

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 28 OF 24/25

**APPOINTMENT OF A CONSULTANT TO REVISE THE EXISTING MASTER PLAN FOR
PIETERMARITZBURG AIRPORT**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers to revise the existing master plan for the Pietermaritzburg Airport.

Tender documents will be made available to tenderers from **12h00 on Monday, 21 October 2024.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R303.50 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Simon Ndlamlenze (Pietermaritzburg Airport) on direct Telephone No. 033 – 392 3102 or e-mail address **simon.ndlamlenze@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A non-compulsory **Tender Briefing Meeting** will be held on **Wednesday, 06 November 2024**, in the **Departure Lounge, Pietermaritzburg Airport, 01 Pharazyn Way, Oribi, Pietermaritzburg**, commencing at **10h30**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 28 of 24/25**” and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297;30.3610014), not later than **12h00 on Thursday, 21 November 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act, Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Current and previous related projects – Airport Master Plan Development related projects.	20 Points
2.	Experience of Project Leader in Aviation.	20 Points
3.	Qualification of Project Leader.	10 Points
Total Functionality Points		50 Points
Minimum Threshold (70%)		35 Points

The allocation of Preference Points will be according to the following Specific Goals:

No.	Specific Goal	Description	Points
1.	Ownership	At least 51% South African women ownership.	10
2.	Locality	Within Msunduzi Municipality jurisdiction.	10
Total Preference Points (Specific Goals)			20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MRS N. M. NGCOBO (ACTING MUNICIPAL MANAGER)