

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 51 OF 21/22**

**PROPOSAL CALL FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING,  
MAINTENANCE AND MANAGEMENT OF A HAND HELD PRE-PAID PARKING METER SYSTEM  
WITHIN THE MSUNDUZI MUNICIPALITY'S AREA OF JURISDICTION**

**TENDER NOTICE**

Tender proposals are hereby invited from suitably experienced Service Providers for the supply, delivery, installation, commissioning, maintenance and management of a hand held pre-paid Parking Meter System within the Msunduzi Municipality's area of jurisdiction for a period of three (3) years.

Interested tenderers are required to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za) in the Tenders Folder / Database Forms. The registration period will begin from **Monday, 07 February 2022** and end at the close of business on **Wednesday, 16 February 2022**. **The Bidder Registration Form must be completed and e-mailed to [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za). Tenderers who fail to register within the above registration period will not be eligible to submit a tender document.**

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Publication Portal and Municipal website. Tender documents will only be e-mailed to potential tenderers that have timeously submitted their Bidder Registration Forms as per the above stated timeframe. The details of the non-compulsory Virtual Tender Briefing will be contained within the tender document.

For any technical related enquiries, please contact Zacharia Maluleka (Traffic and Security Department) on direct Telephone No. 033 – 392 3096 or e-mail address [zacharia.maluleka@msunduzi.gov.za](mailto:zacharia.maluleka@msunduzi.gov.za).

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za).

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 51 of 21/22**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 16 March 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

<b>No.</b>	<b>Evaluation Criteria</b>	<b>Maximum Points</b>
<b>1.</b>	<b>Experience of Key Personnel and Supervisory Staff to be Employed on the Project:</b>	<b>15</b>
1(a)	Site Manager	3
1(b)	Supervisors	12
<b>2.</b>	<b>Availability of Resources:</b>	<b>35</b>
2(a)	Parking Meter Systems	30
2(b)	Identifiable Visible Uniform	5
<b>3.</b>	<b>Company Experience</b>	<b>20</b>
<b>4.</b>	<b>Location of Offices</b>	<b>10</b>
<b>Total Functionality Points</b>		<b>80</b>
<b>Minimum Threshold to Qualify for Stage Two</b>		<b>60% (48)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**M. P. KHATHIDE (CITY MANAGER)**