



## **MSUNDUZI MUNICIPALITY**

### **QUOTATION NOTICE**

#### **QUOTATION No. Q12/940 OF 23/24**

### **SUPPLY AND DELIVERY OF SPECIALISED PRINTING PAPER AND CARBONLESS PAPERS**

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h00** on **Thursday, 07 December 2023**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied. Only cash or EFT transactions will be accepted. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**

***For any technical related enquiries, please contact Sylvester Mosa (Printing Section) on direct Telephone No. 033 392 2444 or e-mail address [sylvester.sosa@msunduzi.gov.za](mailto:sylvester.sosa@msunduzi.gov.za).***

***For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).***

Sealed quotation endorsed on the envelope "**QUOTATION No. Q12/940 OF 23/24**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Thursday, 14 December 2023**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

**The Validity period** shall hold firm for ninety (90) days commencing from closing date of the quotation.

**Tender Adjudication & Evaluation Criteria** will be implemented in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) on the **80/20-point** system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **specific goals** as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.

The allocation of Preference Points will be according to the following Specific Goals:

<b>Specific Goals</b>	<b>Description</b>	<b>Maximum Points</b>
Black Owned Enterprise	≥ 51 % Black Owned Enterprise or 51% Management Control by South African Black People.	5
Business Enterprise Owned by Women	≥ 51 % Women Owned Enterprise and Controlled by one or more women or 51% Management Control by one or more women.	10
Locality of the Business	Business situated within the within Msunduzi Municipality jurisdiction.	5
<b>Total Preference Points (Specific Goals)</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR LH MAPHOLOBA (MUNICIPAL MANAGER)**