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OVERSIGHT REPORT

FOR THE FINANCIAL YEAR 2016/2017

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Councillors:

**Chairperson of the Municipal Public Accounts Committee
Councillor M Schalkwyk**

**Councillor NB Ahmed
Councillor M Ngubo
Councillor SI Madonda
Councillor NC Gambu
Councillor XE Ngongoma
Councillor SG Ngubane
Councillor MB Mkhize
Councillor R Niemand
Councillor P Duma
Councillor BE Zuma
Councillor R Jugmohan**

Administrative Support:

**Mr Hlalani Zondi: Office of the MPAC Chair Manager
Mr Indrasen Chetty, Manager: Organizational Compliance, Performance & Knowledge
Management (Acting)
Mr Bonga Halimana, Performance Management Advisor (Acting)
Mr Latha Dlamini, Performance Management Advisor (Acting)
Mrs Nomthandazo Sikhakhane: Municipal Manager's Representative
Miss Thabile Makhathini: Committee Officer**

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1. INTRODUCTION

The Annual Report is a key instrument of transparent governance and accountability. It is a post-financial year document, which provides an overview of the process of financial and non-financial performance in respect of the previous financial year, in this instance 2016/2017.

The Municipal Finance Management Act (MFMA) assigns specific oversight responsibilities to Council in respect of the Annual Report and the preparation of an Oversight Report.

Given the processes required by Council to effectively undertake its oversight role, the establishment of a Municipal Public Accounts Committee of Council will provide the appropriate mechanism in which Council could fulfill its oversight responsibilities.

The Municipal Public Accounts Committee and herein referred to as the Oversight Committee, has the primary role to consider the Annual Report, receive input from the various role players and to prepare a draft Oversight Report for consideration and adoption by Council.

2. BACKGROUND

The oversight role of Council is an important component of the financial reforms and it is achieved through the separation of roles and responsibilities between Council, the Executive (Mayor and Executive Committee) and Administration. Good governance, effective accountability, and oversight can only be achieved if there is a clear distinction between the functions performed by the different role players.

Non-executive Councilors are required to maintain oversight on the performance of specific responsibilities and delegated powers that they have given to the Executive (Mayor/Executive Committee). In other words, in exchange for the powers in which Council have delegated to the Executive, Council retains a monitoring and oversight role ensuring that there is accountability for the performance or non-performance of the municipality.

The Municipal Finance Management Act, No.56 of 2003 (MFMA) vests in Council specific powers of approval and oversight.

- ✓ Approval of budgets;
- ✓ Approval of Budget related Policies; and
- ✓ Review of the Annual Report and adoption of the Oversight Report.

3. THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

3.1 COMPOSITION

The Municipal Public Accounts Committee is a Committee of Council established under section 79 of the Municipal Structures Act, 1998. Due to the separation of roles and responsibilities, between Council and the Executive (Mayor and Executive Committee) it is not appropriate that members of the Executive Committee be members of the Oversight Committee.

The Municipal Public Accounts Committee consists of the following Councilors:

Councillor M Schalkwyk
Councillor NB Ahmed
Councillor M Ngubo
Councillor SI Madonda
Councillor NC Gambu
Councillor XE Ngongoma
Councillor SG Ngubane
Councillor MB Mkhize
Councillor R Niemand
Councillor P Duma
Councillor BE Zuma
Councillor R Jugmohan

Councillor M Schalkwyk serves as Chairperson of the Municipal Public Accounts Committee.

3.2 AUTHORITY AND POWER

The Municipal Public Accounts Committee is a Council Committee established in terms of sections 33 and 79 of the Municipal Structures Act, No. 117 of 1998. In terms of line of accountability, the Committee accounts directly to Council.

The Municipal Public Accounts Committee is delegated the responsibility to conduct meetings and to hold public hearings to receive and hear public submissions on the Annual Report, on behalf of Council.

Timely notice of all meetings should be given and all meetings held by the Municipal Public Accounts Committee must be open to the public and minutes of the meetings must be submitted to Council meetings.

3.3 ANNUAL REPORT OVERSIGHT FUNCTIONS

The Annual Report Oversight functions of the Municipal Public Accounts Committee are to:

- ✓ Undertake the review and analysis of the Annual Report.
- ✓ Invite, receive and consider input from Councilors and Portfolio Committees, on the Annual Report.
- ✓ Consider written comments received in respect of the Annual Report from the public consultation process.
- ✓ Conduct Public Hearing(s) to allow the local community or any organs of state to make representations on the Annual Report.
- ✓ Receive and consider Council's Audit Committee views and comments on the Annual Financial statements and the performance report.
- ✓ Preparation of the Draft Oversight Report taking into consideration the views and input of the public, representative(s) of the Auditor-General, organs of state, Council's Audit Committee and Councilors.

4. THE OVERSIGHT REPORT PROCESS PLAN

Section 129 of the Municipal Finance Management Act (Act 56 of 2003) requires the Council to consider its Annual Report and to adopt an Oversight Report.

In order for the Municipal Public Accounts Committee to conduct its oversight over the 2016/2017 Annual Report, an Oversight Process Plan was developed and adopted by Council on the 31st of January 2018, it was reviewed and approved on the 6th February 2018 (**attached as Annexure "A"**).

The approved Oversight Process Plan in respect of the 2016/2017 Annual Report indicates amongst others; that the Municipal Public Accounts Committee must scrutinize the Annual Report and all other relevant supporting documents, solicit comments from the public, generate questions and submit to the City Manager for written responses, hold public meetings, draft an Oversight Report and unanimously adopt it prior to this report serving in Council within two months.

The Annual Report 2016/2017 was submitted to Council at its meeting held on the 24th of January 2018, and was referred to the Municipal Public Accounts Committee subject to minor amendments to the Report. The community was then notified through print media of the availability of the Annual Report and were invited to submit representations on the report (**attached as Annexure 'B'**).

The Annual Report was available at all Area Based Management (ABM) satellite offices in the 5 Zones, the municipal Information Centre at City Hall and the office of the Municipal Manager. It was also placed on the Msunduzi Municipality website (www.msunduzi.gov.za). At the closing date for public submissions of concerns on the Annual Report, 23rd of February 2017, *no* submissions were received. The Public was invited to the tabling of the Oversight Report to Council on 28th of March 2018.

Meetings of the Oversight Committee were scheduled to be held as follows initially:

No.	Date	Item/ Business Unit
1.	2 February 2018	Introductory Meeting
2.	16 February 2018	Corporate Services
3.	16 February 2018	Infrastructure Services
4.	22 February 2018	Community Services
5.	09 March 2018	Financial Services
6.	09 March 2018	CBU (Offices of the Mayor, Speaker, MM and Internal Audit & Oversight Report Checklist)
7.	23 March 2018	Sustainable Development and City Enterprises
8.	23 March 2018	Draft Oversight Report (Confirmation of Minutes, Presentation of Draft Oversight Report, Presentation of revised Annual Report 16/17)
9.	28 March 2018	Presentation of Oversight report to Council

General Municipal Managers / Senior Management were requested to attend the meetings of the Oversight Committee on the respective relevant dates. Due to other Council matter that needed attending to during this period; a number of meetings had to be re-scheduled as represented below and highlighted in red.

No.	Date	Item/ Business Unit
1.	2 February 2018	Introductory Meeting
2.	14 March 2018	Corporate Services
3.	14 March 2018	Infrastructure Services
4.	13 March 2018	Community Services
5.	20 March 2018	Financial Services
6.	16 March 2018	Corporate Business Unit (Offices of the Mayor, Speaker, MM and Internal Audit & Oversight Report Checklist)
7.	16 March 2018	Sustainable Development and City Enterprises
8.	23 March 2018	Draft Oversight Report meeting (Confirmation of Minutes, Presentation of Presentation of revised Annual Report 16/17)
9.	28 March 2018	Presentation of Oversight report to Council

2 FEBRUARY 2016 – INTRODUCTORY MEETING

REFER ANNEXURE 'C'

This was an introductory meeting which included a general presentation outlining the Oversight process and requirements. Members were advised that invitations to meetings of the Municipal Public Accounts Committee were sent to all General Municipal Managers. It was stated that reminders would also be forwarded at the end of the current meeting.

13 March 2018 – Community Services
REFER ANNEXURE 'D'

The following sections were dealt with in the Community Services section:

- Waste Management
- Theaters and Halls
- Cemeteries
- Bio-Diversity & Landscaping
- Traffic & Public Safety
- Fire Services
- Sports and Recreation
- Library Services
- Waste Management (Landfill Site)

The Business Unit submitted various changes and omissions in the Annual Report that the Committee agreed to accept and resolved to include to the Organizational Performance Management Office prior to the final print of the Annual Report.

14 March 2018 – INFRASTRUCTURE SERVICES
REFER ANNEXURE 'E'

The following sections were dealt with in the Infrastructure Services section:

- Water Services
- Sanitation Services
- Electricity
- Roads
- Transportation Planning
- Storm Water
- Mechanical Workshop

Various amendments within each process unit were requested to be made and submitted to the Organizational Performance Management Office prior to the final print of the Annual Report.

14 March 2018 – CORPORATE SERVICES

REFER ANNEXURE 'F'

The following sections were dealt with in the Corporate services section:

- Human Resources
- Information and Communication Technology (ICT) Services
- Legal Services
- Organizational Development Performance

Various amendments within each process unit were requested to be made and submitted to the Organizational Performance Management Office prior to the final print of the Annual Report.

19 FEBRUARY 2016 – Sustainable Development and City Enterprises

REFER ANNEXURE 'G'

The following sections were dealt with in the Sustainable Development and City Enterprises section:

- Planning
- Local Economic Development
- Airport
- Building Control and Signage
- Market
- Human Settlement
- Environmental Health
- Art Gallery
- Environmental Management

Various amendments within each process unit were requested to be made and submitted to the Organizational Performance Management Office prior to the final print of the Annual Report.

09 MARCH 2016 – CORPORATE BUSINESS UNIT

REFER ANNEXURE 'H'

The following sections were dealt with in the Corporate Business Unit section:

- Office of the Mayor
- Office of the Speaker
- Office of the Municipal Manager
- Internal Audit
- Report of Audit Committee and Recommendations

Various amendments within each section were requested to be made and submitted to the Organizational Performance Management Office prior to the final print of the Annual Report.

20 MARCH 2018 – BUDGET AND TREASURY (FINANCIAL SERVICES)

REFER ANNEXURE "I"

The following sections were dealt with in the Budget and Treasury (Finance Services):

- Indigent (Free Basic Services)
- Financial Services
- Supply Chain Management
- Fleet Management
- Safe City

Various amendments within each process unit were requested to be made and submitted to the Organizational Performance Management Office prior to the final print of the Annual Report.

23 MARCH 2018 - DRAFT OVERSIGHT REPORT

REFER ANNEXURE "J"

The following matters were dealt with at the meeting:

- Confirmation of Minutes of previous meetings
- Annual Report Checklist
- Draft Oversight Report
- Presentation on the revised Annual Report 16/17

The Annual Report Checklist (**attached as Annexure “K”**) was issued by the National Treasury and serves as a guideline to determine whether all the requisite content is contained in the Annual Report of 2016/2017.

5. OVERVIEW OF THE FINDINGS & RECOMMENDATIONS ON THE 2016/2017 ANNUAL REPORT

The Municipal Public Accounts Committee is satisfied that the 2016/2017 Annual Report has been through a vigorous process that complies with relevant legislation as well as an Oversight Process Plan.

The Committee is pleased to state that a considerable amount of progress was made in the presentation of the Annual Report as compared to previous years was noted. Minor additions were requested as well as editing corrections. These then do not warrant specific mention in this report and are captured in the attached minutes. Matters arising from the Oversight meetings with the different Business Unites have been incorporated into the report with recommendations to council .

The Municipal Public Accounts Committee notes, the Council, the Municipal Manager, the General Managers and all staff member at Msunduzi Municipality on the strides made towards good governance and the interaction and feedback received during the Oversight Process.

The Municipal Public Accounts Committee takes pleasure in presenting the Oversight Report to Council to consider the following resolutions:

IT IS RESOLVED TO RECOMMEND:

- 5.1 That having fully considered the Annual Report of the Msunduzi Municipality for the 2016/2017 Financial Year, the Oversight Report for the 2016/2017 Financial Year be adopted.
- 5.2 That the Legal Services Sub-unit be centralised due to the various gaps that exists and result in poor accountability for matters such as financials, productivity, disciplinary matters and other pressing issues related to Legal Services of the municipality. The vacancy rate in the Legal Services unit was noted and the committee requests the Accounting Officer to fill all critical posts to avoid unnecessary expenditure when using outside legal counsel.
- 5.3 That the Accounting Officer resolves the influx of pending disciplinary matters with the view to curb the escalating debt of fruitless and wasteful expenditure incurred through double remuneration for posts occupied by suspended employees as a matter of urgency. The Accounting Officer as a matter of urgency implements Chapter 15 of the MFMA pertaining to Financial Misconduct and Disciplinary proceedings.
- 5.4 That the Accounting Officer notes that by-laws are not being implemented by the various business units of Council which has led to the degradation of the City. The Accounting Officer as a matter of urgency develops and presents to Council for approval a strategy that will ensure that all Municipal By-laws & zoning matters by every business unit in the city are enforced with immediate effect.

The Committee is of the view that this will boost investment into the City and thereby change the overall outlook of the City.

5.4.1. The Committee further wishes to place on record that there is in existence of a rapid response team and is therefore of the view that the Council uses this as a mechanism to deal with by-law contraventions & infringements in the interim whilst other processes are in progress to setup a centralized unit to deal with all by-law & zoning enforcement processes after the relevant units have initiated the implementation of by-laws within the city.

5.4.2. That the Accounting Officer as a matter of urgency reviews the mandate of the call centre to deal with reporting of by-law contraventions and other infringements and going forward the call centre is capacitated to log by-law infringements and disseminate a reference number to the complainant and forwards to the relevant unit of council for investigation and enforcement thereof.

5.4.3. That the Municipal Public Accounts Committee recommends the following:

- A centralised reporting unit for all complaints (service delivery and/or by law related and or any other matter reported to the unit)
- A reference number issued for each complaint
- The dissemination of complaints to the relevant departments for actioning
- Report (feedback) needs to be communicated to the complainant within the stipulated turnaround time
- A formal report on all matters be compiled and submitted to MPAC monthly, Exco & thereafter to Council.

5.5. The Municipal Public Accounts Committee suggests that Council investigates the possibility of expanding the current recycling initiatives implemented and where necessary approve a relevant budget to implement the expansion.

5.6. The General Manager: Sustainable Development and City Enterprises (Acting) implements more innovative marketing strategies within the Airport in order for it to be more viable to investors, given the negative audit opinion in the 2016/17 financial year.

5.7 That the General Manager: Infrastructure Services (Acting) develops a comprehensive plan comprising of mitigation strategies to be implemented by the municipality towards the major contributing factors (e.g. Faulty meters and electricity theft) that contribute to electricity losses for the purpose of addressing the risk.

5.8 That a dedicated Law Enforcement Unit be established within the municipality for the purpose of addressing enforcement challenges and ensuring that by-laws are enforced.

5.9 That, arising out of the proceedings of the Oversight Committee meetings, it be noted that the Municipal Public Accounts Committee is highly concerned about the following matters:

- 5.9.1 High vacancy rate which have a negative impact on service delivery and that Council addresses critical budgeted vacancies as a matter of urgency. Vacancies were an issue under all Business Units and this matter was also brought to the attention of Council in the previous Oversight reports. Council resolves on ring-fencing of budgets allocated for the filling of critical vacant posts in order to prevent funding being re-allocated to other functions.
- 5.9.2 During the oversight proceedings it was noted that a report on the establishment of a Work-study unit was being tabled at Portfolio level. The Committee is of the view that this report is to serve at a Standing Meeting of the Municipal Public Accounts Committee.
- 5.9.3 That instead of hiring vehicles and plant on a monthly basis, the request for purchasing vehicles and plant by the (Acting) General Manager: Infrastructure Services be considered. The lack of vehicles was a serious problem and impacts negatively on service delivery. Tools of trade was also noted as an issue within the various units of council, therefore the accounting officer must makes tools of trade a priority to ensure council is able to exercise it legislative mandates.
- 5.9.4 That the losses of water & electricity be mitigated by the Accounting Officer by way of an implementation plan that is developed in line with the AG Management report on losses. The implementation plan must subsequently be implemented in the 17/18 financial year to ensure losses are curbed year on year.
- 5.9.5 That the Senior Management Committee ensures that the top ten risks of the Municipality are prioritized and brought to the attention of Council and that there are effective strategies to mitigate them. Portfolio Committees should regularly monitor risks.
- 5.9.6 That the Office of the Speaker shall update and verify on an ongoing basis, gifts and hospitality received by Councilors. This should also be done by Corporate Services for Officials, guided by the Gifts Policy.
- 5.9.7 The problem relating to Housing Rental Stock is clearly outlined in the Annual Report. These problems have been ongoing for several years, continue without any improvement at this point in time and outstanding debt continues to escalate. The Municipal Public Accounts Committee is of the view that this matter should finally be brought to a conclusion. A SMART plan must be presented by the GM: Sustainable Development and City Enterprises to EXCO and the Portfolio Committees.
- 5.9.8 The Municipal Public Accounts Committee suggests that the Municipal Manager together with the Finance Business Unit develops an action plan in respect of the Indigent Policy. It was noted that Council did not meet its target off 8000 indigent beneficiaries for the 16/17 financial year, the committee feels strongly that much more can be done to market the Indigent Policy and thereby attract more applicants.
- 5.9.8.1. The Committee further wishes to place on record that the Municipal Manager takes note of the Auditor Generals Management Letter specifically to Indigents and ensure a proper action plan to mitigate the findings are put in place and monitored.

- 5.9.8.2. The Finance Unit as a matter of urgency deals with the backlogs pertaining to pre-paid meters, and that the unit further deals with the errors on bills being issued to customers.
- 5.9.8.3. That Council explores the option of appointing an independent body to deal with the vetting of indigent applications and prevent findings as per the Auditor General management report
- 5.10 The Municipal Public Accounts Committee suggests that Accounting Officer ensures that implementation plan to mitigate the Auditor General's findings is monitored and evaluated continuously to prevent a Disclaimer Audit Opinion again and move towards a clean audit opinion.
- 5.11 The Municipal Public Accounts Committee notes that there seems to be no synergy between the various units of Council and is therefore units working without cohesion. The accounting officer be given the mandate to ensure that this is dealt with as a matter of urgency and that all units work together to deliver on the municipal mandates. Municipal Public Accounts Committee also notes this is one of the reasons that lead to the Disclaimer audit opinion.
- 5.12 The Municipal Public Accounts Committee does not support any Council resolution on the payment of performance bonuses, rewards or incentives as per the approved Individual Performance Management System Policy.
- 5.13 That the Turnaround Strategy developed in lieu of the Auditor General findings must serve on a monthly basis at the Municipal Public Accounts Committee.
- 5.14 That Council mandates the Accounting Officer to ensure that all follow up reports as listed on the above-listed matters be submitted to the Municipal Public Accounts Committee in order for it to exercise its oversight role in Council.
- 5.15 That Council approves the Annual Report of the Msunduzi Municipality for the 2016/2017 Financial Year without reservations, however the Municipal Public Accounts Committee requests that all minor amendments requested are completed prior to the final annual report being published.
- 5.16 That the Oversight Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act 56 of 2003.
- 5.17 That the 2016/2017 Annual Report and Oversight Report, including the minutes where the Annual Report was discussed, be submitted to the following Offices in terms of Section 129 (2) of the MFMA :-
- National Treasury;
 - Auditor General;
 - MEC: Cooperative Governance and Traditional Affairs;
 - MEC: Provincial Treasury;
- 5.18 That the Oversight Report be submitted to the Provincial Legislature in accordance with Section 132(2) of the Municipal Finance Management Act 56 of 2003

6. CONCLUSION

This report provides oversight on the Annual Report of the Msunduzi Municipality and its entities for Financial year 2016/17 in terms of provisions of the MFMA as well as the process that the Municipal Public Accounts Committee undertook to comply with the applicable legislation.

Furthermore, it is the view of the Municipal Public Accounts Committee that corrective measures be taken by the General Municipal Managers within their respective Business Units to address all matters raised in the Annual Report. It is therefore recommended that Council approve the 2016/2017 Annual Report without reservation.

