



## MSUNDUZI MUNICIPALITY

### QUOTATION NOTICE

#### SPECIALISED QUOTATION No. Q 12/956 OF 23/24

#### APPOINTMENT OF A REGISTERED ENVIRONMENTAL CONTROL OFFICER: ENVIRONMENTAL CONTROL MONITORING- EMERGENCY REPAIRS TO EMBARKMENT AT 17 BAIJOO ROAD

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Tuesday, 07 May 2024**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

**For any technical related enquiries, please contact Mr. Martin McNamara (Roads and Transportation) on direct Telephone No. 033 3922189 or e-mail address [martin.mcnamara@msunduzi.gov.za](mailto:martin.mcnamara@msunduzi.gov.za). For any procurement related enquiries, please contact Wendy Mkhize (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address [wendy.mkhize@msunduzi.gov.za](mailto:wendy.mkhize@msunduzi.gov.za).**

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/956 OF 23/24**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Tuesday, 14 May 2024**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

**The Validity period** shall hold firm for ninety (90) days commencing from closing date of the quotation.

**Tender Adjudication & Evaluation Criteria** This bid will be evaluated in two stages i.e. functionality and 80/20 point system first stage will be functionality as follows:

#### **Suitability Analysis**

A total of 20 points are allocated for Suitability on the project in terms Technical Suitability (10 points) and Professional Suitability (10 points).

A score of less than 10 means that the tender submission is unsuited for the works, and will be disqualified from further evaluation for 80/20 procurement points .

#### **A. Nature of Work Experience (10 points max.)**

- |   |   |          |
|---|---|----------|
| A1. River bank stabilisation/gabion works within a river/ Works within a river. | : | 5 points |
| A2. Stream Clearing   | : | 3 points |
| A3. Temporary river flow redirection  | : | 2 points |

**10 points (max.)**

**Proof of experience, appointment letters shall be attached.**

**Table A (Technical Suitability) below shall be completed in its entirety, and failure to do so will disqualify the tenderer from further evaluation for 80/20 procurement points.**

#### **B. Post Professional Registration Experience (general) (10 points max.)**

- |  |            |
|--|------------|
| B1. Post Professional Registration Experience as <i>Environmental Assessment Practitioner (EAP)</i> . (No. of years) |            |
| • More than 10 years   | = 5 points |
| • 5 to 10 years  | = 3 points |
| • Less than 5yrs   | = 2 points |



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B2. Post Professional Registration Experience as *Environmental Control Officer* (ECO) (No. of years)

- More than 10 years = 5 points
- 5 to 10 years = 3 points
- Less than 5yrs = 2 points
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**Proof of experience and professional certification shall be attached.**

**Total points**

**20**

**Threshold**

**50% (10 points)**

Preference Goal 1		Points Allocated
Ownership	Race-African	10
	Gender-Female	10
	Disability	
	Total	20

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SN HLELA (ACTING CITY MANAGER)**