

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 14 OF 23/24**

**SUPPLY AND INSTALL INVERTER DOWN BLOW CLOSED CONTROL AIR CONDITIONING UNIT SYSTEM AS CHETTY BUILDING ICT SERVER ROOM**

**AMENDED TENDER NOTICE**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Tenderers for the above works. ***Only Tenderers who have a valid CIDB Grading of 3ME or higher will be considered for appointment.***

Tender documents will be made available to tenderers from **12h00 on Tuesday, 10 October 2023**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. **No document shall be sold from 10h00 the day before the Tender Briefing Meeting.**

For any technical related enquiries regarding the Specifications, please contact Ntuthuko Phungula (Principal Technician) on either 033-392 2170 or e-mail address [ntuthuko.phungula@msunduzi.gov.za](mailto:ntuthuko.phungula@msunduzi.gov.za).

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za).

A ***non-compulsory Tender Briefing Meeting*** will be held at **10h00 prompt on Friday, 20<sup>th</sup> October 2023, in the Supply Chain Management Unit's Boardroom, 5<sup>th</sup> Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg, 3201** from where all will proceed in convoy to the site of works. At this meeting, Tenderers shall be required to sign the Attendance Register and to ensure that their Site Inspection Certificates are signed by the Chairperson prior to leaving the Boardroom. No Site Inspection Certificates will be signed at the Site Inspection Meeting. Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. ***Tenderers arriving at the meeting after the stipulated starting time will be disqualified. Tenderers attending the meeting must be in possession of a complete Tender Document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** No Tenderer will be allowed to represent more than one (1) Company at the meeting. Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the **“CONTRACT No.”** and **“CONTRACT DESCRIPTION”**, must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Wednesday, 8 November 2023**, when they will be publicly opened.

Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation Criteria** - Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

<b>Item</b>	<b>Functionality Criteria</b>	<b>Max points Awarded</b>
1	No. of successfully completed projects/contracts	15
2	Total No. of years' experience that the Contract Manager in terms of inverter down blow closed control air-conditioning systems maintenance and installations.	20
<b>Total No. of Points Awarded</b>		<b>35</b>
<b>Minimum Threshold To Qualify For Stage 2</b>		<b>71% or 25 Points</b>

The allocation of Preference Points will be according to the following Specific Goals:

<b>Specific goals</b>	<b>Description</b>	<b>Max Points Awarded</b>
Locality	Within Msunduzi Municipality	5
Race	At least 51% black	10
Gender	At least 20% owned by woman	5
<b>Total Preference Points</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L MAPHOLOBA (MUNICIPAL MANAGER)**