Respectfully Submitted:



Cllr M. Sckalkwyk
Chair: Municipal Public Accounts Committee

ANNEXURES

Annual Report

Annexure 'A' – Oversight Process Plan

Annexure 'B' – Advertisement of Oversight Meetings and Invitation to submit written concerns on the Annual Report

Annexure 'C' – Minutes of the Municipal Public Accounts Committee Meeting, 02 February 2018

Annexure 'D'– Minutes of the Municipal Public Accounts Committee Meeting, 13th March 2018

Annexure 'E'– Minutes of the Municipal Public Accounts Committee Meeting, 14th March 2018

Annexure 'F'– Minutes of the Municipal Public Accounts Committee Meeting, 14th March 2018

Annexure 'G'– Minutes of the Municipal Public Accounts Committee Meeting, 16th March 2018

Annexure 'H'– Minutes of the Municipal Public Accounts Committee Meeting, 16th March 2018

Annexure 'I'– Minutes of the Municipal Public Accounts Committee Meeting, 20TH March 2018

Annexure 'J'– Minutes of the Municipal Public Accounts Committee Meeting, 23rd March 2018

Annexure 'K'– 2016/2017 Annual Report Checklist

OVERSIGHT PROCESS PLAN IN RESPECT ON THE 2016/2017 ANNUAL REPORT

ACTIVITY	DATE	TIME	VANUE	MAIN CONSIDERATIONS
Submission of Oversight Process Plan for adoption by Full Council	Wednesday 24 January 2018	09h00	City Hall, Council Chamber	Oversight Process Plan presentation to Full Council
Place advertisement in the local news papers	Thursday and Friday 29/30 January 2018			Announcing dates and inviting public comment on the Annual Report 2016/2017
MPAC Meeting	Friday 2 February 2018	09h00	City Hall, Council Chamber	Introductory Meeting on the Interrogation on the Annual Report 2016/2018
MPAC Meeting Corporate Services	Friday 16 February 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Infrastructure Services	Monday 16 February 2018	14h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Community Services	Thursday 22 February 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Sustainable & Economic Development	Friday 23 February 2018	14h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Corporate Business unit	Thursday 09 March 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting	Friday 28 March 2018	09h00	City Hall, Council Chamber	Oversight Report presentation to Full Council
Submission to MEC COGTA, A-G, Provincial Treasure	Tuesday 03 April 2018			Submission of Annual Report with the Oversight Report

OVERSIGHT PROCESS PLAN IN RESPECT ON THE 2016/2017 ANNUAL REPORT

ACTIVITY	DATE	TIME	VANUE	MAIN CONSIDERATIONS
Submission of Oversight Process Plan for adoption by Full Council	Tuesday 6 March 2018	09h00	City Hall, Council Chamber	Oversight Process Plan presentation to Full Council
Place advertisement in the local news papers	Wednesday and Thursday 7/8 March 2018			Announcing dates and inviting public comment on the Annual Report 2016/2017
MPAC Meeting	2 February 2018	09h00	City Hall, Council Chamber	Introductory Meeting on the Interrogation on the Annual Report 2016/2018
MPAC Meeting Corporate Services	14 March 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Infrastructure Services	14 March 2018	13h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Community Services	13 March 2018	14h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Sustainable & Economic Development	16 March 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Corporate Business unit	16 March 2018	14h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Finance Services	20 March 2018	09h00	City Hall, Council Chamber	Solicit input from Officials and Public
Full Council Meeting	28 March 2018	09h00	City Hall, Council Chamber	Oversight Report presentation to Full Council
Submission to MEC COGTA, A-G, Provincial Treasury	Tuesday 03 April 2018			Submission of Annual Report with the Oversight Report

Club Woodlander The Home of Sportspeople (Part 1)

An institution devoted to the betterment of humanity, Club Woodlander, which is situated in Allandale Drive, is but a symbol - the outward manifestation of an idea and an ideal. It memorialises its founders' responsibility to the community. In paying tribute to this famous club, the Sports Veterans' Association wish to express appreciation and acknowledge the many people who aided in bringing about the completion of a great project.

Club Woodlander is an initiative of the Woodlands Ex-Students Club, which was formed on April 14, 1957 as the Woodlands Old Boy's Club. The stalwart educationist, Ishwar Maikoo, was appointed the first President of the club. Maikoo was also the Head Prefect at the school in 1952. Mahanand Ram, now residing in New Zealand, served as the Secretary. In 1962, Woodlands High School became co-education and as a result the club changed its name to Woodlands Ex-Students Club.

The primary purpose of forming the Old Boy's Club was not only to bring together ex-pupils of

the Woodlands High School, but to create and promote an improvement in the individual to serve the community. To this end a number of activities projects were engaged upon, which were highlighted by successful cricket, soccer and netball teams, athletic field events, speech and drama, art, short essay competitions and to provide an exchange of fellowship programme with the Tongaat Ex-Students Club.

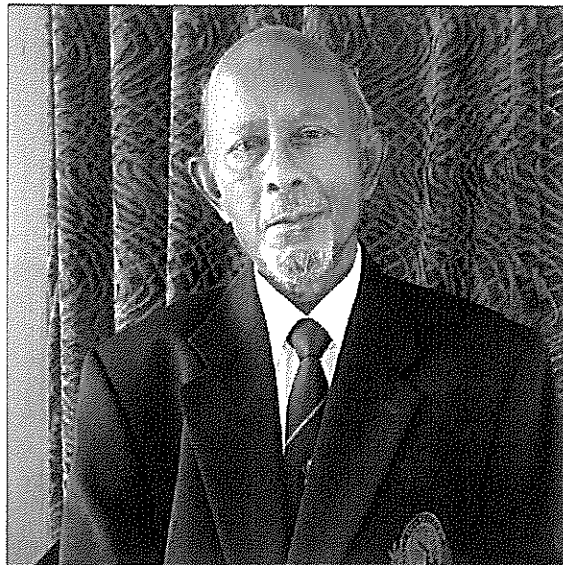
The Deepsons yard was used as the base and the annual braai, which was first held in 1959, is now a tradition with the club. The braai and the Debutante Ball were fund raising initiatives and funds raised were used to assist students through the Teacher Training College and university.

The fact that the club is still able to maintain the high standard of activity is a testament and a tribute to those who have laid a solid foundation. Thus success and glory must be attributed to the following stalwart members (many are now deceased): Messrs I Maikoo, R Ram, A S Chetty, P Vadival, S C Mudaly, T R Pillay, R C Raman, M S Naidoo, L R Naidoo, B D Singh, S A Shaik,

G J Jogiat, G S Naicker, V R Naidoo, P Patel, R C James, E Halfajee, G Patel, L Samson, M A Habib, Lakhi Pillay, A K Moodley, A R George, R C H Poon-samy, G P Naidoo, S M F Muruvan, K Padayachee, T Ragavalu, K Singh, R Jogessar, J Pillay, Caps Govender and Ramesh and Dan Deepplaul.



Morgan Chetty (in picture) and brother of the legendary community icon and activist, the late A S Chetty, served the club as its Secretary for an extraordinary 35 years. He had served with energy and effectiveness and with the same zeal that he had shown in all other positions he had undertaken. Chetty's love for the club



Ishwar Maikoo.

is so strong that all his waking moments have been spent hastening the day when all its facilities would be made available to the community.

Chetty maintains that the recreation and activity functions of the club afford people of useful

ness and belonging, of adequacy and accomplishment. It is worthy of the support of the community. In the next episode, we will highlight the trials and tribulations of the club, as described by Chetty and others, in the building of the present clubhouse.

THE MSUNDUZI MUNICIPALITY

PROVINCE OF KWAZULU-NATAL KZN225

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND MSUNDUZI'S PUBLIC ACCOUNTS COMMITTEE MEETINGS AS FOLLOWS:

- Friday, 2nd February 2018, 09:00 am
- Friday, 16th February 2018, 09:00 am
- Friday, 16th February 2018, 14:00 pm
- Thursday, 22nd February 2018, 09:00 am
- Friday, 23rd February 2018, 14:00 pm
- Friday, 9th March 2018, 09:00 am
- Friday, 9th March 2018, 14:00 pm
- Wednesday 28th March 2018, 9:00 (Council meeting at which the Oversight Report is to be presented)

All meetings will be held at the Council Chamber, City Hall. Meetings will commence 9:00am and 14:00pm as per the above meeting plan.

The adoption of the Oversight Report is the final document in the reporting process of a municipality. The Oversight Report is a requirement in terms of Section 129 of the MFMA, and requires the council to adopt an Oversight Report, no later than 2 months after the tabling of the Annual Report.

Msunduzi Municipality's 2016/2017 Annual Report was tabled in Council on 31st January 2018, and is available for public viewing and has been published on the municipality's website www.msunduzi.gov.za. Copies are available at the following satellite offices:

Area Office	Contact Names	Contact Numbers
Vulindlela	Caleb Magubane / Ziningi Ndlela	033-505 0006
Ashburton	Balraj Roopan / Nomalanga Daba	033-392 2360/1
Edendale	Themba Lion / Phindile Khumalo	033-392 3171/2
Imbali	Sasa Mngadi / Thabsile Khumalo	033-392 3619/22
Northam Arcas	Anwar Hoosen / Xolani Nishangase	033 - 397 0131/ 033 - 387 3168
City Hall	Latha Dlamini	033-392 2209

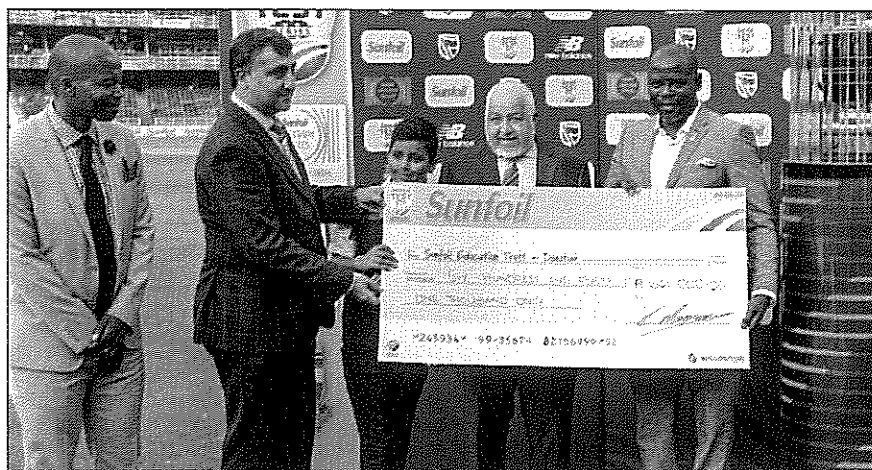
The public is hereby informed that consultation on the Annual Report will convene at the meetings, as outlined above, thereafter, the Oversight Report will be developed and recommended to the Full Council for adoption.

The public is invited to submit written concerns on the Annual Report to: Office of the Municipal Manager, Ref: Annual Report 2016/ 2017 Private Bag X321, Pietermaritzburg, 3200, Or

Email: sipho.dubazana@msunduzi.gov.za

Final Date for Submissions: Friday, 23rd February 2018
S HADEBE
MUNICIPAL MANAGER

Young cricketers score big with Willowton fund



Pictured handing over the cheque for R641 000 at Bidvest Wanderers, Johannesburg are from left, Jack Madiseng President of Gauteng Cricket Board, Mahomed Zubeir Moosa - Willowton Group CEO, Mahomed Rashid Moosa, and Ali Akbar Moosa Willowton Group Chairman with Thabang Moroe, acting CEO of Cricket South Africa.

These funds will enable the organisation to sponsor bursaries for promising young township cricketers, offering them an invaluable opportunity to pursue a future cricketing career.

The Willowton Group donated R1 000 for every four, R2 000 for every six and R2 500 for every wicket taken during the series

between South Africa and Zimbabwe as well as the South Africa - India series. While South Africa came out on top in both tests, Willowton Group's generous donation is ensuring there are many more winners out there.

"This exciting test series is made even more rewarding knowing that the future of the South African cricket landscape will

comprise players from rural communities," said Shoaib Moosa, Chief Commercial Officer for Willowton Group, manufacturers of Sunfoil cooking oil. "Every talented child deserves a real opportunity to show the world what they can do, and we truly hope that each recipient finds a way to success."



KUBALULEKILE UKUZIWAYEZA UKONGA UNYAKA USAQALA- IZAZI

IZAZI zezomnotho zithi sisodwa isexwayiso esikhishwa wukwenyuka kwemalimboleko nophetroli, sithi abantu mabazijwayeze umkluba wokonga imali.

Lesi yiseluleko seThala SOC Limited, onsebenzi wayo wukusiza abantukazana baseNingizimu Afrika ukuthi bongene imali, bakwazi nokwakha uncebo.

Ithala SOC Limited yinkampani yeThala Development Finance Corporation ngokuphelele nevalandela kulabo abangena-akhawunti yasebhange KwaZulu-Natali.

Lesi sikhungo sosizo lwemali siqhakambisa izinsika ezine ezimqoka ukusiza abantu baqonde indlela yokwakha uncebo, bazicabele indlela eya empumelelweni. Nazi:

1. Qeda izikweletu

2. Qala wonge (vula i-akhawunti yezimo eziphuthumayo)

3. Qala utshale imali (yiba nesikhwama sokwakha uncebo)

4. Yiba nemithombo eminingi engenisa imali

Ngokohlelo lokufundisa ngezizimali, Ithala SOC Limited livame ukubhunga namakhlasinende ngokuphatha imali.

I-Starsaver wumkhankaso kazwelonke oqhakambisa iqhaza elimqoka lamavolontiya asebenza ebhange nabanye ongoti bomkhakha wezimali ukufundisa intsha yakithi ukuthi yonge imali.

USandile Xolo, iMenenja yokuziKhangisa nezokuXhumana eThala SOC Limited, uthi: "Njengoba kusondela isikhathi sikaKhisimusi, kuzoba mqoka ukuzithiba endleleni yokuphatha imali ukuze abantu

bangangeni ogibeni lokuthenga kungenasidingo.

"Kuzoba wusizo ukukwazi ukwehlukanisa phakathi kwezidingo nezifiso ngaphambi kokususwa kwemihlobiso kaKhisimusi.

"Usuke usobishini lwezimali uma izindleko zakho zanyanga zonke zingaphezu kombolo wakho noma uma ingxenywe enkulu yomhlo wakho iya ekukhokheni izikweletu."

Nakhu okokuqala okuyisikhombisa okungakusiza ukuthi uphume kuwoxhaka wesikweletu:

Okokuqala – Zibuze ukuthi wangena kanjani ezikweletini Okwesibili – Shintsha imikhuba emibi yokusebenzisa imali

Okwesithathu – Bala ukuthi zingakanani izikweletu zakho Okwesine – Nquma ukuthi ungaziphungula ngamalini, utshaiselele uma ikhona indlela

Okwesihlanu – Yiba nohlelo Okwesithupha – Khokha izikweletu zakho

Okwesikhombisa – Ungaqali ezinye izikweletu

Kuya ngokuthi ukuphi

ohambweni lwakho lokwakha uncebo. Ithala SOC Limited linamasu angakusiza.

Esikhundleni sokuthenga izithelo namaveji esitolo esikhulu, zama ukuthenga ezitolo ezincane noma utshalelele okwakho engadini.

Uma uyothenga izinto zasekhaya, zama ukuthenga kanye ngenyanga, uthenge okuvingi okuzokulonda inyanga yonke. Kushibhile ukuthenga umthamo futhi kukongela imali.

Esikhundleni sokuthenga inyama esitolo, yiithenge ebhusha ngoba kushibhile kanti bathenga ndawonye.

Thenga ezindaweni ezidayisela izitolo, izinto ozisebenzisa nsuku zonke njenge-toilet paper, insipho nezinto ezingaboli zithenge zibe wumthamo. Ningathenga ngokuhlalanyela nomakhlwane nezihlobo.

Zama ukuthenga izimpahla ezingenagama ngoba zishibhile kunalezo ezinamagama.

Ungayi kothenga ulambele ngoba ugcina uthenga izinto ezingadingeki.

Uma uthenga, bhaka izindali nenitumuzo, enjengokuthi "thola

okuthathu ngemali yokubili".

Beka ushintshi bese uwufaka ebhange noma beka ushintshi wansuku zonke esikoqokoqweni bese uyowuthulula ebhange una usugcwele.

Esikhundleni sokudayisa izinto ezindala njengezingubo, izinto zikagesi nenenisha, zidayise endalini noma kwi-internet.

Hamba ngetekisi noma ngebhasi ukunciphisa izindleko. Ungonga kakhulu ngokuthenga ithikithi lesitimela lenyanga uma uya edolobheni.

Linda izindali kutli izipho zayo yonke imicimbi uzithenge kuzo unyaka wonke.

Uma uhamba ngemoto ukuya emsebenzini, thola ukuthi yibaphi abalingani bakho abangomakhlwane bakho bese nishintshana ngokuthwalana, nonge izindleko zokulamba.

Esikhundleni sokuthenga ukudla nsuku zonke, phatha isitsha.

Zama ukunciphisa ukudla ezitolo, uzithengele kanye ngenyanga isidlo esiphambili.

Thenga izingubo nezinye izinto ezimqoka enkabeni yedolobha kunokuzithenga ezinxanxatheleni zezitolo.

Zama ukuthenga izingubo ngokheshi kunokuzithenga ngesikweletu, ukuze uzwe ubuhlungu bokukhokha bese ushintsha isinilo.

Nciphisa izindleko zokwenza ikhanda ngokulenza ngakini kunokuzenza eudaweni esedolobheni.

Hale uphathe izikhwama uzisebenzise ukugwema ukuthenga oplastiki abasha.

Yonga i-airtime ngokuthumela imiyalezo uma ukhuluma nabantu.

Nciphisa izindleko zokulamba ngokubhenka kumakhlalekhuklwini noma kwikhompyutha.

Uma niwomcimbi nezihlobo noma abangani, hlangeiselani izinto nizenzele ekhaya kunokuyodla ezitolo.

Yiba ne"sonto lokungathengi lutho". Uzothuka yimali oyongayo.

Uma uthola imali esikhaleni, njengokubuyiselwa kwentla ngabakwa SARS, ungayisebenzisi kodwa yibeke.

Izazi ziphethe ngokuthi zikhuthaze ukuthi abantu bazibekele imigomo yokonga nezoqinisekisa ukuthi bazithola besesimweni esingcono ngomso.

THE MSUNDUZI MUNICIPALITY

ISIFUNDAZWE SAKWAZULU-NATAL KZN225

AMALUNGU OMPHAKATHI AYAMENYWA UKWETHAMELA IMIHLANGANO YEKOMIDI ELIBHEKELE UKUSETSHENZISWA KWEZIMALI ZIKAMASIPALA WASEMSUNDUZI OZOKWENZWA NGALEZIZINSUKU EZILANDELAYO:

- uLweshilani mhla 2 February 2018 ngo 09:00 ekuseni
- uLweshilani mhla 16 February 2018 ngo 09:00 ekuseni
- uMsonbuluko mhla 16 February 2018 ngo 14:00 ntambama wedn
- uLwesine mhla 22 February 2018 ngo 09:00 ekuseni
- uLweshilani mhla 23 March 2018 ngo 14:00 ekuseni
- uLwesine mhla 9 March 2018 ngo 09:00 ntambama
- uLweshilani mhla 28 March 2018 ngo 09:00 ekuseni (uMhlango wMkhandlu lapho kuyokwelulwa khona uMbiko ngokuSetshenziswa kweziMali nguMasipala (Oversight Report))

Yonke lemihlango izokwenzelwa eGumbini loMkhandlu eHhlo leDolobha, (imihlango iyogala ekuseni ngo 09:00 eminye ntambama ngo 14:00 njengoba kubhalwe ngenhla

Ukwamukela i-Oversight Report iwona usomqulu ophethele umasipala abika ngawo izinhlelo zakhe zokusebenza. i-Oversight Report lwumgomo obeke ngokulandisa kweziGathana 129 soMihetho woMhlanganyelwa kweziMali zoMasipala (MFMA), umkhandlu kufanele ukuba wamukela i-Oversight Report zingapheli izinyanga ezimbili (2) emveni kokwelulwa koMbiko woNyaka (Annual Report).

Umbiko woNyaka (Annual Report) wa 2016/2017 kaMasipala Msunduzi wanikezwa uMkhandlu ngomhla 31 January 2018, nomphakathi ungavuthola ukuze uwufunde, futhi ubhalwe ngaphansi kweqoqo lesizinda solwazi (website) ethi www.msunduzi.gov.za amakhophi alombiko ayatholakala kulamahovisi alandelayo:

Ithovisi	Oxhumana naye	Izinombolo zokuxhumana
Vulindlela	Caleb Magubane/ Ziningi Ndlela	033-505 0006
Ashburton	Barash Ropan / Nomanga Daba	033-392 2380/1
Edendale	Themba Lion / Phindie Khumalo	033-392 3171/2
Imbali	Sasa Mgadi/ Thabalis Khumalo	033-392 3619/22
Northern Areas	Anwar Hoesen/ Xolani Ntshangase	033-397 0131/ 387 3168
City Hall	Latha Dlamini	033-392 2209

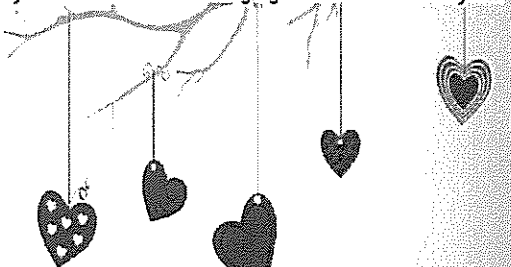
Umpakathi uyaziwa ukuthi izingxoxo mayelana ne-Annual Report ziyovuleleka emihlanganweni ehlwile ebhalwe ngenhla, kuyobe sekusungulwa i-Oversight Report, kwenziwe nozincono eziyathunyelwa ukuba zamukelwe nguMkhandlu oPhelile.

Uyacelewa umpakathi ukuba wethule izimvo zawo ezibhalwe mayelana ne-Annual Report, ubhalele: Office of the Municipal Manager, (Ref: Annual Report 2015/ 2016 Private Bag X321, Pietermaritzburg, 3200.

Noma i-email ku: nqobila.madonda@msunduzi.gov.za

Usuku lokucina lokwenza izethulo uLweshilani mhla 23 February 2018 ISAZISO SIBHALWE NGU:

Win with the Msunduzi Eyethu this Valentines Day
All you need to do is send us your free Valentines message, and you stand a chance of winning a gift from the Msunduzi Eyethu



VALENTINES DAY

To my Sweetheart –
I feel so happy when
I think of you, let's be
one, instead of two.

