	0	0	360 828	1 804 326
30603	Motor Vehicles	23 539 900	3 945 259	0	0	887 272	0	-13 896 845	8 073 689	22 539 285	16 985 479	1 700 896	2 294 262	-1 419 149	0	-2 578 280	0	16 983 708
30604	Motor Cycles	977 509	0	0	0	638 104	0	0	-242 336	1 373 277	810 749		61 372	10 769	0	-246 406	0	636 484
30605	Trucks and Bakkies	131 512 603	0	0	0	4 769 341	0	0	-7 725 789	128 556 143	94 255 659		10 822 883	1 730 964	0	-9 300 877	0	97 418 431
30606	Trailers	1 717 294	0	0	0	0	0	0	0	1 560 631	1 627 744		26 872	-350	0	-147 651	0	1 506 615
		187 678 118	3 945 259	0	0	6 294 717	0	-13 896 845	-51 119	183 970 131	122 642 312	1 700 896	15 151 524	32 1 834	0	-12 363 013	0	56 516 578
Biological assets																		
80101	Biological Assets	936 220		-155 460	0	0	0	0	0	780 760	780 760	0	0	0	0	0	0	780 760
	Biological Assets	936 220		-155 460	0	0	0	0	0	780 760	780 760	0	0	0	0	0	0	780 760
Total Movable Assets																		
		876 958 856	3 675 213	0	0	33 442 634	24 274 066	-19 007 336	1 270 102	920 513 536	628 848 104	1 685 472	65 355 240	-500 831	0	-15 289 270	-35 693	478 062 823
	TOTAL PPE	9 454 928 615	107 522 104	-155 460	0	125 200 187	326 798 179	-47 795 735	-1 701 356	9 964 797 534	2 592 362 860	-67 088 119	503 506 996	-308 132	0	-32 744 793	-49 690 326	9 045 419 136
Heritage Assets																		
50100	artworks	193 023 232	0	0	0	157 790	0	0	0	193 181 021	0		0	0	0	0	0	193 181 021
	Mayoral Chain	0	133 500	0	0	0	0	0	0	133 500	0	0	0	0	0	0	0	133 500
	Highfield Road - Site no. 106	0	1 000	0	0	0	0	0	0	1 000	0	0	0	0	0	0	0	1 000
	City Hall Surrounding Gardens and Memorial Plaque	0	1 000	0	0	0	0	0	0	1 000	0	0	0	0	0	0	0	1 000
50200	Alexandra Park	0	20 000	0	0	0	0	0	0	20 000	0	0	0	0	0	0	0	20 000
50300	Mahatma Gandhi Statue	0	925 000	0	0	0	0	0	0	925 000	0	0	0	0	0	0	0	925 000
50400	Stadiums	3 961 963	0	0	0	0	0	0	0	3 961 963	0	0	0	0	0	0	0	3 961 963
50500	Swimming Pool	1 785 373	0	0	0	0	0	0	0	1 785 373	0	0	0	0	0	0	0	1 785 373
50600	Museums and Art Gallery	17 485 660	0	0	0	0	0	-169 864	0	17 315 796	22 973		0	0	0	22 973	17 292 823	
50700	Parks	2 465 908	0	0	0	0	0	0	0	2 465 908	0	0	0	0	0	0	0	2 465 908
	Crematorium	6 245 803	0	0	0	0	0	0	1 935 545	8 181 348	0	0	0	0	0	0	0	8 181 348
	Land - Tatham Art Gallery	6 000 000	0	0	0	0	0	0	0	6 000 000	0	0	0	0	0	0	0	6 000 000
	Total Heritage assets	230 967 938	1 080 500	0	0	157 790	0	0	1 765 681	233 971 909	22 973	0	0	0	0	0	0	22 973
70101	Investment Property	382 805 024	264 313 640	11 029 976	0	0	0	-1 740 000	0	656 408 640	0		0	0	0	0	0	656 408 640
30202	Computer Software	9 654 729	0	0	0	23 055 996	0	0	14 550 000	47 260 725	8 637 223		483 394	0	0	0	9 120 616	
30205	Intangible Assets/software	28 302 502	0	0	0	89 416	0	0	-14 606 297	13 785 621	12 912 256		298 755	0	0	0	13 211 011	
Total Intangible Assets																		
		37 957 231	0	0	0	23 145 412	0	0	-56 297	61 046 346	21 549 479	0	762 148	0	0	0	22 331 627	38 714 719
60101	Services	803 846	0	0	0	0	0	0	0	803 846	0	0	0	0	0	0	0	803 846
		803 846		0	0	0	0	0	0	803 846	0	0	0	0	0	0	0	803 846

THE NSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX B ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2016																			
		Cost				Accumulated Depreciation													
		Opening Balance	Restated Balance	Revaluation	Impairment	Additions	Under Construction	disposals	Reclassification	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Depreciation adjustments	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
80102	Agricultural assets Plantation	44 831 368		9 444 433	0	0	0	0		54 275 801	0	0	0	0	0	0	0	0	54 275 801
		44 831 368		9 444 433	0	0	0	0	0	54 275 801	0	0	0	0	0	0	0	0	54 275 801
		10 152 295 022	372 916 244	20 318 949	0	148 503 388	326 798 179	-49 535 735	8 028	10 971 304 076	2 613 935 312	-67 088 119	504 289 144	-308 132	0	-32 744 793	49 690 326	3 067 773 738	7 903 530 338
	Grand Total Assets																		

THE NSUNDUZI MUNICIPALITY AND ITS MUNICIPALITY ENTITY															
SEGMENTAL ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2016															
DESCRIPTION	OPENING BALANCE	RESTATE BALANCE	REVALUADJUSTMENTS	HISTORICAL COSTS			RECLASSIFICATION	CLOSING BALANCE	ACCUMULATED DEPRECIATION						NET BOOK VALUE
				ADDITIONS	UNDERCONSTRUCTION	DISPOSALS			OPENING BALANCE	RESTATE BALANCE	ADDITIONS	DEPRE. ADJUSTMENT	DEPR. DISPOSAL PREV	DEPRE. DISPOSALS CURR	
Executive and Council	33 338 574.00	0.00	0.00	1 435 473.36	6 411 035.38	-443 025.01	0.00	40 742 057.73	0.00	-2 586 732.69	0.00	403 022.76	0.00	-9 981 566.93	30 760 490.80
Finance and Administration	967 214 337.00	534 882 585.00	11 029 976.00	38 471 618.12	5 833 707.94	-17 404 308.25	0.00	1 540 027 915.81	-1 685 472.35	-30 808 923.93	-158 824.65	15 085 030.87	0.00	-449 014 562.35	1 091 013 353.46
Planning and Development	803 653 470.00	0.00	0.00	5 910 666.73	10 281 780.94	-1 086 398.57	448.46	818 759 967.56	0.00	-7 792 633.06	0.00	913 554.84	0.00	-979 757.17	749 122 832.17
Health	40 907 179.00	0.00	0.00	1 173 589.10	0.00	-137 891.85	0.00	41 942 876.25	0.00	-1 965 523.63	0.00	114 930.66	0.00	-18 610 124.97	23 332 751.28
Community and Social Services	240 244 018.00	0.00	0.00	2 708 700.81	1 141 245.62	-250 649.60	0.00	243 843 314.83	0.00	-5 540 847.01	496 763.22	145 167.32	0.00	-49 758 446.70	194 084 868.13
Housing	214 222 310.00	0.00	0.00	2 383 061.50	10 760 288.43	-3 160 474.52	0.00	224 205 205.41	0.00	-7 356 149.04	0.00	860 829.18	0.00	-43 982 221.57	180 222 983.84
Public Safety	102 146 341.00	0.00	0.00	2 095 442.38	80 849.75	-298 412.40	0.00	104 024 220.73	0.00	-5 085 120.12	0.00	249 710.20	0.00	-63 098 487.92	40 825 732.81
Sport and Recreation	386 211 240.00	0.00	-155 460.00	9 363 370.23	29 831 287.88	-743 248.10	0.00	424 507 189.01	0.00	-19 447 301.39	0.00	589 145.47	0.00	-972 652.88	218 659 928.21
Road Transport	2 965 189 996.00	0.00	0.00	71 803 352.18	60 757 327.97	-11 759 159.97	-446.00	3 085 991 070.18	0.00	-193 068 773.10	-30 006.88	10 497 997.00	0.00	-754 250.92	2 021 312 717.28
Environmental Protection	7 920 252.00	0.00	0.00	0.00	0.00	0.00	0.00	7 920 252.00	0.00	0.00	0.00	0.00	0.00	-6 288 950.00	1 631 302.00
Water	1 068 984 927.00	0.00	0.00	442 124.00	74 386 194.31	-1 340 086.47	0.00	1 142 473 158.84	0.00	-74 922 605.93	0.00	443 394.00	0.00	-352 599 553.43	769 873 605.41
Waste Water Management	775 744 259.00	-153 598 161.45	0.00	2 951 101.35	36 127 884.75	-9 625 535.00	8 026.00	651 607 574.65	68 773 591.07	-29 210 526.61	0.00	2 127 702.00	0.00	-114 774 951.54	536 832 623.11
Electricity	1 658 080 915.00	0.00	0.00	9 648 008.00	89 050 862.00	-2 829 094.06	0.00	1 753 950 690.94	0.00	-104 492 802.97	0.00	1 128 083.20	0.00	-780 765.70	1 341 331 934.47
Other	888 437 204.00	0.00	9 444 433.00	116 860.52	2 135 713.71	-457 450.11	0.00	899 676 761.12	0.00	-21 993 204.79	0.00	186 415.05	0.00	-206 883 367.74	692 793 393.38
TOTALS	10 152 295 022.00	381 284 423.55	20 318 949.00	148 503 368.28	326 798 176.68	-49 535 734.91	8 028.46	10 979 672 255.06	67 088 118.72	-504 289 144.27	308 131.69	32 744 792.55	0.00	-3 067 773 738.71	7 911 898 516.35

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPALITY ENTITY
APPENDIX D
ACTUAL VERSUS BUDGET (ACQUISITION OF ALL NON-CURRENT ASSETS) FOR THE YEAR ENDED 30 JUNE 2016

Description	2016 Budget R	2016 Actual R	2016 Under construction R	2016 Additions R	2016 Variance R	2016 Variance %	Explanation of Significant Variances greater than 5% versus Budget
Executive and Council	5 910 000.00	7 846 508.74	6 411 035.38	1 435 473.36	-1 936 508.74	-33%	
Finance and Administration	25 714 000.00	44 305 326.06	5 833 707.94	38 471 618.12	-18 591 326.06	-72%	
Planning and Development	7 445 000.00	16 192 447.67	10 281 780.94	5 910 666.73	-8 747 447.67	-117%	
Public Safety	8 333 000.00	2 176 292.13	80 849.75	2 095 442.38	6 156 707.87	74%	
Community and Social Services	26 139 000.00	3 849 946.43	1 141 245.62	2 708 700.81	22 289 053.57	85%	
Health	2 198 000.00	1 173 589.10	0.00	1 173 589.10	1 024 410.90	47%	
Sport and Recreation	3 006 000.00	39 194 658.11	29 831 287.88	9 363 370.23	-36 188 658.11	-1204%	
Road Transport	355 112 000.00	132 560 680.15	60 757 327.97	71 803 352.18	222 551 319.85	63%	
Water	75 709 000.00	74 828 318.31	74 386 194.31	442 124.00	880 681.69	1%	
Waste Water Management	42 200 000.00	39 078 986.18	36 127 884.75	2 951 101.43	3 121 013.82	7%	
Electricity	130 791 000.00	98 698 870.00	89 050 862.00	9 648 008.00	32 092 130.00	25%	
Housing	16 041 000.00	13 143 369.93	10 760 288.43	2 383 081.50	2 897 630.07	18%	
Other	11 691 000.00	2 252 574.23	2 135 713.71	116 860.52	9 438 425.77	81%	
Environment Protection	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	710 289 000.00	475 301 567.04	326 798 178.68	148 503 388.36	234 987 432.96	33%	

NOTE : Total additions included donated assets

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPALITY ENTITY										
DETAILS OF UNSPENT CONDITIONAL GRANTS, RECEIPTS AND TRANSFERS TO INCOME AS AT 30 JUNE 2016										
Vote Number	Account Description	Unspent balance @ 01 July 2015	Transfers	Inter project/ vote transfer/trf to MPOA	Funds paid back to National Treasury	VAT recovered from NT grants	Current year interest earned	Current year receipts	Unspent balance @ 30 June 2016	Source Code
0108860002	NATIONAL GRANT - MSIG	-	855 327			70 876		-930 000	-3 797	UNSPENT CG - NATIONAL GOVERNMENT
0358860001	FINANCE MANAGEMENT GRANT	-	1 474 690			125 310		-1 600 000	-	UNSPENT CG - NATIONAL GOVERNMENT
0608860012	UNSPENT CONDITIONAL GRANT - MIG	-581	191 358 637					-192 456 000	-1 097 944	UNSPENT CG - NATIONAL GOVERNMENT
1318860003	TRANSPORTATION GRANT - N.T.	-37 903 967	42 230 642		37 903 726	5 857 105		-213 271 000	-165 183 494	UNSPENT CG - NATIONAL GOVERNMENT
5118860005	NT - NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT	-9 304 976	10 231 474			882 774		-31 577 000	-29 787 728	UNSPENT CG - NATIONAL GOVERNMENT
5608860010	UNSPENT CONDITIONAL GRANT - PHB	-27 561 119	106 008	27 308 334			-25 190		-171 967	UNSPENT CG - NATIONAL GOVERNMENT
7138860005	INTEGRATED NATIONAL ELECTRIFICATION PROGRAMME - NT	-25 345 276	8 770 830		25 345 274	677 872		-10 000 000	-551 299	UNSPENT CG - NATIONAL GOVERNMENT
7878860008	NT-MUNICIPAL WATER SERVICE INFRASTRUCTURE (MWIS)	-	50 176 099			6 857 159	-25 190	-58 333 000	-1 295 742	UNSPENT CG - NATIONAL GOVERNMENT
		-100 115 919	305 203 708	27 308 334	63 249 000	14 471 097		-508 167 000	-198 075 970	
0108860004	COGTA - URBAN RENEWAL	-2 190 200	2 190 200						-	UNSPENT CG - PROVINCIAL GOVERNMENT
0608860013	LIBRARY UNSPENT CONDITIONAL GRANT - PROVINCE	-639 567	13 146 588	7 450 000			-745 488	-23 609 000	-4 397 457	UNSPENT CG - PROVINCIAL GOVERNMENT
5058860006	AIRPORT TECHNOLOGY HUB DEVELOPMENT	-	1 004 166					-1 004 166	-	UNSPENT CG - PROVINCIAL GOVERNMENT
2708860001	HOUSING ACCREDITATION	-25 973 801	9 065 545					-17 824 170	-34 732 426	UNSPENT CG - PROVINCIAL GOVERNMENT
2848860001	COGTA - EPW PROJECT	-	4 032 000					-4 032 000	-	UNSPENT CG - PROVINCIAL GOVERNMENT
2858860005	PREMIER OFF - OPERATION DLUISUMLANDO	-1 500 000	106 146				-4 990		-1 500 000	UNSPENT CG - PROVINCIAL GOVERNMENT
7138860006	ELECTRICITY GRANTS - COGTA	-1 054 421	250 538				-42 431		-4 264	UNSPENT CG - PROVINCIAL GOVERNMENT
7458860003	MARKET GRANTS - COGTA	-31 495 731	29 795 194	7 450 000	-	-	-792 908	-46 469 336	-878 635	UNSPENT CG - PROVINCIAL GOVERNMENT
									-41 512 783	
2858860003	E/DALE PYT LAND LEGAL	-2 812 009	11 826 696				-815 687	-18 194 256	-9 995 256	UNSPENT CG - OTHER
4808860001	GRANT DEPT OF ARTS & CULTURE	-1 802	362 617		-7 784		-7 784	-380 000	-26 969	UNSPENT CG - OTHER
7138860040	SANEDU- SMART GRIDS	-	4 385 965				-230 783	-4 385 965	-230 783	UNSPENT CG - OTHER
5118860006	COGTA - RENOVATION: PUBLICITY HOUSE	-27 781	25 709				-642		-2 714	UNSPENT CG - OTHER
5538860001	GRANT - SPOORNET	-403 381					-26 073		-429 454	UNSPENT CG - OTHER
		-3 244 973	16 600 987	-	-	-	-1 080 969	-22 960 221	-10 085 176	UNSPENT CG - OTHER
		-134 856 624	351 599 888	34 758 334	63 249 000	14 471 097	-1 899 066	-577 596 557	-250 273 928	

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							Total 2015 R	Total 2016 R
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016			
1	South African Local Authorities Pension Fund v. Msunduzi Municipality	Pension Surcharge: The Municipality refused to pay extra contributions.	2008	Logan Chetty Attorneys: Tel 033 345 1639 Fax 086 218 5702 Physical Address 13 Prince Edward Street, Pietermaritzburg, 3201 Postal Address PO Box 11706, Dorpspruit, 3206. & Adv V. Moodley: Tel 033 845 3591 Fax 033 342 82 75.	R 217 184.13 Plus interest at 15.5 per cent per annum. The Supreme Court of Appeal decided the case in favour of the Municipality. The matter has been finalized.		250 847.67	0.00
2	SAPPI v. Msunduzi Municipality	Delictual Claim: Aeroplane's wheel fell through manhole cover at airport. Negligence alleged. Municipality's Insurers and Municipality joint defendants.	2009	External Insurance	R25000 000.00 Plus interest at 15.5 Per cent per annum. Matter was settled with regard to the plaintiff's claim against the Municipality. The claim between the Municipality and the insurer is the subject for arbitration and is pending.		28 875 000.00	28 875 000.00
3	B.A. Clark v. Msunduzi Municipality	Delictual Claim: The Municipality dug trenches along Old Howick Road, a net was placed adjacent to the trenches. Plaintiff alleges that he was caught by such nets whilst cycling.	2009	Logan Chetty Attorneys: Tel 033 345 1639 Fax 086 218 5702 Physical Address 13 Prince Edward Street, Pietermaritzburg, 3201 Postal Address PO Box 11706,	R397 975.83 Plus interest at 15.5 per cent per annum. Set down for trial.		459 662.08	459 662.08
4	Gonassian v. Msunduzi Municipality	Delictual Claim: Plaintiff allegedly fell on an uneven pavement slab on Church Street.	2009	Bhanjee Attorneys: Tel 033 394 2007 Fax 033 394 2033 Physical Address 191 Burger Street, Pietermaritzburg, 3201. Postal Address PO Box 1336, Pietermaritzburg, 3200.	R100 000.00 Plus interest at 15.5 per cent per annum. Municipality is appealing a judgement in the Magistrates Court where the total amount claimed was increased to R 400 000. The matter has been finalised and settled.		115 500.00	0.00
5	Kheswa v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2009	Internal	R30 470.12 Plus interest at 15.5 per cent per annum. Ongoing.		35 192.99	35 192.99
6	FBI Khan and RY Khan v. Msunduzi Municipality	Delictual Claim: The claim arises from Plaintiff's motor vehicle colliding with a street lamp belonging to the Municipality.	2009	Internal	R63 280.39 Plus interest at 15.5 per cent per annum and R1267.00 Plus interest at 15.5 per cent per annum. Matter was previously set down for trial and is part heard.		74 552.24	74 552.24
7	Orion Telecom v. Msunduzi Municipality	Contractual Claim: Plaintiff sued the Municipality for outstanding fees in terms of a contract.	2007	Internal	R 92 189.52 and R23047.38 Plus interest at 15.5 per cent per annum. Plea filed. Plaintiff did not proceed any further.		133 098.62	133 098.62
8	Nzaba IN v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2008	Bhanjee Attorneys: Tel 033 394 2007 Fax 033 394 2033 Physical Address 191 Burger Street, Pietermaritzburg, 3201. Postal Address PO Box 1336, Pietermaritzburg, 3200.	R73 500.00 Plus interest at 15.5 per cent per annum. Set down for trial was part-heard. Ongoing.		84 892.50	84 892.50
9	Telkom v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality due to damage to its underground cables allegedly caused by Municipal water pipes.	2008	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R45 979. 87 Plus interest at 15.5 per cent per annum. Ongoing. A judgement awaited before moving forward.		53 106.75	53 106.75
10	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Memorandum of Agreement Dispute. Plaintiff owed monies by the Municipality in terms of a contract.	2007	Internal	R210 749.00 Plus Vat at 14 per cent. In court.		240 253.86	240 253.86

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX F
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
11	Hampton College v. Msunduzi Muni	Delictual Claim: The claim arises from a dispute between Plaintiff and the Municipality on the validity of training courses provided by the Plaintiff.	2007	Alzal Akoo and Partners Tel: 033 394 7274 Fax: 033 345 0938. Physical Address 187 Boshoff Street, Pietermaritzburg, 3201. Postal Address PO Box 7836, Cumberwood, 3235. and Kruger Ngcobo Inc. Tel 031 306 4352 Fax: 031 305 4340 Physical Address 25 Field Street, Suite 1102, Durban Postal Address PO Box 49467 Qualbert 4078. and ADV Flemming Tel: 033 845 3576 Fax: 033 394 8374. Physical Address Advocates Chambers, Block B3 17 Prince Edward Street, Pietermaritzburg, 3201.	R85 470.00 plus interest at 15.5 per cent per annum. Part - heard. Ongoing.	98 717.85	98 717.85
12	Chetty K. v. Msunduzi Municipality	Delictual Claim: The claim herein arises from a motor vehicle collision involving Plaintiffs vehicle and a Municipal vehicle.	2006	Internal	R26 169.86 Plus interest at 15.5 percent per annum. Ongoing.	30 226.19	30 226.19
13	R. Terty v Msunduzi Municipality	Delictual Claim: The claim arises from a cremation that was allegedly not done correctly. The Plaintiff's are suing for the trauma they were subjected to.	2007	Insurance	R50 000.00 plus interest at 15.5 per cent per annum. Ongoing	57 750.00	57 750.00
14	Terwolbeek PJ v Msunduzi Municipality	Delictual Claim: A water pipe allegedly causing flooding at Plaintiff's property and damaging his household appliances.	2008	Insurance	R1 121 620. 00 plus interest at 15.5 per cent per annum. Ongoing.	1 295 471.10	1 295 471.10
15	Govender RS v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2008	Internal	R75 000.00 plus interest at 15.5 per cent per annum. A discovery affidavit has been filed. The matter is ongoing.	86 625.00	86 625.00
16	A and F Mail v Msunduzi Municipality	Disputed Electricity Account.	2007	Internal	R17 181.33 plus interest at 15.5 per cent per annum. Various correspondence exchanged between attorneys of record. The matter is ongoing.	19 844.44	19 844.44
17	Mkungisa E v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle as a result of a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2007	Internal	R 6213.00 plus interest at 15.5 per cent per annum. Part-heard. The Defendant filed an amended plea (defence). The matter is ongoing.	7 176.02	7 176.02
18	F. Osman V Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2007	Internal	R306 666.44 plus interest at 15.5 per cent per annum. A defendants plea has been filed. The matter is ongoing.	354 199.74	354 199.74
19	Zulu TE v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle as a result of a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	R 8709.22 plus interest at 15.5 per cent per annum. Correspondence exchanged between attorneys of record. The matter is ongoing.	10 059.15	10 059.15
20	Rabiksoo R v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained during a fall on an uneven pavement on Retief Street.	2007	Internal	R20 000.00 plus interest at 15.5 per cent per annum. Ongoing.	23 100.00	23 100.00

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
21	Zuma NG v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2008	Internal	R100 000.00 Plus interest at 15.5 per cent per annum. Correspondence exchanged between attorneys of record. The matter is ongoing.	115 500.00	115 500.00
22	Van Straaten W(DR) v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2008	Internal	R96 401. 43 plus interest st 15.5 per cent per annum. Ongoing.	111 343.65	111 343.65
23	Majozi NV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Retief Street.	2007	Uys Matyeka Schwartz: Tel 031 304 6063 Fax: 031 304 2379, Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R110 046.28 plus interest at 15.5 per cent per annum. Part-heard	12 758.45	12 758.45
24	Zondi PS v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	R15 080.00 plus interests at 15.5 per cent per annum. The matter is ongoing.	17 417.40	17 417.40
25	Omarjee M. v Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality because of injuries sustained due to an act of assault by Municipal Traffic Officers in the course and scope of their employment.	2005	Internal	R 31 000.00 plus interest at 15.5 per cent per annum. Settlement negotiations have been initiated. The matter is ongoing.	35 805.00	35 805.00
26	Painter LV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle after a tree had fallen on top of Plaintiff's vehicle.	2006	Internal	R45 361.38 plus interest at 15.5 per cent per annum. Pre-trial notices have been exchanged. The matter is ongoing.	52 392.39	52 392.39
27	Diadla G v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2006	Internal	R20 000.00 plus interest at 15.5 per cent per annum. Further particulars were requested from Plaintiff. The matter is ongoing.	23 100.00	23 100.00
28	Roelofse v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Drumond Street.	2002	Internal	R41 032.58 plus interest at 15.5 per cent per annum. A defendant's plea was filed. The matter is ongoing.	47 392.63	47 392.63
29	Premier of KZN v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to its property as a result of a tree that had fallen.	2003	Internal	R 11 340. Various correspondence exchanged between attorneys of record. Ongoing.	11 340.00	11 340.00
30	Sulaiman R v Msunduzi Municipality	Delictual Claim: Plaintiff fell into a manhole when its cover caved in under her foot and sustained injuries.	1998	Internal	R50 000.00 plus interest at 15.5 per cent per annum. Pre-trial notices have been exchanged. The matter is ongoing.	57 750.00	57 750.00

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R	
31	Haffjee RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2004	Internal	R98 000.00 plus interest at 15.5 per cent per annum. Ongoing	113 190.00	113 190.00	
32	Zondi M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for alleged unlawful arrest and detention by Municipal Traffic Officers.	2006	Internal	R50 000.00 plus interest at 15.5 per cent per annum. Matter set down. Part-heard. Unlawful arrest.	57 750.00	57 750.00	
33	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2004	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R22 541.11 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	26 034.98	26 034.98	
34	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2004	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R32 585. 78 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	37 636.58	37 636.58	
35	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2006	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R13 283.82 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	15 342.81	15 342.81	
36	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2006	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R 21697.25 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	25 060.32	25 060.32	
37	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2005	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R34 806.17 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	40 201.13	40 201.13	
38	Telkom SA LTD v Msunduzi Municipality	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality due to damage caused to Plaintiff's underground cables.	2005	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R 8071.64 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	9 322.74	9 322.74	
39	Ngcobo RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2003	Internal	R 11375.27 plus interest at 15.5 per cent per annum. Matter ongoing.	13 138.44	13 138.44	
40	Mamusa Marketing v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after having been involved in a collision with a Municipal vehicle driven by an employee in the course and scope of his employment.	2007	Internal	R 9823.48 plus interest at 15.5 per cent per annum. The matter is part-head.	11 346.12	11 346.12	

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							Total 2015 R	Total 2016 R
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016			
41	Blue Thunder Trading cc t/a Khanyisa energy Management Services v Msunduzi Municipality	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Logan Chetty Attorneys: Tel 033 345 1639 Fax 086 218 5702 Physical Address 13 Prince Edward Street; Pietermaritzburg, 3201 Postal Address PO Box 11706, Dorpspruit, 3206.	R 223 576 .00 plus interest at 15.5 per cent per annum. Ongoing.		258 230.28	258 230.28
42	Ogilvie I v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality for injury caused by trenches on public road.	2006	Insurance	R 166 160.54 plus interest at 15.5 per cent per annum. Ongoing.		191 915.42	191 915.42
43	Ngcobo DV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality on behalf of a minor child who was knocked by a bobcat tractor driven by a Municipal employee in the course and scope of his employment.	2007	Insurance	R 1 800 000.00 plus interest at 15.5 per cent per annum. A Defendant's plea was filed. The matter is handled by external insurers.Ongoing.		2 079 000.00	2 079 000.00
44	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 2424.50 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		2 800.30	2 800.30
45	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 5519.06 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		6 374.51	6 374.51
46	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 5586.00 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		6 451.83	6 451.83
47	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 1721.40 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		1 988.22	1 988.22
48	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 4902.00 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		5 661.81	5 661.81
49	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 5163.06 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		5 963.33	5 963.33
50	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R 5506.20 plus interest at 15.5 per cent per annum. Plaintiff's attorney's of record withdrew.Matter held in abeyance.		6 359.66	6 359.66
51	Naidoo Kogulan v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality caused by having fallen into an uncovered manhole.	2010	Internal	R 100 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing.		115 500.00	115 500.00

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
52	Majozi HS v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for injuries sustained as a result of having fallen into an uncovered manhole.	2010	Internal	R 95 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing.	109 725.00	109 725.00
53	Dlamini BM v Msunduzi Municipality	Delictual Claim: Plaintiff's minor child fell into an open trench/ drainage system and sustained injuries to their lower limbs.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 304 6063 Fax 031 304 2379, Physical Address Suite 301 Nedbank Centre, Postal Address PO Box 1328, Durban, 4000.	R 300 000.00 plus interest at 15.5 per cent per annum. The matter is ongoing.	346 500.00	346 500.00
54	Bishop's roadworks v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Internal	R 120 000.00 plus interest at 15.5 per cent per annum. Appearance to defend has been filed. Matter is ongoing.	138 600.00	138 600.00
55	Daljeeth Daljeeth v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality after he fell and sustained injuries due to certain steel rods that were protruding dangerously on the pavement.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 304 6063 Fax 031 304 2379, Physical Address Suite 301 Nedbank Centre, Postal Address PO Box 1328, Durban, 4000.	R 200 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing.	231 000.00	231 000.00
56	Singh MS v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle after it had collided with a pothole/ trench in the vicinity of Ortman Road.	2010	Internal	R 69 224.62 plus interest at 15.5 per cent per annum. The matter is part-heard. The matter is set down for trial in July 2015.	79 954.44	79 954.44
57	Ngubane TT v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his property after a stream overflowed into his property as a result of municipal employee's negligence.	2010	Insurance	R118 490.00 plus interest at 15.5 per cent per annum. An assessment was conducted by an independent assessor. Matter is ongoing.	136 855.95	136 855.95
58	Bayeni GP v Msunduzi Municipality	Delictual claim. Plaintiff fell into a trench dug by contractors appointed by the Municipality.	2010	Internal	R 97 430.00 plus interest at 15.5 per cent per annum. Matter is ongoing.	112 531.65	112 531.65
59	Mlaba M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an open trench in Edendale.	2010	Internal	R 100 000.00 plus interest at 15.5 per cent per annum. The matter is ongoing.	115 500.00	115 500.00
60	Longlife tyres (PTY) LTD v Msunduzi Municipality	Contract. The Plaintiff alleged that the Municipality did not honour its obligations in terms of a valid contract.	2010	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg. 3200 and Adv R. Padayachee SC Tel: 033 845 3546 Fax 033 394 5744 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	R 592 589.77 plus interest at 15.5 per cent per annum. The matter has been settled and finalised.	684 441.18	0.00
61	Gayer Gail v Msunduzi Municipality	Delictual Claim: Plaintiff fell of her bicycle due to a collision with a pothole/ an uneven road surface.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 304 6063 Fax 031 304 2379, Physical Address Suite 301 Nedbank Centre, Postal Address PO Box 1328, Durban, 4000.	R 262 473.98 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	303 157.45	303 157.45

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
62	Selepe H v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2010	Internal	R 5 189.35 plus interest at 15.5 per cent per annum. Ongoing.	5 993.70	5 993.70
63	Mahlaba B o.b.o. Mahlaba AY v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for a shooting incident that resulted in the death of a minor child. A municipal employee fired a shot whilst in the course and scope of his employment.	2010	Internal/Insurance	R 1 000 000.00 plus interest at 15.5 per cent per annum. A letter of demand was received and sent to the Insurance Section for an investigation. The matter is ongoing.	1 155 000.00	1 155 000.00
64	Mans N. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to her vehicle as a result of a collision between her vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2010	Internal	R 7045.75 plus interest at 15.5 per cent per annum. An application for condonation was opposed and the matter is ongoing.	8 137.84	8 137.84
65	Mutual and Federal v. Msunduzi Municipality	Delictual Claim: Plaintiff's motor vehicle sustained damages when colliding with a pothole.	2010	Internal	R22 829.59 . A letter of demand was received and sent to the Insurance Section for investigation. The matter is ongoing.	22 829.59	22 829.59
66	Reddy Ronald v Msunduzi Municipality	Contactual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R282 818.08 plus interest at 15.5 per cent per annum. The matter is part-heard.	326 654.88	326 654.88
67	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R8 051 632. 79 plus interest at 15.5 per cent per annum. Ongoing.	9 299 635.87	9 299 635.87
68	Mavundla AB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for being allegedly unlawfully arrested and detained by Municipal Traffic Officers.	2010	Internal	R 100 000.00 plus interest at 15.5 per cent per annum. A notice of application in terms of Rule 55 (A) has been received. Ongoing.	115 500.00	115 500.00
69	Ngidi SS v. Msunduzi Municipality	Delictual claim. Plaintiff suing Municipality on behalf of a minor child for injuries caused by leaving electricity wires uncovered.	2010	Internal/Insurance	R 2200 000.00 .Ongoing.	2 541 000.00	2 541 000.00
70	Raghu N. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to Plaintiff's vehicle during a collision with a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2010	Internal	R 500 000.00 plus interest at 15.5 per cent per annum. Pre-trial notices have been exchanged. The matter is ongoing.	577 500.00	577 500.00

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
71	Mbatha BC v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2010	Internal	R 16 794.48 plus interest at 15.5 per cent per annum. A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	19 397.62	19 397.62
72	Mpongose NK v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to structural and mechanical damage to his vehicle caused by towing by municipal traffic officers.	2011	Internal	R 23 964.42 plus interest at 15.5 per cent per annum. Matter is ongoing.	27 678.91	27 678.91
73	Arhen Y v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2011	Internal	R14 845.71 plus interest at 15.5 per cent annum. Ongoing.	17 146.80	17 146.80
74	Nxumalo TR v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his motor vehicle as a result of a street lamp pole falling on it. The Municipality alleges that the site at the time was controlled by SANPAL and as such an application to join them as co-defendant has been made.	2011	Internal	R 21 791.04 plus interest at 15.5 per cent per annum. The matter is part-heard.	25 168.65	25 168.65
75	Crescent Motor Brokers and Agents CC t/a Crescent Car Sales v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a tree having fallen on plaintiff's vehicle.	2011	Internal	R100 000.00 Plus interest at 15.5 per cent per annum. The matter is part-heard.	115 500.00	115 500.00
76	3 DM contractors v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2011	Internal	R66 930.35 plus interest at 15.5 per cent per annum. The matter is part-heard.	77 304.55	77 304.55
77	Nondzanga Z. v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for allegedly confiscating his trolley and his goods subsequently going missing.	2011	Internal	R 22 232.97 plus interest at 15.5 per cent per annum. Ongoing.	25 679.08	25 679.08
78	Union Risk Management Alliance (PTY) LTD v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its property as a result of a fire allegedly caused by electrical faults.	2011	Internal	R152 948.84 plus interest at 15.5 per cent per annum. A letter of demand was received and sent to external insurers. The matter is ongoing.	176 655.91	176 655.91
79	Diadla NB v. Msunduzi Municipality	Overpayment of Rates. The Plaintiff is disputing a rates account and is seeking reimbursement.	2011	Internal	R109 038.97 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	125 940.01	125 940.01

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016			
80	Impress Services (PTY) LTD v. Msunduzi Municipality	Delictual Claim: The Plaintiff is seeking a refund for rates clearance certificate.	2011	Internal	R 29 238.27 and R1638.70. The matter is ongoing.		35 662.90	35 662.90
81	Relief Interior and Joinery v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality because of a tree that fell and damaged his car as well as his property due to a severe storm.	2011	Internal	R 45 080.00 plus interest at 15.5 per cent per annum. The matter is part-heard.		52 067.40	52 067.40
82	Ds Orenators v. Msunduzi Municipality	Contactual claim: Plaintiff is suing the Municipality for monies owed in terms of a contract.	2011	Internal	R 27 789.37 plus interest at 15.5 per cent per annum. The matter is part-heard.		32 096.72	32 096.72
83	Planet Waves 399	Council withholding payment to contractor that built sludge dams. Possibility of eventual liability.	2012	Xaba Attorneys, suite 201.2nd floor, 251 Church Street, Fedsure House, tel: 0333457927, fax: 3456985, e-mail: dumi@xaba-inc.co.za PC Bezuidenhout SC Advocates Chambers 17 Prince Edward Street, Pietermaritzburg 033-8453522/082443836fax0333943734	Planet Waves sued for R 1,694 937.70 and Municipality countersued for R 1, 940 934.00. Matter not being pursued further by plaintiff.	1 694 937.70	1 694 937.70	1 694 937.70
84	KZN-Digi connect	Claim by contractor for payment for IT services allegedly rendered.	2012	Mr. Alwyn Volsum: 033 394 8116; 4 George Street, Pietermaritzburg; tel: 3948116, fax: 0866215902, e-mail: vcl@iafrica.com, Advocate VM . Naidoo: 033 845 3535.	Claim for R505 000.00 plus interest plus legal costs. Matter not being pursued by plaintiff.	505 000.00	505 000.00	505 000.00
85	Naidoo M. v Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality because he fell on an uneven pavement in the vicinity of Delhi Road.	2011	Internal/Insurance	R 370 000.00 plus interest at 15.5 per cent per annum. An appearance to defend has been filed and defendant's plea has been filed ongoing.	427 350.00	427 350.00	427 350.00
86	Hilton Vet Clinic v. Msunduzi Municipality	Delictual Claim: A power surge occurred in Plaintiff's property causing damage to various appliances.	2011	Venn Nemeth and Hart Attorneys- Mr D. Schaupe Tel 033 355 3100 Fax 033 394 1947. Physical Address 281 Pietermaritz Street, Pietermaritzburg, 3201.	R 390 270. 21 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	45 357.09	45 357.09	450 762.09
87	Telkom SA LTD v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2011	Internal	R 7551.19 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	8 721.62	8 721.62	8 721.62
88	Joubert ML v. Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2011	Internal	R 100 550.00 plus interest at 15.5 per cent per annum. ongoing.	116 135.25	116 135.25	116 135.25
89	Kroese J. v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality and the Minister of the Police for unlawful arrest and detention.	2011	Internal	R 40 000.00 plus interest at 15.5 per cent per annum. The matter is part-heard.	46 200.00	46 200.00	46 200.00
90	Ngubo N. v. Msunduzi Municipality	Delictual Claim: The Plaintiff is disputing an account for services.	2012	Internal	R 9063.12 plus interest at 15.5 per cent per annum. An appearance to defend as well as a defendant's plea have been filed. Ongoing.	10 467.90	10 467.90	10 467.90
91	Mabaso TW v. Msunduzi Municipality	Delictual Claim: Plaintiff suffered damages to his property when the Electricity Department disconnected his electricity wrongfully.	2012	Internal	R 850.43 plus interest at 15.5 per cent per annum. A letter of demand was received and sent to the Insurance Section for investigation. The matter is ongoing.	982.25	982.25	982.25

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX F
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
92	Sayed J t/a Metro Taxis and yellow cabs v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2012	Internal	R 15 950 .52 plus interest at 15.5 per cent per annum. A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	18 422.85	18 422.85
93	De Meyer CJ v. Msunduzi Municipality	Delictual Claim	2012	Internal	R25 361.49 and R30.03 plus interest at 15.5 per cent per annum . Matter finalised	29 327.17	0.00
94	Bishop's roadworks v. Msunduzi Municipality	Contractual claim. Plaintiff suing the Municipality in terms of a contract.	2012	Internal	R19 609.98 plus interest at 15.5 per cent per annum and R12 938.95 plus interest at 15.5 per cent per annum.Ongoing.	37 594.01	37 594.01
95	Ahmed W v. Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality for damages to his vehicle after having collided with an open trench.	2012	Internal	R 35 700.92 plus interest at 15.5 per cent per annum. The matter has been previously set down for trial and was part heard.Ongoing.	41 234.56	41 234.56
96	Telkom SA LTD v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2012	Lister and Lister Attorneys	R 49 834.75 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	57 559.14	57 559.14
97	Govender K v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 304 6063 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 180 000.00 plus interest at 15.5 per cent per annum. A Discovery affidavit has been filed. The matter is ongoing.	207 900.00	207 900.00
98	Cassimjee MH v. Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2012	Internal	R 4015.00 plus interest at 15.5 per cent per annum. Ongoing.	4 637.33	4 637.33
99	Check One Supermarket (PTY) LTD v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to a water account.	2012	Internal	R139 961.45 plus interest at 15.5 per cent per annum. Ongoing.	161 655.47	161 655.47
100	Wozatainment CC v. Msunduzi Municipality	Contractual claim: Summons was issued in the Regional Court for an alleged contract for the supply of a marquee, stage chairs and a band to the Municipality. Notice of set down received.	2012	Internal	R 214 400.00 plus interest at 15.5 per cent per annum. Matter is still on-going.	247 632.00	247 632.00
101	New Horizons Senior Citizens Club v. Msunduzi Municipality	Delictual Claim: The Palintiff sued the Municipality for an overbooking of a Municipal Hall.	2012	Internal	R8005.2 .The matter is finalised. The municipality reimbursed the monies owed.	8 005.20	8 005.20

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
102	Smith JC v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to her vehicle due to colliding with a pothole.	Dec-12	Internal	R 17 847.94 plus interest at 15.5 per cent per annum. The matter is part-heard.	0.00	20 614.37
103	Goverder Kem v Msunduzi Municipality	Delictual Claim: Plaintiff suffered damages due to a power surge at his property.	Dec-12	Internal	R 22 242.00 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	25 689.51	25 689.51
104	Mkhonza B. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a fall on an uneven pavement slab.	Oct-12	Internal	R 293 000.00 plus interest at 15.5 per cent per annum. Ongoing.	338 415.00	338 415.00
105	Telkom SA LTD v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	Apr-13	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R 46 628.06 plus interest at 15.5 per cent per annum. Awaiting judgement in another case. Ongoing.	53 855.41	53 855.41
106	Ibrahim M. v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	Apr-13	Internal	R 7000.00 plus interest at 15.5 per cent per annum. Ongoing.	8 085.00	8 085.00
107	Bukus HM v Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving Plaintiff's vehicle and a Municipal vehicle driven by an employee in the course and scope of his employment.	May-13	Internal	R 17 270.24 plus interest at 15.5 per cent per annum. Ongoing.	19 947.13	19 947.13
108	Wood DM v Msunduzi Municipality	Delictual Claim: The Plaintiff sustained injuries due to a fall caused by an uneven pavement.	Oct-12	Uys Matyeka Schwartz Attorneys: Tel 031 304 6063 Fax 031 304 2379, Physical Address Suite 301 Nedbank Centre, Postal Address PO Box 1328, Durban, 4000.	R 123 000.00 plus interest at 15.5 per cent per annum. The Defendant has filed an amended plea. The matter is ongoing.	142 065.00	142 065.00
109	Ramharak RJ v Msunduzi Municipality	Delictual Claim: The Plaintiff is a Municipal employee. He is suing the Municipality because he was assaulted by a fellow employee within the premises of the Municipality whilst they were in the course and scope of their employment.	Nov-12	Internal	R 300 000.00 plus interest at 15.5 per cent per annum. An appearance to defend has been filed. Ongoing.	346 500.00	346 500.00
110	Venter A. v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	Nov-12	Internal	R 5473.80 plus interest at 15.5 per cent per annum. An appearance to defend has been filed. Ongoing.	6 322.24	6 322.24
111	Ogle COO v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	Dec-12	Internal/Insurance	R 300 000.00 plus interest at 15.5 per cent per annum. An appearance to defend has been filed. The matter is ongoing.	346 500.00	346 500.00

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APPENDIX F
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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
112	Zama SJ v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	Dec-12	Internal	R 14 846.22 plus interest at 15.5 per cent per annum. The matter is set down for Trial in August. Ongoing.	17 147.38	17 147.38
113	Makhaye SB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	Mar-13	Internal	R8688.46 plus interest at 15.5 per cent per annum. An application to dismiss was received and opposed. Various correspondences exchanged between attorneys of record. The matter is ongoing.	10 035.17	10 035.17
114	Transnet (PTY) LTD v Msunduzi Municipality	Delictual claim. The claim arises from a motor vehicle collision involving a municipal vehicle and the plaintiff's vehicle.	Mar-13	Internal	R 48 409.10 plus interest at 15.5 per cent per annum. Ongoing.	55 912.51	55 912.51
115	Ngcobo NP v Msunduzi Municipality	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	Apr-13	Internal	R 1639.11 plus interest at 15.5 per cent per annum. A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	1 893.17	1 893.17
116	Barnard S. v. Msunduzi Municipality	Delictual Claim: The claim arises from a power surge claim where Plaintiff's goods were damaged.	Feb-13	Internal	R 8369.97 plus interest at 15.5 per cent per annum. A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	9 667.32	9 667.32
117	Karim S. v. Msunduzi Municipality	Disputed Account for electricity and Rates. Mr Karim claims that he has sold the property.	Sep-12	Internal	R 4211.52 plus interest at 15.5 per cent per annum. A letter of demand has been received. The matter is ongoing.	4 864.31	4 864.31
118	33 St Patricks Road (Chapters)	Interdict: Electricity	2012	Alwyn Volsum & Associates, 4 George Street, Pietermaritzburg, tel: 3948116, fax: 0866215902, e-mail: vci@ialfrica.com, Advocate VMI Naidoo, 17 Prince Edward Street, Advocates' Chambers, tel: 38453535, fax: 3428941, e-mail: venesen@group8.co.za	To pay own costs and costs of attorney for applicant, namely R45710-37. Matter finalised.	45 710.37	0.00
119	Indo Contractors cc	Termination of contract: contract dispute with Contractor claiming premature termination.	2013	Xaba Attorneys, suite 201, 2nd floor, 251 Church Street, Fedure House, tel: 0333457927, fax: 3456985, e-mail: dumi@xabainc.co.za	Contractor claiming R 2 million. Matter still to be decided on arbitration.	2 000 000.00	2 000 000.00
120	L.V. Nagel	Delictual. Plaintiff is suing the Municipality for damages caused by poor maintenance of a reservoir. The overflow of the reservoir caused damage to plaintiff's property.	2013	Internal	R95 000.00 .Ongoing.	95 000.00	95 000.00
121	Telkom SA LTD v Msunduzi Municipality	Delictual Claim: The matter arises from a dispute wherein Telkom alleges that Municipal water pipes cause damage to their underground cables.	2013	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R34 951.26 .Awaiting judgement in another case. Ongoing.	34 951.26	34 951.26
122	I. Hansa	Delictual Claim: Plaintiff fell into an uncovered manhole in the vicinity of Mountain rise.	2013	Internal	R21 394.50 . A letter of demand has been received and sent to Insurance Section for an investigation. Ongoing. A summons was issued in November 2015. The matter is being defended internally.	21 394.50	21 394.50
123	Y. Maharaj	Delictual Claim: A power surge caused damage to Plaintiff's household appliances.	2013	Internal	R 30 924.99 . A letter of demand has been received and sent of Insurance for an investigation. Ongoing.	30 924.99	30 924.99

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							Total 2015 R	Total 2016 R
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016			
124	V. Maharaj	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	internal	R 20 497.49 . A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.		20 497.49	20 497.49
125	N.I. Dlamini	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	Internal	R1012.83. A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.		1 012.83	1 012.83
126	K.Shangase	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2013	Internal	R11099.6. Ongoing.		11 099.60	11 099.60
127	Bhamjee Attorneys	Contractual claim. The dispute emanates from the Plaintiff being owed monies in terms of a valid contract.	2013	Internal	R122721.36 .The matter has been finalised.		122 721.36	0.00
128	Bhamjee Attorneys	Contractual claim. The dispute emanates from the Plaintiff being owed monies in terms of a valid contract.	2013	Internal	R 41 366.38 .The matter has been finalised.		41 366.38	0.00
129	T.V. Zuma	Delictual Claim: A power surge caused damage to plaintiff's appliances.	2014	Internal	R848. A letter of demand has been received and sent to Insurance Section for an investigation. The matter is ongoing.		848.00	848.00
130	ABI Soft Drinks Division	Rates Recovery: The Plaintiff is disputing a rates account and is seeking reimbursement.	2014	Internal	R 125 837.97 . A letter of demand has been received and various meeting held with the Billing Section. Ongoing.		125 837.97	125 837.97
131	N. Buthelezi	Delictual Claim: The claim arises from Plaintiff's vehicle having collided with a pothole in the vicinity of Blackburn Road.	2014	Internal	R 48 718.38 . An appearance to defend has been filed. Ongoing.		48 718.38	48 718.38
132	Telkom SA LTD	Delictual Claim: The Plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2013	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritzburg Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R 40 236.47 plus interest at 15.5 per cent per annum		46 473.12	46 473.12
133	Telkom SA Limited	Delictual Claim: The Plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2013	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritzburg Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R34 951.26 plus interest at 15.5 per cent per annum.		40 368.71	40 368.71
134	Asiphakame Projects CC 9321-14	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	R 195 035.85 plus interest at 15.5 per cent per annum. The Plaintiff applied for summary judgement and this was successfully opposed. Matter not yet finalised.		225 266.41	225 266.41
135	Asiphakame Projects CC 9358-14	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	R 73 590.47 plus interest at 15.5 per cent per annum. The Plaintiff applied for summary judgement and this was successfully opposed. The matter is not yet finalised with Plaintiff not having moved further.		84 996.99	84 996.99
136	Asiphakame Projects CC 9357-14	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	R 37 212.56 plus interest at 15.5 per cent per annum. On 7 Nov 2014 the municipality filed a notice in terms of Rule 19 (1) to Plaintiffs particulars of claim. On 24 March 2015 plaintiff filed a notice of withdrawal of action. The matter has therefore been finalised.		42 980.51	42 980.51

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
137	Bonding Mode Trade 1014 CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	R 232 022.45 plus interest at 15.5 per cent per annum. On 20 November 2014 a notice in terms of Rule 19 (1) to Plaintiffs particulars of claim was filed and served. On 27 March 2015 the Plaintiff filed a notice of withdrawal of action. The matter has therefore been finalised.	267 985.93	0.00
138	Gonal Construction CC	claim for breach of contract for non-payment	2014	Internal	R901,118.93 plus 15 % interest per annum	982 219.63	982 219.63
139	Dezzo Holdings	Arbitration : alleged breach of contract by Municipality : provision of housing.	2014	Xaba Attorneys, suite 201.2nd Floor, 251 Church Street, Fedure House, tel: 0333457927, fax: 3456985, e-mail: dumi@xabainc.co.za PC Bezuidenhout SC Advocates Chambers 17 Prince Edward Street, Pietermaritzburg 033-8453522/082443836 fax 0333943734	Summons issued by plaintiff in the amount of approximately R 8 million. Matter on-going.	5 000 000.00	5 000 000.00
140	EMT. Kapp	Delictual Claim: The plaintiff is suing the Municipality for damages sustained to his vehicle as a result of an open trench in a public road.	2014	Internal	R13154.75 .Ongoing.	13 154.75	13 154.75
141	V. Barnabas	Delictual Claim: The claim arises from Plaintiff's vehicle having collided with a pothole in the vicinity of Plymouth Road.	2014	Internal	R18 228.00 .An appearance to defend has been filed.	18 228.00	18 228.00
142	Mabusi Contractor	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	R8000 000.00. The plaintiff issued a letter of demand against the Municipality for monies owed in terms of a contract. The matter has been referred to the relevant departments for a response. The matter is ongoing.	8 000 000.00	8 000 000.00
143	B.A. Zimu and NV Ngcobo	Delictual Claim: The matter arises from death of an employee from an explosion in an electrical power station. The claimants are the dependants of the deceased employee.	2014	Diedricks attorneys,90© Roberts road, claredon, Pietermaritzburg, tel:3429808, fax:0862191672,e-mail:admin@diedricksattorneys.co.za, Advocate Rali, 17 Prince edward street, Advocates' chambers	R7500 000.00 . The matter arises from death of an employee from an explosion in an electrical power station. The claimants are the dependants of the deceased employee. The matter is being defended.	7 500 000.00	7 500 000.00
144	Telkom SA (PTY) LTD (127 Waterwork Road-Edendale)	Delictual claim: The plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2014	Lister and Lister Attorneys: Tel 033 345 4530 Fax: 033 342 7669 Physical Address 161 Pietermaritz Street, Pietermaritzburg, 3201 Postal Address: PO Box 144, Pietermaritzburg, 3200.	R74803.9. Awaiting judgement in another case. Ongoing.	74 803.90	74 803.90
145	A. Ramsingh	Delictual claim: The plaintiff herein is suing the Municipality for damages suffered as a result of being arrested and detained unlawfully.		Internal	R200000. The plaintiff herein is suing the Municipality for damages suffered as a result of being arrested and detained unlawfully. The claim is being defended inhouse and an appearance to defend has been filed.	200 000.00	200 000.00
146	Outshine Trading	Payment under Protest for opening of new electricity account.	2014	Internal	R50 032.23. Settlement negotiations have commenced. The matter is close to being finalised. Settlement negotiations have commenced.	50 032.23	50 032.23
147	E. G. Alexander	Delictual Claim: The Plaintiff is suing the Municipality as a result of colliding with a pothole whilst cycling in the vicinity of Murray Road.	2014	Internal	R83 499.00 plus interest at 15.5 per cent per annum. An appearance to defend has been filed. Ongoing.	96 441.35	96 441.35

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED					
148	Savells	Garnishee order. The Plaintiff instituted proceedings against the Municipality because the Municipality did not enforce a garnishee order.	2014	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za, advocate AJ Dickson, 17 Prince Edward Street, Advocates' Chambers, tel: 38453542/3, fax: 38453544, e-mail:adickson@law.co.za			R1382.62 plus interest at 15.5 per cent per annum. A search for the employee is ongoing in order to assist the Municipality in settling the matter.	1 596.93	1 596.93
149	M.I. Dlamini	Delictual claim. Plaintiff collided with a tree that had fallen across the road.	2014	Internal			R78 616.27, plus interest at 15.5 per cent per annum. The Municipality has filed a plea. Matter ongoing.	90 801.79	90 801.79
150	Msunduzi Secondary School	Garnishee order. The Plaintiff instituted proceedings against the Municipality because the Municipality did not enforce a garnishee order.	2014	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za, advocate AJ Dickson, 17 Prince Edward Street, Advocates' Chambers, tel: 38453542/3, fax: 38453544, e-mail:adickson@law.co.za			R1093.18 plus interest at 15.5 per cent per annum. The plaintiff is suing the Municipality for failure to implement a garnishee order against an employee. A search has been conducted to establish the whereabouts of the said employee.	1 262.62	1 262.62
151	Kwezi Cash and Carry CC	Payment under Protest for opening of new electricity account	2014	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za, advocate AJ Dickson, 17 Prince Edward Street, Advocates' Chambers, tel: 38453542/3, fax: 38453544, e-mail:adickson@law.co.za			R103 148.00 plus interest at 15.5 per cent per annum. A notice of exception was raised in relation to the plea prepared by counsel. We have amended the plea and this will be delivered shortly.	119 135.94	119 135.94
152	Jemima Inkanyezi (PTY) LTD	Delictual claim. Plaintiff is suing the Municipality pursuant to the taxation of a bill of costs in the High Court of South Africa.	2014	Diedricks attorneys,90@ Roberts road, claredon, Pietermaritzburg, tel:3429808, fax:0862191672,e-mail:admin@dieckesattorneys.co.za, Advocate LE Combrink 17 Prince edward street, Advocates' chambers,tel: 38453537, fax:3428941, e-mail:larence@group8.co.za			R156 997.29 plus interest at 15.5% per annum. This matter was settled in Mya 2015. The Municipality agreed to pay the sum claimed as well as legal fees.	181 331.87	181 331.87
153	Sikelephi Ngunane	Delictual Claim: This claim arises from plaintiff's vehicle having collided with a municipal vehicle driven by a municipal employee in the course and scope of his employment.	2014	Internal			R17 312.33 plus interest at 15.5 per cent per annum. This claim arises from plaintiff's vehicle having collided with a municipal vehicle driven by a municipal employee in the course and scope of his employment. The claim is being defended and an appearance to defend has been entered.	19 995.74	19 995.74
154	Farouk Jasat	Delictual Claim:Plaintiffs motor vehicle collided with a pothole on Scania Road Intersection.	2014	Internal			R54 588.60. The matter is being defended, during May pre-trial notices exchanged.	54 588.60	54 588.60
155	Blomeyers Cooling CC	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2014	Internal			R225,284.68	225 284.68	225 284.68
156	NS Ngwenya	Delictual claim. Plaintiff's vehicle collided with a municipal vehicle.	2015	Internal			R24 351.28 plus interest at 9% per annum. This claim arises from amotor vehicle collision in the vicinity of Pine Street involving plaintiff's vehicle and a municipal vehicle driven by a municipal employee in the course and scope of his employment. The claim is being defended inhouse and an appearance to defend has been filed. Matter on-going.	26 542.90	26 542.90
157	Bermin Investments CC t/a Magalela electrical	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal			R 170 100 .69. This is a claim arising from a contractual dispute. The claim is being defended and an appearance to defend as well as a defendant's plea have been filed.	170 100.69	170 100.69

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX F
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
158	MS Bastew	Delictual Claim: This is a claim arising from a power outage/surge which caused damage to plaintiff's household goods.	2015	Internal	R 21 000.00. This is a claim arising from a power outage/surge which caused damage to plaintiff's household goods. A letter of demand has been received and the insurance section has been informed.	21 000.00	21 000.00
159	S. Dewraj	Delictual Claim: This claim arises from a motor vehicle collision in the vicinity of Pine Street involving plaintiff's vehicle and a municipal vehicle driven by a municipal employee in the course and scope of his employment.	2015	Internal	R 22 250.06. This claim arises from a motor vehicle collision in the vicinity of Pine Street involving plaintiff's vehicle and a municipal vehicle driven by a municipal employee in the course and scope of his employment. The claim is being defended and an appearance to defend has been filed.	22 250.06	22 250.06
160	D. Ellapen	Delictual Claim: The claim arises from plaintiff's vehicle colliding with a pothole in the vicinity of Murray Road.	2015	Internal	R 12 109.06. The claim arises from plaintiff's vehicle colliding with a pothole in the vicinity of Murray Road. The matter is being defended inhouse and an appearance to defend has been filed.	12 109.06	12 109.06
161	L. Mentory	Delictual Claim: The plaintiff is suing the Municipality for damages as a result of his motor vehicle having collided with a pothole in the vicinity of Otto's Bluff Road.	2015	Internal	R 31 487.02. The matter is Ongoing. An appearance to defend has been filed.	31 487.02	31 487.02
162	Y. Mahomed	Delictual Claim: Plaintiff fell and sustained injury whilst walking on an uneven pavement in the vicinity of Retief Street.	2015	Internal/Insurance	R 250 000.00. A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	250 000.00	250 000.00
163	Telkom SA	Delictual Claim: The matter arises from damage to underground cables that Plaintiff alleges was caused by Municipal water pipes.	2015	Internal	R8671.31. Telkom is suing the Municipality because of its damaged underground cables in the vicinity of Slangspruit, Edendale. A letter of demand has been received and relevant departments have been contacted to provide information prior to responding.	8 671.31	8 671.31
164	Mahommed Hussain Khan N.O. and another.	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to rates.	2015	Internal	R 49 226.92. The plaintiffs sued the Municipality for a refund that they were due in terms of an application for a rates clearance certificate. The claim has been settled. The matter is now finalised.	49 226.92	0.00
165	CJ Booysen	Delictual Claim: The claim arises from plaintiff's vehicle colliding with a pothole in the vicinity of Princess Margaret Street.	2015	Internal	R12 646.24. The claim arises from plaintiff's vehicle colliding with a pothole in the vicinity of Princess Margaret Street. The claim is being defended inhouse and an appearance to defend has been filed.	12 646.24	12 646.24
166	AJC White	Delictual Claim: The matter arises from plaintiff having fallen into an uncovered meter box in the vicinity of Flemming Street/Prince Alfred Street.	2015	Internal/ Insurance	R100 000.00. The claim herein arises from plaintiff having fallen into an uncovered meter box in the vicinity of Flemming Street/Prince Alfred Street. The claim is being defended inhouse and an appearance to defend has been filed.	100 000.00	100 000.00
167	SM Ally's Builders and Contractors 786 CC t/a Ally's Construction and Plumbers CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	R10 203.00. plus interest at 9% per annum and R 6 384 plus interest at 9% per annum. The Plaintiff has issued two separate summonses with respect to the monies mentioned herein. The summonses have been diarised and the relevant officials have been notified with a view to having consultations on the matter. Matter on-going	18 079.83	18 079.83

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
168	Southern African Music Rights Organisation	Breach of contract in terms of copyright laws.	2015	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mfilaw.co.za	R170 265.21 Summons received. Municipality entering an appearance to defend. Matter on-going.	170 265.21	170 265.21
169	Abbas Ghulam	Delictual Claim: The claim arises from an alleged assault by a Municipal Traffic Officer in the course and scope of his employment.	2015	Insurance	R1 000 000.00 plus interest at 15% per annum.	0.00	1 150 000.00
170	APS Panelbeaters	Delictual Claim: The claim arises from a new meter that was installed at Plaintiff's premises giving inaccurate readings resulting in Plaintiff being overcharged.	2015	Internal	R136 225.00; R45 500.00; 111 000.00; 250 000.00	0.00	542 725.00
171	Roy Rohit Ramjathan	Delictual Claim: The claim arises from Plaintiff's vehicle having collided with a pothole on a public road that falls within the jurisdiction of the Municipality.	2015	Internal	R22 682.56	0.00	22 682.56
172	SM Mazibuko	Delictual Claim: The claim arises from an incident whereby Plaintiff's motor vehicle collided with a Municipal employee driven by a Municipal employee in the course and scope of his employment.	2015	Internal	R11 395.73.	0.00	11 395.00
173	Telkom SA Limited (15/146/2015)	Delictual Claim: Plaintiff is suing the Municipality due to damage to its underground cables allegedly cause by Municipal water pipes.	2015	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mfilaw.co.za,	R75 344.42	0.00	75 344.42
174	Telkom SA Limited (14572/2015)	Delictual Claim: Plaintiff is suing the Municipality due to damage to its underground cables allegedly cause by Municipal water pipes.	2015	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mfilaw.co.za,	R43 262.08	0.00	43 262.08
175	Anthoo Marion and Associates	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	R12935.00. An appearance to defend has been filed at court.	0.00	12 935.00
176	A. Aboobaker	Delictual Claim: Plaintiff's vehicle collided with a municipal vehicle driven by an employee in the course and scope of his employment.	2015	Internal	R10 411.46	0.00	10 411.46
177	L. Van Zyl	Delictual Claim: Plaintiff's motor vehicle collided with a Municipal vehicle driven by an employee in the performance of his duties.	2016	Internal	R46 692.18. Matter is ongoing.	0.00	46 692.18
178	N. Singh	Delictual Claim: Plaintiff's vehicle collided with a pothole on a public road that falls within the jurisdiction of the Municipality.	2016	Internal	R 9 406.21	0.00	9 406.21
179	S. W. Khanyile	Delictual Claim: Plaintiff claims that he was unlawfully assaulted and detained by Municipal Traffic Officers.	2016	Internal/Insurance	R200 000.00. Matter is ongoing.	0.00	200 000.00

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX F
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Risk to the municipality as at 30 June 2016	Total 2015 R	Total 2016 R
180	M. Brown	Delictual claim: The Plaintiff claims that he was arrested unlawfully by a Municipal Traffic Officer.	2016	Internal/ Insurance	R257 000.00	0.00	257 000.00
181	Khuselani Security: Case number 4474/16	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za,	R14 660 993.31. This is a High Court matter. An appearance to defend has been filed.	0.00	
182	S.S.Nyoka	Delictual Claim: The Plaintiff has sued the Municipality as a result of a collision involving a Municipal Vehicle and Plaintiff's vehicle.	2016	Internal	R67 008.77. The summons herein was issued in the Magistrates Court. An appearance to defend has been filed.	0.00	67 008.77
183	Iliha Research and Management CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Internal	R62 768.00. The summons was issued in the Magistrates Court. Further particulars were sought from ICT and an appearance to defend has been filed. The matter is ongoing.	0.00	62 768.00
184	L.M. Stilies	Delictual Claim: The Plaintiff herein as sued the Municipality as a result of injuries sustained during a fall on an uncovered manhole.	2016	Insurance/ External Insurance (Attorneys to be confirmed)	R864 272.36. The summons was issued at the High Court. An appearance to defend has been filed.	0.00	864 272.36
185	Escor Construction	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za,	R2 166 927.30. The summons was issued at the High Court. An appearance to defend has been filed.	0.00	2 166 927.30
186	Various Employees from Community Services (31)	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Internal/Insurance	R350 000.00 claimed by each employee (R10 850 000.00). Letters of demand have been received and forwarded to external insurers.	0.00	10 850 000.00
187	Bigen Afrika Services (PTY) Ltd.	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@mflaw.co.za,	R919 979.31. A summons has been received. An appearance to defend will be filed at court. Matter on-going.	0.00	919 979.31

NOTES:

1. The Municipality is also involved in numerous cases regarding the collection of outstanding service charges owed by consumers. For the purpose of this exercise, these cases are not listed here.
2. The Municipality has been granted authority by the National Prosecuting Authority to commence criminal prosecutions in the Magistrate's court against offenders of Municipal Bylaws. These prosecutions are not listed here.

CHAPTER 5 - SAFE CITY (MUNICIPAL ENTITY)



SAFE CITY MSUNDUZI NPC, Reg. No. 2010/024562/08

CHAIRPERSON'S ANNUAL REPORT - FOR THE YEAR ENDING 30TH JUNE 2016

1. BACKGROUND

Safe City Pietermaritzburg was formally constituted as an Association incorporated under section 21 of the Companies Act on 28 March 2002. The intervention Team that took over Msunduzi Municipality administration, raised concerns that according to the MFMA that it is illegal to fund an organisation registered under section 21, and therefore, in order for Safe City to comply, it was compelled to register as a (Pty) LTD company. Subsequently, to ensure that Safe City complies with the MFMA, it was required to deregister as a section 21 company, and re-registered as Safe City Msunduzi (Pty) LTD in December 2010 thereby remaining legal as an entity of Msunduzi Municipality. Safe City has been advised to register as a Non For Profit Company due to tax complications and the application has been approved by the Companies Intellectual Properties Commission (CIPC).

The Safe City project is a partnership which is governed by an agreement by which the Municipality would make the necessary financial resources available for the operation of the organisation as well as the capital expenditure required to extend the CCTV surveillance to other parts of the city. The Service Level Agreement (SLA) for the financial year 2015/16 forms part of a three year SLA which has been agreed upon and signed by the Municipal Manager and Safe City Chairperson on the 30 July 2015.

2. DIRECTORS

The following persons are Directors of Safe City Msunduzi NPC. It must be noted that there are still vacancies to be filled to achieve the maximum composition of Board members.

Name of Director	Background Details	Number of Board Meetings Attended
Ms. Z Sokhela	Director of BP Cascades Service Station, Past President and Member of PCB, UFET Council, UKZN Council and current chairperson of the Safe City Board of Directors.	5
Ms. R Gamede	N/A	0
Mr D Winship	Retired CEO: Huletts Aluminium, Retired Executive Director of Tongaat Hulett Group, Member of BFC, Director of Life Line and founder member of Safe City.	4
Mr V C Biggs	Retired Director: McCarthy Motors, Member of Allison Homes, Member of SAVS/NCVV, Member of BFC and founder member of Safe City.	6
Ms. R Singh	Manager: Business Development: Risk & Compliance Dissemination: Kwa Zulu- Natal Law Society	1 (became Director in April 2016)
Mr K Vorster	Financial Planner for PSG, Member of BFC. Currently Chairman of Business Fighting Crime, member of the non-Ferrous Metal Group as well as the Banking Task Team.	3
Mr. S Ako-Nai	Occupation: Consultant & Academic & Coach (integral life coach) a) Academic: Lecture, University of Kwazulu-Natal, PMB - Information Technology i. Systems Analyses and Design ii. Project Management iii. Infrastructure & Telecommunications in Business b) Executive Consultant: Dydx Business Technologies - Advisory - Business Strategy & IT Strategic Alignment - Business IT Solutions - IT requirement analysis & implementation c) Institute of Directors KZN Branch - KZN Committee Member - Past Chairman & Vice-Chairman of the Committee - Mandate i. Advance Corporate Governance ii. Grow membership iii. Advance member's interest d) ISACA: Academic Advocate - Advance the growth of student development in IT audit, risk, governance and systems security	4 (Became director in Oct 2015)
Ass Comm. T Davis (ret)	Retired SAPS Area Commissioner: KZN Midlands, Member of Business Fighting Crime and Regional Chairperson: The League of Retired SAPS Members.	3

The following directors have resigned during 2015/16.

Name of Director	Reason for resigning	Number of Board Meetings Attended
Ms. D Harrison	Re locating to Johannesburg	5
Ms P Dlamini	Study commitments	0
Mr D Kambouris	Resigned at AGM held on 26th Aug 2015	1

3. PARTNERS

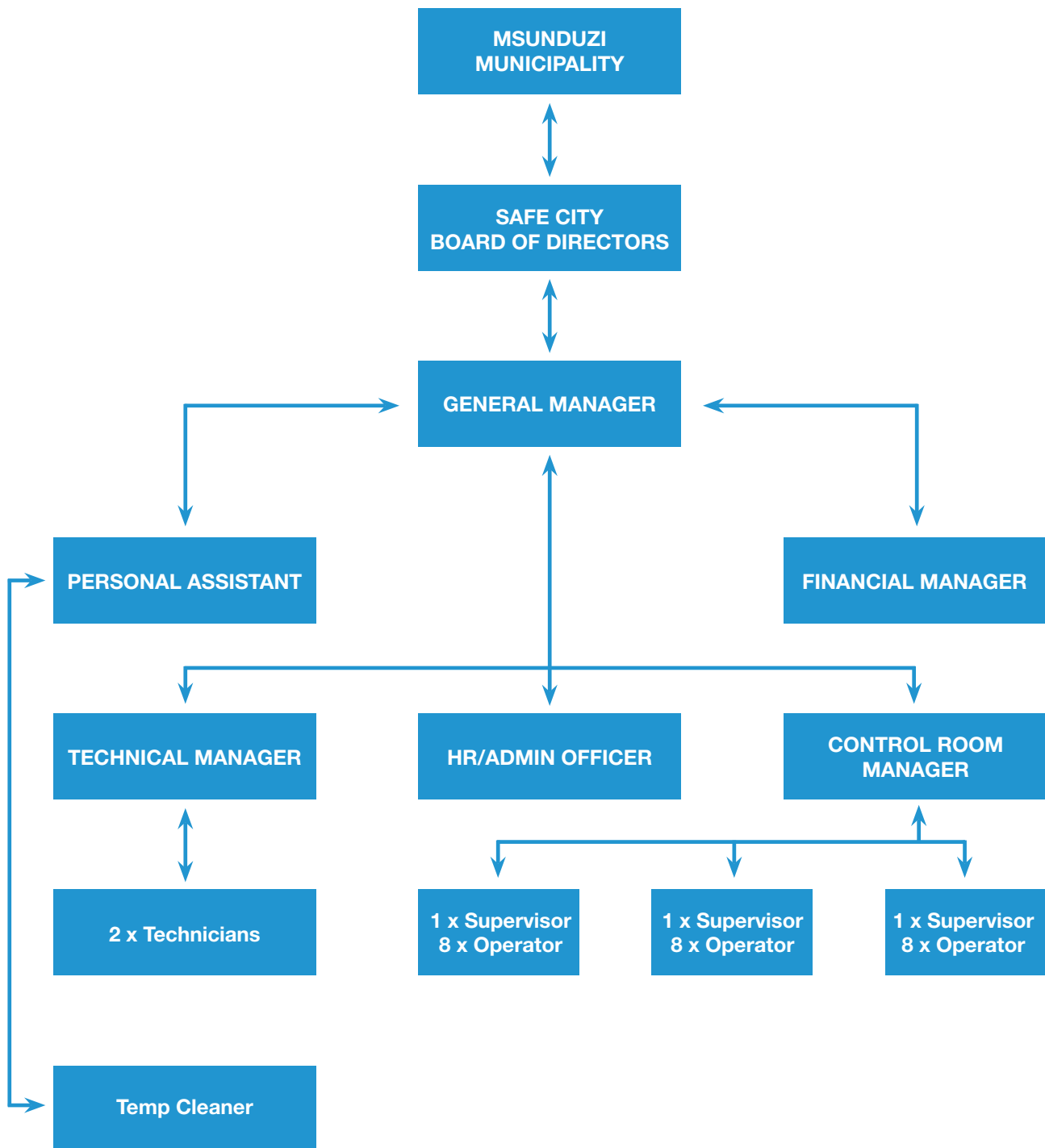
Business Fighting Crime (BFC) remains a sponsor on various activities for Safe City and has borne the costs of marketing an SMS crime alert campaign that was initiated by Safe City in 2008 and recently the cost of developing a crime fighting App. The App will enable users to send pictures of suspicious persons or vehicles to Safe City for the necessary follow up actions. Safe City also received other financial assistance in the form of discounts which will be explained in para 6.3

Safe City considers its partnership with the Msunduzi Municipality and the SAPS to be one of its notable strengths, while it also enjoys constructive relationships with the National Prosecuting Authority, BFC and various Community Police Forums. Operational meetings are been held on a regular basis to discuss matters of concern and to improve the working relationship.

We have a Traffic and Security representative who performs duties on week days between 07:00 and 16:00. A dedicated camera control desk has been made available solely for the purpose to detect bylaw infringements and to monitor traffic wardens performing point duty during peak traffic hours. There is however a dire need for a dedicated Municipal Response team to respond timeously to all bylaw infringements detected by Safe City. Incidents such as the posting of illegal abortions posters are detected on a daily basis but the response from Municipal Traffic and Security is not efficient in order to combat this menace.

4. STAFFING

SAFE CITY MSUNDUZI NPC ORGANOGRAM AS AT 30TH JUNE 2016



5. PARTICULAR MATTERS RELATING TO THE YEAR 2015/16

5.1 Safe Guarding of Priority Primary Electrical Sub Stations.

During the financial year 100 CCTV cameras were installed at the following priority primary sub stations at a cost of R6 800 000 (exl vat).

Sub Station	Number of CCTV cameras
Riverside	16
Retief Street	18
Prince Alfred	15
Mkodeni	15
Hesketh	6

Sub Station	Number of CCTV cameras
Woodburn	8
Northdale	8
Pine Street	14

The above are been monitored 24/7 at the Safe City Control Room as well as at the Electricity Dept. in Havelock Road. It needs however to be emphasized that the above installation is only phase 1 of three phases to ensure that all Msunduzi Priority substations are effectively safe guarded against vandalism and theft of equipment.

5.2 Msunduzi Monthly Risk Management Meeting

Safe City attends the monthly Municipal Risk Management Meeting together with other Traffic and Security business units. This meeting provides us with the opportunity to inform and share relevant information with the stakeholders. Monthly operating successes, shortcomings and other bylaw related matters is been reported to the Deputy Municipal Manager for Community Services.

The Public Announcement System as a Law Enforcement Tool

The PA system has been used with great success during the past financial year. Please see statistics in the below.

The PA system is being utilised for the following purposes:

When suspects are detected in an area, pedestrians or the public will be warned to be on the alert and to secure their valuables as they might become a victim of crime.

Potential victims will be advised to secure their handbags or valuables against bag-snatchers or pick-pocketers.

Suspects will be warned that they are under surveillance which in turn will be reduce their opportunities to commit a crime.

It is envisaged that more speakers will be added in identified hotspot areas.

Type of Announcement	Number of Occasions
Suspicious Behaviour	156
Municipal Bylaw Infringements	111
Possible Possession of Stolen Property	64
Fighting	54
General Public Warnings	34
Theft	12
Att. Robbery	9
Warning for possible pick-pocketers or ATM fraudsters	7
Possession of Dangerous Weapon	7
Warning unruly/drunken patrons	5
Other	15
Total	474

Installation of Static Cameras in the CBD:

The current PTZ and Dome cameras does not allow for constant 24/7 monitoring of crime hotspots as the cameras have pre-set tours in order to cover a 360 degree area when not operated by an operator. Due to the increased demand from Law Enforcement agencies to detect incidents such as accidents and pick pocketing at ATM's Safe City has decided to embark on a project to supplement the existing PTZ and Dome Cameras with static cameras. A static camera was installed on the corners of Boshoff and Pietermaritz streets in order to monitor smash and grab incidents at the intersection. This camera had already assisted the SAPS Organised Unit in the identification of a vehicle used in a cash in transit robbery which occurred inside the Prof Nyembezi building. There is however certain technical issues which still has to be resolved before the system can be rolled out to other crime hotspots.

6. FINANCE:

6.1 Safe City Capital Budget for 2016/17

The amount of R7 752 000:00 (incl vat) which was paid to Safe City on 17th June 2015 has been expended in the above financial year with the installation of 100 CCTV cameras at Primary Sub Stations. See para 5.1.

We sincerely hope that funding in this regard will continue in order to expand the CCTV footprint of our municipality. A three (3) year business plan and proposal will be prepared for the completion of the project and be submitted to Msunduzi Municipality.

6.2 Safe City Operating Budget for 2016/17

Safe City has applied for R6 467 220 (incl vat) for the 2015/16 financial year in order to maintain its high level of service excellence. We would like to thank the Municipality for allocating the said amount to us. This increase has been used to maintain the ageing CCTV infrastructure and also to accommodate staff salary increases and benefits in accordance with PSIRA guidelines.

For the financial year 2016/17 the amount of R7 799 000 (incl vat) has been applied for. The sharp increase in budget allocation is to accommodate the estimate cost of R500 000 to be paid to the Auditor General and the amount of R360 000 to be paid for insuring assets which has been transferred from the Municipality to Safe City. The allocation will also be used to ensure that:

staff salaries are as per the Sectorial 6 determination

staff benefits such as medical aid and pension fund is maintained.

maintenance is conducted on the expanded CCTV system as per the SDBIP for 2016/17

the introduction of static cameras as per of the maintenance program See para 5.4.

6.3 Financial Contributors:

The following local companies and institutions paid for or gave discounts to Safe City in the day to day running of the business.

Name of Co	Value	Period	Event
Business Fighting Crime	R32 500.00.	Per annum	Monthly lease for the Coretalk SMS system, designing and monthly lease of Safe City Crime fighting APP. Co-payments for RAS 2016 event
Ben Booysen	R15 299.71	Per annum	Reduction in monthly maintenance of air conditioners
Mikros Traffic Monitoring	R9 718.79	Per annum	No increase in monthly lease of ANPR system
XTEC	R7 500.00	Per annum	No charge for lease of equipment. Only pay for copies made
Safe City Board of Directors	Can be quantified	Continuously	All members are performing duties on a voluntary basis

7. CONTROL CENTRE PERFORMANCE:

7.1 Core Functions:

The 24/7 surveillance operation is the core of Safe City's business. It is ISO 9001 certified and SABS approved.

Primary Function:

The monitoring of traffic and Municipal Bylaws such as littering, street gambling and illegal trading.
Facilitating the Automatic Number Plate Recognition (ANPR) system for the execution of outstanding traffic warrants and the recovery of outstanding revenue
The prevention, detection and investigation of crime
The maintenance of the existing CCTV system
Advising Msunduzi Municipality on expansion of CCTV system
Oversee the design, specification and installation of new CCTV equipment.

Secondary Function:

Facilitating the Disaster Management JOC
The monitoring of gatherings, marches and events of public interest within camera visual area.
Attend meetings with the Municipality to determine possible additional services.
Liaise with Community Police Forums, Bank Task Group and Non Ferrous Metal Forum.
Informing the public and business community regarding current crime tendencies and advise them on crime prevention strategies.
Receive and disseminate crime information and public complaints via the Safe City SMS Safe project and App to the relevant role-players'.

7.2 Standard Procedure

The crime statistics for Pietermaritzburg are submitted to the Control Room every morning by the SAPS.
These statistics together with observations made by surveillance is discussed every morning with SAPS coordinator and Municipal Security and Traffic officials, if present. An operational plan is then compiled to address any tendencies detected or planned events.
This enables operators to be more crime prevention orientated. All suspicious incidents noted on camera are recorded as an "Incident detected".
The SAPS and Traffic Officer present in the Control Room will determine the appropriate response required to address the matter.
The yearly target for SAPS dispatches is between 50% and 60% of Incidents Detected. A record is maintained of vehicle dispatches as compared with Incidents detected.
An arrest is made when the suspect is apprehended. It often happens that after an arrest has been made the complainant refuses to open a case. This tendency is very frustrating as suspects then continue to commit crimes elsewhere. The latter is then reflected as a preventable operation.

7.2.1 Summary of Operational Performance: 2015/16

Description	Total for Year	Target for Year	Diff %
No of Incidents Detected	5110	4560	+12%
Response by SAPS Units	980	1152	- 14.9%
No Response by SAPS	112	0	-112%
No Response by Municipal Law Enforcement	212	0	-212%
Arrests Effected	230	190	+ 21%
SAP Response Time	6.2 min	4 min	+ 55%
% Camera down time	1.71 %	1%	+ 71%

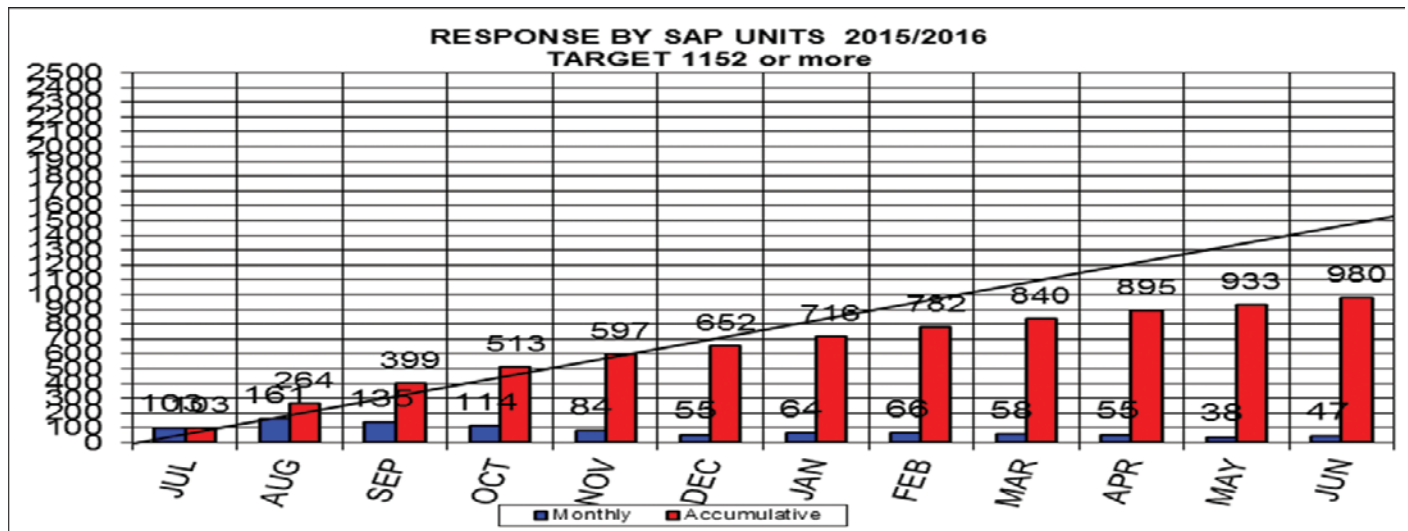
Description	Total for Year	Target for Year	Diff %
Bylaw Incidents detected	976		
Response by Municipal Law Enforcement	179		

7.2.1.1 Incidents Detected

The total number of incidents detected was 5110 compared to 4560 incidents the previous year. The increase can be attributed to an addition of an additional operating desk for monitoring bylaw infringements.

