

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 47 OF 22/23

CALL FOR PROPOSALS FOR THE APPOINTMENT OF A CORPORATE SERVICE PROVIDER TO REFURBISH AND MANAGE THE SERVICES AND EQUIPMENT AT THE MOUNTAIN RISE CREMATORIUM (NO.1), NORTHDALÉ, PIETERMARITZBURG

The Msunduzi Municipality hereby invites proposals from suitably qualified and experienced corporate service provider for the above works.

Tender documents will be made available to tenderers from **12h00 on Thursday, 08 December 2022**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Nonsikelelo Mkhize (Parks & Recreation Sub-Unit) on direct Cellular No. 071 –111 9366 or e-mail address nonsikelelo.mkhize@msunduzi.gov.za.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

A compulsory **Tender Briefing Meeting** will be held on **Wednesday, 18 January 2023**, at the **Mountain Rise Crematorium, Northdale, Pietermaritzburg, 3201** commencing promptly at **10h00**. Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all tenderers attending the meeting must be in possession of a tender document failing which the tenderer shall be disqualified. Only one representative per Company will be allowed to attend the above meeting due to Covid-19 protocols.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 47 of 22/23**" and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Monday, 30 January 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers complying with the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

Item	Functionality / Technical Criteria Description	Max Points
	<u>Service Providers' previous experience</u> 1. >10 years' experience Very Good: 4 References 2. More than 5 Years and less than 10 years' experience Good: 2 to 3 References 3. Less than 5 Years' experience Poor: 1 Reference	 20 10 05
	Total Functionality Points:	20
	Threshold to Qualify for Stage Two	50% (10 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. H. MAPHOLOBA (CITY MANAGER)