Love (your name)

Rules: *One lucky reader will be chosen as the winner. * Messages must be kept to 25 or less words. * Email to info@capitalmedia.co.za only, and specify in the subject line **MSUNDUZI EYETHU**. * Correct English is to be used, no slang. *Message must start with the receivers surname, then name followed by the message. * All messages must have the senders information and contact details written at the bottom (it will not appear in the paper). * Closing deadline is 4pm on Friday 2nd February 2018. To appear on Thursday 8th February 2018 * Msunduzi Eyethu will not be held responsible for

AUTO BODY SUPPLIES

BODYPARTS, RADIATORS, AUTO GLASS SALE

QUALITY PARTS FOR ALL MAJOR VEHICLES, TRUCKS, BUSES, TIR, VAN, TRAILER, MOTORBIKE

- BUMPERS FRAMES
- BODIES AND MOORS
- DOOR HINGES, INDICATORS
- TAIL LIGHTS, STOP LIGHT, FOG LIGHT
- TRAILER & WINDOW WINCHES
- BUMPERS (FULL RANGE)
- RADIATORS, PUMP, CONDENSERS
- LOCKS, HANDLE, KEY LOCK ACTS
- CAR AND TRUCK PAINTS
- WINDSCREENS
- BODY KITS, FOG, LENS
- CAR RUBBERS, DOOR, BOOT AND WINDOW, CHAMFERING, WINDSCREEN RUBBERS

- WINDSHIELD POLISHES
- CAPS, BOREM, PARTS FOR PARTS ETC.
- BODY PARTS, ELECTRIC & MECHANICAL
- POLYMER & BODY KIT
- WINDSHIELD, BUMPET & LIGHT KITS ETC.
- TOWBAR COVERS
- BULL AND ROLL BARS
- GRILLE UPGRADER, RADDER
- MUD FLAPS, WIPER ARMS, BODY STRIPES KITS FOR ALL MARKS (ALL MARKS)

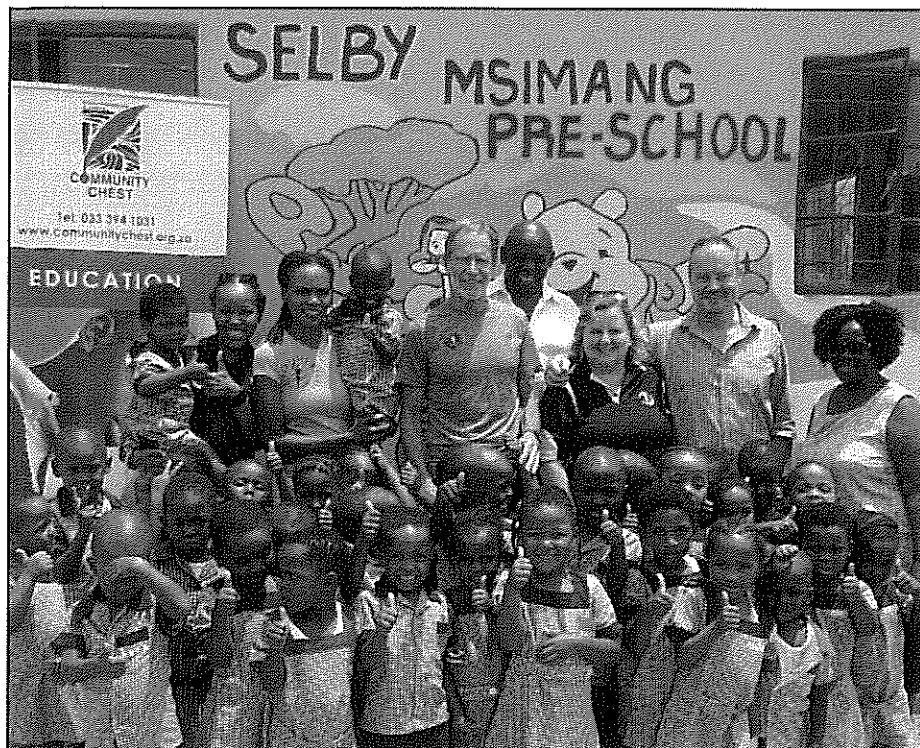
WHEEL ARCH BACULINGS, CHROME BREADINGS, INTERIOR PARTS, COORS, FLOOR PARTS, 2 BURY TYPE, ROOF, FIVE A BUMPET BARS & CAPS, RUBBERS, RAMPERS & LOCKS

2K CAR, FLEET & INDUSTRIAL PAINT SALE

PAINTERS, BATTERIES, LIPS, PUMPERS, BODY LIPS & BUMPET BARS

407 DEWET STREET, DICTON, MIDDURBURGH

Classrooms for kids



Two new classrooms were commissioned at Selby Msimang Pre-School in Edendale this week in a collaborative endeavour involving the Community Chest, Hulamini and Comrades Marathon veteran Mike Cowling. Running his 40th marathon last year, Cowling raised R50 000 towards the classroom project. The Pietermaritzburg Community Chest also thanks the following companies for their assistance at the unveiling of the classrooms: Makhosha Narisumulu & Associates (table and chairs), Ricardo Fresh Produce (fruit packs), Caltex Sanctuary (toys) and Amanzi Water.



THE MSUNDUZI MUNICIPALITY

PROVINCE OF KWAZULU-NATAL KZN225

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND MSUNDUZI'S PUBLIC ACCOUNTS COMMITTEE MEETINGS AS FOLLOWS:

- Friday 2nd February 2018 09:00 am
- Friday 16th February 2018, 09:00 am
- Friday 16th February 2018, 14:00 pm
- Thursday 22nd February 2018, 09:00 am
- Friday 23rd February 2018, 14:00 pm
- Friday 9th March 2018, 09:00 am
- Friday 9th March 2018, 14:00 pm
- Wednesday 28th March 2018, 9:00 (Council meeting at which the Oversight Report is to be presented)

All meetings will be held at the Council Chamber, City Hall. Meetings will commence 9:00am and 14:00pm as per the above meeting plan.

The adoption of the Oversight Report is the final document in the reporting process of a municipality. The Oversight Report is a requirement in terms of Section 129 of the MFMA and requires the council to adopt an Oversight Report no later than 2 months after the tabling of the Annual Report.

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Imbali	Sasa Mgadi / Thabsile Khumalo	033-392 3619/22
Northern Areas	Anwar Hoosen / Xolani Ntshangase	033 - 397 0131/ 033 - 387 3166
City Hall	Latha Dlamini	033-392 2209

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Email: sipho.dubazana@msunduzi.gov.za

Final Date for Submissions: Friday, 23rd February 2018
S HADEBE
MUNICIPAL MANAGER

MURCHISON

Spice Emporium

VICTORIA ROAD : 033 345 5222 | DEBI PLACE : 033 387 6462 | RAISETHORPE : 033 387 2121 - 033 387 7741

QUENCH COCONUT WATER R55⁰⁰ FOR 6 PACK	GARDEES COCONUT OIL R50⁰⁰ 1KG	AZ ZAHRA SELLA BASMATI RED OR YELLOW R95⁰⁰ 5KG	KISAABS FRESH CHICKEN OFFER VALID FRI 02/02/18, SAT 03/02/18 AND SUNDAY 04/02/18 R40⁰⁰ KG	UKRAINIAN PEA DHALL R8⁰⁰ 1KG	DEXE HAIR DYE BLACK ONLY R40⁰⁰ BOX	WIDE RANGE OF ASSORTED DRY FRUIT
COOEE 6*300 ML R26⁰⁰	PUFF MAN PURI R10⁰⁰	MURCHISONS FRIED ONIONS R27⁰⁰ 400G	SANHA APPROVED CHICKEN FILLETS R48⁰⁰ PER KG	BREEZEE CANS R110⁰⁰ CASE (30'S)	CROWN PAPER PLATES R12⁰⁰ 50'S	MEIJI YAN YAN ASSORTED VARIANTS R11⁰⁰
MURCHISONS NAAN KHATAI ASSORTED VARIANTS R20⁰⁰ FROM	TANG JUICES ASSORTED SACHETS R13⁰⁰	MURCHISONS CHEVDA R35⁰⁰ FROM	ASSORTED BISCUIT BARRELS R110⁰⁰ FOR 2 TUBS LOOK FOR THE PROMO PACK	HEAVY DUTY BIN BAGS R20⁰⁰ 40 MICRON	MURCHISONS A1 CHILLI POWDER R40⁰⁰ 1KG	MILO JUNIOR PACK 6'S R27⁰⁰
MURCHISONS CHILLI POWDER R52⁰⁰ 1KG	MURCHISONS KASHMIRI CHILLI POWDER R70⁰⁰ 1KG	MURCHISONS CHILLI BITE MIX R6⁰⁰ 200G	ASSORTED KEMCHO PRODUCTS 4 PACKETS FOR R100⁰⁰ ASST VARIANTS	ALUMINIUM POTS 7PC R350⁰⁰	GARLIC MAN ASSORTED 1kg - R50 250g - R18	MORINGA CAPSULES R50⁰⁰ 100'S

UMASIPALA WASEMSUNDUZI

ISIFUNDAZWE SAKWAZULU-NATAL

KZN225

AMALUNGU OMPHAKATHI AYAMENYWA UKWETHAMELA IMIHLANGANO YEKOMIDI ELIBHEKELE UKUSETSHENZISWA KWEZIMALI ZIKAMASIPALA WASEMSUNDUZI OZOKWENZIWA NGALEZIZINSUKU EZILANDELAYO:

uLwesibili	mhlaka 13 th March 2018	ngo 2:00 ntambama
uLwesithathu	mhlaka 14 th March 2018	ngo 09:00 ekuseni
uLwesithathu	mhlaka 14 th March 2018	ngo 1:00 ntambama
uLwesihlanu	mhlaka 16 th March 2018	ngo 09:00 ekuseni
uLwesihlanu	mhlaka 16 th March 2018	ngo 2:00 ntambama
uLwesibili	mhlaka 20 th March 2018	ngo 09:00 ekuseni
uLwesithathu	mhlaka 28 th March 2018	ngo 09:00 ekuseni

(uMhlangano woMkhandlu lapho kuyokwethulwa khona uMbiko ngokuSetshenziswa kweziMali nguMasipala (Oversight Report)

Yonke lemihlango izokwenzelwa eGumbini loMkhandlu eHholo leDolobha, Imihlangano iyoqala ekuseni ngo 09:00 eminye ntambama ngo 14:00 njengoba kubhaliwe ngenhla

Ukwamukela i-Oversight Report iwona usomqulu ophelele umasipala abika ngawo izinhlelo zakhe zokusebenza. I-Oversight Report iwumgomo obekiwe ngokulandisa kwesiGatshana 129 soMthetho wokweNganyelwa kweziMali zoMasipala (MFMA), umkhandlu kufanele ukuba wamukele i-Oversight Report zingakapheli izinyanga ezimbili (2) emveni kokwethulwa koMbiko woNyaka (Annual Report). Umbiko woNyaka (Annual Report) wa 2016/2017 kaMasipala Msunduzi wanikezwa uMkhandlu ngomhlaka 31 January 2018, nomphakathi ungawuthola ukuze uwufunde, futhi ubhaliwe ngaphansi kweqoqo lesizinda solwazi (website) ethi www.msunduzi.gov.za amakhophi alombiko ayatholakala kulamahhovisi

IHhovisi	Oxhumana naye	Izinombolo zokuxhumana
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City Hall	Latha Dlamini	033-392 2209

Umphakathi uyaziswa ukuthi izingxoxo mayelana ne-Annual Report ziyovuleleka emihlanganweni ehleliwe ebhaliwe ngenhla, kuyobe sekusungulwa i-Oversight Report, kwenziwe nezincomo eziyothunyelwa ukuba zamukelwe nguMkhandlu oPhelele. Uyacelwa umphakathi ukuba wethule izimvo zawo ezibhaliwe mayelana ne-Annual Report, ubhalele:

Office of the City Manager,
Ref: Annual Report 2015/ 2016
Private Bag X321,
Pietermaritzburg,
3200.

Noma i-email ku: sipho.dubazana@msunduzi.gov.za

Usuku lokugcina lokwenza izethulo uLwesihlanu mhlaka 23rd February 2018

ISAZISO SIBHALWE NGU:

S. HADEBE

UMenenja kaMasipala

MSUNDUZI MUNICIPALITY

PROVINCE OF KWAZULU-NATAL

KZN225

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND MSUNDUZI'S PUBLIC ACCOUNTS COMMITTEE MEETINGS AS FOLLOWS:

Tuesday	13th March 2018	2:00pm
Wednesday	14th March 2018	9:00am
Wednesday	14th March 2018	1:00pm
Friday	16th March 2018	9:00am
Friday	16th March 2018	2:00pm
Tuesday	20th March 2018	9:00am
Wednesday	28th March 2018	9:00am

(Council meeting at which the Oversight Report is to be presented)

All meetings will be held at the Council Chamber, City Hall. Meetings will commence at 14:00 pm as per the above meeting plan. The adoption of the Oversight Report is the final document in the reporting process of a municipality.

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 Pietermaritzburg,
 3200.**

Or

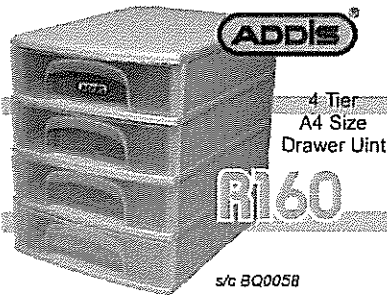
Email: sipho.dubazana@msunduzi.gov.za

Final Date for Submissions: Friday, 23rd February 2018

**S HADEBE
 (MUNICIPAL MANAGER)**

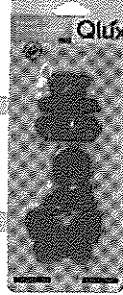
Basix

why pay more?



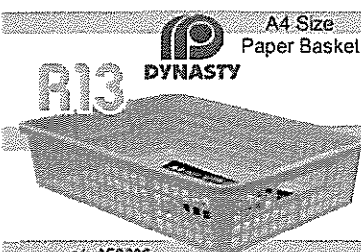
R160

s/c BQ0058



R16

s/c CN0086



R13

s/c AF0036



R20

s/c BQ0053



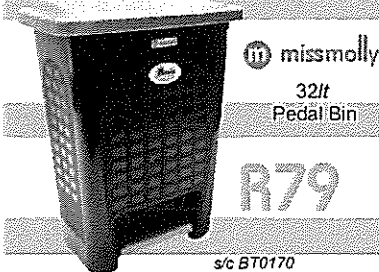
R32

s/c CT0035



R15

s/c YD3033



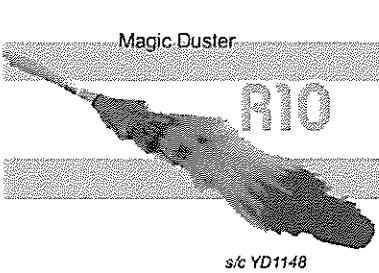
R79

s/c BT0170



R110

s/c BT0126



R10

s/c YD1148



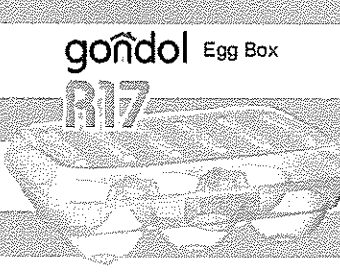
R130

s/c AM0640



R20

s/c YD3008



R17

s/c C00003

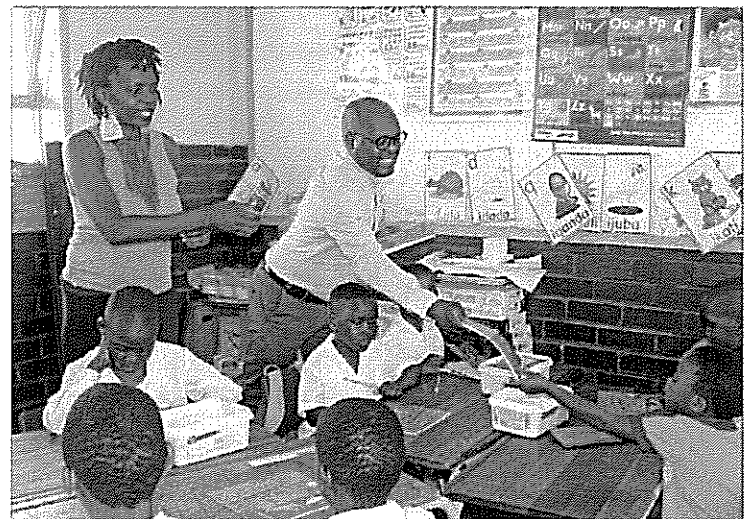
400 Victoria Road (next to Save Hyper) & 65 Church St.
Tel.: 033 3428120

IZINDABA

ME

Annexure B1

BANIKEZELWE NGEZINCWADI ABAFUNDI BASE SINAMUVA



Mfundo Mkhize

INJABULO ibibhalwe ebusweni kubafundi besikole samabanga aphantsi iSinamuva eMbali ugenkathi owayewumfundi enikezele ngezincwadi ezinesihloko esithi uNdazi & Nono.

UNaledi Madinda uthe ubone kuyisu elihle ukuba abuyele kulesi sikole njengoba kwakuyi lapho okwazaleka ikhono lakhe lokufunda nokubhala eneninyaka emihlani. Uthe ukufika kwakhe kulesi sikole ubone izinguquko ezingqala.

"Thina sisafunda lapha sasifunda incwadi uMasihambisane," kusho uMadinda. Uthishanhlolo wesikole uMbangiseni Mseleku uthulele isigqoko

uMadinda ngokuba akwazi ukubuyela esikoleni ayeihlala kuso ezolekelela.

"Kubalulekile ukuba sikhuthaze abantwana ukuba bangazitheli ngabandayo kodwa bakhuthalele ukufunda. Kufanele sivale ukhondolo olubi lokuthi uma ngabe ufuna ukufihla ulwazi kubantu abanuyayama kufanele usebenzise incwadi," kusho uMseleku.

UMadinda ubonge inkampani yakwa Dick Whittington ngokuxhasa ngokuba kushicilelwe lezi zincwadi. "Ngiphinde ngibonge iphephandaba i-KZN Eyethu eliveza iziqephu zo Ndazi no Nono," kusho uMadinda.

Uthisha wakulesikole uTholakele Hlatshwayo uthe bayafisa ukubona abaxhasi beqhubeka nokuseka lesi sikole

kwazise imvamisa izikole zamabanga aphantsi zisalele emuva.

UMadinda uphinde wahamba ezinyathelweni zika thisha uHlatshwayo. Uthe uhlabeke umxhwele ngokubona umtapo wolwazi wesikole.

"Ngisazobona ukuthi ngizokwenzenjani ukuze uluthule lonitapo wolwazi. Kuyisifiso sami ukuba ngibone lendawo isinezincwadi ezizogcwalisa wonke amakhabethe kuso lesi sikole ukuze izingane zithole ukusizakala," kusho uMadinda.

UTavonga Gonyora oyisikhulu kwesoku khangisi kwa Dick Whittington uthe bebe kuthakaseka ukuba yingxeny yalolufilelo.

"Siyathemba ukuthi ngokunikela kweithu lokhu kuzoba nomthetho omuhle kubafundi. Siyathemba ukuthi labafundi bazokhula baze babe ngabahloli abahamba phambili ngomuso," kusho u Gonyora

UMASIPALA WASEMSUNDUZI ISIFUNDAZWE SAKWAZULU-NATAL KZN225

AMALUNGU OMPHAKATHI AYAMENYWA UKWETHAMELA IMIHLANGANO YEKOMDI ELIBHEKELE UKUSETSHENZISWA KWEZIMALI ZIKAMASIPALA WASEMSUNDUZI OZOKWENZWA NGALEZIZINSUKU EZILANDELAYO:

uLwesihlahla	mhlaka 13 th March 2018	ngo 2:00 ntambama
uLwesihlahla	mhlaka 14 th March 2018	ngo 09:00 ekuseni
uLwesihlahla	mhlaka 14 th March 2018	ngo 1:00 ntambama
uLwesihlahla	mhlaka 16 th March 2018	ngo 09:00 ekuseni
uLwesihlahla	mhlaka 16 th March 2018	ngo 2:00 ntambama
uLwesihlahla	mhlaka 20 th March 2018	ngo 09:00 ekuseni
uLwesihlahla	mhlaka 28 th March 2018	ngo 09:00 ekuseni

(uMhlangano woMkhandlu lapho kuyokwethulwa khona uMbiko ngokuSetshenziswa kwezimali nguMasipala (Oversight Report))

Yonke lemhlangano izokwenzelwa eGumbini loMkhandlu eHlobo leDolobha. Imihlangano iqoqa ekuseni ngo 09:00 eminye ntambama ngo 14:00 njengoba kubhalwe ngenhla. Ukumakela i-Oversight Report iwona usomqulu ophelilele umasipala abika ngawo izinhloko zakhe zokusebenza. I-Oversight Report kwengcono obekwe ngokulandisa kwesiGatshana 129 soMhetho wokuNganyelwa kwezimali zokMasipala (MFMA), umkhandlu kufanele ukuba wamakela i-Oversight Report zingakapheli izinyanga ezimbini (2) emveni kokwethulwa koMbiko woNyaka (Annual Report). Umbiko woNyaka (Annual Report) va 2016/2017 kaMasipala Msunduzi wamkwezwa uMkhandlu ngomhlaka 31 January 2018, nomphakathi ungawuthola ukuze uwuifunde, futhi ubhalwe ngaphansi kwegqoko lesizinda solwazi (website) ethi www.msunduzi.gov.za amakhophi akombiko ayatholakala kulamahhovisi.

Uthovisi	Okhumana naye	Izinombolo zokukhumana
Vurolidela	Caleb Magubane / Zingzi Ndlela	033-595 0096
Asherton	Barash Rapan / Nomaalanga Daba	033-392 2390/1
Edendale	Thamba Lion / Phindile Khumalo	033-392 3171/2
Imbali	Sasa Mngadi / Thabekile Khumalo	033-392 3619/22
Northern Areas	Anwar Hosen / Xolani Mthangase	033-397 0131/ 387 3169
City Hall	Latha Dlamini	033-392 2209

Umphakathi uyaziswa ukuthi izingxoxo mayelana ne-Annual Report ziyovuleleka emihlanganweni ehlaliwe ebaliliwe ngenhla, kuyoba sekusungulwa i-Oversight Report, kwenziwe nezincwadi ezizothunyelwa ukuba zamakela nguMkhandlu oPhelilele. Uyacelwa umphakathi ukuba wethule izimvo zawo ezibhalwe mayelana ne-Annual Report, ubhalele:

Office of the City Manager,
Ref: Annual Report 2016/ 2016
Private Bag X321,
Pietermaritzburg,
3200.