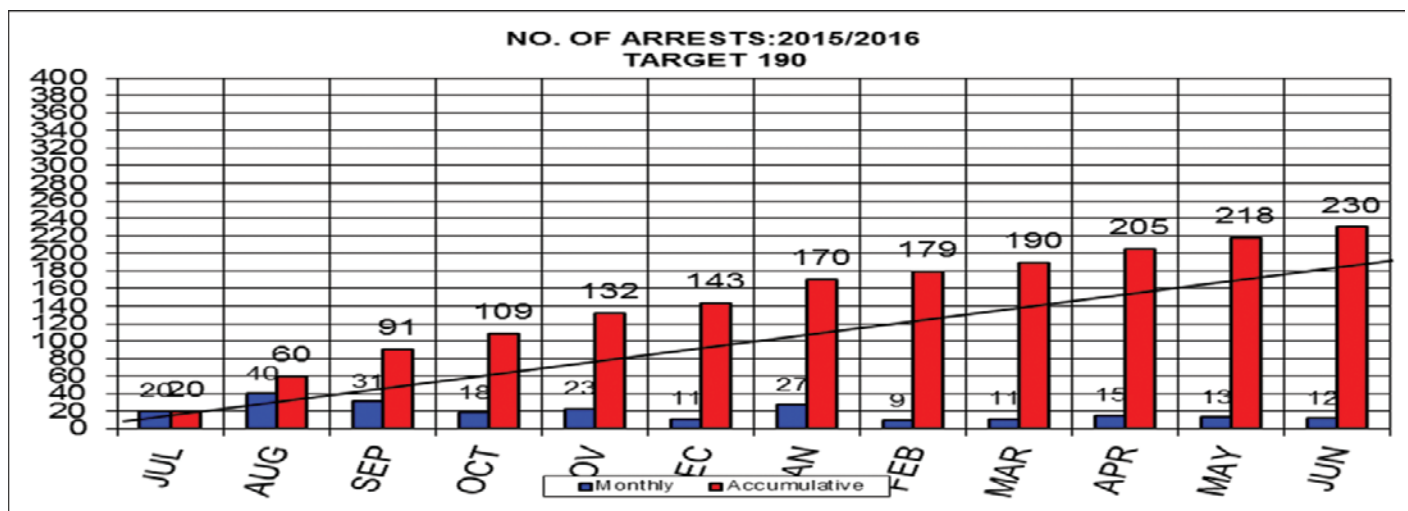
Some of the incidents detected are as follows:

Type	Number
Fighting	1454
Bylaw Infringements	976
Suspicious behaviour	556
Possible Poss. of Stolen Prop	517
Motor vehicle Accidents	456
Robbery Related	171
Marches and Gatherings	110
Medical Conditions	61
Drug Related	5



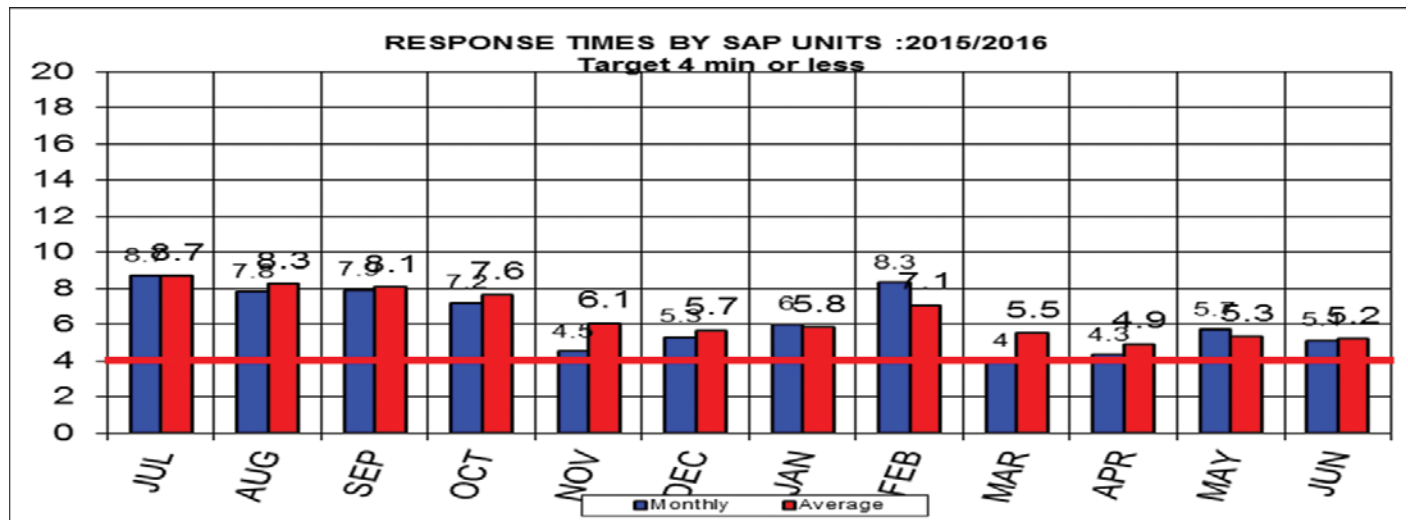
7.2.1.2 Responses by the SAPS

The total number of responses of the SAPS was 980 compared to the target of 1152. The decrease in the number of reported robbery cases.



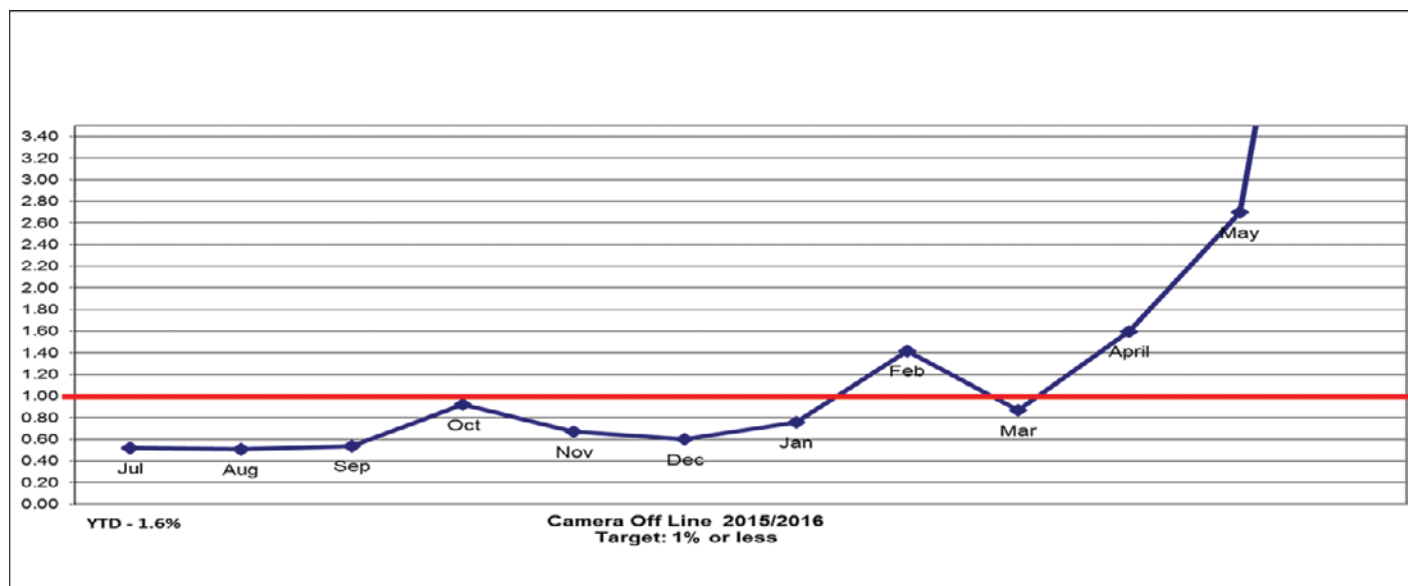
7.2.1.3 Arrests Made:

The number of arrest made was 230 compared to the target of 190. The increase can be attributed to the dedicated SAPS response team assigned to Safe City for quick reaction to incidents detected on camera. The Matsheni Beer Hall are however is in serious need to be revamped and to be controlled in terms of the bylaws. This premises remains a main contributor to serious crime in the lower CBD area.



7.2.1.4 SAPS Response Time

The average response time for SAPS vehicles to respond is calculated from the time of notifying the SAPS Emergency Control Room until a vehicle arrives on the scene. Time was 6.2 min compared to the 4 min target. SAPS response times are subject to traffic congestion and the availability of manpower. This matter as well as other SAPS response related issues are a standard item on the agenda at the monthly Area Cluster Commander's meetings.



7.2.1.5 Camera Downtime:

The average camera downtime was 1.71%. Safe City's target has always been 1%. The sharp increase towards the end of the year can be attributed to the theft municipal power cables in the lower CBD area and the delay in replacing these cables. On a number of occasions vehicle accidents and overloaded trucks damaged the optic fibre. In case of the later Safe City has always managed to repair the damaged fibre within 48 hours but the power cables we a relying on the Electricity Dept.

Reported Serious Crime Statistics:

Please note that the statistics as provided by the SAPS Pietermaritzburg is for operational evaluation and is not for public consumption.

Incidents	2015/16	2014/15	Inc /Dec %	Safe City Arrests
Murder	29	34	-14.7%	1
Att. Murder	17	34	-100%	3
Ass. Com	452	551	-17.9%	1

Incidents	2015/16	2014/15	Inc /Dec %	Safe City Arrests
Ass. GBH	216	240	-10%	7
Rape	47	59	-20.3%	0
Rob with F/A	61	57	+7%	0
Rob Other	314	439	-28.5%	13
Rob Com	300	431	-30.4%	39
Bus. Rob	43	45	-4.4%	9
Hi Jacking	29	7	+314.3%	0
Theft from M/V	159	107	+48.5%	0
Theft out of M/V	525	513	+2.4%	33
Theft of M/V	131	98	+33.7%	0
Burglary Bus./Att.	365	314	+16.2%	15
A Crime (Serious)	8374	8170	+2.5%	230

The total serious crimes reported for 2015/16 shows an increase of 2.5% compared to the previous year. The primary crime contributor in this regard is Property Crime which shows an average increase of 82.9%. Hi Jacking is the main contributor with incidents occurring most out of camera area in secluded areas where prostitution is rife. Theft of and from motor vehicles occur mostly in residential areas. Theft out of motor vehicle cases using remote blockers was high in the CBD area but with the assistance of the SAPS Rapid Response Unit and parking attendants employed by Penzascor this tendency could be addressed. The abuse of alcohol can still be regarded as the main contributing factor violent crimes such as murder, assault and rape. Regular SAPS operations in the vicinity of the Matsheni Beer Hall also had the desired effect.

8. KPA's/KPI's 2015/16

Safe City KPA's and KPI's for 2015/16 is aligned with the SDBIP.

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	ANNUAL PROGRESS - ACTUAL
SC 01	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	22, 27, 30, 32, 33, 35	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th June 2016	169 cctv cameras installed and monitored 24 hours at 30th June 2016
SC 02	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting of detected criminal incidents	22, 27, 30, 32, 33, 35	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the DMM: Community Services within 7 days after month end by the 30th of June 2016	12 x Monthly reports submitted to DMM Community Services by 30th June 2016
SC 03	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting to SAPS or Municipal Traffic Dept. Or Security of every detected criminal or suspicious incidents or bylaws violation	22, 27, 30, 32, 33, 35	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2016	1.7 min turn-around time achieved at 30th June 2016
SC 04	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equipment's	Inspection of CCTV equipment's	22, 27, 30, 32, 33, 35	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th of June 2016	289 x CCTV inspections conducted as per maintenance schedule at the 30th June 2016
SC 05	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equipment's	Turn-around to repair of faulty CCTV equipment's as per the Faults Register/Book	22, 27, 30, 32, 33, 35	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th of June 2016	24 min turn - around time to repair faulty CCTV equipment by 30th June 2016

9. SUSTAINABILITY AND GOVERNANCE:

The Board of Directors is committed to maintaining strict ethical standards in the operations of Safe City, and accordingly undertakes from time to time reviews of its business practices and governance responsibilities. In this regard a number of important policies has been compiled and approved by the Board of Directors

10. CONCLUSION

The relationship with the city's administration has again been very fruitful during 2015/16 and Safe City would like to thank the Mayor, Councillor Ndlela, the Municipal Manager and other senior officials for their constructive support towards the Safe City project and for supporting our belief that Safe City is performing a valuable community service.

It remains an important challenge for Safe City to be a centre of excellence in order to ensure the safety of the public when visiting the Msunduzi precinct and also to provide an acceptable service to the Municipality, SAPS, National Prosecuting Authority and other stakeholders. We also strive to identify areas of concern which might have a negative impact on the social well being of our communities and report shortcomings with recommendations timeously to the relevant role players such as Msunduzi Municipality and the SAPS. In this regard we are extremely grateful that

the municipality allocated the necessary funds to Safe City in order to start the process of safeguarding our electrical sub stations. This project is however not completed and as mentioned in para 6.1 Safe City intends submitting a three (3) year Business Plan for the completion of the project.

Also of equal importance is to assist the Municipality in the enforcement of relevant bylaws. In order to achieve the latter Safe City would appeal to the Municipality to establish a dedicated Municipal Re Action Unit who can operate in conjunction with Safe City to effectively address bylaw infringements. This action will also reduce opportunities for serious crime to take place especially in congested areas.

We would also like to thank all partners including BFC, SAPS, National Prosecuting Authority and several others who are, to a lesser or greater extent, stakeholders in our operation.

The members of the Safe City Board are thanked and commended for their support and commitment.

The Board wishes thank the Management and staff of Safe City, as well as the Project Engineer, Mr. Pieter Janse van Rensburg of Dihlase Consulting Engineers for the guidance in respect of the CCTV installation at Primary Sub stations.

We reserve our particular gratitude to the Msunduzi Municipality, the main funders of this operation. We acknowledge too the financial and moral support of Business Fighting Crime, Pietermaritzburg Chamber of Business, Ben Booysen, XTec, Mikros as well as the valuable assistance rendered by legal advisors Johnathan Carr and Associates, our auditors Colenbrander Inc, and the local media on safety and security matters.

Safe City Msunduzi NPC
(Registration number 2010/024562/08)
Annual Financial Statements for the year ended 30 June 2016

General Information

Country of incorporation and domicile	South Africa
Nature of business and principal activities	Provide camera surveillance under the jurisdiction of the Msunduzi Municipality
Directors	Z Sokhela R Gamede V C Biggs K Vorster D Winship T Davis R Singh S AkoNai
Registered office	1st Floor PMB Fire Department Pietermaritz Street 3201
Postal address	P O Box 3110 Pietermaritzburg 3200
Bankers	First National Bank Limited
Company registration number	2010/024562/08
Tax reference number	9101/228/18/8

Index

The reports and statements set out below comprise the annual financial statements presented to the shareholder:

Index	Pages
Directors' Responsibilities and Approval	3
Practitioner's Compilation Report	4
Statement of Financial Position	5
Statement of Comprehensive Income	6
Statement of Changes in Equity	7
Statement of Cash Flows	8
Accounting Policies	9 - 11
Notes to the Annual Financial Statements	12 - 17
Detailed Income Statement	18 - 19
Statement of comparison of budget and actual amounts	20

Level of assurance

These annual financial statements have not been audited or independently reviewed.

Preparer

G L Banfield
Registered Auditors

Directors' Responsibilities and Approval

The directors are required by the Companies Act 71 of 2008, to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with Generally Recognised Accounting Practices and with the requirements of the Companies Act of South Africa. The annual financial statements are prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Companies Act of South Africa and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

Approval of financial statements



Z Sokhela



L Holtzhausen

Practitioner's Compilation Report

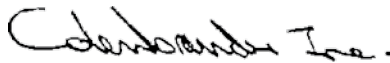
To the shareholder of Safe City Msunduzi NPC

We have compiled the annual financial statements of Safe City Msunduzi NPC, as set out on pages 5 - 17, based on the information you have provided. These annual financial statements comprise the statement of financial position of Safe City Msunduzi NPC as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information. We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements.

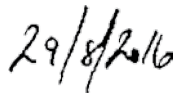
We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these annual financial statements in accordance with Generally Recognised Accounting Practices and with the requirements of the Companies Act of South Africa. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These annual financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these annual financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these annual financial statements are prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Companies Act of South Africa.



Colenbrander Incorporated
G L Banfield
Director
Chartered Accountants (S.A.)
Hilton



Date

Statement of Financial Position as at 30 June 2016

	Notes	2016 R	2015 R
Assets			
NonCurrent Assets			
Property, plant and equipment	2	6 199 135	358 497
Current Assets			
Trade and other receivables	3	17 486	2 500
Cash and cash equivalents	4	1 436 612	8 219 365
		1 454 098	8 221 865
Total Assets		7 653 233	8 580 362
Equity and Liabilities			
Equity			
Share capital	5	-	100
Retained income		7 260 086	810 278
		7 260 086	810 378
Liabilities			
Current Liabilities			
Trade and other payables	6	202 695	969 984
Unspent conditional grant	7	190 452	6 800 000
		393 147	7 769 984
Total Equity and Liabilities		7 653 233	8 580 362

Statement of Comprehensive Income

	Note	2016 R	2015 R
Revenue from nonexchange transactions	8	12 474 688	4 587 428
Other income		1 809	526
Expenses (Refer to page 17)		(6 026 689)	(5 362 767)
Operating profit (loss)		6 449 808	(774 813)
Profit (loss) for the year		6 449 808	(774 813)
Other comprehensive income		-	-
Total comprehensive income (loss) for the year		6 449 808	(774 813)

Statement of Changes in Equity

	Share capital	Retained income	Total equity
	R	R	R
Balance at 01 July 2014	100	1 585 091	1 585 191
Loss for the year	-	(774 813)	(774 813)
Other comprehensive income	-	-	-
Total comprehensive loss for the year	-	(774 813)	(774 813)
Balance at 01 July 2015	100	810 278	810 378
Profit for the year	-	6 449 808	6 449 808
Other comprehensive income	-	-	-
Total comprehensive income for the year	-	6 449 808	6 449 808
Disposal of shares	(100)	-	(100)
Balance at 30 June 2016	-	7 260 086	7 260 086

Statement of Cash Flows

	Notes	2016 R	2015 R
Cash flows from operating activities			
Cash generated from operations	12	6 509 837	1 109 532
Cash flows from investing activities			
Purchase of property, plant and equipment	2	(6 682 942)	(359 606)
Cash flows from financing activities			
Reduction of share capital or buy back of shares (Utilisation) / receipt of unspent conditional grant	5	(100) (6 609 548)	- 6 800 000
Net cash from financing activities		(6 609 648)	6 800 000
Total cash movement for the year		(6 782 753)	7 549 926
Cash at the beginning of the year		8 219 365	669 439
Total cash at end of the year	4	1 436 612	8 219 365

Accounting Policies

1. Presentation of annual financial statements

The annual financial statements have been prepared in accordance with the Generally Recognised Accounting Practices and with the requirements of the Companies Act of South Africa. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

1.1 Going concern assumption

These annual financial statements have been prepared on a going concern basis.

1.2 Property, plant and equipment

Property, plant and equipment is carried at cost less accumulated depreciation and accumulated impairment losses.

Cost include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is provided using the straightline method to write down the cost, less estimated residual value over the useful life of the property, plant and equipment as follows:

Item	Depreciation method	Average useful life
Furniture and fixtures	Straight line	6
Motor vehicles	Straight line	5
Office equipment	Straight line	6
Computer software	Straight line	3
Video and data equipment	Straight line	6

If the major components of an item of property, plant and equipment have significantly different patterns of consumption of economic benefits, the cost of the asset is allocated to its major components and each such component is depreciated separately over its useful life.

Land is not depreciated

The residual value, depreciation method and useful life of each asset are reviewed only where there is an indication that there has been a significant change from the previous estimate.

1.3 Trade and other receivables

Trade and other receivables are stated at the nominal value as reduced by appropriate allowances for estimated irrecoverable amounts. The carrying value of these receivables approximate fair value due to the short period to maturity of these instruments. Trade and other receivables from nonexchange transactions are disclosed separately from trade and other receivables from nonexchange transactions. Trade and other receivables in exchange for which the entity gives approximately equal to another entity are recognised as trade and other receivables from exchange transactions. Trade and other receivables received without directly giving approximately equal value in exchange are recognised as trade and other receivables from nonexchange transactions.

1.4 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other shortterm highly liquid investments with original maturities of three months or less.

1.5 Trade and other payables

Trade and other payables are stated at their nominal value. The carrying amount of these payables approximates fair value due to the short period to maturity of these instruments.

1.6 Revenue

Revenue is recognised to the extent that the company has transferred the significant risks and rewards of ownership of goods to the buyer, or has rendered services under an agreement provided the amount of revenue can be measured reliably and it is probable that economic benefits associated with the transaction will flow to the company. Revenue is measured at the fair value of the consideration received or receivable, excluding sales taxes and discounts.

Interest is recognised, in profit or loss, using the effective interest rate method.

1.7 Foreign exchange

Foreign currency transactions

The company did not engage in any foreign exchange transactions during the reporting period disclosed in these annual financial statements.

1.8 Shortterm employee benefits

The cost of all shortterm employees benefits its recognised during the period which the employee renders the related service.

1.9 Unauthorised, irregular, fruitless and wasteful expenditure

Fruitless and wasteful expenditure is expenditure made in vain and would have been avoided had reasonable care been exercised. All unauthorised, irregular, fruitless and wasteful expenditure is charged against income in the period in which it is incurred.

1.10 Taxes Value Added Tax

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value Added Tax recoverable from, or payable to, the taxation authority is incurred as part of receivables or payables in the Statement of Financial Position.

1.11 Related parties

The entity operates in an economic sector currently dominated by entities directly or indirectly owned by the South African Government. As a consequences of the constitutional independence of the three spheres of government in South Africa, only entities within the national, provisional and local sphere of government are considered to be related parties.

Management are those persons responsible for planning, directing and controlling the activities of the entity, including those charged with the governance of the entity in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that member of management in their dealings with the entity.

Only transactions with related parties where the transactions are not concluded within normal operating procedures or on terms that are not no more or no less favourable than the terms it would use to conclude transactions with another entity or person are disclosed.

1.12 Capital commitments

A capital commitment is a binding agreement to undertake capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

1.13 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.14 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised. All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Statement of Financial Performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

Notes to the Annual Financial Statements

				2016	2015
			Notes	R	R
2. Property, plant and equipment					
	Cost	2016 Accumulated depreciation	Carrying value	Cost	2015 Accumulated depreciation
Furniture and fixtures	171 508	(136 150)	35 358	134 014	(129 342)
Office equipment	15 244	(13 483)	1 761	15 244	(10 435)
Computer software	82 582	(58 676)	23 906	50 708	(50 708)
Video and data equipment	14 176 326	(8 038 216)	6 138 110	7 562 754	(7 213 738)
Total	14 445 660	(8 246 525)	6 199 135	7 762 720	(7 404 223)
					358 497

Reconciliation of property, plant and equipment 2016

	Opening balance	Additions	Depreciation	Total
Furniture and fixtures	4 672	37 493	(6 807)	35 358
Office equipment	4 809	-	(3 048)	1 761
Computer software	-	31 874	(7 968)	23 906
Video and data equipment	349 016	6 613 575	(824 481)	6 138 110
	358 497	6 682 942	(842 304)	6 199 135

Reconciliation of property, plant and equipment 2015

	Opening balance	Additions	Depreciation	Total
Furniture and fixtures	25 776	-	(21 104)	4 672
Motor vehicles	10 000	-	(10 000)	-
Office equipment	7 557	-	(2 748)	4 809
Computer software	843	-	(843)	-
Video and data equipment	828 154	359 606	(838 744)	349 016
	872 330	359 606	(873 439)	358 497

	Notes	2016 R	2015 R

3. Trade and other receivables

Trade receivables	2 500	2 500
VAT	14 986	-
	17 486	2 500

4. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	-	100
First National Bank Limited current account	194 864	94 964
Petty cash	3 006	1 585
First National Bank Limited money market account	1 238 742	8 122 716
	1 436 612	8 219 365

5. Share capital

Authorised

1 000 Ordinary shares of R1 each	-	1 000

Issued

Ordinary	-	100

The ordinary shares were disposed of in the current year as the company is no longer privately owned but is now a nonprofit company.

6. Trade and other payables

VAT	-	938 132
Accrued expenses	75 174	31 852
Leave pay provision	127 521	-
	202 695	969 984

	Notes	2016 R	2015 R
7. Unspent conditional grant			
At fair value			
Msunduzi Municipality		190 452	6 800 000
The funds were granted by the Msunduzi Municipality for the purchase of new camera equipment, which was purchased in the current financial year. The remainder of the grant is to be utilised in the following year.			
Current liabilities			
At fair value		190 452	6 800 000
8. Revenue from nonexchange transactions			
Government grants			
Rendering of services Msunduzi Municipality		5 673 000	4 533 904
Conditional grant		6 609 548	-
Interest received money market account		192 140	53 524
		12 474 688	4 587 428
9. Contracted services			
Contracted services consist of the following:			
Telephone		46 689	43 525
Aircon services		19 353	15 591
ISO 9001 certification		12 912	16 721
Cleaning services		4 528	-
Compensation commission		-	14 799
Elevator services		7 428	-
Printing and stationery		4 254	-
Traffic information		126 300	180 777
Recruiting		18 750	-
		240 214	271 413
10. Employee costs			
Basic		2 732 124	2 399 181
Pension contribution		164 034	154 476
Medical aid		324 384	401 409
Travel allowance		79 500	73 500
Cellphone allowance		16 200	14 700
Performance bonus		31 000	28 000
Overtime		511 662	415 538
Workmen's Compensation		17 219	14 798
Other benefits		319 379	218 920
		4 195 502	3 720 522
11. Taxation			

The company has been approved as a public benefit organisation in terms of Section 30 of the Income Tax Act, and the recipients and accruals are exempt from income tax in terms of Section 10(1)(cN).

	Notes	2016 R	2015 R
12. Cash generated from operations			
Profit (loss) before taxation		6 449 808	(774 813)
Adjustments for:			
Depreciation and amortisation		842 304	873 439
Changes in working capital:			
Trade and other receivables		(14 986)	40 918
Trade and other payables		(767 289)	969 988
		6 509 837	1 109 532

13. Related parties

Relationships	
Shareholder	Msunduzi Municipality
Director	Z Sokhela
Director	R Gamede
Director	D Winship
Director	V C Biggs
Director	R Singh
Director	K Vorster
Director	S Akonai
Director	T Davis
General manager	L Holtzhausen
Technical manager	R Holtzhausen
Administrative assistant	C Holtzhausen
Members of key personnel	
General manager	L Holtzhausen
Technical manager	R Holtzhausen
Accounts officer	L Mavuso
Crime analyst	B Werner
HR and administration manager	J Herbert

Related party balances and transactions with key management personnel of the company or its parent

Related party balances

The following related party transactions have been identified:

Contribution received Msunduzi Municipality	5 673 000	4 210 526
Conditional grant Msunduzi Municipality	190 452	6 800 000
Remuneration:		
L Holtzhausen	444 344	351 475
R Holtzhausen	212 016	183 193
C Holtzhausen	133 494	122 567

	Notes	2016 R	2015 R
14. Deviations from supply chain management regulations			
Regulation 36 deviations			
Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to “dispense with official procurement processes established by the policy and to procure any required goods or services through any convenient process”. This would typically include urgent and emergency cases, single source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the Chief Executive Officer is required to report this to the next Board meeting for noting.			
Supplier		Amount excl. VAT	Amount excl. VAT
Dihlase Consulting Engineers (Pty) Ltd		6 609 548	-
15. Fruitless and wasteful expenditure			
Fruitless and wasteful expenditure			
Reconciliation of fruitless and wasteful expenditure			
Opening balance		13 708	-
Add: fruitless and wasteful expenditure		8	13 708
Less: amounts written off		-	-
		13 716	13 708
Unauthorised expenditure			
There was no unauthorised expenditure during the year under review.			
16. Irregular expenses			
Opening balance		-	-
Add: irregular expenses		417 936	-
Less: amounts written off		-	-
		417 936	-
The above expenses did not adhere to the Supply Chain Management rules.			
17. Capital commitments			
Dihlase Consulting Engineers (Pty) Ltd		189 633	-
The entity has committed to paying the balance of R189 633 to Dihlase Consulting Engineers (Pty) Ltd once services are rendered in the 2016/17 financial year.			

Detailed Income Statement

	Notes	2016 R	2015 R
Revenue from nonexchange transactions			
Government grants			
Rendering of services Msunduzi Municipality		5 673 000	4 533 904
Conditional grant		6 609 548	-
Interest received money market account		192 140	53 524
	8	12 474 688	4 587 428
Other income			
Sundry income		1 809	526
Expenses (Refer to page 19)		(6 026 689)	(5 362 767)
Profit (loss) for the year		6 449 808	(774 813)
Operating expenses			
Accounting fees		68 610	62 833
Advertising		35 193	46 224
Auditors remuneration		49 468	13 702
Bank charges		11 916	10 731
Computer expenses		1 008	1 466
Consulting and professional fees		818	3 000
Contracted services	9	240 214	271 413
Control room expenses		1 997	2 002
Depreciation	2	842 304	873 439
Employee costs	10	4 195 502	3 720 522
Entertainment		5 139	-
Leave pay provision		127 521	-
Staff uniforms		22 795	3 780
Insurance		5 735	5 458
Legal expenses		4 800	20 425
Motor vehicle expenses		20 871	26 348
Municipal expenses		148 616	148 103
Printing and stationery		15 332	24 786
Repairs and maintenance		181 899	31 340
SARS interest and penalties		8	6
Staff welfare		29 854	43 806
Subscriptions		5 400	-
Training		6 853	53 383
Travel local		4 836	-
		6 026 689	5 362 767

Statement of comparison of budget and actual amounts

Actual 2015 R		Actual 2016 R	Approved Budget 2016 R	Differences: Approved and Actual R
Revenue				
4 533 904	Municipality revenue	5 673 000	5 673 000	-
6 800 000	Project prim sub	6 609 548	6 800 000	(190 452)
526	Other revenue	1 809	526	1 283
53 524	Interest received	192 140	56 215	135 925
11 387 954	Total Revenue	12 476 498	12 529 741	(53 243)
Expences				
(266 100)	Contracted services	240 214	263 199	(22 985)
(873 441)	Depreciation	830 072	1 552 645	(722 573)
(3 735 318)	Employee costs	4 195 502	4 799 313	(603 811)
	Bank charges	11 916	11 805	111
(487 912)	Other operating expences	748 985	1 519 818	(770 833)
(5 362 771)	Total expences	6 026 689	8 146 780	(2 120 091)
6 025 183	Surplus for the year	6 449 809	4 382 961	2 066 848

Differences

1. Project prim sub - The difference of R190 452 retention money that has been carried forward for future
2. Other revenue - More DVD footage was sold in the current year than expected
3. Interest recieved - Due to conditional grant received in 2015, the company earned more interest in the
4. Contracted services - There was no increase in the traffic information contract.
5. Employee costs - Ther are two vacancies that were not filled during the year
6. Other expences - Less maintenance was done during the year.

CHAPTER 6 - REPORT ON THE MUNICIPAL INFRASTRUCTURE GRANT (MIG), SEVEN LARGEST CAPITAL PROJECTS PER WARD, TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2015/2016 FINANCIAL YEAR

INTRODUCTION TO MIG

INTRODUCTION TO MIG

The projects executed within the 2015/2016 financial year where service delivery projects ranging from construction of sports facilities, bus stop shelters, rehabilitation of public ablutions, sewer pipelines and tarring of township roads. The projects also include installing of high mast streetlights in Vulindlela and Greater Edendale.

The total MIG expenditure inclusive of the MIG Capital Budget and the MIG Administrative costs is R191 358 056 and this amount represents 99.43% of the total MIG allocation of R192 456 000. An amount of R1 097 944 that represent 0.057% was unspent.

The 2014/2015 un-spend amount of R581 was also totally expended during the 2015/2016 financial year, bringing the overall MIG allocation to R192 456 581 (R192 456 000 + R581).

The amount of R5 000 000 is included in the above MIG allocation for PMU Administrative/ Operation costs.

SERVICE BACKLOGS AS AT 30 JUNE 2016				
	*Service level above minimum std		*Service level below minimum std	
	No. HHs	%HHs	No. HHs	%HHs
Water	150327	91.65	13695	8.35
Sanitation	158664	96.63	5532	0.034
Electricity	3600	5	N/A	N/A
Waste Management	43 000	100	N/A	N/A
Housing	73222	35	13491	65
% HHs are the service above/below the minimum std as a proportion of total HHs Housing refers to * formal and ** Informal				

MUNICIPAL INFRASTRUCTURE GRANT (MIG)* EXPENDITURE 2015/16 ON SERVICE BACKLOGS R'000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Infrastructure - Road transport	86 756 000	78 795 122	78 360 308	86 756 000	-0.55	N/A
Roads, Pavements & Bridges	500 000	409 237	164 256	500 000	-59.86	N/A
Stormwater	5 700 000	4 411 278	4 411 278	5 700 000	0.00	N/A
Infrastructure - Electricity	N/A	N/A	N/A	N/A	N/A	N/A
Generation	N/A	N/A	N/A	N/A	N/A	N/A
Transmission & reticulation	N/A	N/A	N/A	N/A	N/A	N/A
Street Lighting	8 000 000	8 000 000	7 840 621	8 000 000	-1.99	N/A
Infrastructure - water	17 800 000	18 323 280	18 140 228	N/A	-0.99	N/A
Dams & Reservoirs	500 000	0	0	500 000	0	N/A
Water Purification	N/A	N/A	N/A	N/A	N/A	N/A
Reticulation	N/A	N/A	N/A	N/A	N/A	N/A
Infrastructure - Sanitation	10 500 000	21 946 693	18 963 244	10 500 000	13.59	N/A
Reticulation	N/A	N/A	N/A	N/A	N/A	N/A
Sewage purification	26 000 000	14 321 567	13 393 065	26 000 000	-6.48	N/A
Infrastructure - Other	46 500 000	39 494 953	42 331 188	46 500 000	7.18	N/A
Waste Management	1 000 000	754 978	754 978	1 000 000	0	N/A
Transportation	1 000 000	998 892	998 891	1 000 000	0	N/A
Gas	N/A	N/A	N/A	N/A	N/A	N/A
Other Specified	N/A	N/A	N/A	N/A	N/A	N/A

MUNICIPAL INFRASTRUCTURE GRANT (MIG)* EXPENDITURE 2015/16 ON SERVICE BACKLOGS R'000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Housing	N/A	N/A	N/A	N/A	N/A	N/A
Sports and Recreation	N/A	N/A	N/A	N/A	N/A	N/A
Total	186 456 000	186 456 000	185 358 056	186 456 000	186 456 000	N/A

COMMENT ON MIG:

Whilst the 2014/2015 MIG Programme got off to very late start with most of the major projects affected by Water Use Licence Application (WULA) and the late appointment of the consultants and this resulted on achieving 99.43% expenditure level. The performance of the external service providers entrusted with completing the construction of the few mentioned projects was assessed thoroughly and deemed Poor, Fair or Good. The bulk of the MIG funding was used on Infrastructure Road Transport; however other projects such as High mast lighting, Landfill Site Upgrade, Refurbish Plant and Room and Buildings at Berg Street Pool and Sports Facilities and Rehabilitation were undertaken.

In terms of the way forward and avoiding the challenges experienced in the last financial year the following measures have been put in place:-

A comprehensive Procurement Plan has been drafted to ensure projects proceeding according to planned timeframes in accordance with required SCM process regarding the engagement of service providers to undertake planned projects and the migration of a new SAP system that kick started on July 2016.

It was agreed that it is now compulsory for General Managers to hold monthly meetings with their Senior Managers and Project Champions in order to deal specifically with Grants/Capex expenditure and address any challenges timeously.

SEVEN LARGEST CAPITAL PROJECTS PER WARD 2015/2016

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
1	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	4	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	1-Jul-15	30-Jun-16	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	4,000
	5	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
2	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	ZUMA EXTENSION ELECTRIFICATION	1-Jul-15	30-Jun-16	Project 100% complete. A final 34 house service connections were achieved. More houses will now be connected on application as and when required	10,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - Upgrading of Ward 2 Roads	1-Jul-15	30-Jun-16	Upgraded 2km of gravel roads into all-weather surface by 30th of March 2016	3,500
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
	7	MIG - MABANE BRIDGE PROJECT	1-Jul-15	30-Jun-16	WULA & EIA applications submitted and draft design completed by 30 June 2016	300
3	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	1-Jul-15	30-Jun-16	Upgraded 2.0 km of gravel roads to concrete surfaced standard by the 31st of March 2016	3,500
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
4	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	1-Jul-15	30-Jun-16	Target partially met. Completed Sub-base and 30m of stormwater.	2,300
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
5	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADE DESIGN OF GRAVEL ROADS - VULINDLELA - D 1128 (Phase 1, 2 and 3)	1-Jul-15	30-Jun-16	Completed 1.6km of D1128 ph3 to a surfaced roadway by 30 September 2015.	5,500
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
6	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	1-Jul-15	30-Jun-16	Upgraded 3.0 km of gravel roads to surfaced/concrete standard by the 31st March of 2016	4,000
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
7	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	1-Jul-15	30-Jun-16	Upgraded 1.8 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	4,000
	6	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
	7	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
8	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Kokwanei Rd, etc.	1-Jul-15	30-Jun-16	1.0 km of Kokwane Road base layer completed by 30 June 2016	2,703
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
9	1	MWIG - BASIC WATER SUPPLY	1-Jul-15	30-Jun-16	Site Establishment completed and site Excavation completed by 30 June 2016.	16,444
	2	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	15,000
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	MIG - BASIC SANITATION VIP TOILETS	1-Jul-15	30-Jun-16	700 VIPs constructed by the 30th of June 2016.	7,000
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	1-Jul-15	30-Jun-16	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	4,000
	6	CNL - TELEMETRY / INSTRUMENTATION EQUIPEMENT	1-Jul-15	30-Jun-16	4 Telemetry outstations procured and installed by the 30th of June 2016.	400
10	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - SEWER PIPES AZALEA - PHASE 2	1-Jul-15	30-Jun-16	6.57 km of new sewer pipe installed by the 30th of June 2016.	8,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	5	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Ward 10 Roads - Stormwater upgrade	1-Jul-15	30-Jun-16	Upgraded 500m of stormwater V-drains and 2250m2 of roads rehabilitation by June 2016	1,500
	6	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
11	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - EDENDALE PROPER NEW MAINS & RETICULATION	1-Jul-15	30-Jun-16	Contract to be readvertised due to spification	1,500
	4	MIG - UPGRADING OF GRAVEL ROADS - Upgrading of Ward 11 Roads	1-Jul-15	30-Jun-16	Upgraded 0.5km of gravel roads to surface standard an 0.5km to gravel top by the 31st of March 2016	1,500
	5	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
12	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - UPGRADE GRAVEL ROADS IN EDENDALE IN ESIGODINI	1-Jul-15	30-Jun-16	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016	5,700
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - UPGRADING OF GRAVEL RDS - EDN - WARD 12 - MOSCOW AREA RDS	1-Jul-15	30-Jun-16	Upgraded 0,51kms of gravesseal roads in Moscow rehabilitated to asphalt surfacing by the 30th of April 2016	3,000
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	6	MIG - EDENDALE PROPER NEW MAINS & RETICULATION	1-Jul-15	30-Jun-16	Contract to be readvertised due to specification	1,500
	7	MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	1-Jul-15	30-Jun-16	Submission of EIA and WULA application by the 31st December 2015. Await approval from DWA and DEA thereafter	1,000
13	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	4	MIG - UPGRADING OF ROADS IN EDENDALE - KWANYAMAZANE ROADS	1-Jul-15	30-Jun-16	Completed 0.5 km of concrete roads in kwanyamazane area	1,300
	5	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
14	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - UPGRADE OF GRAVEL ROADS - WILLOWFOUNTAIN ROADS	1-Jul-15	30-Jun-16	Completed 0.7km to asphalt surface and 0.5km to gravel finishing by the 30th of November 2015	2,500
15	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - REHABILITATION OF ROADS IN IMBALI UNIT 18	1-Jul-15	30-Jun-16	Completed 1.2km of Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016	2,800
	5	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-15	30-Jun-16	42 Midblock toilets constructed by the 30th of June 2016.	2,000
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	7	MIG - HORSE SHOE ACCESS RD AND PASSAGES IN IMBALI STAGE 1 & 2	1-Jul-15	30-Jun-16	Completed 0,5 km of Horse Shoe Access Roads and 0,13 km of walkways by the 29th of February 2016	1,000

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
16	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	5	MIG - SEWER PIPES UNIT H	1-Jul-15	30-Jun-16	2.13 km of new sewer pipe installed by the 30th of June 2016.	3,000
	6	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	1-Jul-15	30-Jun-16	Completed 1.5km of gravel roads to all weather/black top surface	3,000
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
17	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	4	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	1-Jul-15	30-Jun-16	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016	1,700
	5	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
18	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	1-Jul-15	30-Jun-16	Upgraded 1.8km of gravel roads to blacktop surface in Unit P by the 31st May 2016.	3,300
	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-15	30-Jun-16	42 Midblock toilets constructed by the 30th of June 2016.	2,000
	5	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
19	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-15	30-Jun-16	42 Midblock toilets constructed by the 30th of June 2016.	2,000
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	6	MIG - HORSE SHOE ACCESS RD AND PASSAGES IN IMBALI STAGE 1 & 2	1-Jul-15	30-Jun-16	Completed 0,5 km of Horse Shoe Access Roads and 0,13 km of walkways by the 29th of February 2016	1,000
	7	CNL - Upgrade SWD system in the Imbali Roads - Lower Sinkwazi Rd flooding, etc.	1-Jul-15	30-Jun-16	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	300

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
20	1	MIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Smero Roads and SW	1-Jul-15	30-Jun-16	Upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016	1,700
	5	MIG - EDENDALE PROPER NEW MAINS & RETICULATION	1-Jul-15	30-Jun-16	Contract to be readvertised due to specification	1,500
	6	MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	1-Jul-15	30-Jun-16	Submission of EIA and WULA application by the 31st December 2015. Await approval from DWA and DEA thereafter	1,000
	7	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
21	1	MIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	1-Jul-15	30-Jun-16	Completed 0.3km Extension of Manana Road in Dambuza	2,500
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	6	MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	1-Jul-15	30-Jun-16	Submission of EIA and WULA application by the 31st December 2015. Await approval from DWA and DEA thereafter	1,000
	7	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
22	1	MIG - REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	5	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
	6	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 22 - 8,4km roads - Storm-water drainage provision	1-Jul-15	30-Jun-16	Upgraded 0.3 km of gravel roads to concrete surface	700

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
23	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	1-Jul-15	30-Jun-16	Upgraded 1.7 km of gravel roads to asphalt surface by 30 June 2016	3,200
	5	MIG - REHABILITATION OF ROADS IN ASHDOWN	1-Jul-15	30-Jun-16	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing; and Tshaka Rd (0.6km) to gravel cement stabilize layer finish by the 31 March 2016	3,000
	6	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-15	30-Jun-16	42 Midblock toilets constructed by the 30th of June 2016.	2,000
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
24	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	4	MIG - BUS STOP SHELTERS	1-Jul-15	30-Jun-16	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	1,000
25	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-15	30-Jun-16	42 Midblock toilets constructed by the 30th of June 2016.	2,000
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	6	CNL - CONNOR - OTTO'S BLUFF ROADS - LINK	1-Jul-15	30-Jun-16	Target Partially met. Revised Final BAR completed.	625
26	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MWIG -MASONS RESERVOIR PIPELINE	1-Jul-15	30-Jun-16	100% of Masons Reservoir Completed; and 100% of Pipeline construction completed by the 30th of June 2016.	13,545
	3	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	4	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	7	CNL - MAYORS WALK ROAD WIDENING	1-Jul-15	30-Jun-16	Completed preliminary design and design report of Mayors Walk/Zwartkop Road by the 30th of June 2016	535

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
27	1	INSTALLATION AND COMMISSIONING OF 132KV GIS SWITCHGEAR AT PRINCE ALFRED SUBSTATION AND TERMINATING OF 132KV CITY GRID CABLE AT BOTH RETIEF AND PRINCE ALFRED SUBSTATIONS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Project is 99% complete with the Switchgear installed and pressure tested. Finalizing the connection of switchgear to the transformers is in progress with other minor alteration works Awaiting commissioning.	18,000
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	5	CNL - MAYORS WALK ROAD WIDENING	1-Jul-15	30-Jun-16	Completed preliminary design and design report of Mayors Walk/Zwartkop Road by the 30th of June 2016	535
	6	CNL - PLANT AND EQUIPMENT	1-Jul-15	30-Jun-16	Purchased new road markings machine by the 31 May 2016	300
28	1	PURCHASE OF 3 X 11KV FIXED PATTERN SWITCHGEAR FOR THREE DISTRIBUTOR SUBSTATIONS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Tender has been awarded and annual contract in place and no purchase order placed.	18,000
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	3	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
29	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	TRIUMPH ROAD ELECTRIFICATION	1-Jul-15	30-Jun-16	Project 100% complete. A final 284 house service connections were achieved.	10,000
	4	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	6	MIG - UPGRADE OF INTERNAL ROADS - HANIVILLE	1-Jul-15	30-Jun-16	Target Partially Met. Upgraded 1.2 km of Internal roads in Haniville by the 31st of May 2016	2,500
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
30	1	UPGRADE AND COMMISSIONING OF 132/11KV NORTHDAL PRIMARY SUBSTATION - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Alteration work is in progress. One transformer bay is now isolated to allow completion of work for the new transformer to be connected before work on the other transformer bay could commence.	18,000
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	3	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	4	INSTALLATION OF HIGH MAST LIGHTS	1-Jul-15	30-Jun-16	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered	8,000
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
31	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
32	1	PURCHASE OF 3 X 40MVA TRANSFORMERS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Tender has been awarded and annual contract in place and no purchase order placed. Transformers to be purchased in the new financial year.	18,000
	2	INSTALLATION AND COMMISSIONING OF 132KV GIS SWITCHGEAR AT PRINCE ALFRED SUBSTATION AND TERMINATING OF 132KV CITY GRID CABLE AT BOTH RETIEF AND PRINCE ALFRED SUBSTATIONS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Project is 99% complete with the Switchgear installed and pressure tested. Finalizing the connection of switchgear to the transformers is in progress with other minor alteration wotks Awaiting commissioning.	18,000
	3	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	4	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	7	PURCHASING OF 2 X 132KV GIS SWITCHGEAR - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Tender has been awarded and annual contract in place and no purchase order placed.	713
33	1	JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT ELECTRIFICATION	1-Jul-15	30-Jun-16	Project 100% complete. A final 200 house service connections were achieved.	10,000
	2	INSTALLATION AND COMMISSIONING OF 132KV GIS SWITCHGEAR AT PRINCE ALFRED SUBSTATION AND TERMINATING OF 132KV CITY GRID CABLE AT BOTH RETIEF AND PRINCE ALFRED SUBSTATIONS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Project is 99% complete with the Switchgear installed and pressure tested. Finalizing the connection of switchgear to the transformers is in progress with other minor alteration wotks Awaiting commissioning.	18,000
	3	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	4	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	5	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	6	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	7	MIG - WOODHOUSE PEDESTRIAN BRIDGE	1-Jul-15	30-Jun-16	Completed draft Design of a 2m wide steel pedestrian bridge deck and submitted EIA to EDTEA and WULA to DW&S by the 30th of December 2015	100

Seven Largest Capital Projects Per Ward 2015/2016 Financial Year						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2015/2016	R'000 Total Value
34	1	PURCHASE OF 3 X 40MVA TRANSFORMERS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Tender has been awarded and annual contract in place and no purchase order placed. Transformers to be purchased in the new financial year.	18,000
	2	PURCHASE OF 3 X 11KV FIXED PATTERN SWITCHGEAR FOR THREE DISTRIBUTOR SUBSTATIONS - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Tender has been awarded and annual contract in place and no purchase order placed.	18,000
	3	ESTABLISHMENT OD NEW 132/11KV EASTWOOD SUBSTATION - 132 KV NETWORK REHABILITATION	1-Jul-15	30-Jun-16	Clearing of site commenced and had to be stopped after an objection was received from an organization who happen to have a 30yr lease on the piece of land.	18,000
	4	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
35	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	1-Jul-15	30-Jun-16	3.520 km of sewer pipe replaced by 30 June 2016.	11,500
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	5	EXTENSION OF THE LIFE OF THE LANDFILL SITE	1-Jul-15	30-Jun-16	614 METERS OF FENCING ERECTED ON PERIMETER OF SITE	1,000
	6	MIG - WOODHOUSE PEDESTRIAN BRIDGE	1-Jul-15	30-Jun-16	Completed draft Design of a 2m wide steel pedestrian bridge deck and submitted EIA to EDTEA and WULA to DW&S by the 30th of December 2015	100
36	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	4	CNL - LESTER BROWN LINK ROAD	1-Jul-15	30-Jun-16	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	200
37	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-15	30-Jun-16	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	14,000
	2	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-15	30-Jun-16	4,4 km of water pipe replaced by the 30th of June 2016.	5,300
	3	CNL - UPGRADING OF ROADS IN ASHBURTON - Design	1-Jul-15	30-Jun-16	Completed 1km of stormwater. Completed sub-grade. Commenced with sub-base layer.	3,500
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-15	30-Jun-16	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	1,800
	5	CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	1-Jul-15	30-Jun-16	Completed preliminary/draft design of Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rodgers Avenue corner by the 30th of June 2016	850

TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2015/2016

Top Four Service Delivery Priorities Per Ward 2015/2016 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2015/2016
1	1	Construction of RDP Houses	25 000 units over 5 years, 11636 units built from ward 1 to 9. Project under construction.
	2	Installation of street lights (high mast)	High mast lights installed during the 2014-15 financial year
	3	Installation of water pipes	10.4 km of pipeline laid during 2014-15 and Reservoir construction has commenced during the 2015-16 financial year
	4	Upgrading of access roads	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016

Top Four Service Delivery Priorities Per Ward 2015/2016 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2015/2016
2	1	Upgrade of access roads	Upgraded 2km of gravel roads into all-weather surface by 30th of March 2016
	2	Lack of street lights	High mast lights installed during the 2014-15 financial year
	3	Few Roads not tarred	Upgraded 2km of gravel roads into all-weather surface by 30th of March 2016
	4	Maintenance of community halls (Mashaka, Ngqabeni, Mpushini)	MIG - SWEETWATERS COMMUNITY HALL to be constructed in the 2016-17 financial year.
3	1	Upgrade of access roads in the ward -Roads rehabilitation	Upgraded 2.0 km of gravel roads to concrete surfaced standard by the 31st of March 2016
	2	Clinics	Request submitted to the Department of Health
	3	Water Extension pipes at Nxamalala area (below community hall), Baleni Mbangweni area and Nene area, Nxamalala area at Mpanza area (top Zidedele roads), Top Bekezela area (Msomi area), Thenjani area (Mbombeni area)	10.4 km of pipeline laid during 2014-15 and Reservoir construction has commenced during the 2015-16 financial year
	4	Electricity new connections at Hhaza/Dulela , Nqabeni/ Sgodela area, and Mpande area, (infills) at Nxamalala of Mpanza area	Infills ongoing
4	1	RDP houses	25 000 units over 5 years, 11636 units built from ward 1 to 9. Project under construction.
	2	Road Upgrading	Completed Sub-base and 30m of stormwater.
	3	Upgrade & maintain Halls	36 operational halls maintained every month across the municipality
5	1	Road to be tarred & upgraded-Ngidi, Mzimba, Jija,Shembe,Dlozi	Completed 1.6km of D1128 ph3 to a surfaced roadway by 30 September 2015.
	2	Installation of electricity- +1400 electricity installation	Infills ongoing
	3	Installation of street lights- in all areas in ward 5	All 46 High Mast Lights have been installed and energized to ensuring that all are operating as they should. Extra 6 High Masts have been purchased and delivered
6	1	Road Construction	Upgraded 3.0 km of gravel roads to surfaced/concrete standard by the 31st March of 2016
	2	Installation of Electricity	Infills ongoing
	3	Sanitation facilities	700 VIPs constructed by the 30th of June 2016 for ward 1 to 9.
	4	Installation of water pipes next to Senzo Tea room	10.4 km of pipeline laid during 2014-15 and Reservoir construction has commenced during the 2015-16 financial year
7	1	Road upgrade	Upgraded 1.8 km of gravel roads to surfaced/concrete standard by the 31st of March 2016
	2	Electricity	Infills ongoing
	3	Street lighting rehabilitation & electrification	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
8	1	Road upgrade (tarred roads)	1.0 km of Kokwane Road base layer completed by 30 June 2016
	2	RDP Houses	25 000 units over 5 years, 11636 units built from ward 1 to 9. Project under construction.
	3	VIP Toilets	700 VIPs constructed by the 30th of June 2016 for ward 1 to 9.
	4	Street Lights	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
9	1	Installation of electricity	Infills ongoing
	2	Assistance in farming	Request sent to the department of agriculture
	3	Recycling project	One ward one co-op waste management project
	4	Upgrade & maintain Hall	36 operational halls maintained every month across the municipality
	5	Road upgrade - Shoba Road (concrete	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016
10	1	Construction of RDP houses	Edendale s-ext 8 400 units
	2	Installation of water infrastructure	3.3 km of water pipe replaced by the 30th of June 2016.
11	1	Upgrade & maintain Hall	36 operational halls maintained every month across the municipality
	2	Housing	Lot 182 snatching housing project-17 completed houses - handed over to beneficiaries
	3	Water & Sewerage Pipes in Etafuleni	Contract to install bulk infrastructure to be re advertised due to specification
	4	Access Roads	Upgraded 0.5km of gravel roads to surface standard an 0.5km to gravel top by the 31st of March 2016

Top Four Service Delivery Priorities Per Ward 2015/2016 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2015/2016
12	1	Road construction and maintenance	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016
	2		Upgraded 0,51kms of gravel roads in Moscow rehabilitated to asphalt surfacing by the 30th of April 2016
	3	RDP housing	Khalanyoni phase 1 pre-feasibility study
	4	Repairing and Replacement of water taps	3.3 km of water pipe replaced by the 30th of June 2016.
13	1	Satellite police station	Request sent to the SAPS
	2	Road humps	Completed 0.5 km of concrete roads in kwanyamazane area
	3		31 traffic calming measures installed by May 2016.
14	1	Road to be tarred	Completed 0.7km to asphalt surface and 0.5km to gravel finishing by the 30th of November 2015
	2	Establishment of factory	Proposal submitted to the LED unit (Town Urban network strategy developed)
15	1	Establishment of libraries	The request has been sent to the department of arts and culture and is being investigated
	2	Access roads	Completed 0,5 km of Horse Shoe Access Roads and 0,13 km of walkways by the 29th of February 2016
	3	Maintenance of main roads	Completed 1.2km of Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016
16	1	Street lights	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
	2	RDP Houses	Edendale priority housing stage 1
	3	Road maintenance	Completed 1.5km of gravel roads to all weather/black top surface
	4	Crime	The matter has been raised with the SAPS community safety forums in the process of being formed
17	1	Water	3 km of water pipe replaced by the 30th of June 2016 for wards 10-37
	2	Sanitation	The 32 highest infiltration zones/areas/catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.
	3	Block drains	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016
18	1	Sanitation	42 Midblock toilets constructed by the 30th of June 2016.
	2	RDP Houses	Ambleton phase 3 pre-feasibility study
19	1	Construction of roads	Completed 0,5 km of Horse Shoe Access Roads and 0,13 km of walkways by the 29th of February 2016
20	1	Roads- Upper Caluza, Martins way extension, Harewood main road, Dambula Road, Mazambane extension	Smero area upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016.
	2		Harwood has upgraded 1.5 km of gravel roads to all weather surface by the 31st of March 2016
	3	Housing projects-1000 units in Harewood, Smero, Caluza, Siyamu and 19th	Caluza, smero and bhobhonono housing project. Preparation stage
21	1	Land acquisition	Land has been acquired in some areas
	2	RDP houses	Greater Edendale 5 priority project is at preparation stage.
	3	Water	3.3 km of water pipe replaced by the 30th of June 2016. Wards 10 to 37
	4	Sanitation facilities	5.4 km of new sewer pipe to be completed awaiting WULA and EIA.
22	1	Tennis court at Sinamuva Primary School	Request submitted to the department of education
	2	Upgrade & maintain Hall	36 operational halls maintained every month across the municipality
	3	Master Lights in Laycentre, Slovo & near Edendale Mall Housing Project	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
	4	New hall at Unit 3 Imbali and Extension of Mountpatridge Road	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 22 - 8,4km roads - Storm-waterdrainage provision
23	1	Installation of electricity in Peace Valley	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
	2	Rectification of wire wall houses	Building plans have been prepared and waiting for approval.
	3	Public toilets at Masons Mill	42 Midblock toilets constructed by the 30th of June 2016 for wards including this one.
	4	Road maintenance	Upgraded 1.7 km of gravel roads to asphalt surface by 30 June 2016
24	1	Water	3.3 km of water pipe replaced by the 30th of June 2016. Wards 10 to 37

Top Four Service Delivery Priorities Per Ward 2015/2016 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2015/2016
25	1	Lower Town Bush Road near Chatterton Circle-turn off with Chase Valley Road approx 500m is not in good condition	Completed 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016
	2	Section of Chase Valley Road From Twickenham road to speed hump outside Evergreen Retirement Complex, a length of 400m needs attention, potholes occur regularly due to poor condition	Completed 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016 in various wards
26	1	Upgrading of water pipes	100% of Masons Reservoir Completed; and 100% of Pipeline construction completed by the 30th of June 2016.
	2	Grass cutting, waste collection, illegal dumping, street lights not working	Waste collection done on a weekly basis for this ward
	3	Grass cutting-verges & vacant land not being maintained regularly	Grass cutting done as and when required
27	1	2x speed humps in New Scotland Road	31 traffic calming measures installed by May 2016 in various wards within the municipality
	2	Fencing of the Skate Board Park in Alexander Road , erection of handrails, benches , half pipe and bumps	Upgrades have commenced in some parts of the park designs are in place.
	3	Waste collection & cleaning of community ranks e.g. west street bus/taxi ranks	Waste collection is done on a daily basis
	4	Crime rate very high	Matter has been forwarded to the SAPS.
	5	Prostitution to be eradicated	Matter has been forwarded to the SAPS. Brothels with the CBD have been closed down
	6	Church Street between Peter Kerchhoff and Pine Streets needs up-grading, cleaning, restoration of pavements, better traffic control and enforcement of	Purchased new road markings machine by the 31 May 2016. Road remarking has commenced within the ward.
28	1	Sanitation & Toilets	3.520 km of sewer pipe replaced by 30 June 2016 for various wards including ward 28
	2	Electricity	Tender has been awarded and annual contract in place.
	3	Resurfacing of Silver Road (between Bombay & Helena) , Valda Road (Between Mars Crescent and Bombay), Pioneer Road (Belfort)	Completed 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016 in various wards
	4	Speed Humps - Silver Road 2x1 and Helena Road - 1x1, Deccan Road -Speed Hump 1x1 (near PAFTA)	31 traffic calming measures installed by May 2016 in various wards within the municipality
29	1	Housing project	Copesville and informal upgrading projects at pre-feasibility stages
	2	Electrification of housing	Project 100% complete. A final 350 house service connections were achieved.
	3	Maintenance of gravel roads	Upgraded 1.2 km of Internal roads in Hanville by the 31st of March 2016
	4	Clinic	Request sent to the department of health
	5	High Mast lights	All 46 High Mast Lights have been installed and energized across all wards including this one. Extra 6 High Masts have been purchased and delivered
30	1	Bynspruit stream canalization	Process has been resubmitted for a WULA application
	2	Traffic lights	Traffic signals spares and equipment purchased by the 30th of April 2016
31	1	NIL	NIL
32	1	NIL	NIL
33	1	Waste collection and illegal dumping on Tatham sportsgrounds and Masukwane street entrances to be addressed. More pickups needed.	Waste collection is being done more regularly.
	2	Skills development, youth centre and job creation	There is an operational youth centre for wall wards in the CBD
	3	Ablution facilities in Masukwane for R500 000.00	3.520 km of sewer pipe replaced by 30 June 2016 for various wards including ward 33
34	1	Refurbishment of Glenwood community hall to turn into a multi-purpose centre	36 operational halls maintained every month across the municipality
	2	High mast lights	High mast lights to be installed during the 2016-17 financial year.
	3	Guard rails in Thembalihle and Madiba	1.55km of Guard Rails installed as and when requested by the 30th of June 2016
35	1	Reduce dumping	Clean up campaigns and community gardens have been erected in that area
	2	Sobantu houses falling apart	Hollingswood project is at planning phase

Top Four Service Delivery Priorities Per Ward 2015/2016 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2015/2016
36	1	Road infrastructure-the remainder of Crestview Road to be resurfaced	Requests submitted to the relevant department
	2	A proper link road between Iris Road, Cyclamen Road, Aster Rd and Morgan rd needs to be designed & built	Requests submitted to the relevant department
	3	Clearing/Grass cutting/Tree felling-municipal open space at the bottom of Morgan rd needs to be cleared and regularly maintained, the boundary fence needs to be repaired and secured	Maintenance is done as and when required
	4	Clearing/Grass Cutting/Tree Felling- the area behind the properties in Hereford Circle is overgrown with noxious weeds and aliens	Maintenance is done as and when required
37	1	RDP houses and toilets	Ethembeni pre-feasibility
	2		Glenwood south-east sector pre-feasibility
	3	Schools	Request submitted to the department of education.
	4	Signage for trucks using Isabel Beardmore Drive as short cut to Mkondeni	Request submitted to the traffic planning section.
	5	Rehabilitation of roads in Ashburton including the building of storm water drains e.g. McKay drive	Completed 45 000m ² (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016 in various wards
	6	Speed humps Wally Hayward Dr and Rushmore rd	31 traffic calming measures installed by May 2016 in various wards within the municipality

Note: As per the above table in respect of the Four Service Delivery Priorities per Ward: the following table contains the summary of the needs as requested by Communities, Ward Committees, Councillors and Amakhosi. For each Need an explanation has been provided under the heading - Nature of Requests.

NO.	NEED	NATURE OF REQUESTS
1	Good Governance	Requests under good governance included the following - communities wanted to be informed about the IDP process, to be involved in the budget process, for ward committees to be established, for the municipality to strengthen relationships between communities and their councillor, for nepotism to be eradicated, many ward requests cited that Councillors must not be involved in the hiring of people.
2	Repairs & Maintenance	Repairs & Maintenance included requests for the upgrades of roads, rehabilitation of community facilities like halls and parks, fixing of potholes, building of speed humps, attending to sewage blockages, repairing of burst water pipes, repairs to RDP houses where roofs are leaking,
3	Roads	Requests for roads predominantly centered around the building of new roads, link roads, access roads and tarred roads where there have never been roads constructed before.
4	Economic Development	It also included the issue of youth development, job creation, training and skills development, small business establishment & other aspects in order to strengthen the economy,
5	Halls / Community Centre's	Request for halls and community Centre's hinged around the construction of new halls and community Centre's which are multi-purpose in nature in order to enhance community development by social cohesion (building to be used by all community members irrespective of colour)
6	Housing	Housing requests include the request for RDP houses and houses in general.
7	Sanitation	Toilets & Sanitation requests include requests for the building of new toilet & sanitation systems especially where they have houses but no toilet facilities.
8	Sportsfields	Communities want sportsfields in their respective areas, sportsfields they can use as per their needs in order to strengthen community unity and social engagement.
9	Street Lighting	Street lighting includes street lights & high mast lights in order to make areas safe from criminal activities as there are large areas with no street lights
10	Electricity	Electricity needs included new installations of electricity in households which do not have electricity all together, and also the installation of pre-paid meters.
11	Water	Water needs included new installations of piped water to households and the ability to use water within the household through taps in order to do their necessary washing and cleaning.
12	Clinics	Communities want to see the municipality ensuring there are clinics in close vicinity of their wards either permanently established or by way of mobile clinics as it is costly to travel to access the health care facility as many are unemployed.
13	Crèches	Communities want the municipality to build crèches or early childhood development Centre's where parents can leave their children during the day whilst they are at work.
14	Refuse Collection	Communities complained that the municipality is failing to keep their communities clean as the pickup of refuse is not constant and is leading to environmental risks for the elderly and young kids as the refuse is not collected for lengthy periods of time and then starts to decompose and smell.
15	Bridges	Communities have requested the construction of bridges and foot bridges.
16	Taxi Ranks	Communities are tired of standing in the rain in long queues waiting for public transport; they want the municipality to provide either taxi ranks or taxi shelters.

CHAPTER 7 - REPORT OF THE AUDITOR GENERAL 2015/2016

THE MSUNDUZI MUNICIPALITY - AUDIT REPORT 2015-2016

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and council on the Msunduzi Municipality

Report on the consolidated and separate financial statements

Introduction

1. I audited the consolidated and separate financial statements of the Msunduzi Municipality set out on pages 205 to 322, which comprise the consolidated and separate statement of financial position as at 30 June 2016, the consolidated and separate statement of financial performance, consolidated and separate statement of changes in net assets, consolidated and separate cash flow statement and the consolidated and separate statement of comparison of budget with actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer's responsibility for the consolidated and separate financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these consolidated and separate financial statements in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Local Government: Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2015 (Act No. 1 of 2015) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of consolidated and separate financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-general's responsibility

3. My responsibility is to express an opinion on these consolidated and separate financial statements based on my audit. I conducted my audit in accordance with the International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated and separate financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated and separate financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the consolidated and separate financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the municipality's and entity's preparation and fair presentation of the consolidated and separate financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's and entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated and separate financial statements.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for qualified opinion

Receivables

6. I was unable to obtain sufficient appropriate audit evidence that receivables from non-exchange transactions in respect of a prepayment of R93,66 million had been properly accounted for, due to the status of the accounting records of the municipality. I was unable to confirm that the prepayment was correctly accounted for by alternative means. Consequently, I was unable to determine whether any adjustment to receivables stated at R370,23 million and the related debt impairment provision of R244,50 million in the consolidated financial statements was necessary.

Payables from exchange transactions

7. The municipality did not recognise all payables from exchange transactions meeting the definition of a financial liability, in accordance with GRAP 104 Financial instruments. This was as a result of the municipality not maintaining adequate records of outstanding payments for goods and services received but not yet paid at year-end. I was therefore unable to determine the full extent of the understatement of payables from exchange transactions and the related expenditure as disclosed in note 16 of the consolidated financial statements as it was impracticable to do so.

Revenue – Fines

8. I was unable to obtain sufficient appropriate audit evidence for revenue from camera fines as disclosed in note 37 to the consolidated financial statements due to the status of the accounting records. The municipality did not have adequate systems of internal control in place for the recording of revenue from camera fines. I could not confirm revenue from camera fines by alternative means. Consequently, I was unable to determine whether any adjustment to revenue from camera fines stated at R34,50 million and the related traffic fine receivable of R30,36 million in the consolidated financial statements was necessary.

Commitments

9. The municipality did not disclose all contractual commitments, as required by GRAP 1 Presentation of financial statements. Contractual commitments should be disclosed when the municipality has committed itself to future transactions which will result in the outflow of cash. Consequently, commitments of R92,48 million as disclosed in note 63 to the consolidated financial statements was understated.

Contingent liabilities

10. The municipality incorrectly disclosed contingent liabilities which did not satisfy the requirements of GRAP 19 Provisions, contingent liabilities and contingent assets, due to breakdowns in processes and controls. Consequently, I was unable to determine the overstatement of the contingent liabilities amounting to R115,54 million as disclosed in note 64 to the consolidated financial statements, as it was impractical to do so.

Aggregation of immaterial uncorrected misstatements

11. The consolidated financial statements of the municipality were materially misstated due to the cumulative effect of numerous individually immaterial uncorrected misstatements in revenue, receivables and investment property included in the consolidated statement of financial position, statement of financial performance and the notes to the consolidated financial statements.

Qualified opinion

12. In my opinion, except for the possible effects of the matters described in the basis for qualified opinion paragraphs, the consolidated and separate financial statements present fairly, in all material respects, the financial position of the Msunduzi Municipality as at 30 June 2016 and its financial performance and cash flows for the year then ended, in accordance with the SA Standards of GRAP and the requirements of the MFMA and DoRA.

Emphasis of matters

13. I draw attention to the matters below.

Restatement of corresponding figures

14. As disclosed in note 67 to the consolidated financial statements, the corresponding figures for 30 June 2015 have been restated as a result of errors discovered during 2016 in the consolidated financial statements of the Msunduzi Municipality at, and for the year ended, 30 June 2016.

Material losses and impairments

15. As disclosed in note 73 to the consolidated financial statements, material electricity losses of R181,96 million (208 million kilowatts) (2015: R179,28 million – 234 million kilowatts) were incurred by the municipality as a result of electricity losses due to illegal connections.
16. As disclosed in note 73 to the consolidated financial statements, material water losses of R 119,72 million (21 million kilolitres) (2015: R117,86 million - 23 million kilolitres) were incurred by the municipality due to the ageing pipeline infrastructure.
17. As disclosed in note 4 to the consolidated financial statements, material allowances for impairment amounting to R244,50 million (2015: R247,79 million) were incurred by the municipality as a result of an allowance for impairment of receivables from non-exchange transactions.
18. As disclosed in note 5 to the consolidated financial statements, material allowances for impairment amounting to R718,93 million (2015: R725,49 million) were incurred by the municipality as a result of an allowance for impairment of receivables from exchange transactions.

Material underspending of the conditional grants

19. As disclosed in note 36 to the consolidated financial statements, the municipality underspent on the public transportation infrastructure grant and the integrated national electrification grant by R37,90 million and R25,34 million, respectively due to the delays in the implementation of the projects associated with these grants.

Additional matters

20. I draw attention to the matters below.

Unaudited supplementary schedules

21. The supplementary information set out on pages 297 to 322 does not form part of the consolidated financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Unaudited disclosure notes

22. In terms of section 125(2)(e) of the MFMA the municipality and the entity are required to disclose particulars of non-compliance with the MFMA. This disclosure requirement did not form part of the audit of the consolidated financial statements and accordingly I do not express an opinion thereon.

Report on other legal and regulatory requirements

23. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report findings on the reported performance information against predetermined objectives for selected objectives presented in the annual performance report, compliance with legislation and internal control. The objective of my tests was to identify reportable findings as described under each subheading but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

Predetermined objectives

24. I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information for the basic service delivery and public safety objectives presented in the annual performance report of the municipality and the municipal entity, respectively for the year ended 30 June 2016.
25. I evaluated the reported performance information against the overall criteria of usefulness and reliability.
26. I evaluated the usefulness of the reported performance information to determine whether it was consistent with the planned objectives. I further performed tests to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the National Treasury's Framework for managing programme performance information.
27. I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
28. I did not identify any material findings on the usefulness and reliability of the reported performance information for the basic service delivery and public safety objectives.

Additional matter

29. I identified no material findings on the usefulness and reliability of the reported performance information for the selected objectives; however, I draw attention to the following matter:

Achievement of planned targets

30. The annual performance report on pages 83 to 87 and 412 to 535 includes information on the achievement of the planned targets for the year.

Compliance with legislation

31. I performed procedures to obtain evidence that the municipality and municipal entity complied with applicable legislation regarding financial matters, financial management and other related matters. My material findings on compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA are related to the municipality and are as follows.

Annual financial statements

32. The consolidated financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements identified by the auditors in the submitted consolidated financial statements were not adequately corrected and/or the supporting records could not be provided subsequently, which resulted in the financial statements of the municipality receiving a qualified audit opinion.

Procurement and contract management

33. Goods and services of a transaction value above R200 000 were procured without inviting competitive bids, in contravention of supply chain management (SCM) regulation 19(a). Deviations were approved by the accounting officer even though it was not impractical to invite competitive bids, in contravention of SCM regulation 36(1).
34. Invitations for competitive bidding were not always advertised for a required minimum period of days, as required by SCM regulation 22(1) and 22(2).
35. Persons in the service of the municipality who had a private or business interest in contracts awarded by the municipality failed to disclose such interest, as required by SCM regulation 46(2) (e); the code of conduct for councillors, as well as the code of conduct for staff members issued in terms of the Municipal Systems Act of South Africa, 2000 (Act No. 32 of 2000) (MSA).
36. Awards were made to providers who were in the service of the municipality and whose directors are in the service of the municipality, in contravention of section 112(j) of the MFMA and SCM regulation 44. Furthermore, the provider failed to declare that they were in the service of the municipality, as required by SCM regulation 13(c).
37. Awards were made to providers who were in the service of other state institutions or whose directors were in the service of other state institutions, in contravention of section 112(j) of the MFMA and SCM regulation 44. Similar awards were identified in the previous year and no effective steps were taken to prevent or combat the abuse of the SCM process, as required by SCM regulation 38(1).
38. Persons in service of the municipality whose close family members had a private or business interest in contracts awarded by the municipality failed to disclose such interest, in contravention of SCM regulation 46(2) (e) and the code of conduct for staff members issued in terms of the MSA.

Expenditure management

39. Money owed by the municipality was not always paid within 30 days, as required by section 65(2) (e) of the MFMA.
40. An adequate management, accounting and information system was not in place which recognised expenditure when it was incurred, and which also accounted for creditors and payments made, as required by section 65(2)(b) of the MFMA.
41. Reasonable steps were not taken to prevent irregular expenditure, as required by section 62(1) (d) of the MFMA.

Revenue management

42. An adequate management, accounting and information system which accounts for revenue and debtors was not in place, as required by section 64(2) (e) of the MFMA.

Liability management

43. An adequate management, accounting and information system which accounts for liabilities was not in place, as required by section 63(2) (a) of the MFMA.

Internal control

44. I considered internal control relevant to my audit of the consolidated financial statements, the annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the qualified opinion and the findings on compliance with legislation included in this report.

Leadership

45. Oversight over key internal controls was not adequate to ensure that the municipality's control environment prevented significant deficiencies related to financial and compliance reporting. The leadership did not act swiftly in ensuring that commitments in the action plans were monitored on a regular basis and key vacancies in key positions were not filled in good time to promote a sound control environment.

Financial management

46. Daily and monthly processes coupled with adequate records management were not adequate to ensure quality financial and compliance reporting. Management did not decisively respond to breakdowns in key control activities due to a lack of understanding of applicable financial and compliance reporting requirements.

Governance

47. The leadership and management did not create a sound and sustainable control environment by institutionalising an adequate and appropriate risk management strategy and mitigation plan. Consequently basic internal controls were not implemented to prevent, detect and respond to risks that support reliable reporting.

Other reports

48. I draw attention to the following engagements that could potentially impact on the municipality and its municipal entity's financial, performance and compliance related matters. My opinion is not modified in respect of these engagements that are either in progress or have been completed.

Investigations

49. Internal audit performed numerous investigations at the request of the accounting officer. The investigations related to allegations of fraud, corruption, theft, mismanagement, and SCM irregularities. Twenty-two investigations were concluded during the 2015-16 financial year. Two investigations resulted in the institution of criminal charges.
50. The provincial department of Cooperative Governance and Traditional Affairs requested that an investigation be conducted after a senior staff member was suspended. The investigation commenced in May 2016 and covered the period 2012 to April 2016. The investigation was initiated based on an allegation of maladministration and is still in progress.
51. A forensic investigation was conducted on behalf of the municipality into alleged irregularities pertaining to supply chain management processes covering the period 1 January 2012 to 10 June 2016. The municipality is currently reviewing the recommendations of the report.

Auditor-General

Pietermaritzburg
21 December 2016



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

CHAPTER 8 - RESPONSE TO THE REPORT OF THE AUDITOR GENERAL

THE MSUNDUZI MUNICIPALITY REPORT BY MUNICIPAL MANAGER FOR COUNCIL 25 JANUARY 2017

RESPONSE TO THE REPORT OF THE AUDITOR-GENERAL ON CONSOLIDATED FINANCIAL STATEMENTS OF THE MSUNDUZI MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2016

BACKGROUND AND PURPOSE OF THE REPORT

The report of the Auditor-General dated 30 November 2016 on the Audit of the Accounts of the Council for the financial year ended 30 June 2016, has been received and is on the Council agenda.

In terms of Section 21 (1) and (2) of the Public Audit Act, 2004 (Act No. 25 of 2004):

- [1] The Auditor-General must submit an audit report in accordance with any legislation applicable to the auditee which is the subject of the audit.
- [2] If there is no such legislation as contemplated in subsection (1) the Auditor-General must submit the audit report to the relevant legislature within the reasonable time.

The Accounting Officer must ensure that the requirements of Section 126 (1) and (2) of the Municipal Finance Management Act, (Act 65 of 2003) are complied with.

Section 121 prescribes that the Annual Report of a municipality must include among others the Auditor-General's Audit Report in terms of Section 126 (3) on the financial statements and particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraph (b) and (c) of Section 121.

Comments and action on matters raised in the report are set out below with the numbering corresponding to the report of Auditor-General.

GENERAL RESPONSE

The Auditor-General has expressed a qualified opinion with the following basis:

1. Receivables

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence non-exchange transactions in respect of a prepayment of R93.66 million had been properly accounted for, due to the status of the accounting records of the municipality. They were unable to confirm that the prepayment was correctly accounted for by alternate means. Consequently, They were also unable to determine whether any adjustment to receivables stated at R370,23 million and the related debt impairment provision of R244,50 million in the consolidated financial statements was necessary.

Management Response

It must be noted that, the matter between IDT and Msunduzi is currently under litigation.

The amount of R93m is made up of payments that were made to IDT in line with the signed agreement. In terms of paragraph 4.5 of the signed agreement, all monies paid by the municipality should be kept by IDT into a dedicated bank account and interest accrued will be for the credit of the municipality and will be refunded to the municipality on the closure of the expiry of the agreement. Therefore, based on the above and our consideration for impairment and recoverability, the municipality is of the view that the amount is recoverable as IDT is another organ of state and the municipality has adequate supporting documentation to prove liability.

2. Payables from exchange transactions

The municipality did not recognise all payables from exchange transactions meeting the definition of a financial liability, in accordance with GRAP 104 Financial instruments. This was as a result of the municipality not maintaining adequate records of outstanding payments for goods and services received but not yet paid at year-end. I was therefore unable to determine the full extent of the understatement of payables from exchange transactions and the related expenditure as disclosed in note 16 of the consolidated financial statements as it was impracticable to do so.

Management Response

The municipality will ensure that adequate cut-off procedures on invoices and payments are implemented to ensure that expenditure and accruals are accounted for in the correct period. Creditors statements will be scrutinised and reconciling items will also be adequately followed up to ensure that accruals are recorded in the correct period. The creditors' reconciliations are currently being performed and reviews are conducted by creditors' section to ensure these are done properly and reviewed.

Control measures will be put in place to ensure that Business units submit all accrual information within the cut off times for submission of such information will be set and communicated.

3. Revenue – Fines

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence for revenue from camera fines as disclosed in note 37 to the consolidated financial statements due to the status of the accounting records. The municipality did not have adequate systems of internal control in place for the recording of revenue from camera fines. They could not confirm revenue from camera fines by alternative means. Consequently, They were unable to determine whether any adjustment to revenue from camera fines stated at R34,50 million and the related traffic fine receivable of R30,36 million in the consolidated financial statements was necessary.

Management Response

Msunduzi Municipality was granted a delegation by Director Public Prosecutions (DPP) on 11 July 2012 to perform the function, on the 27 November 2015 the same was withdrawn, the reasons for withdrawal was that the DPP felt that Msunduzi was using the exercise as revenue generating instead of law enforcement.

The purpose of a speed prosecution by camera is to deter speeding and when speed has been deterred the camera is removed and located in a different area.

4. Commitments

The municipality did not disclose all contractual commitments, as required by GRAP 1 Presentation of financial statements. Contractual commitments should be disclosed when the municipality has committed itself to future transactions which will result in the outflow of cash. Consequently, commitments of R92,48 million as disclosed in note 63 to the consolidated financial statements was understated.

Management Response

Commitments were decentralised for the purposes of ownership by each business unit hence the understatement by other business units did not take full responsibility, however, management have taken a decision to centralise all commitments to avoid reoccurrence of the same.

5. Contingent liabilities

The municipality incorrectly disclosed contingent liabilities which did not satisfy the requirements of GRAP 19 Provisions, contingent liabilities and contingent assets, due to breakdowns in processes and controls. Consequently, they were unable to determine the overstatement of the contingent liabilities amounting to R115,54 million as disclosed in note 64 to the consolidated financial statements, as it was impractical to do so.

Management Response

In order to avoid reoccurrence of the same management have decided to create a register of all contingent liabilities which will be maintained by legal department and will be updated on a regular basis. Further to that training in the interpretation and application of GRAP 19 will be provided to relevant legal personnel.

6. Aggregation of immaterial uncorrected misstatements

The consolidated financial statements of the municipality were materially misstated due to the cumulative effect of numerous individually immaterial uncorrected misstatements in revenue, receivables and investment property included in the consolidated statement of financial position, statement of financial performance and the notes to the consolidated financial statements.

Management Response

Going forward all misstatements identified by the Auditor-General will be corrected to ensure that Annual Financial Statements are fairly presented.

EMPHASIS OF MATTERS AND OTHER MATTERS:

The following matters were raised by the Auditor-General and the numbering used below is in line with the audit report.

14. Restatement of corresponding figures

Action plan addressing the shortcomings identified in the implementation of Generally Recognized Accounting Practice has been developed and will be monitored and tested during the preparation of the interim financial statements

15. Material losses/Impairments

The material losses are noted and will be part of the action plan developed by infrastructure to address water and electricity losses.

Electricity Losses

The acceptable norm of electricity loss is 3%. The loss above the norm is due to theft, distribution losses, illegal tampering of electricity meters and can also be attributable to the ageing infrastructure.

16. Water losses

The acceptable norm of water loss in the developing countries is 20%. The loss above the norm is due to theft, distribution losses, illegal tampering of water meters and can also be attributable to ageing infrastructure.

17. Impairments

Noted from 17 to 18

19. Material under spending of conditional grants

Noted, Action plan addressing material under spending of budget has been developed, currently being implemented.

20. Additional matters

Noted

21. Unaudited supplementary schedules

Noted

22. Unaudited disclosure notes

Noted

23. Report on other legal and regulatory requirements

Noted

24. Predetermined objectives

Noted from 24 to 28

29. Additional matter

Noted

30. Achievement of planned targets

Noted

31. Compliance with laws and regulations

Noted

32. Annual financial statements

Noted

33. Procurement and contract management

Noted from 33 to 38

39. Expenditure management

Noted from 39 to 41

42. Revenue management

Noted

43. Liability management

Noted

44. Internal control

Noted

45. Leadership

Noted

46. Financial management

Noted

47. Governance

Noted

48. Reports

Noted

49. Investigations

Noted from 49 to 51

CONCLUSION:

Whilst the municipality has worked tirelessly on the above matters, the improvement is not what was envisaged when the previous action plan was developed, implemented and monitored on monthly basis.

A weekly task team and monthly transformation committee will be revived to address all issues, root causes and deficiencies on the system of internal control.

