

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM OF 63 22/23**

**PROPOSAL CALL FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING, MAINTENANCE AND MANAGEMENT OF A HAND HELD PRE-PAID PARKING METER SYSTEM WITHIN THE MSUNDUZI MUNICIPALITY'S AREA OF JURISDICTION**

**TENDER NOTICE**

Tender proposals are hereby invited from suitably experienced Service Providers for the supply, delivery, installation, commissioning, maintenance, and management of a hand held pre-paid parking meter system within the Msunduzi Municipality's area of jurisdiction for a period of three (3) years.

Tender documents will be made available to tenderers from **12h00 on Wednesday, 24 May 2023**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Zacharia Maluleka (Traffic and Security Department) on direct Telephone No. 033 – 392 3096 or e-mail address **zacharia.maluleka@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A compulsory **Tender Briefing Meeting** will be held on **Tuesday, 06 June 2023**, in the **EXCO Boardroom, 4<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing at **10h30**. Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all tenderers attending the meeting must be in possession of a tender document failing which the tenderer shall be disqualified. Only one representative per Company will be allowed to attend the above meeting due to Covid-19 protocols.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 63 of 22/23**" and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Monday, 26 June 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
<b>1.</b>	<b>Experience of Key Personnel and Supervisory Staff to be Employed on the Project:</b>	<b>15</b>
1(a)	Site Manager	3
1(b)	Supervisors	12
<b>2.</b>	<b>Availability of Resources:</b>	<b>35</b>
2(a)	Parking Meter Systems with Blue Tooth Printers	30
2(b)	Identifiable Visible Uniforms	5
<b>3.</b>	<b>Company Experience</b>	<b>20</b>
<b>Total Functionality Points</b>		<b>70</b>
<b>Minimum Threshold to Qualify for Stage Two</b>		<b>60% (42 Points)</b>

The allocation of Preference Points will be according to the following Ownership Specific Goals:

Item No.	Criteria	Basis of Points Allocation	Claimable Points	Verification Documents
1.	<b>Location of a Business Enterprise (Msunduzi Municipality Jurisdiction)</b>	Business location is defined as a place or structure occupied by a firm or enterprise to run its operations. This includes any structure or establishment used in conducting a business within the Msunduzi Municipality jurisdiction.	10 Points	Utility Bill or Lease Agreement Document.
2.	<b>Business Enterprise owned by Women</b>	A woman-owned business that is a continuing, independent, for profit business which performs a commercially useful function, and is at least fifty-one percent (51%) owned and controlled by one or more women; or, in the case of any publicly owned business, at least fifty-one percent (51%) of the stock of which is owned and controlled by one or more women and whose management and daily business operations are under the control of one or more women.	5 Points	Companies and Intellectual Property Commission (CIPC) or Central Supplier Database (CSD).

3.	<b>Business Enterprise owned by Youth</b>	A Business Enterprise with at least 51% owned by Youth African citizens between the ages of 18 and 35.	5 Points	Companies and Intellectual Property Commission (CIPC) or Central Supplier Database (CSD).
<b>Total Preference Points (Ownership Specific Goals)</b>				<b>20 Points</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L. H. MAPHOLOBA (CITY MANAGER)**