



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

QUOTATION No. Q12/942 OF 23/24

APPOINTMENT OF SERVICE PROVIDER: SUPPLY AND DELIVERY OF HP ELITE X1 G8 TABLET 13" TOUCH SCREEN TO THE BESSIE HEAD LIBRARY

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Thursday, 07 December 2023**. A non-refundable tender fee in the amount **R 198.90** (Including VAT) per document shall be levied. Only cash or EFT transactions will be accepted. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za

For any technical related enquiries, please contact Vuyiswa Ngcobo (Community Services) on direct Telephone No. 033 392 3967 or e-mail address vuyiswa.ngcobo@msunduzi.gov.za.

For any procurement related enquiries, please contact Nozipho Cebekhulu (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2072 or e-mail address nozipho.cebekhulu@msunduzi.gov.za.

Sealed quotation endorsed on the envelope "**QUOTATION No. Q12/942 OF 23/24**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Thursday 14 December 2023**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria will be implemented in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) on the **80/20-point** system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **specific goals** as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.

The allocation of Preference Points will be according to the following Specific Goals:

Criteria	Allocation of Points (Max 20 Points)	Verification Methods
Black Owned Enterprise		
≥ 51% Black owned Enterprise or 51% management Control by South African Black People.	5	CSD or CIPC
Business Enterprise Owned by Youth		
≥ 51% Youth owned Enterprise or 51% management Control by South African Youth.	5	CSD or CIPC
Locality of the business		
Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	10	CIPC or Utility Bill
TOTAL POINTS AWARDED	20	

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. MAPHOLOBA (MUNICIPAL MANAGER)