CHAPTER 9 - REPORT OF THE AUDIT COMMITTEE & RECOMMENDATIONS OF THE AUDIT COMMITTEE 2015/2016

ANNUAL REPORT OF THE AUDIT COMMITTEE FOR THE PERIOD 01 JULY 2015 TO 30 JUNE 2016

AUDIT COMMITTEE REPORT

The Audit Committee of the Municipality has pleasure in submitting its annual report. This report is submitted in terms of the provisions of sections 121(3) (j), 166(2) (b) and (c) of the Municipal Finance Management Act of 2003 ("the MFMA") and covers the financial period from 1 July 2015 to 30 June 2016.

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The Audit Committee consist of the members listed hereunder and meets as a minimum, four times a year as per the approved Audit Committee Charter.

Name of Member	Number of Meetings Attended
Mr S Mnguni CA (SA): Chairperson	7
Ms N R Shezi	6
Ms N Gevers	7
Mr S Ndaba	8
Advocate N Kuzwayo	8

Overview of Activities

The Committee held eight meetings during the year and the Audit Committee Chairperson also availed himself for Executive Committee Meetings to present a report of the Audit Committee. These reports of the Audit Committee were also presented to Full Council.

AUDIT COMMITTEE RESPONSIBILITIES

The Audit Committee has complied with its responsibilities arising from section 166 of the MFMA and clause 14(2) (a) of the Municipal Planning and Performance Management Regulations of 2001. The Audit Committees' work was guided and regulated by an Audit the Committee Charter and discharged all its responsibility as contained therein. The Audit Committee's work was also guided by its work programme that it adopted during the year.

INTERNAL AUDIT INSTITUTIONAL ARRANGEMENT

The Internal Audit Charter as adopted by the Audit Committee regulates the work of the Internal Audit.

In terms of S165 (1) of the MFMA each municipality is required to have an internal audit function. S165 (3) allows the municipality to co-source the internal audit function if the municipality requires assistance to develop its internal capacity. The internal audit was assisted by co-sourced resources during the year.

The Annual Audit coverage plan was submitted to the Audit Committee on 28 July 2015 and was approved accordingly.

The Executive Manager: Internal Audit presented a revised and adjusted annual audit coverage plan during the year which was approved by the Audit Committee. The review and adjustments of the annual audit coverage plan were necessitated by a number of factors including the risks that emanated from the risk assessment, compliance issues and other audits. The internal audit completed 39 of the 41 approved projects. In addition, 12 ad hoc projects were undertaken and completed by internal audit.

INTERNAL AUDIT FUNCTION

During this financial year internal audit reports with management comments were presented to the Audit Committee meetings. Issues raised were deliberated and recommendations made to council including recommendation regarding the issues raised by the Auditor-General. The audit committee did raise concerns with respect to slow progress in dealing with the matters raised by both the Internal Audit and External Audit as there were still matters from 2014-15 financial year still not resolved.

The Executive Manager: Audit (CAE) had direct access to the audit committee, primarily through its Chairman. The CAE was suspended during the year and the disciplinary process was still in progress as at the end of June 2016. The municipality appointed Acting CAE in order to ensure that there is continuity with respect to implementation of the internal audit plan.

During the year, the committee met with the both external auditors and internal audit without management being present in order to assess if there were any issues that are impacting on the work of the auditors.

SYSTEM OF INTERNAL CONTROL

The system of internal control are designed to provide reasonable assurance that the assets are safeguarded and the liabilities and working capital are effectively and efficiently managed and they remain a management responsibility.

The internal audit reports in all the areas audited during the financial year under review indicated that there were some weaknesses in the system of internal control due to a number of reasons including vacancy rate at certain levels, inadequate policies and lack of implementation of designed internal controls.

The Audit Committee is still concerned with controls regarding asset management, project management, expenditure management, revenue management, performance management and computer controls. Internal controls still require improvement regarding these areas.

RISK MANAGEMENT

Risk management has been formalised within the municipality through the establishment of various structures (i.e. Risk Management Committee and Risk Officers/Champions), processes and systems to give effect to Risk Management.

The Audit Committee has been monitoring the risks identified including top 10 risks. The top 10 risks relate to governance, asset management, finance and social and economic conditions. Actions by management in addressing these risks are being noted.

COMBINED ASSURANCE FRAMEWORK

The combined assurance framework was approved by Council in the previously. Regular engagements are taking place between assurance providers to give effect to combined assurance. These engagements will continue in the coming year to make the combined assurance within the municipality more effective.

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

The Audit Committee reviewed both interim financial statements and annual financial statements that were submitted to Auditor-General for audit.

These financial statements were approved for submission to the Auditor-General before end of August as required by the MFMA.

PERFORMANCE MANAGEMENT

The Committee had reviewed and considered the quarterly reports by management. In addition, the Audit Committee considered the annual performance report and was approved for submission to the Auditor-General with the Annual Financial Statements.

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

The Audit Committee noted the findings of the internal audit on ICT controls. The committee is satisfied that management is attending to the matters raised by the internal audit with respect to ICT.

However, the audit committee is concerned with the slow implementation of the new financial management system as this might result in non-compliance with the regulations on standard charts of accounts.

GOVERNANCE

The municipality is fully committed to good governance and the Audit Committee will continue to assist and advice Council on governance related matters.

COMPLIANCE WITH LAWS AND REGULATIONS

The Audit Committee has reviewed the effectiveness of the system for monitoring compliance with laws and regulations. The system for monitoring compliance with laws and regulations is considered partial effective. The Audit Committee will continue to assist management in improving compliance with laws and regulations.

EXTERNAL AUDIT BY AUDITOR-GENERAL SOUTH AFRICA (AGSA)

The Audit Committee reviewed the External Audit plan to ensure the critical risk areas are being addressed. In addition, the committee has been monitoring the action plan with respect to the matters raised by the Auditor-General during 2014/15 financial year. Progress was noted on these matters and 19 of the 35 matters as at 30 June 2016 were still being addressed.

Based on the engagement with the Auditor-General, nothing has come to the committee's attention with regard to any matter concerning the independence of External Auditors.

The Audit Committee concurs with qualified audit opinion received from the Auditor-General's. The matters affecting regression from the previous year are receivables, revenue, payables, commitments, contingent liabilities and procurement management.

The Audit Committee will support management is developing a clear action plan to deal with the matters raised.

CONCLUSION

The Committee will continue to monitor progress being made by the municipality in improving overall governance, systems of internal control, risk management and performance management. In addition, the Audit Committee concurs and accepts the conclusions of both the Internal Audit and the Auditor-General on the matters they have raised during their audits.

The Committee wishes to express its sincere appreciation to the Accounting Officer, Senior Management, MPAC, Portfolio Committees, Executive Committee, Council and staff for their cooperation and support.



Chairperson: Audit Committee
Mr Sandile Mnguni CA (SA)

RECOMMENDATIONS OF THE AUDIT COMMITTEE 2015/2016

28 July 2015	AUDIT ON REVENUE MANAGEMENT That the Chief Financial Officer ensures that a progress report on the Audit of Revenue Management is submitted to the next meeting of the Audit Committee.
	AUDIT FINDINGS AND RECOMMENDATIONS NOTED.
	AUDITOR GENERAL MATTERS 6.1. <u>PROGRESS REPORT ON 2013/2014 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014 AND 2014/2015 INTERNAL AUDIT FINDINGS</u> That the content of the internal and external audit action plans tracker as at 30 June 2015 as detailed in the report dated 13 July 2015 by the Manager : Office of the Municipal Manager, be NOTED and discussed for onward transmission to the Audit Committee meeting on 4 August 2015.
	<u>VERIFICATION AND CONDITIONAL ASSESSMENT OF INFRASTRUCTURE ASSETS</u> It was reported that a presentation would be conducted by SMEC later on in the meeting and the Close out Report for the Annual Movable Asset Verification for the 14/15 Reporting period would be tabled. NOTED.
	8. <u>INTERNAL AUDIT (ASSURANCE)</u> 8.1. <u>REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF APRIL 2015</u> (a) That the progress on the Internal Audit Function for the month of April 2015 and the concern on the lack of implementation of recommendations and agreed upon action by management previously reported on, be NOTED. (b) That the Anti-fraud and Corruption Activism Campaign by the Internal Audit Unit be NOTED. (c) That the positive response to the call by the Msunduzi Municipality to the members of the public, councillors and employees, be NOTED. (d) That all Deputy Municipal Managers take firm action against fraud, corruption, theft, gross irregularities and gross misconduct in their areas of operation. (e) That all Deputy Municipal Managers and Process Managers be active through their management committees, staff meetings and articles on the internal and external newsletters. (f) That Anti-fraud and Corruption be placed on the agenda of Mayoral Public Participation Meetings (izimbizo) to thank the communities for reporting incidents of alleged fraud, corruption, theft, gross irregularities, etc in the municipality and continuously encourage citizens to partner with the municipality in fighting fraud, corruption, theft and other irregularities. <u>PROGRESS REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF MAY 2015</u> That the report dated 23 June 2015 incorporating the recommendations of the Strategic Management Committee on the activities of the Internal Audit Unit for the month of May 2015, be NOTED; and notes the concern on the system of internal control remaining weak in areas audited.
	<u>FINAL INTERNAL AUDIT REPORT ON CONSUMER REFUNDS FOR THE PERIOD SEPTEMBER 2014 TO DECEMBER 2014</u> (a) That the findings, management comments and recommendations made in the final internal audit report on Consumer refunds for the period September 2014 to December 2014 be NOTED. (b) That the improvement on the system of internal control around consumer refunds be NOTED.
	<u>FINAL INTERNAL AUDIT REPORT ON CONSUMER REFUNDS FOR THE PERIOD JANUARY TO MARCH 2015</u> (a) That the findings, management comments and recommendations made in the final internal audit report on Consumer refunds for the period January 2015 to March 2015 be NOTED. (b) That the improvement on the system of internal control around consumer refunds be NOTED.
	<u>FINAL INTERNAL AUDIT REPORTS ON TRADE PAYABLES AS AT 15 NOVEMBER 2014 TO 30 MARCH 2015</u> That the findings, management comments and recommendations made in the Final Trade Payables reports for the period 15 November 2014 to 30 March 2015 be NOTED.
	<u>FINAL INTERNAL AUDIT REPORTS ON TRADE PAYABLES AS AT 15 APRIL 2015 TO 15 MAY 2015</u> That the improvement in the system of internal control in so far as Trade Payables are concerned be NOTED

FINAL INTERNAL AUDIT REPORT ON ICT ASSET MANAGEMENT

- (a) That the findings and internal audit opinion on the adequacy of the design of the system of internal controls that is partially adequate and the operation of the system of internal controls that is partially effective be NOTED.
- (b) That the Deputy Municipal Manager : Corporate Services to submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
 - (i) All terminated employees to sign the "asset resignation form" when they leave employment to ensure that the assets that they were responsible for are returned to the municipality before their departure.
 - (ii) That the Process Manager: ICT to establish a consistent Configuration Management process that will provide reliable and timely information.
 - (iii) That the Configuration Management process to be integrated with the other ICT processes, particularly Incident Management Change Management, Disaster Recovery and Security Management.
 - (iv) These processes should include the identification of roles and responsibilities, support the identification of critical systems and provide recovery support in instances of a system failure.
 - (v) The Process Manager: ICT to ensure that the ICT Unit compiles a comprehensive list of all leased assets annually and the list should be updated accordingly.
- (c) That the agreed action plan as contained in the report be NOTED.
- (d) That the implementation of the agreed action plan as contained in the report be monitored against the progress reports submitted by the Deputy Municipal Manager: Corporate Services through the internal audit tracking system to the Audit Committee scheduled to take place on 25 August 2015.

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF THE JANUARY 2015 TO MARCH 2015 MFMA S71 REPORTS: QUARTER THREE

- (a) That the findings and internal audit opinion on the adequacy of the design of the system of internal controls that is inadequate and the operation of the system of internal controls that is ineffective be considered.
- (b) That the Chief Financial Officer be instructed to submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations.
 - (i) That proper and timely communication to be maintained between the various sections within finance department to ensure that journals are processed in the correct period.
 - (ii) That the Senior Clerk : Financial Services ensures that all his journal entries are submitted to the Revenue department timely every month and the Clerks at Revenue Department to sign and date the journals to acknowledge receipts of the journals for processing.
 - (iii) That the Process Manager: Budget and Finance and Acting Manager : Budget to adequately review the section 71 reports for validity, accuracy and completeness.
 - (iv) That the Acting Manager Budget and the Process Manager: Budget and Finance to ensure that all transactions are captured on the system and proper reconciliations are prepared.
 - (v) That the Process Manager: Budget and Finance and Acting Manager: Budget to adequately review the section 71 reports.
 - (vi) That the negative cash and bank balance of R28 387 009 to be classified under current liabilities as bank overdraft. Offsetting is prohibited in GRAP1 Presentation of Financial Statements.
 - (vii) That the balance of Cash and bank to be R26 513 777 under current assets after eliminating the R28 387 009 from calculations (Eliminate netting off).
 - (viii) That the Process Manager: Budget and Finance and Acting Manager: Budget to adequately review the section 71 reports to ensure correct classification of items.
 - (ix) That the Office Of the Municipal Manager and the Finance Department's section to communicate on a regular basis regarding the grants that they are responsible for so that the Finance department will be able to allocate correctly.
 - (x) That the Process Manager: Budget and Finance and Acting Manager: Budget to adequately review the section 71 reports to ensure correct allocation an classification of all financial transactions items.
 - (xi) That the Process Manager: Budget and Finance to ensure that the section 71 reports are placed on the municipality's website as per the Municipal Budget and Reporting Regulation section 30.
 - (xiii) That the Process Manager: Budget and Finance and Acting Manager: Budget should adequately review the section 71 reports to ensure that all required tables are completed as per MBRR requirements.
- (c) That the agreed action plan as contained in the report be NOTED.
- (d) That the implementation of the agreed action plan as contained in the report be monitored against the progress report submitted by the Chief Financial Officer through the internal audit tracking system to the Audit Committee scheduled to take place on 25 August 2015.

FOLLOW UP ON INTERNAL AUDIT REPORT ON THE FRESH PRODUCE MARKET

- (a) That the findings and internal audit opinion on the adequacy of the design of the system of internal controls that is adequate and the operation of the system of internal controls that is partially effective be NOTED.
- (b) That the Deputy Municipal Manager: Economic Development submits a progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, viz.
 - (i) All documents to be dated when signing for approval to ensure that timely reviews are undertaken.
 - (ii) Exercise of the buyer's spending analysis to be performed monthly with a comprehensive analysis prepared over a 12 month period.
 - (iii) Buyer's track record of spending to be reviewed prior to acceptance as a guaranteed buyer by the Principal Accountant.
 - (iv) The Process Manager: Local Economic Development to amend the Market Financial Procedures Manual with regards to the activities to be undertaken by the agents.
 - (v) To ensure that critical vacancies are filled to avoid performance of incompatible functions by the staff.
 - (vi) Interest rate used at the Market to be updated as and when deemed necessary and updated in the Market Financial Procedures Manual.
 - (vii) Interest rate charged to be benchmarked against similar municipal entities and other organs of state to predict collectability trends.
 - (viii) Acting Manager: Market to seek assistance from the Real Estate section on the management of leases.
- (c) That the agreed action plan as contained in the report be NOTED.
- (d) That the implementation of the agreed action plan as contained in the report against the progress report submitted by the Deputy Municipal Manager: Economic Development be monitored on the internal audit tracking system to the Audit Committee scheduled to take place in August 2015

FINAL AUDIT REPORT ON PROJECT MANAGEMENT UNIT

- (a) That the findings and internal audit opinion on the design and operation of the system of internal control around the Project Management Unit which is inadequate and ineffective, as detailed in the report dated 2 July 2015 by the Executive Manager: Internal Audit, be NOTED.
- (b) That the Deputy Municipal Manager: Infrastructure Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
 - (1) Critical vacant posts within the approved PMU organisational structure should be filled as a matter of urgency.
 - (2) The personnel to be appointed should possess the necessary skills and expertise to manage projects.
 - (3) Lines of responsibility should be clearly defined and documented.
 - (4) PMU should verify work together with a Consulting Engineer who is a project manager.
 - (5) Invoices and GRN's should only be authorized and processed for payment when a valid, accurate and complete payment certificate has been received from a Consulting Engineer confirming that construction work is done to the Engineer's satisfaction. This will be done by the Project Champions.
 - (6) Project managers are required to further inspect the good/services rendered by the supplier after they have received the payment certificate from the consultants.
 - (7) The PMU Finance Manager should review all the payment documents to ensure they are valid, accurate and complete.
 - (8) The GRN should only be prepared once the following conditions are met:
 - (i) The Consulting Engineer has issued the payment certificate confirming that construction work has been done to his satisfaction and
 - (ii) The Project Manager has inspected and confirmed that the work that has been carried out on site and confirmed that the details per payment certificate are valid, accurate and complete.
 - (9) The PMU Finance Manager should ensure that all transactions processed are supported by valid supporting information.
 - (10) The PMU Finance Manager should ensure that all instructions are written down as audit trail and supporting documentation.
 - (11) The head of PMU should review all financial records, general ledger reconciliations and entries/adjustments being processed on the financial records.
 - (12) The PMU Finance Manager and head of PMU should ensure that the information submitted to National MIG is valid, accurate and complete.
 - (13) All expenditure claims submitted to National MIG should be actuals (not projections).
 - (14) Services rendered for which invoices have not been received at reporting date should be recorded as accruals.
 - (15) A re-assessment of the job responsibilities of the PMU Finance Manager should be carried out by the Head of PMU.
 - (16) The Head of PMU should ensure that PMU personnel carry out their intended functions as set out in the COGTA Guidelines, also applying best practice principles from municipalities with similar functionalities.
 - (17) Lines of responsibility should be clearly defined and documented.
 - (18) PMU Finance Manager should review all payment related documents prior to submitting to Creditors to process payments.
 - (19) PMU Finance Manager should review spending on each vote to ensure that spending is according to the specifications of the project.
 - (20) PMU personnel should be involved in the project planning and feasibility studies of projects so as to issue an independent opinion of the projects and utilisation of funding.
 - (21) The Head of PMU should re-assess the job responsibilities of the PMU personnel to ensure that PMU personnel carry out their intended functions as set out in the COGTA Guidelines.
 - (22) As project management is the key function for PMU, the Head of PMU should ensure that PMU fulfills this function.
 - (23) The PMU officials should be involved in contracts administration by coordinating and administering service agreements and contracts with Contractors and Consulting Engineers for each project. This should include feasibility and backlog studies.
 - (24) Contracts awarded for MIG projects should be forwarded to the PMU to enable them to monitor the conditions of the contract.
 - (25) A register of contracts awarded for MIG projects should be maintained by PMU.
 - (26) The Head of PMU should ensure adequate review of performance indicators versus project time lines for each vote, so as to ensure that projects that are delayed are promptly followed up and the budget adequately aligned.
 - (27) PMU should carry out midyear or quarterly reviews of project progress and spending trends. This will ensure that project progress spending patterns are identified timeously and amendments to budget allocations are performed timely to meet targets per IDP/SDBIP.
 - (28) PMU personnel should assist the planning departments in ensuring management is aware of completed projects and work with management on establishing planned maintenance programmes.
 - (29) PMU personnel should assist management in monitoring of the maintenance programmes to ensure that they are being carried out as planned.
 - (30) Budget allocated for maintenance of infrastructure should be closely monitored by the PMU as well as the progress on projects.
 - (31) The PMU: Finance Manager ensures that forecast budget planning is carried out per the stipulated three year DoRA allocations before the final budget is tabled and project initiation phase resumes before the start of the financial year. This is to ensure that projects are executed promptly and within the correct time frame. This would also contribute positively to service delivery.
 - (32) The budget is approved by not later than 30 May each year which allows management to start preparing the project specifications and procurement processes from the month of June rolling over to the new financial year.
 - (33) Management should ensure that they optimise the value of partnership with consultants, to not only get the best value for money but also ensure that there is a transfer of skills to eventually build enough capacity in-house to execute projects from design phase up to completion.
 - (34) Review the current establishment, as consultants were appointed to perform work of a permanent/ continuous nature for which a suitable vacancy could be created in-house as capacity is needed. This would also contribute towards job creation.
 - (35) Consideration should be made to increase the number of technical staff within the PMU and other technical areas within the Municipality.
 - (36) The PMU finance manager should review the actual spending against the budget on a monthly basis.
 - (37) The Deputy Municipal Manager: Financial Services, Process Manager: Budget and Finance and PMU: Finance Manager should continually review compliance with legislation along with improving budgetary controls to prevent the incurring of unauthorised expenditure.
 - (38) Process Manager: Budget and Finance should review actual spending on votes to the approved funds on a monthly basis.
 - (39) The financial system should be configured not to allow overspending on votes unless it is within the approved % of variation.
 - (40) Virement procedures should be followed by management in instances where over expenditure is anticipated on a particular vote.

- (41) The Deputy Municipal Manager: Infrastructure Services should ensure that the project maintenance costs are determined and known prior to executing the projects to ensure sustainability of the projects and proper budgeting by the municipality; and
- (42) If the maintenance costs are too high the municipality should assess its finances going forward to ensure affordability of the maintenance costs by the municipality.
- (43) Consider introducing succession planning in the entire municipality but it must be clearly stated that the programme does not guarantee a promotion or automatic elevation into a senior position. The succession planning should be driven through analysis of skills gap in preparation for the next level in leadership and training plan to close the gap so that at any time when the leader vacates the position there is a pool of officials ready to compete for the leadership position. This should not be confined to certain individual but rather be based on all employees on the level below the leader. When the leader is away for whatever reason the employees in the level below should be appointed to act in an alternative routine/system.
- (44) Succession planning policy and procedure manual should be drafted and approved by Council.
- (44) Key individuals within the Business Units should be earmarked to be included in the transfer of skills.
- (46) These individuals should be appointed in the acting capabilities should the Head of PMU not be available to perform his duties.
- (47) There should be key performance targets set for each personnel acting within the PMU and there should be quarterly performance assessment to evaluate readiness to lead or perform the task.
- (48) Management should consider implementing the control of including running totals (total payments to date) on the payment certificate. The implementation of the control will assist in tracking expenditure against the remaining budget for the project as well as project management.
- (49) The Chief Risk Officer in conjunction with the Head of Supply Chain Management, Head of PMU and Process Managers for Units that are running projects should develop an appropriate risk management evaluation system/analysis model to address this weakness.
- (50) The Deputy Municipal Manager: Infrastructure Services should develop a project management policy that encapsulates among other things the following:-
- (i) Policy objectives
 - (ii) Application of the policy
 - (iii) Roles and responsibilities
 - (iv) Prioritization of projects
 - (v) Mobilization of funding and project costing
 - (vi) Project initiation and planning including feasibility studies
 - (vii) Participation of ward committees/project steering committees on projects
 - (viii) Project monitoring and penalty regime
 - (ix) Variations orders
 - (x) Project risk management including sustainability of projects
 - (xi) Project hand over and retention fees.
- (51) The Head of PMU should develop a project management methodology and procedures that encapsulates among other things in order to give guidance and direction in a structured manner and outline detailed step by step description of how to perform a particular task or activity, viz.
- (i) Prioritization of projects
 - (ii) Mobilization of funding and project costing
 - (iii) Project cycle
 - (iv) Management structure for the project
 - (v) Project initiation and planning including feasibility studies
 - (vi) Communication system (participants & stakeholders including reporting mechanisms)
 - (vii) Engagement of the external resources to the project;
 - (viii) Project organization;
 - (ix) Quality control;
 - (x) Project monitoring i.e. inspections and progress reports;
 - (xi) Financial and contractual controls;
 - (xii) Safety issues
 - (xiii) Change management;
 - (xiv) Risk management;
 - (xv) Value management;
 - (xvi) Contract management i.e. specifications, sub-contractors, site meeting and records variations, disputes and penalty claims, commissioning, guarantees, completion and defects liability etc.
 - (xvii) Project close out.
- (52) Once the policy and methodology are completed and approved they should be work shopped to the relevant staff; and
- (53) The policy and methodology should be reviewed on regular basis at least on an annual basis for updates with changes in relevant policies, environment new technology.
- (54) The Deputy Municipal Manager: Infrastructure Services should ensure that the municipality considers adopting and implementing the Joint Building Contracts Committee (JBCC) contract and the General Conditions of Contract for Civil Works for all its construction and civil works as these are designed specifically for construction and civil works with an equitable distribution of contractual risks pertaining to the building industry.
- (55) The Deputy Municipal Manager: Infrastructure Services should develop a master plan for all the projects to be implemented by the municipality during the year detailing inter alia the dates for the following, viz.
- (i) Projects commencement date;
 - (ii) Project start date;
 - (iii) Date of appointment of the Consultants and Contractor;
 - (iv) Date of commencement of the Supply Chain Management processes.

- (56) For the master plan, develop the individual project plans which will be in line with the master plan.
- (57) The plan should be amended accordingly with changes in the project.
- (58) The individual project plans should incorporate among other things at least the following information, viz.
- (i) Project definition, scope & time line;
 - (ii) Project objectives, cost / benefit analysis;
 - (iii) Staffing requirements;
 - (iv) Risk analysts;
 - (v) Critical success criteria (If met, the project goals are met);
 - (vi) Communication plans if communication plans are not made a separate plan; and
 - (vii) Contingency plan.
- (59) The Deputy Municipal Manager: Infrastructure Services in consultation with the Chief Risk Officer should develop and implement the strategy for identifying and managing risks that are threatening each project success and allocate the necessary resources to ensure that if they materialise they do not impede on the delivery of projects.
- (60) Risks should be identified per project and be updated with changes to the projects and any internal and external factors that may affect the project delivery.
- (61) The projects risk management strategy should include amongst other things, viz.
- (i) Development of risk management process;
 - (ii) Risk management role players;
 - (iii) Risk management disclosure in the annual report; and
 - (iv) After the strategy has been developed it should be work shopped to all the relevant stakeholders to ensure that each party understand all his/her responsibilities in risk management and perform them timeously.
- (62) The Deputy Municipal Manager: Infrastructure Services should ensure that the municipality, viz.
- (i) Develops and implements the project quality plans at the beginning of each project and check them frequently throughout the duration of the project;
 - (ii) Ensure that quality control is conducted continually throughout a project and that it is the responsibility of team members and the project manager;
 - (iii) The project quality plans should be communicated to all relevant stakeholders to ensure understanding of responsibilities.
- (63) The project quality plans should incorporate at least the following information, viz.
- (i) Project overview, quality standards, and quality tools;
 - (ii) Completeness and correctness criteria;
 - (iii) Quality assurance procedures, roles, and responsibilities; and
 - (iv) Disputes resolutions during the projects other than on contractual obligations which may affect delivery on projects;
 - (v) Specify all quality audits to objectively verify compliance to policies, standards, and defined procedures;
 - (vi) Quality control procedures, roles, and responsibilities.
- (64) The Deputy Municipal Manager: Infrastructure Services should consider incorporating the project quality plans into the project plans to ensure easy monitoring and co-ordination of efforts where necessary.
- (65) The Deputy Municipal Manager: Infrastructure Services submits the first progress report not later than 5 October 2015 and second progress report not later than 31 January 2016 to the Audit Committee through the Strategic Management Committee.

VERIFICATION OF ICT IMPLEMENTATION OF AUDIT RECOMMENDATIONS

That the implementation of the two unresolved issues on the implementation of the agreed action plan on ICT Internal Audit report, as detailed in the report dated 25 June 2015 by the Executive Manager: Internal Audit, be monitored through progress reports to the Strategic Management Committee and Audit Committee.

INTERNAL AUDIT AND AUDIT COMMITTEE CHARTERS

That it be NOTED that there are no proposed changes on the Internal Audit and Audit Committee Charters.

INTERNAL AUDIT THREE YEAR ROLLING AUDIT PLAN FOR 2015/2016 TO 2017/2018 FINANCIAL YEARS

That the Three Year Rolling Audit Plan for 2015/16 to 2017/2018 be supported and approved.

RISK MANAGEMENT

9.1. REPORT ON THE PROGRESS IN THE IMPLEMENTATION OF RISK MANAGEMENT ACTION PLAN BY CORPORATE BUSINESS, FINANCIAL SERVICES, ECONOMIC DEVELOPMENT AND INFRASTRUCTURE SERVICES BUSINESS UNITS.

- (a) That the slow progress in the implementation of the Risk Management Strategy action plans/control activities by the Corporate Business Unit, Financial Services, Infrastructure Services and Economic Development Business Units be NOTED.
- (b) That the agreed action plans as contained in the Risk Management Strategy through progress reports by the Manager: Office of the Municipal Manager, Deputy Municipal Manager: Infrastructure Services and Deputy Municipal Manager: Economic Development Business Unit be monitored.

REPORT ON THE UPDATED RISK PROFILE OF THE MUNICIPALITY.

That the report dated 21 July 2015 incorporating the recommendations of the Risk Management Committee in respect of the updated Risk Profile of the Municipality be NOTED.

PROGRESS REPORT ON THE ANTI-FRAUD & CORRUPTION RISKS MANAGEMENT STRATEGY: MATRIX OF TASKS & RESPONSIBILITIES RESOLVED

That the Executive Manager : Internal Audit ensures that a matrix of the top ten risks of the Municipality is drafted and submitted to the next Audit Committee meeting.
It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 21 July 2015 incorporating the recommendations of the Risk Management Committee in respect of the progress made on the action plans as per the Matrix of Tasks and Responsibilities of Anti-Fraud and Corruption be NOTED.

FINANCIAL REPORTING

10.1. SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: JANUARY 2015

- (a) That the Section 71 report for January 2015 as per the report dated 7 April 2015 by the Deputy Municipal Manager: Financial Services be NOTED.
- (b) That the Deputy Municipal Manager: Financial Services ensures that the debtors figure in the budget be relooked at as the provision for doubtful debt was not considered.

That the Balance sheet and income statement were not balanced and this was required to be highlighted in the next report

10.2. SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: FEBRUARY 2015

That the Section 71 report for February 2015 as per the report dated 14 April 2015 by the Deputy Municipal Manager: Financial Services be NOTED.

10.3. SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: MARCH 2015 [3.7.P]

That the Section 71 report for March 2015 as per the report dated 14 April 2015 by the Deputy Municipal Manager: Financial Services be NOTED.

UNSPENT BALANCES OF CONDITIONAL GRANTS AS AT 21 MAY 2015

That the report dated 10 June 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Unspent Balances of Conditional Grants and the resolutions of the Strategic Management Committee meeting held on 3 June 2015 in this regard, be NOTED.

PROGRESS ON THE IMPLEMENTATION OF THE FINANCIAL MANAGEMENT SYSTEM AS AT 30 APRIL 2015

That the progress on the implementation of the Financial Management System as at 30 April 2015 as detailed in the report dated 13 May 2015 by the Deputy Municipal Manager: Financial Services be NOTED.

MUNICIPAL REGULATIONS ON THE STANDARD CHART OF ACCOUNTS PROGRESS REPORT

- (a) That the progress on the implementation of mSCOA as at 8 May 2015 be NOTED.
- (b) That the Deputy Municipal Manager: Financial Services identify staff to be seconded full time to the mSCOA project and the project office be established.
- (c) That the Deputy Municipal Manager: Financial Services consult with the Deputy Municipal Manager: Corporate Services with a view to a future review of the organizational structure to cater for the legislated SCOA staff requirements.

2014/2015 ANNUAL FINANCIAL STATEMENT PREPARATION AND PROGRESS ON THE AUDIT ACTION PLAN

That the action plan for the preparation of the annual financial statement as at 30 June 2015 be NOTED

DISCONNECTIONS AND RECONNECTIONS [STANDING ITEM]

Report by the Chief Financial Officer.

It was reported that this item be STOOD DOWN, in view of it going to be incorporated into a separate report called DEBTORS REPORT, to be submitted to the next meeting of the Audit Committee.

10.10. AUDIT ON REVENUE MANAGEMENT [STANDING ITEM]

Report by Chief Financial Officer.

It was reported that this item would be discussed in conjunction with the item to be tabled at the meeting viz METER READING TASK TEAM PROGRESS REPORT AS AT 30 JUNE 2015.

10.11. REPORT ON THE STATUS UPDATE OF SCM INTERNAL AUDIT ISSUES

That the report dated 15 June 2015 incorporating the recommendations of the Strategic Management Committee in respect of the status update on Supply Chain Management Internal Audit issues be NOTED.

10.12. PROGRESS REPORT ON RESOLVING THE INTERNAL AUDIT FINDINGS

That the report dated 12 June 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Progress achieved in dealing with Internal Audit findings be NOTED.

REPORT ON THE LAND AND LEASE AUDIT [STANDING ITEM]

That a progress report on the land and Lease Audit be STOOD DOWN until the next meeting of the Audit Committee

RENTAL HOUSING STOCK [STANDING ITEM]

That a progress report on the Rental Housing Stock be STOOD DOWN until the next meeting of the Audit Committee

	<u>11TH MONTHLY REPORT ON THE 2014/2015 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) & OPERATIONAL PLAN (OP) MONTH ENDING MAY 2015</u> (a) That the 11th MONTHLY PROGRESS REPORT dated 23 June 2015 incorporating the recommendations of the Operational Management Committee for the month ending May 2015 on the 2014/2015 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) be NOTED. (b) That the 11th MONTHLY PROGRESS REPORT on the 2014/2015 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) for the month ending May 2015 be forwarded to the Internal Audit Unit to conduct a performance audit on the reported results. (c) That all Business Units utilize the Report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2014/2015 financial year.
	<u>PROGRESS REPORT ON AUDIT REMEDIATION - PAYDAY HUMAN RESOURCES AND PAYROLL SYSTEM</u> That the progress made on all outstanding items that are listed on the audit report attached as annexure to the report dated 9 June 2015 by the Deputy Municipal Manager : Corporate Services be NOTED.
	<u>PROGRESS REPORT ON THE AUDIT FOR PAYDAY CONTROL REVIEW ICT 04 2013/2014</u> That the status on progress on Payday Control review internal audit report ICT 04 2013/2014, as detailed in the report dated 26 June 2015 by the Deputy Municipal Manager: Financial Services, be NOTED.
	(i) <u>CLOSE OUT REPORT FOR THE ANNUAL MOVABLE ASSET VERIFICATION FOR THE 14/15 REPORTING PERIOD</u> That the report dated 28 July incorporating the recommendations of the Strategic Management Committee in respect of the Close Out Report for the Annual Movable Asset Verification for the 14/15 Reporting Period be NOTED. (ii) <u>PRESENTATION BY SMEC ON THE ASSET VERIFICATION AND CONDITIONAL ASSESSMENT OF INFRASTRUCTURE ASSETS</u> That the Presentation by SMEC on the Asset Verification and Conditional Assessment of Infrastructure Assets be NOTED.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u> 15.(i) <u>METER READING TASK TEAM REPORT AS AT 30 JUNE 2015 [3.3.1.2.1]</u> (ii) <u>METER READING STATISTICS : APRIL 2015</u> (iii) <u>METER READING STATISTICS : MAY 2015</u>

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NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

17. FINAL FOLLOW-UP AUDIT REPORT OF ADJUSTMENTS ON CONSUMER BILLING ACCOUNTS ON THE PROMIS INCOME SYSTEM [3.10.1.1]
18. FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF THE LOCOMOTION ALLOWANCE
19. FOLLOW-UP REPORT ON LIFTING EQUIPMENT WITHIN THE MSUNDUZI MUNICIPALITY
20. REPORT ON RISK REGISTER, RISK MANAGEMENT STRATEGY AND THE RISK MANAGEMENT ON THE TOP TEN RISKS [3.10.1.1]
21. FINAL FOLLOW UP INTERNAL AUDIT REPORT ON THE MUNICIPAL FORESTRY [3.10.1.1]
22. FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF WATER AND ELECTRICITY LOSSES
23. FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF COUNCLLORS BACKPAY OF SALARIES AND BENEFITS [3.10.1.1]
24. INTERNAL AUDIT REPORT: PROJECT RISK ASSURANCE REVIEW FOR THE IMPLEMENTATION OF THE MYSAP ECC 6.0 PROJECT AT THE MSUNDUZI MUNICIPALITY
25. INTERNAL AUDIT REPORT: PROJECT RISK ASSURANCE REVIEW FOR THE IMPLEMENTATION OF THE MYSAP ECC 6.0 PROJECT AT THE MSUNDUZI MUNICIPALITY [3.10.1.1]
26. FORENSIC INVESTIGATION INTO IREGULAR EXPENDITURE INCURRED BY THE CORPORATE BUSINESS UNIT IN CONTRAVENTION OF SUPPLY CHAIN MANAGEMENT POLICY, CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, MUNICIPAL FINANCE MANAGEMENT ACT, MFMA SUPPLY CHAIN MANAGEMENT REGULATIONS [3.10.1.1]
27. PROGRESS TO DATE ON THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE AUDIT FINDINGS UNDER THE HAND OF THE SOUTH AFRICAN POLICE SERVICES IN REGARD TO THE MISSING/STOLEN 15 MUNICIPAL FIREARMS [21.4.1] :
28. FORENSIC INVESTIGATION INTO COMPLAINT REGARDING APPLICATION FOR IDP MANAGER POSTION: CORPORATE SERVICES BUSINESS UNIT [3.10.1.1]
29. FORENSIC INVESTIGATION INTO THE ALLEGED MUSUSE OF A MUNICIPAL VEHICLE NPC 6124 ON PERSONAL AND UNAUTHORISED TRIPS AND CAUSING DAMAGES DURING THE COMMISSION OF THE OFFENCE: INFRASTRUCTURE SERVICES BUSINES UNIT : ELECTRICITY
30. REPORT ON FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES WITHIN THE HOUSING UNIT
31. INTERNAL AUDIT REPORT ON THE AUDIT OF INDEPENDENT DEVELOPMENT TRUST
32. STATUS UPDATE ON FORENSIC INVESTIGATIONS [3.10.1.1]

27 August
2015

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

That the report dated 27 August 2015 by the Executive Manager: Internal Audit on the Final Internal Audit Report on the Audit of the Financial Statements be NOTED.

That the Chief Financial Officer ensures that all changes as highlighted in the report and any further issues as raised by the Audit Committee are effected not later than the close of business on 28 August 2015.

That the Final Annual Financial Statements be emailed to the Internal Audit Unit and Audit Committee members once all the changes have been effected.

That the Internal Audit Unit conducts a high level review to establish if changes were effected before submission to the Auditor General and;

That the Annual Financial Statements be APPROVED on condition that all the above recommendations are implemented.

PRESENTATION ON THE ANNUAL PERFORMANCE REPORT 2014/2015

That the Annual Performance Report 2014/2015 be NOTED.

That the Draft Annual Report is submitted to the Auditor General on 31 August 2015 by the Office of the Municipal Manager.

That a high level review of the Annual Performance Report 2014/2015 be undertaken by the Executive Manager: Internal Audit as per the Municipal Manager's request.

INTERNAL AUDIT REPORT ON THE REVIEW OF THE ANNUAL PERFORMANCE REPORT

That the report by the Executive Manager : Internal Audit be WITHDRAWN in view of the unavailability of the report, due to the late submission of the Annual Performance Report 2014/2015 by the Office of the Municipal Manager to the Internal Unit and inadequate timeframe to undertake the review.

HIGH LEVEL REPORT ON THE IMPLEMENTATION OF THE SAP PROJECT

That a High Level Report on the Implementation of the SAP Project by the Chief Financial Officer be submitted to the next Audit Committee meeting.

29 Sept
2015

AUDIT COMMITTEE RESOLUTIONS SCHEDULE - Report dated 18 August 2015

FINAL FOLLOW - UP REPORT ON FLEET MANAGEMENT [3.10.1.1]

It was reported that this matter would be reported on at the Audit Committee meeting by the Deputy Municipal Manager: Infrastructure Services on 27 October 2015 as the matter was still outstanding.
Deputy Municipal Manager: Infrastructure Services

FINAL FOLLOW - UP REPORT ON WASTE MANAGEMENT AND LANDFILL SITE [3.10.1.1]

It was reported that the matter on Waste Management was already reported on by the Deputy Municipal Manager: Community Services and the report on the Landfill Site audit was due to be submitted to the Audit Committee on the 27 October 2015. The matter should form part of the Audit Tracking tool

Deputy Municipal Manager: Infrastructure Services

FINAL INTERNAL AUDIT REPORT ON THE APPLICATION CONTROLS REVIEW (ACT) ON THE CAMIS SYSTEM [3.10.1.1]

It was reported that the item appeared on the Audit Tracker and a progress report should be submitted to the next meeting of the Audit Committee.
Deputy Municipal Manager: Corporate Services

PROGRESS ON ICT AUDIT FINDINGS 2013/2014 [3.10.1.1]

It was requested that a progress report by the Deputy Municipal Manager: Corporate Services be submitted to the next meeting of the Audit Committee on this item.

Deputy Municipal Manager: Corporate Services

VERIFICATION AND CONDITIONAL ASSESSMENT OF INFRASTRUCTURE ASSETS

It was reported that a presentation was conducted by SMEC and the Close - out Report for the Annual Movable Asset Verification for the 14/15 Reporting period be tabled. The matter should be removed from the schedule.

NOTED.

SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003 : JANUARY 2015 [3.7.P]

It was reported that the Manager : Budgets was busy compiling a Section 71 report for the month of August and this would be submitted to the next meeting of the Audit Committee.

NOTED.

UNSPENT CONDITIONAL GRANTS AS AT 21 MAY 2015 [3.4.5]

It was reported that the retention of the R60 million Housing grant was still being dealt with by the Municipal Manager and relevant officials.

NOTED.

PRESENTATION ON THE ANNUAL PERFORMANCE REPORT 2014/2015

That the Manager: Office of the Municipal Manager ensures that a schedule of performance be submitted to the next Audit Committee for consideration; it being noted that a list of dates be reviewed to ensure that for 2015/2016 financial year, the performance report is submitted timeously to the Audit Committee and the Internal Audit Unit for review before submission to the Auditor-General by the end of August.

REPORT ON THE SAP PROJECT TRACKING TOOL ON THE IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS

That the Chief Financial Officer in consultation with the SAP Manager ensures that a full status report in respect of SAP is submitted to the next Audit Committee meeting; it being noted that feedback in respect of the performance of the current service provider and a full costing schedule should be included in the report; it being further noted that the readiness assessment report be submitted to the Audit Committee once the assessment is finalized.

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the concerns raised in the report dated 18 August 2015 by the Executive Manager : Internal Audit as well on the Internal Audit SAP Tracking Tool be noted.

That the SAP Project Manager submits a report putting stringent timeframes on which these issues will be resolved.

That the Municipal Manager takes a conclusive key decision as empowered by law and a FULL responsibility in terms of Section 55 of the Municipal Systems Act, Act 32 of 2000 (as amended):-

on the appointment of a Project Manager for SAP;

appoint in other critical position identified in the SAP Project Support structure; all identified staff is moved to SAP Project with immediate effect;

any vacancies that arose in Financial Services Business Unit be closed with fixed term contract appointments as it had been envisaged in order not to collapse finance functions; and

any other critical position within SAP where the municipality has no capacity to second to the project be closed through contract appointment for the duration of the implementation as it had been envisaged.

That the SAP Project Manager ensures that interface between EDRMS and SAP is being effected at the correct phase.

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8. INTERNAL AUDIT REPORT ON PROJECT RISK ASSURANCE REVIEW FOR THE IMPLEMENTATION OF THE MYSAP ECC 6.0 PROJECT AT MSUNDUZI MUNICIPALITY: FOURTH REPORT [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

METER READING STATISTICS -JUNE 2015

That the report dated 24 July 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Meter Reading Statistics for June 2015 be NOTED.

10. METER READING STATISTICS -JULY 2015

That the report dated 9 September 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Meter Reading Statistics for July 2015 be NOTED.

PROGRESS REPORT ON 2013/2014 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014 AND 2014/2015 INTERNAL AUDIT FINDINGS

That the report by the Audit Readiness Team on the Progress Report on the 2013/2014 Auditor General Audit Findings and 2013/2014 and 2014/2015 Internal Audit Findings be STOOD DOWN until the next meeting of the Audit Committee; it being noted that an updated report be submitted.

REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF JUNE 2015 [24.2.2]

- (a) That the report dated 21 July 2015 incorporating the recommendations of the Operational Management Committee on the activities of the Internal Audit Unit for the month of June 2015 be NOTED; and the concerns on the system of internal control remaining weak in areas audited be NOTED.
- (b) That it be NOTED that dates for the comprehensive Risk and Control Identification and Assessments in August 2015 be done over two days; with the two dates to be determined via the Office of the Municipal Manager.
- (c) That all Deputy Municipal Managers invite level 4 Managers who by virtue of their service delivery imperatives are critical to attend the Risk and Control Identification and Assessment in August 2015.

12.2. PROGRESS REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF JULY 2015 [3.10.1.1].

That the report dated 24 August 2015 incorporating the recommendations of the Operational Management Committee on the activities of the Internal Audit Unit for the month of July 2015, be NOTED.

12.3. PROGRESS REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF AUGUST 2015 [3.10.1.1].

- (a) That the report dated 7 September 2015 by the Executive Manager: Internal Audit on the activities of the Internal Audit Unit for the month of August 2015, be NOTED.
- (b) That the issues of Security features for Galloway House be attended to urgently.
- (c) That the issue of parking for Galloway House be attended to urgently.
- (d) That the Process Manager: ICT ensures that the process of putting the network in the building is expedited.
- (e) That cleaning services be provided to Galloway House as a matter of urgency as Internal Audit Unit has taken occupation of its offices on the 6th floor.

FINAL INTERNAL AUDIT REPORT ON THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

- (a) That the findings and internal audit opinion on the adequacy of the design of the system of the internal controls which is adequate and the operation of the system of the internal controls that is partially effective be NOTED.
- (b) That the agreed action plans as contained in the report dated 15 September 2015 by the Executive Manager: Internal Audit be NOTED.
- (c) That the implementation of the agreed action plan as contained in the report against the progress report submitted by the Manager : Office of the Municipal Manager on the internal audit tracking system to the Audit Committee schedule to take place in September 2015 be monitored.

FINAL INTERNAL AUDIT REPORT ON THE EMPLOYMENT EQUITY MANAGEMENT

- (a) That the findings, internal audit opinion on the adequacy of the design of the system of internal controls which is partially adequate and the operation of the system of internal controls that is ineffective be considered.
- (b) That the Deputy Municipal Manager: Corporate Services be instructed to submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
- i. The person responsible for capturing the report online should ensure that an acknowledgement of receipt as a proof of submission is obtained after submission of the report and a proper follow-up done.
 - ii. The Process Manager: Human Resources Management should verify, sign and keep proof of submission to ensure that the submission made was successful.
 - iii. The Deputy Municipal Manager: Corporate Services should ensure that the training plan or Work Skills Plan includes employment equity courses or Workshops and that these training workshops should target the shop stewards and supervisors with a view to taking the responsibility of works hoping their members and staff.
 - iv. The Deputy Municipal Manager: Corporate Services should once the Employment Equity Plan has been developed, consulted with the Local Labour Forum and reached consensus, present the plan to Council or any delegated committee of the Council for adoption.
 - v. Once adopted by Council the Employment Equity Plan be circulated to the members of the Local Labour Forum.
 - vi. The Process Manager: Human Resource should thereafter post the Employment Equity Plan on the municipality's website and advice all employees through a circular/notice.
 - vii. The Process Manager: Human Resource should ensure that the employees at the satellite offices have access to the website and all receive the circular/notice.
 - viii. The summary of the Employment Equity Act should always be displayed on notice board where all employees have access to and not in HR office. It must be the reception area.
 - ix. It is also advisable that workshops on employment equity are done where the shop stewards and supervisors should attend with a view to taking the responsibility of works hoping their members and staff.
 - x. Employment Equity should be a standing item on the agenda of every Local Labour Forum meeting for them to obtain feedback and monitor the progress on regular basis.
 - xi. Employment Equity should be a standing item on the agenda of every quarterly Corporate Service Committee meetings so that they are able to get feedback on the progress made on the implementation of the plan.
 - xii. The Council should at least once a year be provided a comprehensive report on the implementation of the Employment Equity Plan.
 - xiii. Since the employment equity plan has been approved by Council, the Employment Equity plan should be made available to all employees through platforms such as the website, intranet, and notice boards or even be emailed to employees.
 - xiv. The progress report on the implementation of the plan should be communicated and made available to employees as well.
 - xv. The employment equity plan and reports on the implementation of the plan should also be discussed with labour unions in the meetings between management and labour unions.
 - xvi. The Municipal Council should develop, formalize and implement a Policy on People with Disabilities.
 - xvii. The Municipal Council should establish the Local Disabilities Forum or alternatively engaged the forum on issues pertaining to their challenges to ensure that the diversity programme of the municipality accommodates them.
 - xviii. The Municipal Council should develop and implement bursary policy for the broader community of Msunduzi District that encourage participation of people with disabilities.
 - xix. The municipality should review its Recruitment and Selection policy with a view to ensure that encouragement of people with disability is well articulated on the policy.
 - xx. The municipality should monitor the implementation of its Recruitment and Selection policy and Bursary policy to ensure that targets that it has set to achieve are achieved and take corrective action where targets were not achieved and that this should be an integral part of the performance targets of the Municipal Manager as well as Deputy Municipal Manager for Corporate Services.
 - xxi. The Deputy Municipal Managers for Corporate Services & Infrastructure Services should review the buildings/offices and the facilities and develop a plan with specific action plans and timelines to rectify all the deficiencies identified in the report.
 - xxii. The Deputy Municipal Manager: Corporate Services and Deputy Municipal Manager: Infrastructure Services should review the buildings/offices and the facilities and develop a plan, indicating financial implications, with specific action plans and timelines to rectify all the deficiencies identified in the report and that the plan should appear in the 2030 vision of the municipality and that the plan should then be submitted to the Strategic Management Committee, Corporate Services Portfolio Committee, Finance Portfolio Committee, Infrastructure Services Portfolio Committee, Executive Committee and Full Council for approval.
 - xxiii. Management should ensure that each post advertised clearly and specifically indicate the targeted gender.
 - xxiv. Management should ensure that females working internally are retained and promoted to fill the gap.
- (c) That the agreed action plans as contained in the report dated 15 September 2015 by the Executive Manager: Internal Audit be NOTED.
- (d) That the implementation of the agreed action plan as contained in the dated 15 September 2015 by the Executive Manager: Internal Audit be monitored against the progress report submitted by the Deputy Municipal Manager: Corporate Services on the internal audit tracking system to the Audit Committee scheduled to take place in September 2015.
- (e) That the Executive Manager: Internal Audit is requested to discuss the reports with the relevant DMM before the report is submitted for consideration by the Strategic Management Committee.

REQUEST TO POSTPONE THE RISK AND CONTROL IDENTIFICATION AND ASSESSMENT WORKSHOP

That the Risk & Control Identification Self-Assessment workshop be postponed as the City Development Strategy has been finalized and the risks will be aligned to the objectives/priorities set out in the City Development Strategy.

SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: MAY 2015

That the report dated 29 July 2015 incorporating the recommendations of the Strategic Management Committee in terms of Section 71 of the Municipal Finance Management Act No56 of 2003 as at 31 May 2015 be NOTED.

SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT : MAY 2015 [2.2.3.2.4]

That the report dated 29 July 2015 incorporating the recommendations of the Strategic Management Committee in terms of Section 66 of the Municipal Finance Management Act No 56 of 2003 as at 31 May 2015 be NOTED.

MANAGEMENT OF MUNICIPAL INVESTMENTS [3.5.R]

That the report dated 9 September 2015 incorporating the recommendations of the Strategic Management Committee on the Management of Municipal Investments be STOOD DOWN to the next meeting of the Audit Committee, in view of missing pages from the Cash Management and Investment Procedure Manual as indicated in the report.

MUNICIPAL STANDARD CHARTS OF ACCOUNTS IMPLEMENTATION PLAN [10.4.1]

That the report dated 14 June 2015 by the Deputy Municipal Manager: Financial Services Municipal Standard Charts of Accounts Implementation Plan be NOTED.

That the Chief Financial Officer ensures that a revised report on the Municipal Standard Charts of Accounts Implementation Plan be submitted at the next meeting of the Audit Committee; it being noted that the recommendations as contained in the report dated 14 June 2015 be included.

RECONCILIATION BETWEEN PROMIS SYSTEM IN FINANCE AND THE METVAL SYSTEM IN VALUATIONS [14.3.2] [STANDING ITEM]:

Report by the Chief Financial Officer.

It was reported that this item would be dealt with at the next meeting of the Audit Committee, in view of the unavailability of the report.

14.6. DISCONNECTIONS AND RECONNECTIONS [3.7.1(2014/2015)] [STANDING ITEM]:

Report by the Chief Financial officer.

It was reported that this item would be dealt with at the next meeting of the Audit Committee, in view of the unavailability of the report.

14.7. AUDIT ON REVENUE MANAGEMENT [STANDING ITEM]

Report by the Chief Financial Officer.

It was reported that this item would be dealt with at the next meeting of the Audit Committee, in view of the unavailability of the report.

RENTAL HOUSING STOCK [STANDING ITEM]

- (a) Report on the Progress of the Rental Housing Projected Action Plans to Arrest the Escalating Rental Arrears.
- (b) That the report dated 29 July 2015 by the Deputy Municipal Manager: Economic Development on the Report on the Progress of the Rental Housing Projected Action Plans to Arrest the Escalating Rental Arrears be NOTED.
- (c) That it be NOTED that the Deputy Municipal Manager: Financial Services in consultation with the Deputy Municipal Manager : Economic Development in respect of all Deceased Tenancies and Unconfirmed Tenancies (Cessions), in arrears be written off as listed under Annexure A2; it being noted that attempts at recovering such arrear rental within the terms and conditions of the Credit Control Policy would be futile.
- (d) That it be NOTED that in respect of the implementation of the resolved Action Plans to arrest the escalating arrears of all the Rental Housing Stock, that the Deputy Municipal Manager : Financial Services, in consultation with the Deputy Municipal Manager : Economic Development with only those Pensioners that meet the qualifying criteria of the special dispensation conditions as listed under 4.7.1 can these arrears be written off as these amounts (Annexure A2) will not be Recoverable under the Terms and Conditions within the Credit Control Policy.
- (e) That it be NOTED that authority be granted to both the Deputy Municipal Manager: Financial Services and the Deputy Municipal Manager: Economic Development to implement the Special Dispensation Conditions listed under 4.7 and 4.7.1 and that the approved 2015/2016 tariff register rentals be adjusted to include the application of the CRU Policy on rental charges and that each qualifying Pensioner be charged rental according to their affordability but not less than R500 per month.
- (f) That it be NOTED that these debts be handed over to Debt Collectors for possible recouping of the debt.
- (g) That it be NOTED that on approval of the above recommendations all affected tenancies be served notice to attend a special briefing meeting informing them of the resolutions taken and the implications.

1ST MONTHLY REPORT ON THE 2015/2016 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) & OPERATIONAL PLAN (OP) MONTH ENDING JULY 2015

- (a) That the 1ST monthly report on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) - month ending July 2015 be NOTED.
- (b) That the 1ST monthly report on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) for the month ending July 2015 be forwarded to the Internal Audit Unit to conduct a performance audit on the reported results.
- (c) That all Deputy Municipal Managers utilize the Report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2015/2016 financial year.
- (d) That in future only quarterly reports on the SDBIP should be submitted to the Audit Committee.

CONFIDENTIAL: NOT FOR PUBLICATION

18. FINAL INTERNAL AUDIT REPORT ON THE LOSS CONTROL FUNCTION [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

19. FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES FOR THE RUN OF 30 MAY 2015, 15 JUNE AND 30 JUNE 2015 [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

20. FINAL INTERNAL AUDIT REPORT ON LIBRARY SERVICES [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

21. FINAL INTERNAL AUDIT REPORT OF LEAVE MANAGEMENT [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

22. INTERNAL AUDIT REPORT ON ADHOC REVIEW OF THE PURCHASE AND DISTRIBUTION OF DIARIES, CALENDARS, WALL PLANNERS AND DESK CALENDARS - CORPORATE BUSINESS UNIT: MARKETING AND COMMUNICATIONS

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

23. QUARTERLY REPORT ON THE WHISTLE-BLOWING HOTLINE : 1 APRIL TO 30 JUNE 2015 AND ANALYSIS OF THE FUNCTIONING OF THE WHISTLE BLOWING HOTLINE DURING THE 2014/2015 FINANCIAL YEAR [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

24. ADHOC REVIEW OF THE DECISION TO EXTEND THE ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM IMPLEMENTATION AT MSUNDUZI MUNICIPALITY

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

25. PROGRESS REPORT ON FORENSIC INVESTIGATION INTO ALLEGED COPYRIGHT VIOLATION CLAIMED BY WATERTITE (PTY) LTD

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

26. OUTSTANDING MISCONDUCT MATERS AS AT 17 JULY 2015 [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

27. FORENSIC INVESTIGATION INTO ALLEGED FRAUD AND THEFT OF FUEL AND CONCEALMENT OF ISSUED FUEL SLIPS BY FUEL ATTENDANTS AND GROSS NEGLIGENCE: FINANCIAL SERVICES

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

28. REASONS WHY PETROL ATTENDANTS ON ALLEGATIONS OF PETROL THEFT ARE NOT CHARGED BY MR SABELO NYAWO [3.10.1.1]

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

27
October
2015

PRESENTATION - SAP ERP PROJECT STATUS AS AT 26 OCTOBER 2015

NOTED.

STATE OF READINESS REGARDING MSCOA PROJECT IMPLEMENTATION GO LIVE BEING JULY 2016

That it be noted that the request by National Treasury to early adopt MSCOA in July 2016 be declined instead the municipality targets July 2017 as MSCOA compliance date.

That it be noted that all the necessary changes be addressed during the 2015/2016 financial year.

That it be noted that the Accounting Officer be mandated to write to National Treasury indicating the risks associated with the early adoption of MSCOA.

That the Chief Financial Officer ensures that at the next meeting of the Audit Committee, EOH conducts a comprehensive presentation in respect of the correlation between SAP and MSCOA and the manner in which MSCOA would be rolled out with SAP.

PROGRESS REPORT ON 2013/2014 AND 2015/2016 INTERNAL AUDIT FINDINGS

That the report dated 13 October 2015 incorporating the recommendations of the Strategic Management Committee in respect of the External Audit Action Plan Tracker as at 31 August 2015 be NOTED.

PROGRESS REPORT ON 2013/2014 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014 AND 2014/2015 INTERNAL AUDIT FINDINGS

NOTED.

FINAL INTERNAL AUDIT REPORT ON THE APRIL TO JUNE 2015 MUNICIPAL FINANCIAL MANAGEMENT ACT S71 REPORT FOR THE FOURTH QUARTER	
(a)	That the findings and internal audit opinions on the adequacy of the design of the system of internal controls be considered partially adequate and operation of the system of internal controls partially effective on reporting in terms of section 71 of the Municipal Finance Management Act.
(b)	That the Process Manager : Budget and Finance be instructed to submit progress reports through the Internal Audit Unit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
(c)	That the Process Manager: Budget and Finance and the Manager: Budgets should adequately review the section 71 reports.
(d)	That there should be an adequate explanation in Section 71 reports so that the users of section 71 reports are aware of what causes the cash and bank balance to be negative, although theoretically the cash and bank is positive.
(e)	The Process Manager: Budget and Finance and the Manager: Budget and Finance should adequately review the section 71 reports to ensure correct classification of items.
(f)	That the Process Manager : Budget and Finance and the Manager: Budgets should perform adequate review of section 71 reports since the general ledger is now configured to cater for all assets related votes.
(g)	The Process Manager: Budget and Finance should ensure that section 71 reports are placed on the municipality's website.
(h)	That the Process Manager: Budget and Finance and the Manager: Budgets should ensure that the Section 52 of the Municipal Finance Management Act is complied with.
FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF PERFORMANCE INFORMATION RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE	
(a)	That the findings AND internal audit opinions on the adequacy of the design of the system of internal controls are considered adequate and operation of the system of internal controls is partially effective around the Performance Management System and processes.
(b)	That the Deputy Municipal Managers be instructed to submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
i.	Deputy Municipal Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant and the deputy municipal managers should ensure that Portfolio of Evidence (POE) is submitted to auditors in time when needed for auditing purposes.
ii.	All deputy municipal managers and process managers submit POE within specific timelines and a deadline be given. Municipal Manager should take action against managers who are not complying with the given deadlines.
iii.	The process of submission of performance reports and POE should be centralised to the Performance Management System (PMS) office to ensure that prior to the start of the audit, all POE files are with the PMS unit.
iv.	POEs not submitted on time to the PMS office should be excluded from the audit process and the relevant DMM's and PM's be held accountable for non-submission and penalised in their performance assessments.
v.	The Deputy Municipal Managers (DMM's) of the business units should develop a standard system of creating and compiling portfolios of evidence for the reported performance.
vi.	Every quarterly report must be cross-referenced to the portfolio of evidence file to ensure that the reported performance is adequately supported.
vii.	Deputy Municipal Managers when assessing Process Managers should verify that all portfolio of evidence has been submitted and placed on file.
viii.	The Municipal Manager should ensure that all Deputy Municipal Managers who are not performing their quality control function are held accountable in order to ensure that Organizational Performance Management System (OPMS) is fully complied with and apply the necessary disciplinary procedures where applicable.
ix.	Process Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant. Furthermore, the process managers should sign off the POE's file as evidence of taking responsibility for accurate preparation of the report and confirming that all reported performance is supported by valid portfolio of evidence.
x.	Deputy Municipal Managers should conduct a thorough review of the quarterly progress reports and ensure that all performance reported is verified against supporting documentation to confirm the validity and accuracy of the reported performance and to confirm that the supporting documentation is well referenced to the quarterly report and that after reviewing the report, the DMM's should sign as evidence of conducting the review and to take responsibility of the reported performance.
xi.	The DMM's should conduct a quality review to assess whether the portfolio of evidence supporting the reported performance is accurate, make sure all documents that need to be signed are signed, approved, certified and filed in a complete and verifiable manner.
xii.	Process Managers should also review their performance report (SDBIP & Operational Plan) against the supporting documents before it is sent to the PMS office for consolidation to ensure that all reported information on the performance information report is accurate.
xiii.	Process Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant, furthermore, the Process Managers should sign as evidence of taking responsibility for accurate preparation of the report and confirming that all reported performance is supported by valid portfolio of evidence.
xiv.	Deputy Municipal Managers should conduct a thorough review of the quarterly progress reports and ensure that all performance reported is verified against supporting documentation to confirm the validity and accuracy of the reported performance and to confirm that the supporting documentation is well referenced to the quarterly report. After reviewing the report, the Deputy Municipal Managers should sign as evidence of conducting the review and to take responsibility of the reported performance.
xv.	The Office of the Municipal Manager (PMS) should conduct a workshop on how to compile portfolio of evidence file as per standard operating procedures and the workshop must be attended by all Deputy Municipal Managers and Process Managers of the municipality.
xvi.	The Process Managers should sign off the compilation of the portfolio of evidence file in order to account that all the necessary documents have been attached in the portfolio of evidence file.
xvii.	The Deputy Municipal Managers should conduct a quality review to assess whether the portfolio of evidence supporting the reported performance is accurate, make sure all documents that need to be signed are signed, approved, certified and filed in a complete and verifiable manner and sign off compilation of the portfolio of evidence template to confirm validity.
xviii.	The Municipal Manager should ensure adherence to the performance review plan as outlined in the Msunduzi municipality IPMS policy.
xix.	Where there are delays, reasons for delays should be communicated to the municipal manager and corrective measures be taken.
xx.	The Municipal Manager should enforce performance principles and take disciplinary action for any transgression.
xxi.	The Deputy Municipal Manager: Corporate Services should ensure that there is link between the Training Plan, Performance Development Plans, and Performance Agreements and Performance Appraisals.
xxii.	The Municipal Manager and Deputy Municipal Manager: Corporate Services should ensure that poor performance when identified is dealt with in a constructive, progressive and enforceable manner.
(c)	That the training of Personal Assistants and Secretaries be prioritized in the second quarter.

	<u>PROGRESS: FINAL INTERNAL AUDIT REPORT ON THE PROJECT MANAGEMENT UNIT</u> NOTED.
	<u>REPORT ON THE PROGRESS REPORT ON TOP 10 RISKS OF THE MUNICIPALITY</u> (a) That the report dated 13 October 2015 incorporating the recommendations of the Risk Management Committee in respect of the updated Risk Profile of the Municipality be NOTED. (b) That progress made by various Business Units in implementing corrective measures to mitigate against the Top Ten (1) risks with the Municipality as at 17 September 2015 be NOTED. (c) That the Deputy Municipal Manager : Infrastructure Services should develop and submit a comprehensive strategy to the Audit Committee through the Risk Management Committee or alternatively Strategic Management Committee that deal with replacement of Asbestos Cement pipelines that are over 60% of 1 222km no later than 31 January 2016. (d) That the Deputy Municipal Manager : Infrastructure Services in consultation with the Deputy Municipal Manager : Corporate Services should address the brain drain and lack of knowledge management within Infrastructure Services and prioritise and fill vacant posts within a reasonable time frame. (e) That the Chief Financial Officer should re-evaluate the Revenue Enhancement Strategy with a view to make it practical and be supported by adequate resources and submit the strategy to the Audit Committee through the Risk Management Committee or alternatively Strategic Management Committee. (f) That the Deputy Municipal Managers should prepare reports on a bi-monthly basis to the Risk Management Strategy action plans/control activities by their respective Business Units.
	<u>REPORT ON THE RISK AND CONTROL IDENTIFICATION AND ASSESSMENT FOR THE MUNICIPAL CHART OF ACCOUNTS</u> That the Chief Financial Officer submits a project risk outline in respect of SAP and MSCOA and how it was required to be addressed; it being noted that this should be discussed as part of the presentation at the next meeting on SAP and SCOA correlation. <u>RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE</u> NOTED.
	<u>REPORT ON THE RISK AND CONTROL IDENTIFICATION AND ASSESSMENT FOR THE INTEGRATED RAPID PUBLIC TRANSPORT NETWORK (IRPTN)</u> NOTED.
	<u>SECTION 52d AND 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: JUNE 2015</u> NOTED.
	<u>SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003 - SEPTEMBER 2015</u> NOTED.
	<u>SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003- EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT - SEPTEMBER 2015</u> NOTED.
	<u>METER READING STATISTICS - AUGUST 2015 [3.3.1.2]</u> NOTED. <u>METER READING STATISTICS - SEPTEMBER 2015 [3.3.1.2.1]</u> NOTED.
	<u>MANAGEMENT OF MUNICIPAL INVESTMENTS</u> NOTED.
	<u>COMPLIANCE WITH PORTFOLIO DIVERSIFICATION CLAUSE OF MUNICIPAL INVESTMENT REGULATIONS</u> (a) That it be NOTED that Standard bank and Nedbank be approved to be included on the schedule of approved banks in terms of Cash Management and Investment Policy. (b) That it be NOTED that Investec Bank be removed from the schedule of approved banks and thereby terminate any investments currently held. (c) That it be NOTED that a schedule of approved banks going forward to comprise of FNB, ABSA, Standard Bank and Nedbank as these are reputable major banks in terms of banking and are graded at a particular level.
	<u>PROGRESS ON THE IMPLEMENTATION OF THE FINANCIAL MANAGEMENT SYSTEM AS AT 31 AUGUST 2015</u> NOTED.
	<u>REPORT OF THE PROJECT MANAGER (PWC) AS AT 26 AUGUST 2015 : SAP ERP SYSTEM</u> NOTED.

SAP ITEMS SUBMITTED FROM STRATEGIC MANAGEMENT COMMITTEE AS PER AUDIT COMMITTEE REQUEST

That the following reports on SAP be NOTED by the Audit Committee.

9.10. SAP ERP PROJECT PROPOSED BILLING SCHEDULE TO JULY 2015 [3.7.1 (2014/2015)]: Extract from the Minutes of the Strategic Management Committee Meeting held on 23 June 2015.

FINANCIAL MANAGEMENT SYSTEM SAP ERP PROJECT NAME [5.1.1.3]: Extract from the Minutes of the Strategic Management Committee Meeting held on 13 July 2015.

LABOUR INFORMATION SESSION: SAP ERP IMPLEMENTATION: Extract from the Minutes of the Strategic Management Committee Meeting held on 31 August 2015.

SAP PROJECT OFFICE PROPOSED ORGANOGRAM [12.4.1] : Extract from the Minutes of the Strategic Management Committee Meeting held on 31 August 2015

FINANCIAL MANAGEMENT SYSTEM SAP ERP PROPOSED PROJECT LOGO [10.4.1.SAP]: Extract from the Minutes of the Strategic Management Committee Meeting held on 23 September 2015.

FINANCIAL MANAGEMENT SYSTEM SAP ERP CHANGE CHAMPIONS [10.4.1.SAP]: Extract from the Minutes of the Strategic Management Committee Meeting held on 28 September 2015.

CONFIDENTIAL: NOT FOR PUBLICATION

11. **FORENSIC INVESTIGATIONS INTO ALLEGED EMBEZZLEMENT OF TRAFFIC FEES AT TRAFFIC - COMMUNITY SERVICES [3.10.1.1]**

12. **WASTE MANAGEMENT EMPLOYEE WELLNESS PROGRAMME 21-23 SEPTEMBER 2015 [3.10.1.1]**

13. **FINAL INTERNAL AUDIT ON DISASTER MANAGEMENT [3.10.1.1]**

14. **HOUSING RENTAL TENANCY AND STATUS OF RENTALS [3.3.1.3.1]**

15. **FORENSIC INVESTIGATION INTO ALLEGED NEPOTISM IN EMPLOYMENT PRACTICES [3.10.1.1]**

16. **FINAL FORENSIC REPORT ON ALLEGED FRAUDULENT CLAIMS IN RESPECT OF RUNNING TRAVEL ALLOWANCE WITHIN FINANCIAL SERVICES [3.10.1.1]**

17. **STATUS QUO : ACCOUNTABILITY AND REPORTING LINES FOR LEGAL ADVISORS SABELO NYAWO AND LELANI VAN DEN BERG [4.P]**

18. **LABOUR MATTERS DEALT WITH BY LELANI VAN DEN BERG AND SABELO NYAWO DURING AUGUST 2015 [4.C]**

19. **REASONS WHY PETROL ATTENDANTS ON ALLEGATION OF PETROL THEFT ARE NOT CHARGED BY MR SABELO NYAWO [4.1.4.1]**

20. **PERFORMANCE ASSESSMENT SCHEDULE FOR 2015/2016 FINANCIAL YEAR**

21. **REPAYMENT PROPOSAL : FAIRFIELD DEVELOPMENTS [3.3.1.1.R]**

NOTE BY PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

15
December
2015

PRESENTATION: AUDITOR-GENERAL'S OFFICE

That the Report of the Auditor-General for Financial Year 2014/2015 be NOTED.

PRESENTATION: SAP/SCOA BY EOH

- (a) That clarity be given at the next meeting on the blue-print plan, milestones, risks and how they would be addressed in order to ensure that the Municipality will be ready to go live timeously in 2017 in respect of mSCOA and SAP, and to confirm the percentage of the completion of projects.
- (b) That version 5.4 take 5 of mSCOA be implemented by 1 July 2016.
- (c) That an Action Plan Tracking system be implemented.

PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS [3.10.1.3]

That the contents of the internal and external audit action plans tracker as of 31 October 2015 be NOTED.

INTERNAL AUDIT REPORT ON MFMA SECTION 71 INCLUDING SECTION 52 & 66 REPORT FOR QUARTER ONE (1) OF 2015/2016

- (a) That it be noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Section 71 reporting processes.
- (b) That the Chief Financial Officer submits progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, namely:
 - (i) The Process Manager: Budget and Finance and Manager: Budget and Finance should adequately review the section 71 reports.
 - (ii) General ledger accounts should be correctly mapped.
 - (iii) There should be an adequate explanation in Section 71 reports so that the users of Section 71 reports are aware of what causes the cash and bank balance to be negative, although theoretically the cash and bank is positive.
 - (iv) The Process Manager: Budget and Finance and Manager: Budget and Finance should adequately review the Section 71 reports to ensure correct classification of items and adequate review of all the journals.
 - (v) The Process Manager: Asset Management should ensure that the depreciation charge for the month of July is processed. If it is impractical, a reliable estimate of the depreciation can be made based on the one twelfth of the budgeted depreciation.
 - (vi) The Process Manager: Budget and Finance and Manager: Budget and Finance should perform adequate review of Section 71 reports since the general ledger is now configured to cater for all asset related votes.
 - (vii) The mapping structure of the municipality should be amended to ensure that all general ledger accounts are correctly mapped.
 - (viii) The Process Manager: Budget should ensure that Section 71 reports are placed on the municipality's website.
 - (ix) The Process Manager: Budget and Finance and Manager: Budget should ensure that Section 52 of the MFMA is complied with.

SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT - OCTOBER 2015(2015/2016)

That the Section 66 report for October 2015 dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee be NOTED.

REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF SEPTEMBER 2015

That the report dated 23 September 2015 incorporating the recommendations of the Operational Management Committee on the progress of the Internal Audit Function for the month of September 2015 and a concern on the control environment be NOTED.

13. REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF OCTOBER 2015 [3.10.1.1]

That the report dated 1 December 2015 incorporating the recommendations of the Operational Management Committee on the progress of the Internal Audit Function for the month of October 2015 be NOTED.

INTERNAL AUDIT REPORT ON TRADE PAYABLES SPECIAL RUN AND GRANT PAYMENTS FOR QUARTER 3 OF 2014/2015 FINANCIAL YEAR

That in the first instance accuracies to the table on page 3 of the report dated 20 October 2015 be verified by the Executive Manager: Internal Audit; thereafter:

- (a) That the findings, management comments and recommendations made in the final internal audit report on Trade Payables Special Run and Grant Payments for Quarter 3 of 2014/ 2015 financial year be NOTED.
- (b) That the implementation of the recommendations as contained in the report be monitored through progress reports to the Strategic Management Committee and Audit Committee.

FOLLOW UP INTERNAL AUDIT REPORT ON CONDITIONAL GRANTS AND INVESTMENTS

- (a) That it be NOTED that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially ineffective around the Conditional Grants and Investments.
- (b) That the Deputy Municipal Manager: Economic Development and Deputy Municipal Manager: Infrastructure Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee.

INTERNAL AUDIT REPORT ON INDIGENT MANAGEMENT

That the report dated 26 November 2015 incorporating the recommendations of the Strategic Management Committee be WITHDRAWN.

RESOLVED TO RECOMMEND TO THE STRATEGIC MANAGEMENT COMMITTEE

That the report dated 2 November 2015 by the Executive Manager: Internal Audit be deferred to the Strategic Management Committee by the Executive Manager: Internal Audit for full interrogation in respect of the inadequate internal controls and ineffectiveness before being submitted to the Audit Committee.

INTERNAL AUDIT REPORT ON FOLLOW-UP ON INTERNET ACCESS BY EMPLOYEES

- (a) That it be NOTED that the findings and internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is partially effective around the Internet access by Employees.
- (b) That the Deputy Municipal Manager: Corporate Services submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, namely:
 - (i) Employees who have not re-applied for internet use as per ICT communication should be terminated effective immediately.
 - (ii) ICT database should be updated with correct user details as indicated on their ID documents.

INTERNAL AUDIT REPORT ON FOLLOW-UP ON APPLICATION CONTROL REVIEW ON ICT SECURITY

- (a) That it be NOTED that the findings and internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is ineffective around the ACR: ICT Security.
- (b) That the Deputy Municipal Manager: Corporate Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, namely:
 - (i) The Process Manager: ICT should ensure that any known or identified Single Points Of Failure (SPOF) in the municipality's network or infrastructure are formally logged and subjected to a periodic review.
 - (ii) This should include a process to remove all SPOF and a process to log the risk of each point of failure to help ensure that appropriate risk mitigation strategies can be put in place.
 - (iii) Users' rights and group memberships should be reviewed to ensure they are not granted unnecessary privileges or rights.
 - (iv) The number of accounts with Administrator privilege should be kept to a minimum, and granted to only those users that need to perform administrator functions.
 - (v) Users with administrative privileges should use a separate account for normal day-to-day use.

INTERNAL AUDIT REPORT ON THE MOTOR VEHICLE LICENSING CENTRE

- (a) That it be NOTED that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the motor vehicle driver's license management processes.
- (b) That the Deputy Municipal Manager: Community Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, namely:
 - (i) The Deputy Municipal Manager for Community Services should customize the Standardised policies and procedures of the Department of Transport Driving Licence Testing Centre to Msunduzi operations and submit a draft through the Strategic Management Committee for adoption by Council.
 - (ii) A uniform training curriculum should be formulated and implemented for the employees within the Driving Licence Testing Centre.
 - (iii) Management should ensure that there is written proof of and acknowledgment of training.
 - (iv) The Management Representative: DLTC (Mr JK Khumalo) should ensure that monthly banking summary is prepared by the Supervisor: DLTC (Nombuso Buthelezi) and checked by the Projects Management Rep (Sibonelo Ngubeni) to ensure that discrepancies are identified and rectified timeously.
 - (v) The Acting Manager: Public Safety (Mr IP Dlamini) should review the monthly banking summary on a monthly basis to ensure that discrepancies are identified, investigated and corrected immediately.
 - (vi) The Supervisor: DLTC (Nombuso Buthelezi) should sign the daily activity sheets as a control of performing the check between the cash received and the reports extracted from the eNaTIS system.
 - (vii) The Management Representative (Mr JK Khumalo) and the Cashiers at the Driving Licence Testing Centre should ensure that all required documents are complete and complies with the requirements of the National Road Traffic Act and Government Gazette No. 28446 before the application can be processed on the eNaTIS system.

INTERNAL AUDIT REPORT ON THE SECURITY PAY PROGRESSION

That the internal audit outcomes of the Audit of the Security Pay Progression, as detailed in the report dated 17 November 2015 by the Executive Manager: Internal Audit, be NOTED.

INTERNAL AUDIT REPORT ON ASSET MANAGEMENT

- (a) That it be noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the Asset Management.
- (b) That the Deputy Municipal Manager: Infrastructure Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
 - (1) The Asset Control Unit should conduct awareness workshops with the relevant Project Managers, on the importance of submitting on a timely basis valid, accurate and complete completion certificates and bill of quantities.
 - (2) Process Manager: Assets and Liabilities and Asset Controller should formalise the information that is required to be submitted on a daily/ monthly by the Technical Departments (Infrastructure) and this formal request should be approved by the Deputy Municipal Manager (Infrastructure).
 - (3) The Procedure Manual should be updated with this information that needs to be submitted to the Asset Control Unit.
 - (4) The Technical Departments should be required to submit monthly returns on projects that are complete and WIP. These monthly returns should be approved by the Process Manager of each Technical Department prior to be submitted to Asset Control Unit.
 - (5) The Asset Control Unit, should conduct awareness workshops with the relevant Project Managers, on the importance of updating the Asset Control team on revised completion dates on projects.
 - (6) Process Manager: Assets and Liabilities and Asset Controller should formalise the information that is required to be submitted on a daily/ monthly by the Technical Departments (Infrastructure) and this formal request should be approved by the Acting Deputy Municipal Manager (Infrastructure).
 - (7) The Technical Departments should be required to submit monthly returns on projects that are incomplete and the revised completion dates. These monthly returns should be approved by the Process Manager of each Technical Department prior to be submitted to Asset Control Unit.
 - (8) The Asset Control Unit should ensure that all capitalized cost is supported by valid documents from stores by making copies of all relevant documents.
 - (9) The Asset Clerks and Asset Controller should liaise with Stores Manager to ensure that copies of requisitions are made and included in the project file.
 - (10) The Process Manager and Asset Controller should investigate the automatically generated admin fees and assess if they are capital in nature and if they qualify to be capitalised an asset.
 - (11) The Asset Controller should investigate this matter and engage the Baud service provider.
 - (12) The Asset Controller should ensure that all items of property, plant and equipment are depreciated on the on the fixed asset register.
 - (13) The structure of the fixed asset register should be reviewed in detail by the Process Manager: Asset and Liabilities to ensure that it is GRAP compliant.
 - (14) The Asset Clerks should ensure that they capture all the required information on the following Asset Control forms: 1) Asset Disposal forms; 2) Additions forms; and 3) Transfer forms.
 - (15) The Asset Controller should carry out detailed review on a daily/weekly basis and ensure that the forms have been completed adequately.
 - (16) The Asset Controller should ensure that the forms are sequentially pre-numbered in order to identify lost or missing forms. These forms should be reviewed by the Process Manager: Assets and Liabilities that they still relevant to be used by the municipality as a control mechanism.
 - (17) The Asset Controller should assess the nature of all costs with reference to GRAP 17 prior to capitalizing the costs. Only the cost that are directly attributable in bringing the assets to its working condition should be capitalised. Costs that are being capitalised need to be reviewed by the Asset Manager or Process Manager: Assets and Liabilities.
 - (18) The Asset Controller should assess the nature of all costs with reference to GRAP 17 prior to capitalizing the costs. Only the cost that are directly attributable in bringing the assets to its working condition should be capitalised.
 - (19) Costs that are being capitalised need to be reviewed by the Asset Manager or Process Manager: Assets and Liabilities.
 - (20) A process flow should be documented by either the Process Manager: Assets or Process Manager: Expenditure on how details regarding the additions and disposals should be managed and accounted for by the variance Business Units within the municipality.
 - (21) A key control would be if the various Business Units (BU's) of the municipality have monthly "Asset Returns" of additions and/or disposals.
 - (22) These monthly returns should be submitted monthly by a specific date to the Insurance Unit and Asset Control Unit, advising the Insurance Unit and Asset Control Unit of any new assets that have been acquired and assets that have been disposed.
 - (23) The Business Units should be required to submit these returns even if the Business Unit did not acquire or dispose of any assets. A NIL return should be submitted.
 - (24) All monthly Asset Returns should be signed by the Process Manager of that Business Unit who should ultimately be accountable for the assets in his/her Business Unit.
 - (25) The Insurance Administrator and Asset Controller should ensure that all Business Units have submitted their monthly returns by the specified date.
 - (26) The Insurance Administrator should then update her insurance records based on these monthly Asset Returns.
 - (27) The Asset Controller should reconcile her additions listing and disposal listing to the Asset Returns that have been submitted by the Business Unit to ensure that the data is always valid, accurate and complete.
 - (28) Any discrepancies should be investigated and resolved on a timely basis (within a month).
 - (29) The asset management procedure manual should be updated with the documented process flow.
 - (30) Management should seek professional advice from engineers and guidance of what should be covered under infrastructure maintenance/ operational plans or strategy for the following departments: Electricity, Water and Sanitation Building
 - (31) The Process Manager: Assets and Liabilities should re-assess the staff organogram at the Asset Control Unit to determine if it is sufficient to carry out all the roles and responsibilities of asset accounting.
 - (32) The Process Manager: Assets and Liabilities should assess the Asset Control Unit staff organogram in comparison to the eThekweni Municipality staff organogram and mirror some of the activities at the Msunduzi Asset Control Unit.
 - (33) The Process Manager: Assets and Liabilities should re-assess the activities of the Finance Support Managers at Business Unit level and ensure that they are tasked with the responsibility of managing the assets for the Business Unit's.
 - (34) The Finance Support Managers should report directly to the Head of Business Units regarding the assets movements (acquisitions, planned disposals, impairments and assets being transferred to another department).

