

THE MSUNDUZI MUNICIPALITY

SUPPLY AND SERVICES CONTRACT No. 30 OF 2023

PROVISION OF CASH-IN-TRANSIT SERVICES FOR THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers for the provision of a Cash- In-Transit Service for the Msunduzi Municipality.

Tender documents will be made available to tenderers from **12h00 on Friday, 21 July 2023**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. **No document shall be sold from 10h00 the day before the Tender Briefing Meeting.** A copy of the Tender Deposit Receipt must be attached to the tender document (*if purchased at the Municipality*).

For any technical related enquiries regarding the Specifications, please contact Vinay Maharaj on either 033-392 2468 or e-mail: vinay.maharaj@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address vinesh.govender@msunduzi.gov.za.

A compulsory Tender Briefing Meeting will be held at 10h00 prompt on **Friday, 4 August 2023**, in the **Transportation Boardroom, 5th Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg**. Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. ***Tenderers arriving at the meeting after the stipulated starting time will be disqualified. Tenderers attending the meeting must be in possession of a complete Tender Document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** No Tenderer will be allowed to represent more than one (1) Company at the meeting. Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the **“CONTRACT No.”** and **“CONTRACT DESCRIPTION”**, must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 22 August 2023**, when they will be publicly opened.

Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1	Experience of the Company in Cash-In-Transit	30 Points
2	No. of Armoured Vehicles Owned by the Company	30 Points
Total No. of Functionality Points Awarded		60 Points
Minimum Threshold to Qualify for Stage Two		80% (48 Points)

The allocation of Preference Points for Stage Two shall be according to the following Specific Goals:

Specific goals	Description	Max Points Awarded
Black South African Owned or Managed	> 50% South African Black owned Enterprise or >51% Management Control by Black South African People	7
Business Enterprise Owned by Disabled Persons	>50% Owned by Disabled Persons or >51% Management control by Disabled Persons	7
Locality of the Business Enterprise	Business situated Within the Msunduzi Municipality's Area of Jurisdiction	6
Total No. of Preference Points Awarded		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L MAPHOLOBA (CITY MANAGER)