

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 62 OF 24/25

APPOINTMENT OF THE PANEL OF ACCREDITED TRAINING PROVIDERS

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced accredited training providers, to train Msunduzi Municipality employees in different training programmes. The numbers of candidates will be based on the training plan for the period of three years.

Tender documents will be made available to tenderers from **12h00 on Friday, 30 May 2025**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R758.77 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, Tenderers must contact Mrs Thokozani Matiwane (Education and Training Practitioner / SDF) on either Tel. No. 033-392 2667 or e-mail: thokozani.matiwane@msunduzi.gov.za.

For any procurement related enquiries, Tenderers must contact Vuyani Msimang (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

A **compulsory** Tender Briefing Meeting will be held at **10h00 prompt on Wednesday, 11 June 2025, at the Auditorium No. 1, 1st Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg 3201**. Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the “**CONTRACT No.**” and “**CONTRACT DESCRIPTION**”, must be placed in the Tender Box located at the Central Stores, 2 Abattoir Road, (Off Kershaw Road), Pietermaritzburg, 3201, (Co-ordinates: -29.6126297,30.3610014) not later than **12h00, Wednesday, 02 July 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Evaluation & Adjudication Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a 80/20 Specific goals system in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024.

The allocation of Preference Points will be according to the following Specific Goals:

Specific goals	Description	Max Points Awarded
Black Owned Enterprise (BOE)"	Black Owned Enterprise (BOE)" in this context refers to a "black-owned enterprise" with at least 51% South African black ownership and/or more than 51% management control by South African black people	10
Business Enterprises owned by Women	Atleast 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5
Location of a Business Enterprise	means Business location is defined as a place or structure occupied by a firm or enterprise to run its operations. This includes any structure or establishment used in conducting a business within the Msunduzi municipality jurisdiction	5
Total Preference Points		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MRS. N M NGCOBO (ACTING MUNICIPAL MANAGER)