

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SUPPLY AND SERVICES CONTRACT No. 52 OF 2019:**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE MAINTENANCE AND  
REFURBISHMENT TO STANDBY GENERATORS FOR THE MSUNDUZI MUNICIPALITY**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the maintenance and refurbishment to standby generators. To have a **CIDB grading of 3ME/3EB or higher.**

Tender documents will be available to tenderers from **14h30 on Thursday, 15<sup>th</sup> August 2019.** Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R542.80 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Monday, 26<sup>th</sup> August 2019. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).**

For any technical related enquiries, please contact **Mr. Ntuthuko Phungula** (Building Unit) on Telephone No. 033 – 392 2170 or e-mail address: [ntuthuko.phungula@msunduzi.gov.za](mailto:ntuthuko.phungula@msunduzi.gov.za).

For any procurement related enquiries, please contact **Mrs Mellissa Nero** (Supply Chain Management Unit) on direct Telephone No. 033 – 392 3018 or e-mail address: [mellissa.nero@msunduzi.gov.za](mailto:mellissa.nero@msunduzi.gov.za).

**A compulsory Tender Briefing Meeting** will be held on **Tuesday, 27<sup>th</sup> August 2019**, in the **Exco Boardroom, 4<sup>th</sup> floor, AS Chetty Building at 333 Church Street, Pietermaritzburg**, commencing promptly at **10h00**. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete tender document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** Only one representative per Company or Consortium will be allowed to attend the above meeting. No person will be allowed to represent more than one Company at the meeting.

Tenders contained in sealed envelopes and marked with **“Supply and Services Contract No. 52 of 2019”** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 17<sup>th</sup> September 2019**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four(4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

<b>EVALUATION CRITERIA :</b>		
<b>No.</b>	<b>Description</b>	<b>Maximum Points</b>
I.	No. of successfully completed projects/contracts related to installation/maintenance of standby generators.	20 Points
II.	Total number of years that the Site agent/Senior Technician/Engineer/ Team leader has in terms of similar work or experience of standby generator maintenance and installations: Detailed Curriculum Vitae.	20 Points
III.	Total number of vehicles owned by the Service Provider	10 Points
<b>Total Claimable Points</b>		<b>50 Points</b>
<b>Threshold</b>		<b>70% (35 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MS. NELSIWE NGCOBO (ACTING CITY MANAGER)**