Noma i-email ku: sipho.dubazana@msunduzi.gov.za

Usuku lokugcina lokwenza izethulo uLwesihlahla mhlaka 23rd February 2018
ISAZISO SIBHALWE NGU:

NASS unveils many firsts

As preparations for this year's Easter Tournament is feverishly underway, officials and the Exco members are meeting practically daily to iron out a few rough edges

For the first time, the new look tournament already has an over-50s golden oldies group and possibly an over-35 soccer legends group. SAB teams will be in group one whilst super league teams will be in group two.

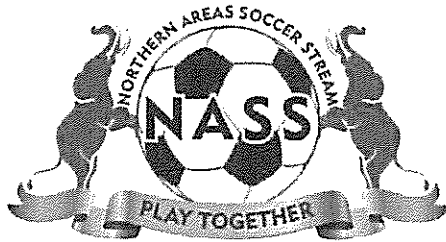
NASS has decided to unveil another first when a unanimous decision was taken to honour and pay homage to the former stalwarts and founder officials of the Northdale Football Association, the Northern Suburbs Football Association and PADS. 2017 saw the formation of NASS, a stream of SAFA Msunduzi LFA.

General Secretary Bryan Rupram said that it was a no brainer to approve the proposal to bring back fond memories of the likes of A.C. Naidoo, Sgt. K.R. Naidoo, Thumba Soobiah, Daddy Joseph, John Paul, Kay Parus, Viasar Moodley and many others.

Rupram said that if world-renowned icon Nelson Mandela's 100 years is being celebrated, why not remember our very own fallen heroes. These brave men and women were subjected to humility and belittled and forcibly removed and resettled to what is

today Northdale.

With very little and virtually no sports amenities, the liberation struggle started around 1957 and took a few years for the Northdale Stadium to rise as it still stands



with just a few minor additions.

Thanks to the vision of the Hillview FC, the first Easter Tournament was held with a sponsorship of around R 350. The famous Hillview Easter Tournament over the years became the biggest and best amateur soccer tournament in the country. The rest, they say, is history. Rupram disclosed to

Public Eye that every effort will be made to entice family members of the many past officials and players to contact NASS officials at the ground to prepare for the remembrance day celebration on Good Friday evening.

To pay homage to the deceased family and friends, one can lay a wreath or light a candle.

Rupram said that this years event will kick start making the Northdale Stadium more than just a football venue.

NASS chairperson, Krishna Naidoo, was equally in sparkling mood when he echoed Rupram's sentiments. Naidoo said this is a new era for our footballers and sports personalities in the

Northern areas and the greater Pietermaritzburg.

NASS is appealing to members of famous clubs to name a few: Dales FC, Red Circles, Black Shadows, and Leeds FC the first

team to win the Easter Tournament trophy in 1973. Other sides, which were made up the structures were Hillview FC, Stallions FC, and Aston Villa, produced top class footballers who made their mark with a few moving to professional status.

On a sad note, the City lost two long-serving personalities admin-

istrator and referee both members of Hillview FC. Tony Pillay served on the Exco and Sundar Gron Ramdan a long standing referee who did his rounds both in amateur and professional games. Both passed away peacefully leaving behind fond memories in the hearts of many family and friends.



MSUNDUZI MUNICIPALITY PROVINCE OF KWAZULU-NATAL KZN225

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Wednesday	14th March 2018	1:00pm
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(Council meeting at which the Oversight Report is to be presented)
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Northern Areas	Anwar Hoosen / Xolani Ntshangase	033-397 0131/ 387 3168
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The public is hereby informed that consultation on the Annual Report will convene at the meetings, as outlined above, thereafter, the Oversight Report will be developed and recommended to the Full Council for adoption

The public is invited to submit written concerns on the Annual Report to: Office of the Municipal Manager, Ref: Annual Report 2016 / 2017 Private Bag X321, Pietermaritzburg, 3200.

Or
Email: sipho.dubazana@msunduzi.gov.za
Final Date for Submissions: Friday, 23rd February 2018

S HADEBE
(MUNICIPAL MANAGER)

**PAY AFTER SUCCESS
DR. YUSUF MADE MY DREAMS COME TRUE**

Alfred Naidoo 45 YRS UMLANGA
I am a Secretary in one of the Organizations in Durban. I was PAIDHIN Lotta and casual but without winning any money that made me get crazy then one day I saw the advert of DR YUSUF. I called him and he told me to come with R 200 only, and I just went to try him. On my when he gave me the ring, that very day I went to play Lotta, and won R 6.4 Million I went to give him a HUGE Prize Since that day I regard him as my life because I achieved my dreams, a new house, a new car paid all my debts and have a happy family

Alisa 45 YRS OLD I got fired at work last year in Feb I tried every where to get a job but didn't later my husband went away with another woman and left me with three kids. Can you imagine, a Muslim man after 40 yrs. But believe me I went to DR YUSUF. He gave me KASANA STICK within one day I got a call from the radio station, and now am working well and my husband came back after 3 days apologized to me brought me a brand new car another house and he owns big business and has no more drinking now

Thank you DR YUSUF YOU SAVED MY MARRIAGE
(CONFIDENTIAL)

**PAY AFTER JOB IS DONE
ALL JOBS 100% GUARANTEED
COME ONE COME ALL
ALL RELIGIONS WELCOMED
CALL DR YUSUF ON : 078 2173 151**

**PAY AFTER SUCCESS
MAMA SALIM**
AMINAH SINGH 52 YRS OLD FROM BOMBAY ROAD
I WON R 18 million. On my first day I consulted MAMA SALIM with R 200 only and she was my last hope. She Gave me TAWEEZ and SAULAT

MAGIC RING which made MIRACLES that day I have been working for 30 YEARS, earning a good salary but it was not enough due to debts. Thank you, MAMA SALIM I cleared my debts I bought 1 brand new car and house and now I am happy

I AM KHADIJAH FROM RAISETHORPE
I have been very poor and struggling to buy even food in the house. I have 3 children 2 girls and 1 boy my daughters are educated and beautiful BUT NO MAN wanted to marry them and my son was a alcoholic and addicted to drugs because he was unemployed I consulted MAMA SALIM with R 200 and I won R 9.4 Million She also gave me MUTHI 47 CONFESSOR and one of my daughters was Proposed last Sunday My Son Stopped taking drugs and Alcohol. I opened a business and bought a brand new car and new house and my son is the manager. I opened a Factory, and my Son is The Manager. THANK YOU MAMA SALIM you wiped my tears away

For any other kind of problem Contact
**MAMA SALIM
100% GUARANTEED
CALL - 078 596 8118**

PROF SADIQ AND MAMA

PAY AFTER SUCCESS
OSMAN SAEDD (45 Years) From North side Helplessly failing to get help for 2 Years, after losing my job I was finally referred to PROF SADIQ AND MAMA who, with only R100 Changed My Destiny forever. They gave me MUTHI for bathing to clear my entire bad omen and gave me TASSIR MAGIC RING for luck. I won R 5 Million in casino the next day. I cleared my Accounts and built a new house. Later they gave me KATIM STICK for business and its has been booming with huge profits. Thank you PROF SADIQ AND MAMA you made me smile again

AFRICA (45 YRS) FROM SCOTTSVILLE
My 2 Boys resorted to drugs and alcohol after my husband left me lonely and without support for another woman. I consulted PROF SADIQ AND MAMA with R 100 who gave me MUZITO MUTHI for burning in my house. They bound him to me forever and we finally happy together again. They then gave LUBOGO POWDER for the lotto and I won R 9 Million. We started a business which is running very well our children left drugs and go to good schools. Thank you PROF SADIQ AND MAMA you saved my marriage

He also specializes in: looking for jobs promotion at work, barren women business expansion, court cases, magic, wallet pass exams and interviews

063 027 3765

TESTIMONIES FOR MAMA KUKULU

"Come & Restore Hope & Happiness"
"Know your Problems & Enemies without saying"
Am Prakash Alisa 50yrs from PMB. I won 15.4M in Lotto with the help of Mama Kukulu. I went to Mama with R160 only that same time, she put Shumba muthi in a black pot with water, I looked inside & saw 6 numbers, immediately I went & played those numbers. Next day I was a winner, it was a miracle to me, after spending a lot of money to see many doctors without a success. Thanks for wiping my tears.

My name is Rajababu Moodley 50yrs from Northdale. A friend took me to Mama Kukulu after trying many herbalists to bring back my wife for 18 months. I paid R160 but that first time, I put my hand in a black pot of water & I saw a man who took my wife, she to me all my problems plus work issues. Gave me Kiba powder to pour in my bed at night. Next day my wife, who had ignored my calls, phoned begging to see me. Then after 2 weeks I got promoted at work. Thanks to restore my happiness.

"Follow men with manhood problems, call mama you will never regret" "Call Mama Kukulu to know all your problems & enemies in life without you telling her"

**Call 078 510 7595,
100% guaranteed. IN PMB**

MAMA AYRA

SMILE, LAUGH AND ENJOY LIFE WITH MAMA'S MAJIC POWDER AND STICK.

My name is Dimaia a 37 years old woman from PMB I thank mama Ayra for making me happy after having tried a lot of healers but no positive results from them. The Kachi powder and stick she gave me to bathing and the stick which put under my pillow, today my life changed by seeing 7 million Rands after I had tried several times but I could not win even a coin. I gave her R150 for consultation to work on me

My family is now very happy because of mama thank you so much

SHE ALSO SOLVES PROBLEMS LIKE: MARRIAGE MISUNDERSTANDING, COURT CASE PROBLEMS, INFERTILITY IN MEN & WOMEN, STROKE

**100% GAURANTEED
CONTACT MAMA NOW
CELL No: 063 933 7208**

MAMA KAMARI

I Am Pushpa 43 Yrs Old Living in Raisethorpe Thanks to MAMA KAMARI for making all my dreams come true after winning 5 Million Rands In Lotto. This Happen after I went to her and she gave me POWERFUL MUTI which I used according to her instructions I dreamt the numbers which I had to play and truly I won

Mama Kamari also deals with LOVE MATTERS / PROBLEMS AND MANY MORE TRY YOUR LUCK YOU NEVER KNOW WHAT YOU CAN GET

**100% GAURANTEED ALL YOUR PROBLEMS PAY AFTER SUCCESS
CALL OR 081 03277 88**

ARTS & ENTERTAINMENT

Tatham Art Gallery weekly diary)

09 Fri 4h00 – 16h00 Art Class. Enquiries contact Pinky at Pinky.Nkabinde@msunduzi.gov.za
10 Sat 09h00 – 16h00
Café Tatham open 11h00
Talk: Mike O'Connor: History of Churches. To book contact Reena at 033 392 2811 or Reena.Bhoodram@msunduzi.gov.za.
12 Mon 09h00 – 16h00 Strauss Art Valuation. Valuation cost charged R30 per item. Proceeds will benefit the Friends of
The Tatham Art Gallery: Enquiries contact Reena at 033 392 2811 or Reena.Bhoodram@msunduzi.gov.za.
17h30 for 18h00
Lecture by Dr Alastair Mrerdith: A century of South African Art in 10 pictures.
11 Sun 17h00
Philatelic History of Pietermaritzburg Exhibition closes.
13 Tues 19h00
Film Club. Booking is essential: Enquiries Anton at antonvdhoven@gmail.com or 033 343 1355 / 083 233 2663
14 Wed 14h30 – 15h30 Artists' Forum
16 Fri 14h00 – 16h00 Art Class
Exhibitions on view: Honouring Valerie Leigh (Schreiner Gallery) Permanent Collection: The South African Landscape (Lorna Ferguson Room) Containers for Liquid (Ceramics Room)
Migrations: Time – Place – Culture (Perimeter Gallery)
NB. Last view of Philatelic History of Pietermaritzburg (Lorna Ferguson Room)

Ireland's call



Irish vocalist and multi-instrumentalist Dave Monks presents an evening which is jam-packed with nostalgia and features the most popular sing-a-long and clap-along Irish songs of all time.

Dave's proven repertoire of esteemed Irish classics mixed with a touch of the Blarney in his treasury of tales and humour, are always sure to get your hands clapping. The folksy feel of the music is accentuated by his mastery of the fiddle, banjo, guitar, harmonica, tin whistle and vocals.

Of course, no Irish show would be

complete without the good old faithful's like Danny Boy, Galway Bay, Whiskey in the Jar, Paddy McGinty's Goat, Delaney's Donkey to name a few but "Ireland's Call" introduces you to a whole new generation of Irish favourites plus a couple of brand new Irish songs composed by Dave Monks.

Dave Monks is an established gig artist having "paid his dues" over the last many years and has been extremely fortunate to have performed in almost every corner of South Africa as well as Ireland, England, South Korea, USA, Portugal, Zimbabwe,

Botswana, Swaziland, and Abu Dhabi.

Dave is a well-known and respected entertainer on the South African music scene.

This family show is suitable for all ages. So join Dave Monks for what is sure to be a rousing and exciting evening of nostalgic sing-a-long fun. Ps Remember to wear something green! The show is at the Rhumbelov Theatre, Pietermaritzburg, this Sunday, March 11 at 2.00pm and 6.30pm. Venue opens 90 minutes before the show for picnic dinner. no alcohol may be brought onto the premises as a bar is available. Bookings are essential, tickets are R 150.00 per person, pensioners R130.00 and can be booked via COMPUTICKET or Roland on 082 499 8636, roland@stansell.za.net

CITY OF CHOICE MSUNDUZI MUNICIPALITY PROVINCE OF KWAZULU-NATAL KZN225

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Final Date for Submissions: Friday, 23rd February 2018

S HADEBE
(MUNICIPAL MANAGER)

DEVIN
SAMUELS

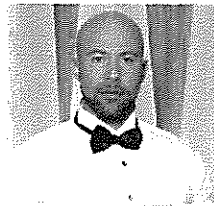
ENRIE
SMITH

TERRA
COX

JAMALI

CLINT
BRINK

CHRISTO
DAVIDS



ALL ARTISTS BACKED BY THE SEQUENCE BAND

SAN ENTERTAINMENT PRESENTS

Throwback to
Love Tour

30 MARCH 2018
GOLDEN HORSE

GATES OPEN AT 18:00, SHOW STARTS AT 19:00 - TICKETS: R150 GENERAL & R250 VIP
TICKETS AVAILABLE AT COMPUTICKET





MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
INTRODUCTORY MEETING**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON FRIDAY, 02 FEBRUARY 2018 AT 09H21

PRESENT: Councillors M Schalkwyk (Chairperson), NB Ahmed, NC Gambu, XE Ngongoma, SI Madonda, BE Zuma, MB Mkhize, M Ngubo, R Niemand, LJ Winterbach and SD Ngubane

ABSENT: Councillors R Jugmohan and P Duma.

OFFICIALS PRESENT: Messrs and Mesdames: I Chetty (Manager: Performance Management Systems) N Sikhakhane (Municipal Managers Representative), H Zondi (Manager: Municipal Public Accounts Office), L Dlamini (Performance Management Systems Practitioner) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted and welcomed all to the meeting.

Applications for leave of absence were received from Councillor R Jugmohan (sick leave) and Councillor P Duma.

It was

RESOLVED

That Councillors R Jugmohan and P Duma be granted leave of absence from the current Introductory meeting of the Municipal Public Accounts Oversight Committee.

[At this point of the proceeding, Councillor MB Mkhize joined the meeting at 9h57]

2. OVERSIGHT PROCESS PLAN IN RESPECT OF THE 2016/2017 ANNUAL REPORT

Report by the Manager: Municipal Public Accounts Committee Office

(Verbal report)

The Chairperson thanked Councillor SI Madonda for presenting the report to Full Council in her absence. The Manager: MPAC reminded the Committee that the Oversight Process Plan was presented and adopted by Full Council on 31 January 2018 and further advised that the purpose of the current meeting was to kick-start the Oversight Process for the Interrogation of the Annual Report in order to compile the Oversight Report thereafter. He added that the advertising process had been concluded and the dates would appear on the Newspaper the same day (2 February 2018).

The Manager: MPAC Office further emphasised that Senior Management had been consulted and had confirmed attendance prior to the Oversight Process Plan being adopted at Full Council hence no hiccups were expected.

3. **2016/2017 AUDITOR GENERAL OPINION**

Raised verbally

The Committee expressed serious disappointments with regards to the audit outcome further stating that getting a disclaimer from Auditor General was an embarrassment hence the Municipal Public Accounts Committee must be more stringent, vigorous and uncompromising.

4. **MEETING REQUESTED BY THE GENERAL MANAGERS**

(Raised verbally)

It was reported that General Managers requested to have a meeting with the MPAC members with a view to map a way forward in terms of their engagements during MPAC sittings.

The Committee raised serious concerns with regards to the officials questioning its jurisdictions further stating that powers and functions of MPAC were legislated hence no official has the authority to disagree with the powers and functions of this Committee as provided for by legislation further stating that that all Portfolio Committees including the Executive Committee were accountable to MPAC consequently overseeing performance and resources of all sectors/business units within the municipality.

It was

RESOLVED

- a) That the Manager: Municipal Public Accounts Committee Office ensures that the Heads of Business Units confirm in writing the accuracy and correctness of the Annual Report prior to them attending their respective oversight meetings.
- b) That a meeting between the Municipal Public Accounts Committee and General Managers be coordinated by Secretariat and Manager: Municipal Public Accounts Committee Office as soon as possible.
- c) That Secretariat and Manager: Municipal Public Accounts Committee Office coordinates a meeting between the Chief Audit Executive (Acting) and the MPAC members for the purpose of unpacking the Action Plans before the commencement of the oversight meetings.

The meeting terminated at 10h45

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

08 February 2018



MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
COMMUNITY SERVICES BUSINESS UNIT**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON TUESDAY, 13 MARCH 2018 AT 14h16

- PRESENT:** Councillors M Schalkwyk (Chairperson), NB Ahmed, M Ngubo, NC Gambu, XE Ngongoma, SI Madonda, SD Ngubane, R Niemand and MB Mkhize
- OTHERS PRESENT:** Councillor SD Khumalo (Chairperson: Community Services Portfolio Committee) and Councillor Naleni Naidoo
- ABSENT:** Councillors BE Zuma (sick leave), P Duma (absent), R Jugmohan (leave-committed at District) and LJ Winterbach (sick leave)
- OFFICIALS PRESENT:** Messrs and Mesdames: B Zulu (General Manager: Community Services), K Khumalo (Senior Manager: Public Safety Enforcement and Disaster Management), M Zuma (Senior Manager: Recreation and Facilities), L Kunene (Senior Manager: Area Based Manager), WG Paton (Chief: Fire and Rescue), R Rajah (Manager: Waste Management), TS Roux (Officer Sports and Recreation), S Gwala (Security Chief [Acting]), C Parbhoo (Chief Traffic Officer [Acting]), ZB Mkhize (Security Inspector), NSC Mbhele (Security Inspector), R Jogiant (Senior Manager: Waste Management), M Peters (Principal Admin Officer: Parks Finance), F Tseleli (Manager: Support Services), L Dlamini (Performance Management Systems Practitioner), H Zondi (Manager: Municipal Public Accounts Committee Office), N Sikhakhane (Municipal Manager's Representative), S Sibisi (Interpreter) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present and also thanked the Chairperson Community Services Portfolio Committee for his attendance. Leave of absence was received from Councillors Winterbach (sick-leave), BE Zuma (sick leave), R Jugmohan (attended a meeting at District level), M Ngubo and SD Ngubane would be joining the meeting late. The General Manager: Community Services tendered her apologies and requested to leave early to attend the Budget and Treasury meeting and would return should it finish before MPAC leaving the Senior Manager: Area Based Management as her representative.

Applications for leave were received from the Chairperson and Councillor LJ Winterbach.

It was

RESOLVED

That Councillors LJ Winterbach, BE Zuma and R Jugmohan be granted leave of absence from the current Municipal Public Accounts Committee- Community Services Business Unit meeting.

2. NON-ATTENDANCE OF COUNCILLORS

Raised verbally

It was noted with concern that there had been Municipal Public Accounts Oversight Committee meetings adjourned previously due to there being no quorum. It was further requested that the matter be escalated to the Chief Whips of all political parties noting that non-attendance by Councillors impacted drastically on the disruption of the legislated oversight process.

The Chairperson discouraged late coming of Councillors and appealed that they arrive on time so to commence meetings as scheduled.

It was

RESOLVED

That the Chairperson of the Municipal Public Accounts Committee reports the issue of non-attendance to all Chief Whips as a means of preventing meetings to be adjourned due to such.

3. MPAC MEETING REQUESTED BY GENERAL MANAGERS IN FEBRUARY 2018.

(Raised verbally)

The African National Congress requested a caucus on the day of the meeting thereafter it was reported that the outcome of the caucus was that the General Managers did not follow procedure in terms of calling the meeting further noting that there was no agenda or formal notification hence the meeting was not supported.

It was further stated that once the correct procedure was followed by the General Managers the meeting would take place.

4. ANNUAL REPORT 2016/2017

4.1. COMPONENT C: COMMUNITY SERVICES

4.1.1. Waste Management

(Page 113 of the Annual Report 2016/17)

It was confirmed with the General Manager: Community Services that she was to sign the affidavit confirming the information comprised on the Annual Report 2016/17 as correct and a true reflection of the operations undertaken during the concerned financial year before the end of the meeting.

