

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 15 OF 21/22**

**APPOINTMENT OF A SERVICE PROVIDER TO UNDERTAKE THE PREPARATION OF PRECINCT PLANS FOR SWEETWATERS AND TAYLORS HALT URBAN CENTRES AS IDENTIFIED IN THE VULINDLELA LOCAL AREA PLAN AND MSUNDUZI SPATIAL DEVELOPMENT PLAN**

**TENDER NOTICE**

The Msunduzi Municipality hereby invites tenders from suitably experienced and competent Service Providers to undertake the preparation of Precinct Plans for Sweetwaters and Taylors Halt Urban Centres as identified in the Vulindlela Local Area Plan and Msunduzi Spatial Development Plan.

Interested tenderers are required to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za) in the Tenders Folder / Database Forms. The registration period will begin from **Thursday, 02 September 2021** and end at the close of business on **Friday, 17 September 2021**. The Bidder Registration Form must be completed and e-mailed to [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za). ***Tenderers who fail to register within the above registration period will not be eligible to submit a tender document.***

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Publication Portal and Municipal website. Tender documents will only be emailed to potential tenderers that have timeously submitted their Bidder Registration Forms as per the above stated timeframe.

For any technical related enquiries, please contact Thandazile Mkhize (Town Planning Unit) on direct Telephone No. 033 – 392 3274 or e-mail address [thandazile.mkhize@msunduzi.gov.za](mailto:thandazile.mkhize@msunduzi.gov.za) or alternatively Siphesihle Zondi (Town Planning Unit) on direct Telephone No. 033 – 392 3048 or email address [siphesihle.zondi@msunduzi.gov.za](mailto:siphesihle.zondi@msunduzi.gov.za).

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za).

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 15 of 21/22**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Monday, 04 October 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Firm/Company Profile	10
2.	Experience of Key Personnel	20
3.	Relevant and Associated Work	60
<b>Total Functionality Points</b>		<b>90</b>
<b>Threshold to Qualify for Stage Two</b>		<b>75% (67.5 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**M. P. KHATHIDE (CITY MANAGER)**