



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

SPECIALISED QUOTATION No. Q 12/297 OF 17/18

SUPPLY AND DELIVERY OF SURVEYING EQUIPMENT ACCESSORIES

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Thursday, 07 June 2018**. A non-refundable tender fee in the amount **R 159.60** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

For any technical related enquiries, please contact Mr. Sikelela Gema (Land Survey) on direct Telephone No. 033 3922436 or e-mail address sikelela.gema@msunduzi.gov.za. For any procurement related enquiries, please contact Wendy Mkhize(Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address wendy.mkhize@msunduzi.gov.za.

Sealed quotation endorsed on the envelope “**SPECIALISED QUOTATION No. Q12/297 OF 17/18**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Thursday, 14 June 2018**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria will be implemented in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the **80/20-point** system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **B-BBEE** as prescribed in terms of the Preferential Procurement Regulations, 2017 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria: -

(a) Experience and capacity

EVALUATION CRITERIA			Max points	Verification method
Number of Companies Supplied	1 point per company supplied	Maximum of 10 companies	10	Companies' supplied and verifiable contact details to be provided to the municipality.
Supply of Companies trained & dates of training	1 point per company trained & supported	Maximum of 10 companies	10	Companies trained and verifiable contact details



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

(b) Locality

EVALUATION CRITERIA			Max points	Verification method
Location of a Service provider	Within KZN	10	10	Proof of Business address to be attached (Municipal account or lease agreement with Lessor's municipal account)
	Outside KZN	5		

Total

30

The minimum required to get to stage 2 is 18 points or 60%.

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. S HADEBE: ACTING MUNICIPAL MANAGER