The Manager: Waste Management (Mr. R Rajah) took the Committee through the report for Waste Management and stated that a progressing improvement had been made in terms of filling vacant posts within the sub-unit however was not yet at hundred percent further stating that shortfalls caused by shortage of staff had been addressed through existing staff having to work overtime.

[At this point of the proceeding, (14h32) the Councillor NC Gambu joined the meeting]

He added that there had been a great improvement in terms of both formal and informal recycling and hoped that in the following financial year it will expand. The Committee commended the good work in terms of initiating and improving recycling efforts and further requested that it be advanced.

4.1.2. Waste Management (Landfill Site)

(Page 126 of the Annual Report 2016/17)

The Manager: Waste Management confirmed that the Landfill Site was operated, maintained and managed by Msunduzi Municipality spending approximately R33 million per financial year on maintenance. He further stated that the currently operated landfill Site's lifespan was coming to an end hence a alternative landfill site had be found further adding that the posed challenge was that there was no sufficient land available within the jurisdiction of Msunduzi Municipality for such a function the only alternative was to seek land outside of Msunduzi.

It was noted that budget shortages resulted to the sub-unit not being able to resolve all the challenges faced.

The Committee raised a serious concern with regards to the 43 000 units that had no rubbish disposal within the Vulindlela are as well as the budget variance noted between the budgeted and the actual expenditure which exceeded more that 5%. It was noted with concern that undisposed waste boiled down to challenges such as health hazards and illegal dumping being very high in the area. The Committee also indicated that the issue of the variances noted within the budget was a sign of improper financial planning on the side of the municipality noting the significant discrepancies between what is anticipated and the actual spending in terms of w financial implications.

[At this point of the proceeding, (14h44) Councillor MB Mkhize left the meeting and returned at 14h55]

In response to a concern on the reasons why Vulindlela was abandoned in terms of waste services, the Manager: Waste Management advised that his sub-unit was underfunded in terms of the budget hence they usually include proposed programmes during their budget submission which had always been removed during approval in the past hence services could not be provided due to there being no budget.

Following discussion the Committee noted with great concern that the unit was faced with crisis management due to shortages and poor provisions being made in terms of equipment and resources inter alia vehicles and human resources. The Committee also encouraged recycling efforts which would assist in diverting waste away from the Landfill Site further contributing to the prolonged lifespan of the landfill Site while efforts of obtaining an alternative one are explored.

In response to the query on KwaPata recycling site, the Senior Manager: Recreation and Facilities explained the impediments that transpired around the proposed initiative further stating that the funders of the project through feasibility studies, confirmed that the proposed was not viable hence withdrew funding which then resulted to the project being at a stand-still.

In response to a clarity seeking question Senior Manager: Waste Management confirmed that there were means of converting waste into energy and pointed out that it was an expensive initiative yet productive due to fact that a Landfill Site would no longer be needed should the strategy be implemented. He further stated that the municipality was experiencing difficulty in terms of implementing the existing service delivery initiatives of maintaining the City hence the municipality's current focus was on the Back to Basics strategy of providing services and maintaining the City.

[At this point of the proceeding, (15h33) Councillor NB Ahmed left the meeting and returned at 15h38]

[At this point of the proceeding, (15h38) Councillor SD Ngubane joined the meeting and left at 15h43]

[At this point of the proceeding, (15h44) Councillor SI Madonda left the meeting and returned at 15h48]

[At this point of the proceeding, (15h49) the African National Congress requested a 5-minutes caucus and returned at 16h00]

Councillor NB Ahmed reported the outcome of the caucus on behalf of the African National Congress that the MPAC requests a workshop on the strategy of converting waste to energy. A lengthy discussion transpired with regards to the breaching of municipal bylaws within the City as there were

numerous transgressions and no mechanisms were employed to correct offenders.

It was

RESOLVED

That Manager: Waste Management provides MPAC with an informative workshop on the conversion of waste to energy initiative.

4.1.3. Theatre and Halls

(Page 115 of the Annual Report 2016/17)

The Senior Manager: Recreation and Facilities took the Committee through the section and indicated that an amendment had been pointed out that instead using the word "maintenance" as per Annual Report 2016/17, it should be specified that the municipality was responsible for the "grass-cutting" function as the word "maintenance" mislead reader to assume that the overhaul maintenance of Halls.

He further indicated that a Masterplan for maintaining Halls was to be approved. Following discussion,

It was

RESOLVED

That the Senior Manager: Recreation and Facilities provides information regarding of the Checklist used at Community Halls, caretakers as well as the status of financial implications required to revamp Community Halls.

4.1.4. Cemeteries and Crematoria

(Page 117 of the Annual Report 2016/17)

The Manager: Support Services took the Committee through the report and indicated that the municipality was running out of burial spaces and the municipality was currently in a position to locate burial spaces.

4.1.5. Bio-Diversity and Landscape

(Page 118 of the Annual Report 2016/17)

The Senior Manager: Recreation and Facilities took the Committee through the report further stating that the open spaces had to be maintained to avoid illegal dumping and also the entrances to the City and Islands had to be rectified.

The Committee commended the crop plantation initiative previously done on entrances and gardens of the City and requested that it be re-implemented as it contributed to beautifying the City.

4.1.6. Sports and Recreation

(Page 118 of the Annual Report 2016/17)

The Senior Manager: Recreation and Facilities took the Committee through further indicating that the project of constructing the Vulindlela Pool could not be completed due to no budget however the designs had been completed and awaiting budget allocation.

4.1.7. Library and Recreation

(Page 125 of the Annual Report 2016/17)

The Senior Manager: Recreation and Facilities advised the Committee that the Department of Arts and Culture was looking at the option of repossessing the functions of libraries however all libraries would not be reclaimed simultaneously. The process will be dependent on the department's ability to provide funding for each library.

He further stated that they were experiencing challenges with the planned Imbali Library with funding of R68 million from the Department of Arts and Culture which was to build a similar library to that of the one of the City.

[At this point of the proceeding, (16h50) Councillor NB Ahmed left the meeting and returned at 17h34.]

4.1.8. Traffic and Public Safety

(Page 120 of the Annual Report 2016/17)

The Committee raised concerns with the status of maintaining Law and Order within the City and lack of fire and traffic stations for remote areas. In response to the query by the Committee the Senior Manager: Public Safety Enforcement and Disaster Management advised that they were in a position to establish a multi-purpose center for traffic, fire and disaster management functions.

It was pointed out that the functions with the Traffic and Public Safety were critical posts and comprised of shift-workers hence the high vacancy rate contributed greatly as one of the barriers of service delivery.

The Committee raised concerns with the status of vagrants within the City further pointing out various incidences of crime that had occurred around the Langalibalele Street and the City Hall. It was pointed out that recommendations made at the previous Oversight Report 2015/16 regarding the issue were not implemented hence this was a growing challenge.

4.1.9. Fire Services

(Page 121 of the Annual Report 2016/17)

The Senior Manager: Public Safety Enforcement and Disaster Management took the Committee through the report further indicating that they were proposing the establishment of Fire Stations in other areas noting that there is one Fire Station that services the entire Msunduzi Region which is a major challenge.

It was further

RESOLVED TO RECOMMEND TO FULL COUNCIL

- a) That there be budget provisions to cultivate a Recycling Division within Waste Management in order to be able to expand recycling within all wards in order to divert waste away from the Landfill Site and ultimately providing job opportunities.
- b) That a provision be made to extend waste collection services within Vulindlela area in line with the infrastructure development.
- c) That mechanisms be employed to address the significant budget variances noted between the budget provided and the actual expenditure and that the great difference between the two was a red flag for poor budgeting and poor financial planning.

- d) That a strategy be employed by the municipality to ensure that all municipal bylaws are implemented and adhered to further ensuring that consequences are implemented to contraveners.
- e) That the Traffic and Public Safety Sub-unit be capacitated in terms of budget and human resources in order to curb crises management within the unit which contributes to poor service delivery further taking into cognisance that the sub-unit was providing emergency services to communities all over the Msunduzi Municipality Region.
- f) That the Senior Manager: Mayors Office (Acting) reports back on the current status of vagrants within the City and whether there has been consultation with the relevant departments regarding the matter

The meeting terminated at 18h39

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

17 March 2018



MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
INFRASTRUCTURE SERVICES BUSINESS UNIT**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON **WEDNESDAY, 14 MARCH 2018 AT 13h20**

PRESENT: Councillors M Schalkwyk (Chairperson), M Ngubo, NC Gambu, R Niemand, SD Ngubane, XE Ngongoma, NB Ahmed and SI Madonda

**OTHER
COUNCILLORS:
PRESENT** Councillors TI Dlamini and Naleni Naidoo

ABSENT: Councillors MB Mkhize (ward commitment), LJ Winterbach (sick leave), R Jugmohan (attending District meeting), P Duma (absent) and BE Zuma (sick leave)

**OFFICIALS
PRESENT:** Messrs and Mesdames: S Kunene (General Manager: Infrastructure Services [Acting]), B Sivpersad (Senior Manager: Water and Sanitation), B Sosibo (Senior Manager: Roads and Transportation), H Zondi (Manager: Municipal Public Accounts Committee Office), I Chetty (Alternative Municipal Managers Representative), D Reddy (Manager: Mechanical Workshop), L Pillay (Performance Management Systems Intern), TM Zuma (Performance Management Systems Intern) S Sibisi (Translator) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present. Applications for leave were received from Councillors LJ Winterbach (sick leave), MB Mkhize (ward commitment), T Zuma (Chairperson: Infrastructure Services Portfolio Committee- official commitment), R Jugmohan (attending District meeting) and BE Zuma (sick leave).

It was

RESOLVED

That Councillors LJ Winterbach, T Zuma, MB Mkhize, R Jugmohan and BE Zuma be granted leave of absence from the current Municipal Public Accounts Oversight Committee-Infrastructure Services Business Unit meeting.

2. ANNUAL REPORT 2016/2017

(Item 02 of the agenda)

Chapter 3: Annual Performance Report-Service Delivery Indicators

Component A: Infrastructure Services

2.1. Water Services

(Page 71 of the Annual Report 2016/2017)

The Senior Manager: Water and Sanitation took the Committee through the report further highlighting that the Minister had promulgated that Msunduzi Municipality was part of a draught stricken region within KwaZulu-Natal and further stated that we had to combine efforts in preserving water. He further pointed out that the municipality did not meet the target with regards to the Masterplan for Waster Services reason being that the municipality had inherited Ward 39 after the initial masterplan had been completed hence forcing that it be revised for the purpose of accommodating the extra ward (Ward 39).

The Committee raised serious concerns with regards to the imbalances that exists between the water pipe bursts that are not repaired which is the reason for major contributing factor towards water losses also with regards to the variances noted on the budget and actual expenditures further stating that this was an indication of poor budgeting and financial planning.

NOTED.

2.2. Sanitation Services

(Page 77 of the Annual Report)

The Senior Manager: Water and Sanitation took the Committee through the section and further indicated that their Draft Masterplan for the upgrading the Darville Sanitation Plant had been approved.

In response to the query on the alleged bucket-system being implemented in Ward 13, the Senior Manager: Water and Sanitation stated that the community were confusing terms between the "bucket-system" and "chemical toilets". He added that chemical toilets were used in Ward 13 which was a much better and sterile system as compared to the bucket system which minimised the exposure of society from diseases arising from unhygienic conditions.

He also pointed out the graph on Page 78 of the Annual Report 2016/17 on the growing number of sewer blockages noted during the 2016/17 financial year and further indicating that this was a red-flag in terms of the Msunduzi Municipality Sanitation Maintenance Plan. He updated the Committee that the funding for the maintenance plan had been approved and the project was three weeks away from award.

It was

RESOLVED

That an updated report on the Water losses, causes, financial implication and corrective measures to address them.

2.3. Electricity

(Page 81 of the Annual Report 2016/2017)

The General Manager: Infrastructure Services (Acting) took the Committee through the section further stated that funding of R100 million was requested from Council for the upgrading of electrical substations however his unit was granted R50 million which was used to upgrade only two of the substations.

[At this point of the proceeding (13h53), Councillor NC Gambu joined the meeting]

The Committee raised serious concerns with regards to electricity loses as per the Auditor General's report further stating that electricity theft was a major contribution towards this challenge as they have witnessed many within their wards and within the City. The Committee further stated

that the challenge of electricity theft was ongoing and was not being addressed which was disturbing.

In response the General Manager: Infrastructure Services (Acting) stated that there were a number of factors that contributed to electricity losses inter alia the use of old metering infrastructure as stated that they are trying to implement mechanisms to reduce such and stated that in terms of electricity theft the municipality (Electrical Sub-unit) in consultation with the Security Sub-unit go on the reported site to verify the allegations then after opens a case with the South African Police Service against the culprits.

The Committee expressed extreme disappointments with regards to electricity theft cases not being recorded by the municipality also for the Electricity department not being able to measure how much electricity is the municipality loosing towards electricity theft further indicating that there was no proper monitoring and control tool being implemented on the side of the municipality as a means of controlling electricity losses which was concerning as this factor would be reoccurring if not addressed.

It was

**RESOLVED TO RECOMMEND
TO FULL COUNCIL**

That the General Manager: Infrastructure Services (Acting) develops a plan with clear mitigation strategies to be implemented by the municipality in order to curb electricity losses (i.e. faulty meters and electricity theft).

2.4. Roads and Transportation Planning

(Page 87 of the Annual Report 2016/2017)

The Senior Manager: Roads and Transportation took the Committee through both sections and in response to a query on the procedure for making a request to build a road from gravel to a tar road, he stated that roads are identified from the Integrated Development Plan of the municipality and prioritise each road per ward as guided by budget provisions.

[At this point of the proceeding (14h26), Councillor SD Ngubane joined the meeting]

2.5. Mechanical Workshop

(Page 92 of the Annual Report 2016/2017)

The Manager: Mechanical Workshop took the Committee through the section further clarifying that the sub-unit was responsible for the repair and maintenance of Council Vehicles.

It was

RESOLVED

That the Manager: MPAC Office schedules a site inspection to the Mechanical Workshop for the MPAC Councillors.

2.6. Chapter 6: Report on the Municipal Infrastructure Grant (MIG)

(Page 313 of the Annual Report 2016/2017)

The General Manager: Infrastructure Services (Acting) took the Committee through the section further indicating that 0, 56 percent (%) of the fund was unspent hence they had applied for a rollover which would be done and the funds would be used for the upgrading roads in Ward 11. The Committee raised concerns with regards to the unspent funds further noting that there are various service delivery projects that are on halt due to no funding further stating that the municipality would lose funding in future due to poor project planning and poor spending.

The Committee raised serious concerns with regards to the ward information reflected from Page 314 of the Annual Report 2016/17 as they browse through their respective wards and verified the information provided was incorrect. The Committee further requested that when recording projects completed, wards that had benefited from the project must be recorded instead of recording other wards that have no relationship with the projects implementation. The Committee added that the information contained on this section of the Annual Report 2016/17 was misleading.

It was

RESOLVED

That the General Manager: Infrastructure Services (Acting) and the Senior Manager: Mayor's Office revise the project information contained on Page 314 of the Annual Report 2016/17 in consultation with Manager: Organizational Performance Management with the view to correct it.

The meeting terminated at 15h39

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

21 March 2018



MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
CORPORATE SERVICES BUSINESS UNIT**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON WEDNESDAY, 14 MARCH 2018 AT 09h10

- PRESENT:** Councillors M Schalkwyk (Chairperson), M Ngubo, NC Gambu, R Niemand, SD Ngubane, XE Ngongoma, NB Ahmed and SI Madonda
- OTHER COUNCILLORS PRESENT:** Councillor P Sithole (Chairperson: Corporate Services Portfolio Committee) and Councillor Naleni Naidoo
- ABSENT:** Councillors MB Mkhize (ward commitment), LJ Winterbach (sick leave), R Jugmohan (attending District meeting), P Duma (apology) and BE Zuma (sick leave)
- OFFICIALS PRESENT:** Messrs and Mesdames: M Molapo (General Manager: Corporate Secretariat and Good Governance), J van der Merwe (Senior Manager: Legal Services [Acting]), D Govender (Manager: Skills Development), H Zondi (Manager: Municipal Public Accounts Committee Office), F Ndlovu (Senior Manager: Human Resource Management and Employee Relations), X Ngebulana (Senior Manager: Information Communication Technology), N Sikhakhane (Municipal Manager's Representative), L Dlamini (Performance Management Systems Practitioner), S Sibisi (Translator), L Pillay (OPMS Intern), TM Zuma (OPMS Intern) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present. Applications for leave were received from Councillors LJ Winterbach (sick leave), MB Mkhize (ward commitment), R Jugmohan (attending District meeting) and BE Zuma (sick leave). Apologies were received on behalf of Councillor XE Ngongoma who was to arrive late and the Manager: Secretariat requested to leave early for a doctor's appointment. The Chairperson reminded the Committee that those Councillors who were absent would be reported to Chief Whips.

It was

RESOLVED

That Councillors LJ Winterbach, MB Mkhize, R Jugmohan and BE Zuma be granted leave of absence from the current Municipal Public Accounts Oversight Committee- Corporate Services Business Unit meeting.

2. ANNUAL REPORT 2016/2017

(Item 02 of the agenda)

2.1. CHAPTER 2: COMPONENT A

Political Governance and Administrative Governance

(Page 26 of the Annual Report)

The Manager: Secretariat took the Committee through the section further emphasising the importance of Councillors ensuring they sign attendance registers at meetings as attendance is recorded accurately.

NOTED.

3.2. CHAPTER E: CORPORATE SERVICES

4.2.1. Human Resource Services and Organisational Development Performance.

(Page 160 of the Annual Report 2016/2017)

The Committee noted with concern the target that had not been achieved for the training of Councillors and in response to the query, the Manager: Skills Development accounted that the municipality had made prior arrangements to ensure that new Councillors are trained prior to them having to commence with their duties however, there were events beyond his control that prevented this from taking place as planned such as Councillors being committed elsewhere (eg. Bi-elections etc.) hence the aspect of scheduling training had been moved to the Speaker's Office so to prevent clashes of events resulting to training being cancelled or postponed to a later stage.

In response to the enquiry on the poor capacity and investigations done to determine staff productivity, the Senior Manager: Human Resource Management stated that there had been a plan initiated to have a Work-study Unit within the organogram that would be responsible for determining whether or not Business Units are under or over capacitated noting that all Business Units were indicating that they were short staffed. The further stated that no investigations had been undertaken thus far to assess and bench-mark productivity with other organisations as Line Managers were expected to measure and assess performance of their staff.

The Committee raised the above as a concern further stating that it was imperative that such a study be conducted so the municipality would be in a position to establish whether the existing staff is productive or non-productive. It was added that the proposed study would eliminate a situation where Managers would request new staff as a substitute for unproductive human resources within their sub-units.

The General Manager: Corporate Secretariat and Good Governance reminded the Committee that there were report of Individual Performance Assessments for Section 56 and 57 employees which ultimately determines the productivity of the business unit holistically. She further indicated that the report recommending the establishment of a Work-study Unit was at the Strategic Management Committee en-route to MPAC also noting that its approval would bridge the existing gap noted by the Committee further adding that managers requesting new staff would then have to motivate for such requests.

The Committee stated that it is fundamentally important that the municipality does not follow the prescribed law when dealing with disciplinary matters hence the current status quo.

It was

RESOLVED

- a) That the report for the establishment of the Work-study Sub-unit within the municipality be provided to MPAC.
- b) That HR Policies be updated and it be noted that Msunduzi Municipality does not follow the law in terms of disciplinary matters.

4.2.2. Legal Services

(Page 165 of the Annual Report 2016/2017)

The Committee recalled that during the previous financial year the Legal Services Sub-unit was requested to provide financial implications for the Legal Services which could not be attained due to the fact that Legal Services was divided into two components one of which reports to the City Manager and another to the General Manager: Corporate Secretariat and Good Governance. In response to the Committee's concern of whether the municipality had enough capacity internally to oversee that the work within Legal Services had been productive, the Senior Manager: Legal Services (Acting) stated that there had been ongoing discussions about the centralisation of Legal Services and further stated that the existing capacity was insufficient hence they outsource and there was room for improvement.

In respect of a query made productivity with regards to disciplinary hearings in line with the Labour Relations Act that guides and stipulate the acceptable timeframes for carrying out disciplinary, it was stated that disciplinary hearings were part of the functions performed by Legal Advisors reporting to the City Manager hence the Senior Manager: Human Resource Management was not at liberty to respond on the issue as their role was to report on statics relating to this. The Committee raised serious concerns with regards to Corporate Services not being in a position to provide responses on disciplinary matters further noting that there had been employees who had been on suspension from March 2011 to date (Page 171 of the Annual Report 2016/17).

[At this point of the proceeding (9h58), Councillor XE Ngongoma joined the meeting]

Following discussion concerning the status of disciplinary matters the Senior Manager: Human Resource Management advised the Committee that there was a report en-route to Full Council on the status of disciplinary matters also including those suspended employees that have resumed duties as per directive from Auditor General also incorporating remedial action on the matter.

The Committee expressed great dissatisfaction with regards to disciplinary matters further noting that employees were receiving salaries while on suspension which was a great loss to the municipality.

The Committee raised a concern with regards to the Employment Equity not being addressed within the municipality. The General Manager: Corporate Secretariat and Good Governance reminded members that Human Resource management and Information Communication Technology had been moved to the City manager's Office hence she would not be in a position to take responsibility for future matters noting that from 2017/2018 she would no longer be accountable for the two sub-units.

