

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SUPPLY AND SERVICES CONTRACT NO.26 OF 2020
SECTION 1 AND 2

SUPPLY AND DELIVERY OF SPECIALIZED PRINTING PAPERS , BOARDS, KRAFTS AND
CARBONLESS PAPER TO THE MSUNDUZI MUNICIPALITY FOR A PERIOD OF 36
MONTHS

Tenders are hereby invited from Service Providers to supply and deliver specialized printing papers, Boards, Krafts and carbonless paper to the Msunduzi Municipality for a period of 36 months.

Tender documents will be available to tenderers from **14h30 on Thursday, 12th March 2020**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R 217.35(including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, contact **Ms. P E Majola** (Acting Printing Manager) on Telephone No. 033 392 244 or e-mail address: **palesa.majola@msunduzi.gov.za**. For any procurement related enquiries, contact **Mrs. Mellissa Nero** (Supply Chain Management Unit) on direct Telephone No. 033 392 3018 or e-mail address : **[mellissa.nero @msunduzi.gov.za](mailto:mellissa.nero@msunduzi.gov.za)**

Tenders contained in sealed envelopes and marked with “**Supply and services contract no.26 of 2020**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12 h 00 on Friday, 17th April 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MS.NELSIWE NGCOBO (ACTING CITY MANAGER)