

MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT NO. SCM 47 OF 11/12

PROPOSAL CALL FOR THE REVIEW AND CALCULATION OF VALUE ADDED TAX (VAT) APPORTIONMENT PERCENTAGE AND APPLICATION THEREOF FOR THE FINANCIAL YEARS 01 JULY 2006 TO 30 JUNE 2011

The Msunduzi Municipality hereby invites tenders from qualified and experienced Service Providers to carry out the Municipality's VAT review and apportionment percentages calculation for the financial years 01 July 2006 to 30 June 2011.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Friday 02 March 2012**. A non - refundable tender fee in the amount **R 136.80** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr Mahen Sahibdeen on Telephone No. 033 – 392 2242.

A compulsory Tender Briefing Meeting will be held on **Wednesday 07 March 2012**, in the **Finance Boardroom, 8th Floor, Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg**, commencing promptly at **11h00**. No tender shall be accepted from tenderers who do not attend the above meeting. No tender documents shall be issued at the Tender Briefing Meeting. Tenderers will be required to present their tender document at the Tender Briefing Meeting for endorsement and failure to comply with this will result in disqualification.

Sealed tenders, endorsed on the envelope "**Specialised Contract No. SCM 47 of 11/12**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00, on Thursday 15 March 2012**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Ninety (90) days commencing from the closing date of tender.

Tender Evaluation / Adjudication Criteria: The Evaluation and Adjudication of the tender will be done in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the **80/20 Points System**. The Adjudication Criteria will be as per the tender document. The allocation of Points will be in line with the B-BBEE as prescribed in terms of the Preferential Procurement Regulations of 2011 issued in terms of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.