

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SPECIALISED CONTRACT No. SCM 35 OF 16/17**

**APPOINTMENT OF AN IMPLEMENTING AGENT FOR THE CONSTRUCTION OF 72  
LOW COST HOUSING UNITS, WILLOWFOUNTAIN EE PHASE 1 HOUSING PROJECT**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the above works.

Tender documents will be available to tenderers from **14h00 on Tuesday, 14 February 2017**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R750.12 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For technical enquiries regarding the scope of works, please contact Njabulo Mthembu on either Tel. No. 033 392 3764 or e-mail: [njabulo.mthembu@msunduzi.gov.za](mailto:njabulo.mthembu@msunduzi.gov.za).

For Supply Chain Management related matters, please contact Vinesh Govender on either Tel. No. 033-392 2027 or e-mail: [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za)

**A compulsory Tender Briefing Meeting** for all the above projects will be held on **Friday, 24 February 2017, in the Human Settlements Boardroom, 4<sup>th</sup> Floor, Gallwey House, 19 Gallwey Lane, Pietermaritzburg**, starting promptly at **10h00**. Only one Tender Briefing Meeting for all the above projects will be held. ***Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a Tender Document failing which the Service Provider shall be disqualified.*** Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed tenders endorsed on the envelope **"Specialised Contract No. SCM 35 of 16/17"** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00 on Friday, 3 March 2017**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity period:** Three (3) months commencing from the closing date of the tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:-

| No.                                       | Evaluation Criteria  | Maximum Points    |
|---|--|-------------------|
| 1   | Experience of the Implementing Agent                               | 28 Points         |
| 1(a)                                      | Project Value (Maximum 8 Points)                                   |                   |
| 1(b)                                      | Number of Human Settlements Projects Undertaken (Maximum 5 Points) |                   |
| 1(c)                                      | Project Types Undertaken (Maximum 5 Points)                        |                   |
| 1(d)                                      | Locality (Maximum 10 Points)                                       |                   |
| 2   | Methodology  | 30 Points         |
| 3   | Resources Organogram   | 8 Points          |
| 4   | Stakeholders Organogram  | 8 Points          |
| 5   | Risk Areas   | 20 Points         |
| 6   | Project Management   | 10 Points         |
| <b>Total Functionality Points</b>         |  | <b>104 Points</b> |
| <b>Threshold to Qualify for Stage Two</b> |  | <b>70.00%</b>     |

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

**SIZWE HADEBE (ACTING MUNICIPAL MANAGER)**