

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 12 OF 23/24

**REQUEST TO CALL FOR TENDERS FOR THE LEASE OF SHOPS 9A, 9B, 10, 11, 15, 16, 18
SITUATED AT PROFESSOR NYEMBEZI CENTRE, 341 CHURCH STREET
PIETERMARTIZBURG.**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Tenderers for the Lease of the Shops 9A, 9B, 10, 11, 15, 16, and 18 situated at Professor Nyembezi Centre, 341 Church Street Pietermaritzburg.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Thursday, 12 October 2023**, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact **Mohsina Amod** (Real Estate Unit) on direct Telephone No. 033 – 392 – 2088 or e-mail address mohsina.amod@msunduzi.gov.za

For any procurement related enquiries, please contact **Vuyani Msimang** (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za

A non - compulsory Tender Briefing Meeting will be held on Tuesday, 24 October 2023, in the Asset Boardroom, Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg commencing promptly at 10h00.

Tenders must be submitted both in hard copy and on USB flash Drive contained in sealed envelopes and marked with “Contract No. SCM 12 OF 23/24” with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 14 November 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Employment of Local Talent (<i>copy of organizational structure and a plan to employ local talent</i>)	20

2.	Experience in Entrepreneurship And Financial Viability (3 Months Bank Statements)	30
3.	Shop-fittings to be Installed (An undertaking to be provided by the applicant regarding shop-fittings)	30
Total Functionality Points		80
Threshold to Qualify for Stage Two		70% (56 Points)

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goals	Description	Maximum Points
Black Owned Enterprise	With at least 51% South African Black ownership and or more than 51% management control by South African Black people	10
Business Enterprise Owned by Women	With at least 51% ownership and or more than 51% management control by Women	5
Location of a Business Enterprise	A place or structure occupied by a firm or enterprise to run its operations. This includes any structure or establishment used in conducting a business within the Msunduzi Municipality jurisdiction	5
Total Preference Points (Specific Goals)		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)