



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

SPECIALISED QUOTATION No. Q 12/986 OF 23/24

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY LETTERING AND NUMBER STENCILS FOR STREET NAMES

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Friday, 17 May 2024**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied.

For any technical related enquiries, please contact Mr. Nevan Naidu (Roads and Transportation) on direct Telephone No. 069 3233 555 or e-mail address nevan.naidu@msunduzi.gov.za. For any procurement related enquiries, please contact Wendy Mkhize (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address wendy.mkhize@msunduzi.gov.za.

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/986 OF 23/24**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00, on Friday, 24 May 2024**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria will be implemented in line with the Msunduzi Municipality’s approved Supply Chain and Preferential Procurement Policies on the **80/20-point** system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **specific goals** as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.

The allocation of preferential points will be according to the following Specific Goals.

Criteria	Allocation of Points (Max 20 Points)	Verification Methods
Black Owned Enterprise		
≥ 51% Black owned Enterprise or 51% management Control by South African Black People.	5	CSD or CIPC
Business Enterprise Owned by Woman		
≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5	CSD or CIPC
Locality of the business		
Business Situated Within the Msunduzi Municipality’s Area of Jurisdiction	10	CSD or CIPC or Utility Bill
TOTAL POINTS AWARDED	20	



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The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SN HLELA (ACTING CITY MANAGER)