

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 1 OF 23/24

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE IMPLEMENTATION OF SAP ERP ECC6 MODULES AND THE PROVISION OF OTHER SAP RELATED SERVICES WITH MSCOA ENABLING FOR THE MSUNDUZI MUNICIPALITY AND SAFE CITY FOR A PERIOD OF 36 MONTHS

TENDER NOTICE

Tender proposals are hereby invited from suitably qualified and experienced Service Providers for the implementation of SAP ERP ECC6 modules and the provision of other SAP related services with mSCOA enabling for the Msunduzi Municipality and Safe City for a period of 36 months.

Tender documents will be made available to tenderers from **12h00 on Monday, 24 July 2023**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1,198.69 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Siphon Nxumalo (Expenditure Management Unit) on direct Telephone No. 033 – 392 2271 or e-mail address siphon.nxumalo@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address vinay.mohanlal@msunduzi.gov.za.

A compulsory **Tender Briefing Meeting** will be held on **Tuesday, 08 August 2023**, in the **10th Floor Boardroom, Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg**, commencing at **10h30**. Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all tenderers attending the meeting must be in possession of a tender document failing which the tenderer shall be disqualified. Only one representative per Company will be allowed to attend the above meeting due to Covid-19 protocols.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 1 of 23/24**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 22 August 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Functionality Evaluation Criteria	Maximum Points
1.	Company Track Record / Experience on Implementation / Support of SAP ECC6	30 Points
2.	Resource Plan	15 Points
3.	Staff Retention	05 Points
Total Functionality Points		50 Points
Minimum Qualifying Threshold		80% (40 Points)

The allocation of Preference Points will be according to the following Specific Goal:

No.	Specific Goal	Evidence / Supporting Documents	Points
1.	A Black owned enterprise with at least 51% South African Black ownership and/or more than 51% management control by South African Black people.	Verification registration with the Company Intellectual Property Commission (CIPC).	10
Total Preference Points (Specific Goal)			10

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)