

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 7 OF 23/24**

**APPOINTMENT OF AN EXPERIENCED PANEL OF AUCTIONEERS TO PROVIDE AUCTIONEERING SERVICES TO DISPOSE MSUNDUZI MUNICIPAL STRATEGIC AND RESIDENTIAL SITES FOR A PERIOD OF 36 MONTHS**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced Auctioneers to provide auctioneering services to dispose Msunduzi Municipal strategic and residential sites for a period of 36 months.

Tender documents will be made available to tenderers from **12h00 on Monday, 28 August 2023**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Mthobisi Khumalo (Development Services Unit) on direct Telephone No. 033 – 392 2493 or e-mail address **mthobisi.khumalo@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A non-compulsory **Tender Briefing Meeting** will be held on **Wednesday, 13 September 2023**, in the **Transportation Boardroom, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing at **10h30**. Only one representative per Company will be allowed to attend the above meeting due to Covid-19 protocols.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 7 of 23/24**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Thursday, 28 September 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Functionality Evaluation Criteria	Maximum Points
1.	<b>Expertise and Experience of the Company</b>	<b>10 Points</b>
2.	<b>Company Team Members:</b>	<b>20 Points</b>
2.1	Chief Auctioneer	05 Points
2.2	Auctioneer	05 Points
2.3	Property Practitioner	05 Points
2.4	Office Personnel	05 Points
<b>Total Functionality Points</b>		<b>30 Points</b>
<b>Minimum Threshold</b>		<b>75% (22.5 Points)</b>

The allocation of Preference Points for Stage Two will be according to the following Specific Goals:

No.	Specific Goal	Points
1.	51% Black owned Business Enterprise	10
2.	Location of Business Enterprise (Msunduzi Municipality)	10
<b>Total Preference Points (Specific Goals)</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)**