

**MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SPECIALISED CONTRACT NO. SCM 30 OF 11/12**

**APPOINTMENT OF ATTORNEYS FOR COUNCILS DEBT COLLECTION**

Tenders are hereby invited for the appointment of Attorneys to assist in Council's debt collection process.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg, from **12h00 on Friday, 20 January 2012**. A non - refundable tender fee in the amount **R 342.00** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr Johan van der Merwe on Telephone No. 033 – 392 2792, alternatively Mr Kass Thaver on Telephone No. 033 – 392 2791.

Sealed tenders, endorsed on the envelope "**Contract No. SCM 30 of 11/12**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00, on Thursday 09 February 2012**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Ninety (90) days commencing from the closing date of tender.

**Tender Evaluation / Adjudication Criteria:** The Evaluation and Adjudication of the tender will be done in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on a **90/10 Points System**. The Adjudication criteria will be as per the tender document. The allocation of Points will be in line with the B-BBEE as prescribed in terms of the Preferential Procurement Regulations of 2011 issued in terms of the Preferential Procurement Policy Framework Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.