- (35) Individuals within the technical departments, who have appropriate knowledge of assets, should be appointed as Asset Champions to work hand in hand with the Finance Support Manager.
- (36) The Finance Support Managers should be given appropriate access to the fixed asset register and the Promis system in order to capture the financial transactions relating to the assets.
- (37) The Finance Support Managers should reconcile their own section of the fixed asset register to the general ledger and any variances should be investigated by the Finance Support Manager and his/her asset champion.
- (38) The Asset Control Unit should still retain key roles, for example, opening of votes on the Promis system and for issuing asset numbers to the Finance Support Managers.
- (39) The Finance Support Managers should then report on a monthly basis to the Asset Controllers at Asset Control Unit regarding movements in assets (additions, disposals or planned disposals, impairments and assets written off).
- (40) The month end reporting should be clearly communicated to all Business Units and the Finance Support Managers should submit the required month end reports at the specified dates.
- (41) The Asset Controllers at Asset Control should review all the transactions that have been processed by Business Units and ensure that necessary supporting documentations has been submitted.
- (42) Any discrepancies noted by the Asset Controller should be sent back to the Finance Support Managers who should be responsible for resolving these queries.
- (43) The Asset Controllers should be responsible for the review of the financial transactions that have been captured at Business Unit level and for ensuring compliance with the following standards, Generally Accepted Accounting Practice (GRAP); Council's Asset Management Policy; and Municipal Finance Management Act.
- (44) The Asset Manager, should be responsible for the review of the entire municipal fixed asset register and ensuring compliance with the following standards, Generally Accepted Accounting Practice (GRAP); Council's Asset Management Policy; and Municipal Finance Management Act.
- (45) The Accounting Officer (Municipal Manager), Chief Finance Officer and Deputy Municipal Manager: Infrastructure should re-assess the activities of the Technical Departments regarding the management of infrastructure assets.
- (46) The Deputy Municipal Manager: Infrastructure should develop an Infrastructure Asset Management Policy which will detail the roles and responsibilities of the technical staff when it comes to managing infrastructure assets.
- (47) The Infrastructure policy should be reviewed by all the Technical Departments who should agree with the details and the policy should be approved by Council.
- (48) The Deputy Municipal Manager: Infrastructure and Process Manager: Asset and Liabilities should facilitate trainings on the specific areas on asset management that technical teams and finance teams should be competent on.
- (49) The trainings can be carried out by an external service provider, example SMEC.
- (50) The Deputy Municipal Manager: Infrastructure and Process Manager: Asset and Liabilities should then assess the need to acquire an IT financial system or a module can be developed within SAP to allow the Technical Departments (relevant people) to capture and input information relating to Infrastructure Assets.
- (51) The Infrastructure Finance Support Managers and Asset Champions should be given a read only access to this system and they can acquire all information regarding Infrastructure Assets on this IT financial system or SAP module and then update the fixed asset register and general ledger.
- (52) The Asset Controllers and Asset Manager at the Asset Control Unit should also be given a read only access to this system or SAP module so that they can check data for appropriateness and compliance to these standards: Municipal Finance Management Act (MFMA); Generally Accepted Accounting Practice (GRAP); and Infrastructure Asset Management Policy.
- (53) The Acting Deputy Municipal Manager: Infrastructure should establish an Asset Steering Committee.
- (54) A Chairperson of this committee should be appointed.
- (55) A role of the Chairperson would be to ensure that meetings take place as planned and that minutes of meetings are taken and reviewed for correctness.
- (56) The Chairperson would have to ensure that the decisions and resolutions that are taken at the meetings are implemented.
- (57) The Committee should consist of mainly infrastructure management personnel, Process Manager: Assets and Liabilities, Asset Controllers and Finance Support Services Managers.
- (58) The Terms of Reference (ToR) for the Asset Steering Committee should be drafted and approved by the Acting Deputy Manager (Infrastructure). The ToR should detail: Role of the Asset Management Steering Committee; The duties of the Chairperson; Duties of Members of the committee; and other General Matters.
- (59) All matters affecting assets should be discussed at these meetings.
- (60) The steering committee should provide support and guidance to each Unit/Department in order to ensure that all departments perform at the required levels of services.
- (61) The steering committee should discuss issues regarding compliance with legislative requirements, GRAP (Generally Recognised Accounting Practice) and internal policies and report directly to the Municipal Manager.

FINAL INTERNAL AUDIT REPORT ON THE APPLICATION FOR NEW SERVICES BY CUSTOMERS (WATER AND SEWER INSTALLATIONS)

- (a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls be considered inadequate and operation of the system of internal controls ineffective around the processes for applications for new water and sewer services.
- (b) That the Deputy Municipal Manager: Infrastructure Services to submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
 - i. The Senior Clerk: Building Unit should ensure that all the required documents are attached to the application form and the application form is duly completed before the customer can be provided with sewer services, to enhance this control it is recommended that a checklist be always attached to the application form so that missing documents can be followed up immediately.
 - ii. The Senior Clerk: Building Unit should ensure that the Checklist is maintained in order to verify that all mandatory documents are submitted upon the application process.
 - iii. The Process Manager: Water & Sanitation should ensure that memos are sent timeously to the Finance section for updating of the customer information on the ProMIS system once the installation is complete.
 - iv. The Process Manager: Revenue (Acting) should ensure new water meters are read following the month of installation so that new customers are billed timeously.
 - v. The Process Manager: Water Section should ensure that water services are provided to customer with the periods stipulated in the Customer Services Charter.
 - vi. The Data Validation Supervisor should ensure that all the required customer details are recorded on the billing system.

FINAL INTERNAL AUDIT REPORT ON THE APPLICATION FOR NEW SERVICES BY CUSTOMERS (ELECTRICITY INSTALLATIONS)

- (a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls be considered inadequate and operation of the system of internal controls ineffective around the processes for applications for new electricity supply service by customers.
- (b) That the Deputy Municipal Manager: Infrastructure Services to submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
 - i. The Manager: Customer Services should ensure that all the required documents are attached to the application form and the application form is duly completed before the customer can be connected with electricity.
 - ii. The Customer Services: Manager should ensure that the application register and the status of customer applications captured on the Services 2000 system is monitored on a regular basis to ensure that the Municipality is complying with the Municipality's electricity supply by-law for efficient service delivery.
 - iii. Access control/ authority levels to certain functionality on the Services 2000 system should be implemented.
 - iv. Each user of the Service 2000 system should have their own unique user name and password.
 - v. The Process Manager: Revenue should ensure new electricity meters are read following the month of installation so that new customers are billed timeously.
 - vi. The Process Manager: Electricity should ensure that memos are sent timeously to the Finance section for updating of the customer information on the ProMIS system once the installation is complete.
 - vii. The Manager: Customer Services should ensure that periodic/ or spot audits of new electricity installations are carried out by the Installation Auditors.
 - viii. The Manager: Customer Services department with the assistance of Human Resources department should fill the critical vacant posts so as to ensure that the department has sufficient capacity to enable the Customer Services department to perform periodic audits of new electricity installations.
 - ix. The staff of the New Service Connection section should ensure that all relevant customer details are recorded on the billing system.

INTERNAL AUDIT REPORT ON SAP TRACKING TOOL ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATION

- (a) That the concerns raised in the report above as well on the Internal Audit SAP Tracking Tool be noted.
- (b) That the SAP Project Manager submits a report highlighting the stringent timeframes on which of these matters will be resolved.
- (c) That the Accounting Officer and the Chief Financial Officer should intervene in order to fast track the appointment of Technical Project Manager for SAP to support the current Project Manager as this may compromise the project.
- (d) That the Accounting Officer and the Chief Financial Officer should prioritize the fixed term contract staff appointments in Finance to close any gaps that arose as result of staff moving to the SAP Project and mSCOA in order not to collapse finance functions.

INTERNAL AUDIT REPORT ON PROJECT RISK ASSURANCE FOR THE IMPLEMENTATION OF MYSAP ECC 6.0 PROJECT AT MSUNDUZI MUNICIPALITY

- (b) That the Municipality should consider investing more resources in the mSCOA project.
- (b) That the Project Manager should escalate to the Project Steering Committee names of role players who are not actively contributing to the project when asked to do so.
- (c) That PWC should define, document and deliver to EOH the Product Descriptions (PD) of controls that should be embedded within the SAP modules.
- (d) That PWC's reviews should serve to confirm that the recommended controls (PD) have been incorporated into the SAP modules by EOH.
- (e) That the Project Managers (PWC) should maintain the Business Case to verify that the project remains viable.
- (f) That the Project Steering Committee considers management comments and the adequacy thereof to ensure that project risks are mitigated.
- (g) That the implementation of the recommendations be monitored through progress reports to be submitted by the Project Manager on a regular basis.

PROGRESS REPORT ON THE CALL CENTRE CONSULTING ACTIVITY TO DEVELOP POLICY FRAMEWORK AND PROCEDURES [3.10.1.1]

That the progress in the development of the Call Centre Policy Framework and its implementation thereof, as detailed in the report dated 17 November 2015 by the Executive Manager: Internal Audit be NOTED.

METER READING STATISTICS: OCTOBER 2015

That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Meter Reading Statistics for the month of September 2015 be NOTED.

DISCONNECTIONS AND RECONNECTIONS FOR SEPTEMBER 2015: (STANDING ITEM)

- (a) That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the status of the disconnections versus reconnections on arrear accounts, as detailed in the report dated 5 October 2015 by the Deputy Municipal Manager: Financial Services for the month of September 2015 be NOTED.
- (b) That the Deputy Municipal Manager: Infrastructure Services submits a report on erroneous electrical disconnections being made.

AUDIT ON REVENUE MANAGEMENT [STANDING ITEM]

That the item be removed as a STANDING ITEM on the agenda

HOUSING RENTAL TENANCY AND STATUS OF ARREARS - SEPTEMBER 2015

That the report dated 23 October 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Housing Rental Tenancy and Status of Arrears for September 2015 be NOTED

HOUSING RENTAL TENANCY AND STATUS OF ARREARS - OCTOBER 2015

That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Housing Rental Tenancy and Status of Arrears for October 2015 be NOTED

	<u>REPORT OF THE PROJECT MANAGER (PWC) FOR THE PERIOD 27 AUGUST 2015 TO 12 OCTOBER 2015 - SAP ERP SYSTEM</u> That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the project management (PWC) for the period 27 August to 12 October 2015 in terms of the SAP ERP System be NOTED.
	<u>PROGRESS ON THE IMPLEMENTATION OF THE FINANCIAL MANAGEMENT SYSTEM AS AT 30 SEPTEMBER 2015</u> That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the progress on the implementation of the Financial Management System be NOTED.
	<u>REPORT ON THE LAND AND LEASE AUDIT [STANDING ITEM]</u> NOTED. <u>RENTAL HOUSING STOCK [STANDING ITEM]</u> NOTED.
	<u>CONFIDENTIAL: REPORT ON THE PROGRESS OF THE RENTAL HOUSING PROJECTED ACTION PLANS TO ARREST THE ESCALATING RENTAL ARREARS; UNLISTED TENANCIES</u> <u>NOTE BY THE PROCESS MANAGER: SOUND GOVERNANCE</u> Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u> <u>REPORT ON THE PROGRESS OF THE RENTAL HOUSING PROJECTED ACTION PLANS TO ARREST THE ESCALATING RENTAL ARREARS: EMPLOYED, UNEMPLOYED, SELF-EMPLOYED AND GRANTEES TENANCIES [3.3.1.3.1]</u> 38. <u>CONFIDENTIAL: CONFIRMATION OF CONFIDENTIAL MINUTES</u> 39. <u>CONFIDENTIAL: FORENSIC INVESTIGATION INTO ALLEGED USED OF MUNICIPAL VEHICLE NPC 4712 FOR PERSONAL AND UNAUTHORISED TRIPS: EMPLOYED BY WATER AND SANITATION: REPORT NUMBER F1 28-2014/15[A] [3.10.1.1]</u> 40. <u>CONFIDENTIAL: FORENSIC INVESTIGATION INTO ALLEGED MISUSE OF EIGHTEEN (18) MUNICIPAL POOL VEHICLES FOR PERSONAL AND AUTHORISED TRIPS : FLEET MANAGEMENT AT A.S. CHETTY BUILDING</u> 41. <u>FORENSIC INVESTIGATION INTO ALLEGED THEFT OF TRIMMER LINE FROM PARKS NORTH: REPORT NUMBER F1 [3.10.1.1]</u> 42. <u>FORENSIC INVESTIGATION INTO ALLEGED THEFT OF WELDING MACHINE AT WATER WORKS: WATER AND SANITATION [3.10.1.1]</u> 43. <u>FORENSIC INVESTIGATION INTO ALLEGED THEFT OF TYRES NPC 916</u> 44. <u>REPORT ON THE FORENSIC INVESTIGATION REPORT INTO ALLEGED IMPROPER CONDUCT BY FOREMAN AT ELECTRICITY BY INCITING MUNICIPAL STAFF MEMBERS TO ENGAGE IN UNPROCEDURAL AND UNLAWFUL CONDUCT [3.10.1.1]</u> 45. <u>QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE: 1 JULY TO 30 SEPTEMBER 2015</u> 46. <u>LABOUR MATTERS DEALT WITH BY LELANI VAN DEN BERG AND SEBELO NYAWO DURING OCTOBER 2015 [4.8]</u>
	<u>ANNUAL REPORT FOR THE MSUNDUZI MUNICIPALITY 2014/2015: FINANCIAL YEAR</u> That the Annual Report for the Msunduzi Municipality 2014/2015 Financial Year by the Municipal Manager dated 7 December 2015 be STOOD DOWN and referred to the Executive Manager: Internal Audit in the first instance.
	CONFIDENTIAL

CONFIDENTIAL: REPORT ON THE PROGRESS OF THE RENTAL HOUSING PROJECTED ACTION PLANS TO ARREST THE ESCALATING RENTAL ARREARS; UNLISTED TENANCIES [3.3.1.3.1]

That the report dated 19 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of Rental Housing : Unlisted Tenancies, and the recommendations to the Economic Development Portfolio Committee in this regard be NOTED.

CONFIDENTIAL: NOT FOR PUBLICATION

37. REPORT ON THE PROGRESS OF THE RENTAL HOUSING PROJECTED ACTION PLANS TO ARREST THE ESCALATING RENTAL ARREARS: EMPLOYED, UNEMPLOYED, SELF-EMPLOYED AND GRANTEES TENANCIES [3.3.1.3.1]

That the report dated 19 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of Rental Housing : Employed, Unemployed, Self-employed and Grantees, and the recommendations to the Economic Development Portfolio Committee in this regard be NOTED.

CONFIDENTIAL: NOT FOR PUBLICATION

38. CONFIDENTIAL: CONFIRMATION OF CONFIDENTIAL MINUTES

That the minutes of the meeting held on 27 October 2015 be confirmed, subject to the following amendments:

- (a) That NR Shezi be recorded as being present; and N Gevers be recorded as having submitted as apology.
- (b) That on page 5, item 14 the word "reported" be amended to "report".
- (c) That on page 6, item 16:
 - (i) In the heading the word "RUNNING" be amended to read "RUNNING".
 - (ii) In point (a) the word "she" be amended to read "he".
 - (iii) In point (d) the word "nay" be amended to read "any", and the words "to only to" in the second line be removed.

CONFIDENTIAL: NOT FOR PUBLICATION

39. CONFIDENTIAL: FORENSIC INVESTIGATION INTO ALLEGED USED OF MUNICIPAL VEHICLE NPC 4712 FOR PERSONAL AND UNAUTHORISED TRIPS: EMPLOYED BY WATER AND SANITATION: REPORT NUMBER F1 28-2014/15[A] [3.10.1.1]

That in the first instance accuracies pertaining to point 3 (d) of the report dated 17 November 2015 and attachments thereto be verified by the Executive Manager: Internal Audit in that the figures in respect of distance traveled are identical to that of a report headed "FORENSIC INVESTIGATION INTO ALLEGED MISUSE OF EIGHTEEN (18) MUNICIPAL POOL VEHICLES FOR PERSONAL AND AUTHORISED TRIPS : FLEET MANAGEMENT AT A.S. CHETTY BUILDING"; thereafter:

- (a) That the report dated 17 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into alleged use of municipal vehicle NPC 4712 for personal and unauthorised trips be NOTED.
- (b) That the resolutions of the Strategic Management Committee meeting held on 9 November 2015 in respect of (a) above be NOTED.

CONFIDENTIAL: NOT FOR PUBLICATION

40. CONFIDENTIAL: FORENSIC INVESTIGATION INTO ALLEGED MISUSE OF EIGHTEEN (18) MUNICIPAL POOL VEHICLES FOR PERSONAL AND AUTHORISED TRIPS : FLEET MANAGEMENT AT A.S. CHETTY BUILDING [3.10.1.1]

That in the first instance accuracies pertaining to point 3 (d) of the report dated 17 November 2015 and attachments thereto be verified by the Executive Manager: Internal Audit in that the figures in respect of distance travelled are identical to that of a report headed "FORENSIC INVESTIGATION INTO ALLEGED USED OF MUNICIPAL VEHICLE NPC 4712 FOR PERSONAL AND UNAUTHORISED TRIPS: EMPLOYED BY WATER AND SANITATION: REPORT NUMBER F1 28-2014/15[A]"; thereafter:

- (a) That the report 17 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into alleged misuse of eighteen (18) municipal pool vehicles for personal and unauthorised trips be NOTED.
- (b) That the resolutions of the Strategic Management Committee meeting held on 9 November 2015 in respect of (a) above be NOTED.

CONFIDENTIAL: NOT FOR PUBLICATION

41. FORENSIC INVESTIGATION INTO ALLEGED THEFT OF TRIMMER LINE FROM PARKS NORTH: REPORT NUMBER F1 [3.10.1.1]

- (a) That the report dated 17 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into alleged theft of trimmer line from Parks North be NOTED.
- (b) That the resolutions of the Strategic Management Committee meeting held on 9 November 2015 in respect of (a) above be NOTED.

	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u>
	42. FORENSIC INVESTIGATION INTO ALLEGED THEFT OF WELDING MACHINE AT WATER WORKS: WATER AND SANITATION [3.10.1.1]
	(a) That the report dated 19 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into alleged theft of welding machine at water works be NOTED.
	(b) That the resolutions of the Strategic Management Committee meeting held on 9 November 2015 in respect of (a) above be NOTED.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u>
	43. FORENSIC INVESTIGATION INTO ALLEGED THEFT OF TYRES NPC 916
	(a) That the report dated 19 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into alleged theft of tyres NPC 916 be NOTED.
	(b) That the resolutions of the Strategic Management Committee meeting held on 9 November 2015 in respect of (a) above be NOTED.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u>
	44. REPORT ON THE FORENSIC INVESTIGATION REPORT INTO ALLEGED IMPROPER CONDUCT BY FOREMAN AT ELECTRICITY BY INCITING MUNICIPAL STAFF MEMBERS TO ENGAGE IN UNPROCEDURAL AND UNLAWFUL CONDUCT [3.10.1.1]
23 February 2016	(a) That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the forensic investigation into improper conduct by a Foreman at Electricity be NOTED.
	(b) That the resolutions of the Strategic Management Committee meeting held on 24 November 2015 in respect of (a) above be NOTED.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u>
	45. QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE: 1 JULY TO 30 SEPTEMBER 2015 [3.10.1.1]
	That the report dated 17 November 2015 incorporating the recommendations of the Strategic Management Committee in respect of the quarterly report on the Whistle Blowing Hotline be NOTED.
	<u>CONFIDENTIAL: NOT FOR PUBLICATION</u>
	46. LABOUR MATTERS DEALT WITH BY LELANI VAN DEN BERG AND SEBELO NYAWO DURING OCTOBER 2015 [4.8]
	That the report dated 1 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of Labour matters dealt with by the legal advisors be NOTED.
	47. ANNUAL REPORT FOR THE MSUNDUZI MUNICIPALITY 2014/2015 : FINANCIAL YEAR
	That the Annual Report for the Msunduzi Municipality 2014/2015 Financial Year by the Municipal Manager dated 7 December 2015 be STOOD DOWN and referred to the Executive Manager: Internal Audit in the first instance.
	<u>FINAL FOLLOW-UP REPORT ON FLEET MANAGEMENT</u>
	NOTED
	<u>PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND MSCO</u>
	(a) That the report by the SAP: Project Manager (Mr S Nxumalo) on the Progress on Documentation of Business Processes and Alignment of SAP Implementation and mSCO be NOTED.
	(b) That the SAP :Project Manager (Mr S Nxumalo) ensures that a detailed report on the capacity of the two services providers namely EOH and PWC, with an opinion if implementation of the project will be undertaken on the stipulated timeframes and if the project will continue as outlined, be submitted to next Audit Committee meeting for consideration.
	(c) That it be NOTED that a Rescue Plan for the SAP Project was in place and it was SUPPORTED.
	(d) That the Chief Financial Officer ensures that a Presentation on the Progress on Business Processes on SAP and mSCO, indicating which ones illustrated on the presentation by Mr T Zulu (External Auditor), were signed off with the assistance of the Intervention team brought on board, is conducted at the next meeting of the Audit Committee
	<u>PRESENTATION ON THE INTERIM FINANCIAL STATEMENTS - 31 DECEMBER 2015</u>
	That the Presentation on the Interim Financial Statements - 31 December 2015 by the Process Manager: Budget and Treasury [Acting], Mr M Sahibdeen, be NOTED.
	<u>PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS</u>
	That report dated 6 January 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Progress on 2013/2014 and 2014/2015 Auditor General Findings and 2013/2014, 2014/2015 and 2015/2016 Internal Audit Findings be NOTED.

PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS

- (a) That the content of the internal and external audit action plans tracker as 31 December 2015 as contained in the report dated 27 January 2016 by the Manager: Officer of the Municipal Manager, be NOTED.
- (b) That the following priorities are NOTED as they will change the outlook of the Auditor General and/or Internal Auditor queries:-
 - (i) Water Losses
 - (ii) Electricity Losses
 - (iii) Debt Recovery
 - (iv) Capital Expenditure (PM : A/L)
 - (v) Grant Expenditure - priorities still not met

PROGRESS REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF NOVEMBER 2015

That the report dated 18 December 2015 incorporating the recommendations of the Operational Management Committee on the progress of the Internal Audit Function for the month of November 2015 be NOTED.

PROGRESS REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF DECEMBER 2015

That the report dated 28 January 2016 incorporating the recommendations of the Operational Management Committee on the progress of the Internal Audit Function for the month of December 2015 be NOTED.

REPORT ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND MSCOA

- (a) That the report dated 3 February 2016 by the Executive Manager : Internal Audit on mSCOA to ensure that the Municipality aligns with the reporting framework of the National Treasury be NOTED.
- (b) That the scope of the mSCOA Consulting Team that is developing business processes be expanded to include data quality review and a budget be allocated to cover the associated costs of approximately R500 000.

LIST OF UPDATED POLICIES WITHIN THE BUSINESS UNITS: MSUNDUZI MUNICIPALITY

- (a) That the report dated 6 January 2016 incorporating the recommendations of the Strategic Management Committee in respect of the list of updated and approved policies within Business Units of the Msunduzi Municipality be NOTED.
- (b) That the Deputy Municipal Manager: Corporate Services ensures that a repository on policies and procedures framework and how they will be managed, be developed.
- (c) That the Municipal Manager and respective Deputy Municipal Managers should develop policies and Standard Operating Procedures listed in Table A and B above and submit them to the Strategic Management Committee by 31 March 2016.
- (d) That once the policies and the Standard Operating Procedures have been developed, a report by the Process Manager: Sound Governance as the custodian for Information and records with the Municipality should write a report to the Audit Committee not later than 31 May 2016 advising on the number of policies and Standard Operating Procedures developed and adopted by Council.

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF PERFORMANCE INFORMATION QUARTER 4 OF 2014/2015

- (a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are adequate and the operation of the system of internal controls is partially effective around Performance Management Systems and processes be NOTED.
- (b) That Deputy Municipal Managers be instructed to submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
 - (i) Deputy Municipal Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant and the Deputy Municipal Managers should ensure that POE's are submitted to auditors on time when needed for auditing purposes.
 - (ii) All Deputy Municipal Managers and Process Managers submit POE's within specific timelines and a deadline be given. The Municipal Manager should take action against managers who are not complying with the given deadlines.
 - (iii) The process of submission of performance reports are POE's should be centralised to the PMS Office to ensure that prior to the start of the audit all POE files are with the PMS Unit.
 - (iv) POE's not submitted on time to the PMS Office should be excluded from the audit process and the relevant DMM's And PM's be held accountable for non-submission and penalised in their performance assessments.
 - (v) The Deputy Municipal Managers of the business units should develop a standard system of creating and compiling portfolios of evidence for the reported performance.
 - (vi) Every quarterly report must be cross-referenced to the portfolio of evidence file to ensure that the reported performance is adequately supported.
 - (vii) All Deputy Municipal Managers when assessing Process Managers should verify that all POE's have been submitted and placed on file.
 - (viii) The Municipal Manager should ensure that Deputy Municipal Managers who are not performing their quality control function are held accountable in order ensure Organisational Performance Management System (OPMS) is fully complied with and apply the necessary disciplinary procedures where applicable.
 - (ix) Process Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant. Furthermore, the process managers should sign off the POE's file as evidence of taking responsibility for accurate preparation of the report and confirming that all reported performance is supported by valid portfolio of evidence.
 - (x) Deputy Municipal Managers should conduct a thorough review of the quarterly progress reports and ensure that all performance reported is verified against supporting documentation to confirm the validity and accuracy of the reported performance and to confirm that the supporting documentation is well referenced to the quarterly report.
 - (xi) Deputy Municipal Managers should conduct a quality review to assess whether the POE supporting the reported performance is accurate, making sure that all documents that need to be signed are signed, approved, certified and filed in a complete and verifiable manner.
 - (xii) Process Managers should also review their performance report (SDBIP & Operational Plan) against the supporting documents before it is sent to the PMS Office for consolidation to ensure that all reported information on the performance information report is accurate.
 - (xiii) Process Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant. Furthermore, the Process Managers should sign as evidence of taking responsibility for accurate preparation of the report and confirming that all reported performance is supported by valid portfolio of evidence.
 - (xiv) Deputy Municipal Managers should conduct a thorough review of the quarterly progress reports and ensure that all performance reported is verified against supporting documentation to confirm the validity and accuracy of the reported performance and to confirm that the supporting documentation is well referenced to the quarterly report. After reviewing the report, the Deputy Municipal Managers should sign as evidence of conducting the review and to take responsibility of the reported performance.
 - (xv) That the Office of the Municipal Manager (PMS) should conduct a workshop on how to compile POE's files as per the standard operating procedures. The workshop must be attended by all Deputy Municipal Managers and Process Managers of the Municipality.
 - (xvi) Process Managers should sign off the compilation of the POE's file in order to account that all the necessary documents have been attached in the POE file.
 - (xvii) Deputy Municipal Managers should conduct a review to assess whether the POE supporting the reported performance is accurate, make sure all documents that need to be signed are signed, approved and certified and filed in a complete and verifiable manner and sign off compilation of the POE template to confirm validity.
 - (xviii) The Municipal Manager should ensure adherence to the performance review plan as outlined in the Msunduzi Municipality IPMS policy.
 - (xix) Where there are delays, reasons for delays should be communicated to the Municipal Manager and corrective measure be taken.
 - (xx) The Municipal Manager should enforce performance principles and take disciplinary action for any transgression.
 - (xxi) That the Deputy Municipal Manager : Corporate Services should ensure that there is a link between the Training Plan, Performance Development Plans and Performance Agreements and Performance Appraisals.
 - (xxii) That the Municipal Manager and the Deputy Municipal Manager : Corporate Services should ensure that poor performance when identified is dealt with in a constructive, progressive and reinforced manner.

REPORT ON SAP PROJECT TRACKING TOOL ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS

- (a) That the progress made and the appointment of a Technical Project Manager for SAP be NOTED.
- (b) That the signing of the Service Level Agreement with PWC and EOH be done not later than 10 February 2016
- (c) That the Accounting Officer and the Chief Financial Officer prioritise the fixed term contract staff appointments in Finance to close any gaps that arose as a result of staff moving to the SAP Project and mSCOA in order not to collapse finance functions.
- (d) The scope of the mSCOA Consulting Team that is developing business processes be expanded to include data quality review and a budget be allocated to cover associated costs ±R500 000.
- (e) That in respect of the responsibilities of the Project Managers, PWC be revisited by the Project Manager and Project Sponsor and a decision be taken whether they are effectively playing their role as Project Managers.

REPORT ON RISK, CONTROL IDENTIFICATION AND DEVELOPMENT OF ACTIONS PLANS FOR THE mSCOA PROJECT

That the report dated 3 February 2016 by the Executive Manager: Internal Audit on Report on Risk, Control Identification and Development of Actions Plans for the mSCOA Project be STOOD DOWN.

PROGRESS REPORT ON THE IMPLEMENTATION OF THE ANTI-FRAUD AND CORRUPTION ACTIVITIES BY ALL BUSINESS UNITS

- (a) That the progress in the implementation of the Anti-fraud and Corruption Strategy by the Business Units be noted and monitored through progress reports to be submitted by all Deputy Municipal Managers and Process Managers.
- (b) That all the Deputy Municipal Managers should continuously create awareness of the Anti-Fraud and Corruption Campaigns amongst employees by facilitating regular presentations and formal training for employees within their units to enhance their understanding on the manifestations of fraud as well as prevention and detection techniques.
- (c) That all the Deputy Municipal Managers should conduct regular ethics campaigns within their units as the absence of these cultivates fraud and corruption therefore makes the environment conducive to fraud and corruption.
- (d) That the SMC fast tracks disciplinary cases and actions the outcomes as this process is slow which then results to management having no choice but to bring back suspended people without them being disciplined for their actions which further promotes ill-discipline, demotivation to other employees and also encourages non-adherence to policies, procedures and other controls by other employees.
- (e) That the Manager: Office of the MM, through the Marketing and Communication Sub Unit should publicize actions taken against people found guilty of fraud and the results of disciplinary processes taken.
- (f) That the RMC should direct and take responsibility for Anti-Fraud and Corruption Strategy.

PROGRESS REPORT ON THE IMPLEMENTATION OF THE RISK MANAGEMENT STRATEGY BY ALL BUSINESS UNITS FOR QUARTER ENDING 30 SEPTEMBER 2015

- (a) That the progress in the implementation of the Risk Management Strategy action plans/control activities by the Business Units be noted and monitored through progress reports by all DMMs and Process Managers.
- (b) That it be noted that the risk of high vacancies within the municipality is cutting across all Business Units and is impacting negatively to service delivery, therefore the process of migrating to the new structure should be fast tracked by the DMM Corporate Services supported by SMC.
- (c) That the DMM: Financial Services supported by DMM: Corporate Services prioritize the filling of vacant positions in the Financial Services Business Unit in light of the SAP and MSCOA projects that require additional resources as the filling of these positions was one of the critical success factors of the SAP and MSCOA projects currently implemented by the Municipality.
- (d) That the DMM: Financial Services reviews the entire Revenue Enhancement Strategy.
- (e) That the DMM: Corporate Services should fast track the appointment of a Service Provider to perform reference checks and verifications of qualifications prior to the appointment of employees.
- (f) That the DMM: Infrastructure Services re-evaluates the strategy to curb water and electricity losses and further closely monitor the implementation thereof.
- (g) That the DMM: Infrastructure Services develops or re-evaluates the strategy to deal with the high backlog and ageing road infrastructure.
- (h) That the DMM: Infrastructure Services re-evaluate the Vehicle Replacement Plan and ensure implementation to reduce high repairs and maintenance costs.
- (i) That the DMM: Economic Development develops a strategy to proactively prevent land invasions and submit that strategy to Council through SMC.
- (j) That the DMM: Community Services supported by SMC, identifies and secures additional sites for burial purposes.
- (k) That the Office of MM enforces the process of declaration of conflict of interest, financial interest in the form of shares and other financial interest in private or public companies or other corporate entities recognised by law; directorships and partnerships, remunerated work outside the Council, consultancies, sponsorship, gifts and hospitality from other sources other the family members and ownership and other interests in land and property by all employees of the Municipal Council.
- (l) All strategies/action plans that have been accomplished be removed from the Risk Management Strategy but be kept on the Risk Register for continuous monitoring.

SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT - OCTOBER 2015

That the Section 66 report for December 2015 dated 4 February 2016 incorporating the recommendations of the Strategic Management Committee be NOTED.

METER READING STATISTICS: DECEMBER 2015 [3.3.1.2.1]

That the report dated 26 January 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Meter Reading Statistics for the month of December 2015 be NOTED.

12.3. DISCONNECTIONS AND RECONNECTIONS FOR SEPTEMBER 2015 [3.3.1.2.1] : (STANDING ITEM)

It was reported that item be removed and placed on the audit tracking tool.

NOTED.

12.4. AUDIT ON REVENUE MANAGEMENT [STANDING ITEM]

It was reported that item be removed and placed on the audit tracking tool.

NOTED.

12.5. HOUSING RENTAL TENANCY AND STATUS OF ARREARS - NOVEMBER 2015

That the report dated 6 January 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Housing Rental Tenancy and Status of Arrears for NOVEMBER 2015 be NOTED.

12.6. DUZISAP 220 PROJECT: GOVERNANCE, RISK AND COMPLIANCE CHANGE REQUEST [10.4.1S.A.P]:

That the report dated 4 February 2016 incorporating the recommendations of the Strategic Management Committee in respect of DuziSAP 220 Project Governance, Risk and Compliance Change Request; and the resolutions of the Strategic Management Committee meeting of 2 February 2016 in this regard be NOTED.

12.7. REPORT ON THE MID-YEAR BUDGET PERFORMANCE REPORT AND ADJUSTMENT BUDGET 2015/2016

That the report dated 19 January 2016 incorporating the recommendations of the Executive Committee on the Report on the Mid-Year Budget Performance Report and Adjustment Budget 2015/2016, be NOTED.

13.1. REPORT ON THE LAND AND LEASE AUDIT [STANDING ITEM]

The matter was not discussed at the current meeting. It was further reported with concern that these two items were on the agenda in excess of two months and should be submitted to the next meeting of the Audit Committee.

NOTED.

13.2. RENTAL HOUSING STOCK [STANDING ITEM]

The matter was not discussed at the current meeting. It was further reported with concern that these two items were on the agenda in excess of two months and should be submitted to the next meeting of the Audit Committee.

NOTED.

FLEET MANAGEMENT COMPREHENSIVE REPORT ON FINAL FOLLOW UP AUDIT DONE IN 2012 AND 2013

- (a) That the report dated 4 December 2015 incorporating the recommendations of the Strategic Management Committee in respect of the Follow up Audit on Fleet Management be NOTED.
- (b) That the Deputy Municipal Manager: Infrastructure Services make funds available for implementing the replacement plan on a yearly basis.
- (c) That the Deputy Municipal Manager: Infrastructure Services recruit administration staff to ensure that admin functions are done properly.

EMPLOYMENT EQUITY REPORT 2015

That the status quo and on-going progress on the implementation of the Employment Equity Plan of the Msunduzi Municipality and in respect of the Internal Audit findings, as detailed in the report dated 2 November 2015 by the Deputy Municipal Manager: Corporate Services and the resolutions of the Strategic Management meeting held on 24 November 2015 in that regard be NOTED

2ND QUARTERLY REPORT (OCTOBER - DECEMBER 2015) ON THE 2015/2016 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND OPERATIONAL PLAN (OP) - 2ND QUARTERLY REPORT (OCTOBER 2015 TO DECEMBER 2015) QUARTER ENDING DECEMBER 2015

- (a) That the 2nd Quarterly report (October - December 2015) quarter ending December 2015 progress report on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) Quarter ending December 2015 be NOTED.
- (b) That the 2nd Quarterly report (October - December 2015) quarter ending December 2015 progress report on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) Quarter ending December 2015 be forwarded to the Internal Audit Unit to conduct performance audit on the reported results.
- (c) That all Deputy Municipal Managers and Deputy Municipal Managers' (Acting) utilize the report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2015/2016 financial year

CONFIRMATION OF CONFIDENTIAL MINUTES

NOTE BY THE PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

18. FINAL FORENSIC INVESTIGATION REPORT INTO ALLEGED UNAUTHORISED USE OF THE WINSTON CHURCHILL THEATRE BY A MUNICIPAL EMPLOYEE OF THE CORPORATE BUSINESS UNIT
19. FORENSIC INVESTIGATION INTO ALLEGED MISUSE OF A MUNICIPAL VEHICLE NPC 4229 ON PERSONAL AND UNAUTHORISED TRIPS AND CONVEYING PRIVATE PERSONS AND LATE ARRIVALS AT WORK-EARLY DEPARTURES FROM WORK [3.10.1.1]:
20. FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES IN CONTRAVENTION OF SUPPLY CHAIN MANAGEMENT POLICY, CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA AND THE MUNICIPAL FINANCE MANAGEMENT ACT(MFMA) SUPPLY CHAIN MANAGEMENT REGULATIONS OCCURRING AT SUPPLY CHAIN MANAGEMENT UNIT - FINANCIAL SERVICES
21. QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE 1 OCTOBER TO 31 DECEMBER 2015
22. INTERNAL AUDIT 2015/2016 ANNUAL AUDIT PLAN ADJUSTMENT [3.10.1.1]
23. IMPLEMENTATION OF THE MUNICIPAL REGULATIONS ON FINANCIAL MISCONDUCT PROCEDURES AND CRIMINAL PROCEDURES [3.10.1.1]:
24. INTERNAL AUDIT REPORT ON ADHOC REVIEW OF THE 5 MAY 2009 TO 30 AUGUST 2014 PAID TO KHUSELANI SECURITY AND RISK MANAGEMENT (PTY) LTD [3.10.1.1]

AUDIT COMMITTEE SELF ASSESSMENT AND ASSESMENT BY THE EXECUTIVE COMMITTEE/FULL COUNCIL

The Executive Manager: Internal Audit issued members with the Audit Committee Self Assessments.

NOTED.

CONFIDENTIALS

CONFIDENTIAL: NOT FOR PUBLICATION

18. FINAL FORENSIC INVESTIGATION REPORT INTO ALLEGED UNAUTHORISED USE OF THE WINSTON CHURCHILL THEATRE BY A MUNICIPAL EMPLOYEE OF THE CORPORATE BUSINESS UNIT

CONFIDENTIAL: NOT FOR PUBLICATION

19. FORENSIC INVESTIGATION INTO ALLEGED MISUSE OF A MUNICIPAL VEHICLE NPC 4229 ON PERSONAL AND UNAUTHORISED TRIPS AND CONVEYING PRIVATE PERSONS AND LATE ARRIVALS AT WORK-EARLY DEPARTURES FROM WORK [3.10.1.1]:

CONFIDENTIAL: NOT FOR PUBLICATION

20. FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES IN CONTRAVENTION OF SUPPLY CHAIN MANAGEMENT POLICY, CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA AND THE MUNICIPAL FINANCE MANAGEMENT ACT(MFMA) SUPPLY CHAIN MANAGEMENT REGULATIONS OCCURRING AT SUPPLY CHAIN MANAGEMENT UNIT – FINANCIAL SERVICES

CONFIDENTIAL: NOT FOR PUBLICATION

21. QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE 1 OCTOBER TO 31 DECEMBER 2015

CONFIDENTIAL: NOT FOR PUBLICATION

22. INTERNAL AUDIT 2015/2016 ANNUAL AUDIT PLAN ADJUSTMENT [3.10.1.1]

CONFIDENTIAL: NOT FOR PUBLICATION

23. IMPLEMENTATION OF THE MUNICIPAL REGULATIONS ON FINANCIAL MISCONDUCT PROCEDURES AND CRIMINAL PROCEDURES [3.10.1.1]:

CONFIDENTIAL: NOT FOR PUBLICATION

24. INTERNAL AUDIT REPORT ON ADHOC REVIEW OF THE 5 MAY 2009 TO 30 AUGUST 2014 PAID TO KHUSELANI SECURITY AND RISK MANAGEMENT (PTY) LTD [3.10.1.1]

- (a) Taken in light of the above sections of the MFMA, the following breaches in the system of internal controls and non-compliance with the MFMA in so far as the processing, certifying or support and approval of invoices for September 2014 to August 2015, by senior management, it is recommended that disciplinary action be instituted against the Deputy Municipal Manager for Community Services, Process Manager for Risk Management and all those in chain of command who are signatories in the payment documentation in terms of Schedule 2 of the Municipal Systems Act, Act 32 of 2000 (As amended), Code of Conduct for Municipal Staff members; read with Disciplinary Procedure and Code Collective Agreement issued by South African Local Government Bargaining Council for breach of:

1.1.1 General Conduct

1.1.1.1 Section 2 (b) in that they did not perform the functions of office in good faith, diligently, honestly and in transparent manner; and

1.1.1.2 Section 2 (d) in that they did not act in the best interest of the municipality and in such a way that the credibility and integrity of the municipality are not compromised.

1.1.2 Commitment to serving the public interest

1.1.2.1 Section 3 (c) in that they did not promote and seek to implement the basic values and principles of public administration described in section 195 (1) (a) of the Constitution, by promoting and maintaining high standard of professional ethic.

1.1.3 Financial Misconduct

1.1.3.1 That financial misconduct be instituted against the Deputy Municipal Manager for Community Services, Process Manager for Risk Management and other chain of command that certified and approved the payment in terms of Section 171 (3) (a) and (b) in that:

1.1.3.1.1 They failed to exercising financial management responsibilities and to whom a power or duty was delegated in terms of section 78, and to take all reasonable steps within his area of responsibility to ensure that:

- (i) The system of financial management and internal control established for the municipality is carried out diligently;
- (ii) Any irregular expenditure is prevented;
- (iii) The provisions of the MFMA, to the extent applicable to him including delegations in terms of section 79, are complied with;
- (iii) (i) therefore committed an act of financial misconduct in that he deliberately or negligently-
- (iii) (ii) failed to carry out the delegated duty;
- (iii) (iii) contravened or failed to comply with a condition of the delegated power; or
- (iii) (iv) made irregular expenditure.

(b) The total losses of R8 489 041.21 in respect of KSA relating to overcharging using incorrect rates be declared irregular, disclosed to the relevant committees including the Executive Committee and Council as well the relevant on the Annual Financial Statement for 2015/16 financial year.

(c) The matter should be referred for civil recovery.

(d) The matter should be referred to Special Investigation Unit as they had requested the contracts and payment documentation to consider the matter as it had been reported to them by the Whistle Blower

(e) Section 32- Unauthorised, irregular or fruitless and wasteful expenditure

That the Accounting Officer should also comply with Section 32 (1) of the MFMA which state that:

- (1)(c) any political office-bearer or official of a municipality who deliberately or negligently committed, made or authorized an irregular expenditure, is liable for their expenditure, or
- (1)(d) any political office-bearer or official of a municipality who deliberately or negligently made or authorized a fruitless and wasteful expenditure is liable for that expenditure.
- (2)(b) a municipality must recover unauthorized, irregular or fruitless and wasteful expenditure from person liable for that expenditure unless the expenditure in the case of irregular or fruitless and wasteful expenditure is after investigation by a council committee, certified by the Council as irrecoverable and written off by the Council.
- (f) The Accounting Officer must promptly inform the Mayor, the Member of the Executive Council (MEC) for local government in the Province and the Auditor-General, in writing of:-
 - (i) any unauthorized, irregular or fruitless and wasteful expenditure incurred by the municipality
 - (ii) whether any person is responsible or under investigation for such unauthorized, irregular or fruitless and wasteful expenditure.
 - (iii) the steps that have been taken:-
 - (iii) (i) to recover or rectify such expenditure.
 - (iii) (ii) to prevent such a recurrence of such expenditure.
- (g) That The Accounting Officer must report to the South African Police Services all cases of alleged:-
 - (i) irregular expenditure that constitute a criminal offence.
 - (ii) theft and fraud that occurred in the municipality.

18 April
2016

SUSPENSION OF THE EXECUTIVE MANAGER : INTERNAL AUDIT

- (a) That the discussions held in respect of the Suspension of the Executive Manager: Internal Audit be NOTED.

That at the request of the Chairperson and in view of there appearing to be a communication gap between the Acting Municipal Manager and the Mayor, Speaker and the MPAC Chair, the relevant parties were requested to communicate with one another and bring stakeholders on board in respect of this matter

REPORT ON DOCUMENTS AND COMPUTERS RETURNED BY THE SAPS TO THE MUNICIPALITY

(a) That once the Labour Court case in respect of Mr Mahlaba suspension is dealt with, at the request of the Chairperson, Internal Auditors from Internal Audit are required to take mirror images of the contents of each laptop which was seized by the SAPS from the Internal Audit Unit in consultation with the Municipal Manager (Acting) team who would be observing the process whilst being conducted.

(b) That a report from the Municipal Manager (Acting) in respect of the process of taking mirror images of the laptop seized from the Internal Audit Unit should be submitted to the next meeting of the Audit Committee for noting.

	<u>REPORT TO BE SUBMITTED BY THE AUDIT COMMITTEE TO THE FULL COUNCIL</u> That the Audit Committee submits a report to the Full Council in respect of various issues required to be raised and dealt with at the previous 2 audit committees and the inclusive of the current investigations being undertaken by various authorities within the municipality; it being noted that the report be finalized and submitted to the Speakers Office by 20 April 2016 (Wednesday).
	<u>STATUS ON INTERNAL AUDIT REPORTS AND INVESTIGATIONS</u> 9.1. INTERNAL AUDIT REPORTS (a) That the report dated 15 April 2016 by the Executive Manager: Internal Audit (Acting) of the Status on Internal Audit Reports be NOTED. (b) That the date of the next Audit Committee would be communicated by the Chairperson to Ms Stamper (Executive Manager: Internal Audit [Acting]), and the 29 April 2016 Audit Committee meeting as indicated in the Audit Plan be CANCELLED. 9.2. FORENSIC INVESTIGATIONS (a) That in view of there being area of concern around the management of forensics; it being noted that there seemed to be a vacuum on the forensics side in the absence of Petrus Mahlaba (Executive Manager: Internal Audit), a request be submitted to the National Treasury or Provincial Treasury to intervene and second a forensic investigation specialist for resources, in order to oversee investigations at the Msunduzi Municipality. (b) That at the request of the Audit Committee Chairperson, the Executive Manager : Internal Audit (Acting) should ensure that where invoices are accompanying payments of consultants for forensic investigations, copies of the contracts should be attached and where difficulty is being experienced, the Audit Committee Chairperson be consulted in order not to delay payments or stall matters. (c) That a list of forensic investigation matters be submitted by the forensic team to the Audit Committee; it being noted that they should be kept up to speed on various matters being dealt with.
07 June 2016	<u>PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS</u> NOTED.
	<u>PROGRESS REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF APRIL 2016</u> NOTED
	<u>FOLLOW UP INTERNAL AUDIT REPORT ON ICT GOVERNANCE AND CONTINUITY</u> (a) That it be noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the leave management processes. (b) That the Manager: Office of the Municipal Manager submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations: i. The Manager: Office of the Municipal Manager should ensure that an enterprise wide Business Continuity Plan (BCP) that covers all critical departments and operations of the Municipality is developed. ii. The BCP governance structure, often in the form of a committee, should be established to ensure senior management commitments and to also define their roles and responsibilities. iii. The BCP committee should be responsible for the oversight, initiation, planning, approval, testing and audit of the BCP. iv. The Business Continuity Plan (BCP) committee should also implement BCP, coordinate activities, approve the Business Impact Analysis (BIA) survey, oversee the development of the continuity plans and reviews the results of the quality assurance activities. v. Furthermore, BCP Committee would typically perform the following: a. approve the governance structure; b. clarify their roles and those of participants in the program; c. oversee the creation of a list of appropriate committees, working groups and teams to develop and execute the continuity plan; d. provide strategic direction and communicate essential messages; e. approve the results of the Business Impact Analysis (BIA); f. review the critical services and products that have been identified; g. approve the continuity plans and arrangement; h. monitor quality assurance activities; and i. resolve conflicting interests and priorities (c) That the Deputy Municipal Manager: Corporate Services submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations: i. The Process Manager: ICT should ensure that the Disaster Recovery Plan (DRP) is updated to reflect the changes in the environment. ii. The update should be based on a Business Impact Analysis to establish business interruption exposures, their probability and impact, and remediation alternatives. iii. The Disaster Recovery Plan should be tested at least twice a year. iv. The Process Manager: ICT should ensure that the backup policy is updated is in line with the new infrastructure. v. The Process Manager: ICT should ensure that quarterly restoration tests are performed by the Municipality to ensure that in the event of a disaster data can be recovered. vi. The Process Manager: ICT should ensure that as a matter of urgency, the ICT governance committees are functional. At minimum, the ICT Steering Committee as well as the following sub committees to the ICT Steering Committee should be in place: a) ICT Architecture Review Board; b) IT Projects Portfolio Committee; c) Information Security, Risk and Governance Steering Committee; d) ICT Change Advisory Board; and e) ICT Vendor Management Committee vii. The Process Manager: ICT should ensure that the ICT policies and procedures are reviewed and updated as prescribed or at least every 3 years, in order to ensure that policies in use are relevant and are in line with the current practices.

FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES QUARTER THREE (3) (JANUARY TO APRIL 2016)	
(a)	That the findings, management comments and recommendations made in the final internal audit report on Trade Payables for 15th April 2016 of 2015/16 financial year be NOTED.
(b)	That the Manager: Creditors should consider assessing and correcting trade payables payment vouchers that were not selected by Internal Audit for accuracy and validity.
(c)	That the implementation of the recommendation as contained in the report be monitored through progress reports to SCM and Audit Committee.
FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES FOR THE RUN OF 15 MAY 2016	
(a)	That the outcome of the internal audit report on Trade Payables for the run of 15 May 2016 be NOTED.
(b)	That Creditors Management consider assessing and correcting trade payables payment vouchers that were not selected by Internal Audit for accuracy and validity.
FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF LEAVE MANAGEMENT	
(a)	That the findings, internal Audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the leave management processes.
(b)	That the General Manager : Corporate Services submits progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
(i)	Human Resources Management should workshop the leave policy to all employees to make sure that they all are aware of the policy requirements.
(ii)	Management should take disciplinary action against employees who are aware of the leave policy requirements but disregard them.
(iii)	Managers and supervisors should decline annual leave where policy requirements have not been adhered to and convert leave already taken to unpaid leave.
(iv)	Management and Supervisors should ensure compliance with the municipal policies and ensure that they develop and implement the required provisions in time by planning ahead all the compulsory leave for employees, so as to ensure uninterrupted business operations.
(v)	That the Senior Manager : Human Resources and Employee Relations should ensure that the leave policy is work-shopped to all employees so they are aware of the policy requirement.
(vi)	That there should be recourse for managers and supervisors who are aware of the policy requirement but fail to plan and manage leave for their subordinate employees.
FINAL INTERNAL AUDIT REPORT ON AUDIT OF MAINTENANCE AND REPAIRS	
STOOD DOWN to the next Audit Committee	
FINAL INTERNAL AUDIT REPORT ON THE PERFORMANCE INFORMATION FOR QUARTER 2 OF 2015/2016	
(a)	That it be noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is ineffective around the audit of Performance Information quarter 2 of 2015/16.
(b)	That all the Deputy Municipal Managers to submit progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations:
i.	Process Managers should ensure that all performance reported is accompanied by supporting documentation that is valid, verifiable and relevant and that the Deputy Municipal Managers ensure that portfolio of evidence is submitted to auditors in time when needed for auditing purposes.
ii.	All Deputy Municipal Managers and Process Managers submit portfolios of evidence within specific timelines and a deadline given. Municipal Manager should take action against people who are not complying with the given deadlines.
iii.	The process of submission of performance reports and POE files must be centralised to the PMS unit office to ensure that prior to the start of the audit, all POE files are with the PMS unit office.
iv.	POEs not submitted on time to the PMS office should be excluded from the audit process and the relevant Deputy Municipal Managers and Process Managers be held accountable for non-submission and penalised in their performance assessments.
v.	Process Managers should ensure that all performance reported is supported by documentation that is valid, verifiable and relevant. Furthermore, the Process Managers should sign off the POE file as evidence of taking responsibility for accurate preparation of the report and confirming that all reported performance is supported by valid portfolio of evidence.
vi.	Deputy Municipal Managers should conduct a thorough review of the quarterly progress reports and ensure that all performance reported is verified against supporting documentation to confirm the validity and accuracy of the reported performance and to confirm that the supporting documentation is well referenced to the quarterly report. After reviewing the report, the Deputy Municipal Managers should sign as evidence of conducting the review and to take responsibility of the reported performance.
vii.	The Deputy Municipal Managers should conduct a quality review to assess whether the portfolio of evidence supporting the reported performance is accurate, make sure all documents that need to be signed are signed, approved, certified and filed in a complete and verifiable manner.
viii.	Process Managers should also review their performance report (SDBIP and Operational Plan) against the supporting documents before it is sent to the PMS office for consolidation to ensure that all reported information on the performance information report is accurate.
ix.	Office of the Municipal Manager (PMS) should conduct a workshop on how to compile portfolio of evidence file as per standard operating procedures. The workshop must be attended by all Deputy Municipal Managers and Process Managers of the municipality.
x.	Process Managers should sign off the compilation of the portfolio of evidence file in order to account that all the necessary documents have been attached on the portfolio of evidence file.
xi.	The Deputy Municipal Managers should conduct a quality review to assess whether the portfolio of evidence supporting the reported performance is accurate, make sure all documents that need to be signed are signed, approved, certified and filed in a complete and verifiable manner and sign off compilation of the portfolio of evidence template to confirm validity.
xii.	The Municipal Manager should ensure adherence to the performance review plan as outlined in the Msunduzi municipality PMS policy.
xiii.	Where there are delays, reasons for delays should be communicated to the Municipal Manager and corrective measures be taken.
xiv.	Disciplinary steps should be taken against managers who are not complying with the internal policies and procedures as poor performance may not be detected and will result in municipality not able to deliver service and achieve its objectives.

FINAL INTERNAL AUDIT REPORT ON THE MANAGEMENT OF FUEL AND OIL FOR QUARTER 4 OF 2014/2015 AND QUARTER 1 OF 2015/2016

- (a) That the Chief Audit Executive [Acting] submits the status of the progress on the findings to the next meeting of the Audit Committee.
- (b) That the Chief Audit Executive [Acting] ensures that those findings which were in progress should be completed and submitted by the Business Unit by the end of June 2016.

PROGRESS ON THE 2015/2016 INTERNAL AUDIT PLAN IMPLEMENTATION

STOOD DOWN to the next Audit Committee meeting.

REPORT ON THE 2016/2017 ANNUAL AUDIT PLAN

NOTED

REPORT ON THE APPOINTMENT OF THE INTERNAL AUDIT, RISK MANAGEMENT & FORENSIC INVESTIGATIONS SERVICE PROVIDERS

NOTED

REPORT ON THE UPDATED INTERNAL AUDIT AND AUDIT COMMITTEE CHARTERS

STOOD DOWN until the next meeting of the Audit Committee.

REPORT ON THE RISK MANAGEMENT STRATEGY

- (a) That it be NOTED that the progress in the implementation of the Risk Management Action plans/control activities by the Infrastructure Services Business Units be NOTED and MONITORED through progress reports by the General Managers and the Senior Managers.
- (b) That it be NOTED that the filling of vacant posts in the Infrastructure Services Business Unit be prioritised more especially the appointment of a permanent Senior Manager in the Electricity Sub Unit.
- (c) That it be NOTED that all strategic/action plans that have been accomplished be removed from the Risk Management Strategy but be kept on the risk register for continuous monitoring.

PROGRESS REPORT ON THE CALL CENTRE CONSULTING ACTIVITY ON THE SUITABILITY OF THE SAP CUSTOMER RELATIONSHIP MODULE FOR THE CALL CENTRE

- (a) That the analysis conducted on the suitable system for the Call Centre BE NOTED.
- (b) That the SAP Customer Relations Management be replaced with a system more suitable for the Call Centre based on the analysis conducted as referred to in the attached report.
- (c) That requests that the Marketing and Communications Unit oversees the implementation of such system after satisfying themselves that the specifications are suitable for the Msunduzi Municipality environment and availing a budget for such system to be implemented.
- (d) That the implementation be monitored through reports submitted to SMC by the Marketing and Communications Unit.

ESTABLISHMENT OF AN ETHICS OFFICER AT MSUNDUZI MUNICIPALITY

STOOD DOWN until the next meeting of the Audit Committee; it being noted that Strategic Management Committee is required to re-engage on the matter.

2015/2016 ANNUAL FINANCIAL STATEMENTS PREPARATION AND PROGRESS ON THE AUDIT ACTION PLAN

NOTED

SECTION 66 OF MUNICIPAL FINANCE MANAGEMENT ACT NO. 56 OF 2003 : EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT : JANUARY 2016

NOTED

SECTION 71 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003 : JANUARY 2016

NOTED

METER READING STATISTICS [3.3.1.2.1]

NOTED.

DUZISAP 220 AND MSCOA CHANGE MANAGEMENT STRATEGY [10.4.1]

NOTED.

OFFICE OF THE GENERAL MANAGER: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES

NOTED

REPORT ON THE LAND AND LEASE AUDIT [STANDING ITEM]

NOTED.

RENTAL HOUSING STOCK [STANDING ITEM]

NOTED.

3rd QUARTERLY REPORT (QUARTER ENDING MARCH 2016) ON THE 2015/2016 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) & OPERATIONAL PLAN (OP) - QUARTER ENDING MARCH 2016

- (a) That the 3rd Quarter (Quarter ending March 2016) on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) - Quarter ending March 2016 be noted.
- (b) That the 3rd Quarter (Quarter ending March 2016) report on the 2015/2016 Service Delivery and Budget Implementation Plan (SDBIP) and Operational Plan (OP) - Quarter ending March 2016 be forwarded to the Internal Audit Unit to conduct a performance audit on the reported results.
- (c) That all Deputy Municipal Managers and Deputy Municipal Managers' (Acting) utilize the Report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2015/2016 financial year.

PERFORMANCE ASSESSMENT SCHEDULE FOR THE 2016/2017 FINANCIAL YEAR

- (a) That the report dated 19 April 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Performance Assessment Schedule for the 2016/2017 Financial Year be NOTED.
- (b) That the proposed dates for the Annual Performance Assessment for the 2015/2016 financial year be APPROVED.
- (c) That the proposed dates for Quarters 1, 2 and 3 Performance Assessments for the 2016/2017 financial year be APPROVED.
- (d) That the Strategic Management Committee takes all reasonable steps to ensure that the assessments do take place as per planned dates.

ANNUAL PERFORMANCE REPORT 15/16 FINANCIAL YEAR AND ANNUAL REPORT FOR THE 2015/2016 FINANCIAL YEAR PROCESS FOR THE DEVELOPMENT AND SUBMISSION IN THE 2016/2017 FINANCIAL YEAR

That the report in respect of the Development and Submission of the Annual Performance Report 2015/2016 Financial Year and the Annual Report 2015/2016 financial year to the Auditor General and Council in the 2016/2017 financial year be NOTED.

INTERNAL AUDIT REPORT TO THE AUDIT COMMITTEE - REPORT DATED 13 OCTOBER 2015 BY THE EXECUTIVE MANAGER INTERNAL AUDIT 2014/2015 - FINDING AND WAY FORWARD

RESOLVED TO RECOMMEND TO THE FULL COUNCIL

FINAL INTERNAL AUDIT REPORT ON THE MTREF DRAFT BUDGET FOR 2016/2017

RESOLVED TO RECOMMEND TO THE FULL COUNCIL

FINAL INTERNAL AUDIT REPORT ON THE REVIEW OF THE SECTION 71 REPORTS 2015/2016 QUARTER 3 (INCLUDING SECTION 52 AND SECTION 66)

RESOLVED TO RECOMMEND TO THE FULL COUNCIL

DISCIPLINARY CASES

- (a) That the report dated 2 June 2016 by the General Manager: Corporate Services on the Disciplinary Cases be NOTED.
- (b) That the General Manager : Corporate Services ensures that a progress report on Disciplinary Cases in consultation with the Municipal Manager [Acting] is submitted to the next meeting of the Audit Committee.

COMMITTEE CIRCULAR NO 83 OF 2016

STOOD DOWN until the next meeting the Audit Committee.

CONFIDENTIAL: NOT FOR PUBLICATION

19. REPORT ON MIRROR IMAGING OF THE INTERNAL AUDIT COMPUTERS [3.10.1.1]

NOTE BY THE PROCESS MANAGER: SOUND GOVERNANCE

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CHAPTER 10 - FINANCIAL DECLARATIONS OF COUNCILLORS AND MUNICIPAL STAFF

MSUNDUZI MUNICIPALITY COUNCILLOR'S DISCLOSURE & DECLARATION OF INTERESTS 2015/2016 FINANCIAL YEAR

The following tables are a reflection of Councillors disclosures and declarations of interests and employee financial disclosure summary for the 2015/2016 financial year.

NUMBER	SURNAME	NAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	EMPLOYED (YES/NO)	OWNERSHIP / INTEREST IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	SUBSIDY / GRANT / SPONSORSHIP (YES/NIL)
1	Mbaniwa	Amos Lucky	Ward Councillor	28-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
2	Sokhela	Masizwa Simon	Ward Councillor	29-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
3	Madlala	Linda Linford	Ward Councillor	23-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
4	Buhelezi	Thandile Mercy	Ward Councillor	27-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
5	Shozi	Phillip Bonga	Ward Councillor	23-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
6	Makhathini	Faakhe Michael	Ward Councillor	24-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
7	Mkhize	Mbusiswa Hencelort	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
8	Ngoboo	Bhekumzi Bethwell	Ward Councillor	27-May-13	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
9	Ngoboo	Jeffrey Mbuyiselwa	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
10	Ngoboo	Masizi Alex	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
11	Madonda	Innocent Sipho	Ward Councillor	25-May-13	YES	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
12	Majola	Terence Sboniso	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
13	Dlomo	Armstrong Bongani	Ward Councillor	18-May-13	NIL	NIL	NIL	NIL	YES	NIL	NO	NIL	NIL	NIL
14	Mkhize	Alfred Sibusso	Ward Councillor	18-May-13	NIL	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
15	Miete	Vasumuzi Garnet Michael	Ward Councillor	30-Jun-13	NIL	YES	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
16	Zuma	Bhekabantu Michael	Ward Councillor	30-Jun-13	NIL	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
17	Sithole	Philsawe	Ward Councillor	27-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
18	Gwala	Sindiwe Oydy	Ward Councillor	23-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
19	Ndwonde	Capphas	Ward Councillor	28-Apr-13	YES	YES	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
20	Xulu	Thulani Vincent	Ward Councillor & EXCO	30-Jun-13	NIL	YES	NIL	NIL	YES	NIL	NO	NIL	NIL	NIL
21	Mkhize	Bhekithema Mtuzza	Ward Councillor	24-May-13	NIL	YES	NIL	NIL	NIL	YES	YES	NIL	NIL	NIL
22	Jaca	Vela Patrick	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
23	Phungula	Bernard Dumisani	Ward Councillor	4-Jun-13	NIL	YES	NIL	NIL	NIL	YES	YES	YES	NIL	NIL
24	Ngidi	Phlani Goodwill	Ward Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
25	Ryder	David Francis	Ward Councillor	20-May-13	YES	NIL	NIL	NIL	NIL	NIL	NO	YES	YES	NIL
26	McArthur	Glenn Robert	Ward Councillor	3-Jun-13	NIL	NIL	YES	NIL	NIL	NIL	YES	NIL	NIL	NIL
27	Lawrence	Mary Judith	Ward Councillor & EXCO	28-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	YES	YES	NIL
28	Goverder	Scobramoney Nithia	Ward Councillor	30-Jun-13	NIL	NIL	YES	NIL	NIL	NIL	NO	YES	NIL	NIL
29	Ndlovu	Thandi Patience	Ward Councillor	28-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
30	Singh	Jaiheen	Ward Councillor	28-May-13	NIL	YES	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
31	Ahmed	Rooksana	Ward Councillor	21-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
32	Schalkwyk	Mary	Ward Councillor & EXCO	7-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
33	Atwaru	Nalini	Ward Councillor	23-May-13	NIL	NIL	YES	NIL	NIL	NIL	NO	NIL	NIL	NIL
34	Majola	Eunice Nomagugu	Ward Councillor & EXCO	12-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
35	Maitwane	Thandi	Ward Councillor	14-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
36	Winterbach	Ludwig Johann	Ward Councillor	23-May-13	YES	NIL	NIL	NIL	NIL	NIL	NO	YES	NIL	NIL
37	Lyne	Sandra Patricia	Ward Councillor	23-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	YES	NIL	NIL
38	Ndiele	Chris J	PR Councillor - Mayor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL

NUMBER	SURNAME	NAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	EMPLOYED (YES/NO)	OWNERSHIP / INTEREST IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	SUBSIDY / GRANT / SPONSORSHIP (YES/NIL)
39	Zuma	Thobani R	PR Councillor - Deputy Mayor	12-Jun-13	YES	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
40	Baloo	Babu	PR Councillor - Speaker	15-May-13	YES	YES	YES	YES	NIL	NIL	NIL	NIL	NIL	NIL
41	Magubane	Truman V	PR Councillor - Chief Whip	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	YES	NIL
42	Ngubo	Jabulile J	PR Councillor - EXCO	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
43	Indejit	Manilal	PR Councillor - EXCO	26-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
44	Lambert	William Francis	PR Councillor - EXCO	21-May-13	YES	NIL	NIL	YES	NIL	NIL	NO	YES	NIL	NIL
45	Haswell	Unisha	PR Councillor	1-Jul-14	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
46	Bhengu	Ntokozi Patrick	PR Councillor - EXCO	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
47	Dlamini	Tholakele	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
48	Buhelezi	Doreen	PR Councillor	14-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
49	Mbatia	Faith Zonke	PR Councillor	14-May-13	YES	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
50	Ngoboo	Lindlwe	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
51	Mkhize	Mantombi A	PR Councillor	10-May-13	YES	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
52	Zungu	Thandwe Rosemary	PR Councillor	30-Jun-13	NIL	YES	NIL	NIL	YES	NIL	NO	NIL	NIL	NIL
53	Ngoboo	Kathrine Malindi	PR Councillor	28-May-13	NIL	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
54	Soobiah	Rachel	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
55	Tarr	Michael A	PR Councillor	16-Jun-13	NIL	NIL	NIL	YES	NIL	NIL	NO	YES	YES	NIL
56	Msimango	Nokuthula	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
57	Ndlovu	Zanele N	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
58	Ahmed	Najmah B	PR Councillor	14-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
59	Zungu	Ningi J	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
60	Gumede	Noxolo	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
61	Dlamini	Nokwazi P	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
62	Ashe	Rodger Pryor	PR Councillor	16-May-13	YES	NIL	NIL	NIL	NIL	NIL	NO	YES	YES	NIL
63	Sikhakhane	Lungisani Nkhaso	PR Councillor	7-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
64	Ndlovu	Mandlenkosi David	PR Councillor	12-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
65	Bradley	Chris	PR Councillor	4-Jun-13	NIL	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
66	Zuma	Bukelani	PR Councillor	23-May-13	NIL	YES	YES	NIL	NIL	NIL	NO	NIL	NIL	NIL
67	Zondi	Dolo Phillip	PR Councillor	6-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	YES	NIL	NIL
68	Ntombela	Dennis T	PR Councillor	30-Jun-13	NIL	YES	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
69	Sothela	Batozile C	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
70	Magwaza	Thokozeni	PR Councillor	30-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
71	Maphumulo	Msaawekosi	PR Councillor	30-Jun-13	NIL	NIL	NIL	YES	NIL	NIL	NO	NIL	NIL	NIL
72	Ngoboo	Thulisiwe	PR Councillor	30-Jun-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL
73	Singh	Radha Bee	PR Councillor	10-May-13	NIL	NIL	NIL	NIL	NIL	NIL	NO	NIL	NIL	NIL

MSUNDUZI MUNICIPALITY EMPLOYEE FINANCIAL DISCLOSURE SUMMARY 2015/2016 FINANCIAL YEAR

NUMBER	SURNAME	NAME	STRATEGIC BUSINESS UNIT	DESIGNATION	DATE OF DISCLOSURE	SHARES & OTHER FINANCIAL INTERESTS (YES/NIL)	DIRECTORSHIPS & PARTNERSHIPS (YES/NIL)	REMUNERATED WORK OUTSIDE THE MUNICIPALITY (YES/NIL)	CONSULTANCIES & RETAINERSHIPS (YES/NIL)	SPONSORSHIPS (YES/NIL)	GIFTS & HOSPITALITY FROM A SOURCE OTHER THAN A FAMILY MEMBER (YES/NIL)	LAND & PROPERTY (YES/NIL)
1	Nkosi	Mxolisi Alexius	Msunduzi Municipality	Municipal Manager	30-Jun-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
2	Nomnganga	Eveon Sabatha	Infrastructure Services Business Unit	Deputy Municipal Manager: Infrastructure Services	3-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
3	Zulu	Boniwe	Community Services Business Unit	Deputy Municipal Manager: Community Services	3-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4	Ngcobo	Nelisiwe M	Financial Services Business Unit	Deputy Municipal Manager: Financial Services- CFO	7-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
5	Ngcobo	Raymond Mfankhona	Economic Development Business Unit	Deputy Municipal Manager: Economic Development	3-Jul-15	NIL	YES	NIL	NIL	NIL	NIL	YES
6	Molapo	Lynette Ida Mosa	Corporate Services Business Unit	Deputy Municipal Manager: Corporate Services	3-Jul-15	YES	YES	YES	YES	NIL	NIL	YES
7	Sivparsad	Branden Basil	Infrastructure Services Business Unit	Process Manager: Water and Sanitation	17-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
8	Mbimbi	Sifhembisio	Infrastructure Services Business Unit	Process Manager: Roads and Transportation	17-Jul-15	YES	NIL	NIL	NIL	NIL	NIL	YES
9	Mchunu	Simphiwe Emmanuelle	Infrastructure Services Business Unit	Process Manager (Acting): Electricity	22-Jul-15	YES	YES	NIL	NIL	NIL	NIL	YES
10	Ngcobo	Mthandeni	Infrastructure Services Business Unit	Manager: Fleet	20-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
11	Raghunandan	Sunjoy	Infrastructure Services Business Unit	Project Manager: Landfill Sites	29-Jun-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
12	Kunene	Sechaba	Infrastructure Services Business Unit	Programme Manager: MIG/EPWP	8-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
13	Zuma	Mandia	Community Services Business Unit	Process Manager: Community Development	15-Jul-15	NIL	YES	NIL	NIL	NIL	NIL	YES
14	Khumalo	Justice Kwenza	Community Services Business Unit	Process Manager: Public Safety and Enforcement	15-Jul-15	NIL	NIL	YES	NIL	NIL	NIL	YES
15	Kunene	Lungisani	Community Services Business Unit	Process Manager: Area Based Management	14-Jul-15	YES	YES	NIL	NIL	NIL	NIL	YES
16	Ximba	Ntandoyezwi	Financial Services Business Unit	Process Manager: Assets and Liabilities	14-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	NIL
17	Nxumalo	Sipho	Financial Services Business Unit	Process Manager: Expenditure Management	14-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
18	Ngobese	Bongani	Financial Services Business Unit	Process Manager: Revenue Management	15-Jul-15	YES	YES	NIL	NIL	NIL	NIL	YES
19	Ndlovu	Dudu	Financial Services Business Unit	Process Manager: Supply Chain Management	14-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES

NUMBER	SURNAME	NAME	STRATEGIC BUSINESS UNIT	DESIGNATION	DATE OF DISCLOSURE	SHARES & OTHER FINANCIAL INTERESTS (YES/NIL)	DIRECTORSHIPS & PARTNERSHIPS (YES/NIL)	REMUNERATED WORK OUTSIDE THE MUNICIPALITY (YES/NIL)	CONSULTANCIES & RETAINERSHIPS (YES/NIL)	SPONSORSHIPS (YES/NIL)	GIFTS & HOSPITALITY FROM A SOURCE OTHER THAN A FAMILY MEMBER (YES/NIL)	LAND & PROPERTY (YES/NIL)
20	Khoza	Sifiso	Financial Services Business Unit	Process Manager: Budget and Financial Management	15-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
21	Zimu	Sipho	Economic Development Business Unit	Process Manager: Local Economic Development	9-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
22	Nombungu	Emily M	Economic Development Business Unit	Senior Manager: Human Settlements	9-Jul-15	NIL	YES	NIL	NIL	NIL	NIL	YES
23	Khoali	Nyakane	Economic Development Business Unit	Process Manager (Acting) : Town Planning and Environmental Management	10-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
24	Cowie	Trevor	Economic Development Business Unit	Process Manager: Infrastructure Planning and Survey	7-Jul-15	YES	NIL	NIL	NIL	NIL	NIL	YES
25	Ndlovu	Faith	Corporate Services Business Unit	Process Manager: Human Resources Management	29-Jun-15	YES	NIL	NIL	NIL	NIL	NIL	YES
26	Dubazana	Sipho Nicholas	Corporate Services Business Unit	Process Manager: Sound Governance	7-Jul-15	NIL	YES	YES	NIL	NIL	NIL	YES
27	Ngebulana	Xolile	Corporate Services Business Unit	Process Manager: ICT	15-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	NIL
28	Van Der Merwe	Johan	Corporate Services Business Unit	Manager: Legal Services	7-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
29	Plaatjies	Madeleine	Corporate Business Unit	Manager: Office of the Municipal Manager	16-Jul-15	NIL	NIL	NIL	NIL	NIL	YES	NIL
30	Dlamini	Blessing	Corporate Business Unit	Manager (Acting) : Office of the Speaker	13-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	NIL
31	Mahlangu	Evodia	Corporate Business Unit	Manager: Office of the Mayor	9-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
32	Mahlaba	Jabulani	Corporate Business Unit	Executive Manager: Internal Audit	13-Jul-15	NIL	NIL	YES	NIL	NIL	NIL	YES
33	Zimu	Siwelle	Corporate Business Unit	Manager: Integrated Development Plan	15-Jul-15	NIL	YES	NIL	NIL	NIL	NIL	NIL
34	Madonda	Nqobile	Corporate Business Unit	Manager (Acting): Marketing and Communications	10-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	YES
35	Manyathi	Nkanyiso	Corporate Business Unit	Head: Project Management Unit: IPTN	23-Jul-15	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Note: The above tables are summaries of the declaration template completed by Councillors and Officials of Msunduzi Municipality. Copies of the original full declaration template as per above can be viewed at the Office of the Municipal Manager.

