

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 74 OF 20/21

**PROPOSAL CALL FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE
PROVISION OF A PROPERTY SEARCH FACILITY FOR DEEDS OFFICE RECORDS AND
MONITORING TOOL FOR PROPERTY TRANSFERS, SUBDIVISIONS AND
CONSOLIDATIONS OF ALL REGISTERED PROPERTIES THAT FALL WITHIN THE
MSUNDUZI MUNICIPAL AREA**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers for an online search tool for registered properties that fall within the jurisdiction of the Msunduzi Municipality and also assist the Municipality to monitor changes in property details as recorded in the Deeds Office for a contract period of three (3) years.

Tender documents will be made available to tenderers from **12h00 on Wednesday, 19 May 2021**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R226.55 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Chazile Ndhlovu (Real Estates and Valuations Unit) on direct Telephone No. 033 – 392 2275 or e-mail address **chazile.ndhlovu@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 74 of 20/21**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Monday, 14 June 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
A	FUNCTIONALITY	40 POINTS
1.	Resources and Experience:	
1.1	Training Facilitators	20 Points
1.2	Company Experience	20 Points
B	METHODOLOGY	60 POINTS
2.	System Requirements for Web Based Search for Deeds Office Information and Monitoring Tool for Property Transfers:	
2.1	Notifications on Key Property Changes	10 Points
2.2	Spatial Mapping of Municipal Boundaries	10 Points
2.3	Centralised View	10 Points
3.	Bulk Searches	20 Points
4.	Access to Deeds Search Portal and Credit Bureau	10 Points
Total Points (A + B)		100 Points
Threshold to Qualify for Stage Two		70 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

M. P. KHATHIDE (CITY MANAGER)