

**MSUNDUZI MUNICIPALITY**

**SPECIALISED QUOTATION No. SCM Q 36 OF 11/12**

**APPOINTMENT OF SERVICE PROVIDER FOR THE DESIGN AND PRINTING OF THE ANNUAL REPORT FOR THE MSUNDUZI MUNICIPALITY 2010/2011**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced service providers for the Design and Printing of the Annual Report for the Msunduzi Municipality 2010/2011:-

Tender documents shall be available from the Supply Chain Unit, 5<sup>th</sup> Floor, AS Chetty Building, 333 Church Street, Pietermaritzburg, from Thursday, 22 December 2011. A non-refundable tender fee in the amount **R114.00** per document shall be levied. Only cash or bank guaranteed cheques will be accepted

Further information may be obtained from Indrasen Chetty on direct Telephone No. 033 - 392 2839.

**Sealed tenders endorsed on the envelope "Quotation No. SCM Q 36 of 11/12" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than 12h00 on Thursday, 05<sup>th</sup> January 2012. Only tenders placed in the tender box shall be accepted.**

The validity period for which the tender is to hold firm is a period of ninety (90) days from closing date of tender.

**Evaluation and adjudication of the tender will be done in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on an 80/20 point system. Adjudication criteria will be as per the tender document; the allocation of points will be done in line with B-BBEE as prescribed in terms of the Preferential Procurement Regulations, 2011 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000 as attached.**

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands region to support its contract and BEE/SMME initiatives.