ANNEXURE 1 SERVICE DELIVERY SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2015/2016

ANNEXURE A IMPLEMENTATION PLAN 2015/2016 - REPORT

ANNEXURE A: MONTHLY PROJECTION OF REVENUE BY EACH SOURCE					
R thousand	Budget Year 2015/2016 - JUNE 2016 SDBIP PROGRESS REPORT 2016				
	June Projected	June Actual	Reason for Deviation	Corrective Measure	Source Document
Revenue By Source					
Property rates	62 793	62 939	Variance is insignificant	Variance is insignificant	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Property rates - penalties & collection charges	3 446	1 959	Actuals should be reduced in line with expected revenue. This is due to changes in the interest rate applied	Under review by the Budget Office	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Service charges - electricity revenue	155 476	158 505	Variance is insignificant	Variance is insignificant	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Service charges - water revenue	49 620	37 093	Meters were removed. This was not taken into account during the budget process as they were not known at that time.	Significant changes are reviewed further.	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Service charges - sanitation revenue	11 623	9 240	Initiatives taken in resolving fictitious meters and dummy stands with no existing meters after the final budget process, resulted in the reduction in the PROJECTED figures.	Significant changes are reviewed further.	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Service charges - refuse revenue	7 827	8 611	Adjustment on Refuse accounts due to new electricity meters taken on.	Significant changes are reviewed further.	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Service charges - other					
Rental of facilities and equipment	3 462	1 894	1. Community Halls: Actual revenue amounted to R27 969 compared to the anticipated amount of R119 489. 2. The Northdale Hall: Is leased to SASSA (pension payouts) on a monthly basis. Budgeted amount was R26 385 although R469 was received for June. 3. Winston Churchill: No revenue was received for May. The hall has been leased to an elected Board and no Revenue will be reflected. 4. Truro Centre: Revenue received in June amounted to R14 479 for the hire of this Hall compared to the anticipated amount of R39 504. 5. A.F. Wood Centre: Revenue received for June amounted to R3 358 compared to the budgeted amount of R12 854.	1. Receipting of revenue received must continue to be done on a daily basis and revenue received closely monitored.	FIGURES: PROMIS COMMENTS BY: Community Services Business Unit
Interest earned - external investments	2 832	3 892			FIGURES: -PROMIS COMMENTS BY: Finance Business Unit

ANNEXURE A: MONTHLY PROJECTION OF REVENUE BY EACH SOURCE					
Budget Year 2015/2016 - JUNE 2016 SDBIP PROGRESS REPORT 2016					
R thousand	June Projected	June Actual	Reason for Deviation	Corrective Measure	Source Document
Interest earned - outstanding debtors	117	206	Increase in debtors	Improvement of Credit Control processes.	FIGURES: PROMIS COMMENTS BY: Moses Ngobese
Dividends received					
Fines	1 794	377	1. Fines: The revenue received for June was R97 873 compared to the projected amount of R125 102. 2. Fines - Camera: Revenue for June reflected R373 280 compared to the projected amount of R1 666 081. The Traffic Court has requested that Camera Fines be stopped for now due to a problem with the existing process. Only revenue from existing fines is being processed. The contract has also expired.	The department must monitor the situation between the Court & TMT and monitor the status of a new contract..	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Licences and permits	7	6	Actual in line with Budget	Nil	FIGURES: -PROMIS COMMENTS BY: Economic Development Business Unit
Agency services	53	51	Revenue for June was R52 090 compared to the budgeted amount of R51 469. Income received depends on circumstances as and when the request for Fire Department services are received.	The department must continue to monitor the monthly requests as compared to the budgeted amount.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Transfers recognised - operational	7 429	4 781	1. Library: The projected revenue to be claimed for June was R1 366 143 although R1 145 973 was actually claimed. The purchase of books is an ongoing process. 2. EPWP - Operating Revenue: The anticipated Revenue for June was R336 000 although nil was spent. 3. Tatham Art Gallery - Grant Operating: The anticipated was R38 101 although R14 475 was realised.	1. The monthly purchase if books must be more closely monitored and processed. 2. The EPWP budget has been spent and there is no more funding. 3. The monthly Grant expenditure must be closely monitored.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Other revenue	12 550	(3 957)	1. Parking Meter Revenue: R82 599 was anticipated whereas R121 560 was actually received. 2. Burials: An amount of R63 548 was anticipated although R175 465 was received. 3. Cremations: Revenue anticipated was R50 203 although R89 977 was received during June. 4. Driving Licence Card Renewals: The anticipated revenue for June was R33 333 although R156 670 was actually received. This is due to the influx of drivers coming to renew their licences. 5. Pool entrance fees: The anticipated revenue for June was R40 353 although the actual amount received was R2 042.	Departments must monitor revenue received monthly and measure the comparisons between revenue received against the anticipated budget. Driving Licence Card Renewals must be closely monitored.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Gains on disposal of PPE					
Total Revenue (excluding capital transfers and contributions)	319 027	285 598			

ANNEXURE B: MONTHLY PROJECTION OF REVENUE COLLECTED BY EACH VOTE					
0		Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT 2016			
R thousand	June Projected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Revenue by Vote					
Vote 1 - Corporate Services and Planning	948	1 277	Revenue received for access cards for July 2016.	Corporate Services does not generate any income, this unit only recovers costs.	FIGURES: -PROMIS COMMENTS BY: Corporate Business Unit
Vote 2 - Financial Management Area	70 355	52 746	Reversal of incorrect raising of debtor Fairfield-duplicated	Journal raised to correct duplication.	FIGURES: -PROMIS COMMENTS BY: Finance Business Unit
Vote 3 - Infrastructure Development, Service Delivery and Maintenance Management	239 985	223 235	Reduction in water sales which is attributed to the implementation of drought directives from the DWAF. Reduction in electricity revenue.	Finance to ensure that electricity meters is read accurately and punctually in order to ensure that realtime information is available for accurate billings and revenue.	FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit
Vote 4 - Sustainable Community Service Delivery Provision Management	7 739	8 340	1. Community Halls: Actual revenue for June was R28 629 compared to R124 139 which was budgeted. 2. Fines: Revenue for the total amount received for Traffic fines for June reflected R373 280. The projected amount was R1 791 183. 3. Library: Books are regularly being purchased although the amount actually claimed in June was R1 145 973- the budgeted amount was R1 366 143. 4. Driving Licence Card Renewals: Revenue received for June was R156 670 which is R123 337 over the anticipated amount.	The Departments must carefully monitor the monthly Revenue received over the Revenue actually received. The purchase of books must also be monitored on a monthly basis. The Driving Licence Card Renewals must be monitored monthly since this is a new function.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Total Revenue by Vote	319 027	285 598			

ANNEXURE C

ANNEXURE C: MONTHLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE					
Description		Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT 2016			
R thousand	June Projected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Expenditure - Standard					
Governance and administration	49 136	57 453			
Executive and council	11 065	13 543	Variances on: Hire Charges- monthly hire of photocopiers; Printing and stationary- copy charges and printing of agendas; Telephone official - data cards and cell phone allowances; Clrs Refreshments purchased as stock when needed to be replenished; Consultants-paid when work undertaken; Car hire- for the Mayor as NPC too expensive to repair; Clrs Pension Funds expensed as per the pay roll; S & T - expensed as required; Imbizo - expensed as required; Entertainment - catering for meetings; Ward Committee Support -Programmes undertaken as per scheduled programmes; Legal - payments made as per number of cases attended to ;Mayoral Projects - payments made as per scheduled programmes; Repairs and Maintenance: Carried out as and when required: Salary - expensed as per number of employees on the payroll	Nil	FIGURES: -PROMIS COMMENTS BY: MM's Office (Vino Padayachee)

ANNEXURE C: MONTHLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE						
Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT						
Description	R thousand	June Pro- jected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Budget and treasury office		31 569	34 835	Accruals for expenses put through at year-end	Possibility of doing monthly accruals.	FIGURES: -PROMIS COMMENTS BY: Finance Business Unit
Corporate services		6 502	9 075	Overexpenditure due to payments for legal costs, Bursaries, Training costs, Telkom and printing costs	Printing costs are rapidly increasing month on month. The organisation must practice been paperless organisation. Bursary payments are season or semesterised. Telkom costs are also increasing every month. Managers must monitor staff telephone bills.	FIGURES: -PROMIS COMMENTS BY: Corporate Services Business Unit (Loshnie Pillay)
Community and public safety		44 086	57 395			
Community and social services		5 601	5 655	1. A significant proportion of operational expenditure comprises Depreciation, Water & Electricity costs, Insurance General, Departmental Charges and Interest on DBSA and INCA. 2. Tatham Art Gallery: The anticipated Operating expenditure for June was R38 101 although R14 475 was actually spent. 3. Grounds & Open Spaces: Expenditure for June was R7 064 compared to the budgetted amount of R15 521. 4. Building Repairs: The anticipated expenditure for May was R23 890 although R23 869 was reflected. 5. Library - Operating Expenses: The anticipated expenditure for June was R1 366 143 although R1 527 336 was reflected. 6. Pauper Burials: R114 938 expenditure was incurred during June although the anticipated expenditure was R23 983. 7. Education - Tatham Art Gallery Trust: R252 880 was incurred during June although the monthly budget was R85 865.	Departments must concentrate on their monthly expenses from now on. The Library must monitor their monthly purchase of books on a monthly basis and ensure that expenses are reflected in accordance with the budget.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Sport and recreation		8 816	9 426	1. A significant proportion of operational expenditure comprises Depreciation, Water & Electricity costs, Insurance General, Departmental Charges and Interest on DBSA, Salaries and INCA. 2. Buildings: The budgetted amount for June was R128 699 although R505 953 was spent. 3. Vehicles: The budgetted amount for the Repairs to Vehicles was R121 299 whereas R78 856 was spent. 4. Grounds and Open Spaces: The budgetted amount was R393 514 although R931 302 was spent. 5. Herbisides: The budgetted expenditure for May was R48 434 although R328 was spent. 6. Plant & Equipment: The total monthly anticipated expenditure for June was R43 996 although R46 151 expenditure was incurred.	These departments must monitor their budgets more closely on a monthly basis.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit

ANNEXURE C: MONTHLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE				
Description		Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT		
R thousand	June Pro- jected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure
Public safety	21 829	33 712	1. A significant proportion of operational expenditure comprises Depreciation, Water & Electricity costs, Insurance General, Departmental Charges and Interest on DBSA, Salaries and INCA. 2. Maintenance Agreements: These are paid annually either mid-year or at year-end. Expenditure incurred during June was R28 918. The annual budget is R432 482. 3. Safe City Project: Nil expenditure was incurred during June, since Safe City is paid an amount quarterly. The annual budget is R5 673 000. 4. Ad Hoc Security: The budgeted monthly expenditure is R5 406 464 although invoices to the value of R17 815 634 were processed during June. The budget is currently overspent and plans are in progress to rectify the situation. It be noted that Security expenditure for Jikka Joe and other requests not in terms of the agreement are included in the monthly expenditure figures. 5. Vehicle Repairs: The monthly budgeted amount is R151 609 although R371 859 was actually spent. 6. Uniforms: Expenditure on Uniforms was R408 344 compared to the budgeted amount of R118 398. 7. External Services: The monthly anticipated expenditure is R517 105 although R555 073 was incurred during June. 8. Extraordinary: Disaster Management spent R51 000 during June compared to the monthly anticipated amount of R41 667.	This department must monitor their monthly expenditure more closely according to their allocated budget. Specific attention must be given to Ad-Hoc Security.
Housing	6 226	7 012		FIGURES: -PROMIS COMMENTS BY: Economic Development Business Unit
Health	1 614	1 591	1. A significant proportion of operational expenditure comprises Depreciation, Water & Electricity costs, Insurance General, Departmental Charges and Interest on DBSA, Salaries and INCA. 2. Plant & Equipment: The monthly budget is R3 191 although R12 614 was incurred during June. 3. Telephones Official: There is nil budgeted although R8 000 was incurred during June. 4. Locomotion: R70 256 is the monthly budgeted amount although R82 509 was spent.	2. The department must monitor their monthly expenditure in terms of their budget. FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Economic and environmental services	38 756	27 725		
Planning and development	7 696	10 512	Accruals for expenses put through at year-end	Possibility of doing monthly accruals. FIGURES: -PROMIS COMMENTS BY: Economic Development Business Unit
Road transport	31 060	17 213	98% variance to monthly projected expenditure on depreciation in June	Ensure monthly costs are processed timeously FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit
Trading services	268 129	258 309		
Electricity	181 552	190 220	Variance attributed to the quarterly loan repayment interest payment, Bulk purchases accrual and June stores issues.	Reallocation to offset shortfall on Electricity Bulk Purchases FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit
Water	62 681	36 895	June accrual for Umgeni bulk payment less than monthly projection. Adjustment to depreciation between GL and Fixed Asset register. No costs for Free Basic water and unbilled communal standpipes.	Ensure monthly costs are processed timeously FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit
Waste water management	15 832	13 148	Expenditure on depreciation in June still to be processed	Entries must be processed on a monthly basis to ensure that realtime expenditure is reflected. FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit

ANNEXURE C: MONTHLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE					
Description	Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT 2016				
R thousand	June Pro- jected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Waste management	8 064	18 046	Waste Management: 1. A significant proportion of operational expenditure comprises Depreciation, Water & Electricity costs, Insurance General, Departmental Charges and Interest on DBSA, Salaries and INCA. Departments 175 and 185 are included in this section but are not controlled by Community Services. 2. Uniforms: An amount of R21 062 was incurred in June although the monthly anticipated expenditure is R43 374. 3. Building Repairs: An amount of R30 432 was budgeted for June although R47 753 was spent. 4. Stores & Materials: The monthly anticipated expenditure is R45 553 although only R8 945 was spent during June. 5. Hire Charges: The monthly budgeted expenditure is R113 838 although R122 294 was spent during June.	The department must monitor their monthly expenses more carefully.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Other	5 016	1 942	Awaiting audited AFS from NCT to process Forestry entries.	Nil	FIGURES: -PROMIS
Total Expenditure - Standard	405 123	402 825			

ANNEXURE D

ANNEXURE D: MONTHLY PROJECTION OF CAPITAL EXPENDITURE BY VOTE					
Description	Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT 2016				
R thousand	June Projected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Multi-year expenditure to be appropriated					
Vote 1 - Corporate Services and Planning	4 786	3 240	Orders for furniture were deactivated as suppliers could not supply goods timeously.	Managers to place orders with suppliers well in advance, especially at financial year end, for timeous deliveries.	FIGURES: -PROMIS COMMENTS BY: Corporate Services Business Unit
Vote 2 - Financial Management Area	2 776	11 655	Progress payment made to E.O.H. for the SAP Financial Management System	Project Cash Flow must be supplied by Service Provider	FIGURES: -PROMIS
Vote 3 - Infrastructure Development, Service Delivery and Maintenance Management	49 397	64 484	Increase in expenditure due to financial year end project payments for Road Rehabilitation PMS, Basic Sanitation VIP Toilets, Network 132kv Rehabilitation Plan, Smart Grids, Reduction of Non Revenue Water and Basic Water Supply.	Business units to ensure that the procurement process commences immediately upon the budgets being approved.	FIGURES: -PROMIS COMMENTS BY: Infrastructure Business Unit

ANNEXURE D: MONTHLY PROJECTION OF CAPITAL EXPENDITURE BY VOTE					
Description		Budget Year 2015/2016 - INTERIM JUNE 2016 SDBIP PROGRESS REPORT			
R thousand	June Projected	INTERIM JUNE Actual	Reason for Deviation	Corrective Measure	Source Document
Vote 4 - Sustainable Community Service Delivery Provision Management	4 891	5 054	The following projects showed expenditure in June: 1. One stove - Disaster Management 2. Critical Fire Fighting Equipment 3. Plant & Equipment - Fire 4. Plant & Vehicles - Fire 5. Taurus Handguns x 76 - Traffic 6. Mossberg Shotguns x 5 - Traffic 7. Rifles x 5 - Traffic 8. Office furniture - Traffic 9. Office furniture - Truro Centre 10. LDV's - Traffic 11. Motor Cycles - Traffic 12. Water Distillation Unit 12. Portable Radios - Traffic 13. Electronic Filing system 14. Office Furniture - Environmental Health 15. LDV's x 3 Env. Health 16. Athletic Track 17. Essential Equipment 18. Vehicles - Parks 19. Upgrade Alex swimming pool 20. Plant & Equipment - TAG 21. Furniture & Equipment - TAG 22. Library extensions/Renovations - Georgetown, Woodlands, Sobantu 23. Airconditioning 24. Furniture & Equipment - Library There are other projects which have commenced and expenditure will be reflected in July.	Progress reports on the capital budget are tabled by the respective DMM's, PM's and Project Champions at the Grants and Capital expenditure meetings held every Monday/Tuesday.	FIGURES: -PROMIS COMMENTS BY: Community Services Business Unit
Capital multi-year expenditure sub-total	61 851	84 434			

ANNEXURE E

REGULATED KEY PERFORMANCE INDICATORS OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

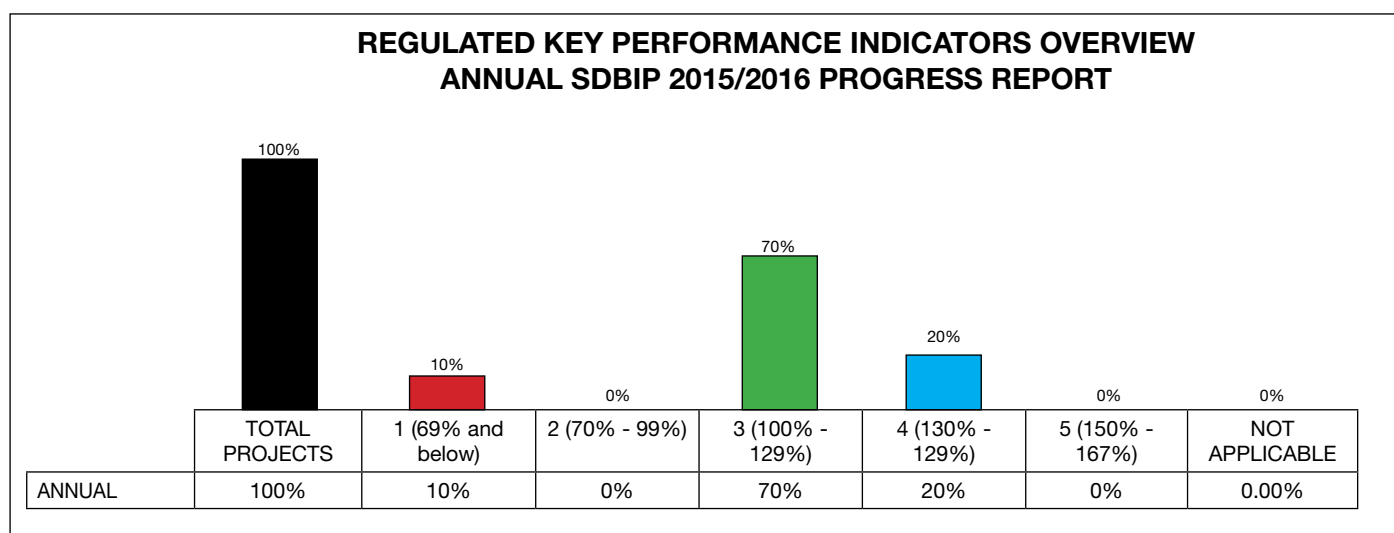
1. REGULATED KEY PERFORMANCE INDICATORS OVERVIEW

1.1 TOTAL PROJECTS 14

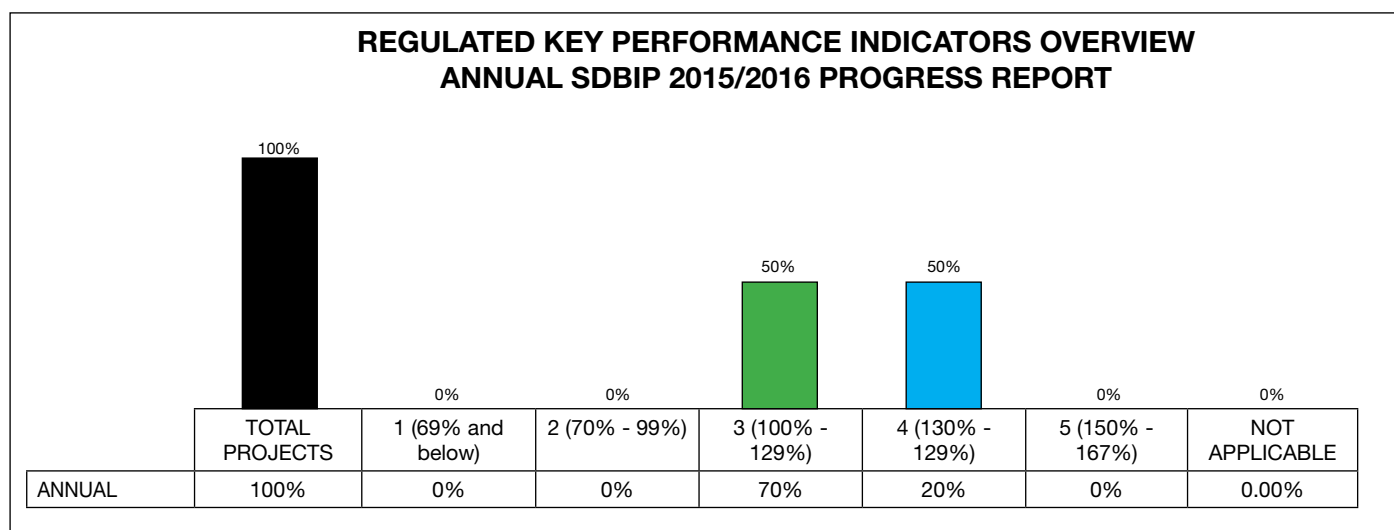
1.1.1 OPERATING PROJECTS 10

1.1.2 CAPITAL PROJECTS 4

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																		
REGULATED MUNICIPAL PERFORMANCE INDICATORS																		
REGULATED : Local Government: Municipal Planning and Performance Management Regulations, 2001																		
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME 9	RESPONSIBLE MANAGERS	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2015/2016 PROGRESS REPORT					TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE		
A	A2	RPI 01	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	DDM: CORPORATE SERVICES / PM: HUMAN RESOURCES	Workplace skills development	Budget spent on Work Skills Plan	N/A	99% (R10288434) spent on WSP in 2014/2015	100% (R10784127) spent on WSP	100% (R10784127) spent on WSP by the 30th of June 2016	% spent on WSP	100% (R10784127) spent on WSP by the 30th of June 2016	R8 082 038 = 74% expenditure spent thus far on implementing the WSP	2 (100% - 99%)	N/A	N/A	N/A	Budget Documentation
A	A1	RPI 02	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	DDM: CORPORATE SERVICES / PM: HUMAN RESOURCES	Employment equity	Number of people from employment equity target groups employed in the three highest levels of management	N/A	4 people from employment equity target groups employed in the three highest levels of management in 2014/2015	39 people from employment equity target groups employed in the three highest levels of management (Black females, Professional, Senior Management and Top Management)	39 people from employment equity target groups employed in the three highest levels of management (Black females, Professional, Senior Management and Top Management) by the 31st of March 2016	Number of people from employment equity target groups employed in the three highest levels of management (Black females, Professional, Senior Management and Top Management)	39 people from employment equity target groups employed in the three highest levels of management (Black females, Professional, Senior Management and Top Management) by the 31st of March 2016	39 people from employment equity target groups employed in the three highest levels of management (Black females, Professional, Senior Management and Top Management)	3 (100% - 129%)	N/A	N/A	N/A	Staff Establishment
B	B1	RPI 03	NKPA 2 - BASIC SERVICE DELIVERY	DDM: INFRA-STRUCTURE / PM: WATER & SANITATION	Improved access to basic services	Number of households with access to potable (drinkable) water	Various, as this is Application Driven	183 households with access to potable (drinkable) water in 2014/2015	150 New Water connections completed (158215 to 158365) (Application Driven)	150 New Water connections completed by the 30 June 2016 (158215 to 158365) (Application Driven)	Number of New Water connections completed by the 30 June 2016 (158215 to 158365) (Application Driven)	150 New Water connections completed by the 30 June 2016 (158215 to 158365) (Application Driven)	259 new Water Connections completed by the 30 June 2016 (Application Driven)	5 (150% - 167%)	N/A	N/A	N/A	Connection Monitoring Spread-sheet
B	B1	RPI 04	NKPA 2 - BASIC SERVICE DELIVERY	DDM: INFRA-STRUCTURE / PM: WATER & SANITATION	Improved access to basic services	Number of households with access to sanitation	16, 10	106 households with access to sanitation in 2014/2015	200 New Sewer Connections Completed (150 in Ward 10, 50 in Ward 16) (85453 to 85653)	200 New Sewer Connections Completed (150 in Ward 10, 50 in Ward 16) by the 30 June 2016 (85453 to 85653)	200 New Sewer Connections Completed (150 in Ward 10, 50 in Ward 16) by the 30 June 2016 (85453 to 85653)	328 New Sewer Connections Completed (177 in Ward 10 and 116 in Ward 16, 34 Application Driven) by the 30 June 2016, 700 VIPs completed.	5 (150% - 167%)	N/A	N/A	N/A	Connection Monitoring Spread-sheet	
B	B1	RPI 05	NKPA 2 - BASIC SERVICE DELIVERY	DDM: COMMUNITY SERVICES / PM: COMMUNITY DEVELOPMENT	Improved access to basic services	Number of households with access to refuse removal at least once per week	10 - 37 serviced by both Municipality and Co-ops.	120 000 households with access to refuse removal at least once per week in 2014/2015	120 000 households with access to refuse removal at least once per week (wards 10 -37)	120 000 households with access to refuse removal at least once per week by the 30th of June 2016 (wards 10 -37)	Number of households with access to refuse removal at least once per week (wards 10 -37)	120 000 households with access to refuse removal at least once per week by the 30th of June 2016 (wards 10 -37)	Done	3 (100% - 129%)	N/A	N/A	N/A	Weighbridge slips, waste stats
B	B1	RPI 06	NKPA 2 - BASIC SERVICE DELIVERY	DDM: INFRA-STRUCTURE / PM: ELECTRICITY	Improved access to basic services	Number of households with access to electricity	2-Zuma Ext, 29-SWAPO Ph2 & Triumf Rd, 33- Joka Joe Masukwana & Joka-Joe Fitzsimonds	2715 households with access to electricity in 2014/2015	950 (400-Triumph, 100-Zuma Ext, 200-Joka Joe Masukwana, 150- SWAPO Ph2, 100- Joka Joe Fitzsimonds) New Electricity connections completed by the 31st of May 2016	950 (400-Triumph, 100-Zuma Ext, 200-Joka Joe Masukwana, 150- SWAPO Ph2, 100- Joka Joe Fitzsimonds) New Electricity connections completed by the 31st of May 2016	Number of New Electricity connections completed by the 31st of May 2016	950 (400-Triumph, 100-Zuma Ext, 200-Joka-Joe Masukwana, 150-SWAPO Ph 2)	888 (284-Triumph, 34-Zuma Ext, 200-Joka-Joe Masukwana, 150-SWAPO Ph 2)	3 (100% - 129%)	Less houses to be connected than planned contributed to lesser connections being achieved.	N/A	N/A	Close out report, meter connection forms.
B	B3	RPI 07	NKPA 2 - BASIC SERVICE DELIVERY	CFO / PM: REV-ENUE	Improved access to Free Basic Services	Number of households earning less than R3500 per month (application based) with access to free basic services	All Wards (application based)	4400 households earning less than R3500 per month (application based) with access to free basic services in 2014/2015	5000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	5000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	Number of households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	5000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	5900 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Indigent Register
C	C1	RPI 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	DDM: ECONOMIC DEVELOPMENT / PM: LED	Community Work programme implemented and cooperatives supported	Number of work opportunities created through LED development initiatives including Capital Projects	4, 5, 6, 7, 8, 9, 11, 13, 14, 15, 16, 17, 18, 20, 22, 23, 29, 31, 32, 33 and 35	2000 work opportunities created through LED development initiatives including Capital Projects in 2014/2015	1100 work opportunities created through LED development initiatives including Capital Projects by the 31st of July 2015	1100 work opportunities created through LED development initiatives including Capital Projects by the 31st of July 2015	Number of work opportunities created through LED development initiatives including Capital Projects	1100 work opportunities created through LED development initiatives including Capital Projects by the 31st of July 2015	1100 work opportunities created through LED development initiatives including Capital Projects by the 31st of July 2015	3 (100% - 129%)	N/A	N/A	N/A	N/A

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																		
REGULATED - Local Government: Municipal Planning and Performance Management Regulations, 2001																		
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME 9	RESPONSIBLE MANAGERS	PROGRAMME	PROJECT	WARD	BASELINE/ STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2015/2016 PROGRESS REPORT				CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION			
D	D3	RPI 09	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / PM: BUDGET & TREASURY	Improved Audit Opinion	Percentage of a municipality's capital budget actually spent on capital projects identified in the IDP	N/A	74.87% of the municipality's capital budget actually spent on capital projects identified in the IDP in 2014/2015	100% of the municipality's capital budget actually spent on capital projects identified in the IDP (Percentage: Total spending on capital projects divided by total capital budget x 100)	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2016 (Percentage: Total spending on capital projects divided by total capital budget x 100)	% of the municipality's capital budget actually spent on capital projects identified in the IDP (Percentage: Total spending on capital projects divided by total capital budget x 100)	62.21%	1 (69% & below)	Business units to provide explanations	N/A	N/A	Capital Report	
D	D1	RPI 10	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / PM: BUDGET & TREASURY	Improved Audit Opinion	Financial viability in terms of debt coverage	N/A	9.25 achieved in 2014/2015	10.95 Financial viability in terms of debt coverage achieved (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	10.95 Financial viability in terms of debt coverage achieved by the 30th of June 2016 (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	Ratio of Financial viability in terms of debt coverage achieved (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	8.55	3 (100% - 129%)				Cashflow	
D	D3	RPI 11	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / PM: BUDGET & TREASURY	Improved Audit Opinion	Financial viability in terms of cost coverage	N/A	2.74 achieved in 2014/2015	1.09 Financial viability in terms of cost coverage achieved (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	1.09 Financial viability in terms of cost coverage achieved by the 30th of June 2016 (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	Ratio of Financial viability in terms of cost coverage achieved (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	3.96	3 (100% - 129%)				Cashflow/ Investment Register / SOFPerf	
D	D3	RPI 12	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / PM: BUDGET & TREASURY	Improved Audit Opinion	Financial viability in terms of outstanding service debtors to revenue	N/A	0.59 achieved in 2014/2015	10.25 Financial viability in terms of outstanding service debtors to revenue achieved (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	10.25 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2016 (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	Ratio of Financial viability in terms of outstanding service debtors to revenue achieved (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	7.29	3 (100% - 129%)				Cashflow/ Age Analysis	
B	B1	RPI 13	NKPA 2 - BASIC SERVICE DELIVERY	DM: INFRASTRUCTURE / PM: ROADS & TRANSPORTATION	Improved access to basic services	Kilometers of new municipal roads constructed		19.1 Kilometers of new municipal roads constructed in 2015/2015	15kms (Wards 5=1.5, 14=1.1, 16=1.2, 29=1.2, 12=1.4, 12=0.45, 6=1, 7=1, 18=2, 17=0.8, 11=0.4, 20=1.5) of new municipal roads constructed by the 30th of June 2016	15kms (Wards 5=1.5, 14=1.1, 16=1.2, 29=1.2, 12=1.4, 12=0.45, 6=1, 7=1, 18=2, 17=0.8, 11=0.4, 20=1.5) of new municipal roads constructed by the 30th of June 2016	15kms (Wards 5=1.5, 14=1.1, 16=1.2, 29=1.2, 12=1.4, 12=0.45, 6=1, 7=1, 18=2, 17=0.8, 11=0.4, 20=1.5) of new municipal roads constructed by the 30th of June 2016	15kms (Wards 5=1.5, 14=1.1, 16=1.2, 29=1.2, 12=1.4, 12=0.45, 6=1, 7=1, 18=2, 17=0.8, 11=0.4, 20=1.5) of new municipal roads constructed by the 30th of June 2016	3 (100% - 129%)				Completion Certificates	
B	B1	RPI 14	NKPA 2 - BASIC SERVICE DELIVERY	DM: ECONOMIC DEVELOPMENT / PM: HUMAN SETTLEMENTS	Improved access to basic services	No. of new houses constructed	(1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34 & 35) OSS	2786 new houses constructed in 2014/2015	2450 new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units)	2450 new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units) by the 30th of June 2016	Number of new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units)	2285 new houses constructed (Wards 1-9 = 1832 units & Ward 11 = 110 units & Ward 17 = 82 units and OSS = 105 units) by the 31st of May 2016.	2 (70% - 99%)				N/A	

ANNEXURE F

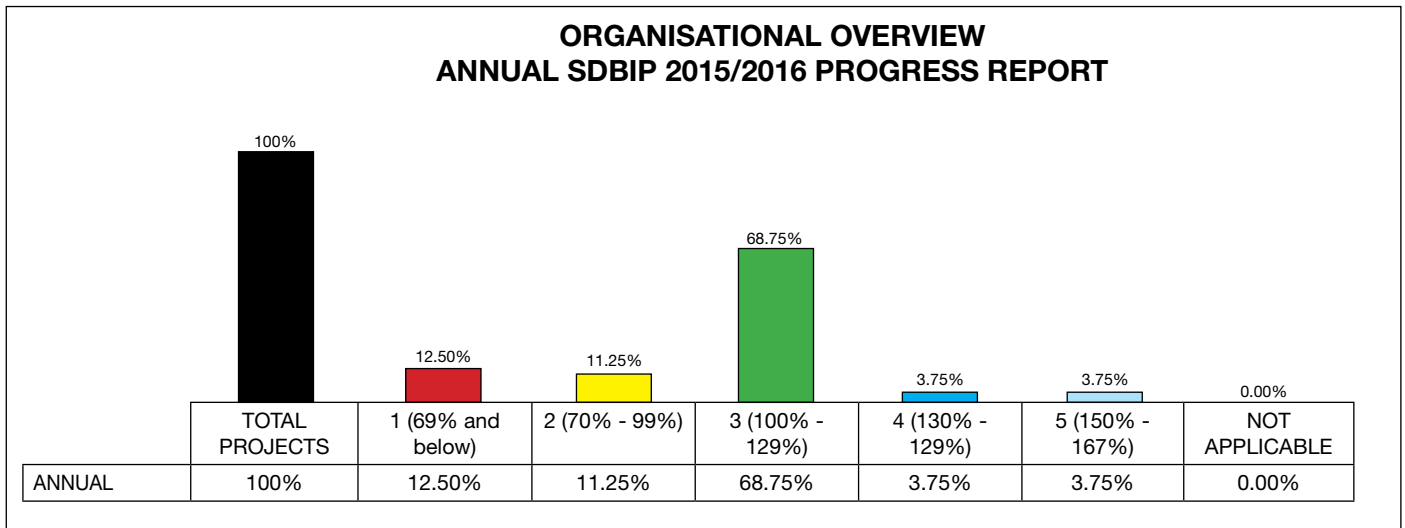
ORGANISATIONAL OVERVIEW - SDBIP 2015/2016

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CORPORATE BUSINESS UNIT OVERVIEW

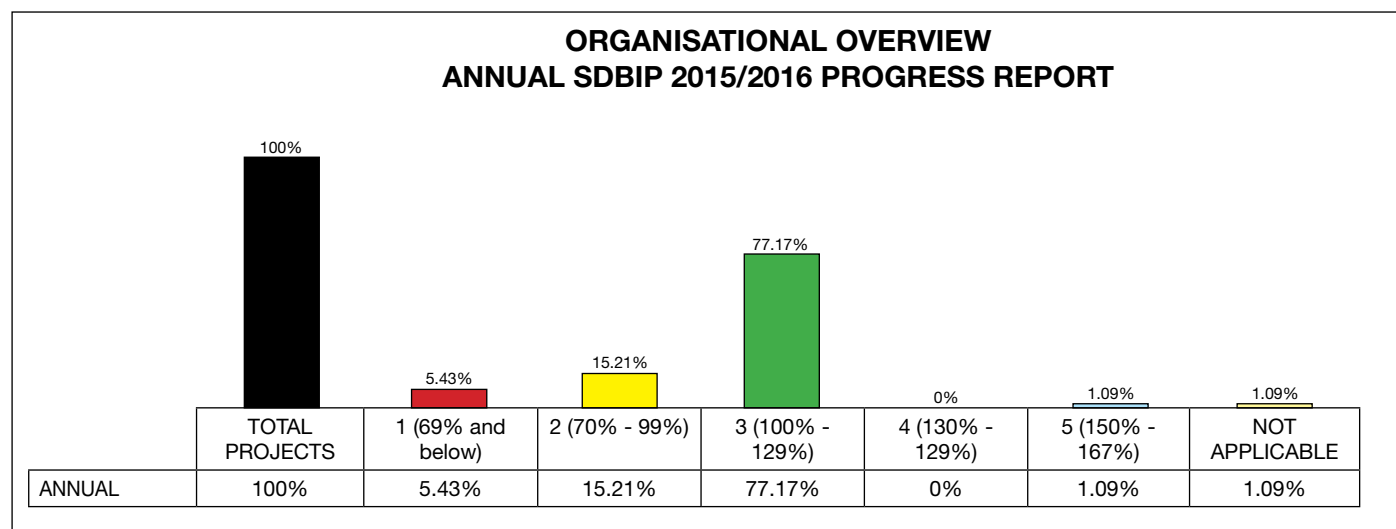
1.1	TOTAL PROJECTS:	172
1.1.1	OPERATING PROJECTS	80
1.1.2	CAPITAL PROJECTS	92

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE:OPERATING PROJECTS



- 1.2.1 A total of 81 Operating Projects were reported on the SDBIP for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 1.2.2 12.50% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 1.2.3 11.25% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 1.2.4 68.75 % of the projects were reported as having achieved a 3 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 1.2.5 3.75% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 1.2.6 3.75% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016 ANNUAL SDBIP PROGRESS REPORT
- 1.2.7 0% of the projects were reported as not applicable due to not having any targets set for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE:CAPITAL PROJECTS



- 2.1.1 A total of 91 Capital Projects were reported on the SDBIP for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.2 5.43% of the projects were reported as having achieved a 1 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.3 15.21% of the projects were reported as having achieved a 2 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.4 77.17% of the projects were reported as having achieved a 3 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.5 0% of the projects were reported as having achieved a 4 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.6 1.09% of the projects were reported as having achieved a 5 for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT
- 2.1.7 1.09% of the projects were reported as not applicable due to not having any targets set for the SDBIP 2015/2016 ANNUAL PROGRESS REPORT

ANNEXURE G

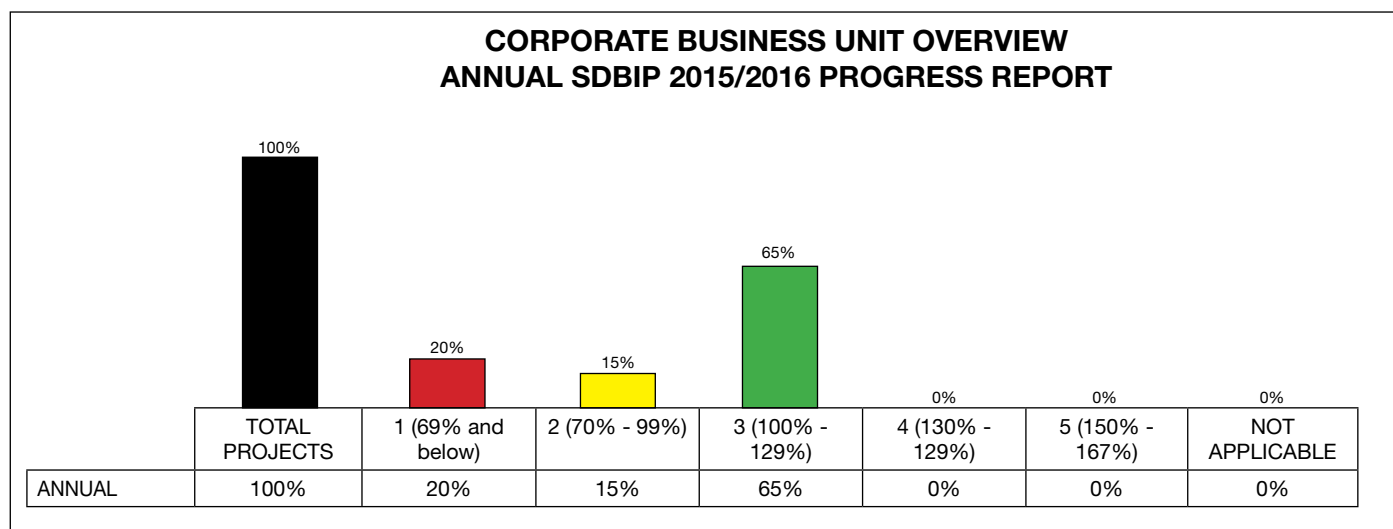
CORPORATE BUSINESS UNIT OVERVIEW - SDBIP 2015/2016

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

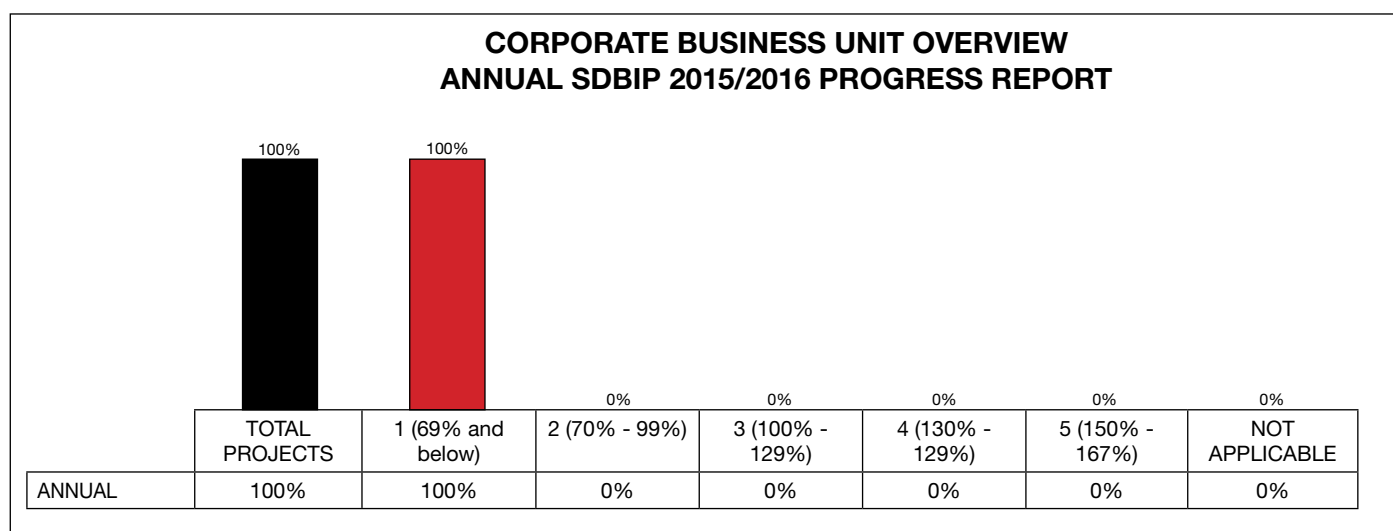
1 CORPORATE BUSINESS UNIT OVERVIEW

- 1.1 TOTAL PROJECTS: 21
- 1.1.1 OPERATING PROJECTS 20
- 1.1.2 CAPITAL PROJECTS 1

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE:OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE:CAPITAL PROJECTS



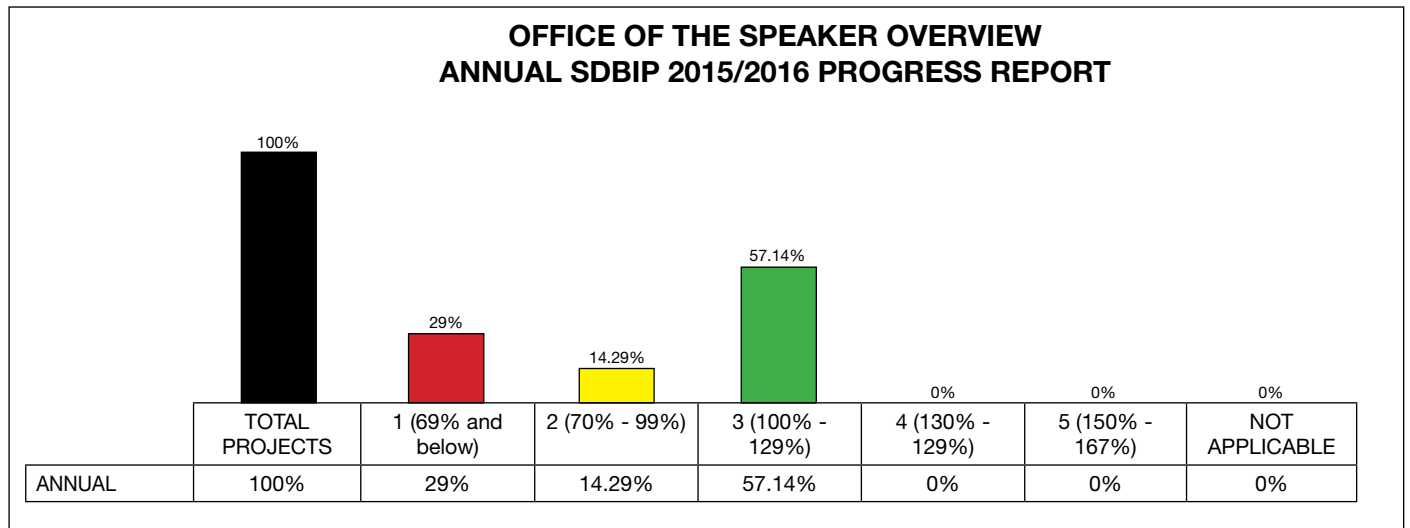
OFFICE OF THE SPEAKER

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE SPEAKER OVERVIEW

1.1	TOTAL PROJECTS:	7
1.1.1	OPERATING PROJECTS	7
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
INDEX	IDP REFERENCE	SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (OFFICE OF THE SPEAKER)			ANNUAL SDBIP 2015/2016 PROGRESS REPORT												
								MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT								
											VOTE	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
E	E 1	OTS 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Annual Schedule of meetings	All	Schedule submitted to CoGTA by 30th of June 2015	Annual schedule of meetings (ward committees & community meetings) submitted to CoGTA	Annual schedule of meetings (ward committees & community meetings) submitted to CoGTA by the 30th of June 2016	Date Annual schedule of meetings 2016/2017FY (ward committees & community meetings) submitted to CoGTA	N/A	N/A	N/A	N/A	444 Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2016	Nil progress	1 (69% & below)	Pending LG - new councillors will only be sworn in after the 30th of June 2016	Dates will be requested from new Clirs after LG elections to be held on the 03 August 2016	Immediately after LG elections.	Election proclamation document		
E	E 2	OTS 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	444 Reports on the functioning/status of the Ward Committee received by the Office of the Speaker from each of the 37 Ward Committees by the 30th of June 2015	444 Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month	444 Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2016	Number & Date of Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2016	N/A	N/A	N/A	N/A	444 Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2016	402 Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants on the 30 of June 2016	2 (70% - 99%)	Due to the LG election program Clirs were not submitting timely	Clirs concern were all phoned to submit reports	Immediately	Ward Committee Monthly reports files		
E	E2	OTS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	Minutes of every meeting of functional ward and community committees received within 5 days after date of the meeting	Minutes of every meeting of functional ward and community meetings from each of 37 Ward assistants submitted to the Office of the Speaker by Ward Assistants within 5 days after date of the meeting	Minutes of ward and community meetings from each of 37 Ward assistants submitted to the Office of the Speaker within 5 days after date of the meeting by the 30th of June 2016	Turnaround time for submission of minutes of ward and community meetings by 37 Ward Assistants	N/A	N/A	N/A	N/A	N/A	06 minutes of Ward committee meetings and 06 minutes of community meetings received from Ward assistants	N/A	1 (69% & below)	N/A	N/A	N/A	Ward Committee Monthly reports files	
E	E2	OTS 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward are forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2016	Turnaround time of forwarding challenges to customer care / relevant business units	N/A	N/A	N/A	N/A	(16) service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30 of June 2016	N/A	N/A	N/A	N/A	N/A	N/A	Ward Committee Monthly reports files	
E	E1	OTS 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	Monthly report on the functioning of the Speaker's Office submitted to the Operational Management Committee in the 2013/2014 FY	Monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee N/A	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2016	Number of reports submitted to OMC	N/A	N/A	N/A	N/A	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Speaker's office monthly report files

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: CORPORATE BUSINESS UNIT																					
SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (OFFICE OF THE SPEAKER)																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REV- NUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E3	OTS 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Strengthening Municipal Governance N/A	Capacity Building N/A	All N/A	2 ward committee training sessions conducted by the Office of the Speaker N/A	2 x ward committee training sessions facilitated (conflict resolution & Batho peeli) by the Office of the Speaker N/A	2 x ward committee training sessions facilitated (conflict resolution & Batho peeli) by the Office of the Speaker by 30th of December 2015 N/A	Number of ward committee training sessions facilitated (conflict resolution & Batho peeli) by the Office of the Speaker N/A	N/A	N/A	N/A	N/A	1 Ward committee training held	1 (89% & below)	Poor attendance by ward committee members led to rescheduling of the training for ward committees	N/A	N/A	Minutes of meeting held with Ward Assistants	
E	E3	OTS 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics N/A	Reporting N/A	All N/A	Nil N/A	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	N/A	N/A	N/A	N/A	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	Speaker's office monthly report files		

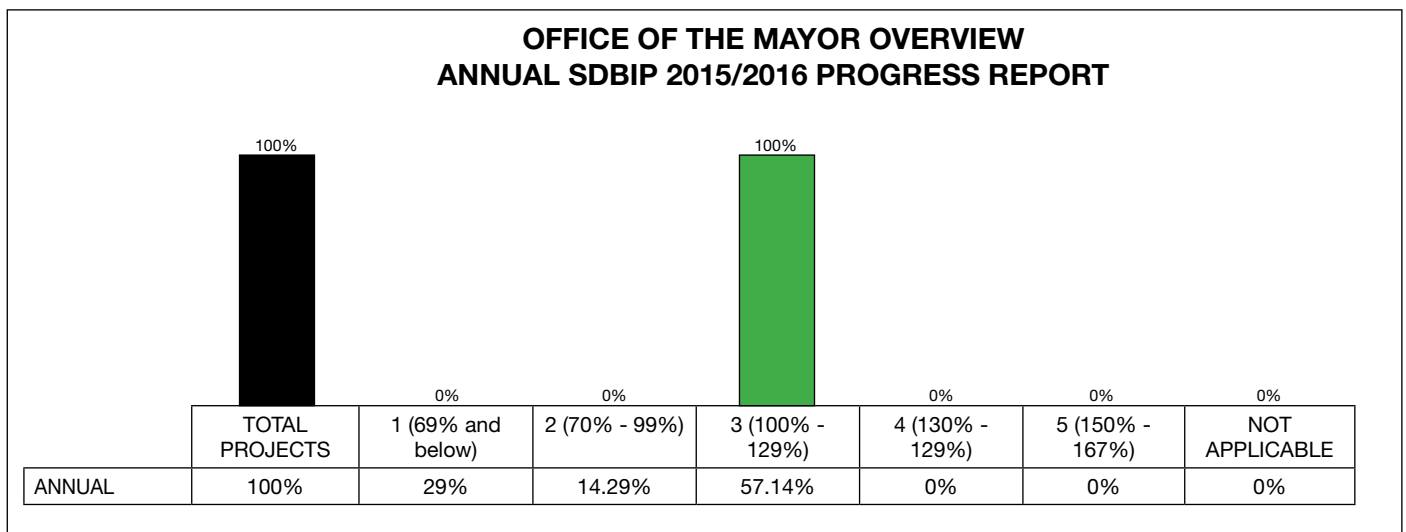
OFFICE OF THE MAYOR OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE MAYOR OVERVIEW

1.1	TOTAL PROJECTS:	7
1.1.1	OPERATING PROJECTS	7
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (OFFICE OF THE MAYOR)												ANNUAL SDBIP 2015/2016 PROGRESS REPORT									
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E1	MSP 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Annual Calendar of Events	All	Annual calendar of events for Mayoral Special Projects 2015/2016 financial year submitted to SMC for approval by the 31st of May 2015	To facilitate programmes and projects that encourage public engagement and administration accountability.	Annual calendar of events for Mayoral Special Projects 2016/2017 financial year submitted to SMC for approval by the 31st of May 2016	Date Annual calendar of events for Mayoral Special Projects 2016/2017 financial year submitted to SMC	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Annual calendar of events for MSP 2016&SMC resolution	
E	E2	MSP 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Implementation of annual calendar of events	All	100% implementation of Mayoral Special Programmes IN 2014/2015	To facilitate programmes and projects that encourage public engagement and administration accountability.	100% implementation of All Mayoral Special Programmes for 2015/2016 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2016	% implementation of All Mayoral Special Programmes for 2015/2016 FY within available budget and stipulated timeframes as per the approved calendar of events	N/A	N/A	N/A	Council	N/A	100% implementation of All Mayoral Special Programmes for 2015/2016 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	registers
E	E2	MSP 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Reports	All	Monthly report on Mayoral Special Projects submitted to the Operational Management Committee in the 2014/2015 FY	To facilitate programmes and projects that encourage public engagement and administration accountability.	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2016	Number of reports submitted to OMC	N/A	N/A	N/A	N/A	N/A	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	monthly reports on MSP
E	E2	MSP 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Mayoral Special Programme Strategy	All	Nil	Development and Submission of a Strategy for Mayoral Special Programmes to SMC for approval	Development and Submission of a Strategy for Mayoral Special Programmes to SMC for approval by the 30th of September 2015	Date Strategy for Mayoral Special Programmes Developed and Submitted for approval	N/A	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	strategy
E	E2	MSP 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Mayoral Special Programme Strategy	All	Nil	Development and Submission of an Implementation plan for the Strategy on Mayoral Special Programmes to SMC for approval	Development and Submission of an Implementation plan for the Strategy on Mayoral Special Programmes to SMC for approval by the 31st of December 2015	Date Implementation plan for the Strategy on Mayoral Special Programmes Developed and Submitted for approval	N/A	N/A	N/A	N/A	N/A	Development and Submission of an Implementation plan for the Strategy on Mayoral Special Programmes to SMC for approval by the 31st of December 2015	3 (100% - 129%)	N/A	N/A	N/A	strategy&plan

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
INDEX	IDP REFERENCE	SDIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (OFFICE OF THE MAYOR)				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT			ANNUAL SDBIP 2015/2016 PROGRESS REPORT			
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E2	MSP 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Mayoral Special Programme Strategy	All	Nil	100% implementation of the approved Strategy on Mayoral Special Programmes Implementation Plan	100% implementation of the approved Strategy on Mayoral Special Programmes Implementation Plan by the 30th of June 2016	% implementation of the approved Strategy on Mayoral Special Programmes Implementation Plan	N/A	N/A	N/A	N/A	100% implementation of the approved Strategy on Mayoral Special Programmes Implementation Plan by the 30th of June 2016	100% implementation of the approved Strategy on Mayoral Special Programmes Implementation Plan by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	registers	
E	E2	MSP 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics	Reporting N/A	All	Nil	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	N/A	N/A	N/A	N/A	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	reports	

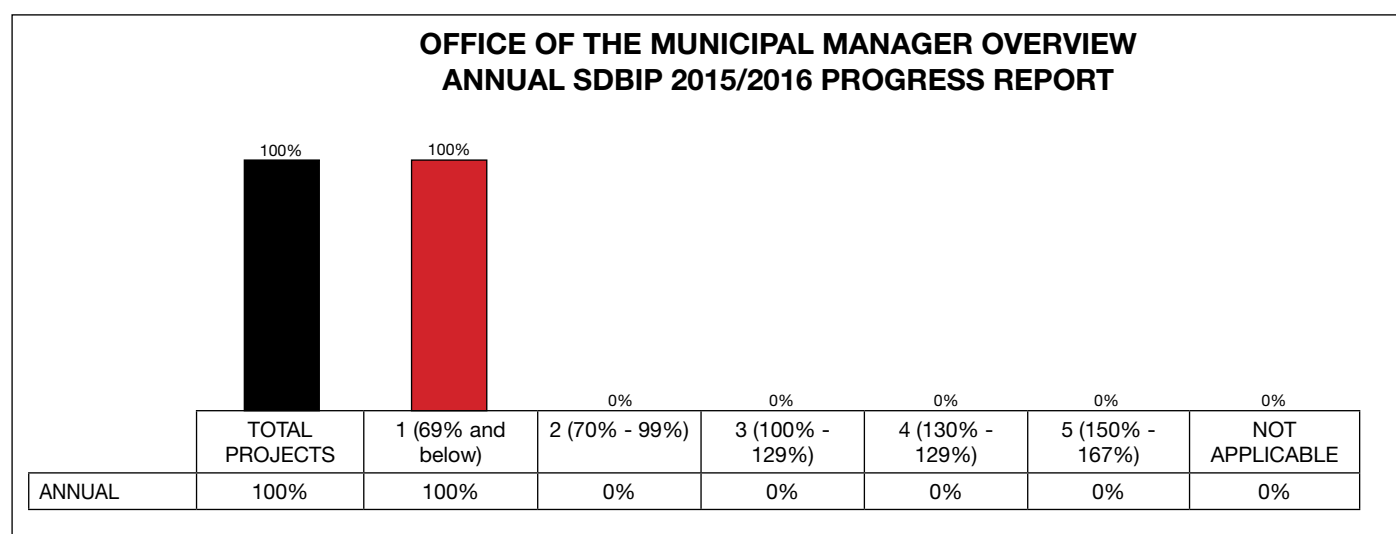
OFFICE OF THE MUNICIPAL MANAGER

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

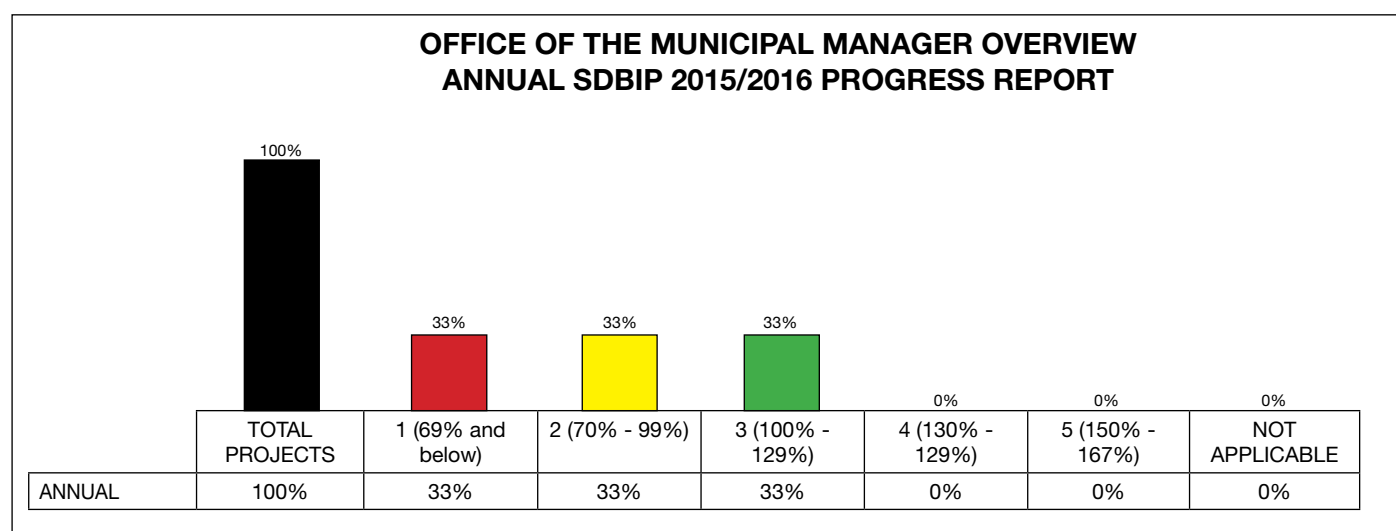
1 OFFICE OF THE MUNICIPAL MANAGER OVERVIEW

1.1	TOTAL PROJECTS:	7
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	1

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (IRPTN)																						
IN- DEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATION- AL KEY PERFOR- MANCE AREA	PRO- GRAMME	PROJ- ECT	WARD	BASE- LINE / STATUS QUO	MEASUR- ABLE OB- JECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DEVI- ATION	COR- RECTIVE MEA- SURE	TIME TO FRAME TO IMPLE- MENT CORREC- TIVE MEA- SURES	SOURCE DOCU- MENT
													VOTE	VOTE								
B	B2	MM 01	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Market- ing & Commu- nication	ALL WARDS	NIL	Development & Submis- sion of a Marketing & Communica- tion Strategy for IRPTN to SMC	Develop- ment & Submis- sion of a Marketing & Communica- tion Strategy for IRPTN to SMC by the 31st of December 2015	Date Marketing & Communica- tion Strategy for IRPTN Developed & Submitted to SMC	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	The Mar- keting & Communi- cation Strategy Document		
B	B2	MM 02	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Market- ing & Commu- nication	ALL WARDS	NIL	Develop- ment & Submis- sion of an Imple- mentation plan on the Marketing & Communica- tion Strategy for IRPTN to SMC	Develop- ment & Submis- sion of an Imple- mentation plan on the Marketing & Communica- tion Strategy for IRPTN to SMC by the 31st of March 2016	Date Imple- mentation plan on the Marketing & Communica- tion Strategy for IRPTN Developed & Submitted to SMC	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	SMC resolution		
B	B2	MM 03	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Market- ing & Commu- nication	ALL WARDS	NIL	100% Imple- mentation of the approved Marketing & Communica- tion Strategy Implementation plan for IRPTN	100% Imple- mentation of the approved Marketing & Communica- tion Strategy Implementation plan for IRPTN by the 30th of June 2016	% Implemen- tation of the approved Marketing & Communica- tion Strategy Implementation plan for IRPTN	N/A	N/A	N/A	N/A	1 (69% & below)	N/A	The tar- get was covered in phases as the project is being rolled out.	A month	N/A	N/A		
B	B2	MM 04	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Intelligent Transport System	ALL WARDS	NIL	Development & Submis- sion of a Intelligent Transport System Strategy for IRPTN to SMC	Develop- ment & Submis- sion of a Intelligent Transport System Strategy for IRPTN to SMC by the 31st of December 2015	Date Intelligent Transport System Strat- egy for IRPTN Developed & Submitted to SMC	N/A	N/A	N/A	N/A	1 (69% & below)	N/A	Lack of infor- mation from key stake- holders	Engage the particular stakehold- er on the side without the MOA.	I Month	N/A	Intelligent Transport System Strategy	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (IRPTN)																					
IN- DEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATION- AL KEY PERFOR- MANCE AREA	PRO- GRAMME	PROJ- ECT	WARD	BASE- LINE / STATUS QUO	MEASUR- ABLE OB- JECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DEVI- ATION	COR- RECTIVE MEAS- URE	TIME FRAME TO IMPLE- MENT CORREC- TIVE MEAS- URES	SOURCE DOCU- MENT
B	B2	MM 05	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Intelligent Transport System	ALL WARDS	NIL	Develop- ment & Submission of an Imple- mentation plan on the Intelligent Transport System Strategy for IRPTN to SMC	Develop- ment & Submis- sion of an Imple- mentation plan on the Intelligent Transport System Strategy for IRPTN to SMC by the 31st of March 2016	Date Imple- mentation plan on the Intelligent Transport System Strat- egy for IRPTN Developed & Submitted to SMC	N/A	N/A	N/A	Nil Achieved		1 (69% & below)	The delays in the sub- mission of the strategy docu- ment had a ripple effect on the concept of oper- ations (imple- menta- tion plan) docu- ment formu- lation.	To accel- erate the engage- ments between all the stake- holders involved in the draft- ing of the concept of operations (imple- menta- tion plan document.	Develop- ment of the draft concept of operations (implemen- tation plan) document by June 2016	Draft concept of operations document (implement plan)	
B	B2	MM 06	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Intelligent Transport System	ALL WARDS	NIL	100% Imple- mentation of the approved Intelligent Transport System Strategy Implementa- tion plan for IRPTN	100% Imple- mentation of the approved Intelligent Transport System Strategy Implementa- tion plan for IRPTN by the 30th of June 2016	% Implemen- tation of the approved Intelligent Transport System Strategy Implementa- tion plan for IRPTN	N/A	N/A	N/A	Nil Achieved		1 (69% & below)	The target was in- correctly captured	The target will be covered in phases as the project is being rolled out.	N/A	Draft concept of operations document (implement plan)	
B	B2	MM 07	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Infra- structure Imple- mentation	ALL WARDS	NIL	30% Imple- mentation of construction as per approved construction plan	30% Imple- mentation of construc- tion as per approved construction plan by the 30th of June 2016	% Implemen- tation of con- struction as per approved construction plan	N/A	1 316 311 504	N/A	NDoT	11.5% imple- mentation of construction as per approved construction plan by the 30th of June 2016		1 (69% & below)	Only 2 of the 4 planned contracts have been awarded in the 2015/16 financial year.	Accelerate Expen- diture on contracts two (2) awarded contracts. Advertise and ex- pedite the award of the other two (2) contracts.	By end of June 2017	Progress reports

ANNEXURE H

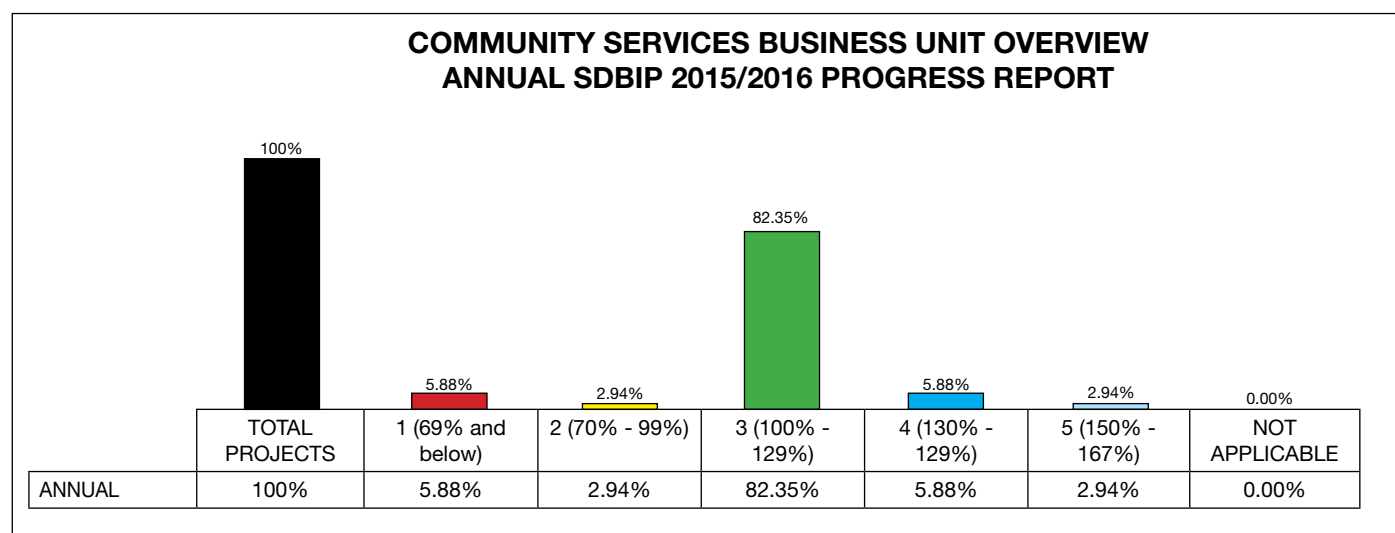
COMMUNITY SERVICES BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

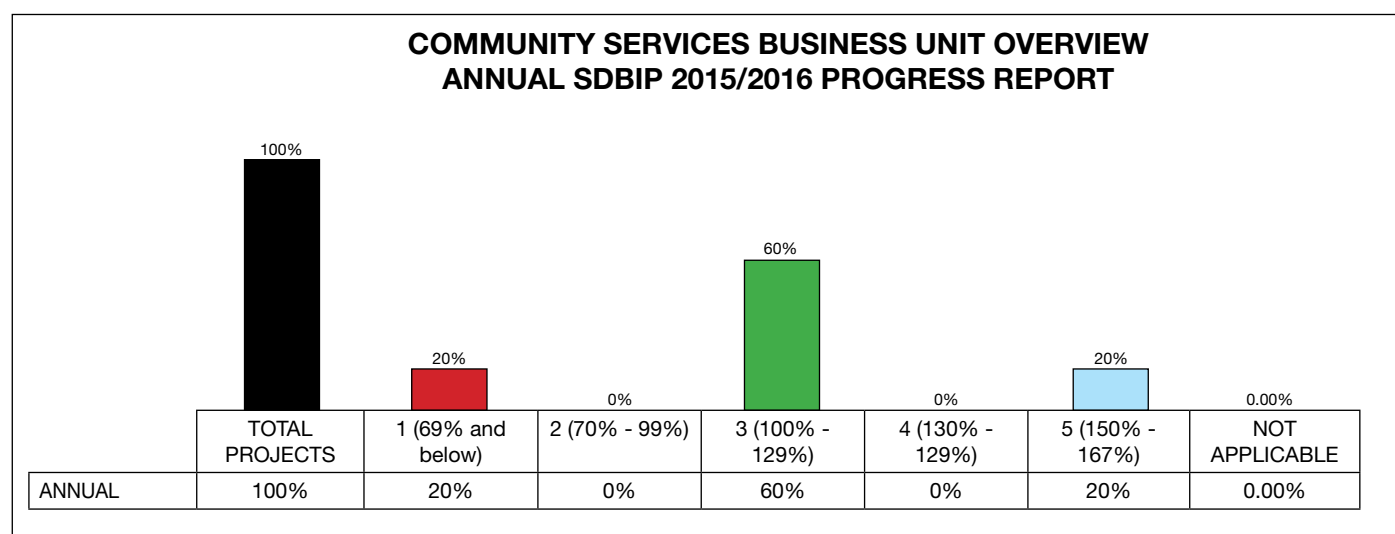
1 COMMUNITY SERVICES BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	39
1.1.1	OPERATING PROJECTS	34
1.1.2	CAPITAL PROJECTS	5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



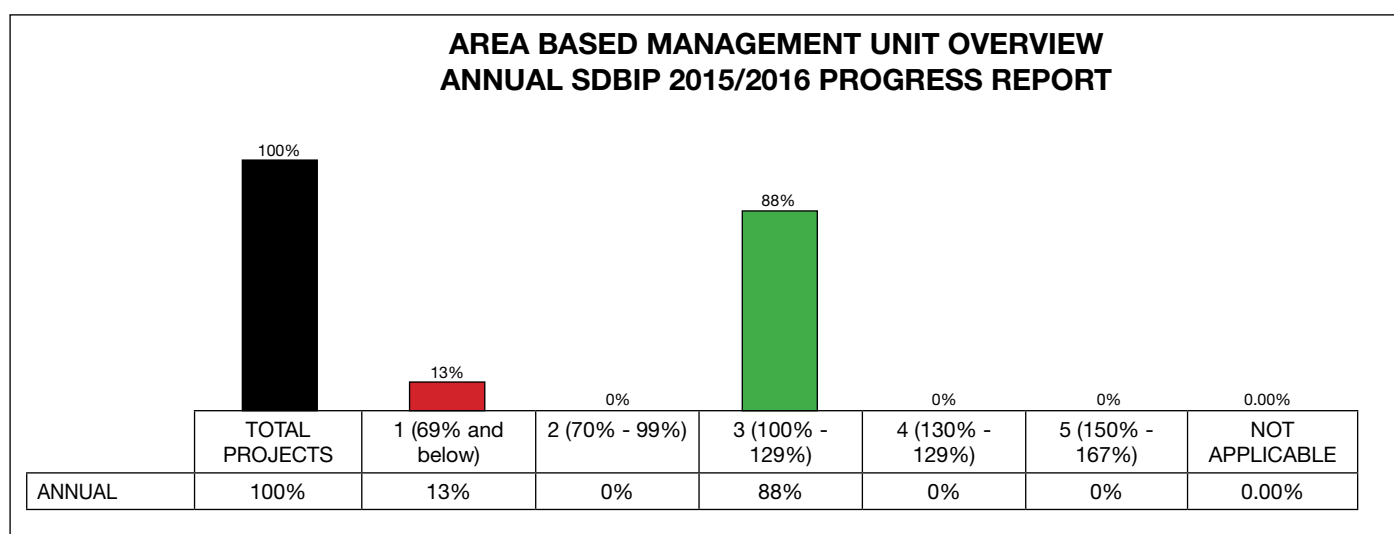
AREA BASED MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 AREA BASED MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	8
1.1.1	OPERATING PROJECTS	8
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR
BUSINESS UNIT: COMMUNITY SERVICES
SUB UNIT: AREA BASED MANAGEMENT

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
SUB UNIT: AREA BASED WANA GEMENT											ANNUAL SDBIP 2015/2016 PROGRESS REPORT											
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX VOTE	CAPEX VOTE	REVENUE VOTE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
E	E2	ABM 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Complaints referral	All	All community complaints forwarded to customer services and departments within 2 days in 2014/2015	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by the 30th of June 2016	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2016	Turnaround time for community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2016	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Complaints file		
E	E1	ABM 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Community Based Planning	1, 2, 3, 5, 6, 18, 25,	7 wards do not have ward plans	7 ward plans for wards, 1, 2, 3, 5, 6, 18, 25 developed and submitted to SMC by the 29th of February 2016	7 ward plans for wards, 1, 2, 3, 5, 6, 18, 25 developed and submitted to SMC by the 29th of February 2016	Number of ward plans developed and submitted to SMC by the 29th of February 2016	300000	N/A	N/A	Council	N/A	7 ward plans for wards, 1, 2, 3, 5, 6, 18, 25 developed and submitted to SMC by the 29th of February 2016	3 (100% - 129%)	N/A	N/A	N/A	CBP FILE	
E	E2	ABM 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Conduct IDP/ Budget needs surveys	All	1 Survey conducted	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council by the 31st of December 2015	Number of IDP/ Budget needs Izimbizo Surveys conducted in each of the 5 Zones of Council	N/A	N/A	N/A	N/A	N/A	All zones IDP/ Budget needs Izimbizo surveys were done.	3 (100% - 129%)	N/A	N/A	N/A	IDP/BUDGET Surveys file	
E	E2	ABM 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Effective mechanisms, processes and procedures for Community Participation	Establish formal linkage with LAC (Local Aids Council)	All	No structural linkage with Local Aids Council	12 monthly OSS functionality reports produced and submitted to LAC	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2016	Number of OSS functionality reports submitted to Local Aids Council (LAC)	N/A	N/A	N/A	N/A	N/A	12 x OSS functionality reports were sent to LAC by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	LAC FILE	
E	E3	ABM 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Implement the public participation policy	All	Public participation policy presented to all new 37 ward committees in 2017	1 x public participation policy presentation conducted for each of the new 37 ward committees of council	1 x public participation policy presentation conducted for each of the new 37 ward committees by the 30th of June 2016	Number of public participation policy presentation conducted for each of the new 37 ward committees of council by the 30th of June 2016	N/A	N/A	N/A	N/A	N/A	No new ward committees as yet waiting for local government elections to happen.	1 (69% & below)	N/A	N/A	September 2016 roughly	N/A	ward audits file
E	E1	ABM 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Ward Audits	All	Existing ward audits	4 x quarterly ward audit reports prepared and submitted to SMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2016	4 x quarterly ward audit reports prepared and submitted to SMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2016	Number of quarterly ward audit reports prepared and submitted to SMC	N/A	N/A	N/A	N/A	N/A	4 quarterly ward audits sent to OMC	3 (100% - 129%)	N/A	N/A	N/A	ward audits file	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																				
SUB UNIT: AREA BASED MANAGEMENT																				
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT					
											OPEX VOTE	CAPEX VOTE	REVENUE VOTE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES
E	E1	ABM 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Effective mechanisms, processes and procedures for Community Participation	Institutionalization of Participation	All	SDBIP	1 X ABM report by 30 May 2016	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC by the 31st of May 2016	Number of Report sent to OMC	N/A	N/A	N/A	N/A	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC by the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	ABM MAYOMC REPORT
E	E1	ABM 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	War Rooms	Support Established war rooms	All	32 Established War Rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2016	Number of monthly reports produced and submitted to OMC on the functioning of OSS and established war rooms	N/A	N/A	N/A	N/A	12 x OSS reports were sent to OMC	3 (100% - 129%)	N/A	N/A	N/A	OSS file

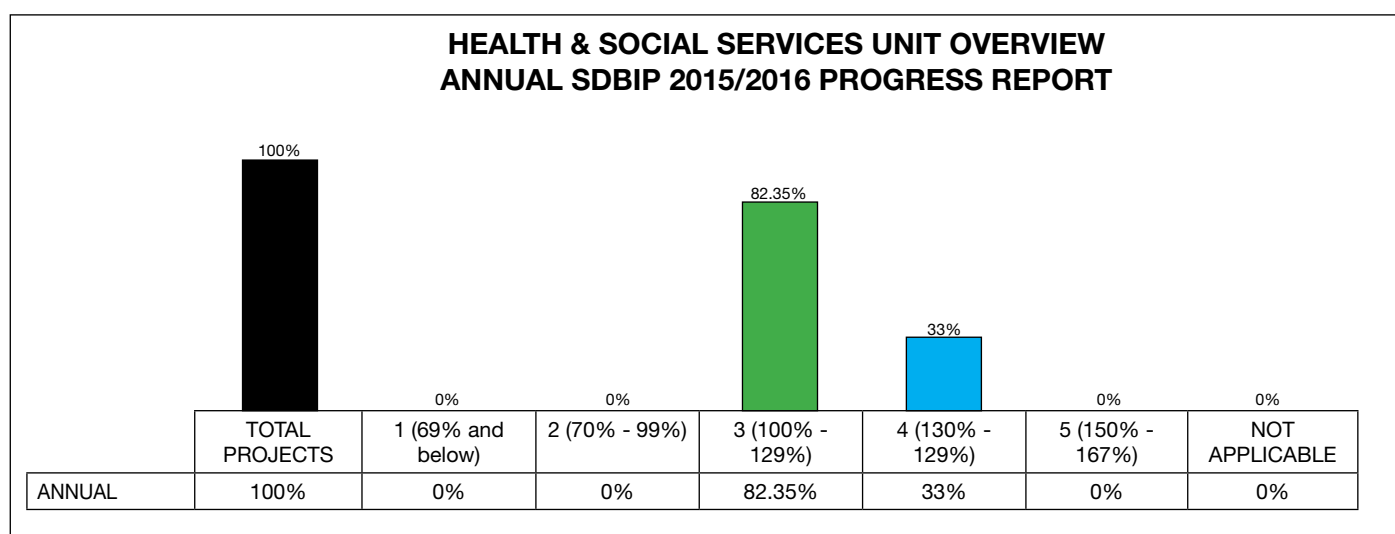
HEALTH & SOCIAL SERVICES UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HEALTH & SOCIAL SERVICES UNIT OVERVIEW

1.1	TOTAL PROJECTS:	6
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION					ANNUAL SDBIP 2015/2016 PROGRESS REPORT					
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Net Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	H&SS 01	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Vector control	All	6 000	11 000 sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	11000 sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	Number of sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	N/A	N/A	N/A	N/A	17565 sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	5 (100% - 167%)	N/A	N/A	N/A	N/A	
F	F2	H&SS 02	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Food sampling	All	480	480 Food samples and 480 Food swabs taken & analyzed according to the food sampling plan	480 Food samples and 480 Food swabs taken & analyzed according to the food sampling plan by the 30th of June 2016	Number of Food samples and Food swabs taken & analyzed according to the food sampling plan	N/A	N/A	N/A	N/A	530 Food samples and 530 Food swabs taken & analyzed according to the food sampling plan by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	
F	F2	H&SS 03	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Water quality control	All	1250	1250 water samples taken & analyzed for Water Quality Control according to the water sampling plan	1250 water samples taken & analyzed for Water Quality Control according to the water sampling plan by the 30th of June 2016	Number of water samples taken & analyzed for Water Quality Control according to the water sampling plan	N/A	N/A	N/A	N/A	1986 water samples taken & analyzed for Water Quality Control according to the water sampling plan by the 30th of June 2016	5 (150% - 167%)	N/A	N/A	N/A	N/A	
F	F2	H&SS 04	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Environmental Health inspections	All	9000	12 000 (businesses & residential) premises inspected annually for Environmental Health compliance according to the compliance inspection schedule by the 30th of June 2016	12 000 (businesses & residential) premises inspected annually for Environmental Health compliance according to the compliance inspection schedule by the 30th of June 2016	Number of (businesses & residential) premises inspected annually for Environmental Health compliance according to the compliance inspection schedule by the 30th of June 2016	N/A	N/A	N/A	N/A	15470 (businesses & residential) premises inspected annually for Environmental Health compliance according to the compliance inspection schedule by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	
B	B3	H&SS 05	NKPA 2 - BASIC SERVICE DELIVERY	HIV/AIDS	Ward Visits	All	N/A (New KPI)	180 ward visits conducted to support community care givers who provide home based care to those infected by HIV/AIDS	180 ward visits conducted to support community care givers who provide home based care to those infected by HIV/AIDS by the 30th of June 2016	Number of ward visits conducted to support community care givers who provide home based care to those infected by HIV/AIDS	N/A	N/A	N/A	N/A	204 ward visits conducted to support community care givers who provide home based care to those infected by HIV/AIDS by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	
B	B3	H&SS 06	NKPA 2 - BASIC SERVICE DELIVERY	HIV/AIDS	Coordination of HIV/AIDS & Social Support Programmes	All	400	420 HIV/AIDS and social support programmes co-ordinated at schools, creches and within communities to provide support on preventative, curative and rehabilitation aspects in dealing with HIV/AIDS & Social Ills	420 HIV/AIDS and social support programmes co-ordinated at schools, creches and within communities to provide support on preventative, curative and rehabilitation aspects in dealing with HIV/AIDS & Social Ills by the 30th of June 2016	Number of HIV/AIDS and social support programmes co-ordinated at schools, creches and within communities to provide support on preventative, curative and rehabilitation aspects in dealing with HIV/AIDS & Social Ills	N/A	N/A	N/A	N/A	608 HIV/AIDS and social support programmes co-ordinated at schools, creches and within communities to provide support on preventative, curative and rehabilitation aspects in dealing with HIV/AIDS & Social Ills by the 30th of June 2016	5 (150% - 167%)	N/A	N/A	N/A	N/A	

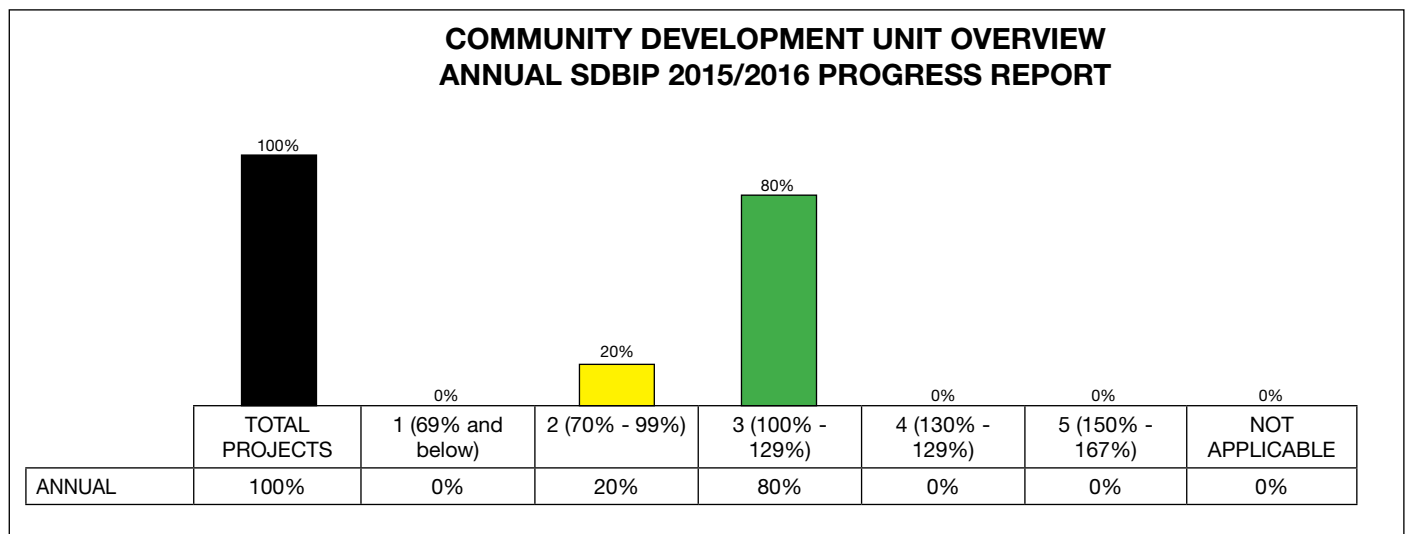
COMMUNITY DEVELOPMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

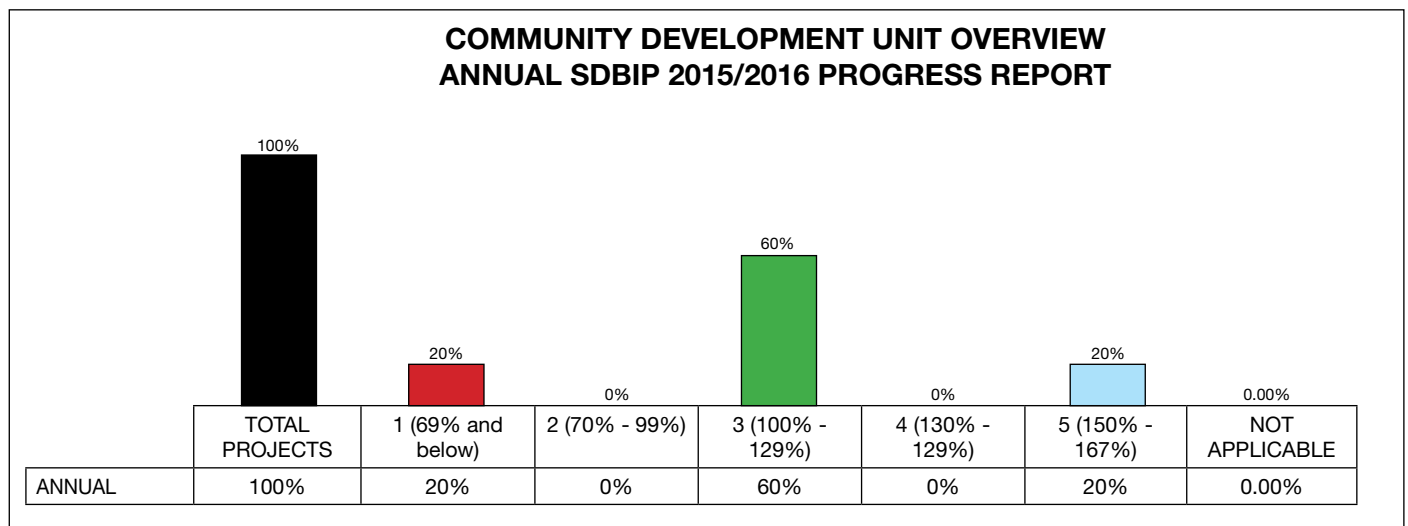
1 COMMUNITY DEVELOPMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	10
1.1.1	OPERATING PROJECTS	5
1.1.2	CAPITAL PROJECTS	5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	COM DEV 01	NKPA 2 - BASIC SERVICE DELIVERY	Grass cutting	Maintenance of verges, open spaces and parks	All	3 cuts in 37 wards per grass cutting season (September 2015 to May 2016)	Grass cut in 37 wards three times a season, (September 2015 to May 2016)	Grass cut in 37 wards three times a season, (September 2015 to May 2016) by the 30th of May 2016	Number of cuts per ward per season	N/A	N/A	EPWP and various horticultural votes	Grass cut in 37 wards three times a season - completed	3 (100% - 129%)	N/A	N/A	N/A	N/A	Grass-cutting Weekly Stats	
											(398 to 412 general expenses and repairs and maintenance votes plus EPWP)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	COM DEV 02	NKPA 2 - BASIC SERVICE DELIVERY	Landscaping and beautification	Maintenance and landscaping of islands, municipal gardens and main entrances	All	21 islands and 19 main arterial entrances	21 islands and 19 main entrances of Council Buildings maintained monthly	21 islands and 19 main entrances of Council Buildings maintained monthly by the 30th of June 2016	Number of islands and main entrances of Council Buildings maintained monthly	N/A	N/A	Council	21 islands and 19 main entrances of Council Buildings maintained monthly by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Monthly stats and photos	
											Included in the grass cutting for wards.	N/A	N/A	EPWP and various horticultural votes	11 libraries maintained every month by 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Monthly stats and photos
B	B1	COM DEV 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	9 Libraries maintained every month	11 libraries maintained every month	11 libraries maintained every month by 30th of June 2016	Number of libraries maintained	N/A	N/A	EPWP and various horticultural votes	11 libraries maintained every month by 30th of June 2016	N/A	N/A	N/A	N/A	N/A	Monthly stats and photos	
											N/A	N/A	N/A	EPWP and various horticultural votes	36 operational halls maintained every month by 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Monthly stats and photos
B	B1	COM DEV 04	NKPA 2 - BASIC SERVICE DELIVERY	Halls	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	9 Libraries maintained every month	36 operational halls maintained every month	36 operational halls maintained every month by 30th of June 2016	Number of operational halls maintained every month	N/A	N/A	EPWP and various horticultural votes	36 operational halls maintained every month by 30th of June 2016	N/A	N/A	N/A	N/A	N/A	Monthly stats and photos	
											Included in the grass cutting for wards.	N/A	N/A	EPWP and various horticultural votes	8 Libraries Renovated & maintained as per approved Maintenance Plan by the 30th of April 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Monthly stats and photos
B	B2	COM DEV 05	NKPA 2 - BASIC SERVICE DELIVERY	Upgrading of library facilities	Maintenance of 8 libraries	7, 12, 13, 23, 27, 28, 32, 34, 35, 37	8 Libraries maintained	8 Libraries Renovated & maintained as per approved Maintenance Plan	8 Libraries Renovated & maintained as per approved Maintenance Plan by the 30th of April 2016	Number of Libraries Renovated & maintained as per approved Maintenance Plan	N/A	R9 150 000.00	Grant Funding	Prov DA&C	8 Libraries Renovated & maintained as per approved Maintenance Plan by the 30th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	Payment schedule	
											N/A	N/A	N/A	Prov DA&C	10 000 library books purchased by the 30th of June 2016	N/A	5 (150% - 167%)	N/A	N/A	N/A	Orders, delivery notes
B	B3	COM DEV 06	NKPA 2 - BASIC SERVICE DELIVERY	Access to library services	Acquisition of books	7, 12, 13, 23, 27, 28, 32, 34, 35, 37	Shortage of African Books	10 000 library books purchased	10 000 library books purchased by the 30th of June 2016	Number of books purchased	N/A	R1 500 000.00	N/A	Prov DA&C	10 000 library books purchased by the 30th of June 2016	N/A	N/A	N/A	N/A	N/A	
											N/A	Grant Funding	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: COMMUNITY DEVELOPMENT																						
SUB UNIT: COMMUNITY DEVELOPMENT																						
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
B 3	B 1	COM DEV 07	NKPA 2 - BASIC SERVICE DELIVERY	waste collection to Vulindlela	determine extent of proposed refuse collection services to Vulindlela	1 - 9	nil services	Development and submission of a plan to extend refuse collection to Vulindlela to SMC by the 31st of May 2016 for Council Approval	Development and submission of a plan to extend refuse collection to Vulindlela	Date plan to extend refuse collection to Vulindlela	150 000	N/A	N/A	Council Funding (to source a quantum from NDEA)	report dated 23 March 2016 withdrawn, procurement processes halted	1 (69% & below)	Pending the comments from Economic Development and signed Business Unit	To re-submit once received comments from economic development and signed Business Unit	31-Jul-16	SMC report and SMC resolution / SMC minutes		
B 3	B1	COM DEV 08	NKPA 2 - BASIC SERVICE DELIVERY	Kwa-Pata recycling Centre Imbali	Recycling Centre Imbali	10	nil services	Recycling centre constructed in Kwa-Pata (Imbali) 6	Recycling centre constructed in Kwa-Pata (Imbali) by the 30th of June 2016	Date Recycling centre construction completed	182	N/A	N/A	Council Funding (to source a quantum from Eden-dale Mall Developers and NDEA)	Only fencing completed due to insufficient funds	1 (69% & below)	Insufficient funds for both fencing and construction	Funding obtained from the Mvula Trust	Next Financial Year	N/A	payment scheduled for fencing , documentation from Mvula Trust	
B 3	B1	COM DEV 09	NKPA 2 - BASIC SERVICE DELIVERY	Supply of 1.75m3 Refuse Bins for paying customers	Purchase of 1.75m3 Refuse Bins for paying customers	All	insufficient refuse bins for paying customers	23 x 1.75m3 refuse bins purchased	46 x 1.75m3 refuse bins purchased by the 31st of March 2016	Number & Size of refuse bins purchased	N/A	700000	N/A	Council Funding	46 x 1.75m3 refuse bins purchased by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Payment Certificate	
B 3	B1	COM DEV 10	NKPA 2 - BASIC SERVICE DELIVERY	Community outreach programme	Arts Exhibitions	All	24 x Art exhibitions held by the 30th of June 2014	24 x Art exhibitions held	24 x Art exhibitions held by the 30th of June 2016	Number of art exhibitions held	N/A	400 000	N/A	Prov DA&C Council	24 Art exhibitions held by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Visitors attendance register and invitations
											480 100 1643 / 440 100 1185	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

