



## MSUNDUZI MUNICIPALITY

### TENDER NOTICE



#### SPECIALISED CONTRACT No. SCM 11 OF 13/14

#### LEASING OF VACANT OFFICE, SHOP AND RESTAURANT SPACE IN THE TOURISM HUB BUILDING, PIETERMARITZBURG

Proposals are hereby invited from prospective Service Providers for the leasing of vacant office, shop and restaurant space in the Tourism Hub building, Pietermaritzburg, for a period of three (3) years. The site is located along Langalibalele Street, next to the Publicity Building. The entrance into the building is via Market Street, Pietermaritzburg.

The details of the office, shop and restaurant space available is mentioned below.

| OFFICE/SHOP/RESTAURANT SPACE  | SIZE (m2) | UPSET RENTAL PER M <sup>2</sup> |
|---|-----------|---------------------------------|
| <b>GROUND FLOOR:</b>  |           |                                 |
| Office No.2   | 25,50     | R80                             |
| Coffee Shop (including kitchen – 18,1 m <sup>2</sup> )                        | 45,50     | R60                             |
| Shop No.1   | 43,60     | R100                            |
| Shop No.2   | 14,72     | R100                            |
| Shop No.3   | 28,20     | R100                            |
| Shop No.4   | 14,03     | R100                            |
| <b>FIRST FLOOR:</b>   |           |                                 |
| Office No. 13   | 58,05     | R80                             |
| Office No.15 (rotunda facing the square)                                      | 47,10     | R80                             |
| Office No. 17 (with balcony – 9,5 m <sup>2</sup> )                            | 87,75     | R80                             |
| Office No.18  | 68,70     | R80                             |
| Restaurant (including kitchen – 18,1m <sup>2</sup> ; store, and change rooms) | 87,18     | R120                            |
| <b>SECOND FLOOR:</b>  |           |                                 |
| Office No. 22   | 46,40     | R75                             |
| Office No.23  | 89,65     | R75                             |
| Office No. 24   | 38,20     | R75                             |
| Office No. 25 (rotunda facing square)   | 47,70     | R75                             |
| Office No.26  | 19,10     | R75                             |
| Office No.27  | 68,80     | R75                             |
| Office No.28  | 31,25     | R75                             |

Service Providers are to specify in the tender document the amount the Service Provider shall remunerate the Council on a monthly basis. The remuneration offered shall not be less than the upset rental stated mentioned above.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Monday 19 August 2013**. A non - refundable tender fee in the amount **R380.76** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr David Gengan on Tel. No. 033 - 392 260 0.

A compulsory Tender Briefing meeting will be held at 10h30 prompt on Friday, 23 August 2013, at the Tourism Hub building, Church Street, Pietermaritzburg.. Only one Tender Briefing meeting will be held. **Tenderers arriving at the meeting after the stipulated starting time will be disqualified.** An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register.



## **MSUNDUZI MUNICIPALITY**

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Sealed tenders endorsed on the envelope “**Specialised Contract No. SCM 11 of 13/14**” must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 6 September 2013**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Ninety (90) days commencing from the closing date of tender.

**Tender Evaluation Criteria:** The tender shall be evaluated on the 90/10 Preferential Points System and in accordance with the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR M. A. NKOSI (MUNICIPAL MANAGER)**