

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SUPPLIES AND SERVICES CONTRACT No. 29 OF 2024-SECTION C**

**APPOINTMENT OF SERVICE PROVIDER FOR NEW INSTALLATION, MAINTENANCE & REFURBISHMENT TO MECHANICAL EQUIPMENT FOR THE COUNCIL-GREATER EDENDALE AND VULINDLELA AREAS**

The Msunduzi Municipality hereby invites tenders from suitably experienced service providers for the above works. ***Only Tenderers who have a valid CIDB Grading of 1ME or higher will be considered for appointment.***

Tender documents will be made available to tenderers from **12h00 on Friday, 26 January 2024**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Ntuthuko Phungula (Principal Technician) on either 033-392 2170 or e-mail address [ntuthuko.phungula@msunduzi.gov.za](mailto:ntuthuko.phungula@msunduzi.gov.za).

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za).

A non-compulsory Tender Briefing Meeting will be held at **11h30 prompt on Friday, 9 February 2024, in Auditorium No. 1, 1<sup>st</sup> Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, 3201**. Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the "**CONTRACT No.**" and "**CONTRACT DESCRIPTION**", must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Thursday, 29 February 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation & Adjudication Criteria:** The tender shall be evaluated on a Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20-point system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with specific goals as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

<b>Item</b>	<b>Functionality Criteria</b>	<b>Max points Awarded</b>
1	No. of successfully completed projects in terms of installation/refurbishment/modification and or maintenance of mechanical, air-conditioning, refrigeration, ventilation, and associated plants successfully completed	15
2	Total No. of years that the Contract manager in terms installation/refurbishment/modification and or maintenance of mechanical, air-conditioning, refrigeration, ventilation.	20
3	Total No. of bakkie vehicles owned by the Service Provider	10
4	Total No. of Trade tested mechanical artisans (Industrial or Commercial Refrigeration)	10
<b>Total No. of Points Awarded</b>		<b>55</b>
<b>Minimum Threshold To Qualify For Stage 2</b>		<b>80% or 40 Points</b>

The allocation of Preference Points will be according to the following Specific Goals:

<b>Specific goals</b>	<b>Description</b>	<b>Max Points</b>
Locality	Within Msunduzi Municipality Jurisdiction	10
Race	At least 51% youth owned	5
Gender	At Least 60 % owned by woman	5
<b>Total No. of Points Awarded</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L MAPHOLOBA (CITY MANAGER)**