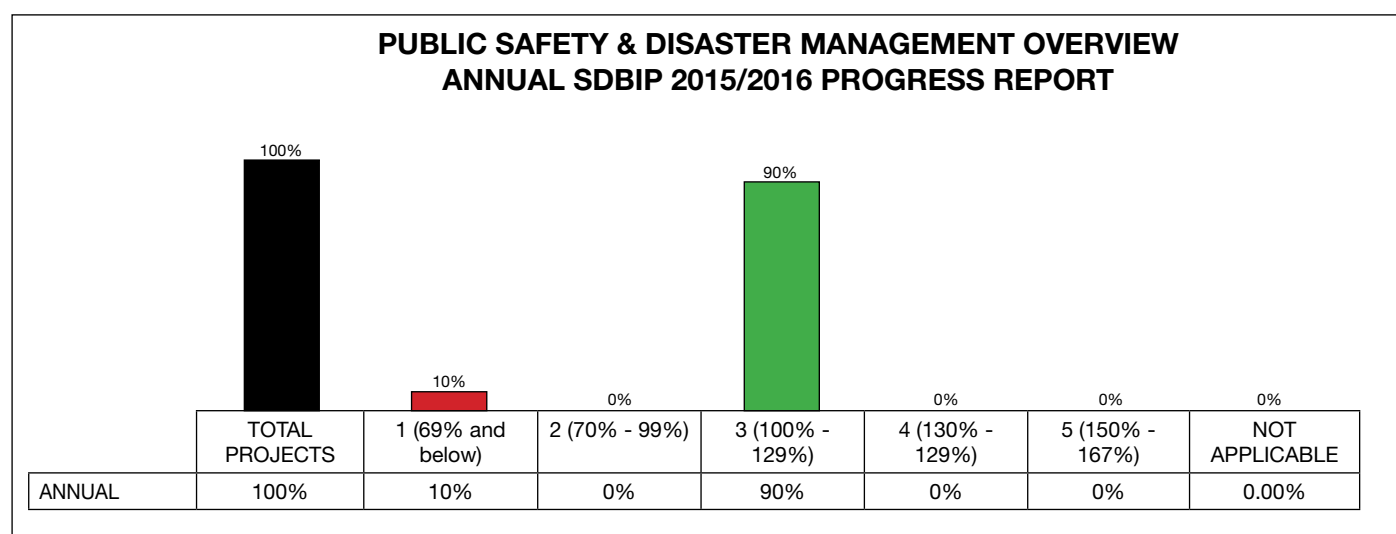
PUBLIC SAFETY & DISASTER MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 PUBLIC SAFETY & DISASTER MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	10
1.1.1	OPERATING PROJECTS	10
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
BUSINESS UNIT: COMMUNITY SERVICES										SUB-UNIT: PUBLIC SAFETY ENFORCEMENT & DISASTER MANAGEMENT													
ANNUAL BUDGET INFORMATION										ANNUAL SDBIP 2015/2016 PROGRESS REPORT													
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	OPEX		CAPEX		REVENUE		FUNDING SOURCE	ANNUAL SDBIP 2015/2016 PROGRESS REPORT					
											VOTE	VOTE	VOTE	VOTE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL		ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
F	F2	PSDM 01	NKPA 6 - CROSS CUTTING	Disaster Management	Awareness Campaigns	All	(5) Number of awareness campaigns	To increase the capacity for Public Safety in the community	5 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2016	Number of disaster awareness campaigns conducted	N/A	N/A	N/A	N/A	5 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Programme and Attendance Register	
F	F2	PSDM 02	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the approved Disaster management plan	All	Draft DM PLAN	Implementation of the approved Disaster management plan	100% implementation of the approved Disaster management plan by the 30th of June 2016	% Implementation of the approved Disaster management plan	N/A	N/A	N/A	N/A	100% implementation of the approved Disaster management plan by the 30th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Approved DM Plan with Resolution	
F	F2	PSDM 03	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the approved Disaster management plan/ strategy	All	Currently there is no set standard for turnaround times	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by 30th June 2016	Turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	N/A	N/A	N/A	N/A	24Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	
F	F2	PSDM 04	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the Approved Disaster management plan/ strategy	All	No Relief/ Response Committees in place.	12 x Community Emergency Response Teams as identified as high risk areas trained by the Fire Department on basic fire fighting	12 x Community Emergency Response Teams as identified as high risk areas trained by the Fire Department on basic fire fighting by the 30th of June 2016	Number of Community Emergency Response Teams as identified as high risk areas trained by the Fire Department on basic fire fighting	N/A	N/A	N/A	N/A	12 x Community Emergency Response Teams as identified as high risk areas trained by the Fire Department on basic fire fighting by the 30th of June 2016	N/A	1 (69% & below)	N/A	The identification process is completed and the training will resume in 16/17 FY.	The identification process is completed and the training will resume in 16/17 FY.	N/A	Attendance Registers	
F	F2	PSDM 05	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue Public awareness presentations facilitated by PSDM	All	N/A (New KPI)	50 Fire & Rescue public awareness presentations conducted	50 Fire & Rescue public awareness presentations conducted by the 30th of June 2016	Number of Fire & Rescue public awareness presentations conducted	N/A	N/A	N/A	N/A	50 Fire & Rescue public awareness presentations conducted by the 30th of June 2016	N/A	5 (150% - 167%)	N/A	N/A	N/A	N/A	Daily Schedules	
F	F2	PSDM 06	NKPA 6 - CROSS CUTTING	Fire & Rescue	Major Hazards Visitations by PSDM	All	CHECK BASELINE INFO	24 Major Hazard Visitations conducted by the 30th of June 2014	24 Major Hazard Visitations conducted by the 30th of June 2016	Number of Major hazard Visitations conducted	N/A	N/A	N/A	N/A	24 Major Hazard Visitations conducted by the 30th of June 2016	N/A	5 (150% - 167%)	N/A	N/A	N/A	N/A	Attendance Register	
F	F2	PSDM 07	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue fire inspections	All	800 fire inspections conducted by the 30th of June 2014	800 fire inspections conducted	800 fire inspections conducted by the 30th of June 2016	Number of fire inspections conducted	N/A	N/A	N/A	N/A	800 fire inspections conducted by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Attendance Register	
F	F2	PSDM 08	NKPA 6 - CROSS CUTTING	Public Safety & Law Enforcement	Road safety, Alcohol, Drug and Substance abuse campaigns	All	120 Road Safety awareness sessions	120 road safety awareness sessions conducted	120 road safety awareness sessions conducted by the 30th of June 2016	Number of road safety awareness sessions conducted	N/A	N/A	N/A	N/A	120 road safety awareness sessions conducted by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Attendance Register	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
SUB UNIT: PUBLIC SAFETY ENFORCEMENT & DISASTER MANAGEMENT																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	PSDM 09	NKPA 6 - CROSS CUTTING	Public Safety & Law Enforcement	Fire arm audit	All	Fire arm audit conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	Number of Fire Arm Audits Conducted	N/A	N/A	N/A	N/A	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A
F	F2	PSDM 10	NKPA 6 - CROSS CUTTING	Public Safety & Law Enforcement	Fire Arm Training for all municipal fire arm holders	N/A	Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	Number of Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	N/A	N/A	N/A	N/A	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A

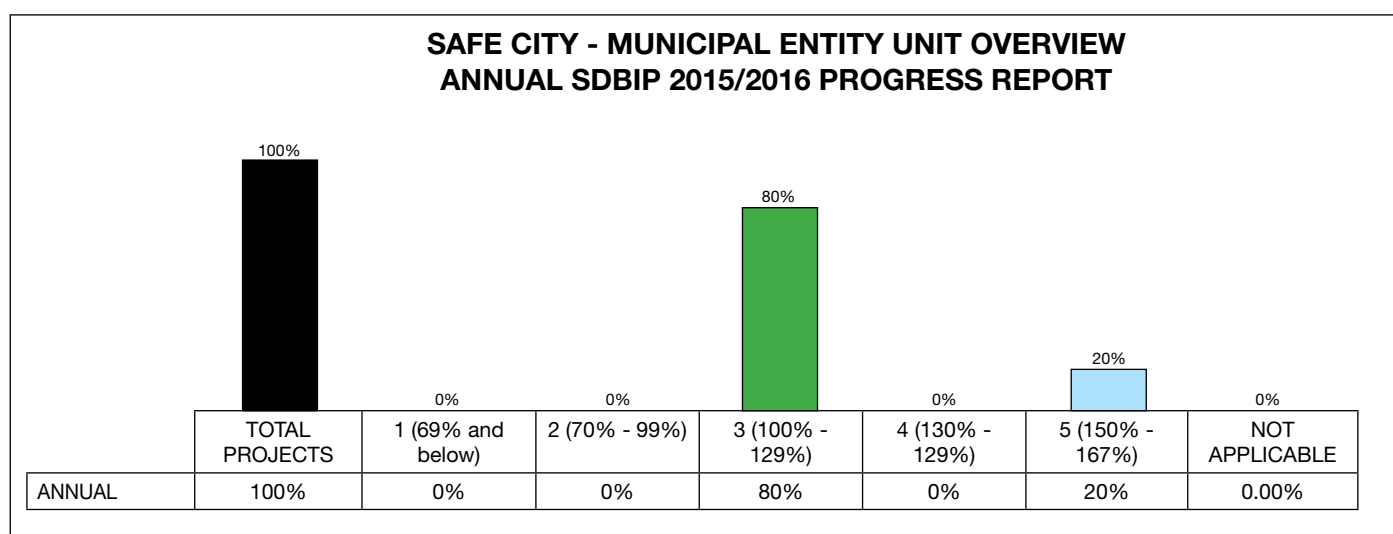
SAFE CITY - MUNICIPAL ENTITY UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SAFE CITY - MUNICIPAL ENTITY OVERVIEW

1.1	TOTAL PROJECTS:	5
1.1.1	OPERATING PROJECTS	5
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																								
BUSINESS UNIT: COMMUNITY SERVICES																								
SUB UNIT: MUNICIPAL ENTITY - SAFE CITY																								
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT									
											OPEX		CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
VOTE	VOTE	VOTE		N/A	N/A	N/A	169 CCTV Cameras to be monitored in all areas with CCTV coverage by the 30th June 2016	169 cctv cameras installed and monitored 24 hours at 30th June 2016 with CCTV coverage by the 30th June 2016	3 (100% - 129%)	N/A	N/A	N/A	Monthly reports to DMM Community Services and MM											
F	F2	SC 01	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	22, 27, 30, 32, 33, 35	69 CCTV Cameras installed	169 CCTV Cameras to be monitored in all areas with CCTV coverage by the 30th June 2016	169 CCTV Cameras to be monitored in all areas with CCTV coverage by the 30th June 2016	Number of CCTV Cameras monitored		293 175 255	N/A	N/A	N/A	N/A	N/A	169 CCTV Cameras installed and monitored 24 hours at 30th June 2016 with CCTV coverage by the 30th June 2016	169 cctv cameras installed and monitored 24 hours at 30th June 2016	3 (100% - 129%)	N/A	N/A	N/A	Monthly reports to DMM Community Services and MM
F	F2	SC 02	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting of detected criminal incidents	22, 27, 30, 32, 33, 35	Monthly Reports of criminal incidents detected by CCTV cameras submitted to DMM; Community Services	12 x Monthly Reports of criminal incidents detected by CCTV cameras submitted to the DMM; Community Services within 7 days after month end	12 x Monthly Reports of criminal incidents detected by CCTV cameras prepared and submitted to the DMM; Community Services within 7 days after month end by the 30th of June 2016	Number of Monthly Reports of criminal incidents detected by CCTV Cameras submitted to the DMM; Community Services within 7 days after month end		R5 673 000:00	N/A	N/A	N/A	N/A	N/A	12 x Monthly reports submitted to DMM Community Services by 30th June 2016	12 x Monthly reports submitted to DMM Community Services by 30th June 2016	3 (100% - 129%)	N/A	N/A	N/A	Monthly reports to DMM Community Services
F	F2	SC 03	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents or bylaws violation	22, 27, 30, 32, 33, 35	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of criminal incidents & Bylaws violations taking place with CCTV Camera coverage	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2016	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2016	Average Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage		N/A	N/A	N/A	N/A	N/A	N/A	1.7 min turn-around time achieved at 30th June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Safe City Occurrence Book

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																				
BUSINESS UNIT: COMMUNITY SERVICES																				
SUB UNIT: MUNICIPAL ENTITY - SAFE CITY																				
INDEX	IDP REFER- ENCE	SDBIP REF- ERENCE	NATIONAL KEY PERFOR- MANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEA- SURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT					
											OPEX	CAPEX	REVE- NUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES
F	F2	SC 04	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equip- ment's	Inspection of CCTV equip- ment's	22, 27, 30, 32, 33, 35	240 CCTV inspections conducted in 2014/2015	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians	240 x CCTV inspections conducted as per the mainte- nance schedule by Safe City Technicians by the 30th of June 2016	Number of CCTV inspections conducted as per the maintenance schedule by Safe City Technicians	N/A	N/A	N/A	N/A	289 x CCTV inspections conducted as per maintenance schedule at the 30th June 2016	3 (100% - 129%)	Although the target was met for the 2015/16 year the scheduled mainte- nance problems were experi- enced in the latter part of the year due to a shortage of a main- tenance vehicle and 2 x techni- cians and the additional 100 CCTV cameras at the primary substaa- tions which also had to be visited on a regular basis. The allocated budget prevented corrective actions being taken at the time.	The pu- chase of an additional vehicle and the appoint- ment of 2 x technicians to be done in 2016/17 financial year	1st quarter of 2016/17 financial year	Safe City Maine- nance schedules
F	F2	SC 05	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equip- ment's	Turn- around to repair of faulty CCTV equip- ment's as per the Faults Register/ Book	22, 27, 30, 32, 33, 35	Average 5 days turn- around to repair faulty CCTV equip- ment's	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th of June 2016	Average turn-around time to repair faulty CCTV equipment as per the Faults Register/ Book	N/A	N/A	N/A	N/A	24 min turn - around time to repair faulty CCTV equipment by 30th June 2016	5 (150% - 167%)	N/A	N/A	N/A	Safe City Task forms

ANNEXURE I

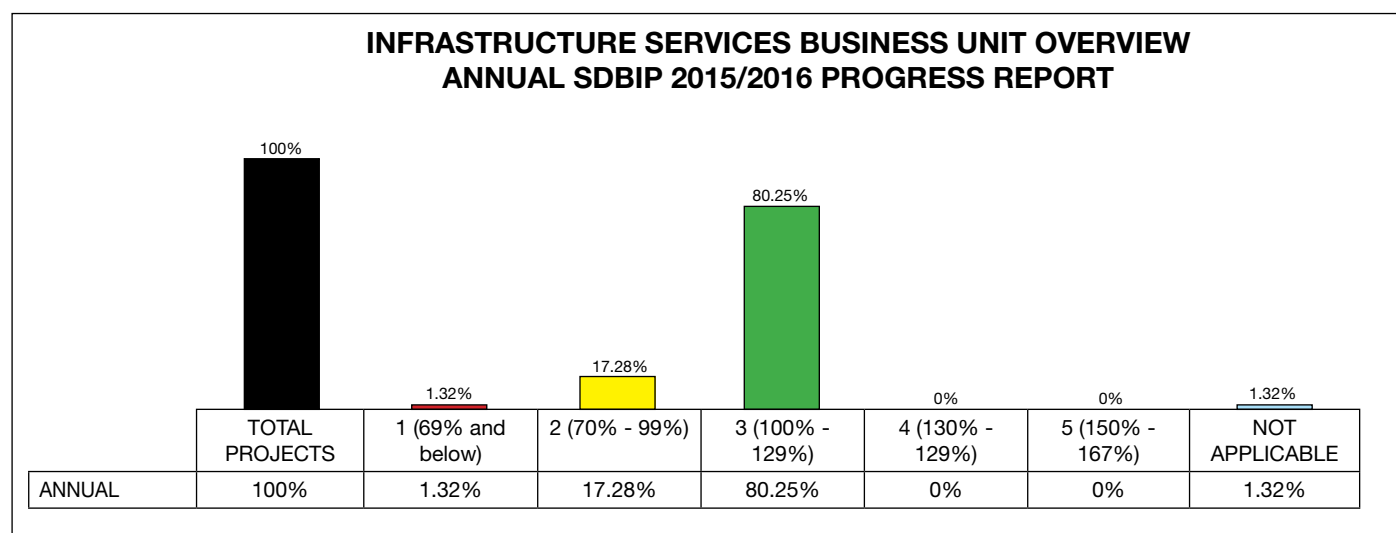
INFRASTRUCTURE SERVICES BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

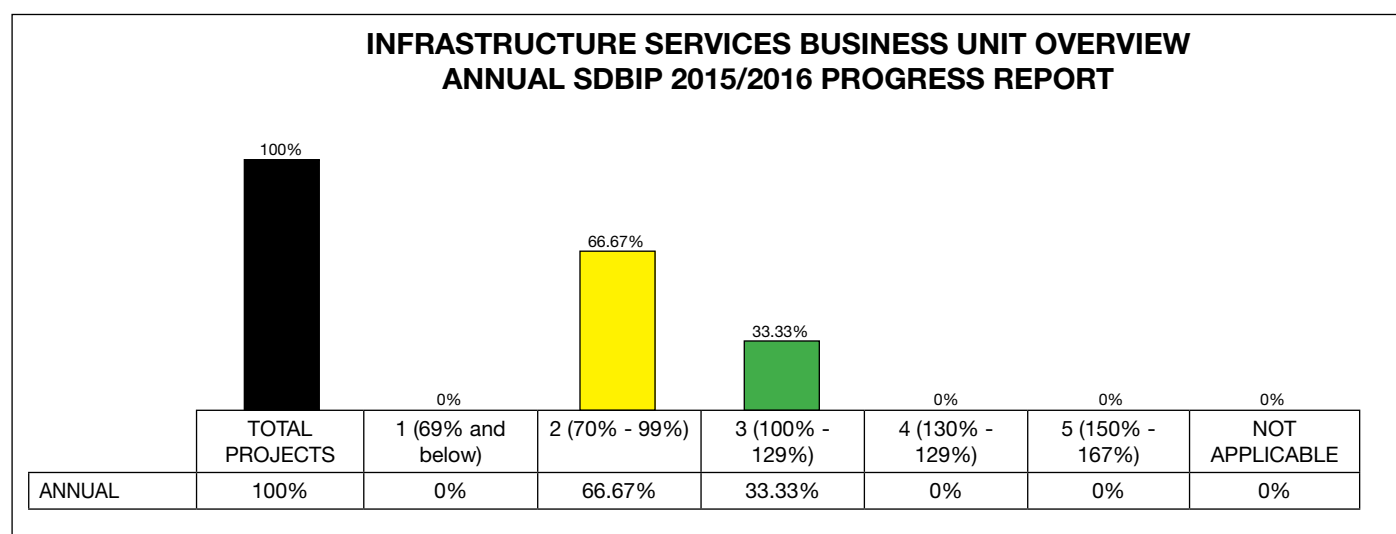
1 INFRASTRUCTURE SERVICES BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	84
1.1.1	OPERATING PROJECTS	3
1.1.2	CAPITAL PROJECTS	81

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



1.3 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



WATER & SANITATION UNIT OVERVIEW

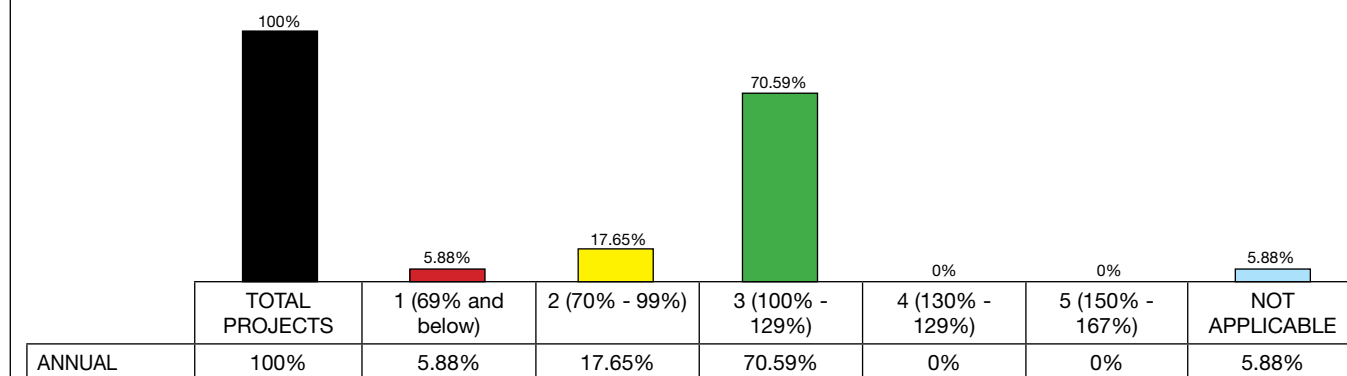
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 WATER & SANITATION UNIT OVERVIEW

1.1	TOTAL PROJECTS:	17
1.1.1	OPERATING PROJECTS	0
1.1.2	CAPITAL PROJECTS	17

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

WATER & SANITATION UNIT OVERVIEW ANNUAL SDBIP 2015/2016 PROGRESS REPORT



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: INFRASTRUCTURE SERVICES										SUB UNIT: WATER & SANITATION												
IN- DEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVE- NUE	VOTE	FUNDING SOURCE	ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
																ANNUAL TARGET	ANNUAL PROGRESS -ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	W & S 01	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - INFRA- STRUCTURE FEASIBILITY STUDY	10, 12, 13, 15, 16, 17, 19 and 21 to 37	There is substantial stormwater infiltration into the Msunduzi sanitation network	The 25 highest infiltration zones/areas/ catchments are identified with the use of Flow and rainfall sanitation equipment	The 25 highest infiltration zones/ areas/catchments are identified with the use of Flow and rainfall moni- toring equipment by the 30th of June 2016.	Number of highest infiltration zones/ areas/ catchments identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	N/A	R 1 800 000.00	N/A	MIG	The 25 highest infiltration zones/areas/ catchments are identified with the use of Flow and rainfall monitoring equipment by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Correspon- dence from consultant.		
B	B1	W & S 02	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - REHABIL- ITATION OF SANITATION INFRA- STRUCTURE	15, 19, 16, 30, 35, 32, 33, 26, 25, 29, 31, 28	5,7km of San- itation pipeline replaced as of the 30 June 2016.	2,6 km of Sewer pipeline replaced by the 30th of June 2016.	2,6 km of Sewer pipeline replaced by the 30th of June 2016.	km of Sewer pipeline replaced	N/A	R 1 657 764	N/A	MIG	2,6 km of Sewer pipeline replaced by the 30th of June 2016.	4 (130% - 149%)	N/A	N/A	N/A	N/A	Completion certificate and Payment Certificate.	
B	B1	W & S 03	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - SEW- ER PIPES UNIT H	16	85684 have access to Sanitation as of the 30 April 2015	2,5 km of new sewer pipe installed	2,5 km of new sewer pipe in- stalled by the 30th of June 2016.	km of new sewer pipe installed.	N/A	R 3 000 000.00	N/A	MIG	2,5 km of new sewer pipe installed by the 30th of June 2016.	2 (70% - 99%)	N/A	Con- tractors currently on terms in respect to was slow.	N/A	Contractor currently on terms in respect to perfo- mance. Contractor to amend program. Possible termination of contract	3 months	Consultants correspon- dence
B	B1	W & S 04	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - SEW- ER PIPES AZALEA - PHASE 2	10	85684 have access to Sanitation as of the 30 April 2015	6 km of new sewer pipe installed	6 km of new sewer pipe installed by the 30th of June 2016.	km of new sewer pipe installed.	N/A	R 8 000 000.00	N/A	MIG	6 km of new sewer pipe installed by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	N/A	Progress Report	
B	B1	W & S 05	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - BASIC SANITATION VIP TOILETS	1 to 9	85684 have access to Sanitation as of the 30 April 2015	650 VIP con- structed	650 VIPs con- structed by the 30th of June 2016.	No. of VIPs constructed	N/A	R 7 000 000.00	N/A	MIG	650 VIPs constructed by the 30th of June 2016.	N/A	N/A	N/A	N/A	N/A	Payment Certificates and Check Sheets.	
B	B1	W & S 06	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - ELIM- INATION OF CONSER- VANCY TANKS - (SEWER)	12, 20, 21	5,4 km of new sewer pipe completed by the 30 June 2015.	Submission of EIA Documen- tation	Submission of EIA and WULA appli- cation by the 31st December 2015. Await approval from DWA and DEA thereafter	Submission of EIA and WULA application	N/A	R 1 000 000.00	N/A	MIG	Submission of EIA and WULA application by the 31st Decem- ber 2015. Await approval from DWA and DEA thereafter	N/A	N/A	N/A	N/A	N/A	WULA Submission documen- tation	
B	B1	W & S 07	NKPA 2 - BA- SIC SERVICE DELIVERY	Sanitation	MIG - SERVICE MIDBLOCK ERADICA- TION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	15, 18, 19, 23, 25	5,7km of San- itation pipeline replaced as of the 30 June 2015.	54 Midblock toi- lets constructed.	54 Midblock toilets constructed by the 30th of June 2016.	No. of Mid- block toilets completed.	N/A	R 2 000 000.00	N/A	MIG	54 Midblock toi- lets constructed by the 30th of June 2016.	2 (70% - 99%)	N/A	Awarding of contract was delayed in order to confirm type of toilet to be construct- ed	N/A	Official con- tract period ends on the 30 August 2016	Progress Reports from Contractor	
											N/A	2026 141 607	N/A		N/A	R 1 743 898	N/A	N/A	N/A	N/A	N/A	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: INFRASTRUCTURE SERVICES																					
SUB UNIT: WATER & SANITATION																					
IN- DEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVE- NUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5 Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	W & S 08	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	CNL - TE- LEMETRY / INSTRU- MENTATION EQUIPE- MENT	1 to 9	5 new telemetry outstations procured and installed by 30 June 2015.	4 Telemetry outstations installed	4 Telemetry out- stations procured and installed by the 30th of June 2016.	No. of telemetry outstations installed.	N/A	R 400 000.00	N/A	CNL	4 Telemetry outstations procured and installed by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Telemetry confirmation.	
B	B2	W & S 09	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	MIG - RE- DUCTION OF NON REVENUE WATER	10 to 37	Total Water losses for the 2014-2015 financial year projected at closed on 31.5%.	Reduced Total Water Losses by 1.5% from last FY	Reduced Total Wa- ter Losses by 1.5% from last FY 31.5% to 30% by the 30th of June 2016.	Total Water Losses as calculated by the International Water Association Balance.	N/A	2076541601	N/A	MIG	Reduced Total Water Losses by 1.5% from last FY 31.5% to 30% by the 30th of June 2016.	2 (70% - 99%)	N/A	Inadequate budget allocated for Capital mainte- nance. Reduced consumer consump- tion due to drought gazette in the 3rd and 4th quarters. Amended program to restrict and consum- ers and therefore deviation from original water loss program. Water losses was actually at 33% for the 2014-2015 financial year.	Submit Mainte- nance plan for approval and once approved allocate budget ac- cordingly.	4 months	IWA Balance, Close out Re- port, Council approval for BFA, Budget allocation
											N/A	7876151604	N/A		R 16 629 763	N/A	N/A	N/A	N/A	N/A	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
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SUB UNIT: WATER & SANITATION																							
IN- DEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QOQ	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT								
											OPEX	CAPEX	REVE- NUE	FUNDING SOURCE	ANNUAL SDBIP 2015/2016 PROGRESS REPORT								
															VOTE	VOTE	VOTE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appai- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES
B	B2	W & S 10	NKPA 2 - BA- SIC SERVICE DELIVERY		MMWG - REDUCTION OF NON REVENUE WATER	1 to 9	Total Water losses for the 2014-2015 financial year projected at closed on 31.5%.	Reduced Total Water Losses by 1.5% from last FY	Reduced Total Wa- ter Losses by 1.5% from last FY 31.5% to 30% by the 30th of June 2016.	Total Water Losses as calculated by the International Water Association Balance.	N/A	R 15 000 000.00	N/A	MMWG	Reduced Total Water Losses by 1.5% from last FY 31.5% to 30% by the 30th of June 2016.	Total Water Losses by 0.2 % from last FY 31.5% to 31.3% by the 30th of June 2016.	2 (70% - 99%)	Inadequate budget allocated for Capital main- tenance. Reduced consumer comsump- tion due to drought gazette in the 3rd and 4th quarters. Amended program to restrict and consum- ers and therefore deviation from original water loss program. Water losses was actually at 33% for the 2014-2015 financial year.	Submit Main- tenance plan for approval and once approved allocate budget ac- cordingly.	4 months	IWA Balance, Close out Re- port, Council approval for BFA, Budget allocation		
B	B1	W & S 13	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	MMWG - BA- SIC WATER SUPPLY	1 to 9	11 km of water pipe installed by 30 June 2014.	10 km of new water pipe constructed.	10 % of reservoir completed and 0.3 km of new water pipe installed by the 30 June 2016	% of Reservoir completed and Km of new water pipe con- structed.	N/A	7876151603	N/A	MMWG	N/A	R 28 340 790	N/A	2 (70% - 99%)	N/A	contractor to submit fi- nal program in order to reach annu- al target.	2 months	Final award letter and progress email. BAC Resolution	
B	B1	W & S 14	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	MIG - EDENDALE PROPER NEW MAINS & RETICULA- TION	20, 11 and 12	Planning, De- sign and Tender documentation completed and advised by the 30 June 2015.	0.5 km of new water pipe installed	0.5 km of new water pipe installed by the 30th of June 2016.	Km of new water pipe constructed.	N/A	7876151606	N/A	MIG	N/A	14566833	N/A	NOT APPLICA- BLE	N/A	N/A	N/A	N/A	
B	B1	W & S 15	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	MMWG -MASON RESERVOIR PIPELINE	26	90% of Masons Reservoir Completed, as per Approved Design and 40% of Pipeline construction completed by the 30 June 2015	100% of Masons Reservoir Completed, and 100% of Pipeline construction completed.	100% of Masons Reservoir Completed, and 100% of Pipeline construction com- pleted by the 30th of June 2016.	Percent- age of construction completed Masons Reservoir and Pipeline	N/A	R 13 545 076.00	N/A	MMWG	100% of Ma- sons Reservoir Completed; and 100% of Pipe- line construction completed by the 30th of June 2016.	100% of Masons Reservoir Completed; 100% of Pipeline construction completed by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	N/A	Practice completion certificate.	
B	B1	W & S 16	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	CNL - REHA- BILITATION OF WATER INFRA- STRUCTURE	10 to 37	2 km of water pipe replaced and 2 pump controllers installed by the 30 June 2015.	3 km of water pipe replaced.	3 km of water pipe replaced by the 30th of June 2016.	No. of km of water pipe replaced.	N/A	7876171601	N/A	CNL	N/A	R 14 432 176	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Project Technicians Progress Report.
											N/A	7876151601	N/A		N/A	R 4 399 514	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
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SUB UNIT: WATER & SANITATION																					
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											OPEX	CAPEX	REVE- NUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME - FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	W & S 17	NKPA 2 - BA- SIC SERVICE DELIVERY	Water	MIG - COPEVILLE RESERVOIR	29	Land acquired for the secondary 5ML Copesville reservoir	Acquire land for the secondary 5ML Copesville reservoir	Valuation of land completed and owner located by the 30th of June 2016.	Date of Valuation of Land completed	N/A	R 100 000.00	N/A	MIG	Owner of land could not be located and therefore Valuation could not be completed	2 (70% - 99%)	Estates and Valuation depart- ment cannot locate owner.	Follow up with De- partment.	2 months	Email corre- spondence.	
B	B1	W & S 18	NKPA 2 - BA- SIC SERVICE DELIVERY		CNL - LEAK DETECTION EQUIPMENT	ALL	N/A	11 Loggers procured and delivered.	11 Loggers procured and de- livered by the 30th of March 2015.	No. of Loggers procured and deli- vered.	N/A	R 7876151602	N/A		R 0	N/A	N/A	N/A	N/A	N/A	Invoice and delivery note
B	B1	W & S 19	NKPA 2 - BA- SIC SERVICE DELIVERY		CNL - COM- PUTERS	ALL	N/A	8 New Comput- ers purchased & delivered	8 New Computers purchased & deli- vered by the 30th of June 2016.	Number of new Computers purchased	N/A	R 200 000.00	N/A	CNL	R 296 631	N/A	N/A	N/A	N/A	N/A	Email corre- spondence
											N/A	R 7876541601	N/A		R 296 631	N/A	N/A	N/A	N/A	N/A	
											N/A	R 200 000.00	N/A		12 New Computers purchased & delivered by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	N/A	
											N/A	R 985551601	N/A		R 214 430	N/A	N/A	N/A	N/A	N/A	

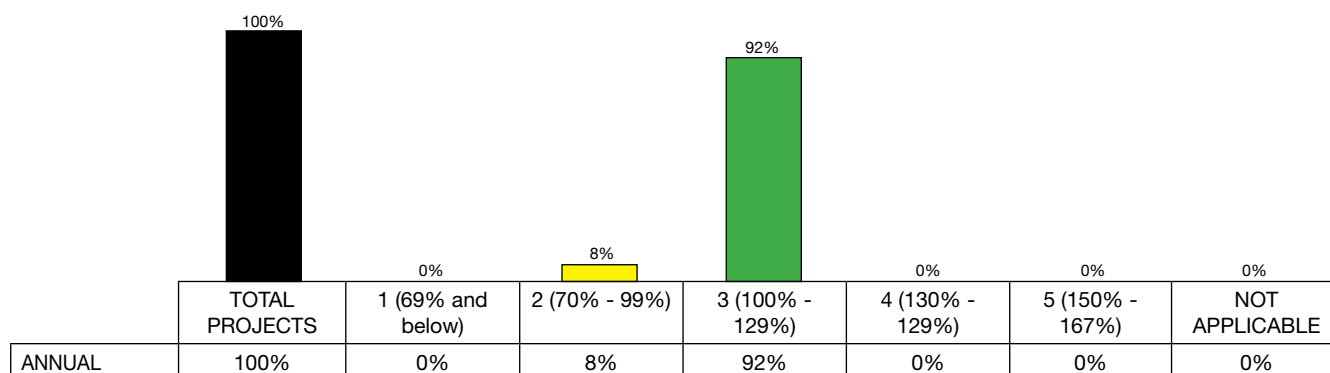
ROADS & STORMWATER UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1. ROADS & STORMWATER UNIT OVERVIEW

1.1	TOTAL PROJECTS:	50
1.1.1	OPERATING PROJECTS	
1.1.2	CAPITAL PROJECTS	50

ROADS & STORMWATER UNIT OVERVIEW ANNUAL SDBIP 2015/2016 PROGRESS REPORT



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																			
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INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO - GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT				
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
B	B2	R & T 01	NKPA 2 - BASIC SERVICE DELIVERY	Upgraded Municipal Buildings	Development of a repairs & maintenance plan for Council Buildings	27 & 32	NIL	Development and submission of a Council Building Repairs & Maintenance Plan to SMC for approval by the 31 July 2015.	Date Council Building Repairs & Maintenance Plan Submitted to SMC for approval	100% Implementation of the approved Council Building Repairs & Maintenance Plan as per milestones contained in the approved plan by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	SMC Resolution		
B	B2	R & T 02	NKPA 2 - BASIC SERVICE DELIVERY	Upgraded Municipal Buildings	Implementation of approved Council Building Repairs & Maintenance Plan	27 & 32	NIL	100% Implementation of the approved Council Building Repairs & Maintenance Plan as per milestones contained in the approved plan	% Implementation of the approved Council Building Repairs & Maintenance Plan as per milestones contained in the approved plan	100% Implementation of the approved Council Building Repairs & Maintenance Plan as per milestones contained in the approved plan by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Delivery Notes, Completion Certificates		
B	B1	R & T 03	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - UPGRADING OF ROADS IN ASHBURTON - Design	37	Gravel seal roads with limited access levels and in poor condition in need of upgrade to all weather access	1.6km base layer of McKay road (Ashburton) commenced with	1.6km base layer of McKay road (Ashburton) commenced with by the 30th of June 2016.	Completed 1km of stormwater. Completed sub-grade. Commenced with sub-base layer.	N/A	N/A	N/A	N/A	N/A	1 month	N/A	Progress report.	
B	B1	R & T 04	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - ROAD REHABILITATION - PMS	1-37	Inadequate preventive maintenance in Municipal roads	Complete 45 000m2 (equivalent to 7km) of surfaced roads with asphalt overlay and rehabilitation	Number of m2 equivalent km) of rehabilitated area of surfaced roads by 31st March 2016	Completed 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	Completion certificate	
B	B2	R & T 05	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - CONTOUR TO BLUFF ROADS - LINK	25, 32	Undermined road alignment	BAR submitted, and WUL Application completed for DW&S	Date of BAR submission, and WULA application completed for DW&S	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	2 (70% - 99%)	N/A	N/A	N/A	N/A	N/A	1 month for the revised BAR and WULA application is dependent on the revised BAR approval.	N/A	Draft revised BAR, Notification BAR process of 150days by EDTEA

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
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INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	R & T 06	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - LESTER BROWN LINK ROAD	36	Gravel Road	BAR submitted, and WUL Application completed for DW&S	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	Date of BAR submission, and WULA application completed for DW&S	N/A	R 200 000.00	N/A	CNL	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	WULA Authorisation
B	B2	R & T 07	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - Upgrade SWD system in the Imbali Roads - Lower Sirkwazi Rd flooding, etc.	19	Inadequate sw facilities	BAR submitted, and WUL Application completed for DW&S	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	Date of BAR submission and WULA application completed for DW&S	N/A	R 300 000.00	N/A	CNL	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	Final BAR submitted to EDTEA by 30 June 2016, and WUL Application completed for DW&S by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	WULA Application.
B	B1	R & T 08	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE DESIGN OF GRAVEL ROADS - VULINDLELA - D 1128 (Phase 1, 2 and 3)	5	5.35km	Completion of D1128 ph3 for a surfaced roadway	Completion of D1128 ph3 for a surfaced roadway by 30 September 2015.	km of D1128 ph3 completed to a surfaced roadway	N/A	R 5 500 000.00	N/A	MIG	Completion of D1128 ph3 for a surfaced roadway by 30 September 2015.	Completed 1.6km of D1128 ph3 to a surfaced roadway by 30 September 2015.	3 (100% - 129%)	N/A	N/A	N/A	N/A
B	B1	R & T 09	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE OF GRAVEL ROADS - VILLOWFOUNTAIN ROADS	14	Gravel Road	Completed 0.7km to asphalt surface and 0.5km to gravel finishing	Completed 0.7km to asphalt surface and 0.5km to gravel finishing by the 30th of November 2015	Completed km to asphalt surface and km to gravel finishing	N/A	R 2 500 000.00	N/A	MIG	Completed 0.7km to asphalt surface and 0.5km to gravel finishing by the 30th of November 2015	Completed 0.7km to asphalt surface and 0.5km to gravel finishing by the 30th of November 2015	3 (100% - 129%)	N/A	N/A	N/A	N/A
B	B1	R & T 10	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - HORSE SHOE ACCESS ROAD AND PASSAGES IN IMBALI STAGE 1 & 2	15/19	Gravel road	Completed 0.5 km of Horse Shoe Access Roads and 0.13 km of walkways	Complete 0.5 km of Horse Shoe Access Roads and 0.13 km of walkways by the 29th of February 2016	km of Horse Shoe Access Roads Completed and km of walkways Completed	N/A	R 1 000 000.00	N/A	MIG	Complete 0.5 km of Horse Shoe Access Roads and 0.13 km of walkways by the 29th of February 2016	Completed 0.5 km of Horse Shoe Access Roads and 0.13 km of walkways by the 29th of February 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A
B	B1	R & T 11	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE OF GRAVEL RDS - EDN - MOSCOW AREA RDS	12	1.1km of eroded gravel roads	Upgraded 0.45kms of gravel roads in Moscow rehabilitated to asphalt surfacing	Upgraded 0.45kms of gravel roads in Moscow rehabilitated to asphalt surfacing by the 30th of April 2016	KM of gravel roads in Moscow to asphalt upgraded	N/A	R 3 000 000.00	N/A	MIG	Upgraded 0.45kms of gravel roads in Moscow rehabilitated to asphalt surfacing by the 30th of April 2016	Upgraded 0.51kms of gravel roads in Moscow rehabilitated to asphalt surfacing by the 30th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A
B	B1	R & T 12	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE OF GRAVEL RDS IN EDENDALE - KWANYAMAZANE ROADS	13	Road damaged by inadequate swd	Completed 0.5 km of concrete roads in Kwanyamazane area	Completed 0.5 km of concrete roads in Kwanyamazane area by the 30th of December 2015	km of concrete roads in Kwanyamazane area completed	N/A	R 1 300 000.00	N/A	MIG	Completed 0.5 km of concrete roads in Kwanyamazane area by the 30th of December 2015	Completed 0.5 km of concrete roads in Kwanyamazane area by the 30th of December 2015	3 (100% - 129%)	N/A	N/A	N/A	N/A
											N/A	1256021602	N/A				N/A	N/A	N/A	N/A	N/A
											N/A	125601605	N/A				N/A	N/A	N/A	N/A	N/A
											N/A	1256021601	N/A				N/A	N/A	N/A	N/A	N/A
											N/A	125601606	N/A				N/A	N/A	N/A	N/A	N/A

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INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
B	B1	R & T 13	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	16	Gravel roads with limited access levels in need of upgrade to all weather access	Completed 1.2 km of gravel roads to all weather/black top surface	1.2km of gravel roads to all weather/black top surface by the 31st of December 2015	km of gravel roads to all weather/black top surface in Ward 16 upgraded	N/A	R 3 000 000.00	N/A	MIG	Completed 1.2km of gravel roads to all weather/black top surface by the 31st of December 2015	Completed 1.5km of gravel roads to all weather/black top surface	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
											N/A	1256021604	N/A	MIG	Upgraded 1.2 km of Internal roads in Hanville by the 31st of March 2016	Target Partially Met. Upgraded 1.2 km of Internal roads in Hanville by the 31st of May 2016	2 (70% - 99%)	N/A	Delays due to local labour employment. Quality on site concerns also rendered to the project over week-ends being late.	1 month	N/A	
B	B1	R & T 14	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - HANVILLE	29	Gravel roads with limited access levels in need of upgrade to all weather access	Upgraded 1.2km of Internal roads in Hanville	Upgraded 1.2 km of Internal roads in Hanville by the 31st of March 2016	km of Internal roads in Hanville upgraded	N/A	R 2 500 000.00	N/A	MIG	Upgraded 1.2 km of Internal roads in Hanville by the 31st of March 2016	Completed 1.2 km of Internal roads in Hanville by the 31st of May 2016	2 (70% - 99%)	N/A	Contractor has been requested to prioritise the project by working over week-ends	N/A	Completion certificate	
											N/A	1256011607	N/A	MIG	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B1	R & T 15	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS IN ESIGODINI	12	Gravel roads with limited access levels in need of upgrade to all weather access	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing and gravel cement stabilize layer finish	km of roads in Ashdown upgraded to black top surfacing and gravel cement stabilize layer finish	N/A	R 5 700 000.00	N/A	MIG	Completed phase 3 for Ntombela Rd, Mpungose Rd & Dr Nkosi Rd for 1.4 km by the 31st of January 2016	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing and gravel cement stabilize layer finish by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
											N/A	1256021605	N/A	MIG	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing and gravel cement stabilize layer finish by the 31st of March 2016	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing and gravel cement stabilize layer finish by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B1	R & T 17	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - REHABILITATION OF ROADS IN ASHDOWN	23	Gravel roads with limited access levels in need of upgrade to all weather access	Upgraded Kunene Rd (0.2km) and Mazibuko Rd (0.29km) to black top surfacing and gravel cement stabilize layer finish	Upgrading of 1.8km of gravel roads in Edendale: Unit 14/Unit P up to black top surface by the 31st of March 2016	km of gravel roads in Edendale: Unit 14/Unit P up to black top surface by the 31st of March 2016	N/A	R 3 000 000.00	N/A	MIG	Upgrading of 1.8km of gravel roads in Edendale: Unit 14/Unit P up to black top surface by the 31st of March 2016	Upgraded 1.8km of gravel roads to blacktop surface in Unit P by the 31st of May 2016.	2 (70% - 99%)	N/A	Delays were due to underground seepage of underground water which caused delays. Continuous labour disputes which affected timeous completion.	1 month	N/A	Completion certificate
											N/A	1256011608	N/A	MIG	Completed 0.3km extension of Manana Road in Dambuza by the 30th of November 2015 to December	Completed 0.3km extension of Manana Road in Dambuza	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B2	R & T 19	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	21	Gravel roads	Completed 0.3km extension of Manana Road in Dambuza	Completed 0.3km extension of Manana Road in Dambuza by the 30th of November 2015 to December	km of Extension of Manana Road in Dambuza	N/A	R 2 500 000.00	N/A	MIG	Completed 0.3km extension of Manana Road in Dambuza by the 30th of November 2015 to December	Completed 0.3km extension of Manana Road in Dambuza	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
											N/A	1256021608	N/A	MIG	Completed 0.3km extension of Manana Road in Dambuza by the 30th of November 2015 to December	Completed 0.3km extension of Manana Road in Dambuza	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	

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											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	R & T 20	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	26	Gravel Roads with limited access levels in need of upgrade to all weather access	Water usage license for Peace Valley 3 Roads submitted to DW&S by the 30th of June 2016	Water usage license for Peace Valley 3 Roads submitted to DW&S by the 30th of June 2016	Date Water usage license for Peace Valley 3 Roads submitted to DW&S	N/A	R 300 000.00	N/A	MIG	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016	3 (100% - 129%)	N/A	N/A	N/A	WULA Authorisation	
B	B1	R & T 21	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	17	Gravel Roads	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016	km of gravel roads to asphalt surface and km of walkways Upgraded	N/A	R 1 700 000.00	N/A	MIG	Upgraded 0.8km of gravel roads to asphalt surface by the 30th of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B1	R & T 22	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	20	Gravel roads	Upgraded 0.8km of gravel roads to asphalt surface	Upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016	km of gravel roads to asphalt surface completed	N/A	R 1 700 000.00	N/A	MIG	Upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B2	R & T 23	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	21	Ineffective storm-water drainage system which is comprised of the integrity of roads	Water Usage license for Damuza Main Road prepared for submission to DW&S	Water Usage license Application for Damuza Main Road prepared for submission to DW&S by the 30th of June 2016	Date Water Usage license for Damuza Main Road prepared for submission to DW&S	N/A	R 100 000.00	N/A	MIG	Water Usage license Application for Damuza Main Road prepared for submission to DW&S by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	WULA Application.	
B	B1	R & T 25	NKPA 2 - BASIC SERVICE DELIVERY	REHABILITATION OF ROADS	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	10	Ineffective storm-water drainage system which is comprised of the integrity of roads	Upgraded 500m length of stormwater V-drain and 250m2 rehabilitation of roads (equiv. to 4.5m X 500m) roads	Upgraded 500m length of stormwater V-drain and 250m2 rehabilitation of roads by the 30th of June 2016	Length in m of stormwater V-drain upgraded and area of rehabilitated road in m2	N/A	R 1 500 000.00	N/A	MIG	Upgraded 500m of stormwater V-drain and 250m2 rehabilitation of roads by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B1	R & T 26	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	11	Gravel Roads	To upgrade 0.5km of gravel roads to surfaced roads and 0.5km to gravel top	Upgraded 0.5km of gravel roads to surface standard an 0.5km to gravel top by the 31st of March 2016	km of gravel roads to surface standard upgraded and gravel	N/A	R 1 500 000.00	N/A	MIG	Upgraded 0.5km of gravel roads to surface standard an 0.5km to gravel top by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	
B	B1	R & T 27	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	3	Gravel Roads	To upgrade 2.0 km of gravel roads to surfaced/ concrete standard	To upgrade 2.0 km of gravel roads to concrete surfaced standard by the 31st of March 2016	km of gravel roads to concrete surfaced standard upgraded	N/A	R 3 500 000.00	N/A	MIG	To upgrade 2.0 km of gravel roads to concrete surfaced standard by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate	

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											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	COR-RECTIVE MEASURE	TIMEFRAME TO IMPL-EMENT COR-RECTIVE MEASURES	SOURCE DOCUMENT
B	B2	R & T 28	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	20	Gravel Roads	To upgrade 1.5 km of gravel roads to subbase layer	To upgrade 1.5 km of gravel roads to all weather surface by the 31st of March 2016	km of gravel roads upgraded to subbase layer	N/A	R 400 000.00	N/A	MIG	Upgraded 1.5 km of gravel roads to all weather surface by the 31st of March 2016	Upgraded 1.5 km of gravel roads to all weather surface by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B1	R & T 30	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	1	Gravel Roads	To upgrade 2.5 km of gravel roads to surfaced/concrete standard	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	km of gravel roads to surfaced/concrete standard upgraded	N/A	R 4 000 000.00	N/A	MIG	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B1	R & T 31	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	4	Gravel Roads	To upgrade 0.75 km of gravel road to surfaced	Upgraded 0.75 km of gravel road to surfaced standard by the 30th of June 2016	km of gravel roads to surfaced standard upgraded	N/A	R 2 300 000.00	N/A	MIG	Upgraded 0.75 km of gravel road to surfaced standard by the 30th of June 2016	Target partially met. Completed Sub-base and 30m of stormwater.	1 (69% & below)	Change in design.	Contractor has been requested to prioritise the project by working over week-ends	1 month	Progress report.
B	B1	R & T 32	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	6	Gravel Roads	To upgrade 3.0 km of gravel roads to surfaced/concrete standard	Upgraded 3.0 km of gravel roads to surfaced/concrete standard by the 31st March of 2016	km of gravel roads to surfaced/concrete standard upgraded	N/A	R 4 000 000.00	N/A	MIG	Upgraded 3.0 km of gravel roads to surfaced/concrete standard by the 31st March of 2016	Upgraded 3.0 km of gravel roads to surfaced/concrete standard by the 31st March of 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B1	R & T 33	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	7	Gravel Roads	To upgrade 1.8 km of gravel roads to surfaced/concrete standard	Upgraded 1.8 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	km of gravel roads to surfaced/concrete standard upgraded	N/A	R 4 000 000.00	N/A	MIG	Upgraded 1.8 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	Upgraded 1.8 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B1	R & T 34	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Kokwane Rd, etc.	8	Gravel Roads	To upgrade 1.0 km of Kokwane Road in Ward 8 base layer completed	1.0km of Kokwane road base layer completed by the 30th June 2016.	km of gravel roads to surfaced standard upgraded	N/A	R2 703 696.63	N/A	MIG	1.0km of Kokwane road base layer completed by the 30th June 2016.	1.0 km of Kokwane Road base layer completed by the 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	Progress report.
B	B1	R & T 35	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	9	Gravel Roads	To upgrade 1.0 km of gravel roads to surfaced/concrete standard	Upgraded 1.0 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	km of gravel roads to surfaced/concrete standard upgraded	N/A	R 4 000 000.00	N/A	MIG	Upgraded 1.0 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	Upgraded 2.5 km of gravel roads to surfaced/concrete standard by the 31st of March 2016	5 (150% - 167%)	N/A	N/A	N/A	Completion certificate
B	B1	R & T 36	NKPA 2 - BASIC SERVICE OF ROADS INTO BLACK TOP	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS - EDENDALE - WARD 22 - 8.4km roads - Storm-water drainage provision	22	Gravel Roads	Upgraded 0.3km of gravel roads to concrete surface	Upgraded 0.3 km of gravel roads to concrete surface by the 30th of November 2015	km of gravel roads to concrete surface upgraded	N/A	R 700 000.00	N/A	MIG	Upgraded 0.3 km of gravel roads to concrete surface by the 30th of November 2015	Upgraded 0.3 km of gravel roads to concrete surface	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
											N/A	1256021622	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

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											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	R & T 38	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - UPGRADE OF BRIDGES - Pedestrian Bridge Over River - Smeo/ Esigodini	20	Dilapidated unsafe pedestrian bridge	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WUL Application completed	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WUL Application completed by the 30th of June 2016	Date Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WUL Application completed for the 30th of June 2016	N/A	R 139 100.00	N/A	MIG	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WUL Application completed by the 30th of June 2016	Design of pedestrian bridge completed. EIA authorised. WULA application submitted to EDTEA and submitted to DWS by 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	EIA authorisation. DWS receipt of WULA submission.
B	B2	R & T 39	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - WOODHOUSE PEDESTRIAN BRIDGE	33, 35	Unsafe pedestrian and vehicle low level crossing	Completed draft Design of a 2m wide steel pedestrian bridge and submitted EIA and WULA to DW & S	Completed draft Design of a 2m wide steel pedestrian bridge and submitted EIA and WULA to DW & S by the 30th of December 2015	Date Completed draft Design of a 2m wide steel pedestrian bridge and submitted EIA and date EIA submitted to DW & S	N/A	R 100 000.00	N/A	MIG	Completed draft Design of a 2m wide steel pedestrian bridge and submitted EIA to EDTEA and WULA to DW&S by the 30th of December 2015	Completed draft Design of a 2m wide steel pedestrian bridge deck and submitted EIA to EDTEA and WULA to DW&S by the 30th of December 2015	3 (100% - 129%)	N/A	N/A	N/A	EIA authorisation. WULA authorisation. Tender Document.
B	B2	R & T 40	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - MABANE BRIDGE PROJECT	2	Unsafe pedestrian and vehicle low level crossing	Completed draft Design of Mabane bridge and prepare EIA and WULA Applications to EDTEA and DW&S respectively	Completed draft Design of Mabane bridge and prepare EIA and WUL Applications to EDTEA and DW&S respectively by the 30th of June 2016	Date Completed draft Design of Mabane bridge and prepare EIA and WUL Applications to EDTEA and DW&S respectively by the 30th of June 2016	N/A	R 300 000.00	N/A	MIG	Completed draft Design of Mabane bridge and prepare EIA and WUL Applications to EDTEA and DW&S respectively by the 30th of June 2016	Completed draft Design of Mabane bridge and prepare EIA and WUL Applications to EDTEA and DW&S respectively by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	WULA Application.
B	B2	R & T 41	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - REHABILITATION OF ROADS IN IMBALI UNIT 18	15		Complete Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18	Complete Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016	Complete Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016	N/A	R 2 800 000.00	N/A	MIG	Complete Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016	Completed Rehabilitation of Roads and 0.5km of walkways in Imbali Unit 18 by the 31st of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B2	R & T 42	NKPA 2 - BASIC SERVICE DELIVERY	GUARD RAILS INSTALLATION	CNL - INSTALLATION OF NEW GUARD RAILS (as requested)	VAR		1.4km of Guard Rails installed as requested	1.4km of Guard Rails installed as requested by the 30th of June 2016	1.4km of Guard Rails installed as requested by the 30th of June 2016	N/A	R 650 000.00	N/A	CNL	1.4km of Guard Rails installed as requested by the 30th of June 2016	1.55km of Guard Rails installed as requested by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate
B	B1	R & T 43	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	MIG - BUS STOP SHELTERS	7,10,11,12,13,17,18,20,21,22,23,24	Lack of bus shelters	35 x bus shelters installed as per approved bus shelter implementation plan	35 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	Number of bus shelters installed as per approved bus shelter implementation plan	N/A	R 1 000 000.00	N/A	MIG	35 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
											N/A	1316041601	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

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											OPEX	CAPEX	REVENUE	FUNDING	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	R & T 44	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - TRAFFIC CALMING MEASURES	1-37	Unsafe sites	32 previous 18 + new 14) x traffic calming measures installed in various sites as per approved traffic calming implementation schedule	32 (previous 18+ new 14) x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31 st of May 2016	Number of traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31 st of May 2016	N/A	R 450 000.00	N/A	CNL	32 (previous 18+ new 14) x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31 st of May 2016	Target partially met. 31 traffic calming measures installed by May 2016.	3 (70% - 99%)	Only 13 strategic calming measures could be installed with the mid year review budget instead of 14 as projected, due to shortage of funds.	one additional traffic calming will be included on the 2016/17 financial year list	N/A	list of traffic calming measures implemented and monthly progress report
B	B1	R & T 45	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	CNL - EASTERN RING ROAD DESIGN AND CONSTRUCTION	37	Lack of new roads to cater for the growth of the City	Completed preliminary/ draft design of Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rodgers Avenue	Completed preliminary/ draft design of Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rodgers Avenue corner by the 30th of June 2016	Date preliminary/ draft design of Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rodgers Avenue completed	N/A	R 850 000.00	N/A	CNL	Completed preliminary/ draft design of Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rodgers Avenue corner by the 30th of June 2016	Completed preliminary/ draft design of Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rodgers Avenue corner by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Prelim design report
B	B1	R & T 46	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT (Traffic Lights, spares, equip etc.)	1-37	Faulty traffic signals controllers due to parts damaged by high voltage	Traffic signals spares and equipment purchased	Traffic signals spares and equipment purchased by the 30th of April 2016	Date Traffic signals spares and equipment purchased	N/A	R 230 000.00	N/A	CNL	Traffic signals spares and equipment purchased by the 30th of April 2016	Traffic signals spares and equipment purchased by the 30th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	Delivery Notes
B	B1	R & T 47	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT	27	Old road markings machines	Purchased new road markings machine	Purchased new road markings machine by the 31 May 2016	Date road markings machine purchased	N/A	R 300 000.00	N/A	CNL	Purchased new road markings machine by the 31 May 2016	Purchased new road markings machine by the 31 May 2016	3 (100% - 129%)	N/A	N/A	N/A	Delivery Notes
B	B1	R & T 48	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - MAYORS WALK ROAD WIDENING	26 & 27	Inadequate roads to cater for the growth of the City	Completed preliminary/ draft design of Mayors Walk/ Zwartkop Road	Completed preliminary/ draft design of Mayors Walk/ Zwartkop Road by the 30th of June 2016	Date preliminary/ draft design of Mayors Walk/ Zwartkop Road completed	N/A	R 535 825.00	N/A	CNL	Completed preliminary/ draft design of Mayors Walk/ Zwartkop Road by the 30th of June 2016	Completed preliminary/ draft design of Mayors Walk/ Zwartkop Road by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Preliminary design report
B	B2	R & T 49	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY (Plan & Design in 2014/15) - 10km	23	Gravel Roads with limited access levels in need of upgrade to all weather access	Upgraded 1.5km of gravel road into all weather surface in Peace Valley by 30 June 2016	Upgraded 1.5km of gravel roads to asphalt surface in Peace Valley by the 30th of June 2016	km of gravel roads to be upgraded to asphalt completed	N/A	R 3 200 000.00	N/A	N/A	Upgraded 1.5km of gravel roads to asphalt surface in Peace Valley by the 30th of June 2016	Upgraded 1.7 km of gravel roads to asphalt surface by 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
B	B2	R & T 50	NKPA 2 - BASIC SERVICE DELIVERY	REHABILITATION OF ROADS	MIG - Upgrading of Ward 2 Roads	2	Gravel	To upgrade 0.5km of gravel roads to concrete surface	Upgrade 2km of gravel roads into all-weather surface by 30th of March 2016	km of gravel roads to be upgraded to surface standard	N/A	R 3 500 000.00	N/A	N/A	Upgrade 2km of gravel roads into all-weather surface by 30th of March 2016	Upgraded 2km of gravel roads into all-weather surface by 30th of March 2016	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate
											N/A	1 256 021 611	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																				
BUSINESS UNIT: INFRASTRUCTURE SERVICES																				
SUB UNIT: ROADS & TRANSPORTATION																				
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
										PERFORMANCE MEASURE	OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES
B	B2	R & T 51	NKPA 2 - BASIC SERVICE OF ROADS DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UP-GRADING OF GRAVEL ROADS GREATER EDENDALE HAREWOOD AREA	20	Gravel Roads	WULA application prepared for submission to DW&S	WULA application prepared for submission to DW&S by the 30th of June 2016	N/A	R 500 000.00	N/A	MIG	WULA application prepared for submission to DW&S by the 30th of June 2016	WULA application submitted by 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	WULA Application.
B	B1	R & T 52	NKPA 2 - BASIC SERVICE OF PUBLIC TRANSPORT DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	CNL - BROOKSIDE TAXI HOLDING AREA	32	Inadequate capacity at public transport facilities	Completed the implementation of attenuation system by the 30th of May 2016	Completed the implementation of attenuation system by the 30th of May 2016	N/A	R 528 000.00	N/A	CNL	Completed the implementation of attenuation system by the 30th of May 2016	Completed the implementation of attenuation system by the 30th of May 2016	3 (100% - 129%)	N/A	N/A	N/A	Copy of completed attenuation system report
B	B1	R & T 53	NKPA 2 - BASIC SERVICE OF OFFICE DELIVERY	UPGRADING OF OFFICE FURNITURE AND FITTINGS	CNL - PURCHASE OF FURNITURE AND FITTINGS	32	Inadequate FURNITURE AND FITTINGS IN THE DEPOT	PURCHASED NEW FURNITURE AND FITTINGS	PURCHASED NEW FURNITURE AND FITTINGS BY 30 JUNE 2016	N/A	80000	N/A	CNL	PURCHASED NEW FURNITURE AND FITTINGS BY 30 JUNE 2016	Purchased new furniture and fittings by 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	Delivery Notes
B	B1	R & T 54	NKPA 2 - BASIC SERVICE OF PRINTERS AND COMPUTERS DELIVERY	UPGRADING OF PRINTERS AND COMPUTERS	CNL - PURCHASE OF COMPUTERS AND PRINTERS	32	OLD PRINTERS AND COMPUTERS	PURCHASED NEW COMPUTERS AND PRINTERS	PURCHASED NEW COMPUTERS AND PRINTERS BY 31 May 2016	N/A	R 100 000.00	N/A	CNL	PURCHASED NEW COMPUTERS AND PRINTERS BY 31 May 2016	Purchased new furniture and fittings by 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	Delivery Notes

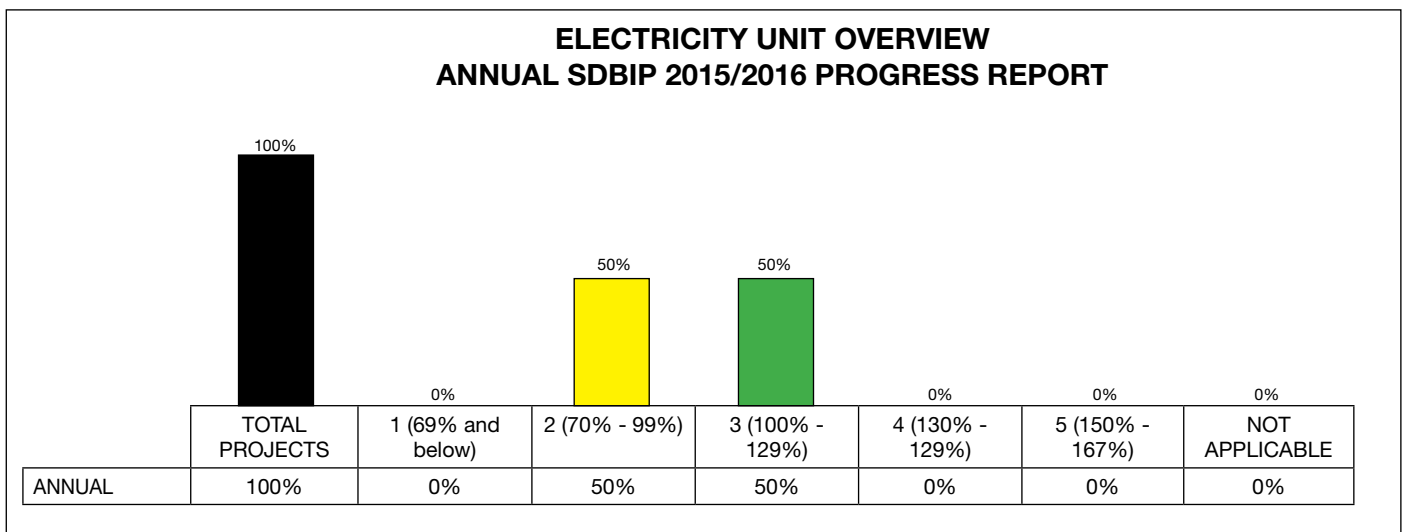
ELECTRICITY UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ELECTRICITY UNIT OVERVIEW

1.1	TOTAL PROJECTS:	12
1.1.1	OPERATING PROJECTS	0
1.1.2	CAPITAL PROJECTS	12

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
SUB UNIT: ELECTRICITY																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	ELECT 01	NKPA 2 - BASIC SERVICE DELIVERY	ELECTRIFICATION	TRIUMPH ROAD ELECTRIFICATION	29	NIL	400 new household service connections completed	400 new household service connections completed (Triumph Road) by the 30th of June 2016	Number of new household service connections completed	N/A	713 622	N/A	DOE	400 new household service connections completed (Triumph Road) by the 30th of June 2016	Project 100% complete. A final 284 house service connections were achieved.	3 (100% - 129%)	Movement of communities from one place to the other contributed to lesser connections achieved than planned.	N/A	N/A	Close out report, meter connection forms.
B	B1	ELECT 02	NKPA 2 - BASIC SERVICE DELIVERY	ELECTRIFICATION	ZUMA EXTENSION	2	NIL	50 new household service connections completed	50 new household service connections completed (Zuma Extension) by the 30th of June 2016	Number of new household service connections completed	N/A	10 000 000	N/A	DOE	50 new household service connections completed (Zuma Extension) by the 30th of June 2016	Project 100% complete. A final 34 house service connections were achieved. More houses will now be connected on application as and when required.	3 (100% - 129%)	Less houses to be connected than planned contributed to lesser connections being achieved.	N/A	N/A	Close out report, meter connection forms.
B	B1	ELECT 03	NKPA 2 - BASIC SERVICE DELIVERY	ELECTRIFICATION	JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT	33	NIL	200 new household service connections completed	200 new household service connections completed (JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT) by the 30th of June 2016	Number of new household service connections completed	N/A	713 622	N/A	DOE	200 new household service connections completed (JIKA-JOE MASUKWANA STREET INFORMAL SETTLEMENT) by the 30th of June 2016	Project 100% complete. A final 200 house service connections were achieved.	3 (100% - 129%)	N/A	N/A	N/A	Close out report, meter connection forms.
B	B1	ELECT 05	NKPA 2 - BASIC SERVICE DELIVERY	ELECTRIFICATION	SWAPO PHASE 2	29	NIL	350 new household service connections completed	350 new household service connections completed (SWAPO PHASE 2) by the 30th of June 2016	Number of new household service connections completed	N/A	713 622	N/A	DOE	350 new household service connections completed (SWAPO PHASE 2) by the 30th of June 2016	Project 100% complete. A final 350 house service connections were achieved.	3 (100% - 129%)	N/A	N/A	N/A	Close out report, meter connection forms.
B	B2	ELECT 06	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132KV REHABILITATION PLAN	PURCHASE OF 3 X 40MVA TRANSFORMERS	34,32	NIL	3 X 40MVA POWER TRANSFORMERS TO BE PURCHASED	3 X 40MVA POWER TRANSFORMERS TO BE PURCHASED by the 30th of June 2016	Number of 40MVA POWER TRANSFORMERS TO BE PURCHASED	N/A	713 622	N/A	DBSA	3 X 40MVA POWER TRANSFORMERS TO BE PURCHASED by the 30th of June 2016	Tender has been awarded and annual contract in place and no purchase order placed. Transformers to be purchased in the new financial year.	1 (69% & below)	There were objections received in the awarding of the tender that resulted in the late awarding of the contract. No purchase orders could be placed and goods delivered in the current financial year due to long lead times to receive the goods.	N/A	N/A	Award letters and objection letters and the outcome of the objection.

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: INFRASTRUCTURE SERVICES																						
SUB UNIT: ELECTRICITY																						
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
																						VOTE
B	B2	ELECT 07	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kv REHABILITATION PLAN	PURCHASING OF 2 X 132kv GIS SWITCHGEAR	32	NIL	2 X 132kv GIS SWITCHGEAR TO BE PURCHASED	2 X 132kv GIS SWITCHGEAR TO BE PURCHASED by the 30th of June 2016	Number of 132kv GIS SWITCHGEAR TO BE PURCHASED	N/A	713 622	N/A	DBSA	2 X 132kv GIS SWITCHGEAR TO BE PURCHASED by the 30th of June 2016	Tender has been awarded and annual contract in place and no purchase order placed.	1 (69% & below)	Tender awarding took longer than anticipated resulting	N/A	N/A	Award letters and objection of the outcome of the objection.	
B	B2	ELECT 08	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kv REHABILITATION PLAN	PURCHASE OF 3 X 11kv FIXED PATTERN SWITCHGEAR FOR THREE DISTRIBUTOR SUBSTATIONS	28,34	NIL	3 X 11kv FIXED PATTERN SWITCHGEAR TO BE PURCHASED AND INSTALLED	3 X 11kv FIXED PATTERN SWITCHGEAR TO BE PURCHASED AND INSTALLED BY THE 30TH OF JUNE 2016	Number of 11kv FIXED PATTERN SWITCHGEAR TO BE PURCHASED AND INSTALLED	N/A	18 000 000	N/A	DBSA	3 X 11kv FIXED PATTERN SWITCHGEAR TO BE PURCHASED AND INSTALLED BY THE 30TH OF JUNE 2016	Tender has been awarded and annual contract in place and no purchase order placed.	1 (69% & below)	Tender awarding took longer than anticipated resulting	N/A	N/A	Award letters	
B	B2	ELECT 09	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kv REHABILITATION PLAN	INSTALLATION AND COMMISSIONING OF 132kv GIS SWITCHGEAR AT PRINCE ALFRED TERMINATING GRID CABLE AT BOTH RETEF AND PRINCE ALFRED SUBSTATIONS	27,32 & 33	PURCHASING OF 132kv GIS SWITCHGEAR AND COMMISSIONING OF 8,7km OF 132kv CITY GRID CABLE	1 X 132kv GIS SWITCHGEAR TO BE INSTALLED AND COMMISSIONED AT PRINCE ALFRED SUBSTATION	1 X 132kv GIS SWITCHGEAR TO BE INSTALLED AND COMMISSIONED AT PRINCE ALFRED SUBSTATION by the 31st of March 2016	Number of 132kv GIS SWITCHGEAR TO BE INSTALLED AND COMMISSIONED	N/A	713 622	N/A	DBSA	1 X 132kv GIS SWITCHGEAR TO BE INSTALLED AND COMMISSIONED AT PRINCE ALFRED SUBSTATION by the 31st of March 2016	Project is 99% complete with the Switchgear installed and pressure tested. Finalizing the connection of switchgear to the transformers in progress with other minor alterations works. Awaiting commissioning.	N/A	2 (70% - 99%)	Delays in finalizing alteration works resulted in late commissioning of switchgear.	N/A	N/A	Progress report
B	B2	ELECT 10	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kv REHABILITATION PLAN	UPGRADE AND COMMISSIONING OF 132/11kv NORTHDALE PRIMARY SUBSTATION	30	COMPLETION OF CIVIL WORKS IN PREPARATION FOR UPGRADE AND COMMISSIONING OF 2 X 40MVA TRANSFORMERS	NUMBER OF 40MVA TRANSFORMERS COMMISSIONED	UPGRADING AND COMMISSIONING OF 2 X 40MVA POWER TRANSFORMERS AT NORTHDALE SUBSTATION (R4m)	NUMBER OF TRANSFORMERS COMMISSIONED	N/A	713 622	N/A	DBSA	N/A	Alteration work is in progress. One transformer bay is now isolated to allow completion of work for the new transformer to be connected before work on the other transformer bay could commence.	1 (69% & below)	Delays in finalizing alteration works resulted in late commissioning of switchgear.	N/A	N/A	Progress report	
B	B2	ELECT 11	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kv REHABILITATION PLAN	ESTABLISHMENT OF NEW 132/11kv EASTWOOD SUBSTATION	34	NIL	COMPLETION OF CIVIL WORKS AND PERIMETER FENCING AT EASTWOOD SUBSTATION	COMPLETION OF CIVIL WORKS AND PERIMETER FENCING at EASTWOOD SUBSTATION by the 30th of June 2016	Date CIVIL WORKS AND PERIMETER FENCING at EASTWOOD SUBSTATION completed	N/A	713 622	N/A	DBSA	N/A	Clearing of site commenced and had to be stopped after an objection was received from an organization who happen to have a 30yr lease on the piece of land.	1 (69% & below)	Tender awarding took longer than anticipated resulting.	N/A	N/A	Correspondences with the lessee	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: INFRASTRUCTURE SERVICES																						
SUB UNIT: ELECTRICITY																						
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
													VOTE	VOTE								
B	B2	ELECT 12	NKPA 2 – BASIC SERVICE DELIVERY	NETWORK 132KV REHABILITATION PLAN	CAPITAL EQUIPMENT/ REPLACEMENT OF OLD 6.6KV CABLE WITH 11KV CABLE	VARIOUS	NIL	PURCHASING OF 70 X 11KV EQUIPMENT AND REPLACEMENT OF 5KM OF 6.6KV CABLE	PURCHASING OF 70 X 11KV EQUIPMENT AND REPLACEMENT OF 5KM OF 6.6KV CABLE by the 30th of June 2016	Number of 11KV EQUIPMENT AND REPLACEMENT OF 5KM OF 6.6KV CABLE replaced by the 30th of June 2016	N/A	N/A	N/A	CNL	Replacement of 6.6KV cables is complete as part of phase 1. Purchase of 54 11kv equipment is complete. 30th of June 2016	2 (70% - 99%)	N/A	N/A	N/A	Delivery notes		
B	B2	ELECT 13	NKPA 2 – BASIC SERVICE DELIVERY	PUBLIC LIGHTING	INSTALLATION OF HIGH MAST LIGHTS	3,4,56,7, 8,9,16,2, 0,21,22, 23,26,29 &30	58 High Mast Lights installed	46 HIGH MAST LIGHTS TO BE INSTALLED as per the high mast installation implementation plan	46 HIGH MAST LIGHTS TO BE INSTALLED as per the high mast installation implementation plan by the 30th of June 2016	NUMBER OF HIGH MAST LIGHTS INSTALLED as per the high mast installation implementation plan	N/A	18 000 000	N/A	N/A	MIG	All 46 High Mast Lights have been installed and energized to ensure that all are operating as they should. Extra 6 High Masts have been purchased and delivered	3 (100% - 129%)	Savings from other projects were used to purchase more lights	N/A	Certificates of Compliance and delivery notes		

LANDFILL SITE OVERVIEW

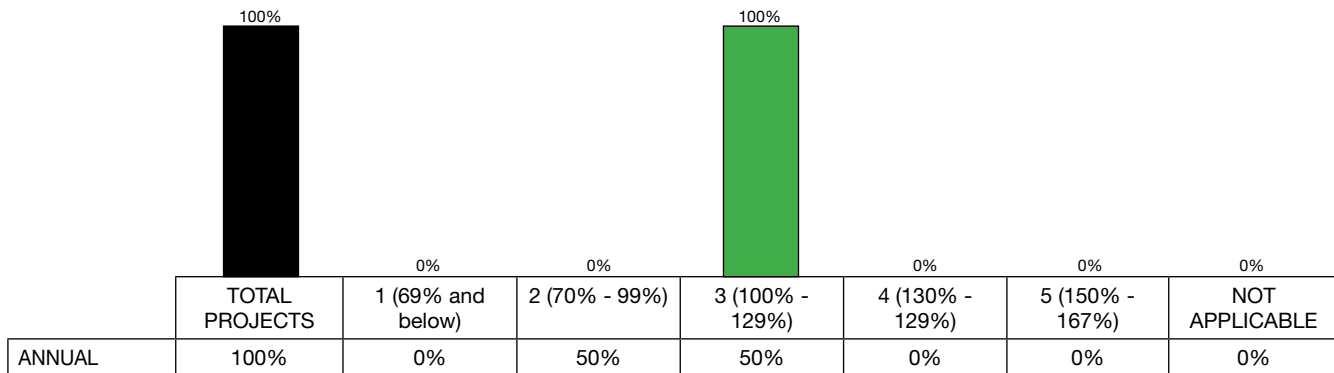
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 LANDFILL SITE OVERVIEW

1.1	TOTAL PROJECTS:	1
1.1.1	OPERATING PROJECTS	0
1.1.2	CAPITAL PROJECTS	1

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

LANDFILL SITE UNIT OVERVIEW ANNUAL SDBIP 2015/2016 PROGRESS REPORT



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: INFRASTRUCTURE SERVICES																						
SUB UNIT: LANDFILL																						
INDEX	IDP REFER- ENCE	SDBIP REFER- ENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEASURE	TIME- FRAME TO IMPLE- MENT COR- RECTIVE MEASURES	SOURCE DOCUMENT
													VOTE	VOTE								
B	B 2	LS 01	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	3000m of fencing completed	600m of fencing to be erected on perimeter of Site	600m of fencing to be erected on perimeter of Site by the 30th of November 2015	number of m of fencing erected on perimeter of Site b	N/A	1 000 000	7 500 000	MIG	600m of fencing to be erected on perimeter of Site by the 30th of November 2015	Target met 614 mts of fencing completed	3 (100% - 129%)	N/A	N/A	N/A	completion certificate	
											N/A	185 632 1501	185 469 8556		N/A	N/A	N/A	N/A	N/A	N/A	N/A	

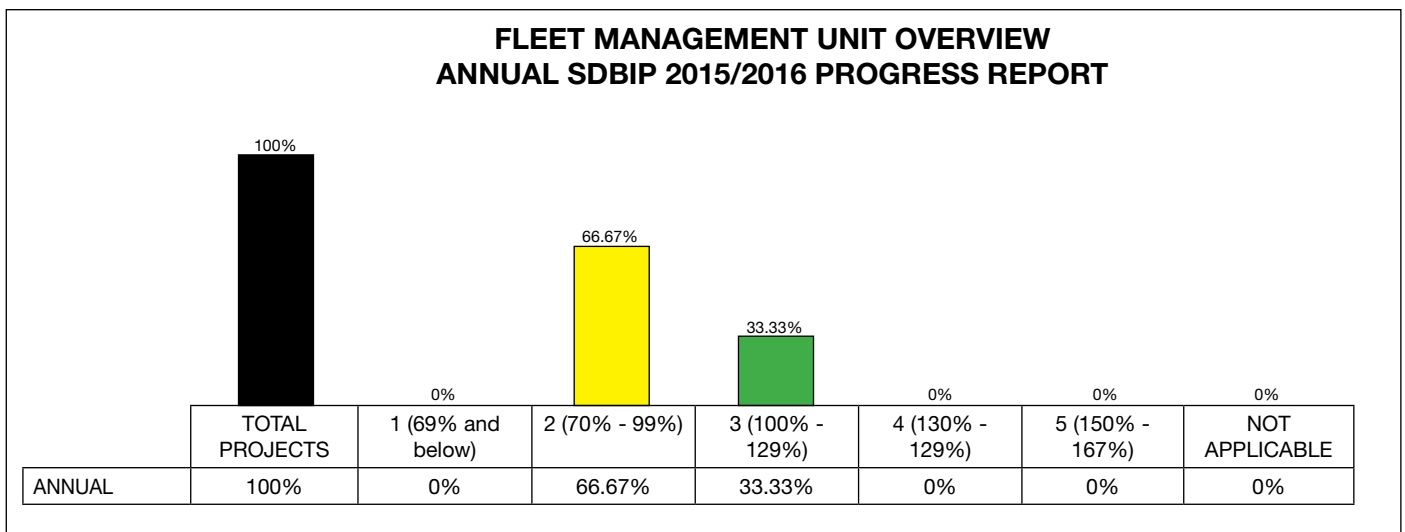
FLEET MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

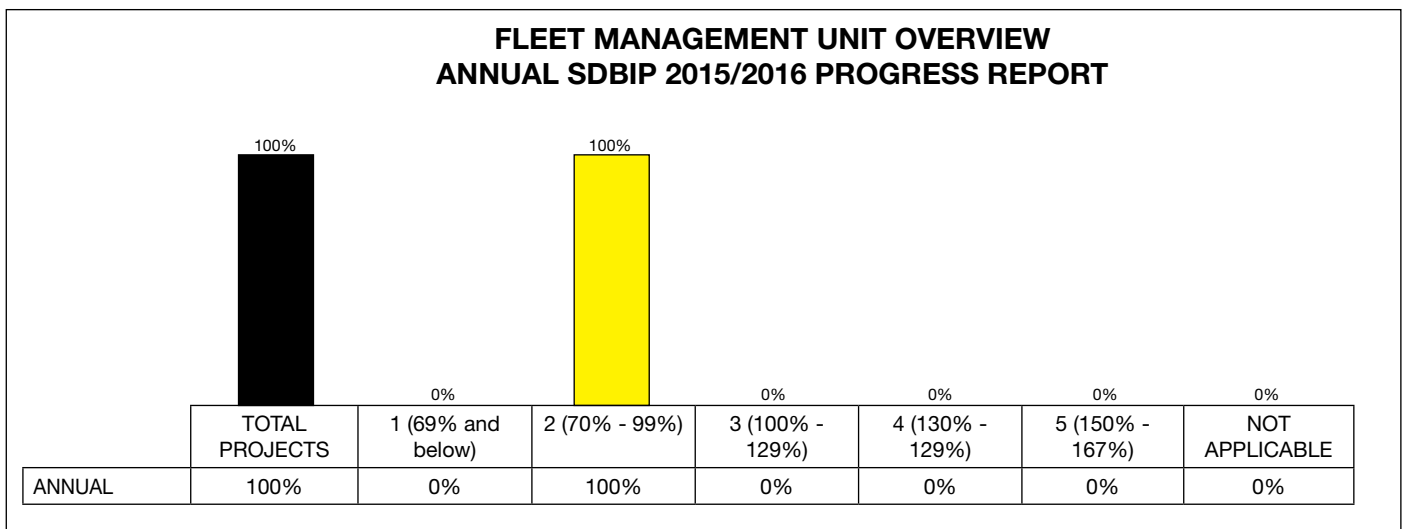
1 FLEET MANAGEMENT UNIT OVERVIEW

- 1.1 TOTAL PROJECTS:
 1.1.1 OPERATING PROJECTS
 1.1.2 CAPITAL PROJECTS

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



1.3 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: INFRASTRUCTURE SERVICES																						
SUB UNIT: FLEET MANAGEMENT																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
																						VOTE
A	A3	FLT 01	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT	Vehicle replacement	Purchasing of new vehicles and plant	All	270 vehicles	51 x new vehicles to be purchased	18 x new vehicles to be purchased by the 31st of March 2016	Number of new vehicles to be purchased	N/A	17 000 000	N/A	Council	18 x new vehicles to be purchased by the 31st of March 2016	6 x vehicles purchased	1 (69% & below)	The expected R10.3 m could not be capitalised during the mid-year adjustment.	Mid-year adjustment in December	December 31, 2016	Invoices	
A	A1	FLT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANISATIONAL DEVELOPMENT	Vehicle corporate branding	Branding of Council vehicles and plant	All	230 Vehicles	87 x municipal vehicles and plant to be branded	87 x Council vehicles and plant to be branded by 31st of March 2016	Number of Council vehicles & plant branded	N/A	1 706 581 601	N/A	Council	87 x Council vehicles and plant to be branded by 31st of March 2016	11 vehicles were branded	1 (69% & below)	High number of vehicles were involved in accidents	Speed up body repairs and do them next financial year.	N/A	42613	Invoices
A	A2	FLT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANISATIONAL DEVELOPMENT	Preventative maintenance	Vehicle and plant service	All	Zero vehicle and plant service at the beginning of July 2015	864 x Council vehicles & plant to be serviced	762 x Council vehicles & plant to be serviced by 30th June 2016	Number of Council vehicles & plant serviced	1 602 153 200	N/A	N/A	Council	762 x Council vehicles & plant to be serviced by 30th June 2016	643 x vehicles and plant serviced on the 30th of June 2016	2 (70% - 99%)	Number of vehicles were scrapped due to high cost of repairs	Correcting fleet size next financial year	N/A	31-Aug-16	Job cards
A	A2	FLT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANISATIONAL DEVELOPMENT	Enhance infrastructure services processes	Average turn-around time on repairs (in days)	All	0	30 days turnaround time achieved on council vehicle and plant repairs completed	30 days turnaround time achieved on council vehicle and plant repairs completed by the 30th of June 2016	Turnaround time achieved on council vehicle and plant repairs completed	1822153200	N/A	N/A	Council	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2016	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	CAMIS report
											1822153200	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE J

