



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

QUOTATION No. Q12/XX OF 23/24

PROPOSAL CALL FOR THE APPOINTMENT OF AN AUCTIONEER TO DISPOSE OF ALL REDUNDANT /OBSOLETE VEHICLES, FURNITURE AND EQUIPMENT

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Monday, 11 March 2024**. A non-refundable tender fee in the amount **R 239.74** (Including VAT) per document shall be levied. Only cash or EFT transactions will be accepted. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**

For any technical related enquiries, please contact Thakaselo Chiya (Asset Management Unit) on direct Telephone No. 033 392 2361 or e-mail address thakaselo.chiya@msunduzi.gov.za.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

A non - compulsory Tender Briefing Meeting will be held on **Wednesday, 13 March 2023**, in the **Asset Boardroom, Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg** commencing promptly at **10h00**.

Sealed quotation endorsed on the envelope "**QUOTATION No. Q12/XX OF 23/24**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00, on Monday, 18 March 2024**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Experience of Auctioneer (Submit Proof of experience in auctioning)	20
2.	Registered as Professional Auctioneer (submit proof of valid registration)	10
3.	Signed Reference Letters (Proof of Completed Works)	20
Total Functionality Points		50
Threshold to Qualify for Stage Two		70% (35 Points)

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goals	Description	Maximum Points
Black Owned Enterprise	≥ 51 % Black Owned Enterprise or 51% Management Control by South African Black People.	5
Women Owned Enterprise	At least 51 % Women Owned Enterprise and Controlled by one or more women or 51% Management Control by one or more women (Business Enterprise Owned by Women)	5
Location of the Business	The promotion of enterprises located in KZN for services to be rendered in that region.	10
Total Preference Points (Specific Goals)		20

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S HLELA (ACTING MUNICIPAL MANAGER)