It was

RESOLVED

That the City Manager submits a report at the next sitting of MPAC comprising of a full status on disciplinary matters incorporating the following:

- a) The Cost implication to Council,
- b) Reason why the Labour Relations Act was not applied when dealing with disciplinary matters
- c) The officials responsible for delaying the process
- d) The necessary corrective measures with stringent timeframes

It was further

**RESOLVE TO RECOMMEND
TO FULL COUNCIL**

That the Legal Services Sub-unit be centralised due to the various gaps that exist that result in poor accountability for legal matters and budget implications.

4.2.3. Information Communication Technology Services (ICT)

(Page 162 of the Annual Report 2016/2017)

The Senior Manager: Information Communication Technology took the Committee through the section and emphasised that the alarming budget was due to the ICT Sub-unit having to cater for the SAP Project further noting that this was a resource intensive project subsequently the ICT infrastructure had to accommodate the demands as far as SAP is concerned. He added that a budget of R6 million out of the R19 million from the adjustment budget was for software licensing which was crucial for the municipality to be able to be compliant in terms of SAP and the necessary infrastructure for the entire municipality.

The Committee raised serious concerns with regards to the variances noted between the actual and the estimated budget further stating that this was a sign of inaccurate budgeting

[At this point of the proceeding (10h23), Councillor SI Madonda left and returned to the meeting at 10h32]

In response to the query on whether SAP had been incorporated within the Municipal Call Centre to improve service delivery, the Senior Manager: ICT and General Manager: Corporate Secretariat and Good Governance emphasized that the ICT Sub-unit was a support departments further stating that the functionality of the system vested with the Financial Services Business Unit which would include issues pertaining to Billing. In response to assessments of performance of ICT Technicians in line with bench marked results, the Senior Manager: ICT indicated that there is a bench mark from National Treasury which indicated that one technician must service 150 users and further stated that there is room for improvement also emphasizing that the unit was doing all it could with the existing resources noting that the current technicians were servicing a lot more than the recommended benchmark.

[At this point of the proceeding (11h13), Councillor M Ngubo left the meeting and returned at 11h21]

[At this point of the proceeding (11h29), Councillor NC Gambu]

In terms of the Top 10 Risks, the Senior Manager: ICT indicated that 4 out of the 10 Risks are extracted from the Risk Register every year and transferred onto the Operational Plan so they are continuously mitigated and managed if not eliminated further noting that some risks do not need funding hence can be addressed easily. He further indicated that the world class software for the Call Centre was going to be useful in determining loopholes that currently exist and be able to determine contravening employees however the existing challenges were not infrastructure related as ICT attends to calls and is able to determine that telephones function perfectly however issues of employees deliberately disconnecting telephones were reported as the assumption previously was that telephones were non-functional.

It was

RESOLVED

- a) That the Manager: Call Centre investigates the matter of purchasing the latest Call Centre Telephone System that would be suitable for identifying the number of calls received, waiting period, duration of calls as well as the indication of telephones that have been disconnected.

- b) That the Manager: Call Centre provides a report in an ordinary MPAC meeting regarding measures taken to address issues raised on Call Centre agents disconnecting phones.

The meeting terminated at 11h39

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

20 March 2018

MSUNDUZI MUNICIPALITY



**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES BUSINESS UNIT**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON FRIDAY, 16 MARCH 2018 AT 09h20

- PRESENT:** Councillors M Schalkwyk (Chairperson), M Ngubo, , R Niemand, SD Ngubane, XE Ngongoma, NB Ahmed and SI Madonda
- OTHER COUNCILLORS:** Councillors Majola (Chairperson: Sustainable Development and City Enterprises Portfolio Committee) and FW Lambert.
- ABSENT:** Councillors MB Mkhize (ward commitment), NC Gambu (sick leave) LJ Winterbach (sick leave), R Jugmohan (attending District meeting), P Duma (absent) and BE Zuma (sick leave)
- OFFICIALS PRESENT:** Messrs and Mesdames: R Gounden (General Manager: Sustainable Development and City Enterprises [Acting]), D Gangen (Manager: Tourism), S Farnsworth (Manager: Environmental Management), H Zondi (Manager: Municipal Public Accounts Committee Office), I Chetty (Alternative Municipal Managers Representative), C Anthony (Senior Manager: Compliance and Enforcement), P Gumede (Human Settlement), N Hlophe (Local Economic Development), N Chonco (Senior Building Inspector), L Pillay (Performance Management Systems Intern), TM Zuma (Performance Management Systems Intern) S Sibisi (Translator) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present and tendered a warm welcome to the Chairperson of Sustainable Development and City Enterprises Portfolio Committee as well as Councillor FW Lambert who attended on observer basis. The Chairperson noted with concern that the meeting was not properly quorate and stated that discussions would be noted and decisions would be taken once there was a quorum.

Applications for leave were received from Councillors LJ Winterbach (sick leave), MB Mkhize (ward commitment), NC Gambu (sick leave), R Jugmohan (attending District meeting), BE Zuma (sick leave), S Naidoo (Senior Building Inspector) and S Mkhize (Building Control Officer).

It was

RESOLVED

That Councillors LJ Winterbach, MB Mkhize, R Jugmohan and BE Zuma be granted leave of absence from the current Municipal Public Accounts Oversight Committee- Sustainable Development and City Enterprises Business Unit meeting.

2. ANNUAL REPORT 2016/2017

(Item 02 of the agenda)

Component B: Sustainable Development and City Enterprises

2.1. Planning

(Page 93 of the Annual Report 2016/2017)

The Manager: Planning took the Committee through the report further indicating that one of the challenges within the department was the fact that there was a vacancy rate of 70 percent (%) which contributed greatly in the subunit not being able to perform its functions successfully. He further pointed out the unauthorised land-uses noted around the City which was one of the major factors contributing to the City's decay which cannot be addressed as the municipality has only eight (8) Town Planners who are on contract and are meant to service the entire municipality from the approval of Town Planning Applications to acting as Law Enforcement Officers for correcting contraventions.

The Committee raised serious concerns with regards to bylaws not being hence the current appalling state of the City. The Chairperson: Sustainable Development and City Enterprises Portfolio Committee agreed with the Committee on the decay of the City and advised that the same had been a long standing issue at Portfolio level and there had been no progress. She added that internal staff can only issue contravention notices and should the owner not adhere to the notice the matter is cascaded to the Legal Sub-unit where matters drag and are not resolved simultaneously. She proposed that Council gives internal staff authority to deal with matters in line with the law prior to the matter being sent to Legal Services.

The Committee agreed with the proposal further stating that the City was in a crisis situation hence implementation was crucial. In response to the query, the Manager: Planning added that as the department they are frustrated about the current situation as there was nothing they could do beyond serving notices and recommended that a Law Enforcement Unit be established who would be a rapid response to dealing with all bylaw infringement matters.

The Committee stated that there was a significant need for synergy between Town Planning, Legal Services, Business Licensing and Security as these sub-units were critical in dealing with infringement matters namely the unauthorised land-uses.

The General Manager: Sustainable Development and City Enterprises (Acting) advised the Committee that there was a report submitted to the Strategic Management Committee requesting the appointment of security to protect Town Planners on site while performing their function of closing down illegal businesses and further stated that the proposed recommendation would be parallel to the proposed appointment of security.

Following discussion,

It was

RESOLVED TO RECOMMEND TO FULL COUNCIL

- a) That Town Planning Sub-unit be given complete authority to implement all mechanisms necessary towards contravening persons in order to eliminate/eradicate the City's decay caused by the illegal businesses and to correct land-uses around the City.
- b) That the City Manager ensures that all bylaws throughout the different Business Units be enforced further making financial plan submissions to the Municipal Public Accounts Committee from the various Business Unit outlining the steps required to operationalise the process.
- c) That a dedicated Law Enforcement Unit be established within the municipality for the

purpose of addressing enforcement challenges and ensuring that bylaws are implemented and enforces failing which consequences be applied upon those persons' who are responsible for infringing on the municipal bylaws.

2.2. Local Economic Development

(Page 95 of the Annual Report)

Ms. N. Hlophe took the Committee through the section and stated that as the municipality does not have the capacity to provide job opportunities, their focus is to attract and retain the existing businesses that would provide communities with job opportunities. She stated that the municipality only provided employment in terms of Expanded Public Works Programme that is funded by the department of Cooperative Governance and Traditional Affairs also depending on their budget provision for the year.

In response to a query on the retention of existing businesses within the City, the Chairperson: Sustainable Development and City Enterprises Portfolio Committee stated that her Committee was in a process of reviewing an Attraction and Retention Strategy for the municipality in order to attract new businesses without killing the relationship with the existing businesses. They further stated that the strategy also incorporated the development of informal traders to formal traders.

It was noted that the appearance of the City played a vital role in attracting new businesses and investment hence it was important that it is maintained and developed.

It was

RESOLVED

That the Attraction and Retention Strategy for Local Economic Development to attract business investment and providing job opportunities be submitted to Municipal Public Accounts Committee.

2.3. Airport

(Page 98 of the Annual Report 2016/2017)

The Sipho Zimu took the Committee through the section and highlighted that the Airport was currently doing well as they have seen an improvement in terms of passengers and had also introduced a flight to and from Cape Town.

[At this point of the proceeding (10h20), Councillor SD Ngubane joined the meeting]

It was further clarified that the challenge of overflying in inclement weather had been dealt with as more landing equipment had been installed as a means of resolving the challenge. The General Manager: Sustainable Development and City Enterprises (Acting) explained that the challenge of overflying was a temporary situation caused by some of the landing lighting being damaged during a storm hence was inadequate and assured the Committee that the challenge had since been resolved.

The Manager: Tourism concurred with the General Manager: Sustainable Development and City Enterprises (Acting) and confirmed that overflights had been reduced significantly as the problem with the navigation satellite had been resolved as the procedure stipulated that if pilots could not see the run-way within 600 feet, overflying was compulsory.

The Committee was appraised on the latest development regarding the managing of the airport

further indicating that it was currently managed by the municipality noting that the contract with the Service Provider that was responsible for management functions had been terminated hence it was easier to monitor profits. Following discussion,

It was

RESOLVED

That the General Manager: Sustainable Development and City Enterprises (Acting) submits at the next MPAC standing meeting financial implications as well as their strategic plans for the Airport.

It was further

RESOLVED TO RECOMMEND TO FULL COUNCIL

- a) That the General Manager: Sustainable Development and City Enterprises (Acting) implements more innovative marketing strategies in order for it to be more viable.
- b) That General Manager: Sustainable Development and City Enterprises (Acting) approach potential cost effective airlines to operate from the Msunduzi Municipality Airport.

2.4. Building Control and Signage and Environmental Management

(Page 99 and Page 111 of the Annual Report 2016/2017)

The Senior Manager: Compliance and Enforcement (Acting) took the Committee through both sections further indicating that there were problems with reporting and within the existing structure (organogram).

In response to a query on whether signage was controlled in the municipality, the Chairperson: Sustainable Development and City Enterprises Portfolio Committee apprised the Committee that there had been a contractor that was appointed to remove illegal signage, however the unit was in a process of reappointing as there had been problems with the appointment and had to re-advertise.

NOTED

2.5. Market and Art Gallery

(Page 102 and Page 106 of the Annual Report 2016/2017)

The Sipho Zimu took the Committee through the report further stating that the reason the target of constructing the Pallet Park was not achieved was due to limited budget nevertheless he however commended the functioning of the Municipal Market.

The Committee recommended the enhancement and support of emerging farmers further stating that their role be accelerated so see a situation of doing away with agencies in the future by supporting local farming.

[At this point of the proceeding 11h13, Councillor WF Lambert left the meeting]

It was

RESOLVED

That the Manager: MPAC Office schedules a site inspection to be conducted by MPAC at the Market and the Airport

2.6. Human Settlement

(Page 103 of the Annual Report 2016/2017)

The Phumlani Gumede took the Committee through this section further reminding the meeting that this function was a provincial function which had been delegated to local government. He further stated that the Department of Human Settlement played a major role in funding priority posts within the sub-unit most of which had been filled however the process continues to unfold.

He stated one of the frequent challenges faced by the sub-unit where human settlement is required but the municipality does not possess sufficient land to carry out the project in respective wards with an existing challenge of community members in other wards refusing to accommodate a housing project not belonging to them. He went on to highlight another challenge which is with regards to the municipality's rental stock which had been a long standing issue within the municipality. He advised that the municipality was in the process of evicting illegal and non-paying tenants from municipal properties.

The Committee raised concerns with regards to the Vulindlela Housing Project stating that houses are abandoned incomplete. In response to the concern raised on the Vulindlela Housing project, the Chairperson Sustainable Development and City Enterprises Portfolio Committee acknowledged the issue of human settlement is a thorny issue and further indicated that there was a forum established that sits quarterly where all stakeholders involved in that project account and interact on status and challenges faced that need resolutions. She further stated that there was previously a challenge and a break-down in communication between stakeholders was the reason for the project being on halt and further assured the Committee that the matter would be resolved. She also recommended that MPAC Councillors attend the forum to be abreast about issues and latest developments on the Vulindlela Housing project.

NOTED.

2.7. Environmental Health

(Page 106 of the Annual Report 2016/2017)

The Senior Manager: Compliance and Enforcement (Acting) took the Committee through the section further indicating that the sub-unit was operating with a vacancy rate of 80 percent (%) hence was extremely under capacitated.

In response to the query on the quality of rivers within Msunduzi Municipality the Senior Manager: Compliance and Enforcement (Acting) stated that raw samples are taken weekly and currently Msunduzi Rivers were 67 percent (%) compliant. He further advised that his sub-unit does sanitise where they can. In response to the enquiry on the recent outbreaks of Rabies and Listiriosis in Pietermaritzburg, the Senior Manager: Compliance and Enforcement (Acting) stated that the major challenge is poor education when it comes to outbreaks and treatment thereof. He also advised that educational campaigns on outbreaks are conducted nationally, treatment is conducted by the Department of Health and the Msunduzi Environmental health sub-unit assists where they can/needed.

NOTED

The meeting terminated at 12h39

Confirmed by

A handwritten signature in black ink, appearing to be a stylized 'P' or 'D' with a horizontal stroke.

CHAIRPERSON

PIETERMARITZBURG

21 March 2018



MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
CORPORATE BUSINESS UNIT**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON **FRIDAY, 16 MARCH 2018 AT 14h10**

PRESENT: Councillors M Schalkwyk (Chairperson), M Ngubo, XE Ngongoma, NB Ahmed and SI Madonda

**OTHER
COUNCILLORS:
PRESENT** None

ABSENT: Councillors MB Mkhize (ward commitment), R Niemand (absent), NC Gambu (sick leave), SD Ngubane (absent), LJ Winterbach (sick leave), R Jugmohan (attending District meeting), P Duma (absent) and BE Zuma (sick leave)

**OFFICIALS
PRESENT:** Messrs and Mesdames: S Zimu (Senior Manager: Mayours Office), H Zondi (Manager: Municipal Public Accounts Committee Office), I Chetty (Alternative Municipal Managers Representative), S Msomi (Chief Audit Executive [Acting]), P Stamper (Manager: Risk Management), B Dlamini (Manager Speakers Office), L Pillay (Performance Management Systems Intern), TM Zuma (Performance Management Systems Intern) S Sibisi (Translator) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present The Chairperson noted with concern that the meeting was not properly quorate and stated that discussions would be noted and decisions would be taken once there was a quorum.

Applications for leave were received from Councillors LJ Winterbach (sick leave), MB Mkhize (ward commitment), NC Gambu (sick leave), R Jugmohan (attending District meeting), BE Zuma (sick leave), NB Ahmed who was to arrive late.

It was

RESOLVED

That Councillors LJ Winterbach, MB Mkhize, R Jugmohan and BE Zuma be granted leave of absence from the current Municipal Public Accounts Oversight Committee- Corporate Business Unit meeting.

2. ANNUAL REPORT 2016/2017

(Item 02 of the agenda)

2.1. Political Governance

(Page 26 of the Annual Report 2016/17)

The Manager: Speakers Office took the Committee through the section further indicating that there were minor grammatical errors that he was to rectify in consultation with the Performance

Management Systems Sub-unit with regards to the Councillor that had resigned as well as the number of Participating Councillors.

2.2. Component F: Corporate Business Unit: Council and Executive

(Page 181 of the Annual Report 2016/17)

The Manager: Office of the Speaker also took the Committee through the section.

Noted

2.3. Internal Audit

(Page 186 of the Annual Report 2016/2017)

The Manager: Risk Management took the Committee through the section further indicating that it consisted of information on the objectives of the sub-unit, what it stands for as well as its overall functions within the municipality.

She went on to explain that the Tracking Tool document consisting of the Auditor General findings had moved to the office of the City Manager and added that the Internal Audit Plan that means to address the audit findings would be presented at the standing meeting of MPAC.

In response to the query on the vacancy rate, the Senior manager: Mayors Office stated that there was a challenge in terms of the staff compliment that caused great instability within the unit which formed the basis for Internal Audit Functions being co-sourced by the municipality, he also added that the Auditor General raised concerns with the same.

The Committee raised serious concerns with regards to the suspension of employees further noting that they were still receiving their normal remuneration packages while on suspension. The Committee further emphasised that the above caused a duplication in terms of remuneration packages noting that acting appointments are made to replace those employees that had been suspected further stating that this was a fruitless and wasteful expenditure. It was emphasised that such placed enormous pressure on the municipality's financial resources noting that double salaries have to be paid for the same position.

The Committee raised concerns with regards to the Suspension of the Chief Audit Executive and further stated that he had played a significant role to ensure a dramatic turnaround in terms of audit issues. Following discussion,

It was

RESOLVED

That the City Manager provides a report to MPAC outlining the status and clear reasons for the Chief Audit Executive being on suspension.

It was

RESOLVED TO RECOMMEND TO FULL COUNCIL

That the Accounting Officer resolves as a matter of urgency, the influx of pending disciplinary matters with the view to curb the escalating debt of fruitless and wasteful expenditure incurred through double remuneration for posts occupied by suspended employees.

employees.

2.4. Chapter 9: Report of the Audit Committee and Recommendations of Audit Committee 2016/2017

(Page 342 of the Annual Report 2016/17)

The Manager: Risk Management took the Committee through the section outlining the functions and powers as well as reporting channels of Audit Committee.

NOTED.

The meeting terminated at 14h45

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

22 March 2018



MSUNDUZI MUNICIPALITY

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
FINANCIAL SERVICES BUSINESS UNIT**

MEETING HELD IN THE COMMITTEE ROOM 3, CITY HALL
ON **TUESDAY, 20 MARCH 2018 AT 09h10**

PRESENT: Councillors M Schalkwyk (Chairperson), MB Mkhize, R Niemand, NC Gambu, M Ngubo, SD Ngubane R Jugmohan XE Ngongoma, BE Zuma, P Duma, NB Ahmed and SI Madonda

OTHER COUNCILLORS: His Worship, the Mayor: Councillor MJ Njilo and Councillor Naleni Naidoo
PRESENT

ABSENT: Councillor LJ Winterbach (sick leave)

OFFICIALS PRESENT: Messrs and Mesdames: D. Gambu (Senior Manager: Supply Chain Management), MT Ngobebse (Senior Manager: Revenue [Acting]), O Langa (Manager: Creditors), S Khoza (Project Manager: MSCOA), P Jali (Manager: Expenditure), MB Sahibdeen (Senior Manager: Finance Government and Performance Management [Acting]), H Zondi (Manager: Municipal Public Accounts Committee Office), I Chetty (Alternative Municipal Managers Representative), S Msomi (Chief Audit Executive [Acting], L Pillay (Performance Management Systems Intern), TM Zuma (Performance Management Systems Intern) S Sibisi (Translator), T Makhathini (Committee Officer), Londeka Mavuso (Safe City), Lucas Helfhausen (Safe City), ST Harrison (Financial Services) and A Jordan (Member of the Public).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present. The Chairperson noted with concern that the meeting was not properly quorate and stated that discussions would be noted and decisions would be taken once there was a quorum.

Applications for leave were received from Councillors LJ Winterbach (sick leave), Councillor XE Ngongoma reported he was to arrive late and the Chief Financial Officer was attending another meeting.

It was

RESOLVED

That Councillor LJ Winterbach be granted leave of absence from the current Municipal Public Accounts Oversight Committee- Financial Services Business Unit meeting.

2. ANNUAL REPORT 2016/2017

(Item 02 of the agenda)

2.1. Chapter 2: Financial Overview

(Page 21 of the Annual Report 2016/17)

The Senior Manager: Financial Governance and Performance Management (Acting) took the Committee through the section further pointing out that the Arrea Debt was a challenge.

Noted

2.2. Component D: Indigent (Free Basic Services)

(Page 130 of the Annual Report 2016/17)

The Senior Manager: Revenue (Acting) took the Committee through the section further indicating to the Committee that the municipality receives equitable share funds in order to subsidise those community members that were disadvantaged in terms of affordability. He also pointed out the amendment on Page 130 of the Annual Report 2016/17 regarding the threshold income of "R 3 740.00" to be amended to "R4 000,00." He further raised a concern that there seemed to be a lack of education within communities in terms of preserving and saving basic services i.e. water and electricity.

[At this point of the proceeding (09h40), Councillors SD Ngubane and NC Gambu joined the meeting]

The Senior Manager: Revenue (Acting) stated that the reason for the target on the NKPA of Improved Access to Basic Services on Page 131 of the Annual Report 2016/17 was due to the fact that applications received did not amount to that number and added that the process of converting meters to prepaid had commenced.

In response to the query on the audit opinion on the matter, the Senior Manager: Revenue (Acting) assured Councillors that there was no fraud or any breach of the policy however the Auditor General provided a comment based on a general statement without evidence. He further explained that there were employees of state and persons with business ownership but in terms of salary threshold qualified as in most instances their businesses would not be operational hence they receive no income. He accounted in terms of the absence of ID numbers on the indigent register, by stating that the entire register comprised of I.D. number however there were a few that were missing and were sought and included which was a capturing error.