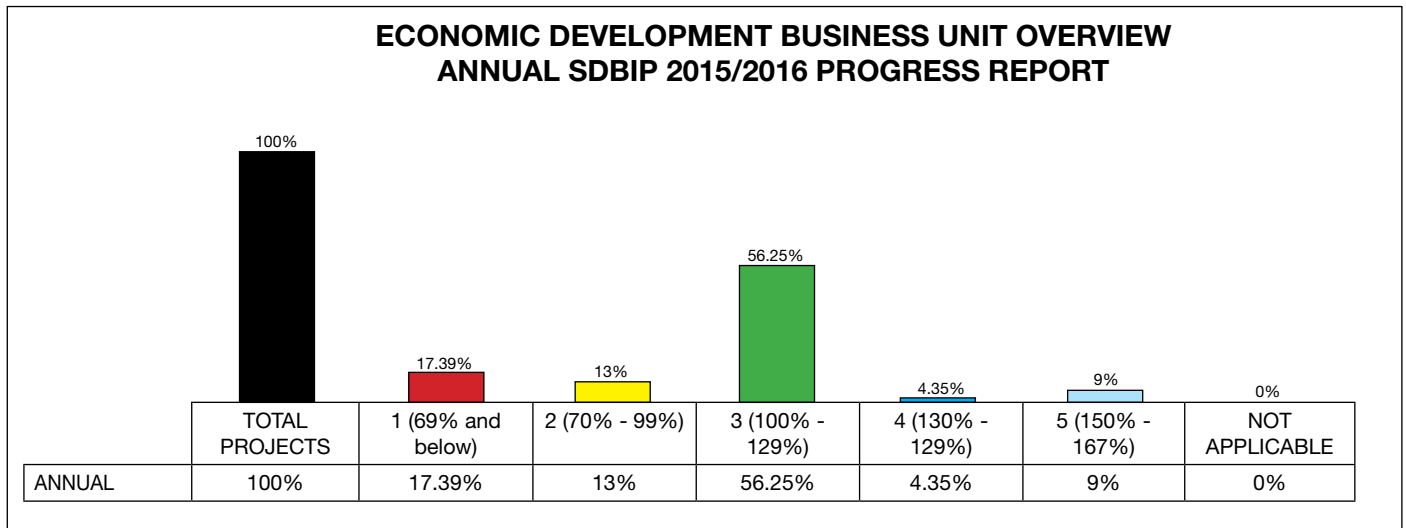
ECONOMIC DEVELOPMENT BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

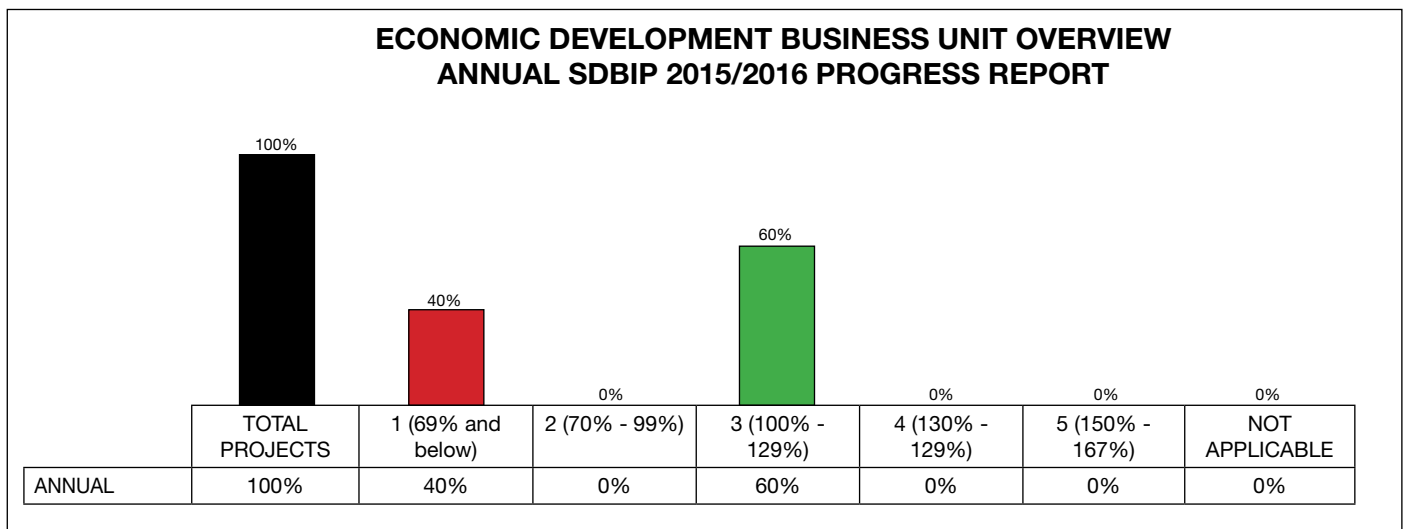
1 DEVELOPMENT SERVICES BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	28
1.1.1	OPERATING PROJECTS	23
1.1.2	CAPITAL PROJECTS	5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



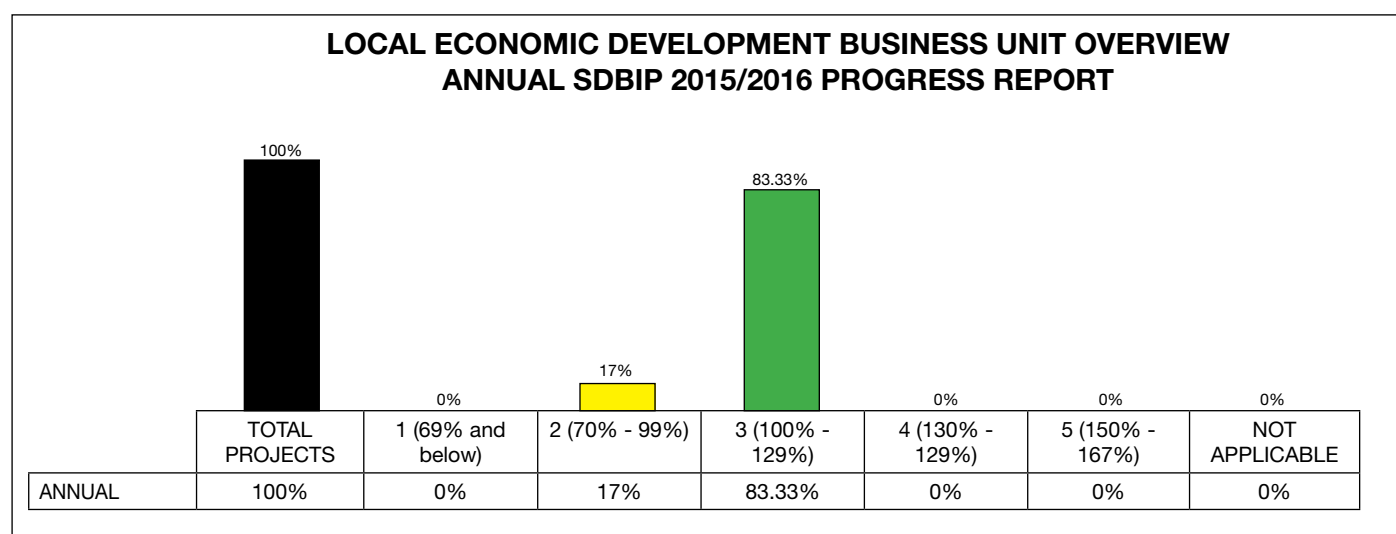
LOCAL ECONOMIC DEVELOPMENT BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

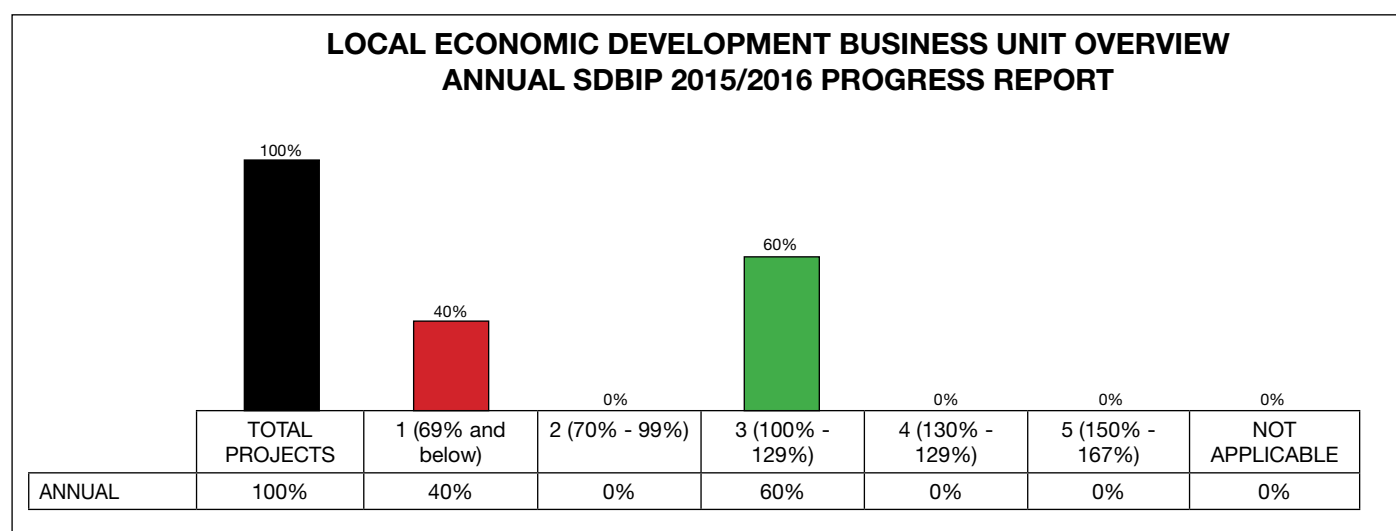
1 LOCAL ECONOMIC DEVELOPMENT BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	17
1.1.1	OPERATING PROJECTS	12
1.1.2	CAPITAL PROJECTS	5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES
SUB UNIT: LOCAL ECONOMIC DEVELOPMENT

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASE-LINE/STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5 Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C 2	LED 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Forum	LED Forum	ALL	N/A	Establishment of the LED Forum	Establishment of the LED Forum by the 30th of September 2015	Date LED Forum established	R 20 000	N/A	N/A	CNL	Establishment of the LED Forum	LED Forum established	3 (100% - 129%)	N/A	N/A	Agenda and attendance register	
C	C 2	LED 02	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Forum	LED Forum	ALL	N/A	3 x quarterly meetings of the established LED Forum	3 x quarterly meetings of the established LED Forum held by the 31st of May 2016	Number of quarterly meetings of the established LED Forum held by the 31st of May 2016	R 30 000	N/A	N/A	CNL	3 x quarterly meetings of the established LED Forum held by the 31st of May 2016	3 quarterly meetings of the LED Forum held	3 (100% - 129%)	N/A	N/A	agendas, attendance registers	
C	C 2	LED 03	LOCAL ECONOMIC DEVELOPMENT	SMME's Development Strategy	SMME/Cooperative Development Strategy	ALL	N/A	SMME/Cooperative Strategy developed and submitted to SMC	SMME/Cooperative Strategy developed and submitted to SMC by the 30th of April 2016	Date SMME/Cooperative Strategy developed and submitted to SMC	5141001575	N/A	N/A	CNL	SMME/Cooperative Strategy developed and submitted to SMC by the 30th of April 2016	Strategy Submitted to SMC the 30th April 2016	3 (100% - 129%)	N/A	N/A	SMC resolution	
C	C 2	LED 04	LOCAL ECONOMIC DEVELOPMENT	Skills Development	Informal Traders capacity building programme	ALL	N/A	5 x training programmes facilitated for traders representatives (Leadership skills, office management skills, Bookkeeping, Budgeting, Communication skills)	5 x training programmes facilitated for traders representatives (Leadership skills, office management skills, Bookkeeping, Budgeting, Communication skills) by the 30th of June 2016	Number of training programmes facilitated for traders representatives (Leadership skills, office management skills, Bookkeeping, Budgeting, Communication skills) by the 30th of June 2016	2 411 001 546	N/A	N/A	CNL	5 x training programmes facilitated for traders representatives (Leadership skills, office management skills, Bookkeeping, Budgeting, Communication skills) by the 30th of June 2016	8 x training programmes facilitated for traders representatives (Leadership skills, office management skills, Bookkeeping, Budgeting, Communication skills) by the 30th of June 2016	5 (150% - 167%)	N/A	N/A	Attendance Registers, Brochures	
C	C 2	LED 05	LOCAL ECONOMIC DEVELOPMENT	Skills Development	Training and workshops for SMME and Cooperative	ALL	N/A	4 x training programmes for SMME and Cooperatives facilitated	4 x training programmes for SMME and Cooperatives facilitated by the 30th of June 2016	Number of training programmes for SMME and Cooperatives facilitated	2 411 001 371	N/A	N/A	CNL	4 x training programmes for SMME and Cooperatives facilitated by the 30th of June 2016	4 x Trainings for SMME and Co-op conducted	3 (100% - 129%)	N/A	N/A	Attendance Registers	
C	C 2	LED 06	LOCAL ECONOMIC DEVELOPMENT	Infrastructure Provision for informal traders	To prepare design plans of street Market	N/A	N/A	1 x report prepared & submitted to SMC on the design plans of the street Market for the provision of trading space for informal traders by the 30th of June 2016 for approval by Council	1 x report prepared & submitted to SMC on the design plans of the street Market for the provision of trading space for informal traders by the 30th of June 2016 for approval by Council	Number & Date report prepared & submitted to SMC on the design plans of the street Market for the provision of trading space for informal traders for approval by Council	R 200 000	N/A	N/A	CNL	1 x report prepared & submitted to SMC on the design plans of the street Market for the provision of trading space for informal traders by the 30th of June 2016 for approval by council	feasibility study submitted to SMC has been completed	3 (100% - 129%)	N/A	N/A	Feasibility Study Report	
C	C 2	LED 07	LOCAL ECONOMIC DEVELOPMENT	Investment Promotion memorabilia	Procure municipal branded gifts for investment attractions	N/A	N/A	Msunduzi Promotional items for investment conferences and trade missions (to be kept in stock)	Msunduzi Promotional items for investment conferences and trade missions (to be kept in stock) by the 30th of September 2015	Date Msunduzi Promotional items for investment conferences and trade missions (to be kept in stock) procured	2 411 001 546	N/A	N/A	CNL	Msunduzi Promotional items for investment conferences and trade missions (to be kept in stock) by the 30th of September 2015	Appointed designers by the 31st of August 2015	3 (100% - 129%)	N/A	N/A	Invoices and Products	

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																														
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES																														
SUB UNIT: LOCAL ECONOMIC DEVELOPMENT																														
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASE-LINE/STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT															
											OPEX	CAPEX	VOTE	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT								
C	C 2	LED 08	LOCAL ECONOMIC DEVELOPMENT	development of Agri-Business in Edendale and Vulindlela	Agri-Business development	Edendale and Vulindlela Wards	N/A	Agri-Business Strategy developed & submitted to SMC for approval by Council	Agri-Business Strategy developed & submitted to SMC for approval by Council	Date Agri-Business Strategy developed & submitted to SMC for approval by Council	304 662			CNL	Agri-Business Strategy developed & submitted to SMC by the 31st of January 2016 for approval by Council	Agri-business strategy submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	Agri-business Strategy									
											2 471 001 250	N/A	N/A		100% implementation of the approved Agri-Business Strategy by the 30th of June 2016	100% implementation of the approved Agri-Business Strategy by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A									
C	C 2	LED 09	LOCAL ECONOMIC DEVELOPMENT	development of Agri-Business in Edendale and Vulindlela	Agri-Business development	Edendale and Vulindlela Wards	N/A	100% implementation of the approved Agri-Business Strategy	100% implementation of the approved Agri-Business Strategy by the 30th of June 2016	% implementation of the approved Agri-Business Strategy	N/A	N/A	N/A	CNL	Agri-Business Strategy by the 30th of June 2016	SMC resolution for Calendar of events to be consolidated with Marketing calendar events.	3 (100% - 129%)	N/A	N/A	N/A	Attendance registers									
C	C 2	LED 10	LOCAL ECONOMIC DEVELOPMENT	Tourism Development	BUSINESS DEVELOPMENT & BRANDING	N/A	N/A	An integrated calendar of events developed and submitted to the Tourism board for Approval	An integrated calendar of events developed and submitted to the Tourism board for Approval by the 31st of May 2015	Date integrated calendar of events developed and submitted to the Tourism board for Approval	211 000	N/A	N/A	CNL		SMC resolution for Calendar of events to be consolidated with Marketing calendar events.	3 (100% - 129%)	N/A	N/A	N/A	SMC resolution and Calendar of events									
C	C 2	LED 11	LOCAL ECONOMIC DEVELOPMENT	Tourism Development	TOURISM MENTORSHIP PROGRAMME	ALL	N/A	2 x mentorship tourism programmes conducted by the 31st of March 2016	2 x mentorship tourism programmes conducted by the 31st of March 2016	Number of mentorship tourism programmes conducted	R 84 400	N/A	N/A	CNL		2 x Mentorship programmes conducted	3 (100% - 129%)	N/A	N/A	N/A	City hall brochure and Register									
C	C 2	LED 12	LOCAL ECONOMIC DEVELOPMENT	Tourism Development	Establish Msunduzi Events Bureau	N/A	N/A	1 x Report prepared and submitted to SMC for approval of the establishment of the events bureau	1 x Report prepared and submitted to SMC for approval of the establishment of the events bureau by the 31st of October 2015	Number / Date Report prepared and submitted to SMC for approval of the establishment of the events bureau	5141001575	N/A	N/A	CNL		Research document was submitted	2 (70% - 99%)	The Report will be produced by the office of the City Manager	N/A	N/A	N/A	Research document was submitted								
B	B 2	LED 13	LOCAL ECONOMIC DEVELOPMENT	PMB Airport	Replacement of runway lighting	24	Runway lights out-dated	Runway lights at PMB Airport replaced	Runway lights at PMB Airport replaced by the 31st of August 2015	Date Runway lights at PMB Airport replaced	N/A	200 000	N/A	CNL		The runway lights have been installed and are fully operational.	3 (100% - 129%)	N/A	N/A	N/A	Completion certificate.									
B	B 2	LED 14	LOCAL ECONOMIC DEVELOPMENT	PMB Airport	Refurbishment of perimeter fence - Phase 2	24	Perimeter fence damaged and electrified.	Replacement of the perimeter fence, electrification of the fence & replacement of the access gate at the PMB Airport completed by 31 August 2015	Replacement of the perimeter fence, electrification of the fence & replacement of the access gate at the PMB Airport completed by 31 August 2015	Date Replacement of the perimeter fence, electrification of the fence & replacement of the access gate at the PMB Airport completed by 31 August 2015	N/A	800 000	N/A	CNL		The project has been completed.	3 (100% - 129%)	N/A	N/A	n/a	Completion certificate.									

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES																					
SUB UNIT: LOCAL ECONOMIC DEVELOPMENT																					
INDEX	IDP REFERENCE	SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASE-LINE / STATUS QUO	MEA-SURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B 2	LED 15	LOCAL ECONOMIC DEVELOPMENT	PMB Airport	Emergency access road	24	No Access road from emergency gate.	60 m access road from emergency Gate 4 at the PMB Airport constructed by the 31st of July 2015	60 m access road from emergency Gate 4 at the PMB Airport constructed by the 31st of July 2015	m of access road from emergency Gate 4 at the PMB Airport constructed	N/A	200 000	N/A	CNL	Road completed.	3 (100% - 129%)	N/A	N/A	N/A	Completion form from Roads.	
B	B 2	LED 16	LOCAL ECONOMIC DEVELOPMENT	PMB Airport	Ground handling equipment storage area	24	No dedicate storage area for ground handling equipment	Construction of area for ground handling equipment at the PMB Airport completed by the 31st of August 2015	Construction of area for ground handling equipment at the PMB Airport completed by the 31st of August 2015	Date Construction of area for ground handling equipment at the PMB Airport completed	N/A	5 086 081 501	N/A	CNL	The appointed contractor has not started the contract, and will now need to be replaced.	N/A	N/A	N/A	New contractor to be appointed.	31-Aug-16	Appointment letter
B	B 2	LED 17	LOCAL ECONOMIC DEVELOPMENT	PMB Airport	Land fill for construction of new hangars	24	Ground not suitable for immediate construction of hangars	Land fill and leveling of additional hangar area at the PMB Airport completed by the 30th of September 2015	Land fill and leveling of additional hangar area at the PMB Airport completed by the 30th of September 2015	Date Land fill and leveling of additional hangar area at the PMB Airport completed	N/A	5 086 411 501	N/A	CNL	Nili progress.	N/A	N/A	N/A	N/A	N/A	SMC resolution

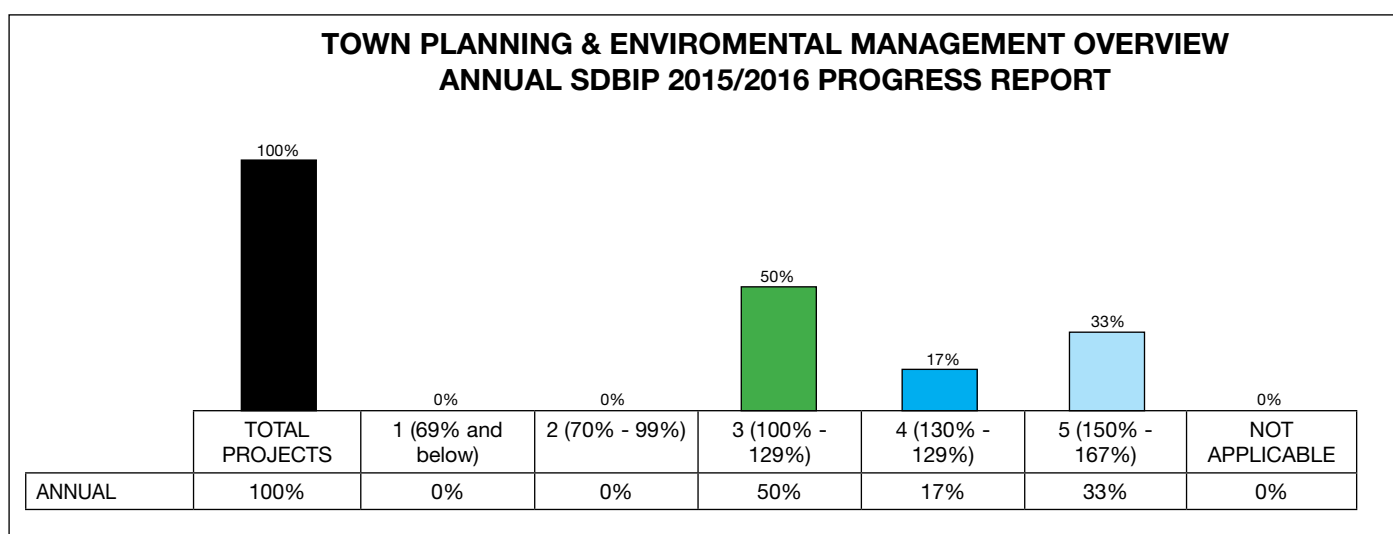
TOWN PLANNING & ENVIRONMENTAL MANAGEMENT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT OVERVIEW

1.1	TOTAL PROJECTS:	6
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: ECONOMIC DEVELOPMENT																					
SUB UNIT: TOWN PLANNING AND ENVIRONMENTAL MANAGEMENT																					
INDEX	IDP REF-ERENCE	SDBIP REF-ERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASUR-ABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F1	TP & EM 01	NKPA6-Cross Cutting	Local Area Plans	Local Area Plan Development	1 - 9	100%	Draft Local Area Plan for Vukilela developed and submitted to SMC	Draft Local Area Plan for Vukilela developed and submitted to SMC by the 30th of June 2016	Date draft Local Area Plan for Vukilela developed and submitted to SMC	N/A	N/A	N/A	Funded by DRDLR	Draft Local Area Plan for Vukilela developed and submitted to SMC by the 30th of June 2016	Vukilela Local Area Plan was approved by SMC on 18 April 2016. It was further adopted by Exco on 28 June and by Full Council on 29 June 2016.	4 (130% -149%)	N/A	N/A	N/A	Vukilela Local Area Plan plus SMC, Exco and Full Council Resolutions
E	E2	TP & EM 04	NKPA5-GOOD GOVERNANCE & PUBLIC PARTICIPATION	SPLUMA Applications	Processing of applications	All	all applications received processed within time-frames	100% of all Town Planning applications processed within the legislated SPLUMA timeframes	100% of all Town Planning applications processed within the legislated SPLUMA timeframes by the 30th of June 2015	% of all Town Planning applications processed within the legislated SPLUMA timeframes	N/A	N/A	N/A	Council	100% of all Town Planning applications processed within the legislated SPLUMA timeframes by the 30th of June 2015	N/A	3 (100% - 129%)	N/A	N/A	N/A	Town Planning Register
F	F1	TP & EM 05	NKPA6-Cross Cutting	Airport Piet-emaritzburg Precinct and Management Plan (18 months)	Precinct Plan Development	24,36	Approved Airport Master Plan and Provincial Techno Hub Pilot Project	First Draft of the PMB Airport Precinct Plan submitted to SMC	First Draft of the PMB Airport Precinct Plan submitted to SMC by the 30th of June 2016	Date First Draft of the PMB Airport Precinct Plan submitted to SMC	R 1,500,000.00 (to be confirmed by Budget Office)	N/A	N/A	Council	First Draft of the PMB Airport Precinct Plan submitted to SMC by the 30th of June 2016	The Draft Airport Precinct Plan was submitted to SMC on 30 June 2016	3 (100% - 129%)	N/A	N/A	N/A	SMC Resolution and Draft PMB Precinct Plan
C	C3	TP & EM 07	NKPA3-LOCAL ECONOMIC DEVELOPMENT	Acquisition of Land in the Greater Eden-dale Area	Land acquisition	10, 11, 13, 14, 15, 16, 18, 20, 21, 22, 23	Land Acquisition Programme	200,000sqm of land acquired	200,000sqm of land acquired by the 30th of June 2016	sqm of land acquired	N/A	N/A	N/A	N/A	200,000sqm of land acquired by the 30th of June 2016	1806.77 metre squared of land were registered to Council, in addition to this, the Municipality has acquired 800,000 metre square of land up to date. Erf 113 Eden-dale was being registered in favour of Council during the month of June.	5 (150% - 167%)	N/A	N/A	N/A	GIS system and Sale Agreements

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: ECONOMIC DEVELOPMENT																						
SUB UNIT: TOWN PLANNING AND ENVIRONMENTAL MANAGEMENT																						
INDEX	IDP REF-ERENCE	SDBIP REF-ERENCE	NATIONAL KEY PERFOR-MANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASUR-ABLE OB-JECTIVE	ANNUAL TARGET/ OUTPUT	PERFOR-MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT							
											OPEX	VOTE	CAPEX	REV-UE	FUND-ING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appar-cable)	REASON FOR DEV-ATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	TP & EM 08	NKPA 1 - MUNICIPAL TRANSFOR-MATION & ORGANIZA-TIONAL DE-VELOPMENT NKPA 1 - MUNICIPAL TRANSFOR-MATION & ORGANIZA-TIONAL DE-VELOPMENT	Final draft Eco-System Services Plan	Devel-opment Services	All	6 priority areas (6th key area falls under separate SDBIP project below). Key areas 2 and 3 complete. Key area 1 underway and on schedule	Draft Ecosys-tems Services Plan (Collate land own-ership and zoning data. Groundtruth biodiversity data and refine C-Plan boundaries. Refined spa-tial shapefile data for each grid square within each key area) finalised and submitted to SMC by the 30th of June 2016	Draft Ecosys-tems Services Plan (Collate land own-ership and zoning data. Groundtruth biodiversity data and refine C-Plan boundaries. Refined spa-tial shapefile data for each grid square within each key area) finalised and submitted to SMC by the 30th of June 2016	N/A	N/A	N/A	N/A	N/A	3 (100% - 129 %)	N/A	N/A	N/A	N/A	Shapefiles & maps		
A	A1	TP & EM 09	NKPA 1 - MUNICIPAL TRANSFOR-MATION & ORGANIZA-TIONAL DE-VELOPMENT NKPA 1 - MUNICIPAL TRANSFOR-MATION & ORGANIZA-TIONAL DE-VELOPMENT	Environmental Management Plan for Greater Edendale (ESP key area 6)	Devel-opment Services	All	100%	Draft Environ-mental Man-agement Plan for Greater Edendale (ESP key area 6) (• Species Database (shp. file and report; • Complete and report; • Redefined spatial layer in GIS format (key areas and wetland areas); • Cadastral Database (shp.); • Report on management interventions and programmes; • Report detailing the methodology and	Draft Environ-mental Man-agement Plan for Greater Edendale (ESP key area 6) (• Species Database (shp. file and report; • Complete and report; • Redefined spatial layer in GIS format (key areas and wetland areas); • Cadastral Database (shp.); • Report on management interventions and programmes; • Report detailing the methodology and	N/A	N/A	N/A	N/A	N/A	3 (100% - 129 %)	N/A	N/A	N/A	N/A	Invoices		

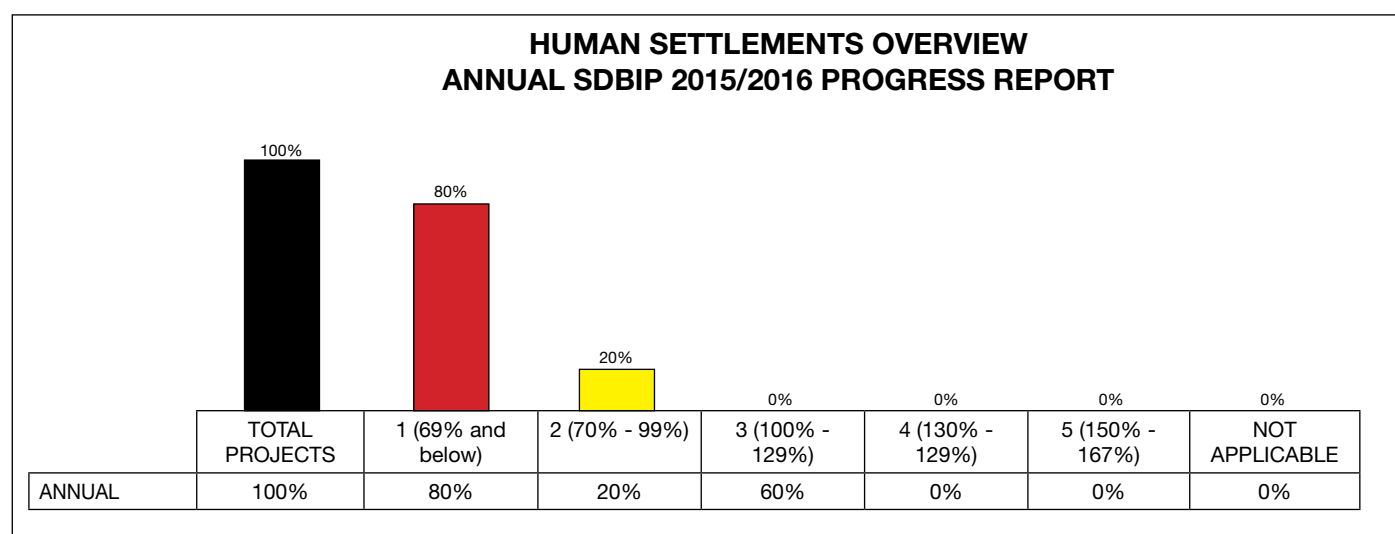
HUMAN SETTLEMENTS OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HUMAN SETTLEMENTS OVERVIEW

1.1	TOTAL PROJECTS:	5
1.1.1	OPERATING PROJECTS	5
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
INDEX	IDP REFERENCE	SDBIP REFERENCE	PRO-GRAMME	PROJECT	WARD / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL SDBIP 2015/2016 PROGRESS REPORT									
									OPEX		CAPEX		REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
									VOTE		VOTE		VOTE									
F	F2	HS 01	Municipal Rental Stock Maintenance	Housing Rental Stock Development a 1 and 5 year Maintenance Plan	24, 33, 36.	A 1 & 5 year Council Housing Rental Stock Maintenance plan with costing developed and submitted to SMC for approval of Council	A 1 & 5 year Council Housing Rental Stock Maintenance plan with costing developed and submitted to SMC by the 31st of December 2015 for approval of Council	Date the 1 & 5 year Council Housing Rental Stock Maintenance plan with costing developed and submitted to SMC for approval of Council	N/A	N/A	N/A	N/A	1 (69% & below)	No quantity surveyor on the database.	The ToR will be advertised during August 2016.	2 months	Email from SCM					
F	F2	HS 02	Municipal Rental Stock Maintenance	Housing Rental Stock Development a 1 and 5 year Maintenance Plan	24, 33, 36.	100% implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan	100% implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan by the 30th of June 2016	% implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan	N/A	N/A	N/A	N/A	1 (69% & below)	No quantity surveyor on the database.	The ToR will be advertised during August 2016.	N/A	N/A					
F	F3	HS 03	Municipal Rental Stock Maintenance	Housing Rental Stock Development a 1 and 5 year Maintenance Plan	24, 33, 36.	6 x monthly reports prepared and submitted to OMC on the implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan by the 30th of June 2016	6 x monthly reports prepared and submitted to OMC on the implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan by the 30th of June 2016	Number of monthly reports prepared and submitted to OMC on the implementation of the Council Approved 1 & 5 year Housing Rental Stock Maintenance Plan	N/A	N/A	N/A	N/A	N/A	No quantity surveyor on the database.	The ToR will be advertised during August 2016.	N/A	N/A					
F	F3	HS 04	Municipal Rental Stock Maintenance	Annual Contractor to conduct all general maintenance.	24, 33, 36.	To satisfy Council resolution on the 7 day turnaround time to complete all Municipal Rental Stock Maintenance	95 % of all maintenance queries for all Municipal Rental Stock must be completed within a 7 day turnaround time by the appointed service provider by the 30th of June 2016	% of all maintenance queries for all Municipal Rental Stock completed within a 7 day turnaround time by the appointed service provider	N/A	N/A	N/A	N/A	1 (69% & below)	Annual Contractor appointed.			N/A					
A	A1	HS 05	Municipal Rental Stock Valuations	Valuation of all Rental Stock and to determine Market Related Rentals	24, 33, 36.	Development & Submission of report on the valuation of all Council Rental Stock and Market related Rental values so as to align to the 2015/2016 to SMC by the 31st of December 2015 for approval by Council	Submission of report on the valuation of all Council Rental Stock and Market related Rental values so as to align to the 2015/2016 to SMC by the 31st of December 2015 for approval by Council	Date report on the valuation of all Council Rental Stock and Market related Rental values so as to align to the 2015/2016 to SMC by the 31st of December 2015 for approval by Council	N/A	N/A	N/A	N/A	1 (69% & below)	Tender was advertised 3 times. The cheapest quote received was over R200,000. Appointment could not be made for under R200,000.	Tender to be re-advertised in August 2016.	3 Months	Emails from SCM					

ANNEXURE 2

OPERATIONAL PLAN 2015/2016 - ANNUAL PROGRESS REPORT

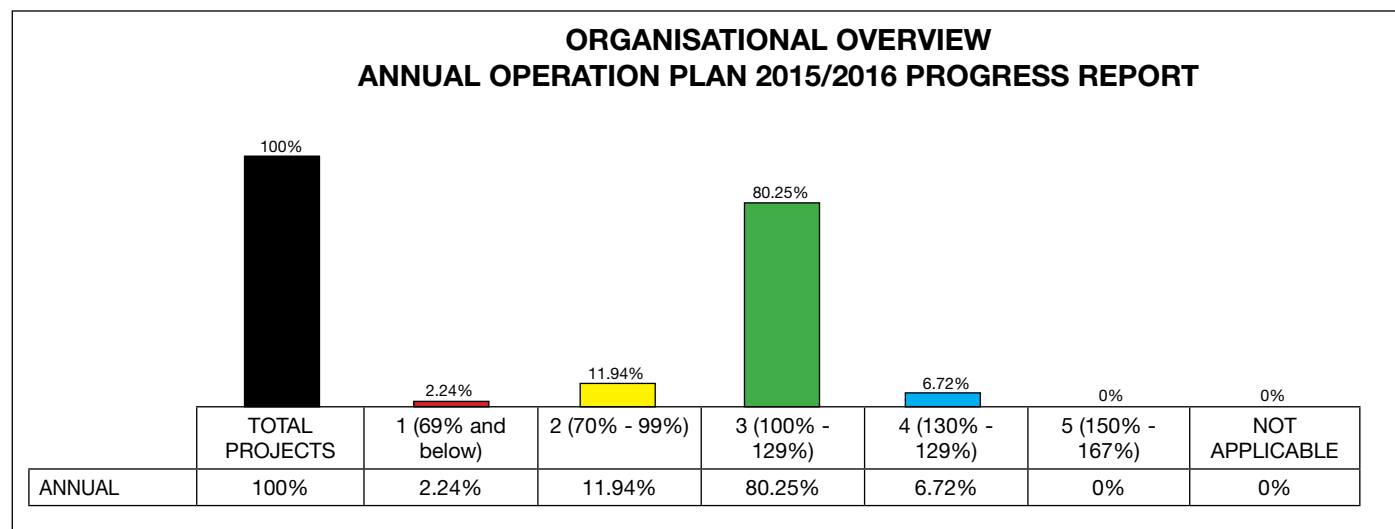
ORGANISATIONAL OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ORGANISATIONAL OVERVIEW

1.1	TOTAL PROJECTS:	134
1.1.1	OPERATING PROJECTS	134
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



- 1.1.1 A total of 133 Operating Projects were reported on the Operational Plan for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.2 2.24% of the projects were reported as having achieved a 1 for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.3 11.94% of the projects were reported as having achieved a 2 for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.4 80.25% of the projects were reported as having achieved a 3 for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.5 6.72% of the projects were reported as having achieved a 4 for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.6 0% of the projects were reported as having achieved a 5 for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT of the 2015/2016 FY
- 1.1.7 0% of the projects were reported as not applicable due to not having any targets set for the ANNUAL OPERATIONAL PLAN 2015/2016 PROGRESS REPORT

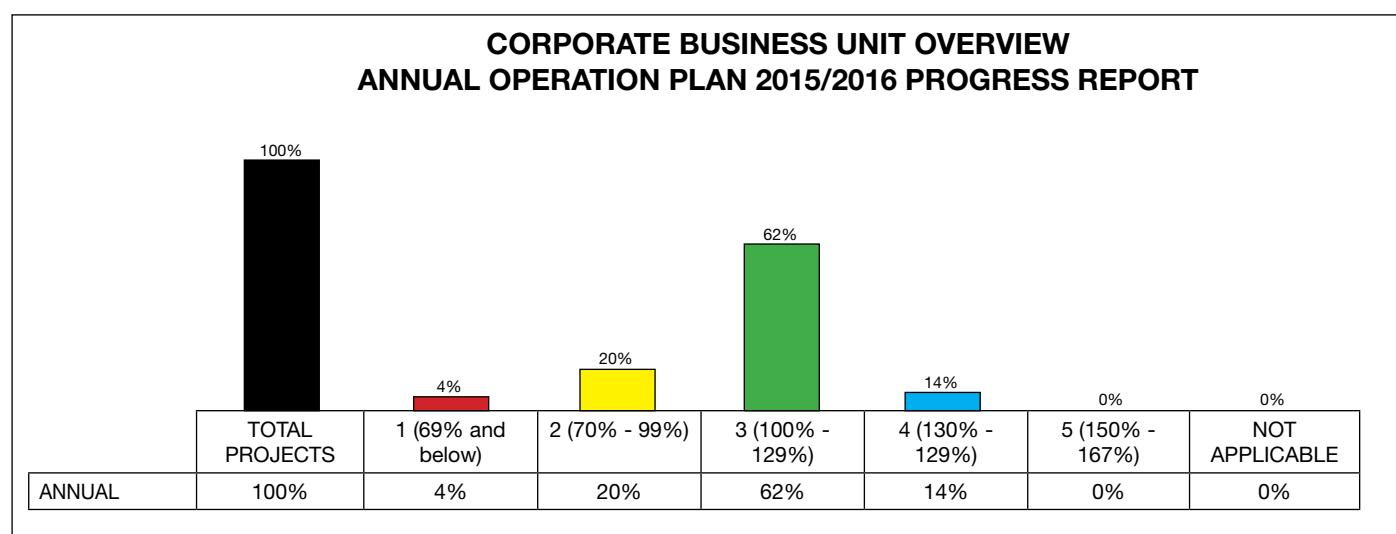
CORPORATE BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CORPORATE BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	50
1.1.1	OPERATING PROJECTS	50
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



INTERNAL AUDIT UNIT OVERVIEW

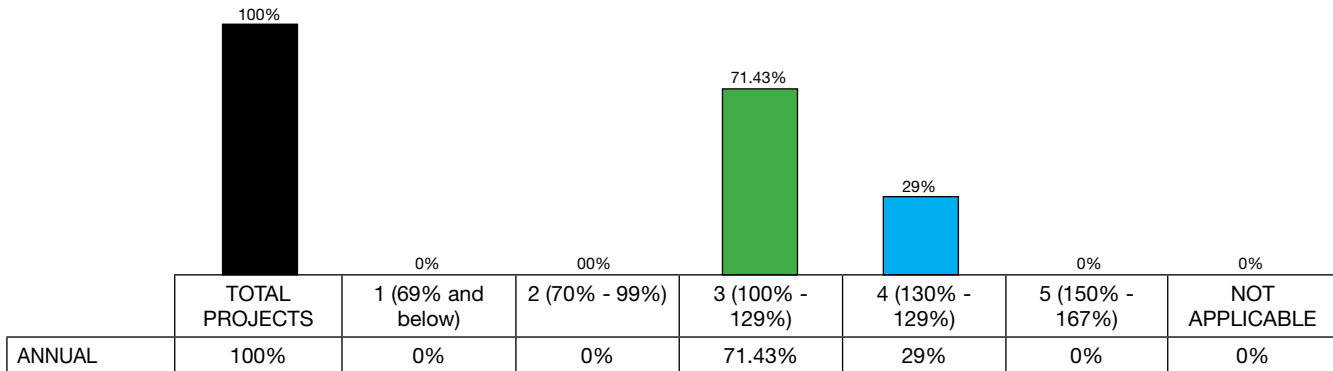
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INTERNAL AUDIT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	14
1.1.1	OPERATING PROJECTS	14
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

INTERNAL AUDIT UNIT OVERVIEW ANNUAL OPERATION PLAN 2015/2016 PROGRESS REPORT



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: INTERNAL AUDIT																					
IN- DEX	IDP REFER- ENCE	OPERATION- AL PLAN REFERENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEAS- URABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	VOTE	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROG- RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEAS- URE	TIME FRAME TO IMPLE- MENT COR- RECTIVE MEASURES
A	A3	IA 01	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Assurance Services	Development of a Three Year Rolling Audit Plan for 2015/16- 2017/18 & Annual Audit Plan for 2015/16	N/A	Annual plan for 2015/16 approved by Audit Com- mittee 23 June 2015	To ensure effective reporting on Systems of In- ternal Control, Governance & Risk Manage- ment to the SMC, Audit Committee & Executive & Council where applicable	Three Year Rolling Audit Plan for 2015/16- 2017/18 & An- nual Audit plan for 2016/17 developed & submitted to the Audit Committee for approval by the 30th of June 2016	Date Three Year Rolling Audit Plan for 2015/16- 2017/18 & An- nual Audit plan for 2016/17 developed & submitted to the Audit Committee for approval by the 30th of June 2016	N/A	N/A	N/A	N/A	Three Year Rolling Audit Plan for 2015/16-2017/18 & Annual Audit plan for 2016/17 developed & submitted to the Audit Committee for approval by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Annual audit plan developed and presented to the audit committee on 7 June 2016	Annual audit plan
E	E1	IA 02	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Assurance Services	Implemen- tation of the Annual Audit Plan for 2015/16	N/A	Number of audits completed in the prior year, also taking into account the changes made to the Annual Audit Plan as approved by the Audit Committee	To ensure effective reporting on the systems of internal controls, governance and risk management to the SMC, Audit Commit- tee, Executive & Council	Completion of internal audit assignments as per ap- proved Annual Audit Plan for 2015/16 by the 30th of June 2016	All internal audit assignments completed against the dates in the ap- proved Annual Audit Plan for 2015/16.	N/A	N/A	N/A	N/A	Completion of internal audit assignments as per approved An- nual Audit Plan for 2015/16 by the 30th of June 2016	4 (130% -149%)	N/A	N/A	N/A	Of the 41 audit assignments planned for the 2015/2016 FY, 54 have been com- pleted including ad hoc reviews.	Final Internal Audit Reports
A	A1	IA 03	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Governance & Adminis- tration	Review of the Internal Audit charter	N/A	Internal Audit charter last reviewed & amended in 2013	To ensure that the Internal Audit charter is aligned with the requirements of the MFMA, IIA standards and best practice [King Report]	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 31st of Octo- ber 2015.	Date Internal Audit Charter reviewed & submitted to the Audit Committee for approval	N/A	N/A	N/A	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 31st of October 2015.	Reviewed and updated internal audit charters submitted to the CAE (Acting) for presentation to the AC in June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Reviewed and updated internal audit charters
A	A1	IA 04	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Governance & Adminis- tration	Review of the Audit Commit- tee charter	N/A	The Audit Committee charter last reviewed & amended in 2013	To ensure that the Audit Committee charter is aligned with the require- ments of the MFMA, IIA standards and best practice [King Report]	Audit Com- mittee Charter reviewed as directed by the Audit Committee & submitted to EXCO for approval by the 31st of Octo- ber 2015.	Date Audit Committee Charter re- viewed as directed by the Audit Committee & submitted to EXCO for approval	N/A	N/A	N/A	N/A	Audit Committee Charter reviewed as directed by the Audit Committee & submitted to EXCO for approval by the 31st of October 2015.	Reviewed and updated internal audit charters and submitted it to the CAE (Acting) for presentation to the AC in June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Reviewed and updated internal audit charters
A	A1	IA 05	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Governance & Adminis- tration	Effective Independent Oversight by the Audit Committee	N/A	7 Audit Committee meetings held in 2014/15 against 6 planned as per the work plan of the Audit Committee	To ensure effective & independent oversight on the systems of internal controls, governance and risk management by Accounting Officer, his Senior Management & Executive	6 x Audit Committee meetings fa- cilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2016	Number of Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar	1 101 000 029	N/A	N/A	Council	6 x Audit Com- mittee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Com- mittee by the 30th of June 2016	10 x audit com- mittee meetings held by June 2016	5 (150% - 167%)	N/A	N/A	N/A	Attendance Register and Agendas
			NKPA 5- GOOD GOV- ERNANCE & PUBLIC PARTICIPATION								6779	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: CORPORATE BUSINESS UNIT																						
IN- DEX	IDP REFER- ENCE	OPERATION- AL PLAN REFERENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											SUB UNIT: INTERNAL AUDIT		REVENUE		FUNDING SOURCE		ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
											OPEX	VOTE	CAPEX	VOTE			ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DE- VIATION	COR- RECTIVE MEAS- URE	TIME FRAME FOR COR- RECTIVE MEASURES
A	A1	IA 06	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Governance & Adminis- tration	Combined Assurance	N/A	Only implemented part of it in 2014/15 to enhance oversight by Portfolio Committees	To ensure adequate coverage of combined assurance in management of risks within the municipi- pality	Development & Submission of the Combined Assurance Policy to SMC by the 31st of January 2016	Date Combined Assurance Poli- cy Developed & Submitted to SMC	N/A	N/A	N/A	N/A	Development & Submission of the Combined Assurance Policy to SMC by the 31st of January 2016	Combined Assurance Policy developed in November 2015 by amending the Approved Risk Management Policy to include Combined Assurance	3 (100% - 129%)	N/A	N/A	N/A	Combined Assurance Policy & SMC Resolution	
A	A1	IA 07	NKPA 5- GOOD GOV- ERNANCE & PUBLIC PARTICIPATION	Risk Man- agement	Compre- hensive Risk Register of the municipality	N/A	Risk register (For ALL Business Units of the Municipality) submitted to RMC at 15 working days after the end of Q3 of 2015/2016	To ensure ad- equacy of the risk register	Updated risk register submitted to the RMC by the 20th of April 2016	Date Updated risk register submitted to the RMC	N/A	N/A	N/A	N/A	Updated risk regis- ter submitted to the RMC by the 20th of April 2016	Updated risk profile or register and risk strategy submitted to the RMC by the 20th of April 2016	3 (100% - 129%)	N/A	N/A	N/A	Updated risk profile or register	
A	A1	IA 08	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Risk Man- agement	Effective Risk Management Strategy	N/A	2 updates of the Consol- idated Risk Management Strategy for the Munic- ipality as a whole.	To ensure adequacy of the risk management strategy	1 x report on the Consol- idated Risk Management Strategy developed & submitted to the RMC by the 20th of May 2016 for the 2015/16 financial year	Date report on the Con- solidated Risk Management Strategy developed & submitted to the RMC	N/A	N/A	N/A	N/A	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC by the 20th of May 2016 for the 2015/16 financial year	1 x report on the Consolidated Risk Management Strategy develop- ed & submitted to the Audit Committee 7 June 2016, no RMC meeting sat in May 2016	3 (100% - 129%)	N/A	N/A	N/A	Report on the Consol- idated Risk Management Strategy	
E	E2	IA 09	NKPA 5- GOOD GOV- ERNANCE & PUBLIC PARTICIPATION	Risk Man- agement	Effective Risk Management	N/A	At least 1 Risk Management Strategy report pro- duced and submitted to RMC at per quarter.	To ensure that the Risk Management function is effective	4 x Risk Man- agement re- ports produced and submitted to RMC by the 20th of every 2nd month in 2015/16 financial year [20/08/15; 20/10/15; 20/01/16 & 20/03/16]	Date & number of risk manage- ment reports submitted to RMC	N/A	N/A	N/A	N/A	4 x Risk Man- agement reports produced and submitted to RMC by the 20th of every 2nd month in 2015/16 financial year [20/08/15; 20/10/15; 20/01/16 & 20/03/16]	10 x Risk Management reports produced and submitted to RMC and or Audit Committee	5 (150% - 167%)	N/A	N/A	N/A	Risk Manage- ment	
A	A1	IA 10	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Risk Man- agement	Develop Risk Management Methodology	N/A	A Risk Management methodol- ogy is still incorporated to the internal audit meth- odology	To ensure that there is a Risk Management methodology to provide guidance on the standards & procedures to be followed in the perfor- mance of Risk Management function within the Municipi- pality.	Risk Management methodology developed & submitted to RMC by the 31st of January 2016	Date Risk Management methodology developed & submitted to RMC	N/A	N/A	N/A	N/A	Risk Management methodology devel- oped & submitted to RMC by the 31st of January 2016	Risk Management methodology developed & sub- mitted to SMC on 11 January 2016 and to Audit Committee by the held on 24 February 2016, there was no RMC meeting in January.	3 (100% - 129%)	N/A	N/A	N/A	Risk Management methodology	

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: INTERNAL AUDIT																					
IN- DEX	IDP REFER- ENCE	OPERATION- AL PLAN REFERENCE	NATIONAL KEY PER- FORMANCE AREA	PRO- GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEA- SURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROG- RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DE- VIATION	COR- RECTIVE MEA- SURE	TIME- FRAME TO IMPLE- MENT COR- RECTIVE MEASURES	SOURCE DOCUMENT
A	A3	IA 11	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Risk Man- agement	Facilitate Risk Management Workshop	N/A	Risk assessment workshop was last performed in September 2012.	To ensure that the risk register is relevant and includes new programmes of the municipality that were not in existence when it was previously performed.	Risk assessment workshop for OMC members conducted by the 31st of October 2015	Date Risk assessment workshop for OMC members conducted	N/A	N/A	N/A	Council	Risk assessment workshop for OMC members conduct- ed by the 31st of October 2015	Risk Assessment Workshops con- ducted in April 2016 due to the implementation of the City Devel- opment strategy. Workshops had to be assigned to the CDS.	3 (100% - 129%)	Work- shops and Risk Man- agement objectives had to be assigned to the CDS.	N/A	N/A	Attendance Register and Training Documents
			NKPA 5- GOOD GOV- ERNANCE & PUBLIC PARTICIPATION																		
A	A3	IA 12	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Risk Man- agement	Project Risk/ Assurance projects above R100 million undertaken by the Municipali- ty in 2015/16	N/A	There is currently SAP Risk/Assur- ance Project done by the Unit	To ensure that the selected projects achieve the desired benefit & results com- pleted within the agreed timeframes & budgeted costs.	3 x reports on Project's Risk/ Assurance produced & submitted within 20 work- ing days after the end of the each quarter to the RMC/SMC by the 30th of April 2016	Date & Number of reports on Project's Risk/ Assurance produced & submitted to RMC/SMC	N/A	N/A	N/A	N/A	3 x reports on Project's Risk/As- surance produced & submitted within 20 working days after the end of the each quarter to the RMC/SMC by the 30th of April 2016	7 reports were submitted up to April 2016.	5 (150% - 167%)	N/A	N/A	reports on Project's Risk/Assur- ance	
A	A3	IA 13	NKPA 1- MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT	Continued Professional Development within the Unit	Training and development of Internal Audit staff	N/A	Training plan in place for 2014/15	To develop a training plan that is aligned to the individual PDP recorded on Skills Audit form and internal audit competency requirements.	Training plan for Internal Audit Staff developed and submitted to HRD by the 31st of May 2016	Date Training plan for Internal Audit Staff developed and submitted to HRD	N/A	N/A	N/A	N/A	Training plan for Internal Audit Staff developed and submitted to HRD by the 31st of May 2016	Training plan was submitted to HR.	3 (100% - 129%)	N/A	N/A	Training Plan	
			NKPA 5- GOOD GOV- ERNANCE & PUBLIC PARTICIPATION																		
E	E2	IA 14	NKPA 1 - MUNICIPAL TRANSFOR- MATION & ORGANIZA- TIONAL DE- VELOPMENT & NKPA 5 - GOOD GOV- ERNANCE & PUBLIC PAR- TICIPATION	Forensic Investiga- tions	Whistle-Blow- ing Hotline	N/A	Not Appli- cable (New KPI)	To ensure that members of the public, councilors, employees, Stakeholders & service pro- viders have a facility to report fraud, corruption, theft & other irregularities anonymously.	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2016	Number & Date of quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC	N/A	N/A	N/A	Council	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted within 30 working days after the end of the quarter by the 30th of June 2016	4 reports sub- mitted to Audit Committee	3 (100% - 129%)	N/A	N/A	reports on cases reported through the whistle blow- ing hotline and SMC Resolution	

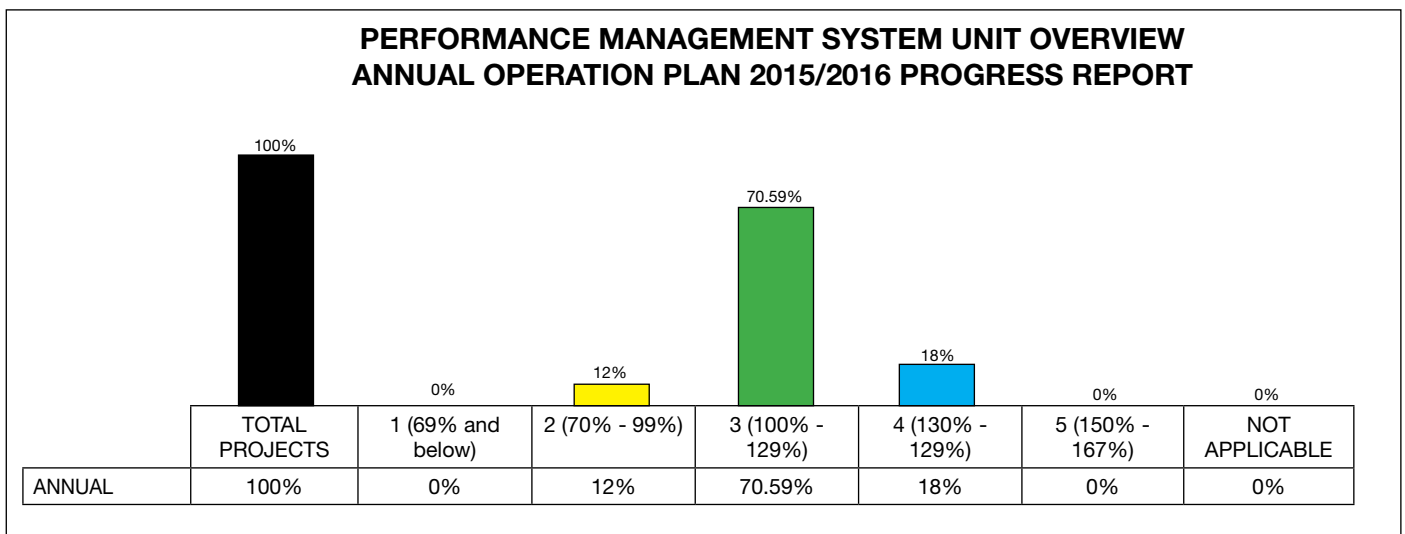
PERFORMANCE MANAGMENT SYSTEM UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 PERFORMANCE MANAGEMENT SYSTEM UNIT OVERVIEW

1.1	TOTAL PROJECTS:	17
1.1.1	OPERATING PROJECTS	17
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT SYSTEM)																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO - GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											OPEX		REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS -ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME - FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
											VOTE		VOTE									
A	A1	PMS 01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	Draft SDBIP 2015/2016 submitted to the Mayor on the 20th of June 2015	Draft SDBIP 2016/2017 submitted to the Mayor for approval within 28 days after the approval of the budget	Draft SDBIP 2016/2017 submitted to the Mayor for approval within 28 days after the approval of the budget	Date of submission of Draft SDBIP 2016/2017 to the Mayor for Approval	N/A	N/A	N/A	N/A	Draft SDBIP 2016/2017 submitted to the Mayor for approval within 28 days after the approval of the budget	3 (100% - 129%)	N/A	N/A	N/A	DRAFT SDBIP 2016/2017.		
A	A1	PMS 02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	Organizational performance management framework review	N/A	Organizational Performance Management framework for the 12/13 financial year was approved on the 28th of September 2012	Annual organizational performance management framework 2015/2016 reviewed and submitted to SMC	Annual organizational performance management framework 2015/2016 reviewed and submitted to SMC by the 31st of July 2015	Date Annual organizational performance management framework 2015/2016 submitted to SMC	N/A	N/A	N/A	N/A	Annual organizational performance management framework 2015/2016 reviewed and submitted to SMC on the 31st of July 2015	4 (130% - 149%)	N/A	N/A	N/A	Annual organizational performance management framework 2015/2016 report to SMC & SMC resolution		
A	A1	PMS 03	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	Organizational performance management framework review	N/A	Organizational Performance Management framework for the 12/13 financial year was approved on the 28th of September 2012	Annual organizational performance management framework 2016/2017 reviewed and submitted to SMC	Annual organizational performance management framework 2016/2017 reviewed and submitted to SMC by the 31st of May 2016	Date Annual organizational performance management framework 2016/2017 submitted to SMC	N/A	N/A	N/A	N/A	Annual organizational performance management framework 2016/2017 reviewed and submitted to SMC on the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A		
A	A1	PMS 04	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Individual performance management framework review	N/A	Individual Performance Management framework for the 12/13 financial year was approved on the 25th of January 2013	Annual individual performance management framework 2015/2016 reviewed and submitted to SMC	Annual individual performance management framework 2015/2016 reviewed and submitted to SMC by the 31st of July 2015	Date Individual performance management framework 2015/2016 submitted to SMC	N/A	N/A	N/A	N/A	Annual individual performance management framework 2015/2016 reviewed and submitted to SMC on the 31st of July 2015	4 (130% - 149%)	N/A	N/A	N/A	Annual individual performance management framework 2015/2016 report to SMC & SMC resolution		
A	A1	PMS 05	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Individual performance management framework review	N/A	Individual Performance Management framework for the 12/13 financial year was approved on the 25th of January 2013	Annual individual performance management framework 2016/2017 reviewed and submitted to SMC	Annual individual performance management framework 2016/2017 reviewed and submitted to SMC by the 31st of May 2016	Date Individual performance management framework 2016/2017 submitted to SMC	N/A	N/A	N/A	N/A	Annual individual performance management framework 2016/2017 reviewed and submitted to SMC by the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	Annual individual performance management framework 2016/17		
A	A1	PMS 06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	SDBIP 2014/2015 made public within 14 days after the approval by the mayor	Approved SDBIP placed on municipal website	Approved SDBIP made public on municipal website within 14 days after the approval by the mayor	Date Approved SDBIP placed on municipal website annually	N/A	N/A	N/A	N/A	Approved SDBIP made public on municipal website within 14 days after the approval by the mayor	3 (100% - 129%)	N/A	N/A	N/A	Approved SDBIP placed on municipal website within		

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE BUSINESS UNIT SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT SYSTEM)																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	VOTE	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES
A	A3	PMS 07	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP Monthly Reports	N/A	5 X SDBIP monthly reports submitted to the OMC	Submit 8 X SDBIP monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May)	8 X SDBIP monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May)	Number of monthly SDBIP reports submitted to the OMC	555,130.00	N/A	N/A	Council	8 X SDBIP monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May)	3 (100% - 129%)	N/A	N/A	N/A	N/A	8 X SDBIP monthly reports submitted to the OMC
A	A3	PMS 08	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP Quarterly Reports	N/A	4 X SDBIP quarterly reports submitted to the OMC	Submission of 4 X SDBIP quarterly reports to the OMC (Q 4 of previous financial year, Q1, Q2, Q3 of current financial year)	4 X SDBIP quarterly reports submitted to the OMC (Q 4 of previous financial year, Q1, Q2, Q3 of current financial year)	Number of quarterly SDBIP reports submitted to the OMC	277,565.00	N/A	N/A	Council	4 X SDBIP quarterly reports submitted to the OMC (Q 4 of previous financial year, Q1, Q2, Q3 of current financial year)	3 (100% - 129%)	N/A	N/A	N/A	N/A	4 X SDBIP quarterly reports submitted to the OMC
A	A1	PMS 09	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Annual Performance Report	N/A	Completed Annual Performance Report submitted to the Auditor General by 31st August 2014	Completed Annual Performance Report submitted to the Auditor General by 31st August annually	Annual Performance Report submitted to the Auditor General by 31st August 2015	Date of submission of APR to the AG	N/A	N/A	N/A	N/A	Annual Performance Report submitted to the Auditor General by 31st August 2015	3 (100% - 129%)	N/A	N/A	N/A	N/A	Annual Performance Report submitted to the Auditor General and letter of receipt
A	A3	PMS 10	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Mid-Year Performance Review	N/A	Mid-Year Performance Review submitted to Council on the 23rd of January 2015	Date of submission of Performance Review to Council annually	Mid-Year Performance Review submitted to Council by the 25th of January 2016	Date of submission of Performance Review to Council annually	N/A	N/A	N/A	N/A	Mid-Year Performance review submitted to Council on the 25th of January 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Council resolution, Mid-Year Performance Review 15/16, Cover report
A	A3	PMS 11	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Annual Report	N/A	Annual Report 13/14 tabled in Council on the 28th of January 2015	Annual Report 14/15 tabled in Council	Annual Report 14/15 tabled in Council by the 31st of January 2016	Date Annual Report 14/15 tabled in Council	421,600.00	N/A	N/A	Council	Annual Report 14/15 tabled in Council by the 31st of January 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Council resolution, Annual Report 14/15, Cover report
A	A3	PMS 12	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Oversight Report	N/A	Oversight Report tabled and adopted by Council on the 31st of March 2014	Oversight Report tabled and adopted by Council by the 31st March annually	Oversight Report tabled and adopted by Council by the 31st March 2016	Date Oversight Report is tabled by Council annually	011,100,1031	N/A	N/A	Council	Oversight Report tabled and adopted by Council by the 31st March 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Council resolution, Oversight Report 14/15, Cover report
											014,100,1373	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: CORPORATE BUSINESS UNIT																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	SUB UNIT: OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT SYSTEM)					ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT										
							BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
A	A3	PMS 13	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Level 3 Performance Agreements	N/A	28 x signed performance agreement for Managers up to level 3 completed by the 31st of July 2014	30 x signed performance agreement for Managers up to level 3 by the 31st of July annually	30 x signed performance agreement for Managers up to level 3 by the 31st of July 2015	Number & date of signed performance agreements for Managers up to level 3	N/A	N/A	N/A	N/A	N/A	29 x signed performance agreements for Managers up to level 3 by the 31st of July 2015	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2015	There is no signed Performance Agreement for the Post of Process Manager Health & Social Services	Once post is filled a signed Performance Agreement will be put in place	2016/2017 Financial Year	N/A	
A	A3	PMS 14	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	S57 performance agreements	N/A	6 x signed performance agreement for S56/57 Managers on the 30th of June 2014	6 x signed performance agreement for S56/57 Managers by the 12th of July annually	6 x signed performance agreement for S56/57 Managers by the 12th of July 2015	Number of signed performance agreements for S56/57 Managers by the 12th of July annually	N/A	N/A	N/A	N/A	N/A	6 x signed performance agreements for S56/57 Managers by the 12th of July 2015	6 x signed performance agreements for S56/57 Managers by the 12th of July 2015	N/A	N/A	N/A	6 x signed performance agreements for S56/57 Manager	
A	A3	PMS 15	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Performance assessments	N/A	33 Quarterly Assessments of all Managers up to level 3	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	Number of individual performance assessments of all managers up to level 3 conducted on a quarterly basis	N/A	N/A	N/A	N/A	N/A	35 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	There is no signed Performance Agreement for the Post of Process Manager Health & Social Services	N/A	N/A	N/A	N/A
A	A3	PMS 16	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Development of an individual Performance assessment Schedule	N/A	Individual Performance assessment developed and submitted to SMC in April 2014	An Individual Performance Assessment schedule developed and submitted to SMC for approval	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 30th of May 2016	Date Individual Performance Assessment schedule developed and submitted to SMC for approval	N/A	N/A	N/A	N/A	N/A	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 30th of May 2016	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 30th of May 2016	N/A	N/A	N/A	An Individual Performance Assessment schedule and SMC Resolution	
A	A3	PMS 17	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Compliance Checklist	Development of a compliance checklist	N/A	N/A	Development & Submission of a MFMA Legislative compliance checklist to OMC for Approval	Development & Submission of a MFMA Legislative compliance checklist to OMC for Approval by the 31st of July 2015	Date MFMA Legislative compliance checklist developed & Submitted to OMC for Approval	N/A	N/A	N/A	N/A	N/A	Development & Submission of a MFMA Legislative compliance checklist to OMC for Approval by the 31st of July 2015	Development & Submission of a MFMA Legislative compliance checklist to OMC for Approval by the 31st of July 2015	N/A	N/A	N/A	MFMA Legislative compliance checklist report to OMC & OMC resolution	

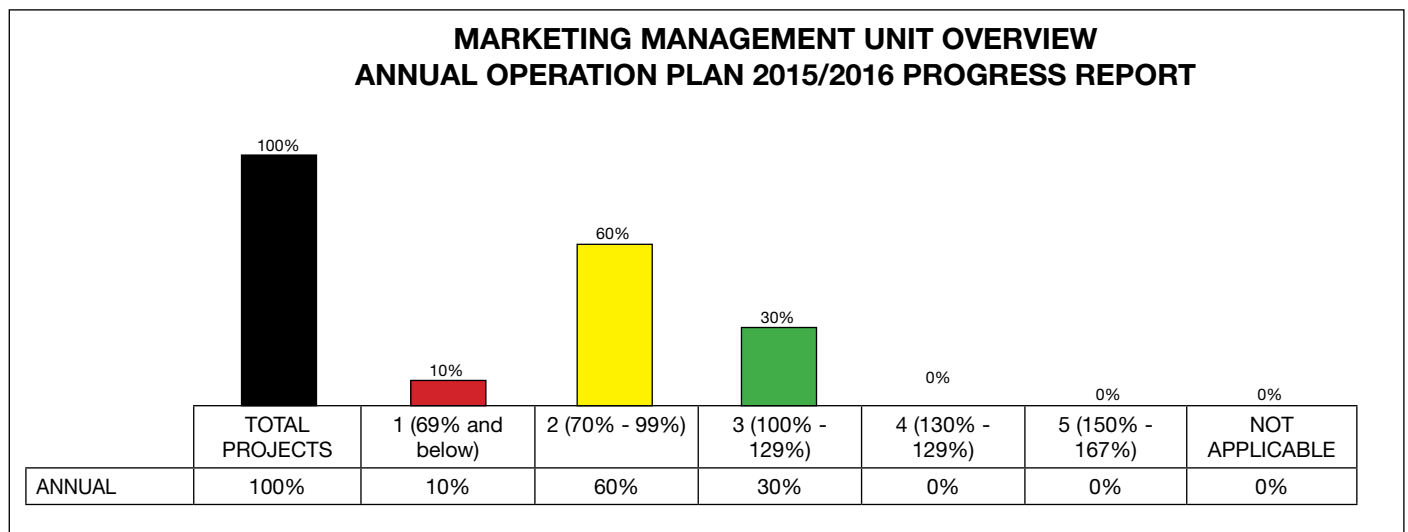
MARKETING MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 MARKETING MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	10
1.1.1	OPERATING PROJECTS	10
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
BUSINESS UNIT: CORPORATE BUSINESS UNIT																							
SUB UNIT: MARKETING MANAGEMENT																							
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT								
											OPEX		CAPEX		REVENUE		FUNDING SOURCE		ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											VOTE	VOTE	VOTE	VOTE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMELINE TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
A	A1	MKT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Events Management	Events Coordination	N/A	Approved Annual Municipal Events Calendar (2014/2015)	A Municipal Events Calendar for the 2016/2017 FY developed and submitted to SMC for approval	A Municipal Events Calendar for the 2016/2017 FY developed and submitted to SMC for approval by the 31st of May 2016	Date a Municipal Events Calendar for the 2016/2017 FY developed and submitted to SMC for approval	N/A	N/A	N/A	N/A	1 (89% & below)	Pending approval from Senior Manager: Office of the City Manager for approval and inclusion in the SMC agenda. Awaiting document.	Approval and inclusion of documents in the SMC agenda.	1 month	Draft Municipal Events Calendar				
A	A1	MKT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	Internal Newsletter	N/A	8 x internal newsletters published in 2014/2015	11 X Internal Newsletters published on Corporate Communications and Municipal Website	11 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2015	Number of Internal Newsletters published on Corporate Communications and Municipal Website	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Internal newsletters handcopies and link to website and Corporate Communications			
A	A1	MKT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	External newsletter	N/A	12 x monthly External Newspapers published in 2015/2016	12 x Monthly Msunduzi Newspapers developed and published	12 x Monthly Msunduzi Newspapers developed and published by the 30th of June 2016	Number of Monthly Msunduzi Newspapers developed and published	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Msunduzi News handcopies and link to website and Corporate Communications			
A	A1	MKT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Review Marketing and Communication Strategy	Strategy review	N/A	2015/2016 approved Marketing & Communication Strategy	Reviewed Marketing & Communication Strategy developed and submitted to SMC for approval	Reviewed Marketing & Communication Strategy developed and submitted to SMC for approval by the 31st of May 2016.	Date Reviewed Marketing & Communication Strategy developed and submitted to SMC for approval	N/A	N/A	N/A	N/A	1 (89% & below)	Pending comments from various stakeholders	Approval and inclusion of documents in the SMC agenda.	1 month	Draft Marketing and Communications Strategy				
A	A1	MKT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Stakeholder Coordination	Quarterly engagements	N/A	Media engagements held	Quarterly Media/Stakeholder Liaison engagements conducted	4 x Quarterly Media/Stakeholder Liaison engagements conducted by the 30th of June 2016	Number of Quarterly Media/Stakeholder Liaison engagements conducted	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	Invitations and program for the day.			
A	A1	MKT 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Event Management	Development of Events Management Policy	N/A	Approved Events Management Policy (2014/2015)	Reviewed Events Management Policy developed and submitted to SMC	A revised Events Management Policy developed and submitted to SMC for approval by the 31st of May 2016	Revised Events Management Policy developed and submitted to SMC for approval by Council	N/A	N/A	N/A	N/A	1 (89% & below)	Pending approval from Senior Manager: Office of the City Manager for approval and inclusion in the SMC agenda. Awaiting document.	Approval and inclusion of documents in the SMC agenda.	1 month	Draft events policy document.				

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																			
BUSINESS UNIT: CORPORATE BUSINESS UNIT																			
SUB UNIT: MARKETING MANAGEMENT																			
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
															VOTE	VOTE	VOTE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL
A	A1	MKT 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Monitoring & Evaluation	Reports	N/A	N/A	100% of post analysis reports developed and submitted to SMC for all signed sponsorship agreements by the 30th of June 2016	100% of post analysis reports developed and submitted to SMC for all signed sponsorship agreements by the 30th of June 2016	% of post analysis reports developed and submitted to SMC for all signed sponsorship agreements	N/A	N/A	N/A	1 post analysis reports still to be submitted for the Maritzburg City Marathon held in February 2016.	Finalisation of post analysis report.	1 month	Unsigned post analysis report submitted by event organisers.		
A	A1	MKT 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Call Centre	Policy & Procedure Manual	N/A	N/A	Development & Submission of a Policy and Procedure manual for the operations of the Call Centre to SMC for approval by Council by the 31st of December 2015	Development & Submission of a Policy and Procedure manual for the operations of the Call Centre to SMC for approval by Council by the 31st of December 2015	Date Policy and Procedure manual for the operations of the Call Centre Developed & Submitted to SMC for approval by Council	N/A	N/A	N/A	Policy and procedure manual for the operations of the Call Centre however it has not been approved by Council.	Submission of the procedure manual.	1 month	Draft procedure manual document.		
A	A1	MKT 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Call Centre	Policy & Procedure Manual	N/A	N/A	Development & Submission of an Implementation plan on the Policy for the operations of the Call Centre to SMC by the 31st of March 2016	Development & Submission of an Implementation plan on the Policy for the operations of the Call Centre to SMC by the 31st of March 2016	Date Implementation plan on the operations of the Call Centre Submitted to SMC	N/A	N/A	N/A	Call Centre Implementation Plan of Policy for approval however it was returned for further comments.	Finalisation and approval of the implementation plan.	1 month	Draft implementation plan document.		
A	A1	MKT 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Call Centre	Policy & Procedure Manual	N/A	N/A	100% Implementation of the approved Implementation plan on the Policy for the operations of the Call Centre by the 30th of June 2016	100% Implementation of the approved Implementation plan on the Policy for the operations of the Call Centre by the 30th of June 2016	% Implementation of the approved Implementation plan on the Policy for the operations of the Call Centre	N/A	N/A	N/A	No implementation of plan, as none has been approved.	Approval of implementation plan.	2 months	Draft implementation plan document.		

