

THE MSUNDUZI MUNICIPALITY

FINANCE BUSINESS UNIT

SUPPLY CHAIN MANAGEMENT SUB-UNIT



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Ref: SS 23 of 2024

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ATTENTION: TO ALL POTENTIAL BIDDERS AND OTHER INTERESTED PARTIES

RESPONSE/ CLARITY ON QUESTIONs, REQUESTs, CONCERNS RAISED BY POTENTIAL BIDDERS ON THE SUPPLY AND SERVICES CONTRACT NO. 23 OF 2024: APPOINTMENT FOR A PANEL OF SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES AT VARIOUS MUNICIPAL SITES INCLUDING VIP PROTECTION

The aspects below were raised by potential bidders in response to the advertised Supply and Services Contract No.23 of 2024.

1. Kindly advise if we'll be penalized on the evaluation stage for attaching psira Grade A Supervisors instead of Grade B as the document states:

Msunduzi Municipality response:

Please note that if a person has a grade A certificate, they must do grade B, in order to get grade A, so he will not be penalized, please attach his grade B certificate as per the requirements.

2. With regard to the below evaluation criteria, please confirm if client reference letters will also suffice rather than an award letter or copy of contract?

Msunduzi Municipality response:

Please submit as per the requirement of the tender document.

3. With regard to the contracts that need to have/had 300 or more personnel, does this include relievers?

Msunduzi Municipality response:

This includes the number of guards per contract, not inclusive of relievers.

4. For Mandatory requirements where they want certified copies of PSIRA certificates in respect of all personnel, it's on number 9 page 40. I how many certificates should I put?

Msunduzi Municipality response:

As per the tender document you must submit all certified copied of your personnel.

5. We make reference to the above tender, Page no. "40", Point no. "8", "The Bidder shall submit certified copies of all Dog Licenses and permits issued in terms of Performing Animals Protection Amendment Act, No 4 of 2016. (PAPA). and or a proof of licenses and registration."

Can this be sub-contracted and we attach a letter from the Company, confirming we will be sub-contracting from them and we will attach their PAPA Licence.

Msunduzi Municipality response:

In terms of the contract, at certain sites municipality may need a dog, this you can obtain from a service provider that lease dogs.

6. Please advise if you require PSIRA Certificates to be certified.

Msunduzi Municipality response:

As per the tender document on page 40 Mandatory requirements number 9 it is clearly stated that the copies of PSIRA certificates must be

7. Please confirm if we are to use the current Gazetted Rates effective March 2024?

Msunduzi Municipality response:

Please comply with the government Gazette.

8. In the tender document on page 38, point ee, they mention two-way radios, however there is no provision on the pricing schedule (page 46) for this.

Msunduzi Municipality response:

Two- way radios are part of the uniform and this is not charged for.

9. In the tender document on page 37, point w, they talk about providing guard houses that must be supplied on sites where there are none and these are for the cost of the service provider. There is no provision on the pricing schedule for this.

Msunduzi Municipality response:

As per the tender document it is the cost of the service provider.

10. In the tender document on page 37, point x, they talk about supplying various equipment and mentioning the two-way radios again as well as supplying rechargeable torches. There is no provision on the pricing schedule for the torches.

Msunduzi Municipality response:

This is part of PPE and shall be issued by the service provider.

11. In the tender document on page 37, point y, they talk about supplying firearms and ammunition as well as rubber bullets for the armed guards. The pricing schedule doesn't make provision to distinguish between the cost for unarmed and armed guards.

Msunduzi Municipality response:

On page 46 of the tender document firearms are stipulated at the cost.

12. Page 32, clause 15.3.3 mentions that “ Without detracting from the above, VIP Protection Officers shall be in possession of the relevant experience, skills, competencies and such shall be demonstrated through the submission of written Curriculum Vitae (CV's) and providing proof by submitting certified copies of all training certificates. Written references shall be provided in respect of every such VIP Protection Officer to confirm both the level of professionalism when discharging duties and the level of commitment to the task at hand.”

Could you please advise if this is required upon award or it should be submitted with our proposals?

Msunduzi Municipality response:

As per the tender document this is on the evaluation criteria.

13. Page 40, Clause 8 – PAPA LICENSE
Should the bidder be outsourcing the dogs, please advise what other proof is required beside the PAPA License?

Msunduzi Municipality response:

In terms of the contract, at certain sites municipality may need a dog, this you can obtain from a service provider that lease dogs.

14. Years of experience of the Bidder in the Security Industry – Please advise how many award letters should the bidder submit to claim full points?

Msunduzi Municipality response:

As per the tender documents on the evaluation criteria it clearly states the requirements for full points

15. On (Page 42) number 2, 3 and 4 I like to know we have to add certificates of each employee together with an affidavit for each person.

Msunduzi Municipality response

As per the tender document, you must comply with the requirements.

As per tender document please submit the requirement as stated and an affidavit confirming such from the company stating so.

16. On page 42, point 2 “Number of registered Security Officers that will be available for the provision of the service..... “To be proven by submitting the PSIRA Registration Certificates of each employee”..... More than 300 Security Officers = 10.

Is it possible to attach the Letter of Good Standing as it provides the summary of security guards under our employ and provide the PSIRA Registration Certificates upon award.

Msunduzi Municipality response

As per the tender document , on page 42 evaluation criteria no.2 it clearly stated that the copies of PSIRA certificates for each employee, we need the Psira certificates.

17. Clause 16.0 of the Specification, Item No. 2 (a) which reads as:

The Bidder shall submit certified copies of proof of registration with the Department of Labor in respect of the Unemployment Insurance Fund and the Workmen's Compensation Fund (COID).

Please note that the above Item is removed as part of Mandatory Requirement.

NM NGCOBO (ACTING MUNICIPAL MANAGER)