It was brought to the attention of the Committee that indigent customers were vetted through an independent service provider as per recommendations of the Auditor General and the Committee was assured that all was in order in terms of the Indigent Section. In response to a query on capacity issues the Senior manager: Revenue (Acting) advised that there were challenges noting that the current organisational structure does not provide for employees who deal with indigent however means are made to ensure implementation, further to that he advised that a report had been submitted to Full council requesting additional staff to deal with indigent related tasks. He added that the approval of such a report would increase indigent applications ultimately affecting positively the Equitable Share.

The Chairperson place emphasis on the fact that Councillors must be pro-active in providing information to communities and work on increasing the numbers with the guidance of the relevant business unit. She further requested that the Financial Services Business Unit assist with providing some means of documentations (e.g. pamphlets) for Councillors to distribute to communities.

Noted

2.3. Financial Services

(Page 131 of the Annual Report 2016/2017)

The Senior Manager: Financial Governance and Performance Management (Acting) took the Committee through the section further indicating that there was a task tem that had been assigned to deal with debt recovery. He added that in terms of the various grants provided to the municipality that had not been spent, departments must give reason for non spending.

Noted.

2.4. Supply Chain Management and Fleet Management

(Page 136 of the Annual Report 2016/17)

The Senior Manager: Supply Chain Management took the Committee through the section further pointing out that all KPA's had been achieved and all contracts and their performance status was contained in the report.

In response to the query on the 35 percent (%) of sub-contracting from the total contract, the Senior Manager: Supply Chain Management advised that the issue of the 35 percent (%) sub-contracting was a standing condition on the contractual agreement.

The Committee raised serious concerns with regards to the issue of sub-contracting further stating that preference must be given to persons/ emerging contractors residing in the respective ward within the project locality adding that the Ward Councillor must not be excluded when dealing with such matters. The Committee continued to argue that the new policy that speaks to sub-contractors being appointed by SCM using their database was causing a challenge for Ward Councillors as this would create a situation of appointing sub-contractors not residing in the particular ward which would create community unrest. It was proposed that a ward-based database for sub-contractors be formulated within all respective wards in order to ensure that sub-contractors appointed belong to the respective ward.

Following a lengthy discussion on the matter,

It was

RESOLVED

That the matter be deferred to the standing meeting of the Municipal Public Accounts Committee for further deliberation.

2.5. Component H: Financial Performance, Chapter 4: Annual Financial Statements and Chapter 7: Report on the Auditor General 2016/2017

(Page 188, 192 and 328 of the Annual Report 2016/17)

The Senior Manager: Financial Governance and Performance Management took the Committee through the sections and wished to bring to the attention of the Committee that the 2016/17 Financial Year was a tough year due to the municipality being obliged to move over to a new intense system (from Promis to SAP) hence there were various descrapancies noted during the audit. He stated that the biggest challenge was that of balancing the information on both systems hence the current audit outcome. It was further stated that the municipality was currently busy with extracting the required information.

It was also stated that the municipality tried to meet the requirements by submitting outstanding information however, Auditor General had then taken a decision not to look at the information which was then unfortunate.

It was noted that KPMG had been appointed to address the issues of the Auditor General with user departments. The Senior Manager: Financial Governance and Performance Management emphasised that it was important for user departments to take responsibility for information contained onto the SAP system, as much as Financial Services is the custodian, all Business Units must own information and ensure synergy.

The Committee concurred with the above further raising serious concerns on the implications and further highlighted as an example of electricity loss of R97 million that happens at Infrastructure Services yet they were not able to account for it which then passes on the burden to Financial Services having to account to Auditor General on the financial losses.

Noted

2.5. Safe City

(Page 242 of Annual Report 2016/17)

Mr Lucas Helfhausen took the Committee through the section further stating that there had been a number of contravention of municipal bylaw cases noted as well as criminal cases reported to the South African Police Service. He further advised that the problem with the current status of the City was they congested roads which made residents prone to crime. He also commended the prompt response from the South African Police Service.

It was noted that the only challenge was that they were still using old technology cameras and are deprived of the budget to expand their services to other locations within the City. In response to an enquiry on whether comparisons had been done in terms of service, Mr Helfhausen indicated that the proposed study had not been done noting that they were the only entity in KwaZulu Natal that provides surveillance services for a municipality however they take the recommendation.

2.6. Comments by Member of Public

(Raised verbally)

Mr. A. Jordan introduced himself and raised his sentiments stating that the municipality had an Audit Committee whose Chairperson does not seem to be present on such oversight structure. He shared an experience that he had encountered in municipality of the Audit Committee not being able to pick up audit issue and forewarn the municipality prior to the audit of the Auditor General taking place also indicating that it seemed to be the same situation within Msunduzi municipality.

The meeting terminated at 11h23

Confirmed by



CHAIRPERSON

PIETERMARITZBURG

22 March 2018

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS OVERSIGHT COMMITTEE
DRAFT OVERSIGHT REPORT MEETING**

MEETING HELD IN THE COUNCIL CHAMBER, CITY HALL
ON FRIDAY, 23 MARCH 2018 AT 10h01

PRESENT: Councillors M Schalkwyk (Chairperson), M Ngubo, R Jugmohan, NC Gambu R Niemand, SD Ngubane, P Duma BE Zuma XE Ngongoma, NB Ahmed and SI Madonda

**OTHER
COUNCILLORS:
PRESENT** None

ABSENT: Councillors MB Mkhize (ward commitment), (sick leave) LJ Winterbach (sick leave)

**OFFICIALS
PRESENT:** Messrs and Mesdames: H Zondi (Manager: Municipal Public Accounts Committee Office), I Chetty (Alternative Municipal Managers Representative), L Pillay (Performance Management Systems Intern), TM Zuma (Performance Management Systems Intern), S Sibisi (Translator) and T Makhathini (Committee Officer).

1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson greeted all present

Applications for leave were received from Councillors LJ Winterbach (sick leave) and Councillors SI Madonda and NB Ahmed (religious commitment) requested to leave at 12h00 respectively.

It was

RESOLVED

That Councillor LJ Winterbach be granted leave of absence from the current Municipal Public Accounts Oversight Committee- Draft Oversight Report meeting.

2. CONFIRMATION OF MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INTRODUCTORY MEETING HELD ON 2 FEBRUARY 2018

Minutes of meeting dated 02 February 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Introductory meeting held on 2 February 2018 be confirmed.

3. MATTERS ARISING FROM THE MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INTRODUCTORY MEETING HELD ON 2 FEBRUARY 2018

Minutes of meeting dated 02 February 2018

(Raised verbally)

No matters were raised.

4. **CONFIRMATION OF MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
COMMUNITY SERVICES BUSINESS UNIT HELD ON 13 MARCH 2018**

Minutes of meeting dated 13 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Community Services Business Unit meeting held on 13 March 2018 be confirmed subject to the following amendments:

- a) Page 2, item 3 of the Minutes: MPAC Meeting Requested by General Managers in February 2018

The Committee requested that it be recorded that the African National Congress had a caucus and thereafter reported the outcome of the caucus which was that the Committee would not entertain the General Managers on the day as they did not have an agenda and no formal notification hence the meeting was informal. It was then stated that this then formed the basis for the cancellation of the meeting and would be rescheduled once the correct procedure is followed.

- b) Page 4, item 4.1.7 of the Minutes: Library and Recreation

That the amount R65 million be amended to R68 million.

5. **MATTERS ARISING FROM THE MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE- COMMUNITY SERVICES BUSINESS UNIT HELD ON 13 MARCH 2018**

Minutes of meeting dated 13 February 2018

(Raised verbally)

No matters were raised

5. **CONFIRMATION OF MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
CORPORATE SERVICES BUSINESS UNIT HELD ON 14 MARCH 2018**

Minutes of meeting dated 14 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Corporate Services Business Unit meeting held on 14 March 2018 be confirmed subject to the following amendment:

a) Page 3, item 4.2.2 of the Minutes: Legal Services

That the following be incorporated into the report that is to be submitted by the City Manager as per resolution:

- The cost of disciplinary matters to Council
- Who is responsible
- Non-Compliance with the law
- Timeframe for corrective measures to be taken
- Report back to the next sitting of the Municipal Public Accounts Committee

6. MATTERS ARISING FROM THE MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE CORPORATE SERVICES BUSINESS UNIT HELD ON 14 MARCH 2018

Minutes of meeting dated 14 March 2018

(Raised verbally)

The following matters were raised:

6.1. Page 02, item 4.2.2 of the Minutes: Legal Services

The Committee recalled that they had raised serious concerns with regards to Disciplinary issues as employees were suspended for a long time yet the Municipal Finance Management Act clearly stipulates ways and means for handling disciplinary matters. The Committee added that disciplinary matters within Msunduzi Municipality were not implemented in terms of the law and the non-compliance has costed the municipality millions of rands.

The Committee stated that Human Resource Policies were not updated as there was a clear directive as to how disciplinary cases should be handled yet the municipality did not apply such procedures noting that suspended employees are remunerated continuously hence it is fundamentally important that it be recorded on the Oversight report that the municipality had not followed the law in terms of disciplinary procedures. The MPAC must recommend that Chapter 15 of the MFMA regarding disciplinary matters be applied

The issue must be incorporated into the Oversight Report.

7. MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INFRASTRUCTURE SERVICES BUSINESS UNIT HELD ON 14 MARCH 2018

Minutes of meeting dated 14 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Infrastructure Services Business Unit meeting held on 14 March 2018 be confirmed subject to the following amendment:

a) Page 2, item 2.2 of the Minutes: Sanitation Services

The Committee recalled that they had undertaken a resolution on the item which requested an update report on water losses to be provided to the standing meeting of the Municipal Public Accounts Committee.

b) Page 3, item 2.5 of the Minutes: Mechanical Workshop

That the resolution be added for the Municipal Public Accounts Committee to conduct a site inspection on the Mechanical Workshop of the municipality.

8. **MATTERS ARISING FROM THE MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE- INFRASTRUCTURE SERVICES BUSINESS UNIT MEETING HELD ON 14 MARCH 2018**

Minutes of meeting dated 14 March 2018

(Raised verbally)

No matters were raised.

9. **MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE CORPORATE BUSINESS UNIT MEETING HELD ON 16 MARCH 2018**

Minutes of meeting dated 16 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Corporate Business Unit meeting held on 14 March 2018 be confirmed subject to the following amendment:

a) Page 1 of the Minutes: Attendance

That a correction be made on Councillor R Niemand's attendance who was recorded as "absent" as he had submitted his leave to the Chairperson

10. **MATTERS ARISING FROM THE MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE- CORPORATE BUSINESS UNIT MEETING HELD ON 16 MARCH 2018**

Minutes of meeting dated 16 March 2018

(Raised verbally)

The following matters were raised:

10.1. Page 2, item 2.3 of the Minutes: Internal Audit

The Committee raised that Internal Audit had failed the municipality in terms of being able to caution it and forewarn it in terms of audit issues further adding that the staff compliment within the sub-unit must be beefed up as Internal Audit was one of the most important tools utilised by the Municipal Public Accounts Committee. The Committee further enquired as to why the Chief Audit Executive was suspended as he was a high performing individual who played a significant role in the dramatic turnaround of the municipality. Therefore

It was

RESOLVED

That the City Manager submits a report to the next standing meeting of the Municipal Public Accounts Committee comprising of the reasons for the Chief Audit Executive's suspension, status of disciplinary and corrective measures to address the gaps that exist within Internal Audit in the absence of the Chief Audit Executive.

11. **MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES BUSINESS UNIT MEETING HELD ON 16 MARCH 2018**

Minutes of meeting dated 16 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Sustainable Development and City Enterprises Business Unit meeting held on 16 March 2018 be confirmed subject to the following amendment:

a) Page 2, item 2.1 of the Minutes: Planning

Correction on Paragraph 2, Line1: the word "enforced" be added between being and hence.

12. **MATTERS ARISING FROM MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE- SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES MEETING HELD ON 16 MARCH 2018**

Minutes of meeting dated 16 March 2018

(Raised verbally)

The following matters were raised:

12.1. Page 3, item 2.2 of the Minutes: Local Economic Development

It was

RESOLVED

That the Attraction and Retention Strategy for the municipality as well as the financial implications attached to it, be submitted to the Municipal Public Accounts Committee.

12.2. Page 3, item 2.3 of the Minutes: Airport

It was

RESOLVED

That an MPAC workshop be scheduled with Sustainable Development and City Enterprise namely for Airport management to take the Committee through the strategic plans of the airport.

13. MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE FINANCIAL SERVICES BUSINESS UNIT MEETING HELD ON 20 MARCH 2018

Minutes of meeting dated 20 March 2018

(Tabled at the meeting)

It was

RESOLVED

That the minutes of the Municipal Public Accounts Committee- Financial Services Business Unit meeting held on 20 March 2018 be confirmed.

14. MATTERS ARISING FROM MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE- FINANCIAL SERVICES BUSINESS UNIT MEETING HELD ON 20 MARCH 2018

Minutes of meeting dated 20 March 2018

(Raised verbally)

There were no matters raised.

15. DRAFT OVERSIGHT REPORT

(Report dated 22 March 2018 by the Manager: Municipal Public Accounts Committee Office)

(Tabled at the meeting)

The Committee raised that there were a number of issues that had to be included as part of the oversight report amongst others were the following:

15.1. Disciplinary Matters

The Committee stated that this matter had to be precise and concise as it was one of the burning issues that had costed the municipality a lot of money through double remuneration therefore it had to be stated that Msunduzi Municipality had not followed the law as prescribed by Chapter 15 of the Municipal Finance Management Act. It was further stated that Accounting Officer must resolve the challenge and ensure that disciplinary cases are handled in terms of the law.

15.2. By-law Infringement

The Committee raised serious concerns with regards to the fact that by-laws were not enforced by all business units across the board which created a challenge and was the reason for the current status of the City. The Committee raised serious concerns with regards to the absence of a centralised query reporting unit where communities would report all queries, be given a trackable reference number, divert the query to relevant department, revert to the complainant on progress and report to Council structure. It was added that this was a huge barrier to service delivery throughout the municipality. The Committee felt that there needed to be an interim solution to the problem hence the municipality had to use the resources within its disposal prior to the establishment of a Law Enforcement Unit.

The Committee recalled that the Town Planning sub-unit recommended that they be given complete authority to deal with illegal land-uses within the City given that the process of dealing with such issues through Legal Services was time-consuming and unproductive.

15.3. Indigent

The Committee raised serious concerns with regards to the Auditor General's comments on Indigent hence recommendations must be made to deal with that.

15.4. Recycling

The Committee stated that there had to be recommendations to extend recycling within the City also ensuring budget provisions to implement such which would extend the lifespan of the landfill site of the municipality.

15.5. Airport

The Committee expressed that it would like to see a recommendation on the Airport also ensuring that it would be more viable, better marketing strategies, approach other airlines, innovative and cost effective flights to accommodate the middle and low income earners. Following discussion,

It was

RESOLVED

That the Manager: Office of the Municipal Public Accounts Committee collates the information and additions made and formulate recommendations of the Oversight Report and be presented to members on Monday (26 March 2018).

16. POLITICAL PARTY COMMENTS

(Raised verbally)

The Democratic Alliance (Councillor Jugmohan) wished to place on record that it requested provincial intervention in terms of Section 139 (1) (b) of the Constitution to be implemented as a matter of urgency.

The African Independent Congress concurred with the Democratic Alliance's statement above and added that the current status arising from the Auditor General's audit outcome were serious and no improvement had been noted hence intervention was a prerequisite. Councillor Niemand further added that there was a realisation from the side of the Administration that there is a problem hence this was a positive step and should then focus on what should be correctly done in terms of the law.

The Inkatha Freedom Party (Councillor Zuma) concurred with the proposal above further adding that a poor commitment on improvement had been noted from the side of administration, a lack of bylaw enforcement, poor performance and poor attendance at meetings by officials. He added that the provincial intervention would assist with straightening the position of the municipality and further remove high non-performing officials that occupy high rank positions.

The Economic Freedom Fighters (Councillor Duma) concurred with the above-mentioned proposal and described the current status of the municipality to be "*frightening*" and added that through the intervention, he hoped that the municipality would be able to get out of the disclaimer and work together in harmony.

The African National Congress (Councillor Ngongoma) stated that there was a need for app parties to work together as a municipality and achieve better results as this had been achieved previously. He added that the recommendations to Full Council would assist to achieve better results and correct the current situation as long as corrective measures are implemented.

The meeting terminated at 12h17

Confirmed by

CHAIRPERSON

PIETERMARITZBURG

28 March 2018

MSUNDUZI MUNICIPALITY ANNUAL REPORT CHECKLIST 2016/2017				
FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
Cover				
1	Logo	1		Included
2	Year	1		Included
3	Website	1		Included
4	Other Contact Details	1		Included
Preface				
Chapter 1				
1.1.1	Mayor's Foreward	1		Included
1.1.2	Municipal Manager's Overview	1		Included
1.1.3	Municipal Functions, Population and Environmental Overview	1		Included
1.1.4	Population Details	1		Included
1.1.5	Socio Economic Status	1		Included
1.1.6	Service Delivery Overview	1		Included
1.1.7	Service Delivery & Indigents	1		Included
1.1.8	Comment on access to basic services	1		Included
1.1.9	Financial Health Overview	1		Included
1.1.10	Financial Overview	1		Included
1.1.11	Operating Ratios	1		Included
1.1.12	Comments on Operating Ratios	1		Included
1.1.13	Total Capital Expenditure	1		Included
1.1.14	Comment on Capital Expenditure	1		Included
1.1.15	Organisational Development Overview	1		Included
1.1.16	Auditor General Report	1		Included
1.1.17	Annual Report Process Plan	1		Included
1.1.18	Comment on the Annual Report Process	1		Included
Chapter 2				
2.1.1	Introduction to Governance	1		Included
2.1.2	Political & Administrative Governance	1		Included
2.1.3	Political Governance	1		Included
2.1.4	Political Structure	1		Included
2.1.5	Councillors	1		Included
2.1.6	Councillors, Committees Allocated and Council Attendance	1		Included
2.1.7	Political Decision Taking	1		Included
2.1.8	Introduction to Administrative Governance	1		Included
2.1.9	Top Administrative Structure	1		Included
2.1.10	Intergovernmental Relations	1		Included
2.1.11	National Intergovernmental Structures	1		Included
2.1.12	Provincial Intergovernmental Structures	1		Included
2.1.13	Relationships with Municipal Entities	1		Included
2.1.14	District Inter-governmental Structures	1		Included
2.1.15	Overview of Public Accountability and Participation	1		Included
2.1.16	Communication, Participation and Forums	1		Included
2.1.17	Councillors	1		Included
2.1.18	Public Meetings	1		Included
2.1.19	Comments on the effectiveness of public meetings	1		Included
2.1.20	IDP Participation and Alignment criteria	1		Included
2.1.21	Corporate Governance	1		Included
2.1.22	Committees (other than Mayoral / Executive Committee) and Purposes of Committees	1		Included
2.1.23	Third Tier Structure	1		Included
2.1.24	Functionality of Ward Committees	1		Included
2.1.25	Ward Title: Ward Name (Number)	1		Included
2.1.26	Risk Management	1		Included
2.1.27	Fraud and Anti-Corruption Strategy	1		Included
2.1.28	Overview of Supply Chain Management	1		Included
2.1.29	By-Laws introduced	1		Included
2.1.30	Comment on By-Laws	1		Included

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
2.1.31	Websites and Currency of materials	1		Included
2.1.32	Comment on municipal website content and access	1		Included
2.1.33	Public Satisfaction Levels	1		Included
2.1.34	Satisfaction surveys undertaken	1		Included
Chapter 3	Annual Performance Report			
3.1.1	Service Delivery Performance	1		Included
3.1.2	<i>Infrastructure Services</i>			
3.1.3	Introduction to Water provision	1		Included
3.1.4	Total use of water by sector	1		Included
3.1.5	Total use of water by sector - graphic	1		Included
3.1.6	Comment on use of water by sector	1		Included
3.1.7	Water Service delivery levels	1		Included
3.1.8	Households - Water Service Delivery Levels below the minimum	1		Included
3.1.9	Access To Water graph	1		Included
3.1.10	Water Service Policy Objectives Taken From IDP	1		Included
3.1.11	Employees: Water Services	1		Included
3.1.12	Financial Performance 2016/17: Water Services	1		Included
3.1.13	Capital Expenditure 2016/17: Water Services	1		Included
3.1.14	Comment on Water Services Performance overall	1		Included
3.1.15	Waste water (Sanitation) provision	1		Included
3.1.16	Sanitation/Sewerage Graphic	1		Included
3.1.17	Sanitation Service Delivery Levels	1		Included
3.1.18	Households - Sanitation Service Delivery Levels below the minimum	1		Included
3.1.19	Access To Sanitation graph	1		Included
3.1.20	Waste Water (Sanitation) Service Policy Objectives Taken From IDP	1		Included
3.1.21	Employees: Sanitation Services	1		Included
3.1.22	Financial Performance 2016/17: Sanitation Services	1		Included
3.1.23	Capital Expenditure 2016/17: Sanitation Services	1		Included
3.1.24	Comment on Sanitation	1		Included
3.1.25	Introduction to Electricity	1		Included
3.1.26	Electricity service delivery levels	1		Included
3.1.27	Electricity Service Policy Objectives Taken From IDP	1		Included
3.1.28	Employees: Electricity Services	1		Included
3.1.29	Financial Performance 2016/17: Electricity Services	1		Included
3.1.30	Capital Expenditure 2016/17: Electricity Services	1		Included
3.1.31	Comment on Electricity Performance	1		Included
3.1.32	Introduction to Roads Transport	1		Included
3.1.33	Gravel Road Infrastructure	1		Included
3.1.34	Asphalted Road Infrastructure	1		Included
3.1.35	Cost of Construction/Maintenance	1		Included
3.1.36	Road Infrastructure Cost graph	1		Included
3.1.37	Roads Policy Objectives Taken From IDP	1		Included
3.1.38	Employees: Road Services	1		Included
3.1.39	Financial Performance 2016/17: Road Services	1		Included
3.1.40	Capital Expenditure 2016/17: Road Services	1		Included
3.1.41	Comments on Performance of Roads Overall	1		Included
3.1.42	Introduction to Transport	1		Included
3.1.43	Transport Service Policy Objectives Taken From IDP	1		Included
3.1.44	Employees: Transport Services	1		Included
3.1.45	Financial Performance 2016/17: Transport Services	1		Included
3.1.46	Capital Expenditure 2016/17: Transport Services	1		Included

