

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 2 OF 23/24

APPOINTMENT OF A PANEL OF IMPLEMENTING AGENTS, WHICH WILL INCLUDE BUILT ENVIRONMENT PROFESSIONAL SERVICES AND CONSTRUCTION SERVICES FOR HUMAN SETTLEMENTS PROJECTS

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers for appointment onto a panel of Implementing Agents, which will include built environment professional services and construction services for human settlements projects.

Tender documents will be made available to tenderers from **12h00 on Friday, 18 August 2023**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1,198.69 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Nombuso Ngidi (Human Settlements Unit) on direct Telephone No. 033 – 392 3760 or e-mail address **nombuso.ngidi@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A non-compulsory Tender Briefing Meeting will be held on **Wednesday, 30 August 2023**, in the **Pietermaritzburg Msunduzi Athletics Stadium Boardroom, Princess Margaret Drive, Pelham, Pietermaritzburg, 3201 (coordinates: -29.6141350002; 30.3886879335)**, commencing at **10h30**. Only one representative per Company will be allowed to attend the above meeting due to Covid-19 protocols.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 2 of 23/24**" and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 19 September 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of the tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Description of Functionality Criteria	Maximum Points
1.	Experience of the Implementing Agent:	50 Points
1(a)	Project Value	10 Points
1(b)	Number of Human Settlements Projects Undertaken	20 Points
1(c)	Project Types Undertaken	20 Points
2.	Human Resources Organogram	05 Points
3.	Stakeholders Organogram	05 Points
4.	Risk Areas	05 Points
5.	Project Management	15 Points
Total for Functionality Points		80 Points
Minimum Threshold		70% (56 Points)

The allocation of Preference Points for Stage Two will be according to the following Specific Goals:

No.	Description of Specific Goal	Points
1.	Locality – within Msunduzi	05 Points
2.	Gender – 50% Women owned Company	2.5 Points
3.	Race – Enterprise with at least 50% Black owned	2.5 Points
Total for Preference Points (Specific Goals)		10 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)