

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 53 OF 22/23

APPOINTMENT OF A PROCUREMENT SERVICE PROVIDER FOR IMPLEMENTATION OF MSUNDUZI MUNICIPAL EMPLOYMENT INITIATIVE TO SUPPORT SMALL, MEDIUM AND MICRO ENTERPRISES

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the implementation of the above project for a period of four (4) months.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from 12h00 on **Monday, 17 April 2023**. A non-refundable tender fee of R 268.87 (Inc. VAT) per document shall be levied. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Tenders must be submitted together in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with **CONTRACT No. SCM 53 OF 22/23** and description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Wednesday, 3 May 2023**, when they will be publicly opened. Only tenders placed in the Tender Box will be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Evaluation & Adjudication Criteria: The Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies will apply. The tender shall be evaluated on a Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20-point system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with specific goals as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

STAGE ONE FUNCTIONALITY - EVALUATION CRITERIA		MAXIMUM POINTS
Company Experience		15
Human Capacity		5
Tools Of Trade		10
Total Functionality Points		30 Points
Threshold to Qualify for Stage Two		70% (21 Points)
STAGE TWO PREFERENCE POINTS - IN ACCORDANCE TO THE FOLLOWING SPECIFIC GOALS		
SPECIFIC GOALS	REQUIREMENTS	MAXIMUM POINTS
Ownership - "Msunduzi Emerging Small Enterprises" a service provider which was established within the last five years and is majority black owned, black youth owned, black female owned and / or black disabled owned and qualifies as an EME or QSE as defined in the Codes of Good Practice issued pursuant to section 9 of the Broad-Based Black Economic Empowerment Act, No. 53 of 2003, as amended from time to time and strategic policy of the business.	Companies and Intellectual Property Commission (CIPC) or Central Supplier Database (CSD)	20
Total Preference Points		20

For technical enquiries please contact the Local Economic Development Services Unit either Mr. Mthobisi Khumalo on Tel. No. 033 392 2493 or e-mail mthobisi.khumalo@msunduzi.gov.za or Mr. Simtholile Myeni on Tel. No. 033 392 2842 or e-mail simtholile.myeni@msunduzi.gov.za.

For Supply Chain Management related information, kindly contact Asogan Pillay on Tel. No. 033 392 2856 or e-mail asogan.pillay@msunduzi.gov.za.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR LH MAPHOLOBA (CITY MANAGER)