

**THE MSUNDUZI MUNICIPALITY**

**QUOTATION NOTICE**

**QUOTATION No. Q12/1137-R OF 24/25**

**APPOINTMENT OF DATA MANAGEMENT COMPANY TO PROVIDE WEB-BASED SERVICES FOR TRACKING AND TRACING MISSING LANDOWNERS IN SUPPORT OF THE MSUNDUZI LAND ACQUISITION PROGRAMME FOR 6 MONTHS**

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h00 on Monday, 5 May 2025**. A non-refundable tender fee in the amount **R 252.92** (Including VAT) per document shall be levied. Only cash or EFT transactions will be accepted. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**

***For any technical related enquiries, please contact Nkululeko Mkhungo (GEVDI) on direct Telephone No. 033 392 2256 or e-mail address [nkululeko.mkhungo@msunduzi.gov.za](mailto:nkululeko.mkhungo@msunduzi.gov.za).***

***For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).***

Sealed quotation endorsed on the envelope “**QUOTATION No. Q12/1137-R OF 24/25**” must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00, on Monday, 12 May 2025**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

**The Validity period** shall hold firm for ninety (90) days commencing from closing date of the quotation.

**Tender Adjudication & Evaluation Criteria** - Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Description of Functionality Criteria	Maximum Points
1	<b>Experience of the Company:</b> <i>The data management company must demonstrate extensive and proven experience in providing similar expertise with the following experience</i>	60 Points
<b>Total Functionality Points</b>		<b>60 Points</b>
<b>Minimum Threshold</b>		<b>80% (48 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

Goal	Description	Points
Ownership	Black Owned Enterprise (BOE) with at least 51% South African black ownership and/or more 51% management control by South African black people	10 points
Reconstruction and Development Programme	A data management company located within KwaZulu- Natal	5 points
Reconstruction and Development Programme	A data management company located within Msunduzi Municipality	5 points
<b>Evidence:</b> All Prospective bidders must submit/ attach a full Central Supplier Database (CSD) Report to claim points and Utility Bill or Lease Agreement		
<b>Total</b>		<b>20 points</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**NM NGCOBO (ACTING MUNICIPAL MANAGER)**