

THE MSUNDUZI MUNICIPALITY

SCM 3 OF 24/25

**PANEL OF AUCTIONEERS TO PROVIDE AUCTIONEERING SERVICES TO DISPOSE
MSUNDUZI MUNICIPAL STRATEGIC AND RESIDENTIAL SITES (IMMOVABLE
PROPERTIES)**

TENDER NOTICE

The contract calls for a experienced panel of auctioneers to provide auctioneering services to dispose Msunduzi Municipal owned strategic and residential sites (Immovable properties) for a period of 36 months.

Tender documents will be made available to tenderers from **12h00 on Thursday, 18 July 2024.**

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1264.62 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Mthobisi Khumalo on Telephone No. 033 392249 or e-mail address mthobisi.khumalo@msunduzi.gov.za

For any procurement related enquiries, please contact Phiwe Mthlane (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2486 or e-mail address phiwe.mthlane@msunduzi.gov.za.

A non-compulsory briefing will be held at Msunduzi Municipality, 333 Church Street, Professor Nyembezi Building, 9th Floor Economic Development Boardroom, on **Wednesday, 31 July 2024** commencing promptly at **10h30**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 3 of 24/25**" and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (**coordinates - 29.6126297;30.3610014**), not later than **12h00 on Monday, 19 August 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated in terms of the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2022, issued in terms of Section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

No	Functionality	Scoring	Method of Verification (by Municipality) Failure to submit any of the required
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			documentation the tenderer will claim no point
1	EXPERTISE AND EXPERIENCE OF THE COMPANY		
1.1	The company is required to have relevant experience in auction of immovable properties. Reference letters must be in respect of auction services:	10	Attach a signed reference letters in respect to auctioning of immovable properties rendered to other municipalities/metro's or any company
2	COMPANY TEAM MEMBERS		
2.1	Sufficient resources (staff) to render the complete service to the Municipality. Job description and experience 2.1 Chief Auctioneer: 2.2 Auctioneer: 2.3 Property Practitioner: 2.4 Office personnel:	5 5 5 5	C.V specifying relevant experience with certified copy of National Certificate of Auctioneer Practices or any relevant qualification (Degree/Diploma certificate) certificate of Estate Agency Affairs Board (EAAB)/ Property Practitioner (PPRA) Fidelity Fund certificate certified copy of office management/ administrator Degree/Diploma certificate
	Total Points for Functionality	30	
	Threshold	55%= 16.5	

PREFERENCE POINTS ALLOCATION

ITEM NO.	PREFERENCE GOALS	DESCRIPTION	POINTS ALLOCATION	VERIFICATION METHOD/DOCUMENTS REQUIRED
1	Preference Goal 1	51% Black owned Business enterprise	10	Companies and Intellectual Property Commission (CIPC)
2	Preference Goal 2	Location of a Business Enterprise (Msunduzi Municipality)	10	Proof of Business Address- Lease Agreement/ Utility Bill in the name of the Business/Company
Total			20	

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S.N. HLELA (ACTING MUNICIPAL MANAGER)