

THE MSUNDUZI MUNICIPALITY

SCM 26 OF 23/24

PANEL OF SERVICE PROVIDERS TO PROVIDE PROCUREMENT AND OTHER SERVICES FOR THE IMPLEMENTATION OF LOCAL ECONOMIC DEVELOPMENT STRATEGY TO SUPPORT SMALL, MEDIUM & MICRO ENTERPRISES AND COOPERATIVES

TENDER NOTICE

The contract calls for a service providers service providers to provide procurement and other services for the implementation of Local Economic Development Strategy to support Small, Medium and Micro Enterprises and cooperatives.

Tender documents will be made available to tenderers from **12h00 on Monday, 15 April 2024.**

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1198.69 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Mthobisi Khumalo/Simtholile Myeni on Telephone No. 033 392249/033 3922842 or e-mail address mthobisi.khumalo@msunduzi.gov.za / simtholile.myeni@msunduzi.gov.za

For any procurement related enquiries, please contact Phiwe Mthalande (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2486 or e-mail address phiwe.mthalande@msunduzi.gov.za.

A non-compulsory briefing will be held at Msunduzi Municipality, 333 Church Street, Professor Nyembezi Building, 9th Floor Economic Development Boardroom, on **Tuesday, 30 April 2024** commencing promptly at **10h00**.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the "**CONTRACT No. SCM 26 OF 2023/24**" and "**CONTRACT DESCRIPTION**", must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 14 May 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated in terms of the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2022, issued in terms of Section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

No	Functionality		Scoring	Method of Verification (by Municipality) Failure to submit any of the required documentation the tenderer will claim no point
1	COMPANY EXPERIENCE			
1.1	Service provider is required to have relevant experience on procurement services.		10	Attach letter of awards or contract agreement or Orders of previous job etc.
1.2	The company is required to have relevant experience in sourcing funds.		10	Submit proof of funds sourced. i.e. Referral letters from funders
	Total Points for Relevant company experience		20	
2	HUMAN CAPACITY			
2.1	Company director	NQF Level 6/7 in Financial Management or any relevant course	5	Must hold a relevant qualification and must submit: <ul style="list-style-type: none"> • Certified copies of qualification
	Total Points for Human Capacity		5	
	Total Points for Functionality		25	
	Threshold		68%= 17	

SPECIFIC GOALS

The project will be based on the 80/20 preferential point system. The specific goals will be scored as below:

Specific Goals	Scoring	Requirements
<p>1. Preference Goal 1: Ownership- Msunduzi Emerging Small Enterprise.</p> <p>“Msunduzi Emerging Small Enterprises” a service provider which was established within the last five years and is majority black owned, black youth owned, black female owned and/or black disabled owned and qualifies as an EME or QSE as defined in the Codes of Good Practice issued pursuant to section 9 of the Broad-Based Black Economic Empowerment Act, No. 53 of 2003, as amended from time to time.ng, and strategic policy of the business.</p>	10	Companies and Intellectual Property Commission (CIPC) or Central Supplier Database (CSD)
<p>2. Preference Goal 2: Business Enterprise owned by Women.</p> <p>“Business Enterprises owned by Women” Means a woman-owned business that is a continuing, independent, for profit business which performs a commercially useful function, and is at least fifty-one percent (51%) owned and controlled by one or more women; or, in the case of any publicly owned business, at least fifty-one percent (51%) of the stock of which is owned and controlled by one (1) or more women and whose management and daily business operations are under the control of one (1) or more women.</p>	5	Companies and Intellectual Property Commission (CIPC) or Central Supplier Database (CSD)
<p>3. Preference Goal 3: Location- The promotion of enterprise located in Msunduzi</p>	5	Proof of Business Address- Lease Agreement/ Utility Bill in the name of the Business/Company
Total		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S.N. HLELA (ACTING MUNICIPAL MANAGER)