

## THE MSUNDUZI MUNICIPALITY

### SUPPLY AND SERVICES CONTRACT No. 30 OF 2017

### COLLECTION, CONVEYANCE AND DELIVERY OF MONIES

#### TENDER NOTICE

Tenders are hereby invited from suitably experienced Service Providers for the collection, conveyance and delivery of monies for and on behalf of the Msunduzi Municipality for a period of three (3) years.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Wednesday, 22 March 2017**, at a non-refundable tender deposit fee of **R450.30 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Wednesday, 29 March 2017.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

For any technical related enquiries, please contact Paresh Jugmohan (Revenue Unit) on direct Telephone No. 033 – 392 2228 or e-mail address [paresh.jugmohan@msunduzi.gov.za](mailto:paresh.jugmohan@msunduzi.gov.za).

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za).

**A compulsory Tender Briefing Meeting** will be held on **Thursday, 30 March 2017**, in the **Transportation Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. ***Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a tender document failing which the Service Provider shall be disqualified.*** Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with “**Supply and Services Contract No. 30 of 2017**” and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 19 April 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Three (3) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1	Experience of the Company in Cash-In-Transit	30 Points
2	Locality of Business	20 Points
3	Number of Armoured Vehicles Owned	30 Points
<b>Total Functionality Points</b>		<b>80 Points</b>
<b>Threshold to qualify for Stage Two</b>		<b>80% (64 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (ACTING CITY MANAGER)**