

The Msunduzi Municipality

Private Bag X 321
Pietermaritzburg
3200
(033) 392 2002

City Hall, Chief Albert Luthuli Street
Pietermaritzburg
3201
www.msunduzi.gov.za



Enq: Bonga Halimana

Tel: 033-3923766

E-mail: Bonga.halimana@msunduzi.gov.za

18 June 2024

His Worship, the Mayor, Councillor M Thebolla

**RE: SUBMISSION OF DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION
PLAN (SDBIP) 2024/2025**

The above matter has reference. Please find the attached the SDBIP 2024/2025 submitted for your consideration and Approval as per section 69(3) (a) of the MFMA requires the accounting officer to submit a draft SDBIP to the Mayor no later than 14 days after the approval of the budget and as required in terms of the section 57 (1) (b) of the Municipal Systems Act. The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the budget in accordance with section 53(1) (c) (ii) of the MFMA.

National Treasury's MFMA Circular No.13 further states that the SDBIP is a layered plan, once the top - layer targets have been set as in this document, the various departments of the municipality develop the next lower-level (Departmental SDBIP).

The SDBIP 2024/2025 caters for all National Key Performance Areas and per section 9(2) (b) of the Municipal Planning regulations all its administrative units and employees; and (ii) every municipal entity and service provider with whom the municipality has entered into a service delivery agreement.

Sincerely,

Mr. Sabelo Hlela

Municipal Manager (A)

OFFICE OF THE MUNICIPAL MANAGER

Telephone/uCingo: 033 3923766
Facsimile/iFekisi: 0868047309

Private Bag / Isikhwama: X321
Pietermaritzburg/ePietermaritzburg 3201

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Enq: Mr. B Halimana

Tel: 033-3923766

E-mail: Bonga.halimana@msunduzi.gov.za

18 June 2024

His Worship, the Mayor, Councillor M Thebolla

**RE: APPROVAL OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION
PLAN (SDBIP) 2024/2025**

The above matter has reference.

Please find the attached the SDBIP 2024/2025 submitted for your approval as per Section 53(1)(c)(ii) of the Municipal Finance Management Act No. 56 of 2003.

Section 69(3)(a) and (b) of the Municipal Finance Management Act, 2003 (MFMA) requires the Accounting Officer to submit a Draft Service Delivery and Budget Implementation Plan (SDBIP) to the mayor no later than fourteen (14) days after the approval of the budget.

The mayor must subsequently approve the SDBIP no later than 28 days after the approval of the budget in accordance with Section 53(1)(c)(ii) of the MFMA. Section 1 (1) of the MFMA defines the Service Delivery and Budget Implementation Plan (SDBIP) as: "a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate –

(a) Projections for each month of- (i) Revenue to be collected, by source; (ii) Operational and capital expenditure, by vote; (b) Service delivery targets and performance indicators for each quarter; and (c) Any other matters that may be prescribed and includes any revisions of such plan by the mayor in terms of Section 54 (1) (c)."

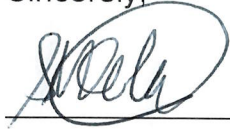
OFFICE OF THE MUNICIPAL MANAGER

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Facsimile/iFekisi: 0868047309

Private Bag / Isikhwama: X321
Pietermaritzburg/ePietermaritzburg 3201

The preparation and submission of the SDBIP 2024/2025. Is in line with Circular 13 of the MFMA which provides guidance and assistance to municipalities in the preparation of the Service Delivery and Budget Implementation Plan (SDBIP) as required by the Municipal Finance Management Act (MFMA).

Sincerely,



Mr Sabelo Hlela

Municipal Manager (A)

Approved by: 
(Mayor, Msunduzi Municipality)

Signature: 

Date: 18/06/2024

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