

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SPECIALISED CONTRACT No. SCM 44 OF 16/17**

**APPOINTMENT OF A FACILITIES MANAGEMENT COMPANY TO PROVIDE  
TECHNICAL AND NON-TECHNICAL INFRASTRUCTURE SERVICES AT THE  
PIETERMARITZBURG AIRPORT**

Tenders are hereby invited from suitably qualified and experienced Service Providers to provide a comprehensive facility management service at the Pietermaritzburg Airport.

Tender documents will be available to Service Providers from **14h30 on Tuesday, 9 May 2017**.

Tender documents can be downloaded and printed at the Service Provider's cost from the National Treasury e-Tender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**.

Printed copies of the tender document shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, on the date and time mentioned above at a non-refundable tender deposit fee of **R750.12 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For technical related matters, please contact Ms Nontobeko Mofokeng on either Tel. No. 033 - 392 249 3 or e-mail: **[nontobeko.mofokeng@msunduzi.gov.za](mailto:nontobeko.mofokeng@msunduzi.gov.za)**

For Supply Chain Management related matters, please contact Vinesh Govender on either Tel. No. 033-392 2027 or e-mail: **[vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za)**

***A compulsory Tender Briefing Meeting will be held at 10h30 on Friday, 26 May 2017, in the Pietermaritzburg Airport's Boardroom, 1 Pharazyn Way off Oribi Road, Bisley, Pietermaritzburg. Only one Tender Briefing Meeting will be held for the above contract. Service Providers arriving at the meeting after the stipulated starting time mentioned above will be disqualified. Further to this, all Service Providers attending the meeting must be in possession of a Tender Document failing which the Service Provider shall be disqualified. Only one (1) Representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting. No Service Provider will be allowed to represent more than one (1) Company at the meeting.***

No Service Provider will be allowed to purchase or collect tender documents after 14h00 on 25 May 2017, and the Msunduzi Municipality will not be held liable for any loss or damages sustained by the Service Provider in this regard.

Sealed tenders endorsed on the envelope "**Specialised Contract No. SCM 44 of 16/17**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00 on 8 June 2017**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity period:** Threes (3) months commencing from the closing date of the tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms

of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

Description	Maximum Points
Company Trading Experience in Facilities Management	15
Company Experience in Airport Facilities Management	10
Company Experience in Building Maintenance and Repair	10
Company Experience in Aviation Lighting and Electrical configuration	10
Company Experience in Plumbing	10
Company Experience in Space Planning and Interior Design	10
Company Experience in Tenant Setting up and Management	10
Value of Previous Related Projects	10
Locality	15
<b>TOTAL</b>	<b>100</b>

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

**SIZWE HADEBE (ACTING MUNICIPAL MANAGER)**