

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 15 OF 20/21**

**LEASE OF SHOPS 11, 15, 16 AND 18 SITUATED AT PROFESSOR NYEMBEZI CENTRE, 341  
CHURCH STREET, PIETERMARITZBURG**

**TENDER NOTICE**

The Msunduzi Municipality hereby invites tenders for the lease of shops 11, 15, 16 and 18 situated at Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg.

Interested tenderers are to submit a **Tender Registration Form** of which is available on the Msunduzi Municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za) in the Tenders Folder / Database Forms. The registration will begin from **01 October 2020** and end on **09 October 2020** at **23h59**. The Tender Registration Form must be completed and emailed to [procurement@msunduzi.gov.za](mailto:procurement@msunduzi.gov.za). ***Tenderers who fail to register within the above registration period will not be eligible to submit a tender document.***

Tenderers will be informed in due course of the mode and details of the **Tender Briefing Meeting** once potential tenderers have submitted their Tender Registration Forms. Tenderers that do not receive confirmation within 24 hours at the end of the above registration period must request such via email to [procurement@msunduzi.gov.za](mailto:procurement@msunduzi.gov.za).

The Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Portal and Municipal website. Tender documents will only be emailed to potential tenderers that have submitted their Tender Registration Forms on time.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 15 of 20/21**" and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00** on **Tuesday, 03 November 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Employment of Local Talent	20
2.	Experience in Entrepreneurship	30
3.	Shopfittings to be Installed	30
Total Functionality Points		80
Threshold to Qualify for Stage Two		90%

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**M. P. KHATHIDE (CITY MANAGER)**