



MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 12 OF 15/16

SUPPLY AND DELIVERY OF DESKTOP AND LAPTOP COMPUTERS

The Msunduzi Municipality hereby invites Service Providers to tender for the supply and delivery of desktops, laptops and computer accessories for a three (3) year period. **Only SITA approved vendors will be considered.**

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h00** on **Friday 4 September 2015**. A non - refundable tender fee in the amount **R 425.22** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr Lumumba Jijana [Information Communication Technology (ICT) Sub-Unit] on Telephone No. 033 392 2616.

Sealed tenders endorsed on the envelope "**Specialised Contract No. SCM 12 of 15/16**" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Friday, 18 September 2015**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Ninety (90) days commencing from the closing date of tender.

Tender Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System. Stage 1 being Functionality and Stage 2 based on the 90/10 Preferential Points System in accordance with the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

No.	Functionality for Stage 1 shall be as follows:-	Total Points Allocated
1	Delivery Time Frames: ≤ 4 weeks	20
	> 4 weeks	10
2	Locality of Business: Within Pietermaritzburg	20
	Within KZN Province	10
Total Functionality Points		40 Points
Threshold		50% / 20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. A. NKOSI (MUNICIPAL MANAGER)