

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SUPPLIES AND SERVICES CONTRACT No. 51 OF 2023**

**ELECTRICAL MAINTENANCE & REFURBISHMENT CONTRACT TO ALL MUNICIPAL FACILITIES**

The Msunduzi Municipality hereby invites tenders from suitably experienced service providers for the above works. ***Only Tenderers who have a valid CIDB Grading of CIDB 3EB or higher and who are registered with the Electrical Contractors Board or Electrical Contractors Association will be considered for appointment.***

Tender documents will be made available to tenderers from **12h00 on Friday, 21 July 2023**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. **No document shall be sold from 10h00 the day before the Tender Briefing Meeting.**

For any technical related enquiries regarding the Specifications, please contact Mfundo Ngubane (Chief Electrical Technician) on either 033-392 2060 or e-mail address [mfundo.ngubane2@msunduzi.gov.za](mailto:mfundo.ngubane2@msunduzi.gov.za)

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za).

A compulsory Tender Briefing Meeting will be held at **12h00 prompt on Friday, 4 August 2023, in Auditorium No. 1, 1<sup>st</sup> Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, 3201**. Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. ***Tenderers arriving at the meeting after the stipulated starting time will be disqualified. Tenderers attending the meeting must be in possession of a complete Tender Document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** No Tenderer will be allowed to represent more than one (1) Company at the meeting. Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the "**CONTRACT No.**" and "**CONTRACT DESCRIPTION**", must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Wednesday, 23 August 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation & Adjudication Criteria:** The Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies will apply. The tender shall be evaluated on a

Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20-point system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with specific goals as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

No	STAGE ONE FUNCTIONALITY - EVALUATION CRITERIA	Max. Points
1	Number of similar projects completed	15
2	Trade tested Electricians	15
3	Semi-Skilled Electrician	15
4	Company Bakkies	15
<b>Total Functionality Points</b>		<b>60 Points</b>
<b>Threshold to qualify for Stage Two</b>		<b>67% (40 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

No.	Specific Goals	Max. Points
1	<b><u>Locality of The Business Enterprise</u></b> - Within The Msunduzi Municipality's Area of Jurisdiction	10
2	<b><u>Race</u></b> - At least 51% black Owned	5
3	<b><u>Gender</u></b> - At Least 30% owned by woman	5
<b>Total Points Awarded</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L MAPHOLOBA (CITY MANAGER)**