



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

SPECIALISED QUOTATION No. Q 12/973 OF 23/24

APPOINTMENT OF A GEOMATICS PROFESSIONAL TO UNDERTAKE THE SURVEYOR GENERAL APPROVAL PROCESS FOR THE SUBDIVISION OF TWELVE (12) PROPERTIES IN SUPPORT OF THE OLD EDENDALE ROAD UPGRADE PROJECT

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Monday, 15 April 2024**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied.

For any technical related enquiries, please contact Mr. Nkululeko Mkhungo (GEVDI) on direct Telephone No. 033 392 2256 or e-mail address nkululeko.mkhungo@msunduzi.gov.za. For any procurement related enquiries, please contact Wendy Mkhize (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address wendy.mkhize@msunduzi.gov.za.

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/973 OF 23/24**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Monday, 22 April 2024**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria This bid will be evaluated in two stages i.e. functionality and 80/20 point system first stage will be functionality as follows:

Experience of Key Personnel and Relevant and Associated Work

Evaluation Criteria	Maximum Points
1. Experience of Key Personnel:	
1.1 Geomatics Professional: Professional Land Surveyor: (Team Leader) [Registration with South African Geomatics Council with 3 or more years' experience post registration <i>(the Municipality reserves the right to check good standing status with the relevant professional body)]</i>	10 points for 3 years' experience 20 points for above 3 years' experience but less than 4 years 30 points for 4 years' experience and above 30
1.2. Geomatics Technician/ Technologist/Professional x 3	5 points for 3 years' experience 10 x 3 = 30



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<p>[Registration with South African Geomatics Council]</p> <p>[Method of Verification: Curriculum Vitae and Certified Qualifications including registration certificate Certified by commissioner of oaths]</p>	<p>7 points for above 3 years' experience but less than 4 years</p> <p>10 points for 4 years' experience and above</p>	
Total A		/60
2. Relevant and Associated Work		
<p>2.1. Number of Land Surveying Projects undertaken</p> <p>Evidence: Appointment Letter issued to company</p>	<p>1 point per appointment up to a maximum of 10 points</p>	/10
<p>2.2. Approved subdivision SG Diagrams</p> <p>Evidence: Approved Subdivision SG Diagrams</p>	<p>5 points for every approval up to a maximum of 10 points</p>	/10
<p>2.3. Approved Consolidation SG Diagrams</p> <p>Evidence: Approved Consolidation SG Diagrams</p>	<p>5 points for every approval up to a maximum of 10 points</p>	/10
<p>2.4. Approved Servitude Diagrams</p> <p>Evidence: Approved Servitude Diagrams</p>	<p>5 points for every approval up to a maximum of 10 points</p>	/10
Total B		/40
Grand Total	Total A + Total B	/100
Threshold: 70%		70

The second stage will be in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the 80/20 point system as well the allocation of points in line with Specific goals as follows:

Goal	Description	Points
Ownership	Black Owned Enterprise (BOE) with at least 51% South African black ownership and/or more 51% management control by South African black people	10 points



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Reconstruction and Development Programme	A land survey practice that is located within KwaZulu Natal for the rendering of the required services	5 points
Combinations of any other Goals	A land survey with at least 51% of the professional team to be youth	5 points
Evidence: All Prospective bidders must submit/ attach a full Central Supplier Database (CSD) Report to claim points,		
Total		20 points

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SN HLELA (ACTING CITY MANAGER)