



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

SPECIALISED QUOTATION No. Q 12/963 OF 23/24

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER MONEY COUNTER TO MSUNDUZI MUNICIPALITY REVENUE (CASHIERS)

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Thursday, 04 April 2024**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

For any technical related enquiries, please contact Ms. Zandile Ntuli (Revenue Services) on direct Telephone No. 033 392 2363 or e-mail address zandile.ntuli@msunduzi.gov.za. For any procurement related enquiries, please contact Wendy Mkhize (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address wendy.mkhize@msunduzi.gov.za.

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/963 OF 23/24**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Thursday, 11 April 2024**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria will be implemented in line with the Msunduzi Municipality’s approved Supply Chain and Preferential Procurement Policies on the **80/20-point** system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **specific goals** as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.

The allocation of preferential points will be according to the following Specific Goals.

Specific Goals (20 Points)

Within the Msunduzi region	05 Points
District (UMgungundlovu)	05 Points
KwaZulu-Natal jurisdiction (KZN)	05 Points
South African jurisdiction (SA)	05 Points

The Tenderer is to submit a copy of the Service Provider’s CIPC certificate, a full CSD Report as well as original certified copies of all Members/Directors/Owners Identity Documents to be eligible to claim the above-described Specific Goals Preference Points.

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SN. HLELA (ACTING CITY MANAGER)



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