

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**CONTRACT No. SCM 24 OF 21/22**

**CALL FOR PROPOSALS FOR THE APPOINTMENT OF A CORPORATE SERVICE PROVIDER TO REFURBISH AND MANAGE THE SERVICES AND EQUIPMENT AT THE MOUNTAIN RISE CREMATORIUM (NO.1), NORTHDAL, PIETERMARITZBURG**

The Msunduzi Municipality hereby invites proposals from suitably qualified and experienced corporate service provider for the above works.

Interested tenderers are to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za) in the Tenders Folder / Database Forms. The registration will begin from **30 September 2021** and end at the close of business (17H00) on **08 October 2021**. The Bidder Registration Form must be completed and e-mailed to [procurement@msunduzi.gov.za](mailto:procurement@msunduzi.gov.za) and copied to [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za). ***Tenderers who fail to register within the above registration period will not be eligible to receive and submit a tender document.***

Tenderers will thereafter be informed in due course of the mode and details of the **Tender Briefing Meeting** once potential tenderers have submitted their Bidder Registration Forms. Tenderers that do not receive any confirmation of receipt of their Bidder Registration Forms within 48 working hours at the end of the above registration period must request such via an e-mail to [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Portal and Municipal website. Tender documents will only be emailed to potential tenderers that have timeously submitted their Bidder Registration Forms.

For any technical related enquiries, please contact Malinda Naidoo (Public Safety - Security) on direct Telephone No. 033 – 392 2535 or e-mail address [malinda.naidoo@msunduzi.gov.za](mailto:malinda.naidoo@msunduzi.gov.za).

**Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with "Contract No. SCM 24 OF 21/22" and the Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 03 November 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

Item	Functionality / Technical Criteria Description	Max Points
	<u><b>Service Providers' previous experience</b></u>  <b>1. &gt;10 years' experience</b>  <b>Very Good: 4 References</b>  <b>2. More than 5 Years or less than 10 years' experience</b>  <b>Good: 2 to 3 References</b>  <b>3. Less than 5 Years' experience</b>  <b>Poor: 1 Reference</b>	   <b>20</b>   <b>10</b>   <b>05</b>
	<b>Total Functionality Points:</b>	<b>20</b>
	<b>Threshold to Qualify for Stage Two</b>	<b>50% (10 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**M. P. KHATHIDE (CITY MANAGER)**