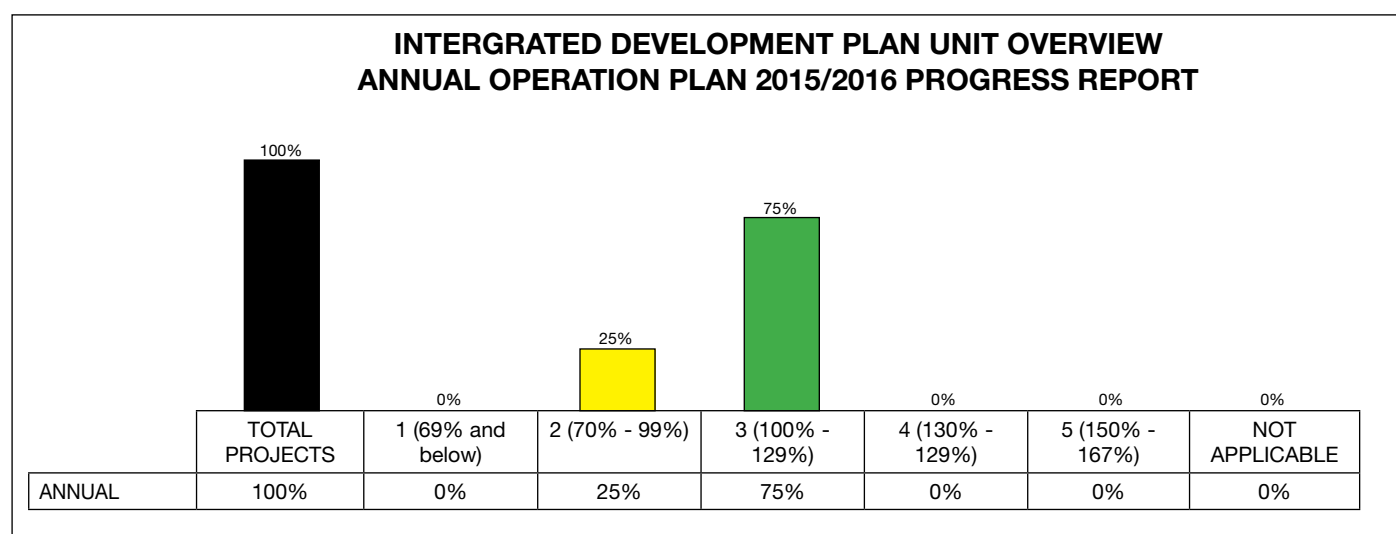
INTEGRATED DEVELOPMENT PLAN UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INTEGRATED DEVELOPMENT PLAN UNIT OVERVIEW

1.1	TOTAL PROJECTS:	8
1.1.1	OPERATING PROJECTS	8
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
BUSINESS UNIT: CORPORATE BUSINESS UNIT																							
SUB UNIT: INTEGRATED DEVELOPMENT PLAN																							
INDEX	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT									
										OPEX		CAPEX		REVENUE		FUNDING SOURCE		ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
										VOTE		VOTE		VOTE				ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES
F	IDP 01	NKPA 6 - CROSS CUTTING INTERVENTIONS	Improve Municipal Planning and Spatial development	IDP process plan	All	Process Plan developed and adopted by 30 September	Draft IDP Process plan 2016/17 FY developed and submitted to SMC for approval for on wards submission to CoGTA by the 13th of July 2015	Draft IDP Process plan 2016/17 FY developed and submitted to SMC for approval for on wards submission to CoGTA by the 13th of July 2015	Date Draft IDP Process plan 2016/17 FY submitted to SMC for approval for on wards submission to CoGTA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	SMC resolution					
F	IDP 02	NKPA 6 - CROSS CUTTING INTERVENTIONS	Improve Municipal Planning and Spatial development	IDP implementation	All	2015-16 IDP review Developed and adopted	2016-17 IDP review Developed and Submitted to Council for approval	2016-17 IDP review Developed and Submitted to Council for approval by the 30th of May 2016	Date 2016-17 IDP review Developed and Submitted to Council for approval	200000	N/A	N/A	Council	2016-17 IDP review Developed and Submitted to Council for approval by the 30th of May 2016	3 (100% - 129%)	N/A	N/A	N/A	council resolution and IDP Document				
F	IDP 03	NKPA 6 - CROSS CUTTING INTERVENTIONST	Improve Municipal Planning and Spatial development	IDP implementation	All	Community needs circulated to Sector Departments	4 x sets of Community needs circulated and circulated to Sector departments	4 x sets of Community needs circulated and circulated to Sector departments by the 30th of June 2016	Number of sets of Community needs circulated and circulated to Sector departments	141001286	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Community Needs				
F	IDP 04	NKPA 6 - CROSS CUTTING INTERVENTIONS	Improve Municipal Planning and Spatial development	IDP implementation	All	3 alignment working group held	4 x IDP Internal Alignment working group sessions convened	4 x IDP Internal Alignment working group sessions convened by the 30th of June 2016	Number of IDP Internal Alignment working group sessions convened	25000	N/A	N/A	Council	4 x IDP Internal Alignment working group sessions convened by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Minutes				
E	IDP 05	NKPA 6 - CROSS CUTTING INTERVENTIONS	Improve Municipal Planning and Spatial development	IDP implementation	All	3 IDP representatives forum Held	4 x IDP Representatives forum meetings convened	4 x IDP Representatives forum meetings convened by the 30th of June 2016	Number of IDP Representatives forum meetings convened	141001286	N/A	N/A	Council	3x IDP Representatives forum meetings convened by the 30th of June 2016	N/A	N/A	The unit will have the Q1 forum planning session during Q2, therefore no forum was held in this quarter	N/A	Minutes and attendance registers				
E	IDP 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Municipal Planning and Spatial development	IDP implementation	All	5 IDP road shows facilitated and conducted	6 x IDP/budget roadshow sessions conducted by the 30th of April 2016	6 x IDP/budget roadshow sessions conducted by the 30th of April 2016	Number of IDP/budget roadshow sessions conducted	141001286	N/A	N/A	Council	6 x IDP/budget roadshow sessions conducted by the 30th of April 2016	N/A	N/A	N/A	N/A	Minutes and attendance registers				
E	IDP 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Municipal Planning and Spatial development	IDP implementation	All	SOCA held on the 30th of June 2014	1 x Mayoral State of the City Address (SOCA) facilitated	1 x Mayoral State of the City Address (SOCA) facilitated by the 31st of July 2015	Number of Mayoral State of the City Address (SOCA) facilitated	1 000 000	N/A	N/A	Council	1 x Mayoral State of the City Address (SOCA) facilitated by the 31st of July 2015	N/A	N/A	N/A	N/A	Minutes and attendance registers				
F	IDP 08	NKPA 6 - CROSS CUTTING INTERVENTIONS	Improve Municipal Planning and Spatial development	IDP implementation	All	QOL not previously done at Msunduzi	1 x Quality of Life Survey report submitted to SMC	1 x Quality of Life Survey report submitted to SMC by the 31st of January 2016	Number of Quality of Life Survey reports submitted to SMC	141001286	N/A	N/A	Council	1 x Quality of Life Survey report submitted to SMC by the 31st of January 2016	2 (70% - 99%)	N/A	There was a delay in appointing the service provider and service provider appointed during the december break	N/A	final Municipal living conditions survey				
										141001286	N/A	N/A			N/A	N/A		N/A	N/A				

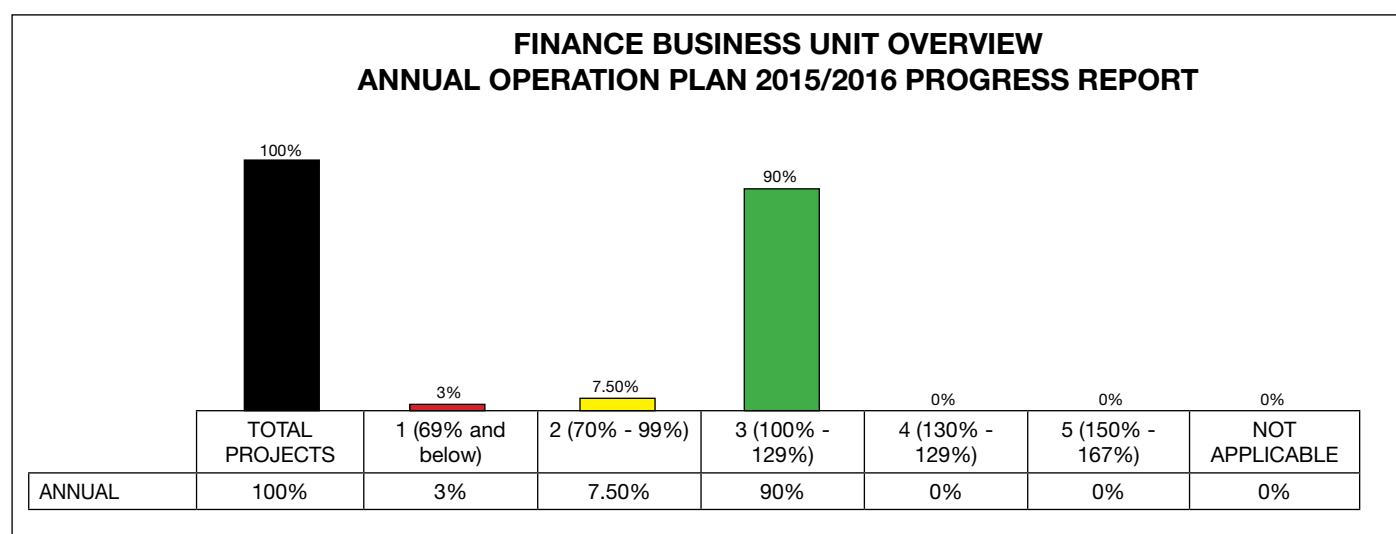
FINANCE BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 FINANCE BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	40
1.1.1	OPERATING PROJECTS	40
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



BUDGET & TREASURY UNIT OVERVIEW

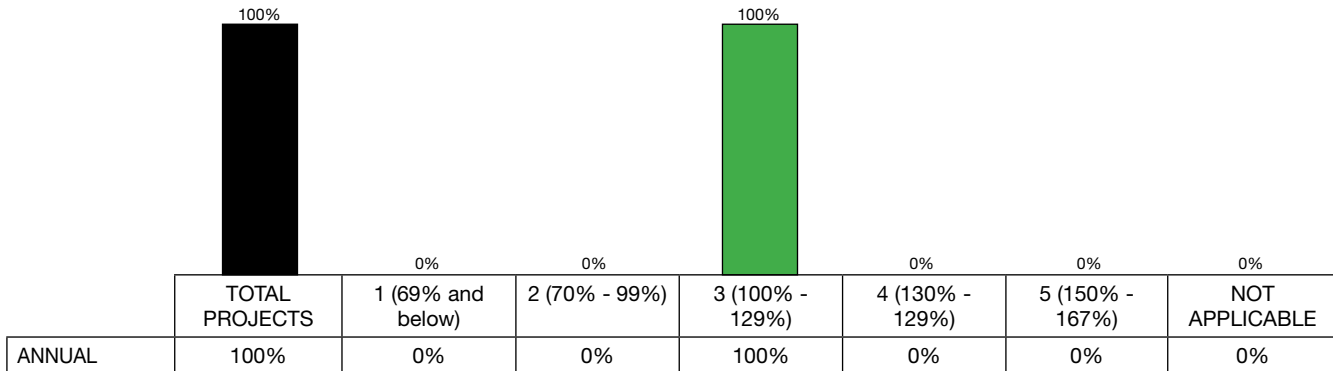
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 BUDGET & TREASURY UNIT OVERVIEW

1.1	TOTAL PROJECTS:	11
1.1.1	OPERATING PROJECTS	11
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

BUDGET & TREASURY UNIT OVERVIEW ANNUAL OPERATION PLAN 2015/2016 PROGRESS REPORT



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: FINANCE											SUB UNIT: BUDGET & TREASURY										
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	B & T 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan		N/A	Final Draft budget submitted to SMC by the 30th of April 2015	Final Draft budget for 2015/16 FY & two outer years prepared & submitted to SMC	Final Draft budget for 2016/17 FY & two outer years prepared & submitted to SMC by the 29 February 2016	Date Final Draft budget for 2016/17FY & two outer years prepared & submitted to SMC	N/A	N/A	N/A	N/A	Final Draft budget for 2016/17 FY & two outer years prepared & submitted to SMC by the 29 February 2016	3 (100% - 129%)	N/A	N/A	N/A	Council Minutes	
D	D3	B & T 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan		N/A	Summary of the approved budget and tariff charges for the 2015/2016 FY advertised by the 30th of June 2015	Summary of the approved budget and tariff charges for the 2015/2016 FY advertised in the Natal Witness	Summary of the approved budget and tariff charges for the 2015/2016 FY advertised in the Natal Witness by the 30th of June 2015	Date Summary of the approved budget and tariff charges for the 2015/2016 FY advertised in the Natal Witness	N/A	N/A	N/A	N/A	Summary of the approved budget and tariff charges for the 2015/2016 FY advertised in the Natal Witness by the 30th of June 2015	3 (100% - 129%)	N/A	N/A	N/A	Notice No: F01/2016	
D	D3	B & T 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting and auditing		N/A	Annual Financial Statements submitted to the AG on the 31st of August 2014	Annual financial statements for the 13/14 FY prepared and submitted to AG	Annual financial statements for the 14/15 FY prepared and submitted to AG by the 31st of August 2015	Date Annual financial statements for the 13/14 FY prepared and submitted to AG	N/A	N/A	N/A	N/A	Annual financial statements for the 14/15 FY prepared and submitted to AG by the 31st of August 2015	3 (100% - 129%)	N/A	N/A	N/A	N/A	
D	D3	B & T 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting		N/A	Section 71 reports were prepared and submitted within 10 working days after each month end for 2013/14 Financial year	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	Number of S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	N/A	N/A	N/A	N/A	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	
D	D3	B & T 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting		N/A	Quarterly submission of Section 52(d) reports to SMC done on an ad-hoc basis in 14/15 FY	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of June 2016	Number of Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter	N/A	N/A	N/A	N/A	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																		
BUSINESS UNIT: FINANCE																		
SUB UNIT: BUDGET & TREASURY																		
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT			
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION
D	D3	B & T 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	2013/14 mid-year report tabled by 25 January 2015	Section 72 (mid-year) budget performance report prepared and submitted to Council	Section 72 (mid-year) budget performance report prepared and submitted to Council by the 25th of January 2016	Date Section 72 (mid-year) budget performance report prepared and submitted to Council	N/A	N/A	N/A	N/A	Section 72 (mid-year) budget performance report prepared and submitted to Council by the 25th of January 2016	N/A	N/A	N/A
D	D3	B & T 07	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Grants financial report was tabled to SMC monthly during the 2014/15 FY	12 x Monthly monitoring of grants reports prepared and submitted to SMC	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 30th of June 2016	Number of Monthly monitoring of grants reports prepared and submitted to SMC	N/A	N/A	N/A	N/A	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 30th of June 2016	N/A	N/A	N/A
D	D3	B & T 08	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Section 66 reports are prepared and submitted within 10 working days after each month end for 2014/15 year	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	Number of Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month	N/A	N/A	N/A	N/A	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	N/A	N/A	N/A
D	D3	B & T 09	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC in 14/15 FY	12 x Monthly Cash flow reports prepared and submitted to SMC	12 x Monthly Cash flow reports prepared and submitted to SMC by the 30th of June 2016	Number of Monthly Cash flow reports prepared and submitted to SMC	N/A	N/A	N/A	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC by the 30th of June 2016	N/A	N/A	N/A

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
SUB UNIT: BUDGET & TREASURY										ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT											
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR-MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	COR-RECTIVE MEASURE	TIMEFRAME TO IMPL-EMENT COR-RECTIVE MEASURES	SOURCE DOCU-MENT
D	D3	B & T 10	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Strengthen Govern-ance	Ensure compli-ance to MFMA and Treasury regulations	N/A	100% of Budget & Treasury poli-cies reviewed and submitted to SMC in the 14/15 FY	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures (Vi-ment, Grants, Budget, Cash Management & Investments, Credit Control, Debt Collection, Tariffs, Indigents & Reserves Policy)	100% of Bud-get & Treasury policies reviewed and submitted to SMC along with standard operating pro-cedures by the 28 Feb-uary 2016 (Budget, Cash Management & Investments, Credit Control, Debt Collection, Tariffs, Indigents & Reserves Policy)	% of Budget & Treasury poli-cies reviewed and submitted to SMC along with standard operating procedures (Budget, Cash Management & Investments, Credit Control, Debt Collec-tion, Tariffs, Indigents & Funding and Reserves Policy)	N/A	N/A	N/A	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28 February 2016 (Budget, Cash Management & Invest-ments, Credit Control, Debt Collection, Tariffs, Indigents & Funding and Reserves Policy)	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28 February 2016 (Budget, Cash Management & Invest-ments, Credit Control, Debt Collection, Tariffs, Indigents & Funding and Reserves Policy)	3 (100% - 129%)	N/A	N/A	N/A	N/A	
A	A1	EXP 01	NKPA 1 - MUNICIPAL TRANSFOR-MATION & OR-GANIZATIONAL DEVELOPMENT	Expenditure Manage-ment	Quarterly reporting of the Implementa-tion of SCOA submitted to SMC.	N/A	Quarterly reports prepared and submitted to SMC on the implemen-tation of SCOA	4 x Quarterly reports prepared and submitted to SMC on the implementation of SCOA	4 x Quarterly reports prepared and submitted to SMC on the implementation of SCOA by the 30th of June 2016	Number of Quarterly re-ports prepared and submitted to SMC on the Implementation of SCOA	N/A	N/A	N/A	N/A	4 x Quarter-ly reports prepared and submitted to SMC on the Implementa-tion of SCOA by the 30th of June 2016	4 x Quarterly reports pre-pared and submitted to SMC on the Implementa-tion of SCOA by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A

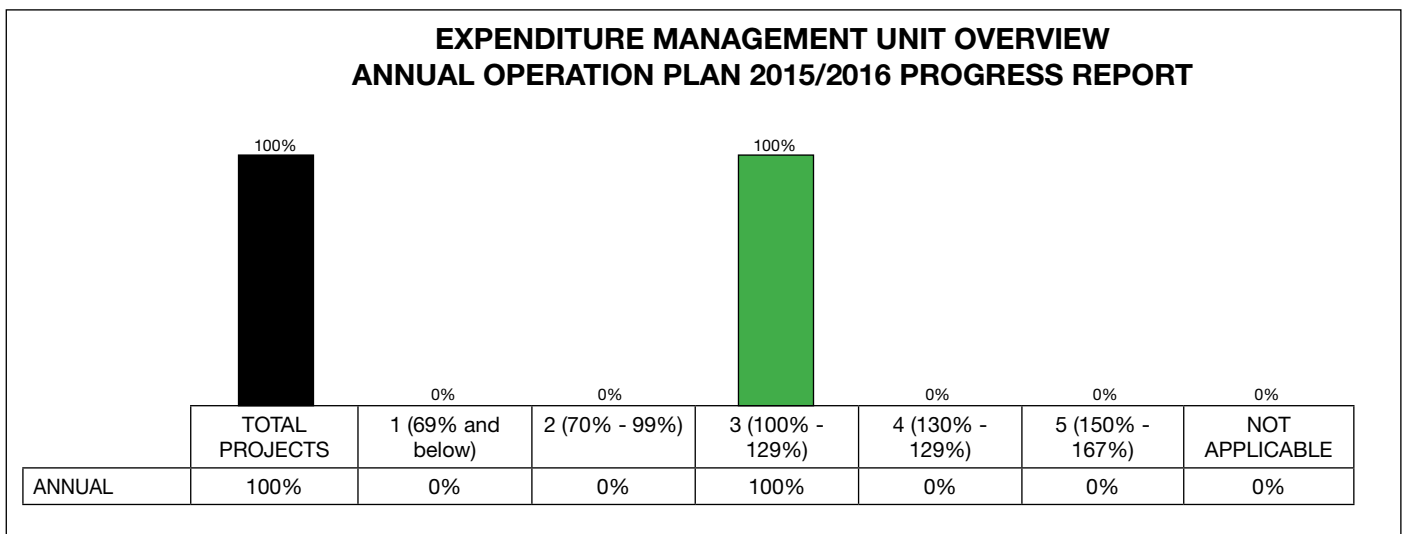
EXPENDITURE MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 EXPENDITURE MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	3
1.1.1	OPERATING PROJECTS	3
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	SUB UNIT: EXPENDITURE MANAGEMENT						ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
											ANNUAL BUDGET INFORMATION						ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
A	A1	EXP 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Monthly report on Fruitless and Wasteful Expenditure to SMC	N/A	Fruitless and wasteful expenditure reports submitted to SMC for 2014/15	12 x monthly reports on the Recovery of Fruitless and Wasteful Expenditure submitted to SMC by the 30th of June 2016	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2016	Number of monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC	N/A	N/A	N/A	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2016	Not all reports stamped having been received by the Office of the MM	1 (89% & below)	N/A	N/A	N/A	Report to SMC.	
A	A1	EXP 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Payment of council creditors within 30 days from date of receipt of invoices by the creditors department	N/A	89% of creditors are paid within 30 days from date of receipt of invoice.	90% of all creditors must be paid within 30 days from date of receipt of invoice by Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	% of all creditors paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	N/A	N/A	N/A	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	92% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Creditors Age Analysis	
A	A1	EXP 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Submit Quarterly reports on Implementation of financial management system to SMC.	N/A	No reports are submitted to SMC.	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2016	Number of Quarterly Reports on the acquisition and implementation of the financial management system prepared to SMC	N/A	N/A	25 000 000	Council	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2016	Not all reports stamped having been received by the Office of the MM	1 (89% & below)	N/A	N/A	N/A	Report to SMC	

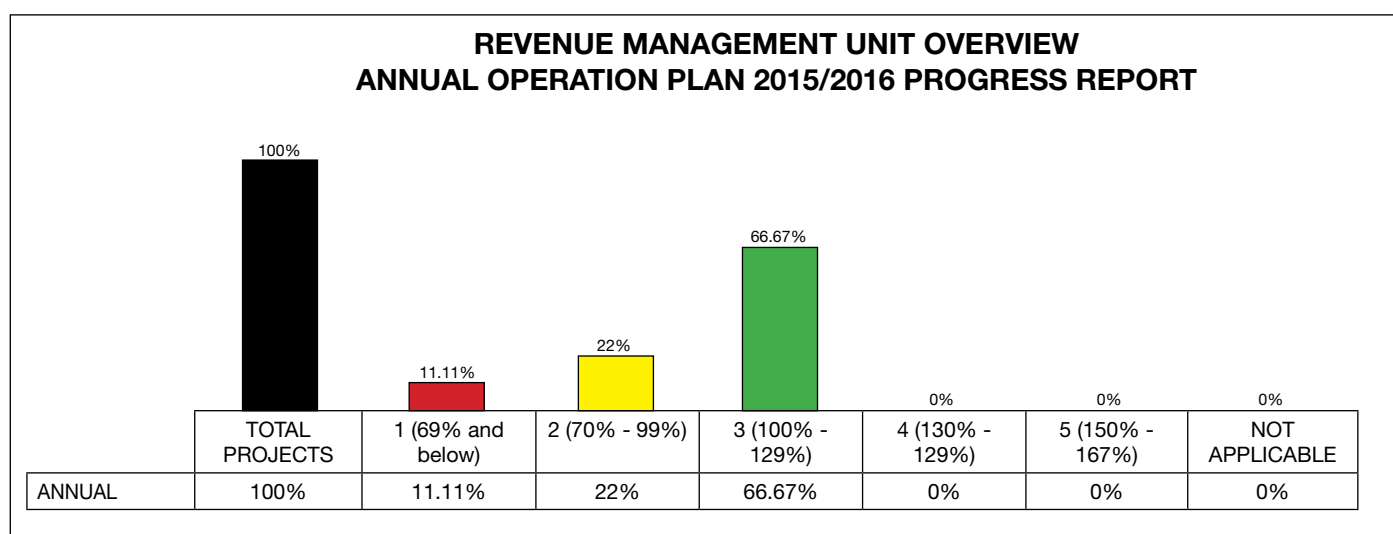
REVENUE MANAGMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 REVENUE MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	9
1.1.1	OPERATING PROJECTS	9
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																							
BUSINESS UNIT: FINANCE											SUB UNIT: REVENUE MANAGEMENT												
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT								
											CAPEX		REVENUE		FUNDING SOURCE		ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
											VOTE	VOTE	VOTE	VOTE									
D	D1	REV 01	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Adoption of Revenue related policies	Compliance	N/A	All Revenue related policies were reviewed in 2014/15 budget (Credit Control, Tariffs, Indigent, Rates and Debt Write off policies)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	Date Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted	N/A	N/A	N/A	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	COUNCIL RESOLUTION			
D	D3	REV 02	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Revenue Management	Reports	N/A	Monthly debtors age analysis reports submitted to SMC in the 14/15 FY	12 x monthly debtors age analysis reports submitted to SMC	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2016	Number of monthly debtors age analysis reports submitted	N/A	N/A	N/A	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	AGE ANALYSIS AND SMC RESOLUTION		
D	D1	REV 03	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Revenue Management	Debt collection	N/A	85% current debt collected in the 14/15FY	95% Monthly collection rate of current debt	95% Monthly collection rate of current debt by the 30th of June 2016	% of Monthly collection rate of current debt	N/A	N/A	N/A	N/A	71% Monthly collection rate of current debt by the 30th of June 2016	2 (70% - 99%)	N/A	N/A	N/A	N/A	AGE ANALYSIS		
D	D1	REV 04	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Revenue Management	Debt collection	N/A	20% arrears debt collected in the 14/15 FY	10% Monthly collection rate of arrears debt	10% Monthly collection rate of arrears debt by the 30th of June 2016	% of Monthly collection rate of arrears debt	N/A	N/A	N/A	N/A	0% Monthly collection rate of arrears debt by the 30th of June 2016	1 (69% & below)	N/A	N/A	N/A	N/A	AGE ANALYSIS		
D	D1	REV 05	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Billing management	Accurate Billing	N/A	70% electricity and water meters read in the 14/15 FY	90% of all electricity and water meters read on a monthly basis	90% of all electricity and water meters read on a monthly basis by the 30th of June 2016	% of all electricity and water meters read on a monthly basis	N/A	N/A	N/A	N/A	87% of all electricity and water meters read on a monthly basis by the 30th of June 2016	2 (70% - 99%)	N/A	N/A	N/A	N/A	Meter Reading status report		
D	D3	REV 06	NKPA.4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Billing management	Reports	N/A	Billing vs. collection report submitted to snc in 14/15 FY	12 x monthly reports on billing vs. collection rates submitted to SMC	12 x monthly reports on billing vs. collection rates submitted to SMC by the 30th of June 2016	Number of monthly reports on billing vs. collection rates submitted	N/A	N/A	N/A	N/A	12 x monthly reports on billing vs. collection rates submitted to SMC by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Reports and resolutions		

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: FINANCE																					
SUB UNIT: REVENUE MANAGEMENT																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D1	REV 07	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Billing management	Data cleansing	N/A	Nil	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2016	Number of Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC	N/A	N/A	N/A	N/A	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2016	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	24x Quarterly Reports submitted to SMC
D	D3	REV 08	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial Reporting	rental stock	N/A	Nil	12 x monthly reports on Council rental stock submitted to SMC	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2016	Number of monthly reports on Council rental stock submitted to SMC	N/A	N/A	N/A	N/A	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2016	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Reports and resolutions
D	D3	REV 09	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Revenue Enhancement Strategy	Implement the Revenue Enhancement Strategy	N/A	revenue enhancement strategy already in place	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2016	Number of Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC	N/A	N/A	N/A	N/A	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2016	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Reports and resolutions

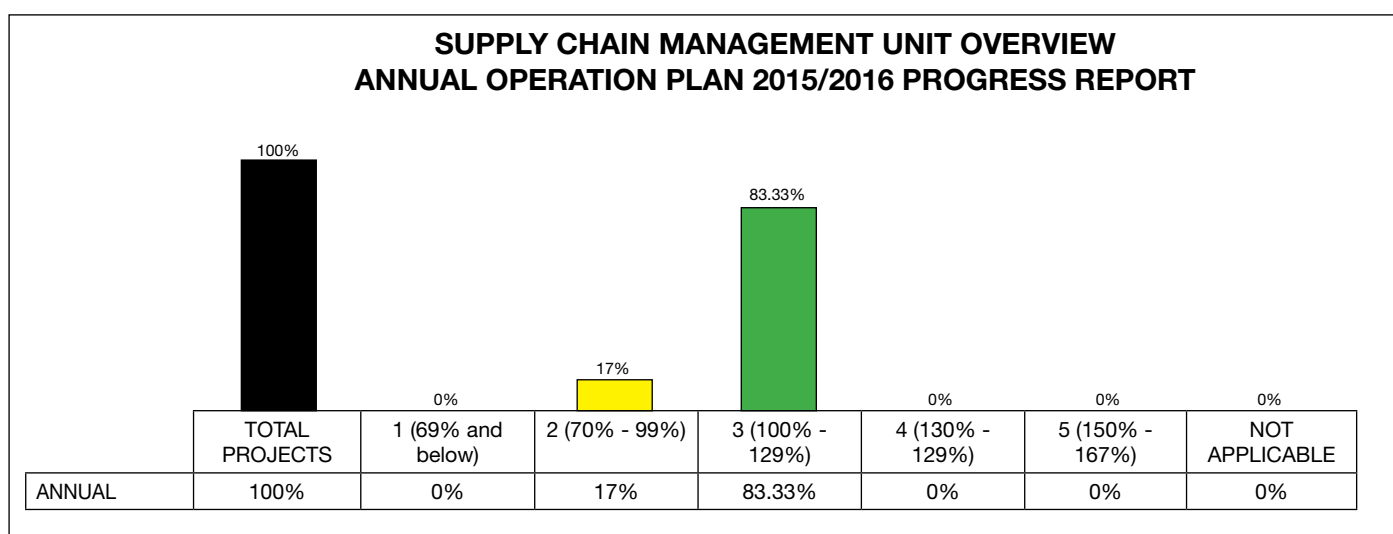
SUPPLY CHAIN MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SUPPLY CHAIN MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	6
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: FINANCE										SUB UNIT: SUPPLY CHAIN MANAGEMENT											
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D2	SCM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	SCM Policy Review	N/A	SCM Policy approved by SMC on 29/05/2015	Supply chain management Policy reviewed and submitted to SMC for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2016 for approval by Council	Date Supply chain management Policy reviewed and submitted to SMC for approval by Council	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	SMC Resolution	
D	D2	SCM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement plan submission	N/A	Procurement plan approved by SMC on 30/07/2014	2016/2017 financial year Procurement Plan prepared and submitted to SMC	2016/2017 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2016	Date 2016/2017 financial year Procurement Plan prepared	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	some end user departments did not submit their procurement schedules despite being reminded a number of times	SCM will submit the procurement plan with the missing information by 15 July 2016	15/07/2016	N/A
D	D2	SCM 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement Plan implementation	N/A	14/15 Procurement plan	4 x quarterly reports produced and submitted to SMC on the implementation of the 15/16FY approved procurement plan	4 x quarterly reports produced and submitted to SMC on the implementation of the 15/16FY approved procurement plan by the 30th of June 2016	Number of quarterly reports produced	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	SMC Resolution
D	D2	SCM 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	Report submitted by 25 of each month	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2016	Number of reports on Tenders awarded/ deviations and inventory management reports prepared	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	OMC Resolution
D	D2	SCM 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	Monthly reports submitted to SMC	12 x contract management monthly reports prepared and submitted to SMC	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2016	Number of contract management monthly reports prepared	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	SMC Resolution
D	D2	SCM 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monitoring of irregular expenditure	N/A	Prepare and submit irregular expenditure report as when identified	4 x quarterly Irregular Expenditure reports prepared and submitted to SMC as and when identified	4 x quarterly Irregular Expenditure reports prepared and submitted to SMC by the 30th of June 2016 as and when identified	Number of quarterly Irregular Expenditure reports prepared	N/A	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A

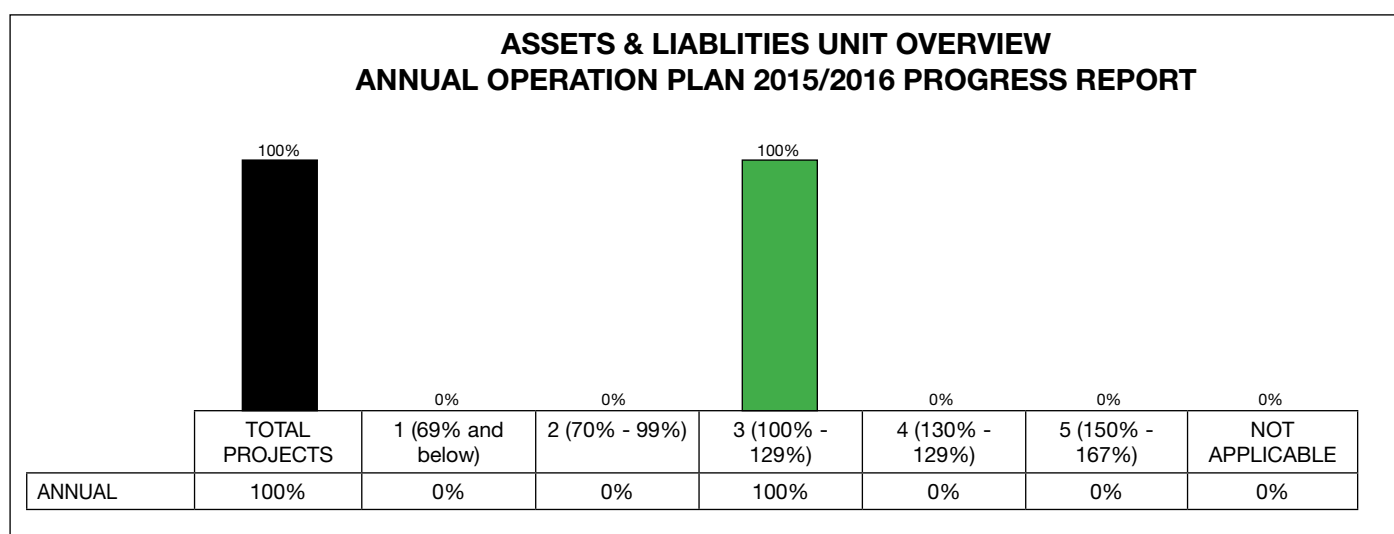
ASSETS & LIABILITIES UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ASSETS & LIABILITIES UNIT OVERVIEW

1.1	TOTAL PROJECTS:	11
1.1.1	OPERATING PROJECTS	11
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	SUB UNIT: ASSETS & LIABILITIES MANAGEMENT						ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											ANNUAL BUDGET INFORMATION						ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	A & LM01	NKPA 1 - MUNICIPAL Transformation & organizational development	Increase institutional capacity and promote transformation	Policy review	N/A	Asset Policy review during 2013/14	Asset Management Policy reviewed and submitted to SMC for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2016 for approval by Council	Date Asset Management Policy reviewed and submitted to SMC for approval by Council	N/A	N/A	N/A	N/A	Asset management Policy reviewed and submitted to SMC by the 28 February 2016 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	Asset management policy	
A	A1	A & LM02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Review Useful Lives of Assets at year end.	N/A	0.25	1 x report prepared and submitted to SMC on the 100% review of all Council assets' useful lives	1 x report prepared and submitted to SMC on the 100% review of all Council assets' useful lives by the 30th of June 2016	Number & date of reports prepared and submitted to SMC on the 100% review of all Council assets' useful lives	N/A	N/A	N/A	N/A	1 x report prepared and submitted to SMC on the 100% review of all Council assets' useful lives by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Reports and Resolution
A	A1	A & LM03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Valuation of Investment Properties	N/A	1	1 x report prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2016	Number & date of reports prepared and submitted to SMC on the 100% valuation of all Council investment valuation of all Council Property Assets at year end	N/A	N/A	N/A	N/A	1 x report prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Valuation reports
A	A1	A & LM04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Assess rehabilitation costs of Land fill site at year end.	N/A	1	1 x report prepared and submitted to SMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end	1 x report prepared and submitted to SMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2016	Number & Date of reports prepared and submitted to SMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end	N/A	N/A	N/A	N/A	1 x report prepared and submitted to SMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Reports and Resolution
A	A1	A & LM05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Undertake asset count	N/A	0.9	1 x report prepared and submitted to SMC on the 100% verification of all Council assets physically verified at year end	1 x report prepared and submitted to SMC on the 100% verification of all Council assets physically verified by the 30th of June 2016	Number & Date of report prepared and submitted to SMC on the 100% verification of all Council assets physically verified at year end	N/A	N/A	N/A	N/A	1 x report prepared and submitted to SMC on the 100% verification of all Council assets physically verified by the 30th of June 2016	N/A	3 (100% - 129%)	N/A	N/A	N/A	Reports and Resolution

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	SUB UNIT: ASSETS & LIABILITIES MANAGEMENT				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											ANNUAL BUDGET INFORMATION			FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
											OPEX	CAPEX	REVENUE								
A	A1	A & LM06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Institutional capacity and promote transformation	Assess Impairment of Assets at year end.	N/A	0.25	1 x report prepared and submitted to SMC on the 100% assessment of all Council assets assessed for impairment at year end	1 x report prepared and submitted to SMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2016	Number & Date of report prepared and submitted to SMC on the 100% assessment of all Council assets assessed for impairment at year end	N/A	N/A	N/A	N/A	1 x report prepared and submitted to SMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2016	1 x report prepared and submitted to SMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Reports and Resolution
A	A1	A & LM07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	0.9	12 x monthly reports prepared and submitted to SMC on depreciation journals processed monthly	12 x monthly reports prepared and submitted to SMC on depreciation journals processed monthly by the 30th of June 2016	Number of monthly reports on depreciation journals processed monthly submitted to SMC	N/A	N/A	N/A	N/A	12 x monthly reports prepared and submitted to SMC on depreciation journals processed monthly by the 30th of June 2016	12 x monthly reports prepared and submitted to SMC on depreciation journals processed monthly by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	OMC REPORT
A	A1	A & LM08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	0.5	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2016	Number of monthly reconciliations between Asset Register & General Ledger reports submitted to OMC	N/A	N/A	N/A	N/A	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2016	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	OMC REPORT
A	A1	A & LM09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	0.2	4 x quarterly reports prepared and submitted to OMC on commissioned assets unbundled every month	4 x quarterly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2016	Number of quarterly reports on commissioned assets unbundled submitted	N/A	N/A	N/A	N/A	4 x quarterly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2016	4 x quarterly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	ASSET REGISTER
A	A1	A & LM10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Submit monthly reports on management of insurance claims to OMC.	N/A	Monthly reports on insurance claims submitted to OMC for 2014/15	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2016	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2016	Number of Monthly reports on the management of insurance claims submitted	N/A	N/A	N/A	N/A	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2016	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	OMC REPORT

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																											
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	SUB UNIT: ASSETS & LIABILITIES MANAGEMENT								ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT								
											ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT								
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT						
A	A1	A & LM11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Policies and Procedures.	N/A	No reports are submitted to SMC.	100% of Expenditure Management policies (insurance) reviewed and submitted to SMC along with standard operating procedures	100% of Expenditure Management policies (insurance) reviewed and submitted to SMC along with standard operating procedures by the 31st of May 2016	% of Expenditure Management policies (insurance) reviewed and submitted	N/A	N/A	N/A	N/A	100% of Expenditure Management policies (insurance) reviewed and submitted to SMC along with standard operating procedures by the 31st of May 2016	100% of Expenditure Management policies (insurance) reviewed and submitted to SMC along with standard operating procedures by the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	INSURANCE POLICY					

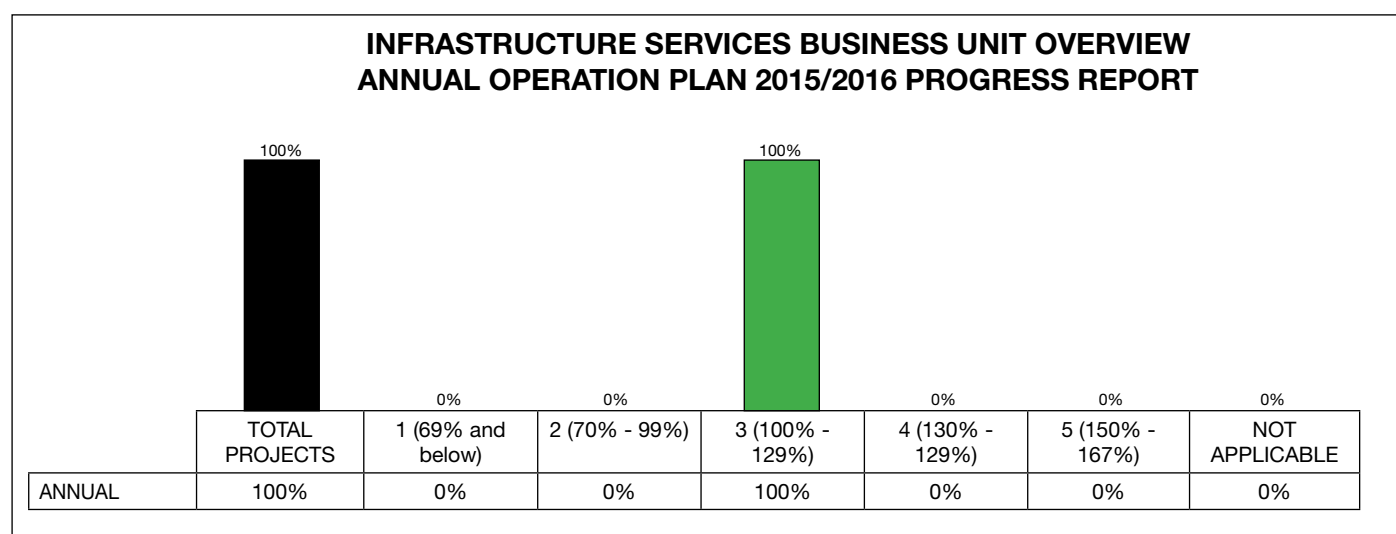
INFRASTRUCTURE SERVICES BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFRASTRUCTURE SERVICES BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	6
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



PROJECT MANAGEMENT UNIT OVERVIEW

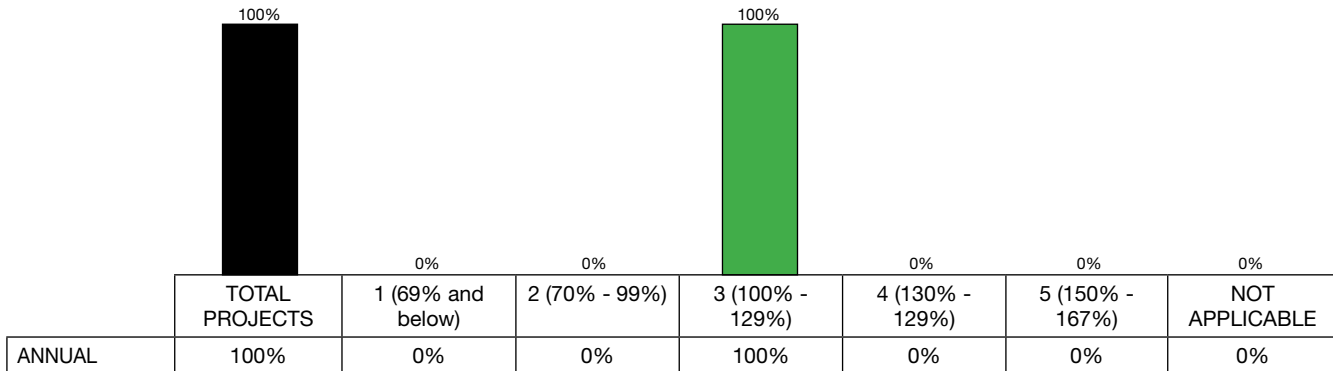
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 PROJECT MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	6
1.1.1	OPERATING PROJECTS	6
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

PROJECT MANAGEMENT UNIT OVERVIEW ANNUAL OPERATION PLAN 2015/2016 PROGRESS REPORT



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: INFRASTRUCTURE SERVICES SUB UNIT: PROJECT MANAGEMENT																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	VOTE	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES
D	D2	PMU 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management support	Monthly programme / project monitoring reports for MIG/OGF/ CNL Budget	All	Reports compiled & submitted by 5th of every month.	12 X Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted by the 5th of every month to project managers within business units	12 X Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted by the 5th of every month to project managers within business units by the 30th of June 2016	Number of Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted	N/A	N/A	N/A	N/A	N/A	12 X Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted by the 5th of every month to project managers within business units by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	Monthly MIG financial project listing.	
D	D2	PMU 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Basic Service Delivery	Project Management support	All	Weekly programme/ project monitoring reports for MIG/OGF/ CNL Budget	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/ CNL Budget) by the 30th of June 2016	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/ CNL Budget) by the 30th of June 2016	Number of Bi-weekly reports sent out every second Wednesday	N/A	N/A	N/A	N/A	N/A	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/ CNL Budget) by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Minutes of PM's Management meeting.
D	D2	PMU 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration of payment process and ongoing monitoring	All	100% of all invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU	100% of all invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU	100% of all invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2016	Turnaround time for all invoices packaged and submitted to client departments	N/A	N/A	N/A	N/A	N/A	100% of all invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Copy of signed payment tracking sheet for invoices processed.
D	D3	PMU 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration Support and reporting to MIG (Provincial) and reporting to OGF/CNL/ EPWP	All	Ensure project documentation completion to report expenditure to MIG/Funding Source by the 15th of every Month	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month by the 30th of June 2016	Number of Monthly DORA reports for MIG & EPWP submitted	N/A	N/A	N/A	N/A	N/A	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Minutes of PM's Management meeting.
A	A1	PMU 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Year end procedures	Notes to the annual financial statements for MIG	All	Annual financial statements compiled and submitted to Finance	Notes to the Annual financial statements compiled and submitted to Finance by the 15th of August 2015	Notes to the Annual financial statements compiled and submitted to Finance by the 15th of August 2015	Date Notes to the Annual financial statements compiled and submitted	N/A	N/A	N/A	N/A	N/A	Notes to the Annual financial statements compiled and submitted to Finance by the 15th of August 2015	3 (100% - 129%)	N/A	N/A	N/A	Notes to the CFO
											N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: INFRASTRUCTURE SERVICES SUB UNIT: PROJECT MANAGEMENT																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	PMU 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Monthly programme / project monitoring reports for COGTA	All	Expenditure and Revenue (E&R) Reports verified & submitted by 15th of every month to COGTA	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of June 2016	Number of Monthly Expenditure and Revenue (E&R) Reports verified & submitted	N/A	N/A	N/A	N/A	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	N/A	Copies of verified Expenditure and Revenue (E&R) reports.
											N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

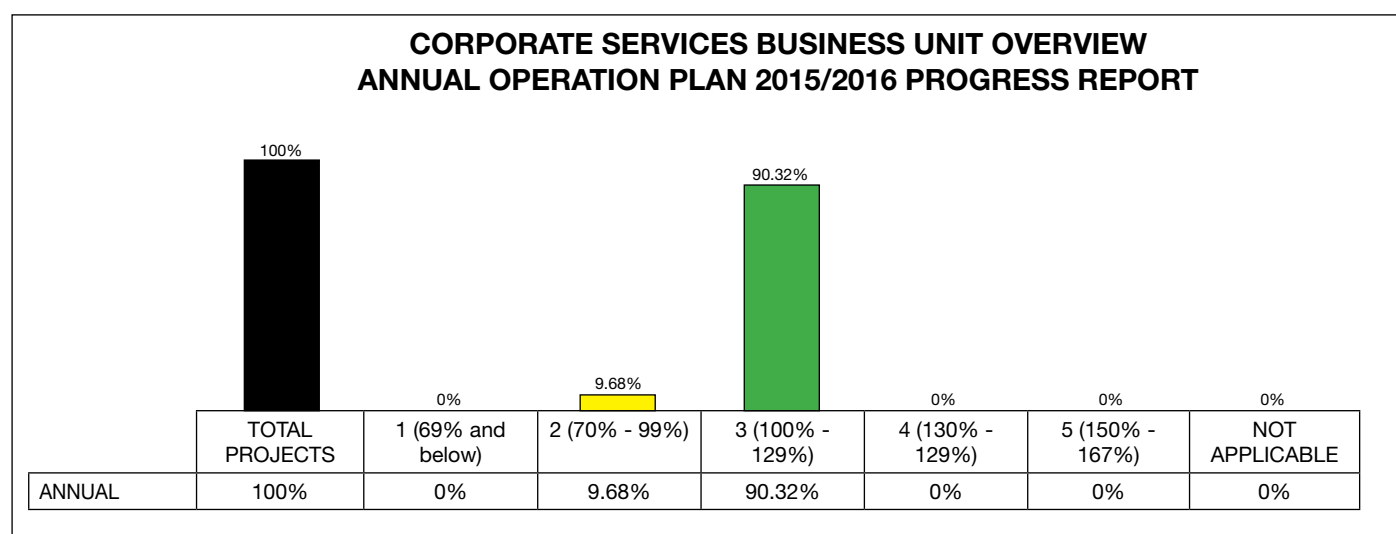
CORPORATE SERVICES BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CORPORATE SERVICES BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	31
1.1.1	OPERATING PROJECTS	31
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



LEGAL SERVICES UNIT OVERVIEW

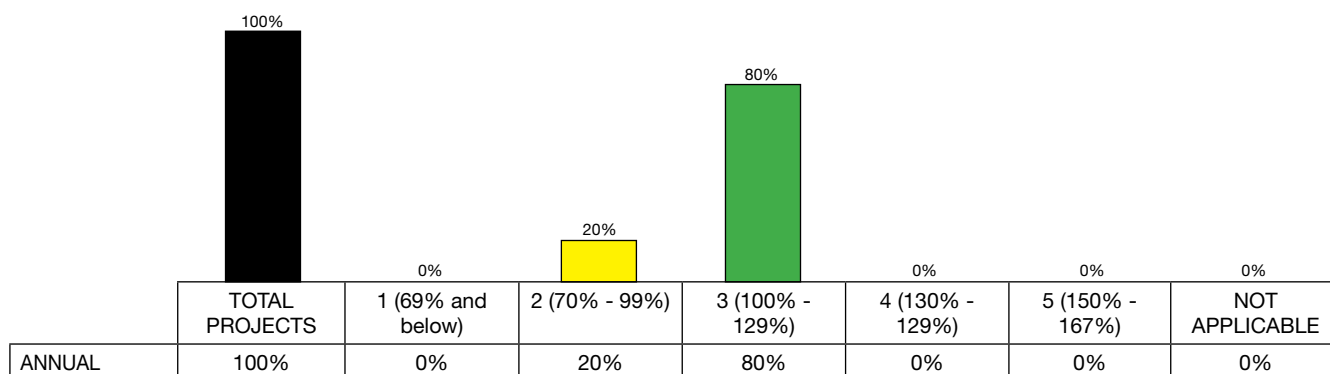
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 LEGAL SERVICES UNIT OVERVIEW

1.1	TOTAL PROJECTS:	5
1.1.1	OPERATING PROJECTS	5
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

LEGAL SERVICES UNIT OVERVIEW ANNUAL OPERATION PLAN 2015/2016 PROGRESS REPORT



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: CORPORATE SERVICES																						
SUB UNIT: LEGAL SERVICES																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE		FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
													VOTE	VOTE								
A	A1	LGL 01	N KPA 1: Municipal Transformation and Organizational Development	Strengthen Governance	By/laws	All wards	27	10 x specified bylaws submitted to SMC for Approval by Council by the 31st of May 2016 (Wayleaves , Human Settlement, Planning and Land Use Management, Tariff Policy, Environmental Health, Libraries, Motor Vehicle and Traffic Regulations, Cellular Infrastructure, Events bylaws)	10 x specified bylaws submitted to SMC for Approval by Council by the 31st of May 2016 (Wayleaves , Human Settlement, Planning and Land Use Management, Tariff Policy, Environmental Health, Libraries, Motor Vehicle and Traffic Regulations, Cellular Infrastructure, Events bylaws)	Number of by-laws submitted to SMC	5021001056	N/A	N/A	Council	2 (70% - 99%)	8X specified bylaws were submitted to SMC for approval by Council by the 31st of May 2016. (Wayleaves , Human Settlement, Planning and Land Use Management, Tariff Policy, Environmental Health, Libraries, Motor Vehicle and Traffic Regulations, Cellular Infrastructure, Events bylaws)	1. The SMC recommended on 30 May 2016 that it be noted that the Wayleave policy needed to be finalized prior to the drafting of the bylaws.	The policies for the wayleaves and human settlement bylaws must be drafted and finalized before the drafting of the bylaws.	2. A report was submitted to SMC explaining that the new policy needed to be finalized by the consultants first before the bylaws could be finalized. There is a further resolution by the SMC stemming from Economic Development authorising the appointment of the consultant to draft the policy.	six months	Resolutions of SMC and draft bylaws.	
E	E1	LGL 02	NKPA 5: Good Governance and Public Participation	Legal Representation	Provision of legal representation	All wards	1	100% Provision of legal representation on behalf of Council in all instances of Civil and criminal Litigation matters by the 30th of June 2016	100% Provision of legal representation on behalf of Council in all instances of Civil and criminal Litigation matters by the 30th of June 2016	% Provision of legal representation on behalf of Council	R750 000	N/A	N/A	Council	N/A	100% Provision of legal representation on behalf of Council in all instances of Civil and criminal Litigation matters by the 30th of June 2016	N/A	N/A	N/A	N/A	Pleadings, summons- es(Civil and criminal) and other relevant court notices and processes.	
E	E1	LGL 03	NKPA 5: Good Governance and Public Participation	Legal Comments	Provision of legal advice, opinions and inputs	All wards	1	100% legal advice provided within 7 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	100% legal advice provided within 7 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	Turnaround time for the provision of legal advice upon receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	N/A	N/A	N/A	N/A	3 (100% - 129%)	100% legal advice provided within 7 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	N/A	N/A	N/A	N/A	Memorandums of advice/ legal opinions and reports.	

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																						
BUSINESS UNIT: CORPORATE SERVICES																						
SUB UNIT: LEGAL SERVICES																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS / QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											OPEX		CAPEX	REVENUE	FUNDING SOURCE	ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											VOTE	VOTE	VOTE		ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1-2,3+4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
E1		LGL 04	NKPA 5: Good Governance and Public Participation	Legal Comments	Provision of legal advice, opinions and inputs	All wards	1	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services	100% completion of all requests for drafting and/ or provision of legal input into contracts upon request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	Turnaround time for the completion of all requests for drafting and/ or provision of legal input into contracts upon request/ notification by Legal Services subject to all relevant information having been made available to legal services	N/A	N/A	N/A	N/A	N/A	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	3 (100% - 129%)	N/A		N/A		Drafted contracts and Memorandums of advice.
E1		LGL 05	NKPA 5: Good Governance and Public Participation	Legal Comments	Provision of legal advice, opinions and inputs	All wards	1	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	Turnaround time for the completion of all requests for the provision of legal input into policies and procedures upon request/ notification by Legal Services subject to all relevant information having been made available to legal services	N/A	N/A	N/A	N/A	N/A	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	3 (100% - 129%)	N/A		N/A		Policies, advice given in reports referring to policies.

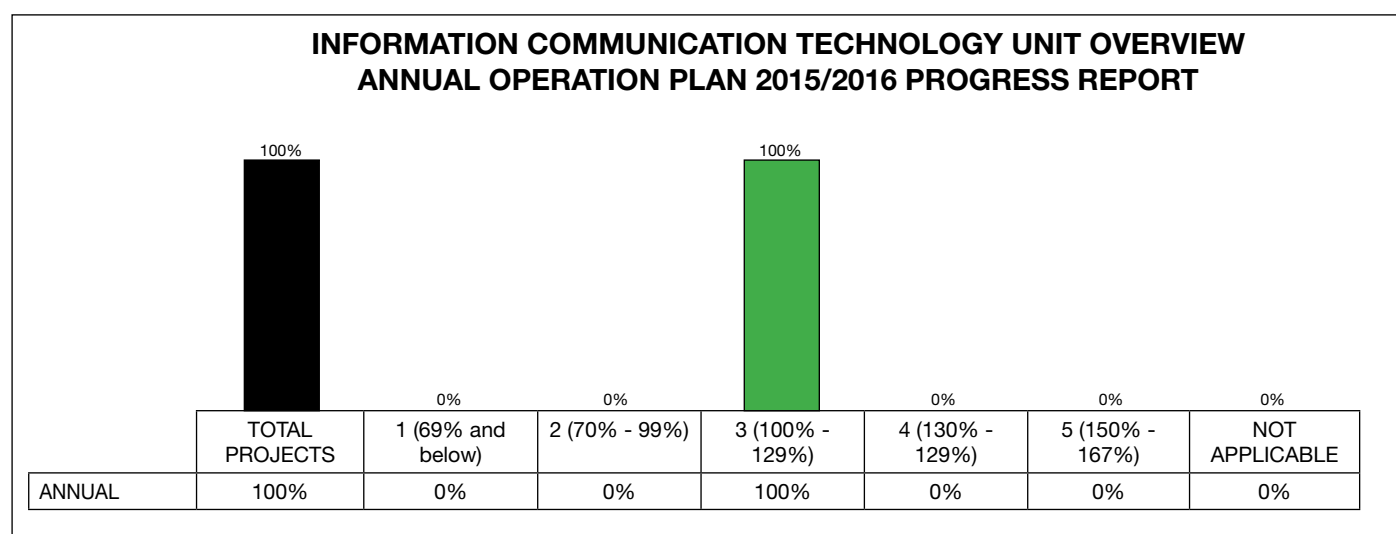
INFORMATION COMMUNICATION TECHNOLOGY UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFORMATION COMMUNICATION TECHNOLOGY UNIT OVERVIEW

1.1	TOTAL PROJECTS:	9
1.1.1	OPERATING PROJECTS	9
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																				
BUSINESS UNIT: CORPORATE SERVICES																				
SUB UNIT: INFORMATION COMMUNICATION TECHNOLOGY																				
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
										FUNDING SOURCE			ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
							OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT			
A	A2	ICT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Computer Deployment Project Phase II (200 new Laptops & Desktops)	N/A	600 Computers Deployed	200 x new computers purchased & deployed	200 x new computers purchased & deployed by the 30 June of 2016	Number of new computers purchased & deployed	47 327	N/A	N/A	COUNCIL FUNDING	186 x computers were purchased by the 30 June of 2016	2 (70% - 99%)	The reason for not reaching the 200 quantities originally aimed for was the price change due to Rand vs Dollar fluctuation. Also we used section 36 (emergency contract) to procure these computers, which doesn't allow for price changes.	To ensure targets are revised during mid-year to prevent a situation where the target exceeds the budget available.	16/17 Financial year	Delivery Note and Deployment Schedule.
A	A1	ICT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Mkondeni DR Site Completion	N/A	Completed Work (Air-conditioning, Fire Suppression, Raised Floor, Generator, UPS and Biometric Access Control)	Mkondeni Disaster Recovery Site fully functional	Mkondeni Disaster Recovery Site fully functional by the 31st of December 2015	Date Mkondeni Disaster Recovery Site fully functional	526/100/1235	N/A	N/A	COUNCIL FUNDING	N/A	N/A	N/A	N/A	N/A	Mkondeni Disaster Recovery Site Schematics and Emails supporting Testing and Recovery functionality.
A	A3	ICT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	e-Learning Solution Implementation	N/A	e-Learning Solution Pilot	e-Learning Solution implemented and fully functional	e-Learning Solution implemented and fully functional by the 30th of November 2015	Date e-Learning Solution implemented and fully functional	500 000	N/A	N/A	COUNCIL FUNDING	e-Learning Solution has been fully implemented and hosted on the Intranet.	3 (100% - 129%)	N/A	N/A	N/A	E-Learning functionality as hosted via Intranet.
A	A1	ICT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Disaster Recovery Plan Review and Update	N/A	Outdated Disaster Recovery Plan	Updated Disaster Recovery Plan submitted to the ICT Steering Committee	Updated Disaster Recovery Plan submitted to the ICT Steering Committee by the 29th of February 2016	Date Updated Disaster Recovery Plan submitted to the ICT Steering Committee	526/100/1100	N/A	N/A	COUNCIL FUNDING	Updated Disaster Recovery Plan submitted to the ICT Steering Committee by the 29th of February 2016	3 (100% - 129%)	N/A	N/A	N/A	DR Plan and emails to the ICT Steering committee

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																			
BUSINESS UNIT: CORPORATE SERVICES																			
SUB UNIT: INFORMATION COMMUNICATION TECHNOLOGY																			
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
A	A1	ICT 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increasing institutional capacity	Review and Update 5 ICT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management and Incident Management Policy) prepared & submitted to the ICT Steering Committee by the 31st of September 2015	N/A	Outdated ICT Policies	5 ICT updated policies submitted to ICT Steering Committee before 31 July 2015	5 x Updated ICT policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) prepared & submitted to the ICT Steering Committee by the 31st of September 2015	N/A	N/A	N/A	N/A	2 (70% - 99%)	5 x Updated ICT policies (1) Change control policy, (2) Network operations policy, (3) Monitoring and Control Policy, (4) Employment verification procedure (5) Policy and Environmental control procedures) prepared & submitted to the ICT Steering Committee by the 31st of September 2015	With the implementation of SAP, it became evident that some of the ICT Policies were more affected than the others, hence ICT identified the least affected policies and only reviewed those. The SAP implementation keeps making changes to the ICT infrastructure every 3 months through additional modules and related ICT hardware and software which directly influences our policies. It is not best practise to make changes while the SAP implementation is still on a project phase.	to ensure targets are revised during mid-year.	18/17 Financial year	5 Policies submitted to OD unit via emails.
A	A3	ICT 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Monitoring and Reporting	Service Delivery Improvement Plan (OLA Implementation)	N/A	Service Desk Reports - Average of 5 working days to resolve ICT incidents	ICT incidents resolved within 3 business days of receipt of the query by the ICT unit	ICT incidents resolved within 3 business days of receipt of the query by the ICT unit by the 30th of June 2016	Number of business days taken to resolve ICT incidents from the date of receipt of the query by the ICT unit	5 162 245	N/A	N/A	N/A	Not all ICT incidents were resolved within 3 days as agreed via OLA.	Not all incidents are resolved within 3 days but the total average of all them either weekly, monthly, or yearly translates to 3 days. NB: We don't subject incidents that are attended by external service providers as we don't have control over them nor do we impose our OLA to them. e.g Telkom.	N/A	N/A	Heat Reports

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: CORPORATE SERVICES																					
SUB UNIT: INFORMATION COMMUNICATION TECHNOLOGY																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	ICT 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Server Room Cabling	N/A	Untidy Server Room Cabling and outdated standard	CAT 6 Cabling installed at the Server Room (As Chetty Building)	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	Date CAT 6 Cabling installed at the Server Room (As Chetty Building)	N/A	400 000	N/A	COUNCIL FUNDING	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	3 (100% - 129%)	N/A	N/A	N/A	CAT 6 Sign-off.
															N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	ICT 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Server Room Environmental Monitoring System	N/A	No Environmental Monitoring System in place in the Server Room	Environmental Monitoring System Installed by the 30th of November 2015	Environmental Monitoring System Installed by the 30th of November 2015	Date Environmental Monitoring System Installed	N/A	400 000	N/A	COUNCIL FUNDING	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	3 (100% - 129%)	N/A	N/A	N/A	Environmental Monitoring System installation Sign-off.
															N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	ICT 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes	Global Address Book Update	N/A	Global Address Book Not updated	Councils Global Address Book Up to date and accurate	Councils Global Address Book Up to date and accurate by the 30th of June 2016	Date Councils Global Address Book Up to date and accurate	N/A	N/A	N/A	N/A	Councils Global Address Book Up to date and accurate by the 30th of June 2016	Councils Global Address Book Up to date and accurate by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Global address Snapshot.
															N/A	N/A	N/A	N/A	N/A	N/A	N/A

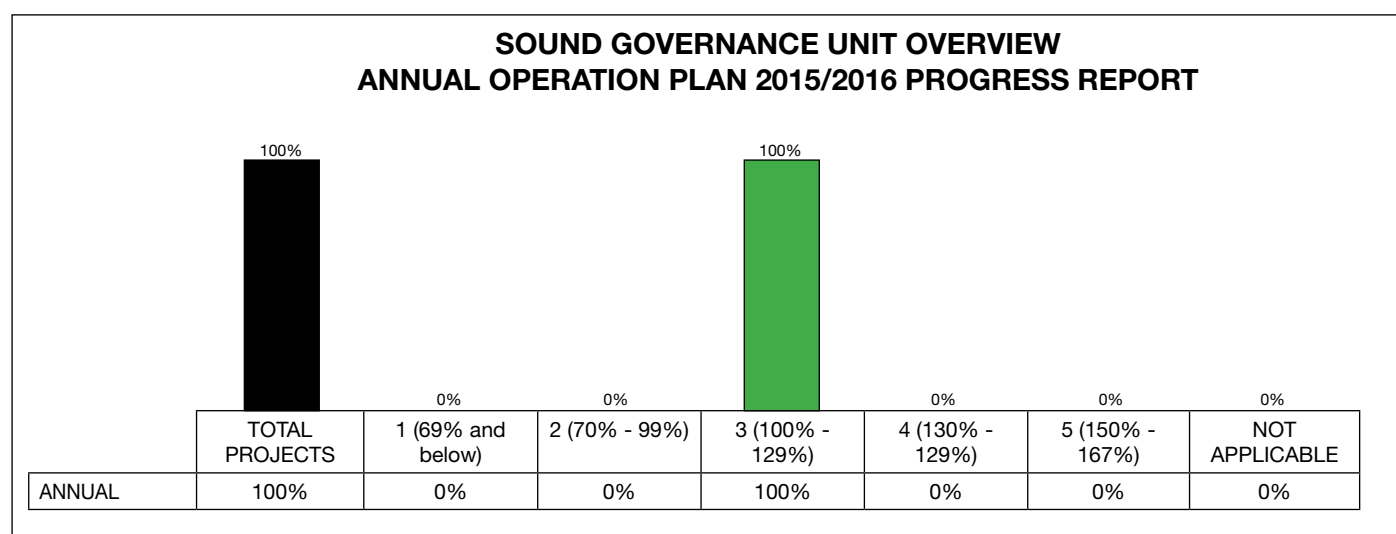
SOUND GOVERNANCE UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SOUND GOVERNANCE UNIT OVERVIEW

1.1	TOTAL PROJECTS:	8
1.1.1	OPERATING PROJECTS	8
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																			
BUSINESS UNIT: CORPORATE SERVICES																			
SUB UNIT: SOUND GOVERNANCE																			
INDEX	ID REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT				
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL PROGRESS - ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
											VOTE	VOTE	VOTE						
A	A3	SG 01	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	1st Service Excellence Awards held December 2015	6 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC	6 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2015	Number of Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Progress reports	
A	A2	SG 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Business Unit Service Charter	ALL	NIL	6 x Workshops on Business Units Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum	6 x Workshops on Business Units Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2016	Number of Workshops on Business Units Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2016	118333	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Workshop Registers
A	A3	SG 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	NIL	12 x monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter	12 x monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2016	Number of monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2016	5011001049	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Meeting Registers

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE SERVICES																						
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT							
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
																						VOTE
A	A1	SG 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Developing Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	2nd Service Excellence Awards held December 2016	Implementation Plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC	Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2016	Date Implementation Plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC	N/A	N/A	Implementation Plan
A	A3	SG 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	The implementation plan of Batho Pele Principles, belief set to we belong, we care, we serve, and monitoring tool has been developed	Reviewed Questionnaire to assess the standard of services rendered to Municipal customers developed and submitted to SMC for approval	Reviewed Questionnaire to assess the standard of services rendered to Municipal customers developed and submitted to SMC for approval by 31 March 2016	Date reviewed Questionnaire to assess the standard of services rendered to Municipal customers developed and submitted to SMC for approval	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	Reviewed Questionnaire to assess the standard of services rendered to Municipal customers developed and submitted to SMC for approval by 31 March 2016	N/A	N/A	Questionnaire
A	A1	SG 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Minute Taking in Meetings	ALL	The minutes of Council and Council committee meetings are not compiled in seven working days at all times.	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2016	Number of Days taken to compile All minutes of Council and Council committee meetings	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2016	N/A	N/A	Minutes
A	A1	SG 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	Weekly & Monthly calendars published on corporate communications	45 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2016	45 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2016	Number of weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday	N/A	N/A	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	45 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2016	N/A	N/A	Weekly Schedules

OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR																					
BUSINESS UNIT: CORPORATE SERVICES																					
SUB UNIT: SOUND GOVERNANCE																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE /STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR-MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
															ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	SG 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	Weekly & Monthly calendars published on corporate communications	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2016	Number of monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month	N/A	N/A	N/A	N/A	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Monthly Schedules	
											N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
											N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

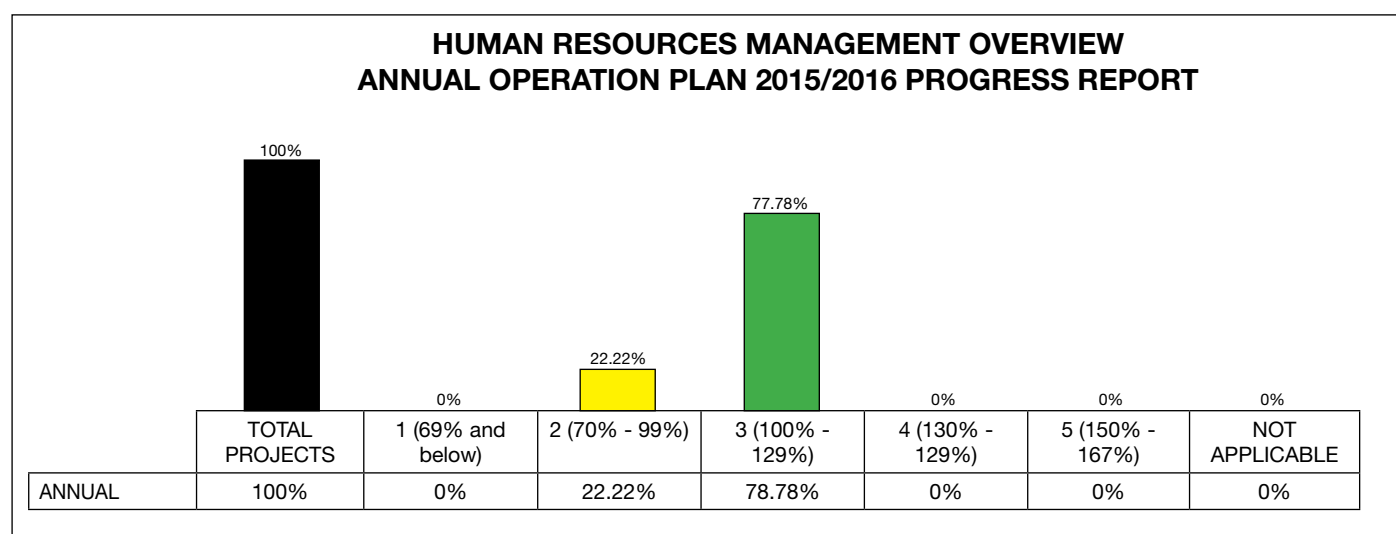
HUMAN RESOURCES MANAGEMENT UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HUMAN RESOURCES MANAGEMENT UNIT OVERVIEW

1.1	TOTAL PROJECTS:	9
1.1.1	OPERATING PROJECTS	9
1.1.2	CAPITAL PROJECTS	0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE SERVICES SUB UNIT: HUMAN RESOURCES MANAGEMENT																								
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT									
											OPEX		CAPEX		REVENUE		FUNDING SOURCE		ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
											VOTE		VOTE		VOTE				ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES
A	A2	HR 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of the Workplace Skills Plan	ALL	916	1100 Employees & Councilors trained according to the Workplace skills plan	1100 Employees & Councilors trained according to the Workplace skills plan by the 30th of June 2016	Number of employees trained according to the Workplace skills plan	R 6 982 725.00	N/A	N/A	Council Funding	1100 Employees & Councilors trained according to the Workplace skills plan by the 30th of June 2016	1171 Employees & Councilors trained according to the Workplace skills plan by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Training Registers			
											530 /100/1404 - 530/100/1581 - 530/130/1415 - 530/130/1421 - 530/130/1423	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A			
A	A3	HR 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employee Study Assistance Programme	Study Assistance awarded to employees	ALL	47	30 x employees benefiting from the study assistance programme	30 x employees benefiting from the study assistance programme by the 30th of June 2016	Number of employees benefiting from the study assistance programme	R 690 260	N/A	N/A	Council Funding	30 x employees benefiting from the study assistance programme by the 30th of June 2016	57 employees benefiting from the study assistance programme by the 30th of June 2016	5 (150% - 167%)	N/A	N/A	N/A	SMC approved Bursary Report			
A	A2	HR 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	External Bursaries	Awarding of External Bursaries	ALL	11	12 x External Bursaries awarded	12 x External Bursaries awarded by the 31st of January 2016.	Number of External Bursaries awarded	R 690 260	N/A	N/A	Council Funding	12 x External Bursaries awarded by the 31st of January 2016.	12 External Bursaries awarded	3 (100% - 129%)	N/A	N/A	N/A	SMC approved Bursary Report			
A	A2	HR 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Internship	Appointment of Interns	ALL	68	70 x Interns appointed	70 x Interns appointed by the 31st of December 2015	Number of Interns appointed	530/100/1055	N/A	N/A	Council Funding	N/A	70 x Interns appointed by the 31st of December 2015	N/A	N/A	N/A	N/A	SMC approved Internship Report			
A	A2	HR 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Learnerships	Implementation of Learnerships	ALL	3	3 x Learnership	3 Learnerships implemented by the 31st of March 2016	Number of Learnerships Implemented	530/100/1413	N/A	N/A	Council Funding	3 Learnerships implemented by the 31st of March 2016	2 Learnerships Implemented	N/A	N/A	N/A	N/A	SCM reports, resolution, extension of term to 31 July 2016			
											R 1 100 401	N/A	N/A	Council Funding	N/A	The learnership has been extended, re-advertised twice due to non responsiveness. It has been extended to 31 July 2016	1 (69% & below)	N/A	N/A	N/A	Letter for extension signed by Acting City Manager	30-Aug-16	SCM reports, resolution, extension of term to 31 July 2016	
A	A1	HR 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	HR Policies	Employee Communication	ALL	0	20 x HR Policies Workshopped with all Staff	20 x HR Policies Workshopped with all Staff before the 30th of June 2016	Number of HR Policies Workshopped with all staff	530/100/1422 R20 000	N/A	N/A	Council Funding	N/A	20 x HR Policies Workshopped with all Staff before the 30th of June 2016	N/A	2 (70% - 99%)	N/A	N/A	Draft policies were delayed from November 2015 at LLF, they were only dealt with in March, however the policy workshop took place on 11 May 2016. Further two workshops were delayed (6 June and 4 July 2016)	workshop to be held by no later than 30 September 2016	30-Sep-16	LLF minutes, Notices of workshops and post-ponement thereof
											525 135 1450				N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

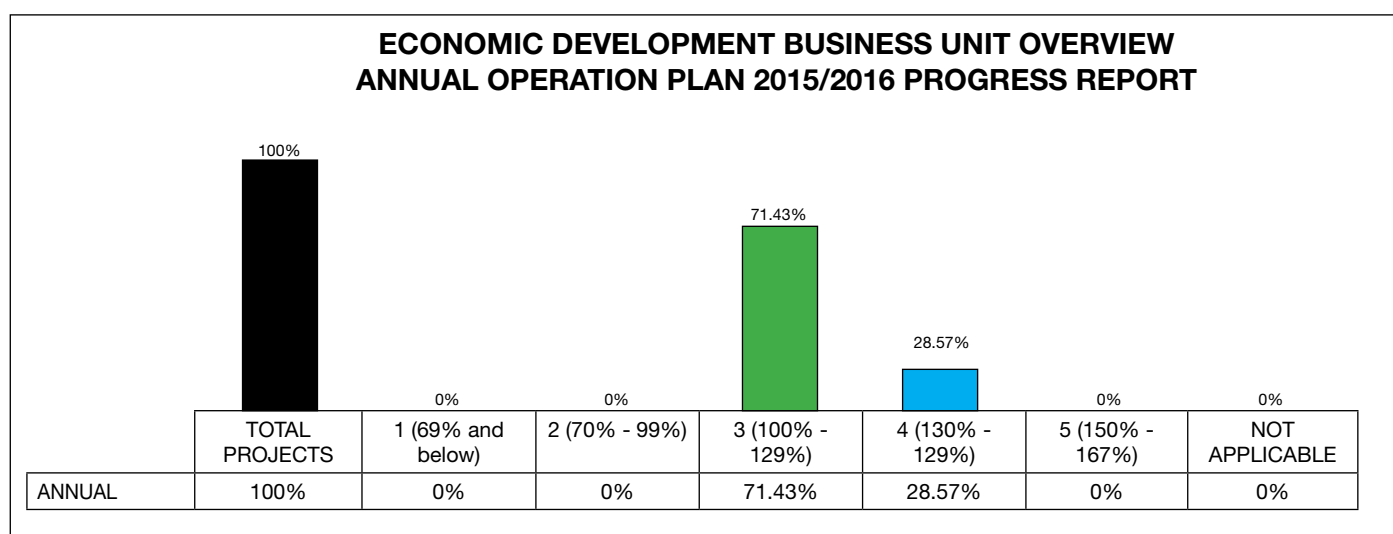
OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: CORPORATE SERVICES SUB UNIT: HUMAN RESOURCES MANAGEMENT																					
INDEX	IDP REFERENCE	OPERATIONAL PLAN REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	HR 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Change Management	Employee Communication	ALL	1	4 x Change Management Workshops for all Employees facilitated	4 x Change Management Workshops for all Employees facilitated by the 30th of June 2016	Number of Change Management Workshops for all Employees facilitated	R120 000	N/A	N/A	Council Funding	4 x Change Management Workshops for all Employees facilitated by the 30th of June 2016	4 x Change Management Workshops for all Employees facilitated	3 (100% - 129%)	N/A	N/A	N/A	MM Roadshow, HRSSM Migration roadshow Register, RPL Roadshow, Workshop by Safety on safety matters
A	A1	HR 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee Communication	ALL	0	4 x Health and Safety Management Framework workshops for all staff facilitated	4 x Health and Safety Management Framework workshops for all staff facilitated by the 30th of June 2016	Number of Health and Safety Management Framework workshops for all staff facilitated	N/A	N/A	N/A	N/A	4 x Health and Safety Management Framework workshops for all staff facilitated by the 30th of June 2016	4 x Health and Safety Management Framework workshops	3 (100% - 129%)	N/A	N/A	N/A	Registers, photos
A	A3	HR 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee wellness day events	ALL	2 x Employee Wellness Day events held	2 x Employee Wellness Day events	2 x Employee Wellness Day events held by the 30th of June 2016	Number of Employee Wellness events	R 220 080	N/A	N/A	Council Funding	2 x Employee Wellness Day events held by the 30th of June 2016	2 x Employee Wellness Day events held	3 (100% - 129%)	N/A	N/A	N/A	Registers, Photos, Wellness posters
											3461001670	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A

ECONOMIC DEVELOPMENT BUSINESS UNIT OVERVIEW

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ECONOMIC DEVELOPMENT BUSINESS UNIT OVERVIEW

1.1	TOTAL PROJECTS:	7
1.1.1	OPERATING PROJECTS	7
1.1.2	CAPITAL PROJECTS	0

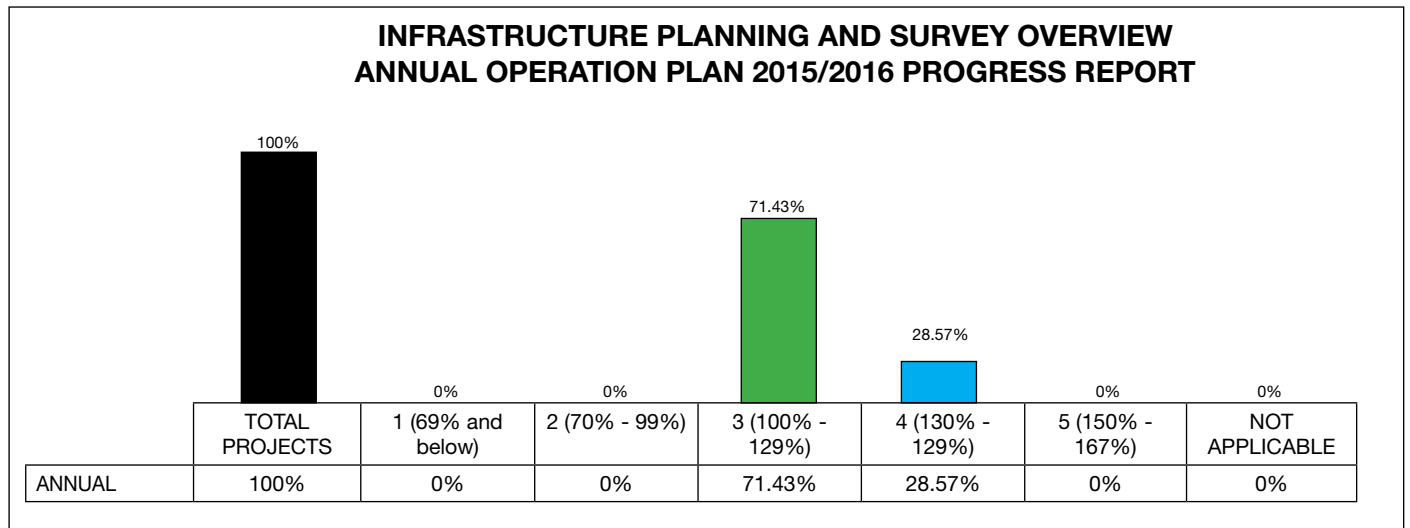
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**INFRASTRUCTURE PLANNING AND SURVEY OVERVIEW**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFRASTRUCTURE PLANNING AND SURVEY OVERVIEW

1.1	TOTAL PROJECTS:	7
1.1.1	OPERATING PROJECTS	7
1.1.2	CAPITAL PROJECTS	0

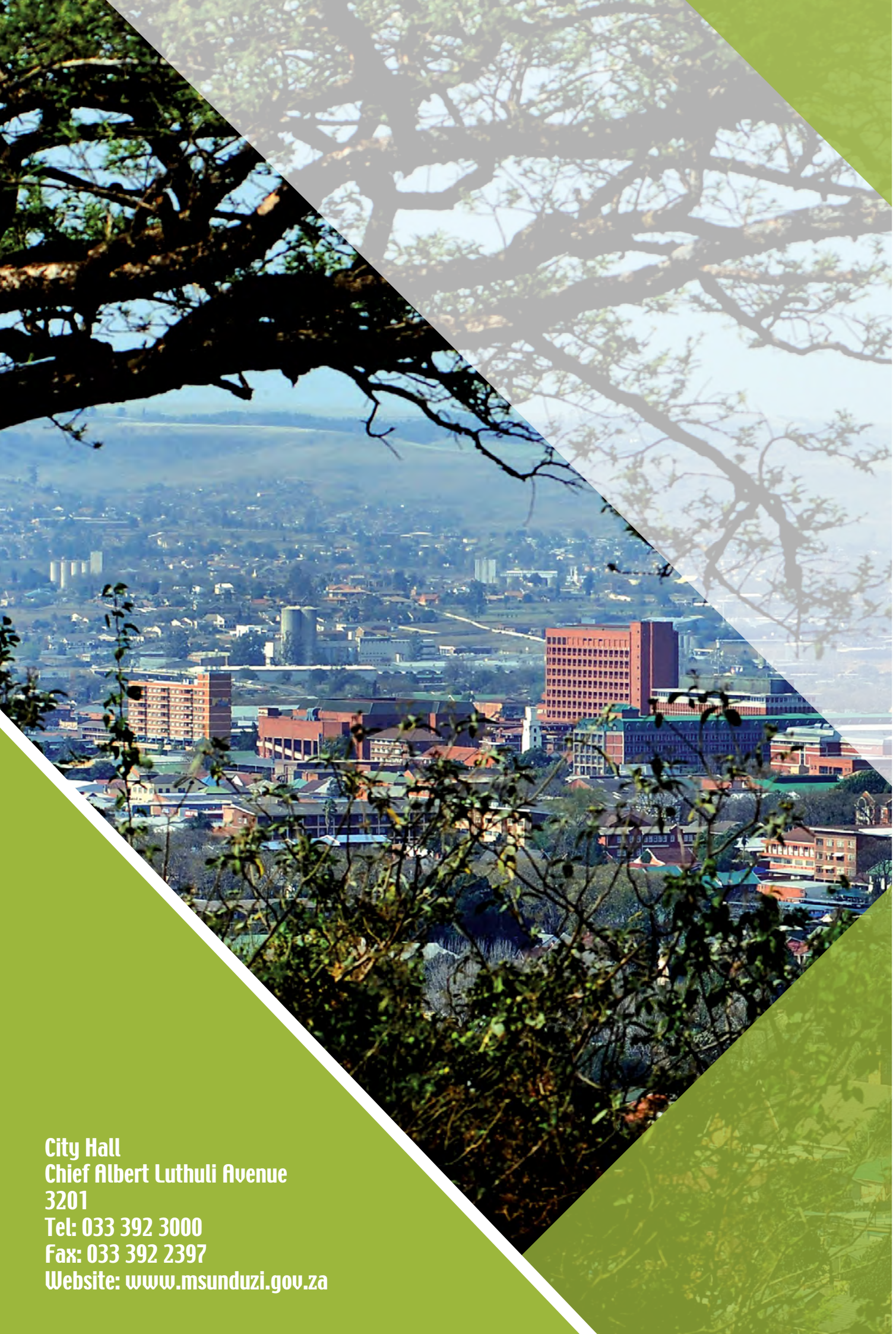
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2014/2015 FINANCIAL YEAR OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: ECONOMIC DEVELOPMENT SUB UNIT: INFRASTRUCTURE PLANNING & SURVEY																					
INDEX	IDP REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT						
											OPEX	CAPEX	REVENUE	FUNDING SOURCE	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	IP & S 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for PDA Applications (Subdivisions & Consolidations of land).	All	Average of 86 days	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2016	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2016	Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2016	N/A	N/A	N/A	N/A	PDA applications (total of 23) were processed for approval in terms of SPLUMA in an average of 60 days, by 30 June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Register of PDA Applications (Land Survey)	
A	A1	IP & S 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	Average of 94% within 1 working day.	95% of Building Plan Applications to be cleared/declined by Land Survey within 1 working day of receipt of the application by 30th of June 2016	95% of Building Plan Applications to be cleared/declined by Land Survey within 1 working day of receipt of the application by 30th of June 2016	% of Building Plan Applications to be cleared/declined by Land Survey within 1 working day of receipt of the application by 30th of June 2016.	N/A	N/A	N/A	N/A	95% of Building Plan Applications to be cleared/declined by Land Survey within 1 working day of receipt of the application by 30th of June 2016.	97% of Building Plan Applications (1126 of 1165) cleared/declined by Land Survey within 1 working day of receipt of the application by 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Register of Building Plan Applications (Land Survey)
A	A1	IP & S 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	95% of Building Plan Applications processed through plan approval process within average of 30 days	95% of Building Plan Applications to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by 30 June 2016	95% of Building Plan Applications to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by 30 June 2016	% of Building Plan Applications to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by 30 June 2016	N/A	N/A	N/A	N/A	95% of Building Plan Applications to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by 30 June 2016.	100% (of 786) Building Plan Applications to be processed for approval by the Plan Approval Committee within an average of 20 days from date of receipt of the application, by 30 June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Building Plan Register
A	A1	IP & S 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Wayleaves.	All	Backlog dealt with average 100 days	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application.	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application by 30 June 2016.	Average Number of days taken to process new way leave applications from the date of receipt of the application for the Wayleaves Panel	N/A	N/A	N/A	N/A	Average of 30 days taken to process new way leave applications for the Wayleaves Panel in an average of 17 days, by 30 June 2016.	Wayleave applications (total of 14) were processed for the Wayleaves Panel from the date of receipt of the application, by 30 June 2016.	4 (130% - 149%)	N/A	N/A	N/A	Wayleave Applications Register
E	E2	IP & S 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Infrastructure Planning & Survey compliance and reduce risk.	Implement Infrastructure Planning & Survey compliance and risk management.	All	500 building inspections conducted for illegal building works	540 building inspections conducted for illegal building works by the 30th of June 2016	540 building contraventions inspections conducted for illegal building works by the 30th of June 2016	Number of building inspections conducted for illegal building works	N/A	N/A	N/A	N/A	540 building contraventions inspections conducted for illegal building works by the 30th of June 2016.	581 Building contraventions inspections conducted for illegal building works by the 30th of June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Register of Contravention Inspections

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2014/2015 FINANCIAL YEAR OPERATIONAL PLAN FOR THE 2015/2016 FINANCIAL YEAR BUSINESS UNIT: ECONOMIC DEVELOPMENT																								
SUB UNIT: INFRASTRUCTURE PLANNING & SURVEY																								
INDEX	IDP REF-ERENCE	SDBIP REF-ERENCE	NATIONAL KEY PERFOR-MANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFOR-MANCE MEASURE	ANNUAL BUDGET INFORMATION				ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT									
											OPEX		CAPEX		REVENUE		FUNDING SOURCE		ANNUAL OPERATIONAL 2015/2016 PROGRESS REPORT					
											VOTE		VOTE		VOTE				ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (123-4-5, Not Applicable)	REASON FOR DEVI-ATION	COR-RECTIVE MEASURE	TIME FRAME TO IMPLE-MENT COR-RECTIVE MEASURES
A	A1	IP & S 06	NKPA 1 - MUNICIPAL TRANSFOR-MATION & OR-GANIZATIONAL DEVELOPMENT	Improve Infrastructure Planning & Survey provision of information.	Provision of cadastral information to public queries within timeframe.	All	Average of 95% within 1 working day.	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query by the 30th of June 2016	% of all public queries & average number of days taken for cadastral information to be responded	N/A	N/A	N/A	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query by the 30th of June 2016	100% of all 655 public queries for cadastral information responded to within 1 working day of receipt of the query, by 30 June 2016.	3 (100% - 129%)	N/A	N/A	N/A	Counter Register of Queries				
A	A1	IP & S 07	NKPA 1 - MUNICIPAL TRANSFOR-MATION & OR-GANIZATIONAL DEVELOPMENT	Improve Building Plan Archival System.	Scanning of all Building plan records and indexing of files for Archival System.	All	Scanned total of 91610 files	Scanning & Indexing of all remaining Building Plan records (27,000 files) completed	Scanning & Indexing of all remaining Building Plan records (27,000 files) completed by the 30th of June 2016	Number of Building Plan records scanned and indexed (27,000 files)	R1:180, 000	N/A	N/A	N/A	Scanning & Indexing of all remaining Plan records (27,000 files) completed by 30 June 2016	Scanning & Indexing of 26,156 Build-ing Plan files completed by 30 June 2016 (project completed - the 30th of June 2016 no further files outstanding).	3 (100% - 129%)	N/A	N/A	N/A	Screen Shot of scanned files			

NOTES



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