

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 67 OF 20/21

APPOINTMENT OF ELECTRICAL CONSULTANTS FOR INFRASTRUCTURE SERVICES

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced consultants to render specialised services in various electrical categories for a three (3) year period.

Interested tenderers are to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website www.msunduzi.gov.za in the Tenders Folder / Database Forms. The registration will begin from **Thursday, 15 April 2021** and end at close of business (17H00) on **Friday, 23 April 2021**. The Bidder Registration Form must be completed and emailed to asogan.pillay@msunduzi.gov.za. ***Tenderers who fail to register within the above registration period will not be eligible to receive and submit a tender document.***

Once potential tenderers have submitted their Bidder Registration Forms, they will thereafter be informed in due course of the mode and details of the **Tender Briefing Meeting**. Tenderers that do not receive any confirmation of their Bidder Registration Forms within 48 hours at the end of the above registration period must request such via email to asogan.pillay@msunduzi.gov.za.

The Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Portal and Municipal website. Tender documents will only be emailed to potential tenderers that have submitted their Bidder Registration Forms timeously.

For any technical related enquiries, please contact Ms. Asanda Ntokozo Mkhize on Tel. 033 392 5052 / e-mail asanda.mkhize@msunduzi.gov.za. Or Mr. Nkosikhona Lindokuhle Zondi on Tel. 033 392 5047 / e-mail nkosikhona.zondi@msunduzi.gov.za.

For any procurement related enquiries, please contact Asogan Pillay (Supply Chain Management Unit) on direct Telephone No. 033 392 2856 or e-mail: asogan.pillay@msunduzi.gov.za.

Tenders must be submitted together in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with the **"Specialised Contract No. SCM 67 of 20/21"** and the **Contract Description**, must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Tuesday, 25 May 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period

Four (4) months commencing from the closing date of tender.

Tender Evaluation Criteria

The tender shall be evaluated on a Two Stage Evaluation System. Stage One being Functionality and Stage Two based on the 90/10 Preferential Points System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Max. Points
1	Number of Similar Projects Completed	20
2	Number of Years in Existence with Similar Projects	20
3	Company Registration with Professional Voluntary Association (CESA / SABTACO / ETC)	10
4	Project Leader (ECSA Certified Registration Certificate as Electrical Engineer / Technologist to be submitted).	30 (A + B)
A	A : Experience (Years) (CV to be submitted) - 20 Points	
B	B : Technical Qualifications (Certified copies) - 10 Points	
5	Permanent Qualified Technical Staff. Company Profile to be submitted.	10
Total Functionality Points		90
Threshold to Qualify for Stage Two – 80%		72

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

M. P. KHATHIDE (CITY MANAGER)