



## MSUNDUZI MUNICIPALITY

### TENDER NOTICE



Tenders are hereby invited from suitably qualified and experienced Service Providers for the following works:-

| Description   | Closing Date                                    |
|---|---|
| <p><b><u>SPECIALISED CONTRACT NO. SCM 40 OF 13/14</u></b><br/><b>Appointment of Service Provider to Conduct a Lease Audit of the Msunduzi Municipality's Properties</b></p> <p>A compulsory Tender Briefing Meeting for the above works will be held at <b>10h00 on Wednesday 13 November 2013</b> in the Supply Chain Management Unit's Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg,</p> | <p>12h00 on<br/>Friday<br/>22 November 2013</p> |
| <p><b><u>SPECIALISED CONTRACT NO. SCM 41 OF 13/14</u></b><br/><b>Appointment of Service Provider to Conduct an Audit of the Msunduzi Municipality's Properties</b></p> <p>A compulsory Tender Briefing Meeting for the above works will be held at <b>12h00 on Wednesday 13 November 2013</b> in the Supply Chain Management Unit's Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg,</p>      | <p>12h00 on<br/>Friday<br/>22 November 2013</p> |

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Monday, 11 November 2013**. A non - refundable tender fee in the amount **R380.76** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Chazile Ndlovu on Tel. No. 033 - 392 227 5.

Service Providers are to note that only one Tender Briefing meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. Only one Representative per Company will be allowed to attend the meeting. No tender shall be accepted from Service Providers who do not attend the above meeting.

All tenders must be endorsed with the relevant Contract No. and placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Road (Commercial Road), Pietermaritzburg, 3201, not later than the closing dates and times mentioned above when they will be opened in public and the totals, or sub-totals as the case may be, disclosed. **Only Tenders Placed in the Tender Box Will Be Accepted and Considered.**

**Tender Validity period:** Three (3) months commencing from the closing date of the tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on the 80/20 Preferential Points System and in accordance with the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each Tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

**MR M A NKOSI: MUNICIPAL MANAGER**