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
3.1.47	Comment on the Performance of Transportation Overall	1		Included
3.1.48	Introduction to Stormwater drainage	1		Included
3.1.49	Stormwater Infrastructure	1		Included
3.1.50	Cost of Construction/Maintenance	1		Included
3.1.51	Stormwater Policy Objectives Taken From IDP	1		Included
3.1.52	Employees: Stormwater Services	1		Included
3.1.53	Financial Performance 2016/17: Stormwater Services	1		Included
3.1.54	Capital Expenditure 2016/17: Stormwater Services	1		Included
3.1.55	Comments on Performance of Stormwater Drainage Overall	1		Included
3.1.56	Introduction to Fleet Management	1		Included
3.1.57	Fleet Management Policy Objectives Taken From IDP	1		Included
3.1.58	Employees: Fleet Management	1		Included
3.1.59	Financial Performance 2016/17: Fleet Management	1		Included
3.1.60	Capital Expenditure 2016/17: Fleet Management	1		Included
3.1.61	Comments on Performance of Fleet Management Overall	1		Included
3.1.62	Introduction to Waste Management (Landfill Site)	1		Included
3.1.63	Waste Disposal Services Statistics	1		Included
3.1.64	Waste Disposal Policy Objectives Taken From IDP	1		Included
3.1.65	Employees: Waste Disposal and Other Services	1		Included
3.1.66	Financial Performance 2016/17: Waste Disposal and Other Services	1		Included
3.1.67	Capital Expenditure 2016/17: Waste Disposal Services	1		Included
3.1.68	Comment on Waste Disposal	1		Included
3.1.69	Economic Development			Included
3.1.70	Introduction to Planning and Development	1		Included
3.1.71	Applications for Land Use Development	1		Included
3.1.72	Planning Policy Objectives Taken From IDP	1		Included
3.1.73	Employees: Planning Services	1		Included
3.1.74	Financial Performance 2016/17: Planning Services	1		Included
3.1.75	Capital Expenditure 2016/17: Planning Services	1		Included
3.1.76	Comments on Performance on Physical Planning Overall	1		Included
3.1.77	Introduction to Local Economic Development	1		Included
3.1.78	Economic Employment by Sector	1		Included
3.1.79	Economic Activity by Sector	1		Included
3.1.80	Comment on Local Job Opportunities	1		Included
3.1.81	Jobs Created during 2016/17 by LED Initiatives	1		Included
3.1.82	Job creation through EPWP* projects	1		Included
3.1.83	Local Economic Development Policy Objectives Taken From IDP	1		Included
3.1.84	Employees: Local Economic Development Services	1		Included
3.1.85	Financial Performance 2016/17: Local Economic Development Services	1		Included
3.1.86	Capital Expenditure 2016/17: Local Economic Development Services	1		Included
3.1.87	Comment on Local Economic Development Performance Overall	1		Included
3.1.88	Introduction to Airport Services	1		Included
3.1.89	Airport Policy Objectives Taken From IDP	1		Included
3.1.90	Employees: Airport Services	1		Included
3.1.91	Financial Performance 2016/17: Airport Services	1		Included
3.1.92	Capital Expenditure 2016/17: Airport Services	1		Included
3.1.93	Comment on Performance of Airport Services Overall	1		Included
3.1.94	Introduction to Buiding Control & Signage	1		Included
3.1.95	Buiding Control & Signage Policy Objectives Taken From IDP	1		Included

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
3.1.96	Building Control Information - Report to STATS SA	1		Included
3.1.97	Employees: Building Control & Signage	1		Included
3.1.98	Financial Performance 2016/17: Building Control & Signage	1		Included
3.1.99	Capital Expenditure 2016/17: Building Control & Signage	1		Included
3.1.100	Comment on the Performance of Building Control & Signage Overall	1		Included
3.1.101	Introduction to Market	1		Included
3.1.102	Market Policy Objectives Taken From IDP	1		Included
3.1.103	Employees: Market Services	1		Included
3.1.104	Financial Performance 2016/17: Market Services	1		Included
3.1.105	Capital Expenditure 2016/17: Market Services	1		Included
3.1.106	Comment on the Performance of Market Services Overall	1		Included
3.1.107	Introduction to Human Settlements	1		Included
3.1.108	Percentage of households with access to basic housing	1		Included
3.1.109	Human Settlements Policy Objectives Taken From IDP	1		Included
3.1.110	Employees: Human Settlements	1		Included
3.1.111	Financial Performance 2016/17: Human Settlements	1		Included
3.1.112	Capital Expenditure 2016/17: Human Settlements	1		Included
3.1.113	Comment on Human Settlements Performance	1		Included
				Included
3.1.114	Community Services			Included
3.1.115	Introduction to Waste Management	1		Included
3.1.116	Solid Waste Service Delivery Levels	1		Included
3.1.117	Households - Solid Waste Service Delivery Levels below the minimum	1		Included
3.1.118	Waste Management Service Policy Objectives Taken From IDP	1		Included
3.1.119	Employees: Solid Waste Management Services	1		Included
3.1.120	Financial Performance 2016/17: Solid Waste Management Services	1		Included
3.1.121	Capital Expenditure 2016/17: Waste Management Services	1		Included
3.1.122	Comment on Waste Management Service Performance	1		Included
3.1.123	Introduction to Art Gallery	1		Included
3.1.124	Art Gallery Policy Objectives Taken From IDP	1		Included
3.1.125	Employees: Art Gallery	1		Included
3.1.126	Financial Performance 2016/17: Art Gallery	1		Included
3.1.127	Capital Expenditure 2016/17: Art Gallery	1		Included
3.1.128	Comment on Art Gallery Performance	1		Included
3.1.129	Introduction to Theatres & Halls	1		Included
3.1.130	Theatres & Halls Policy Objectives Taken From IDP	1		Included
3.1.131	Employees: Theatres & Halls	1		Included
3.1.132	Financial Performance 2016/17: Theatres & Halls	1		Included
3.1.133	Capital Expenditure 2016/17: Theatres & Halls	1		Included
3.1.134	Comment on Theatres & Halls Performance	1		Included
3.1.135	Introduction to Cemeteries and Crematoriums	1		Included
3.1.136	Service Statistics for Cemeteries and Crematoriums	1		Included
3.1.137	Cemeteries and Crematoriums Policy Objectives Taken From IDP	1		Included
3.1.138	Employees: Cemeteries and Crematoriums	1		Included
3.1.139	Financial Performance 2016/17: Cemeteries and Crematoriums	1		Included
3.1.140	Capital Expenditure 2016/17: Cemeteries and Crematoriums	1		Included
3.1.141	Comments on Performance of Cemeteries and Crematoriums Overall	1		Included
3.1.142	Introduction to Environmental Health	1		Included

MSUNDUZI MUNICIPALITY ANNUAL REPORT CHECKLIST 2016/2017

FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
3.1.143	Service Statistics for Environmental Health	1		Included
3.1.144	Environmental Health Policy Objectives Taken From IDP	1		Included
3.1.145	Employees: Environmental Health	1		Included
3.1.146	Financial Performance 2016/17: Environmental Health	1		Included
3.1.147	Capital Expenditure 2016/17: Environmental Health	1		Included
3.1.148	Comment of Performance of Environmental Health	1		Included
3.1.149	Biodiversity, Landscape and Other	1		Included
3.1.150	Service Statistics for Biodiversity, Landscape and Other	1		Included
3.1.151	Bio-Diversity; Landscape and Other Policy Objectives Taken From IDP	1		Included
3.1.152	Employees: Bio-Diversity; Landscape and Other	1		Included
3.1.153	Financial Performance 2016/17: Bio-Diversity; Landscape and Other	1		Included
3.1.154	Capital Expenditure 2016/17: Bio-Diversity; Landscape and Other	1		Included
3.1.155	Comments on the Performance of Bio-Diversity; Landscape and Other	1		Included
3.1.156	Introduction to Safety and Security	1		Included
3.1.157	Introduction to Traffic, Safety and Security	1		Included
3.1.158	Traffic, Safety and Security Service Data	1		Included
3.1.159	Traffic, Safety and Security Policy Objectives Taken From IDP	1		Included
3.1.160	Employees: Traffic, Safety and Security	1		Included
3.1.161	Financial Performance 2016/17: Traffic, Safety and Security	1		Included
3.1.162	Capital Expenditure 2016/17: Traffic, Safety and Security	1		Included
3.1.163	Comments on the Performance of Traffic, Safety and Security Overall	1		Included
3.1.164	Introduction to Fire Service	1		Included
3.1.165	Fire Service Data	1		Included
3.1.166	Fire Service Policy Objectives Taken From IDP	1		Included
3.1.167	Employees: Fire Services	1		Included
3.1.168	Financial Performance: Fire Services	1		Included
3.1.169	Capital Expenditure: Fire Services	1		Included
3.1.170	Comments on Performance of Fire Services	1		Included
3.1.171	Introduction to Disaster Management	1		Included
3.1.172	Service Statistics for Disaster Management,	1		Included
3.1.173	Disaster Management, etc Policy Objectives Taken From IDP	1		Included
3.1.174	Employees: Disaster Management	1		Included
3.1.175	Financial Performance 2016/17: Disaster Management	1		Included
3.1.176	Capital Expenditure 2016/17: Disaster Management	1		Included
3.1.177	Comments on Performance of Disaster Management	1		Included
3.1.178	Introduction to Sports & Recreation	1		Included
3.1.179	Service Statistics for Sports & Recreation	1		Included
3.1.180	Sport and Recreation Policy Objectives Taken From IDP	1		Included
3.1.181	Employees: Sport and Recreation	1		Included
3.1.182	Financial Performance : Sport and Recreation	1		Included
3.1.183	Capital Expenditure : Sport and Recreation	1		Included
3.1.184	Comment on the Performance of Sports & Recreation Overall	1		Included
3.1.185	Introduction to Library Services	1		Included
3.1.186	Service Statistics for Library Services	1		Included
3.1.187	Library Services Policy Objectives Taken From IDP	1		Included
3.1.188	Employees: Library Services	1		Included
3.1.189	Financial Performance 2016/17: Library Services	1		Included

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
3.1.190	Capital Expenditure 2016/17: Library Services	1		Included
3.1.191	Comment on the Performance of Library Services	1		Included
				Included
3.1.192	Financial Services			Included
3.1.193	Introduction to Free Basic Services and Indigent Support	1		Included
3.1.194	Free Basic Services To Low Income Households	1		Included
3.1.195	Financial Performance 2016/17: Cost to Municipality of Free Basic Services Delivered	1		Included
3.1.196	Free Basic Service Policy Objectives Taken From IDP	1		Included
3.1.197	Comment of Free Basic Services and Indigent Support	1		Included
3.1.198	Introduction to Financial Services	1		Included
3.1.199	Debt Recovery	1		Included
3.1.200	Grant Performance	1		Included
3.1.201	Grants received from Other Sources	1		Included
3.1.202	Financial Service Policy Objectives Taken From IDP	1		Included
3.1.203	Employees: Financial Services	1		Included
3.1.204	Financial Performance 2016/17: Financial Services	1		Included
3.1.205	Capital Expenditure 2016/17: Financial Services	1		Included
3.1.206	Comment on the Performance of Financial Services Overall	1		Included
3.1.207	Introduction to SCM	1		Included
3.1.208	Service Statistics for SCM	1		Included
3.1.209	Long Term Contracts	1		Included
3.1.210	Public Private Partnerships	1		Included
3.1.211	SCM Policy Objectives Taken From IDP	1		Included
3.1.212	SCM Implementation Checklist	1		Included
3.1.213	Performance Management of Contracts	1		Included
3.1.214	Employees: SCM	1		Included
3.1.215	Financial Performance 2016/17: SCM	1		Included
3.1.216	Capital Expenditure 2016/17: SCM	1		Included
3.1.217	Comment on the Performance of SCM Overall	1		Included
				Included
3.1.218	Corporate Services			Included
3.1.219	Introduction to Human Resource Services	1		Included
3.1.220	Human Resource Services Policy Objectives Taken From IDP	1		Included
3.1.221	Employees: Human Resource Services	1		Included
3.1.222	Financial Performance 2016/17: Human Resource Services	1		Included
3.1.223	Capital Expenditure 2016/17: Human Resource Services	1		Included
3.1.224	Comment on the Performance of Human Resource Services Overall	1		Included
3.1.225	Introduction to Information & Communication Technology Services	1		Included
3.1.226	Service Statistics for ICT Services	1		Included
3.1.227	ICT Services Policy Objectives Taken From IDP	1		Included
3.1.228	Employees: ICT Services	1		Included
3.1.229	Financial Performance 2016/17: ICT Services	1		Included
3.1.230	Capital Expenditure 2016/17: ICT Services	1		Included
3.1.231	Comment on the Performance of ICT Services Overall	1		Included
3.1.232	Legal Services	1		Included
3.1.233	Legal Services Policy Objectives Taken From IDP	1		Included
3.1.234	Employees: Legal Services	1		Included
3.1.235	Financial Performance: Legal Services	1		Included
3.1.236	Capital Expenditure : Legal Services	1		Included
3.1.237	Comment on Performance of Legal Services	1		Included
3.1.238	Introduction to Organisational Development Performance	1		Included
3.1.239	Vacancy Rate 2016/17	1		Included
3.1.240	Turn-over Rate	1		Included
3.1.241	Comments on Vacancies and Turnover	1		Included
3.1.242	Introduction to Municipal Workforce Management	1		Included

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
3.1.243	HR Policies and Plans	1		Included
3.1.244	Comment on Workforce Policy Development	1		Included
3.1.245	Number and Cost of Injuries on Duty	1		Included
3.1.246	Number of days and Cost of Sick Leave (excluding injuries on duty)	1		Included
3.1.247	Average Number of Days of Sick Leave (Graphic)	1		Included
3.1.248	Comment on Injury and Sick Leave	1		Included
3.1.249	Number and Period of Suspensions	1		Included
3.1.250	Disciplinary Action Taken on Cases of Financial Misconduct	1		Included
3.1.251	Comment on Suspensions and Cases of Financial Misconduct	1		Included
3.1.252	Comment on Performance Rewards	1		Included
3.1.253	Performance Rewards By Gender	1		Included
3.1.254	Introduction to Workforce Capacity Development	1		Included
3.1.255	Skills Matrix	1		Included
3.1.256	Financial Competency Development: Progress Report*	1		Included
3.1.257	Skills Development Expenditure	1		Included
3.1.258	Comment on Skills Development and related expenditure and on the Financial Competency Regulations	1		Included
3.1.259	Introduction to Workforce Expenditure	1		Included
3.1.260	Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded	1		Included
3.1.261	Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation	1		Included
3.1.262	Employees not appointed to established posts	1		Included
3.1.263	Comments on Upgraded posts and those that are variance with normal practice	1		Included
				Included
3.1.264	Corporate Business Unit			Included
3.1.265	Introduction to Council & Executive	1		Included
3.1.266	Councillor & Committee Meeting Data	1		Included
3.1.267	Council & Executive Policy Objectives Taken From IDP	1		Included
3.1.268	Employees: CORPORATE BUSINESS UNIT	1		Included
3.1.269	Financial Performance 2016/17: The Executive and Council	1		Included
3.1.270	Financial Performance 2016/17: Sound Governance	1		Included
3.1.271	Capital Expenditure 2016/17: The Executive and Council	1		Included
3.1.272	Capital Expenditure 2016/17: Sound Governance	1		Included
3.1.273	Comment on the Performance of Executive & Council	1		Included
3.1.274	Introduction to Internal Audit	1		Included
3.1.275	Service Statistics for Internal Audit	1		Included
3.1.276	Internal Audit Policy Objectives Taken From IDP	1		Included
3.1.277	Employees: Internal Audit	1		Included
3.1.278	Financial Performance 2016/17: Internal Audit	1		Included
3.1.279	Capital Expenditure 2016/17: Internal Audit	1		Included
3.1.280	Comment on the Performance of Internal Audit Overall	1		Included
Chapter 4				
4.1.1	Introduction to Financial Performance	1		Included as part of the Annual Financial Statements
4.1.2	Introduction to Financial Statements	1		
4.1.3	Financial Summary	1		Included as part of the Annual Financial Statements
4.1.4	Financial Performance of Operational Services	1		Included as part of the Annual Financial Statements

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FORMAT AND CONTENTS		Yes = 1	No = 0	Comments/Page No.
4.1.5	Comment on Financial Performance	1		Included as part of the Annual Financial Statements
4.1.6	Grant Performance	1		Included as part of the Annual Financial Statements
4.1.7	Comment on Operating Transfers and Grants	1		Included as part of the Annual Financial Statements
4.1.8	Grants Received From Sources Other Than Division of Revenue Act (DORA)	1		Included as part of the Annual Financial Statements
4.1.9	Comments on Conditional Grants and Grants received from other sources	1		Included as part of the Annual Financial Statements
4.1.10	Introduction to Asset Management	1		Included as part of the Annual Financial Statements
4.1.11	Treatment of the three largest Assets acquired	1		Included as part of the Annual Financial Statements
4.1.12	Comment on Asset Management	1		Included as part of the Annual Financial Statements
4.1.13	Repair and Maintenance Expenditure 2016/17	1		Included as part of the Annual Financial Statements
4.1.14	Comment on Repairs and Maintenance Expenditure	1		Included as part of the Annual Financial Statements
4.1.15	Liquidity Ratios	1		Included as part of the Annual Financial Statements
4.1.16	Cost Coverage	1		Included as part of the Annual Financial Statements
4.1.17	Total Outstanding Service Debtors (Graphic)	1		Included as part of the Annual Financial Statements
4.1.18	Debt Coverage(Graphic)	1		Included as part of the Annual Financial Statements
4.1.19	Creditors System Efficiency (Graphic)	1		Included as part of the Annual Financial Statements
4.1.20	Capital Charges to Operating Expenditure (Graphic)	1		Included as part of the Annual Financial Statements
4.1.21	Employee Costs (Graphic)	1		Included as part of the Annual Financial Statements
4.1.22	Repairs & Maintenance (Graphic)	1		Included as part of the Annual Financial Statements
4.1.23	Comment on Financial Ratios	1		Included as part of the Annual Financial Statements
4.1.24	Introduction to spending against Capital Budget	1		Included as part of the Annual Financial Statements
4.1.25	Capital Expenditure 2016/17 (Graphic)	1		Included as part of the Annual Financial Statements
4.1.26	Capital Expenditure - Funding Sources 2016/17	1		Included as part of the Annual Financial Statements
4.1.27	Comment on Sources of Funding	1		Included as part of the Annual Financial Statements
4.1.28	Capital Expenditure of 5 largest projects*	1		Included as part of the Annual Financial Statements
4.1.29	Comment on Capital Projects	1		Included as part of the Annual Financial Statements
4.1.30	Introduction to Basic Service and Infrastructure Backlogs	1		Included as part of the Annual Financial Statements
4.1.31	Service Backlogs as at 30 June 2016	1		Included as part of the Annual Financial Statements
4.1.32	Municipal Infrastructure Grant (MIG)* Expenditure 2016/17 on Service backlogs	1		Included as part of the Annual Financial Statements
4.1.33	Comment on Backlogs	1		Included as part of the Annual Financial Statements
4.1.34	Introduction to Cash Flow Management and Investments	1		Included as part of the Annual Financial Statements
4.1.35	Cash Flow Outcomes	1		Included as part of the Annual Financial Statements
4.1.36	Comments on Cash Flow	1		Included as part of the Annual Financial Statements

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4.1.37	Introduction to Borrowings and Investments	1		Included as part of the Annual Financial Statements
4.1.38	Actual Borrowings 2016/17	1		Included as part of the Annual Financial Statements
4.1.39	Actual Borrowings (Graphic)	1		Included as part of the Annual Financial Statements
4.1.40	Municipal and Entity Investments	1		Included as part of the Annual Financial Statements
4.1.41	Comment on Borrowing and Investments	1		Included as part of the Annual Financial Statements
4.1.42	Public Private Partnerships	1		Included as part of the Annual Financial Statements
4.1.43	Supply Chain Management	1		Included as part of the Annual Financial Statements
4.1.44	GRAP Compliance	1		Included as part of the Annual Financial Statements
Chapter 5				
5.1.1	Municipal Entities	1		Included
5.1.2	Introduction to Municipal Entities	1		Included
5.1.3	Performance Targets of Municipal Entities	1		Included
Chapter 6				
6.1.1	MIG	1		Included
6.1.2	7 Targets Capital Projects Per Ward	1		Included
6.1.3	Top 4 Service Delivery Projects Per Ward	1		Included
Chapter 7				
7.1.1	Report of the Auditor General 2016/2017	1		Included
Chapter 8				
8.1.1	Response to the Report of the Auditor General 2016/2017	1		Included
Chapter 9				
9.1.1	Report of the Audit Committee 2016 / 2017	1		Included
9.1.2	Recommendations of the Audit Committee 2016/2017	1		Included
Chapter 10				
10.1	Financial Declarations of Councillors & Municipal Staff	1		Included